

**Regular Council Meeting  
Mountain Lake City Hall  
Tuesday, September 5, 2017  
7 p.m.**

**AGENDA**

1. Meeting Called to Order
  - \* Further information on agenda item is attached
2. Approval of Agenda and Consent Agenda
  - a. Bills: Check #'s 20298-20335, 501E \*(1-4)
  - b. Approval of Payroll Checks #'s 63372-63387
  - c. Approval of August 21 Council Minutes\*(5-7)
3. Public – A total of ten (10) minutes is allotted for individuals to briefly discuss a topic of concern with the Council
4. Public Hearing, US Department of Agriculture, Rural Development Fire Equipment Loan\*(8-10)
5. Public Hearing and Adoption of Ordinance #6-17, Establishment of Transitional Business District Zone\*(11-14)
6. Call for Bids, Demolition of 805 Basinger Memorial Dr.
7. Contracts
  - a. Legal Services – available at meeting
  - b. Mt. Lake, Odin and Ormsby Sportsmen's Draft\*(15)
  - c. Safety management\*(16)
  - d. SW Regional Development for Active Living Planner\*(18)
8. Project Payments
  - a. Partial Pay Estimate #3- Final CSAH#1 Sewer/Water Replacement\*(19-20)
  - b. Partial Pay Estimate #2 Sub-station Project\*\*(21-22)
9. Budget
  - a. 2018 Capital Improvement Plan\*(23-25)
  - b. 2018 Health Insurance Rates\*(26)
  - c. Preliminary Budget Draft - separate packet
10. Administrator
  - a. FYI – Commercial Park Project Schedule\*(27)
  - b. Other Legal

Adjourn

Board of Appeal and Equalization Training: <http://www.revenue.state.mn.us>

- Upcoming Meetings
  - School Board Meeting, 5:30 p.m. Monday September 21
  - Public Sale of Tax-forfeited Properties, 10 a.m., Wed. Sept. 13, Cottonwood County Courthouse

**\*Check Detail Register©**

*September 5, 2017  
mtg  
20298-20335  
501E*

August 2017 to September 2017

			Check Amt	Invoice	Comment
<b>10100 United Prairie</b>					
Paid Chk#	020298	8/21/2017	ALEX AIR APPARATUS INC.		
E	221-42200-404	Repairs/Maint Machinery/Equip	\$536.00	33769	FD-COMPRESSOR AIR QUALITY TEST
	Total ALEX AIR APPARATUS INC.		\$536.00		
Paid Chk#	020299	8/21/2017	DENNIS E. OBERLOH LTD		
E	101-41400-301	Auditing and Acct g Services	\$6,420.00		2016 AUDIT FEES
	Total DENNIS E. OBERLOH LTD		\$6,420.00		
Paid Chk#	020300	8/21/2017	DUININCK		
E	101-43121-224	Street Maint Materials	\$316.00	527841	TAR-YOUTH FOR CHRIST
E	101-43121-224	Street Maint Materials	\$413.17	527841	TAR-ST DEPT
	Total DUININCK		\$729.17		
Paid Chk#	020301	8/21/2017	FRONTIER		
E	211-45500-321	Telephone	\$69.32		LIBRARY PHONE 507-427-2506
E	101-41400-321	Telephone	\$166.79		CITY HALL PHONE-427-2999
E	101-42100-321	Telephone	\$209.01		POLICE DEPT PHONE-427-3403
E	101-43100-321	Telephone	\$71.14		STREET DEPT PHONE-427-2997
E	101-45186-321	Telephone	\$69.73		SR CTR PHONE-427-2151
E	205-46500-321	Telephone	\$37.50		EDA PORTION OF DSL & 427-2999
E	101-00000-430	Miscellaneous	\$87.76		UT PHONE
	Total FRONTIER		\$711.25		
Paid Chk#	020302	8/21/2017	MINNESOTA WEST-CANBY		
E	221-42200-308	Training & Instruction	\$1,750.00	00215391	FD-HOUSE BURN
	Total MINNESOTA WEST-CANBY		\$1,750.00		
Paid Chk#	020303	8/21/2017	NICKEL CONSTRUCTION		
E	101-45200-402	Repairs/Maint- Ground	\$6.00	17908	CEMENT DUMPING
	Total NICKEL CONSTRUCTION		\$6.00		
Paid Chk#	020304	8/21/2017	NORTHLAND TRUST SERVICES		
E	485-46300-434	Project Expense	\$750.00	7047	BOND ISSUANCE & AGENT FEES-COMMERIAL PARK
	Total NORTHLAND TRUST SERVICES		\$750.00		
Paid Chk#	020305	8/21/2017	SMC		
E	101-43121-224	Street Maint Materials	\$224.88	1422081	TAR-YOUTH FOR CHRIST
E	101-43121-224	Street Maint Materials	\$113.29	1422081	TAR-WATER DEPT ON 11TH ST
E	101-45200-402	Repairs/Maint- Ground	\$547.74	1422081	TAR-LAWCON PARK
	Total SMC		\$885.91		
Paid Chk#	020306	8/21/2017	VERIZON		
E	101-42100-321	Telephone	\$9.05		POLICE CELL PHONE
E	231-42154-321	Telephone	\$9.58		AMB CELL PHONE
E	101-42100-321	Telephone	\$35.01		PD TABLET #1
E	101-42100-321	Telephone	\$35.01		PD TABLET #2
E	231-42154-321	Telephone	\$35.01		AMB JET PACK
	Total VERIZON		\$123.66		
Paid Chk#	020307	8/21/2017	LOHRENZ EXCAVATING INC.		
E	101-00000-430	Miscellaneous	\$37.41	6815	RIVER ROCK-PARK BY CASEYS
	Total LOHRENZ EXCAVATING INC.		\$37.41		
Paid Chk#	020308	8/21/2017	TITAN PRO		
E	101-45200-402	Repairs/Maint- Ground	\$92.52		GLYPHOSATE-PARKS

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August 2017 to September 2017

			Check Amt	Invoice	Comment
<b>Total TITAN PRO</b>			<b>\$92.52</b>		
Paid Chk#	020309	8/31/2017	<b>AFLAC</b>		
G 101-21713	AFLAC		\$186.96		
<b>Total AFLAC</b>			<b>\$186.96</b>		
Paid Chk#	020310	8/31/2017	<b>BCBS/HSA</b>		
G 101-21714	HSA		\$443.85		
<b>Total BCBS/HSA</b>			<b>\$443.85</b>		
Paid Chk#	020311	8/31/2017	<b>COMMISSIONER OF REVENUE</b>		
G 101-21702	State Withholding		\$918.31		
<b>Total COMMISSIONER OF REVENUE</b>			<b>\$918.31</b>		
Paid Chk#	020312	8/31/2017	<b>GISLASON &amp; HUNTER</b>		
G 101-21712	Garnishments		\$382.54		
<b>Total GISLASON &amp; HUNTER</b>			<b>\$382.54</b>		
Paid Chk#	020313	8/31/2017	<b>INTERNAL REVENUE SERVICE</b>		
G 101-21703	FICA Tax Withholding		\$2,578.26		
G 101-21701	Federal Withholding		\$2,101.19		
<b>Total INTERNAL REVENUE SERVICE</b>			<b>\$4,679.45</b>		
Paid Chk#	020314	8/31/2017	<b>PERA</b>		
G 101-21704	PERA		\$4,620.70		
<b>Total PERA</b>			<b>\$4,620.70</b>		
Paid Chk#	020315	8/31/2017	<b>VALIC</b>		
G 101-21705	VALIC		\$388.00		
<b>Total VALIC</b>			<b>\$388.00</b>		
Paid Chk#	020316	9/1/2017	<b>ADVANCED SYSTEMS INC</b>		
E 101-41400-200	Office Supplies	\$22.41	564488		6/1/17 - 8/31/17 COPIES ON COLOR COPIER
E 205-46500-200	Office Supplies	\$123.22	564488		6/1/17 - 8/31/17 COPIES ON COLOR COPIER
E 101-42100-200	Office Supplies	\$0.37	564488		6/1/17 - 8/31/17 COPIES ON COLOR COPIER
<b>Total ADVANCED SYSTEMS INC</b>		<b>\$146.00</b>			
Paid Chk#	020317	9/1/2017	<b>ALEX AIR APPARATUS INC.</b>		
E 221-42200-404	Repairs/Maint Machinery/Equip	\$635.25	33861		FD-PPE CLEANING/REPAIR
<b>Total ALEX AIR APPARATUS INC.</b>		<b>\$635.25</b>			
Paid Chk#	020318	9/1/2017	<b>AMAZON</b>		
E 211-45500-590	Capital Outlay Books	\$52.36			LIBRARY BOOKS
E 211-45500-592	A.V. Materials	\$161.12			LIBRARY AV
<b>Total AMAZON</b>		<b>\$213.48</b>			
Paid Chk#	020319	9/1/2017	<b>BOUND TREE MEDICAL</b>		
E 231-42154-210	Operating Supplies	\$228.62	82593136		TOURNIQUETS-AMB
<b>Total BOUND TREE MEDICAL</b>		<b>\$228.62</b>			
Paid Chk#	020320	9/1/2017	<b>CARDMEMBER SERVICE</b>		
E 101-42100-430	Miscellaneous	\$227.71			PD-BROWNELL GUN PARTS
E 101-00000-430	Miscellaneous	\$19.98			CRASH PLAN-MONTHLY FEE
E 101-42100-430	Miscellaneous	\$42.75	13175		PD-LIFE LOC EASY TAB MOUTHPIECE
<b>Total CARDMEMBER SERVICE</b>		<b>\$290.44</b>			
Paid Chk#	020321	9/1/2017	<b>CREATIVE PRODUCT SOURCE</b>		

