

**Regular City Council Meeting**  
**Mountain Lake City Hall**  
**Tuesday, September 8, 2021**

**6:30 p.m.**

**AGENDA**

1. Meeting Called to Order \*Additional information on agenda item is attached or at City Hall
2. Approval of Agenda and Consent Agenda
  - a. Bills: Checks #25236(void), # 25237-25299, 743E (1-7)
  - b. Payroll: Checks #66190 – 66206 (8)
  - c. Approve August 26 Utilities Commission Minutes (9-10)
  - d. Approve August 16 City Council Minutes (11-12)
  - e. Approve hiring Cindy Hiebert for Community Building and City Hall Custodian (13)
3. Public – A total of ten (10) minutes is allotted for individuals to briefly discuss a topic of concern or provide comments to the Council.
4. Street Department Report – *Daron Friesen, Street Superintendent* (14)
5. 2022 Budget
  - a. Discussion – 2022 Draft Budget Levy Summary (15)
  - b. Discussion/Action – 2022 Capital Improvement Plan (16-17)
  - c. Discussion – Draft 2022 Budget (18-50)
6. City Attorney
7. City Administrator
  - a. Cottonwood County Animal Rescue request
8. Adjourn

CITY OF MOUNTAIN LAKE

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**\*Check Detail Register©**

Batch: 8-13-21ck-2,8-21edacks,8-26-21WH,9-3-21ck2,9-3-21cks

*September 7, 2021*  
*void ck 25236*  
*ck # 25237 - 25299*  
*743E*

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
<b>10100 United Prairie 10100</b>					
<b>25237</b>	08/13/21	<b>A &amp; B BUSINESS SOLUTIONS</b>			
E 211-45500-200		Office Supplies	\$54.46	IN863682	CONTRACT BASE RATE 8-10-21 TO 9-9-21
		Total	\$54.46		
<b>25238</b>	08/13/21	<b>GERRY BRAUCH</b>			
E 211-45500-401		Repairs/Maint Buildings	\$742.28		PAINTING & WOOD FINISHING AT LIBRARY
		Total	\$742.28		
<b>25239</b>	08/16/21	<b>BERTHA KOOISTRA</b>			
G 608-22000		Deposits	\$700.00		DEPOSIT RETURNED
E 608-46330-615		Rent Deposit Interest	\$7.54		RENT DEPOSIT INTEREST
		Total	\$707.54		
<b>25240</b>	08/16/21	<b>CITIZEN PUBLISHING CO.</b>			
E 610-46330-434		Project Expense	\$162.00		APT FOR RENT AD
		Total	\$162.00		
<b>25241</b>	08/16/21	<b>ESSEX CAPITAL LLC</b>			
E 205-46500-433		Dues and Subscriptions	\$2,500.00		COMMUNITY VENTURE NETWORK MEMBERSHIP
		Total	\$2,500.00		
<b>25242</b>	08/16/21	<b>HANSON PLUMBING</b>			
E 609-46330-401		Repairs/Maint Buildings	\$1,120.65	8119	WATER HEATER 1018 ESTATE DR
		Total	\$1,120.65		
<b>25243</b>	08/16/21	<b>KDOM RADIO</b>			
E 205-46500-343		Busnes Recrut/Comm De	\$50.49		RED ROCK SPORTS BOOSTER
		Total	\$50.49		
<b>25244</b>	08/16/21	<b>NICHOLAS KULSETH</b>			
E 607-46330-402		Repairs/Maint- Ground	\$163.52		APRIL & MAY LAWN CARE
E 608-46330-402		Repairs/Maint- Ground	\$317.42		APRIL & MAY LAWN CARE
E 609-46330-402		Repairs/Maint- Ground	\$374.06		APRIL & MAY LAWN CARE
E 610-46330-402		Repairs/Maint- Ground	\$213.75		APRIL & MAY LAWN CARE
E 610-46330-402		Repairs/Maint- Ground	\$171.00		JUNE LAWN MOWING & SPRAYING
E 609-46330-402		Repairs/Maint- Ground	\$331.32		JUNE LAWN MOWING & SPRAYING
E 608-46330-401		Repairs/Maint Buildings	\$289.20		JUNE LAWN MOWING & SPRAYING
E 607-46330-402		Repairs/Maint- Ground	\$148.98		JUNE LAWN MOWING & SPRAYING
		Total	\$2,009.25		
<b>25245</b>	08/16/21	<b>MINNESOTA ENERGY RESOURCES COR</b>			
E 610-46330-383		Gas Utilities	\$10.15		1026 ESTATE DR
		Total	\$10.15		
<b>25246</b>	08/16/21	<b>MOUNTAIN LAKE UTILITIES</b>			
E 610-46330-380		Elec,Water,Sewer	\$62.15		1017 WATER FOR GRASS WATERING
		Total	\$62.15		
<b>25247</b>	08/16/21	<b>MOUNTAIN LAKE UTILITIES</b>			

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Batch: 8-13-21ck-2,8-21edacks,8-26-21WH,9-3-21ck2,9-3-21cks

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 607-46330-380		Elec,Water,Sewer	\$9.15		HERITAGE DRIVE ST LITE
E 608-46330-380		Elec,Water,Sewer	\$17.77		HERITAGE DRIVE ST LITE
E 610-46330-380		Elec,Water,Sewer	\$144.50		1026 ESTATE DRIVE
E 610-46330-380		Elec,Water,Sewer	\$127.14		1028 ESTATE DRIVE
E 610-46330-380		Elec,Water,Sewer	\$132.20		1030 ESTATE DRIVE
		Total	\$430.76		
<b>25248</b>	08/16/21	<b>TABITHA GARLOFF</b>			
E 610-46330-402		Repairs/Maint- Ground	\$24.96		KEY BOX FOR MIDWAY ESTATES & MASON MANOR
E 609-46330-401		Repairs/Maint Buildings	\$12.48		KEY BOX FOR MIDWAY ESTATES & MASON MANOR
E 607-46330-430		Miscellaneous	\$25.42		METAL APARTMENT FOR RENT SIGNS
E 608-46330-430		Miscellaneous	\$50.83		METAL APARTMENT FOR RENT SIGNS
E 609-46330-430		Miscellaneous	\$25.42		METAL APARTMENT FOR RENT SIGNS
E 610-46330-430		Miscellaneous	\$50.84		METAL APARTMENT FOR RENT SIGNS
		Total	\$189.95		
<b>25249</b>	08/26/21	<b>AFLAC</b>			
G 101-21713		AFLAC	\$206.08		
		Total	\$206.08		
<b>25250</b>	08/26/21	<b>AFSCME COUNCIL 65</b>			
G 101-21707		Union Dues	\$155.32		
		Total	\$155.32		
<b>25251</b>	08/26/21	<b>COMMISSIONER OF REVENUE</b>			
G 101-21702		State Withholding	\$867.96		
		Total	\$867.96		
<b>25252</b>	08/26/21	<b>FURTHER</b>			
G 101-21714		HSA	\$638.46		
		Total	\$638.46		
<b>25253</b>	08/26/21	<b>GISLASON &amp; HUNTER</b>			
G 101-21712		Garnishments	\$445.66		
		Total	\$445.66		
<b>25254</b>	08/26/21	<b>IRS-DEPT OF TREASURY</b>			
G 101-21701		Federal Withholding	\$1,609.10		
G 101-21703		FICA Tax Withholding	\$2,541.12		
		Total	\$4,150.22		
<b>25255</b>	08/26/21	<b>PERA</b>			
G 101-21704		PERA	\$4,764.89		
		Total	\$4,764.89		
<b>25256</b>	08/26/21	<b>SW/WC SERVICE COOPERATIVES</b>			
G 101-21708		Employee Paid Health Ins	\$2,042.28		
		Total	\$2,042.28		
<b>25257</b>	08/26/21	<b>VALIC</b>			

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**\*Check Detail Register©**