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August 2017 to September 2017.

			Check Amt	Invoice	Comment
E 101-42100-430	Miscellaneous		\$357.18	CP1067057	PD-ALUMINUM BOTTLES
<b>Total CREATIVE PRODUCT SOURCE</b>			\$357.18		
Paid Chk# 020322	9/1/2017	<b>DAWN FAST</b>			
E 101-41400-331	Travel Expenses		\$28.08		MILEAGE REDWOOD FALLS-HLTH INS MTG
<b>Total DAWN FAST</b>			\$28.08		
Paid Chk# 020323	9/1/2017	<b>DENNIS HULZEBOS</b>			
E 101-45186-400	Janitor-Repairs/Maint		\$250.00		SEPTEMBER MAINT AT SR CTR
E 211-45500-400	Janitor-Repairs/Maint		\$345.00		SEPTEMBER MAINT AT LIBRARY
<b>Total DENNIS HULZEBOS</b>			\$595.00		
Paid Chk# 020324	9/1/2017	<b>GREATAMERICA FINANCIAL SVCS</b>			
E 101-00000-430	Miscellaneous		\$8.43		CHAMBER-MONTHLY COLOR COPY MACHINE LEASE
E 101-41400-200	Office Supplies		\$26.35		OFFICE-MONTHLY COLOR COPY MACHINE LEASE
E 101-42100-200	Office Supplies		\$8.78		PD-MONTHLY COLOR COPY MACHINE LEASE
E 101-00000-430	Miscellaneous		\$91.31		UT-MONTHLY COLOR COPY MACHINE LEASE
E 205-46500-200	Office Supplies		\$5.62		EDA-MONTHLY COLOR COPY MACHINE LEASE
<b>Total GREATAMERICA FINANCIAL SVCS</b>			\$140.49		
Paid Chk# 020325	9/1/2017	<b>INDOFF INCORPORATED</b>			
E 101-41400-200	Office Supplies		\$27.56	2983566	CORRECTION TAPE
<b>Total INDOFF INCORPORATED</b>			\$27.56		
Paid Chk# 020326	9/1/2017	<b>JOHN YSKER</b>			
E 101-43240-111	Contract		\$250.00		SEPTEMBER DUMP SALARY
<b>Total JOHN YSKER</b>			\$250.00		
Paid Chk# 020327	9/1/2017	<b>MINNESOTA ENERGY RESOURCE CORP</b>			
E 101-41400-383	Gas Utilities		\$61.30		CITY HALL GAS-ACCT#0505387558
E 221-42200-383	Gas Utilities		\$32.22		FIRE DEPT PORTION OF FIREHALL GAS-ACCT#0507634940
E 231-42154-383	Gas Utilities		\$15.87		AMB PORTION OF FIREHALL GAS-ACCT#0507634940
E 101-43100-383	Gas Utilities		\$31.04		STREET GARAGE GAS-ACCT#0503270939
E 211-45500-383	Gas Utilities		\$48.09		LIBRARY GAS-ACCT#0502593301
E 101-45186-383	Gas Utilities		\$41.28		SR CTR GAS-ACCT#0504742031
<b>ai MINNESOTA ENERGY RESOURCE CORP</b>			\$229.80		
Paid Chk# 020328	9/1/2017	<b>MINNESOTA MUTUAL LIFE</b>			
E 101-42100-135	Employer Paid Other		\$1.70		SEPT BRIAN LUNZ LIFE INSURANCE
E 101-42100-134	Employer Paid Life		\$6.80		SEPT LIFE INS-POLICE DEPT
E 211-45500-134	Employer Paid Life		\$1.70		SEPT LIFE INS-LIBRARY
E 101-43100-134	Employer Paid Life		\$3.06		SEPT LIFE INS-ST DEPT
E 101-41400-134	Employer Paid Life		\$3.40		SEPT LIFE INS-OFFICE
E 101-45200-134	Employer Paid Life		\$1.02		SEPT LIFE INS-PARKS DEPT
E 101-46200-134	Employer Paid Life		\$1.02		SEPT LIFE INS-CEMETERY
E 205-46500-134	Employer Paid Life		\$1.70		SEPT LIFE INS-EDA ROB ANDERSON
G 101-21706	Hospitalization/Medical Ins		\$25.30		SEPT LIFE INS-ROBB ANDERSON
G 101-21706	Hospitalization/Medical Ins		\$10.90		SEPT LIFE INS-DARON FRIESEN
G 101-21706	Hospitalization/Medical Ins		\$12.00		SEPT LIFE INS-STEVE PETERS
<b>Total MINNESOTA MUTUAL LIFE</b>			\$68.60		
Paid Chk# 020329	9/1/2017	<b>MOUNTAIN LAKE PUBLIC SCHOOL</b>			
E 101-45100-306	Management Fees		\$5,000.00		2017 SUMMER REC
<b>Total MOUNTAIN LAKE PUBLIC SCHOOL</b>			\$5,000.00		
Paid Chk# 020330	9/1/2017	<b>MUNICIPAL UTILITIES</b>			

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August 2017 to September 2017

			Check Amt	Invoice	Comment
E 101-45200-380	Elec,Water,Sewer		\$99.88		LAWCON PARK
E 101-41400-380	Elec,Water,Sewer		\$462.62		CITY HALL UT
E 101-45200-380	Elec,Water,Sewer		\$135.72		CITY PARK RESTROOMS UT
E 101-45186-380	Elec,Water,Sewer		\$501.67		SR CTR UT
E 101-43100-380	Elec,Water,Sewer		\$267.95		ST DEPT UT
E 221-42200-380	Elec,Water,Sewer		\$179.26		FIRE DEPT PORTION OF FIREHALL UT
E 231-42154-380	Elec,Water,Sewer		\$88.29		AMB PORTION OF FIREHALL UT
E 211-45500-380	Elec,Water,Sewer		\$391.46		LIBRARY UT
E 607-46330-380	Elec,Water,Sewer		\$6.47		4-PLEX PORTION OF ST LITE ON HERITAGE DRIVE
E 608-46330-380	Elec,Water,Sewer		\$12.56		8-PLEX PORTION OF ST LITE ON HERITAGE DRIVE
E 101-45183-380	Elec,Water,Sewer		\$617.57		UT AT CAMPGROUND
E 101-45200-380	Elec,Water,Sewer		\$16.86		UT AT CITY PARK SHELTERHOUSE
<b>Total MUNICIPAL UTILITIES</b>			<b>\$2,780.31</b>		

Paid Chk# 020331	9/1/2017	MUSKE, MUSKE, SURHOFF			
E 101-41400-304	Legal Fees		\$1,400.00		SEPTEMBER LEGAL RETAINER
<b>Total MUSKE, MUSKE, SURHOFF</b>			<b>\$1,400.00</b>		