Batch: 8-13-21ck-2,8-21edacks,8-26-21WH,9-3-21ck2,9-3-21cks

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
G 101-21705		VALIC	\$63.00		
		Total	\$63.00		
<b>25260</b>	09/03/21	<b>SYNCHRONY BANK/AMAZON</b>			
E 211-45500-590		Capital Outlay Books	\$78.74		LIBRARY BOOKS
E 211-45500-592		A.V. Materials	\$18.15		LIBRARY AV
		Total	\$96.89		
<b>25261</b>	09/03/21	<b>ANKENY BUILDERS INC.</b>			
E 101-41400-520		Buildings and Structures	\$14,246.64		PAYMENT #1-CITY HALL REMODEL
		Total	\$14,246.64		
<b>25262</b>	09/03/21	<b>AXON ENTERPRISE INC</b>			
E 101-42100-308		Training & Instruction	\$81.56	INUS005866	TASER CARTRIDGES-PD
		Total	\$81.56		
<b>25263</b>	09/03/21	<b>BARGEN</b>			
E 101-45186-520		Buildings and Structures	\$8,425.00		REPAIR WALL AT COMMUNITY CENTER
		Total	\$8,425.00		
<b>25264</b>	09/03/21	<b>BARGEN</b>			
E 211-45500-401		Repairs/Maint Buildings	\$2,455.00	C21136	TEAR OUT TILE IN LIBRARY BATHROOM
		Total	\$2,455.00		
<b>25265</b>	09/03/21	<b>ADAM AND KARINA BRYANT</b>			
R 101-00000-32100		Business Licenses/Permit	\$30.00		REFUND-OVERPAYMENT OF LIQUOR LICENSE
		Total	\$30.00		
<b>25266</b>	09/03/21	<b>CASEYS BUSINESS MASTERCARD</b>			
E 101-42100-212		Motor Fuels	\$170.91		PD GAS
E 231-42154-212		Motor Fuels	\$90.00		AMB FUEL
E 205-46500-430		Miscellaneous	\$23.57	8/18/21	EDA MEETING LUNCH
		Total	\$284.48		
<b>25267</b>	09/03/21	<b>CITIZEN PUBLISHING CO.</b>			
E 101-41400-351		Legal Notices Publishing	\$112.00	316784	CUSTODIAN AD
		Total	\$112.00		
<b>25268</b>	09/03/21	<b>COTTONWOOD COUNTY ASSESSOR</b>			
E 101-41400-433		Dues and Subscriptions	\$300.00		BEACON FEE
		Total	\$300.00		
<b>25269</b>	09/03/21	<b>COTTONWOOD COUNTY AUD/TREAS</b>			
E 211-45500-220		Repair/Maint Supply	\$158.20	8/26/21	ITEMS FROM LIBRARY TO LANDFILL
E 101-41400-200		Office Supplies	\$67.80	8/26/21	ITEMS FROM CITY HALL TO LANDFILL
		Total	\$226.00		
<b>25270</b>	09/03/21	<b>DUININCK</b>			
E 101-43121-224		Street Maint Materials	\$842.14	547939	TAR
		Total	\$842.14		
<b>25271</b>	09/03/21	<b>FRONTIER COMMUNICATIONS</b>			

CITY OF MOUNTAIN LAKE

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Batch: 8-13-21ck-2,8-21edacks,8-26-21WH,9-3-21ck2,9-3-21cks