Paid Chk# 020332	9/1/2017	PRAXAIR			
E 231-42154-210	Operating Supplies		\$85.22	786000099	OXYGEN FOR AMB
E 231-42154-210	Operating Supplies		\$150.95	78680873	OXYGEN FOR AMB
<b>Total PRAXAIR</b>			<b>\$236.17</b>		

Paid Chk# 020333	9/1/2017	RADAR ROAD TEC			
E 101-42100-406	Vehicle Maint/Gen Repairs		\$70.00	6052	PD-RADAR CERTIFICATION
<b>Total RADAR ROAD TEC</b>			<b>\$70.00</b>		

Paid Chk# 020334	9/1/2017	SCHWAAB			
E 101-41400-200	Office Supplies		\$22.44	B036476	INK PAD FOR STAMP
<b>Total SCHWAAB</b>			<b>\$22.44</b>		

Paid Chk# 020335	9/1/2017	ZOLL MEDICAL CORPORATION			
E 231-42154-210	Operating Supplies		\$807.49	2560531	REPAIR AMB DEFIB
<b>Total ZOLL MEDICAL CORPORATION</b>			<b>\$807.49</b>		

10100 United Prairie \$37,188.64

**Fund Summary**

<b>10100 United Prairie</b>	
101 GENERAL FUND	\$30,628.76
205 ECONOMIC DEVELOPMENT AUTHORITY	\$168.04
211 LIBRARY FUND	\$1,069.05
221 FIRE DEPT FUND	\$3,132.73
231 AMBULANCE FUND	\$1,421.03
485 ML COMM PARK-INFRASTRUCTURE	\$750.00
607 EDA----4 PLEX FUND	\$6.47
608 EDA----8 PLEX FUND	\$12.56
	<b>\$37,188.64</b>

Paid Chk# 000501E	8/21/2017	SELECT ACCOUNT			
E 101-41400-141	Admin Fees-HSA		\$4.22		AUGUST HSA ADMIN FEES
E 101-42100-141	Admin Fees-HSA		\$8.44		AUGUST HSA ADMIN FEES
E 205-46500-141	Admin Fees-HSA		\$2.11		AUGUST HSA ADMIN FEES
E 211-45500-141	Admin Fees-HSA		\$2.11		AUGUST HSA ADMIN FEES
E 101-43100-141	Admin Fees-HSA		\$3.80		AUGUST HSA ADMIN FEES
E 101-45200-141	Admin Fees-HSA		\$1.27		AUGUST HSA ADMIN FEES
E 101-46200-141	Admin Fees-HSA		\$1.26		AUGUST HSA ADMIN FEES
<b>Total SELECT ACCOUNT</b>			<b>\$23.21</b>		

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**DRAFT**  
**Regular Council Meeting**  
**Mountain Lake City Hall**  
**Monday, August 21, 2017**  
**7 p.m.**

Members Present: Dana Kass, Mike Nelson, David Savage, Andrew Ysker, Darla Kruser

Members Absent: none

Staff Present: Dawn Fast, Deputy Clerk/Treasurer; Maryellen Suhrhoff, City Attorney, Muske, Muske and Suhrhoff

Others Present: David Watkins, Tim Janzen, Mt. Lake Ambulance.; Rich Gisch, Ron Becker, Al O'Bannon, Dave Albrecht, Brian Bergling, Mt. Lake, Odin, Ormsby Sportsmen's Club; Doug Regehr; Chad Peterson, Mt. Lake School Board Member, (arrived late)

**Call to Order**

The meeting was called to order by Mayor Nelson at 7 p.m. Motion by Savage, seconded by Kruser, to add 11e. Community Center, 11f. Coffee with the council. Motion carried. Motion by Kass seconded by Kruser approve the consent agenda and adopt the agenda as amended. Motion carried.

Bills: Check #'s 20260-20297, 498E-500E  
Payroll Checks #'s 63336 - 63371  
August 7 Council Minutes  
July 27 Utility Commission Minutes  
July 11 Lake Commission Minutes  
July 18 Police Commission Minutes  
Approve Gambling Permit for Good Samaritan Village

**Public**

Members of the Mt. Lake, Odin, and Ormsby Sportsmen Club were in attendance to follow up on discussion from last council meeting about the trap range property. Council directed City Attorney to draft a 99 year lease on current trap range property. Lease will be available at next council meeting.



### **Ambulance Department- Purchase of 2017 Chevrolet Ambulance**

Dave Watkins and Tim Janzen presented a bid from Everest Emergency Vehicles for a 2017 Chevrolet G4500 Ambulance at a cost of \$149,000. Bid does not include a trade in. The 2006 Chevrolet ambulance will be sold or donated. Motion by Kruser, seconded by Kass to approve purchase as presented. Motion carried.

### **Second Reading Ordinance #6-17, Establishment of Transitional Business District Zone**

Reviewed with no changes.

### **Agreement for the Abandonment of a Portion of Branch F, County Ditch #21**

Cottonwood County Drainage Authority has approved the abandonment of a portion of County Ditch #21 in Mountain Lake Commercial Park. City of Mountain Lake will install and maintain a new 10" diameter tile line along the south line and east line of Lot 4, Block 2 of Mountain Lake Commercial Park. Motion by Ysker, seconded by Savage, to approve abandonment agreement. Motion carried.

### **Legal Services Contract**

A two year contract with Muske, Muske and Suhrhoff was presented and reviewed. Contract dates are January 1, 2018 to December 31, 2019. City Attorney also agreed to update council of open items at each meeting. Motion by Kass, seconded by Ysker, to approve 2 year contract. Motion carried.

### **DNR Grant for Fire Department**

Mountain Lake Fire Department was awarded \$5,000 from the Minnesota Department of Natural Resources. This is a matching grant and will be used to purchase turnout gear for the Fire Department. Motion by Savage, seconded by Kass, to accept grant. Motion carried.

### **Active Living Mini-Grant**

Motion by Kass, seconded by Ysker, to submit the Active Living Mini-Grant. Motion carried.

### **2018 Capital Improvement Plan**

A bid was received from Karr Tuck-pointing LLC for tuck-pointing at Power Plant and City Park Band shell. Price for power plant is \$47,383 and \$10,257 for City Park band shell. Council suggested looking into using a grant for Band shell cost.

Ceiling at Power Plant was also discussed. No action taken

### **2018 Budget**

Portions of budget were reviewed. Will review further at next meeting.



**805 Basinger Memorial Dr.**

City attorney has sent letter to owner.

**Broadcast Council Meetings**

Equipment was set up, meeting was recorded

**Miscellaneous**

General Liability survey from League of Minnesota Cities was presented. Thank You read from Pow Wow Road Race committee

**Community Center/Coffee with Council**

12 people attended coffee with council. Public had some concerns about maintenance items at Community Center. City staff will check into items of concern.

**Adjourn**

The meeting was adjourned at 8:20 p.m.

ATTEST:

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Dawn Fast, Deputy Clerk/Treasurer

# Community Facilities Direct Loan & Grant

## What does this program do?

This program provides affordable funding to develop essential community facilities in rural areas. An essential community facility is defined as a facility that provides an essential service to the local community for the orderly development of the community in a primarily rural area, and does not include private, commercial or business undertakings.

## Who may apply for this program?

Eligible borrowers include:

- Public bodies
- Community-based nonprofit corporations
- Federally recognized Tribes

## What is an eligible area?

Rural areas including cities, villages, townships and towns including Federally Recognized Tribal Lands with no more than 20,000 residents according to the latest **U.S. Census Data** are eligible for this program.

## How may funds be used?

Funds can be used to purchase, construct, and/or improve essential community facilities, purchase equipment and pay related project expenses.

Examples of essential community facilities include:

- Healthcare facilities such as hospitals, medical clinics, dental clinics, nursing homes or assisted living facilities
- Public facilities such as town halls, courthouses, airport hangars or street improvements
- Community support services such as child care centers, community centers, fairgrounds or transitional housing
- Public safety services such as fire departments, police stations, prisons, police vehicles, fire trucks, public works vehicles or equipment
- Educational services such as museums, libraries or private schools
- Utility services such as telemedicine or distance learning equipment
- Local food systems such as community gardens, food pantries, community kitchens, food banks, food hubs or greenhouses

For a complete list see Code of Federal Regulations 7 CFR, Part 1942.17(d) for loans; **7 CFR, Part 3570.62** for grants.

## What kinds of funding are available?

- Low interest direct loans
- Grants
- A combination of the two above, as well as our **loan guarantee program**. These may be combined with commercial financing to finance one project if all eligibility and feasibility requirements are met.

## What are the funding priorities?

Priority point system based on population, median household income

- Small communities with a population of 5,500 or less
- Low-income communities having a median household income below 80% of the state nonmetropolitan median household income.

## What are the terms?

Funding is provided through a competitive process.

### Direct Loan:

- Loan repayment terms may not be longer than the useful life of the facility, state statutes, the applicants authority, or a maximum of 40 years, whichever is less.
- Interest rates are set by Rural Development, contact us for details and current rates.
- Once the loan is approved, the interest rate is fixed for the entire term of the loan, and is determined by the median household income of the service area.
- There are no pre-payment penalties.
- Contact us for details and current interest rates applicable for your project.

REQUEST FOR OBLIGATION OF FUNDS

<b>INSTRUCTIONS-TYPE IN CAPITALIZED ELITE TYPE IN SPACES MARKED ( )</b> Complete Items 1 through 29 and applicable Items 30 through 34. See FMI.			
<b>1. CASE NUMBER</b> ST CO BORROWER ID 27-017-*****5401		<b>LOAN NUMBER</b>	<b>FISCAL YEAR</b>
<b>2. BORROWER NAME</b> Mountain Lake, City		<b>3. NUMBER NAME FIELDS</b> (1, 2, or 3 from Item 2)	
		<b>4. STATE NAME</b> Minnesota	
		<b>5. COUNTY NAME</b> Cottonwood	
<b>GENERAL BORROWER/LOAN INFORMATION</b>			
<b>6. RACE/ETHNIC CLASSIFICATION</b> 1 - WHITE 2 - BLACK 3 - AI/AN 4 - HISPANIC 5 - API	<b>7. TYPE OF APPLICANT</b> 1 - INDIVIDUAL 2 - PARTNERSHIP 3 - CORPORATION 4 - PUBLIC BODY 5 - ASSOC. OF FARMERS 6 - ORG. OF FARMERS 7 - NONPROFIT-SECULAR 8 - NONPROFIT-FAITH BASED 9 - INDIAN TRIBE 10 - PUBLIC COLLEGE/UNIVERSITY 11 - OTHER	<b>8. COLLATERAL CODE</b> 1 - REAL ESTATE SECURED 2 - REAL ESTATE AND CHATTEL 3 - NOTE ONLY OR CHATTEL ONLY 4 - MACHINERY ONLY 5 - LIVESTOCK ONLY 6 - CROPS ONLY 7 - SECURED BY BONDS 8 - RLF ACCT	<b>9. EMPLOYEE RELATIONSHIP CODE</b> 1 - EMPLOYEE 2 - MEMBER OF FAMILY 3 - CLOSE RELATIVE 4 - ASSOC.
<b>10. SEX CODE</b> 1 - MALE 2 - FEMALE 3 - FAMILY UNIT 4 - ORGAN MALE OWNED 5 - ORGAN FEMALE OWNED 6 - PUBLIC BODY	<b>11. MARITAL STATUS</b> 1 - MARRIED 2 - SEPARATED 3 - UNMARRIED (INCLUDES WIDOWED/DIVORCED)	<b>12. VETERAN CODE</b> 1 - YES 2 - NO	<b>13. CREDIT REPORT</b> 1 - YES 2 - NO
<b>14. DIRECT PAYMENT</b> (See FMI)	<b>15. TYPE OF PAYMENT</b> 1 - MONTHLY 2 - ANNUALLY 3 - SEMI-ANNUALLY 4 - QUARTERLY	<b>16. FEE INSPECTION</b> 1 - YES 2 - NO	
<b>17. COMMUNITY SIZE</b> 1 - 10,000 OR LESS (FOR SFH AND HPG ONLY) 2 - OVER 10,000		<b>18. USE OF FUNDS CODE</b> (See FMI)	
<b>COMPLETE FOR OBLIGATION OF FUNDS</b>			
<b>19. TYPE OF ASSISTANCE</b> 238 (See FMI)	<b>20. PURPOSE CODE</b>	<b>21. SOURCE OF FUNDS</b>	<b>22. TYPE OF ACTION</b> 1 - OBLIGATION ONLY 2 - OBLIGATION/CHECK REQUEST 3 - CORRECTION OF OBLIGATION
<b>23. TYPE OF SUBMISSION</b> 1 - INITIAL 2 - SUBSEQUENT	<b>24. AMOUNT OF LOAN</b> \$125,000.00		<b>25. AMOUNT OF GRANT</b>
<b>26. AMOUNT OF IMMEDIATE ADVANCE</b>	<b>27. DATE OF APPROVAL</b> MO DAY YR	<b>28. INTEREST RATE</b> 3.2500 %	<b>29. REPAYMENT TERMS</b> 15
<b>COMPLETE FOR COMMUNITY PROGRAM AND CERTAIN MULTIPLE-FAMILY HOUSING LOANS</b>			
<b>30. PROFIT TYPE</b> 1 - FULL PROFIT 2 - LIMITED PROFIT 3 - NONPROFIT			
<b>COMPLETE FOR EM LOANS ONLY</b>		<b>COMPLETE FOR CREDIT SALE-ASSUMPTION</b>	
<b>31. DISASTER DESIGNATION NUMBER</b> (See FMI)		<b>32. TYPE OF SALE</b> 1 - CREDIT SALE ONLY 2 - ASSUMPTION ONLY 3 - CREDIT SALE WITH SUBSEQUENT LOAN 4 - ASSUMPTION WITH SUBSEQUENT LOAN	
<b>FINANCE OFFICE USE ONLY</b>		<b>COMPLETE FOR FP LOANS ONLY</b>	
<b>33. OBLIGATION DATE</b> MO DA YR		<b>34. BEGINNING FARMER/RANCHER</b> (See FMI)	

If the decision contained above in this form results in denial, reduction or cancellation of USDA assistance, you may appeal this decision and have a hearing or you may request a review in lieu of a hearing. Please use the form we have included for this purpose.

Position 2

ORIGINAL - Borrower's Case Folder    COPY 1 - Finance Office    COPY 2 - Applicant/Lender    COPY 3 - State Office

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0570-0062. The time required to complete this information collection is estimated to average 15 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

9





To: CITY OF MOUNTAIN LAKE  
 930 THIRD AVENUE  
 DRAWER "C"  
 MOUNTAIN LAKE, MN 56159

DATE: 08/10/2017

We hereby propose and agree to furnish, after your acceptance of this proposal and the proper execution by the City of Mountain Lake, hereinafter called the BUYER and an officer of Rosenbauer South Dakota, LLC, hereinafter called the COMPANY, the following apparatus and equipment:

ROSENBAUER FX PUMPER APPARATUS BODY MANUFACTURED BY ROSENBAUER SOUTH DAKOTA, LLC AND SPECIFIED EQUIPMENT	\$ 234,400.00
2018 FREIGHTLINER M-2106 CHASSIS	<u>\$ 85,329.00</u>
<b>TOTAL ...</b>	<b>\$ 319,729.00*</b>

**THREE HUNDRED NINETEEN THOUSAND SEVEN HUNDRED TWENTY NINE DOLLARS**

All of which are to be built in accordance with the specifications, clarifications and exceptions attached, and which are made a part of this agreement and contract.

**DELIVERY:** The estimated delivery time for the completed apparatus, is to be made 365 days after receipt of and approval of this contract duly executed, (chassis must arrive within 150 days or delivery may be delayed), subject to all causes beyond the Company's control. The quoted delivery time is based upon our receipt of the specified materials required to produce the apparatus in a timely manner. The Company cannot be held responsible for delays due to Acts of God, Labor Strikes, or Changes in Governmental Regulations that result in delayed delivery to our manufacturing facilities of these specified materials. This delivery estimate is based on the Company receiving complete and accurate paperwork from the Buyer and that no changes take place during pre-construction, mid-point inspections or final inspections. Changes required or requested by the Buyer during the construction process may be cause for an increase in the number of days required to build said apparatus.