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 101-41400-321		Telephone	\$207.04		CITY HALL PHONE 427-2999
E 101-42100-321		Telephone	\$224.14		POLICE DEPT PHONE 427-3403
E 101-43100-321		Telephone	\$113.87		ST DEPT PHONE & INTERNET 427-2997
E 101-45186-321		Telephone	\$77.86		SR CTR PHONE 427-2151
E 205-46500-321		Telephone	\$37.50		EDA PORTION OF DSL & 427-2999
E 101-00000-430		Miscellaneous	\$112.89		UT PHONE
		Total	\$773.30		
<b>25272</b>	09/03/21	<b>FRONTIER COMMUNICATIONS</b>			
E 101-41400-520		Buildings and Structures	\$247.50		LABOR-MOVE PHONES
		Total	\$247.50		
<b>25273</b>	09/03/21	<b>FRONTIER COMMUNICATIONS</b>			
E 211-45500-321		Telephone	\$75.60		LIBRARY PHONE
		Total	\$75.60		
<b>25274</b>	09/03/21	<b>HANSON PLUMBING</b>			
E 211-45500-401		Repairs/Maint Buildings	\$212.89	8186	WORK DONE AT LIBRARY
		Total	\$212.89		
<b>25275</b>	09/03/21	<b>HOSPITALITY MINNESOTA</b>			
E 101-45183-433		Dues and Subscriptions	\$375.00	69818	CAMPGROUND MEMBERSHIP
		Total	\$375.00		
<b>25276</b>	09/03/21	<b>INDOFF INCORPORATED</b>			
E 211-45500-200		Office Supplies	\$27.40	3483786	CORRECTION TAPE-LIBRARY
		Total	\$27.40		
<b>25277</b>	09/03/21	<b>INDOFF INCORPORATED</b>			
E 101-41400-200		Office Supplies	\$25.94	3490827	LAMINATING POUCHES
E 101-41400-200		Office Supplies	\$9.39	3494681	LEGAL PAPER
		Total	\$35.33		
<b>25278</b>	09/03/21	<b>MAYNARDS FOOD CENTER</b>			
E 101-41400-200		Office Supplies	\$25.10	8/10/21	OFFICE-SOAP,TOLIET BOWL CLEANER
E 205-46500-430		Miscellaneous	\$34.30	8/19/21	EDA-WATER,POP FOR MEETINGS
		Total	\$59.40		
<b>25279</b>	09/03/21	<b>MEMSA</b>			
E 231-42154-308		Training & Instruction	\$1,350.00		AMBULANCE TRAINING
		Total	\$1,350.00		
<b>25280</b>	09/03/21	<b>MIDSTATES</b>			
E 101-45200-404		Repairs/Maint Machinery/	\$11.85	221779	TRIMMER LINE
		Total	\$11.85		
<b>25281</b>	09/03/21	<b>MINNESOTA ENERGY RESOURCES COR</b>			
E 101-45186-383		Gas Utilities	\$64.47		COMM CTR GAS-ACCT#0504742031
E 211-45500-383		Gas Utilities	\$19.24		LIBRARY GAS-ACCT#0502593301
E 101-43100-383		Gas Utilities	\$48.95		STREET GARAGE GAS-ACCT#0503270939
E 231-42154-383		Gas Utilities	\$15.87		AMB PORTION OF FIREHALL GAS

CITY OF MOUNTAIN LAKE

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Batch: 8-13-21ck-2,8-21edacks,8-26-21WH,9-3-21ck2,9-3-21cks