**PAYMENT TERMS:** Final payment for the apparatus shall be made at time of delivery or pick up of the completed vehicle. It is the responsibility of the Buyer to have full payment ready when the apparatus is complete and ready to deliver. If payment is delayed or delivery is delayed pending payment, a daily finance and storage fee may apply. Upon delivery of the apparatus or upon pickup of the apparatus by the Buyer, Buyer agrees to provide all liability and physical damage insurance. It is further agreed that if on delivery and test, any defects should develop, the Company shall be given reasonable time to correct same. Guarantee of the chassis is subject to the guarantee of the chassis manufacturer.

**MISCELLANEOUS PROVISIONS:** This agreement shall be construed in accordance with the laws of the State of South Dakota. The parties agree that any litigation arising from or in connection with any dispute between the parties under this agreement shall be venued in South Dakota. The parties agree that this agreement bears a rational relationship to the State of South Dakota, and they consent to the personal jurisdiction of such state and further consent and stipulate to venue in the above described court.

\*Note: If chassis is NOT paid for upon arrival at the plant in Lyons, SD, ADD \$ 3,415.00

The amount in this proposal shall remain firm for a period of 30 days from the date of same.

Respectfully submitted,

**DEALER:** HEIMAN INC.

**SALES REP:** \_\_\_\_\_  
 DAVE BRUNETTE

**BUYER:**

We accept the above proposal and enter into contract with signature below.

*Janet Carey* Title Fire Chief

*Wally Zech* Title Mayor

9-1-17 Date asper council 8-7-17

After company receipt of this document signed by the Buyer, the document will be reviewed and upon approval, countersigned by the Company thereby putting the document in force.

**ROSENBAUER SOUTH DAKOTA, LLC**

\_\_\_\_\_ Title \_\_\_\_\_

\_\_\_\_\_ Date \_\_\_\_\_

[www.rosenbaueramerica.com](http://www.rosenbaueramerica.com)

[info@rosenbaueramerica.com](mailto:info@rosenbaueramerica.com)

ROSENBAUER SOUTH DAKOTA, LLC.  
 100 THIRD STREET  
 P.O. BOX 57  
 LYONS, SOUTH DAKOTA 57041  
 P: 605.543.5591

ROSENBAUER MINNESOTA, LLC.  
 5181 260TH STREET  
 P.O. BOX 549  
 WYOMING, MINNESOTA 55092  
 P: 651.462.1000

ROSENBAUER MOTORS, LLC.  
 5190 260TH STREET  
 P.O. BOX 549  
 WYOMING, MINNESOTA 55092  
 P: 651.462.1000

ROSENBAUER AERIALS, LLC.  
 870 SOUTH BROAD STREET  
 FREMONT, NEBRASKA 68025  
 P: 402.721.7622

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**CITY OF MOUNTAIN LAKE, MN**

**ORDINANCE #6-17**

**AN ORDINANCE OF THE CITY OF MOUNTAIN LAKE**

**ESTABLISHING SECTION 9.25 TRANSITIONAL BUSINESS.**

The City Council of the City of Mountain Lake ordains that Section 9.25 be adopted to read as follows:

SECTION 9.25 Transitional Business

Subdivision 1. Purpose.

This District provides a location for commercial and retail uses that are largely dependent upon thoroughfare traffic, and wholesaling, manufacturing and relate uses whose operations are entirely enclosed within buildings and whose operation will not cause noise, odors, smoke or vibrations beyond their buildings or grounds and conform to the requirements of Sections 9.56, Performance Standards, and Section 9.50 Subd. 4, Parking and Loading Requirements

Subdivision 2. Permitted Uses.

1. Motels or motor inns.
2. Automobile, truck, tractor, or implement sales offices and sales lots.
3. Automobile service stations, for sale of gasoline, oil, and accessories.
4. Automobile, truck, tractor, and implement repair shops, with no outside storage of vehicles or equipment.
5. Tire, battery, and automobile accessories shops.
6. Automobile laundries or car wash.
7. Bicycle or motorcycle sales and repair shops.
8. Marine or boat sales shops.
9. Sales and service centers of travel and camping trailers, and motor homes
10. Mobile home sales and storage centers.
11. Lumber yards and building supply centers.

12. Lawn and garden supply stores.
13. Farm, feed, and seed stores.
14. Commercial nurseries and greenhouses.
15. Drive-up offices (banks, etc.).
16. Drive-up retail or service shops.
17. Grocery stores or supermarkets.
18. Meat shops and cold storage lockers.
19. Restaurants, cafes, or delicatessens.
20. Taverns and cocktail lounges.
21. Licensed places of amusement including theaters and dance halls.
22. Bowling alleys and billiard or pool halls.
23. Rental and repair shops.
24. Carpenter, plumbing, heating, and air conditioning shops.
25. Electrical, metal-working, water, gas, or steam-fitting shops.
26. Janitorial service shops.
27. Monument sales centers.
28. Mortuaries or funeral homes.
29. Furniture stores.
30. Carpet, rug, and flooring stores.
31. Paint, wallpaper, and other furnishing stores.
32. Appliance sales and service stores.
33. Laundromats and dry cleaning or laundry pickup stores.
34. Billboards.

35. Medical, dental, and optical laboratories.
36. Antique, gift, or florist shops.
37. Retail establishments.
38. Radio or television broadcasting studios.
39. Bus stations.

Subdivision 3. Conditional Uses.

1. Light Manufacturing
2. Public Utility Structures.
3. Warehouses
4. Contractor's offices, shops, storage sheds and yards excluding automobile wrecking, or junkyards
5. Express, hauling, and cartage offices of stations, transportation or freight.
6. Automobile parking lots and garages.
3. Terminals, including motor freight.
4. Wholesale establishments.
5. Hospitals and medical clinics or offices.
6. Municipal or government buildings, police or fire stations.
7. Places of Worship.
8. Animal pet shops, animal hospitals, veterinarian clinics, and pounds and extermination centers.
9. Recreational or community buildings, which are publicly owned and operated.
10. Railroad rights-of-way.
11. Wind energy conversion systems which comply with the requirements as set Forth in Section 9.41.



Subdivision 4. Accessory Uses.

1. Storage garages
2. On-site parking and loading as regulated in Section 9.50, Subdivision 4.
3. Accessory uses customarily incidental to the uses permitted in Subdivisions 2 and 3 of this Section.

Subdivision 5. Lot Area, Lot Width, and Yard Requirements.

Lot Area: 20,000 square feet.

Lot Width: 100 feet.

Front Yard: 25 feet.

Side Yard: 10 feet.

Rear Yard: 25 feet.

Lot Coverage: 50%

Subdivision 6. Landscaping

Site plans must contain information on the location and appropriate detail of required screening including fencing and plantings, in relationship to the adjacent property; and details of sodding and seeding including location and square footage of area.

Subdivision 7. Off-Street Parking and Unloading.

Off-street parking and unloading requirements as established in Section 9.50.

Subdivision 8. Height Requirements.

Forty-five (45) feet, maximum height, excluding material-handling equipment and its containing structure.

Adopted by the Mountain Lake City Council this 5<sup>th</sup> day of September, 2017.

ATTEST:

\_\_\_\_\_  
Mike Nelson, Mayor

\_\_\_\_\_  
Wendy Meyer, Clerk/Administrator

DRAFT

Sportsmen's Club Lease

This lease is entered into between the City of Mountain Lake (hereinafter "City"), Lessor, and the Mountain Lake, Odin and Ormsby Sportmen's Club (hereinafter "Club"), Lessee to provide for the use of a trap range.

WHEREAS, City owns 91.49 acres in the Northwest Quarter of Section 28, Township 106, Range 34 in Midway Township, Cottonwood County, Minnesota, also known as Tax Parcel 110.28.0100;

WHEREAS, City utilizes such parcel for sewer ponds as part of its sewage treatment system for the City of Mountain Lake;

WHEREAS, the Club has also utilized approximately four acres adjacent to and west of the middle pond for a trap range for many years with the permission of the City;

WHEREAS, the parties wish to formalize such arrangement;

THEREFORE, the parties are entering into the following lease agreement:

1. For one dollar and other consideration, City leases to Club the approximate four acres lying west of its middle wastewater treatment pond on the above-described property for the purpose of a trap range, contingent upon the following:
  - a. The city will be reconstructing its pond system and will need such area as a temporary staging and storage area;
  - b. City retains the right to enter upon and use such property for maintenance and reconstruction of its pond system;
  - c. Club shall not block or interfere with City's use of the property;
  - d. City will use its best efforts to minimize interference with the use of the trap range;
  - e. Club shall use non-lead ammunition;
  - f. City retains the right to terminate lease if it must do so to maintain or obtain approval for permits issued by the Minnesota Pollution Control Agency
  - g. If Club terminates use of such property as a trip range for more than one year, the lease will automatically terminate.
  - h. Club may terminate lease at any time by giving city written notice.
2. The lease shall expire January 1, 2117.