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 221-42200-383		Gas Utilities	\$32.22		FIRE DEPT PORTION FIREHALL GAS
E 101-41400-383		Gas Utilities	\$62.05		CITY HALL GAS-ACCT#0505387558
		Total	\$242.80		
<b>25282</b>	09/03/21	<b>MINNESOTA LIFE INSURANCE CO</b>			
G 101-21706		Hospitalization/Medical In	\$32.00		SEPT-TABITHA GARLOFF ADD'L INS
		Total	\$32.00		
<b>25283</b>	09/03/21	<b>MINNESOTA WEST-JACKSON CAMPUS</b>			
E 221-42200-308		Training & Instruction	\$650.00	00263051	FD-ANHYDROUS AMMONIA TRAINING
		Total	\$650.00		
<b>25284</b>	09/03/21	<b>MOUNTAIN LAKE AUTOMOTIVE LLC</b>			
E 101-42100-406		Vehicle Maint/Gen Repair	\$113.33	84398	FLOOR MAT-2021 FORD EXPLORER PD
E 101-42100-406		Vehicle Maint/Gen Repair	\$49.19	94885	OIL CHANGE-PD
E 101-42100-406		Vehicle Maint/Gen Repair	\$49.19	94885	CHANGE OIL,FILTER,GREASE-2017 FORD PD
		Total	\$211.71		
<b>25285</b>	09/03/21	<b>INDEPENDENT SCHOOL DIST #173</b>			
E 101-45100-306		Management Fees	\$5,000.00		2021 SUMMER REC DONATION
		Total	\$5,000.00		
<b>25286</b>	09/03/21	<b>MOUNTAIN LAKE UTILITIES</b>			
E 101-45200-380		Elec,Water,Sewer	\$128.23		LAWCON PARK LIGHT
E 101-41400-380		Elec,Water,Sewer	\$486.44		CITY HALL UT
E 101-45200-380		Elec,Water,Sewer	\$149.16		CITY PARK RESTROOMS UT
E 101-45186-380		Elec,Water,Sewer	\$659.08		SR CTR UT
E 101-43100-380		Elec,Water,Sewer	\$212.72		ST DEPT UT
E 221-42200-380		Elec,Water,Sewer	\$203.60		FIRE DEPT PORTION OF FIREHALL UT
E 231-42154-380		Elec,Water,Sewer	\$100.28		AMB PORTION OF FIREHALL UT
E 211-45500-380		Elec,Water,Sewer	\$478.38		LIBRARY UT
E 101-45183-380		Elec,Water,Sewer	\$961.91		UT AT CAMPGROUND
E 101-45200-380		Elec,Water,Sewer	\$24.36		UT AT CITY PARK SHELTERHOUSE
E 101-45171-380		Elec,Water,Sewer	\$58.30		UT AT SKATING RINK
		Total	\$3,462.46		
<b>25287</b>	09/03/21	<b>MOUNTAIN LAKE UTILITIES</b>			
E 101-43160-381		Electric Utilities	\$3,247.12		JULY STREET LIGHTING
		Total	\$3,247.12		
<b>25288</b>	09/03/21	<b>PLUM CREEK LIBRARY SYSTEM</b>			
E 211-45500-200		Office Supplies	\$14.40	IV25662	RECIP BORROWER CARDS
E 211-45500-500		Capital Outlay	\$4,942.09	IV25663	COMPUTERS FOR LIBRARY
		Total	\$4,956.49		
<b>25289</b>	09/03/21	<b>PRAXAIR DISTRIBUTION INC.</b>			
E 231-42154-210		Operating Supplies	\$366.32	65515253	OXYGEN FOR AMB
		Total	\$366.32		
<b>25290</b>	09/03/21	<b>PRO HYDRO-TESTING</b>			

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CITY OF MOUNTAIN LAKE

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Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 221-42200-404		Repairs/Maint Machinery/	\$156.00	103936	HYDRO TESTING DOT STORAGE CYLINDERS-FIRE DEPT
		Total	\$156.00		
<b>25291</b>	09/03/21	<b>ST CROIX RECREATION FUN PLAYGR</b>			
E 101-45200-404		Repairs/Maint Machinery/	\$3,459.49	20939	REPLACE PLAYGROUND EQUIPMENT
		Total	\$3,459.49		
<b>25292</b>	09/03/21	<b>THIRD AVENUE AUTO PARTS</b>			
E 101-43100-215		Shop Supplies	(\$1.57)		CREDIT
E 101-43100-215		Shop Supplies	\$39.98	S187988	CERAMIC COATING SPRAY,MICROFIBER TOWELS,SLICK MIST
E 101-45200-404		Repairs/Maint Machinery/	\$7.96	S1888069	OIL FOR LAWNMOWERS
		Total	\$46.37		
<b>25293</b>	09/03/21	<b>UCARE</b>			
R 231-42154-34205		Ambulance Services	\$515.08		OVERPAYMENT ON ACCOUNT E.ORTIZ
		Total	\$515.08		
<b>25294</b>	09/03/21	<b>VERIZON WIRELESS</b>			
E 101-42100-321		Telephone	\$41.75		PD PHONE #1
E 101-42100-321		Telephone	\$41.75		PD PHONE #2
E 231-42154-321		Telephone	\$46.75		AMB PHONE
E 101-42100-321		Telephone	\$35.01		PD TABLET #1
E 101-42100-321		Telephone	\$35.01		PD TABLET #2
		Total	\$200.27		
<b>25295</b>	09/03/21	<b>ALPHA WIRELESS COMMUNICATIONS</b>			
E 101-41400-401		Repairs/Maint Buildings	\$83.70	12827	REVIEW CAMERA ISSUES
E 101-41400-401		Repairs/Maint Buildings	\$24.30	12828	REVIEW CAMERA ISSUES
E 221-42200-323		Radio/Pager maintenance	\$31.50	705409	3" ANTENNAS
E 231-42154-323		Radio/Pager maintenance	\$31.50	705409	3" ANTENNAS
E 221-42200-323		Radio/Pager maintenance	\$240.00	705409	RADIO BATTERIES
E 231-42154-323		Radio/Pager maintenance	\$240.00	705409	RADIO BATTERIES
		Total	\$651.00		
<b>25296</b>	09/03/21	<b>BARGEN</b>			
E 101-45186-401		Repairs/Maint Buildings	\$8,425.00		REPAIR WALL AT COMMUNITY CENTER
		Total	\$8,425.00		
<b>25297</b>	09/03/21	<b>BARGEN</b>			
E 211-45500-401		Repairs/Maint Buildings	\$2,455.00	C21136	TEAR OUT TILE LIBRARY BATHROOM
		Total	\$2,455.00		
<b>25298</b>	09/03/21	<b>CITIZEN PUBLISHING CO.</b>			
E 101-41400-351		Legal Notices Publishing	\$112.00	316784	CUSTODIAN AD
E 101-41400-351		Legal Notices Publishing	\$15.00	316945	DIGITAL UPLOAD
		Total	\$127.00		
<b>25299</b>	09/03/21	<b>MOUNTAIN LAKE AUTOMOTIVE LLC</b>			
E 101-42100-406		Vehicle Maint/Gen Repair	\$113.33	84398	FLOOR MAT-2021 FORD EXPLORER
E 101-42100-406		Vehicle Maint/Gen Repair	\$49.19	94885	CHANGE OIL,FILTER,GREASE-2017 EXPLORER

CITY OF MOUNTAIN LAKE

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Check #	Check Date	Vendor Name	Amount	Invoice	Comment
		Total		\$162.52	
		<b>10100 United Prairie 10100</b>		\$86,008.16	

**Fund Summary**

**10100 United Prairie 10100**

101 GENERAL FUND	\$62,868.90
205 ECONOMIC DEVELOPMENT AUTHORITY	\$2,645.86
211 LIBRARY FUND	\$11,731.83
221 FIRE DEPT FUND	\$1,313.32
231 AMBULANCE FUND	\$2,755.80
607 EDA---4 PLEX FUND	\$347.07
608 EDA---8 PLEX FUND	\$1,382.76
609 EDA- MASON MANOR	\$1,863.93
610 EDA-MIDWAY ESTATES	\$1,098.69
	<u>\$86,008.16</u>

743 e	08/31/21	<b>UNITED PRAIRIE BANK</b>		
E 101-41400-301		Auditing and Acct g Servic	\$25.00	AUGUST ACH FEES
		Total	<u>\$25.00</u>	