*For discussion purposes.*

Minnesota Municipal Utilities Association  
AMENDMENT TO SERVICES AGREEMENT

**Safety Management Program**

Contract Date: July 11, 2017

Contract Number: 40-2018

The services agreement entered into between Minnesota Municipal Utilities Association (MMUA) and Mountain Lake Municipal Utilities (Mountain Lake), dated July 14, 2016, contract number 40-2017, is amended as follows:

**PART II, Section 1.**

1. DURATION: This Agreement shall remain in force from October 1, 2017 until September 30, 2018 (the "expiration date").

**PART III, Section 1.**

1. COMPENSATION: For the services covered by this Agreement, Mountain Lake shall pay MMUA an annual fee of fourteen thousand eight hundred fifty dollars and 00 cents (\$14,850.00) for the 2017-18 annual period. Such compensation shall be due and payable according to the selected payment terms below.

Payment terms for the fee agreed to above shall be based on one of the following options (select one):

- Annual Payment (\$14,850.00)
- Quarterly Payments (\$3,712.50 each)

For any term of less than twelve full calendar months, the fee shall be a portion of the annual fee, pro-rated based on the number of calendar months or partial calendar months in which the services were provided as a percentage of twelve (12).

The parties hereby accept the terms of the Agreement as modified.

Mountain Lake Municipal Utilities  
By \_\_\_\_\_  
Title \_\_\_\_\_  
Date \_\_\_\_\_  
Purchase Order # \_\_\_\_\_

Minnesota Municipal Utilities Association  
By  \_\_\_\_\_  
Title Executive Director  
Date July 11, 2017

Minnesota Municipal Utilities Association  
**Safety Management Program**  
**Southern Group Fee Calculation (Ryan Mihalak)**  
 October 1, 2017 - September 30, 2018

City	Population	2017-18 Annual Charge	2017-18 Quarterly Charge	2016-17 Annual Charge	Difference	Total 2017-18 with JTS	# of days
Fairfax	1,267	\$14,850.00	\$3,712.50	\$14,500.00	\$350.00	\$16,650.00	2
Fairmont (city)	10,720	\$16,700.00	\$4,175.00	\$16,150.00	\$550.00	\$16,700.00	2
Fairmont (utility)	10,720	\$20,000.00	\$5,000.00	\$19,450.00	\$550.00	\$24,200.00	2
Lakefield	1,701	\$10,850.00	\$2,712.50	\$10,500.00	\$350.00	\$12,650.00	1
Marshall (city)	13,680	\$18,850.00	\$4,712.50	\$18,500.00	\$350.00	\$18,850.00	2
Mountain Lake	2,084	\$14,850.00	\$3,712.50	\$14,500.00	\$350.00	\$16,050.00	2
New Ulm (city)	13,594	\$21,200.00	\$5,300.00	\$20,900.00	\$300.00	\$21,200.00	2
New Ulm (utility)	13,594	\$21,500.00	\$5,375.00	\$21,200.00	\$300.00	\$25,900.00	2
SMMPA		\$0.00	\$0.00	\$10,000.00	(\$10,000.00)	\$0.00	
Windom	4,436	\$16,850.00	\$4,212.50	\$16,500.00	\$350.00	\$19,250.00	2
<b>Totals:</b>		<b>\$155,650.00</b>	<b>\$38,912.50</b>	<b>\$162,200.00</b>	<b>(\$6,550.00)</b>	<b>\$171,450.00</b>	<b>17</b>

Annual JTS (Electric) \$600.00 per lineman	2017-18	2016-17
Fairfax	\$1,800.00	\$1,800.00
Fairmont	\$4,200.00	\$4,200.00
Lakefield	\$1,800.00	\$1,800.00
Mt. Lake	\$1,200.00	\$1,200.00
New Ulm	\$4,400.00	\$4,400.00
Windom	\$2,400.00	\$2,400.00
<b>Totals:</b>	<b>\$15,800.00</b>	<b>\$15,800.00</b>

Please notify Larry Pederson of changes to your city.  
 Call 763-746-0704; fax 763-551-0459 or e-mail to lpederson@mmua.org.

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## Proposed Contract with SW Regional Development Commission (SRDC)

The city is eligible to apply for up to \$5000 through the Community Wellness Partners Active Living Mini-Grants.

The City has submitted a grant application for kiosk signs and trail benches.

The Mt. Lake Active Living Committee is recommending that the remaining funds (\$2,150) be used to continue the work a planner at SW Regional Development Commission is doing on our behalf including facilitating Active Living Committee meetings. The remaining funds would provide 20-24 hours of the planner's time.

**PARTIAL PAY ESTIMATE NO.**

**3 & Final**

**2017 Sanitary Sewer and Watermain Replacement on CSAH 1**

**City of Mountain Lake**

**BMI Project No.: S14.113282**

Work Completed through August 23, 2017

H:\MTLK\S14113282\3\_Design\113282 QUANT.xlsx\Partial Pay Est. #3B

DISTRIBUTION:  
CONTRACTOR (1)  
OWNER (1)  
ENGINEER (1)  
SURETY (1)

TOTAL, COMPLETED WORK TO DATE.....	\$177,926.30
TOTAL, STORED MATERIALS.....	\$0.00
TOTAL, COMPLETED WORK & STORED MATERIALS.....	\$177,926.30
RETAINED PERCENTAGE ( 0% ).....	\$0.00
TOTAL AMOUNT OF OTHER PAYMENTS OR (DEDUCTIONS).....	\$0.00
NET AMOUNT DUE TO CONTRACTOR TO DATE.....	\$177,926.30
TOTAL AMOUNT PAID ON PREVIOUS ESTIMATES.....	\$168,284.23
PAY CONTRACTOR AS ESTIMATE NO. 3 & FINAL .....	\$9,642.07

**Certificate for Final Payment**

I hereby certify that, to the best of my knowledge and belief, all items quantities and prices of work and material shown on this Estimate are correct and that all work has been performed in full accordance with the terms and conditions of the Contract for this project between the Owner and the undersigned Contractor, and as amended by any authorized changes, and that the foregoing is a true and correct statement of the amount for the Final Estimate, that the provisions of M. S. 290.92 have been complied with and that all claims against me by reason of the Contract have been paid or satisfactorily secured.

Contractor: Holtmeier Construction Inc.  
3301 Third Ave.  
Mankato, MN 56001

By: \_\_\_\_\_  
Name Title Date

**APPROVED FOR FINAL PAYMENT BY CONTRACTOR'S SURETY**

By \_\_\_\_\_  
Surety Company Title Date

**CHECKED AND APPROVED AS TO QUANTITIES AND AMOUNT:**  
Bolton & Menk, Inc., 1243 Cedar Street NE, P.O. Box 434, Sleepy Eye, MN

By \_\_\_\_\_, Project Engineer  
Andrew R. Kehren, P.E. Title Date

**APPROVED FOR PAYMENT:**  
Owner: City of Mountain Lake

By \_\_\_\_\_  
Name Title Date

And \_\_\_\_\_  
Name Title Date

**PARTIAL PAY ESTIMATE NO. 3 & Final**

2017 Sanitary Sewer and Watermain Replacement on CSAH 1

City of Mountain Lake

BMI Project No. S14.113282

Work Completed through August 23, 2017

FILENAME: H:\MTLKS\141132823\_Design\113282 QUANT.xlsx\Partial Pay Est. #3A

BID ITEM NO.	ITEM DESCRIPTION	CONTRACT PRICES			WORK COMPLETED PREVIOUS ESTIMATE			WORK COMPLETED JOB-TO-DATE			
		UNIT PRICE	QNTY	UNIT	AMOUNT	QNTY	UNIT	AMOUNT	QNTY	UNIT	AMOUNT
1	Mobilization & Traffic Control	\$2,675.00	1	Lump Sum	\$2,675.00	1	Lump Sum	\$2,675.00	1	Lump Sum	\$2,675.00
2	Remove Curb and Gutter	\$5.00	46	Linear Foot	\$230.00	70	Linear Foot	\$350.00	70	Linear Foot	\$350.00
3	Sawing Bituminous Pavement (Full Depth)	\$3.50	218	Linear Foot	\$763.00	204	Linear Foot	\$714.00	204	Linear Foot	\$714.00
4	Salvage Bituminous & Aggregate from Stockpile	\$7.60	1,620	Ton	\$12,312.00	637	Ton	\$4,841.20	637	Ton	\$4,841.20
5	Common Excavation (EV)	\$10.00	2,730	Cubic Yard	\$27,300.00	1,924	Cubic Yard	\$19,240.00	1,924	Cubic Yard	\$19,240.00
6	Aggregate Base, Class 5 - 12" Depth	\$14.25	2,450	Ton	\$34,912.50	1,966	Ton	\$28,015.50	1,966	Ton	\$28,015.50
7	Geotextile Fabric, Type V	\$1.25	3,500	Square Yard	\$4,375.00	3,215	Square Yard	\$4,018.75	3,215	Square Yard	\$4,018.75
8	Common Laborers	\$85.00	10	Hour	\$850.00	5	Hour	\$425.00	5	Hour	\$425.00
9	3 Cu Yd Shovel	\$200.00	5	Hour	\$1,000.00	3	Hour	\$600.00	3	Hour	\$600.00
10	10 Cu Yd Truck	\$110.00	5	Hour	\$550.00	1	Hour	\$110.00	1	Hour	\$110.00
11	1/2 Cu Yd Skid Loader	\$115.00	5	Hour	\$575.00	2	Hour	\$230.00	5	Hour	\$575.00
12	Concrete Curb and Gutter	\$30.00	46	Linear Foot	\$1,380.00	0	Linear Foot	\$0.00	0	Linear Foot	\$0.00
13	Silt Fence, Type MS	\$4.00	25	Linear Foot	\$100.00	0	Linear Foot	\$0.00	0	Linear Foot	\$0.00
14	Inlet Protection	\$175.00	6	Each	\$1,050.00	7	Each	\$1,225.00	7	Each	\$1,225.00
15	Seeding-Permanent	\$1,000.00	1.00	Lump Sum	\$1,000.00	0	Lump Sum	\$0.00	0	Lump Sum	\$0.00
16	Remove Sanitary Manhole	\$250.00	3	Each	\$750.00	3	Each	\$750.00	3	Each	\$750.00
17	Connect to Existing Sanitary Sewer Main	\$430.00	4	Each	\$1,720.00	4	Each	\$1,720.00	4	Each	\$1,720.00
18	6" PVC Sanitary Sewer Service	\$29.65	41	Linear Foot	\$1,215.65	42	Linear Foot	\$1,245.30	42	Linear Foot	\$1,245.30
19	8" PVC Sanitary Sewer	\$32.30	47	Linear Foot	\$1,518.10	47	Linear Foot	\$1,518.10	47	Linear Foot	\$1,518.10
20	10" PVC Sanitary Sewer	\$40.90	15	Linear Foot	\$613.50	9	Linear Foot	\$368.10	9	Linear Foot	\$368.10
21	12" PVC Sanitary Sewer	\$38.50	709	Linear Foot	\$27,296.50	701	Linear Foot	\$26,988.50	701	Linear Foot	\$26,988.50
22	Construct Sanitary Sewer Manhole	\$313.00	51.9	Linear Foot	\$16,244.70	51.9	Linear Foot	\$16,244.70	51.9	Linear Foot	\$16,244.70
23	Coat Interior of Sanitary Sewer Manhole	\$100.00	51.9	Linear Foot	\$5,190.00	47.5	Linear Foot	\$4,750.00	51.9	Linear Foot	\$5,190.00
24	Construct 8" Outside Drop	\$245.00	3.2	Linear Foot	\$784.00	3.2	Linear Foot	\$784.00	3.2	Linear Foot	\$784.00
25	12" x 6" Wye Branch	\$326.60	1	Each	\$326.60	1	Each	\$326.60	1	Each	\$326.60
26	Salvage and Re-install Casting Assembly - Sanitary	\$500.00	1	Each	\$500.00	1	Each	\$500.00	1	Each	\$500.00
27	Casting Assembly - Sanitary	\$800.00	3	Each	\$2,400.00	3	Each	\$2,400.00	3	Each	\$2,400.00
28	Remove Hydrant Assembly	\$250.00	1	Each	\$250.00	1	Each	\$250.00	1	Each	\$250.00
29	4" PVC Watermain	\$29.75	10	Linear Foot	\$297.50	4	Linear Foot	\$119.00	4	Linear Foot	\$119.00
30	6" PVC Watermain	\$31.65	12	Linear Foot	\$379.80	14	Linear Foot	\$443.10	14	Linear Foot	\$443.10



**PARTIAL PAY ESTIMATE NO. 3 & Final**

2017 Sanitary Sewer and Watermain Replacement on CSAH 1  
City of Mountain Lake

BMI Project No. S14.113282

Work Completed through August 23, 2017

FILENAME: H:\M\KLS141132823\_Design\113282 QUANT.xlsx\Partial Pay Est. #5A

BID ITEM NO.	ITEM DESCRIPTION	CONTRACT PRICES			WORK COMPLETED			WORK COMPLETED			
		UNIT PRICE	QNTY	UNIT	AMOUNT	QNTY	UNIT	AMOUNT	QNTY	UNIT	AMOUNT
31	8" PVC Watermain	\$31.75	362	Linear Foot	\$11,493.50	373	Linear Foot	\$11,842.75	373	Linear Foot	\$11,842.75
32	10" PVC Watermain	\$39.25	84	Linear Foot	\$3,297.00	92	Linear Foot	\$3,611.00	92	Linear Foot	\$3,611.00
33	4" Gate Valve & Box	\$1,178.70	1	Each	\$1,178.70	1	Each	\$1,178.70	1	Each	\$1,178.70
34	6" Gate Valve & Box	\$1,350.90	2	Each	\$2,701.80	2	Each	\$2,701.80	2	Each	\$2,701.80
35	8" Gate Valve & Box	\$1,782.00	2	Each	\$3,564.00	3	Each	\$5,346.00	3	Each	\$5,346.00
36	10" Gate Valve & Box	\$2,470.60	2	Each	\$4,941.20	2	Each	\$4,941.20	2	Each	\$4,941.20
37	Hydrant (8' Bury)	\$3,736.70	2	Each	\$7,473.40	2	Each	\$7,473.40	2	Each	\$7,473.40
38	Watermain Fittings (SBDI)	\$7.60	557	Pound	\$4,233.20	756	Pound	\$5,745.60	756	Pound	\$5,745.60
39	Watermain Connection	\$870.00	6	Each	\$5,220.00	11	Each	\$9,570.00	11	Each	\$9,570.00
40	Flowable Fill	\$9.00	448	Linear Foot	\$4,032.00	431	Linear Foot	\$3,879.00	431	Linear Foot	\$3,879.00
<b>TOTAL PAY ESTIMATE AMOUNT:</b>					<b>\$196,693.65</b>			<b>\$177,141.30</b>			<b>\$177,926.30</b>

AIA DOCUMENT G702

**APPLICATION AND CERTIFICATION FOR PAYMENT**

TO: Mountain Lake Municipal Utilities PROJECT: N16044  
 930 3rd Ave  
 Mountain Lake, MN 56159

FROM CONTRACTOR: Farabee Mechanical Inc.  
 PO Box 178  
 Hickman, NE 68372

PERIOD TO: 08/24/17

ARCHITECT: Utilities Plus Energy Services Inc.

CONTRACT DATE: 03/06/17

Distribution to:  
 OWNER  
 ARCHITECT  
 CONTRACTOR

CONTRACT FOR:

Farabee Mechanical Inc.

By: *[Signature]* Date: 08/24/17

State of: \_\_\_\_\_ County of: \_\_\_\_\_  
 Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_  
 Notary Public: \_\_\_\_\_  
 My Commission expires: \_\_\_\_\_

**CONTRACTOR'S APPLICATION FOR PAYMENT**

Application is made for payment, as shown below, in connection with the Contract Continuation Sheet, AIA Document G703, is attached.