CITY OF MOUNTAIN LAKE

09/02/21 12:08 PM

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\*Check Summary Register©

Batch: PAY20210117.00

Payroll

66190 - 66206

	Name	Check Date	Check Amt
10100	United Prairie 10100		
66190	ANDERSON, ROBERT M.	8/26/2021	\$908.96
66191	FAST, DAWN L.	8/26/2021	\$1,226.18
66192	GARLOFF, TABITHA	8/26/2021	\$1,037.41
66193	REGIER, ANNE LISE	8/26/2021	\$69.26
66194	BRISTOL, DOUGLAS G.	8/26/2021	\$1,857.72
66195	KINNETZ, ANDREW M.	8/26/2021	\$1,419.13
66196	MCHENRY, BENJAMIN	8/26/2021	\$309.05
66197	POHLMANN, WILLIAM	8/26/2021	\$1,546.62
66198	WATKINS, ADAM	8/26/2021	\$1,519.67
66199	FRIESEN, DARON J.	8/26/2021	\$1,196.45
66200	KARSCHNIK, JACOB	8/26/2021	\$1,229.62
66201	PETERS, STEVE M.	8/26/2021	\$1,082.29
66202	REMPEL, CALVIN	8/26/2021	\$978.71
66203	HANSON, KARI	8/26/2021	\$1,364.48
66204	SCHROEDER, DANA	8/26/2021	\$343.68
66205	SCHROEDER, SANDY	8/26/2021	\$740.97
66206	STOESZ, KARIN	8/26/2021	\$114.73
	<b>Total Checks</b>		<b>\$16,944.93</b>

**Mountain Lake Utilities Commission Meeting**  
**Mountain Lake City Hall**  
**Thursday, August 26, 2021**  
**7 AM**

Members Present: Mark Langland, Sue Garloff, Todd Johnson, City Council Liaison Dean Janzen

Members Absent: David Savage, Brian Janzen

Staff Present: Joe McCabe, Interim Clerk/Administrator; Lynda Cowell, Utilities Office Manager, Jill Falk, Utilities Office Asst Manager, Lane Anderson, Lineman

Others Present: None

**Call to Order**

The meeting was called to order at 7 AM. Nothing added to the agenda.

**Approval of Minutes and Bills**

Motion by Johnson, seconded by Garloff, to approve the August 12<sup>th</sup> Minutes, and Check Numbers 21081-21119 & 336e-337e. Motion carried.

**Water/Wastewater Department**

The water/wastewater department was not present for the meeting; however, it was discussed that one of the wells has been repaired. There is still one well down and water conservation is still encouraged.

**Electric Department**

A quote has been received from CE Power Engineering Solutions to replace the damaged generator with a used one. The estimate for parts and labor is \$1.18M, however, the cost may vary depending on what equipment is available at the time of purchase. With the interest rates less than 1%, McCabe recommended to use a bond for a purchase of \$600K or more. Langland wanted to know if the utility rates would need to be raised to compensate for the additional bond payment. Now that there are several repair options available, utilities will put together a packet for all the pricing options and costs for payback. Garloff also wanted to know if all supplies were readily available, or if the timeline would be delayed for parts to be shipped. As with most things, the availability won't be known until the order is placed. As of now, no decision has been made.

**Office:**

The position for an additional lineman has been posted, with the closing date of September 15<sup>th</sup>. So far, only one application has been received. Garloff recommended reaching out to the local schools to find candidates for apprenticeships. This summer, Watkins had reached out to the Tech School in Jackson for applicants; yet could not find anyone that was interested in the position.

**Adjourn**

The meeting was adjourned at 7:12 a.m.

**Approved August 26, 2021**

ATTEST:

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Jill Falk, Utilities Office Asst Manager

**City of Mountain Lake  
Regular City Council Meeting  
Mountain Lake City Hall – 930 Third Ave  
Monday August 16, 2021  
6:30 p.m.**

Members Present: Mike Nelson, Darla Kruser, Dana Kass, Andrew Ysker

Member Absent: Dean Janzen

City Staff Present: Joe McCabe, Interim City Administrator/Clerk

Others Present: Dave Watkins, Alan Rahn, Shawn Rahn, Gloria McKissick

**Call to Order**

The meeting was called to order by Mayor Nelson at 6:30 p.m.

**Approval of Agenda & Consent Agenda**

Motion by Kass seconded by Kruser, to approve the agenda and consent agenda. Motion carried 4-0-1.

- Bills: Checks #25193-25235 – 25160, 739E – 742E
- Payroll: Checks #66154 – 66189
- Approve August 9 Lake Commission Minutes
- Approve August 12 Utilities Commission Minutes
- Approve August 2 City Council Minutes

**Public**

Alan Rahn, Shawn Rahn and Gloria Mckissck spoke during this portion of the meeting.

**Coalition of Greater Minnesota Cities**

Marty Seifert with the Coalition of Greater Minnesota Cities provided a recap of the Legislative Session for the council.

**Utility Department**

Dave Watkins provided the council with options regarding the possible addition of street lighting on the golf course road. The lighting project is to make the street safer for pedestrians and the driving public. Motion was made by Kass, seconded by Kruser to pay for two street lights between 4<sup>th</sup> Ave and 6<sup>th</sup> Ave. at a cost not to exceed \$ 3,200.00. Motion carried 4-0-1

**Northland Securities**

Northland Securities provided a proposal to refund the General Obligation Bond 2013A, with an estimated savings of \$ 18,000.00 a year. Motion was made by Ysker, seconded by Kass to enter into an engagement letter with Northland Securities as Underwriter for the issuance of the General Obligation Refunding Bonds, Series 2021A. Motion carried 4-0-1.

**Custodian**

The council was informed that the custodian position will be open this week and that staff will be advertising for the position at \$ 15.00 per hour.

**Midway Township**

The Lake Commission has requested that the city work with Midway Township for the city to obtain ownership of tax forfeited Lots 14 & 15 in the Lakeshore Subdivision, parcel 11.492.0120. The Lake Commission would use the property as the access point for the weed harvester. A motion was made by Kruser, seconded by Ysker to offer \$ 100.00 to Midway Township for the purchase of said property. Motion carried 3-0-1 with 1 abstaining.

**Transfer of Funds**

Motion was made by Kass, seconded by Ysker to approve the transfer of \$ 14, 401.87 from the Street Department general fund to savings and \$ 965.79 from the police general fund to savings based upon the 2020 audit. Motion carried 4-0-1.

**Interim City Administrator**

Interim City Administrator reminded the council that the water restriction dealing with lawn sprinkling is still in place and that if followed we do not anticipate any further restrictions in water usage

**Adjourn**

The meeting was adjourned at 7:50 p.m.

Joe McCabe, Interim City Administrator

August 27, 2021

Joe McCabe  
Interim City Administrator  
City of Mountain Lake  
930 Third Avenue  
Mountain Lake, MN 56159

RE: Position of Community Center and City Hall Custodian

Dear Mr. McCabe;

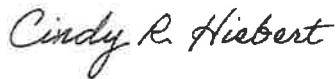
I thank you for the time spent with me this afternoon explaining the duties for the position of Community Center and City Hall Custodian.

Attached please find the completed job application.

My family roots are in Mountain Lake, the Heritage Village is located on the farm on which my grandmother, Tina Buhler Hiebert was born. Our family relocated back to Mountain Lake twenty-nine years ago when we were looking for a place to raise our family. Daniel, Samuel, Immanuel, Sarah and Elisabeth are all proud of their Mountain Lake Heritage. I live in really neat Victorian home that we have been slowly restoring just down the road from the City Offices and the Community Center.

It would be an honor and a privilege to serve Mountain Lake and give back some of the goodness we have come to appreciate living here.

Sincerely;



Cindy R. Hiebert  
920 Mountain Lake Road  
Mountain Lake, MN 56159

# AUGUST Street Dept / Report

- Wood chips hoocon Park / Rock Bench
- TAC Water Main Breaks, 10<sup>th</sup> St, Boxelder, 7<sup>th</sup> St, Midway Rd
- Mowing Parks, Cemetery, City Properties
- Install Playground Eq hoocon Park, Slides, Climbers
- Work on Budgets
- Sweep Entire Town
- Add Gravel Estates Dr / New Town Homes
- Round up Curbs, Alleys, EDA Prop. Firehall
- Clean Pump Pool
- Clean Shop, Eq, Maint Mowers
- Repair Storm Sewer Boxelder @ 12<sup>th</sup> St