1. ORIGINAL CONTRACT SUM \$ 432,683.00
2. Net change by Change Orders 45,723.00
3. CONTRACT SUM TO DATE (Line 1 + or -2) \$ 478,406.00
4. TOTAL COMPLETED & STORED TO DATE \$ 285,000.00  
 (Column G on G703)
5. RETAINAGE: \$ 26,500.00
  - a. 10 % of Completed Work (Column D + E on G703)
  - b. 5 % of Stored Material (Column F on G703)

Total Retainage (Lines 5a+5b or Total in Column I of G703) \$ 26,500.00  
 Total EARNED LESS RETAINAGE \$ 238,500.00

6. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate) \$ 90,000.00
8. CURRENT PAYMENT DUE \$ 148,500.00
9. BALANCE TO FINISH, INCLUDING RETAINAG (Line 3 less Line 6) \$ 239,906.00

**ARCHITECTS CERTIFICATE FOR PAYMENT**

In accordance with the Contract Documents, based on on-site observations and the data comprising the application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED ..... \$ 148,500.00

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ARCHITECT: VPES Date: 8/28/17

By: *Michael Thielow*

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Contractor	\$ 45,723.00	
Total approved this Month	\$ 45,723.00	
<b>TOTALS</b>	<b>\$ 45,723.00</b>	
NET CHANGES by Change Order	\$ 45,723.00	

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AIA DOCUMENT G703

AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing Contractor's signed certification is attached.

In tabulations below, amounts are stated to the nearest dollar.

Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO: 2

APPLICATION DATE: 8/24/2017

PERIOD TO: 8/24/17

ARCHITECT'S PROJECT NO: N16044

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		E THIS PERIOD	F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D+E+F)	H BALANCE TO FINISH (C-G)	I RETAINAGE (IF VARIABLE RATE)
			FROM PREVIOUS APPLICATION (D+E)	THIS PERIOD					
1	Electrical Material	\$ 104,520.00	\$ 70,000.00	\$ 10,000.00	\$ -	\$ 80,000.00	\$ 24,520.00	\$ 1,000.00	
2	Electrical Labor	\$ 130,865.00	\$ 30,000.00	\$ 35,000.00	\$ -	\$ 65,000.00	\$ 65,865.00	\$ 3,500.00	
3	Concrete Material	\$ 26,534.00	\$ -	\$ 20,000.00	\$ -	\$ 20,000.00	\$ 6,534.00	\$ 2,000.00	
4	Concrete Labor	\$ 170,764.00	\$ -	\$ 100,000.00	\$ -	\$ 100,000.00	\$ 70,764.00	\$ 10,000.00	
5	Change Order 1	\$ 45,723.00	\$ -	\$ -	\$ -	\$ -	\$ 45,723.00	\$ -	
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	GRAND TOTALS	\$ 478,406.00	\$ 100,000.00	\$ 165,000.00	\$ -	\$ 265,000.00	\$ 213,406.00	\$ 16,500.00	

Users may obtain validation of this document by requesting of the license a completed AIA Document D401-Certification of Document's Authenticity



2018 Capital Improvement Plan  
Draft 9-5-17

2017	2018	2019	2020	2021	2022 and Beyond
	Lawnmower \$5000 (split with WWW) (EL)				
Transformer Fence \$10,000 (EL)					
<----- Engine Room Ceiling (EL) \$50,000 - \$60,000 ----->					
Upgrades Driven by Business (EL) \$20,000	Pick-up with utility body to replace Upgrades Driven by Business (EL) \$20,000	2004 Chevy \$30,000 - \$60,000 ----> Upgrades Driven by Business (EL) \$20,000	Upgrades Driven by Business (EL) \$20,000	Upgrades Driven by Business (EL) \$20,000	Engine Maintenance \$12,000 (EL) Upgrades Driven by Business (EL) \$20,000
Pole Line Replacement & Tree Trimming \$25,000 (EL) Electric Meters (EL) \$10,000	Pole Line Replacement & Tree Trimming \$35,000 (EL) Electric Meters (EL) \$10,000	Pole Line Replacement & Tree Trimming \$35,000 (EL) Electric Meters (EL) \$10,000	Pole Line Replacement & Tree Trimming \$35,000 (EL) Electric Meters (EL) \$10,000	Pole Line Replacement & Tree Trimming \$35,000 (EL) Electric Meters (EL) \$10,000	Pole Line Replacement & Tree Trimming \$35,000 (EL) Electric Meters (EL) \$10,000
	Breaker and Relay Cleaning in Switch Gear Room (EL) \$12,000		Relay Testing in Switch Gear Room (EL) \$7,000		Breaker and Relay testing in switch gear rooms (Plant \$14,400) and New Sub (\$11,000) \$25,400 total (EL)
	Meg Engines 2, 4 & 5 (EL) \$7,000				
Power Plant Tuckpointing \$15,000 (partial) Complete Project \$50,000 Sixth and Fourth Avenue Underground Project (EL) Sub-Station (EL) \$2,000,000----- >	Power Plant Tuckpointing \$15,000 (partial) Underground Project (EL) \$15,000	Power Plant Tuckpointing \$15,000 (partial) Underground Project (EL) \$15,000	Power Plant Tuckpointing \$15,000 (partial) Underground Project (EL) \$15,000	Power Plant Tuckpointing \$15,000 (partial) Underground Project (EL) \$15,000	Power Plant Tuckpointing \$15,000 (partial) Underground Project (EL) \$15,000
<-Upgrade 5 engines to meet RICE Standards \$70,000 x 5 = \$350,000 (EL)----> <-----West Substation Maintenance \$10,000 - \$50,000 ----->					
	<----- Insulate Meeting & Main Room (L) ----- > <-----Bathroom upgrades----->		<b>Library</b>		
	Renovate Children's Area (L) after insulation project is completed. -----Replace Public Computers as Needed (L)----- > <--Purchase additional shelving for east room (L) ----- >	Copier, Colored Printer, Staff Computers (L) ----- >	Replace Library Carpet (L)		
	New Ambulance (A) \$140,000 Tough Pad for Electronic Reporting \$6,000 (A)	<b>AMBULANCE</b>			Purchase Second 12 Lead Defibrillator (A) \$25,000







**SOUTHWEST WEST CENTRAL SERVICE COOPERATIVE  
LOCAL GOVERNMENT POOL**



**City of Mt. Lake**

Health Plan Renewal Effective January 1, 2018

Plan	Description	Min Value	Coverage	Contracts *	Current rates	New rates 1-1-2018
CDHP #860;	\$3375 Deductible	74%	Single	4	\$430.00	\$481.50
			Family	13	\$1,430.50	\$1,602.00
<u>Single</u>	<u>2018</u>	<u>2017</u>				
City	\$409.28	365.50				\$43.78
Employee	\$72.22	\$64.50	Monthly Premium		\$20,317	\$22,752
	\$481.50	\$430.00	Annual Premium		\$243,798	\$273,024
<u>Family</u>	<u>2018</u>	<u>2017</u>				
City	\$1361.70	1215.92				\$145.78
Employee	\$240.30	214.58				25.72
1.14/hr. family	\$1602.00	\$1430.50				\$171.50
<b>TOTAL ALL PLANS</b>						
				Monthly Premium	\$20,317	\$22,752
				Annual Premium	\$243,798	\$273,024
			% Annual Adjustment			12.0%
			\$ Annual Adjustment			\$29,226

\* Contract enrollment as of 3-1-2017

The new rates described above will become effective 1-1-2018 and will be guaranteed for a one year period through 12-31-2018.



## Project Schedule

Start Project	8/23/2017
Erosion Control	8/23/2017
Tile Relocation	8/23/17 - 8/29/17
Excavation/Grading	8/23/17 - Fall
Install Sewer North side of RR	8/30/17 - 9/5/17
Install Steel Casing Under RR Tracks	9/5/17 - 9/8/17
Install Sewer and Water on Mountain Lake Road	9/5/17 - 9/8/17
Install Water on 7th Street	9/11/17 - 9/12/17
Install Sewer from RR Tracks to Cottonwood Rd. and on Cottonwood Rd.	9/13/17 - 9/20/17
Install Water main on Cottonwood Rd.	9/20/17 - 9/25/17
Install Storm Sewer	9/26/17 - 10/4/17
Start Street Construction	October
Restoration	October - November
Concrete and Bituminous Construction	Spring-Summer 2018