

**Regular Council Meeting
Mountain Lake City Hall
Tuesday, September 5, 2017
7 p.m.**

AGENDA

1. Meeting Called to Order
 - * Further information on agenda item is attached
2. Approval of Agenda and Consent Agenda
 - a. Bills: Check #'s 20336 – 20377; 502E *(1-5)
 - b. Approval of Payroll Checks #'s 63388-63421
 - c. Approval of September 5 Council Minutes*(6-8)
 - d. August 4 EDA Minutes*(9-11)
 - e. August 10 Utility Commission Minutes*(12-13)
 - f. August 15 Lak Commission Minutes*(14-15)
 - g. Hire Tristan Varpness, Lineman, effective Sept. 5, 2017
 - h. Adopt Resolution #24-17 Consent to Levy*(16)
3. Public – A total of ten (10) minutes is allotted for individuals to briefly discuss a topic of concern with the Council.
4. Downtown Redevelopment Project
 - a. TIF 1-8 Plan Modifications *(17-18)
 - b. Adopt Resolution #23-17 Approving Modification*(19-20)
 - c. Adopt Resolution #25-17 Authorizing Transfer, Loan and Repayment of EDA Funds*(21)
5. Equipment Purchase, Street Department
6. Resolution #22-17, Loan Resolution Security Agreement, Fire Dept. Pumper*(22-25)
7. 805 Basinger Memorial Dr.
 - a. Tax Statement*(26)
 - b. Resolution #33-15*(27)
 - c. Draft Hazardous Building Resolution*(28-29)
8. Budget
 - a. Preliminary Budget Draft - available at meeting
 - b. Resolution #24-17 Preliminary Budget*(30)
 - c. Set public meeting*(31)
9. City Attorney
10. Administrator

- a. Community Center*(32-33)
- b. Approve Band Shell Tuck-pointing Grant Applications
- c. Consider Council Start Time
- d. Coffee With the Council

11. Adjourn

Board of Appeal and Equalization Training: <http://www.revenue.state.mn.us>

- Upcoming Meetings
 - School Board Meeting, 5:30 p.m. Monday September 18

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September 18, 2017
mtg

ck# 20336-20377

502E

September 2017

		Check Amt	Invoice	Comment
10100 United Prairie				
Paid Chk#	020336	9/5/2017	CITIZEN PUBLISHING	
E 101-41400-351	Legal Notices Publishing	\$31.20	8/23/17	PUBLIC HEARING
E 221-42200-430	Miscellaneous	\$30.00	8/23/17	FD-PUMPER TRUCK HEARING
E 101-41400-351	Legal Notices Publishing	\$15.00	8/30/17	DIGITAL UPLOAD FEE
E 240-46500-430	Miscellaneous	\$43.60	8/30/17	FISHING BOAT AD-CUSTOM MOTORS
E 101-41400-351	Legal Notices Publishing	\$78.00	8/9/17	COFFEE WITH COUNCIL AD
Total CITIZEN PUBLISHING		\$197.80		
Paid Chk#	020337	9/5/2017	HANSEN CONCRETE CO	
E 101-45200-402	Repairs/Maint- Ground	(\$51.00)		EARLY PAY DISCOUNT
E 101-45200-402	Repairs/Maint- Ground	\$1,021.00	12697 & 12846	CEMENT-PARK
Total HANSEN CONCRETE CO		\$970.00		
Paid Chk#	020338	9/5/2017	HOMETOWN SANITATION SERVICE	
E 101-45183-384	Refuse/Garbage Disposal	\$120.00	259530	CAMPGROUND GARBAGE
Total HOMETOWN SANITATION SERVICE		\$120.00		
Paid Chk#	020339	9/5/2017	INDOFF INCORPORATED	
E 211-45500-200	Office Supplies	\$13.66		LIBRARY OFFICE SUPPLIES
Total INDOFF INCORPORATED		\$13.66		
Paid Chk#	020340	9/5/2017	INGRAM	
E 211-45500-590	Capital Outlay Books	\$927.80		LIBRARY BOOKS
Total INGRAM		\$927.80		
Paid Chk#	020341	9/5/2017	LEAGUE OF MN CITIES-FINANCE	
E 101-41400-433	Dues and Subscriptions	\$2,369.00	257857	LEAGUE DUES
Total LEAGUE OF MN CITIES-FINANCE		\$2,369.00		
Paid Chk#	020342	9/5/2017	MILLER SELLNER EQUIPMENT	
E 221-42200-404	Repairs/Maint Machinery/Equip	\$2,289.10	17762B	FD-REPAIR TO NEW PUMPER
Total MILLER SELLNER EQUIPMENT		\$2,289.10		
Paid Chk#	020343	9/5/2017	THIRD AVENUE AUTO PARTS	
E 101-43100-404	Repairs/Maint Machinery/Equip	(\$0.48)		CREDIT ON ACCOUNT
E 101-42100-406	Vehicle Maint/Gen Repairs	\$44.03	S162177	CHANGE OIL PD EXPEDITION
E 101-45200-404	Repairs/Maint Machinery/Equip	\$9.38	S162182	.080 EDGE
E 101-45200-404	Repairs/Maint Machinery/Equip	\$11.98	S162397	TRIMMER LINE
E 101-43100-404	Repairs/Maint Machinery/Equip	\$8.15	S162401	OIL FILTER #4
E 101-43100-404	Repairs/Maint Machinery/Equip	\$28.92	S162461	OIL #4
E 101-43100-404	Repairs/Maint Machinery/Equip	\$10.75	S162495	OIL FILTER FOR SKIDLOADER
E 221-42200-404	Repairs/Maint Machinery/Equip	\$15.47	S162646	FD-TUBING & CONNECTOR
E 101-42100-406	Vehicle Maint/Gen Repairs	\$9.69	S162694	PD-TIRE PLUG
E 221-42200-404	Repairs/Maint Machinery/Equip	\$4.69	S162760	FD-SWITCH
E 221-42200-404	Repairs/Maint Machinery/Equip	\$6.78	S162827	FD-GRASS RIG KT PACK
Total THIRD AVENUE AUTO PARTS		\$149.36		
Paid Chk#	020344	9/11/2017	COMMISSIONER OF REVENUE	
G 101-21702	State Withholding	\$87.70		
Total COMMISSIONER OF REVENUE		\$87.70		
Paid Chk#	020345	9/11/2017	INTERNAL REVENUE SERVICE	
G 101-21703	FICA Tax Withholding	\$803.42		
G 101-21701	Federal Withholding	\$190.77		
Total INTERNAL REVENUE SERVICE		\$994.19		

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September 2017

			Check Amt	Invoice	Comment
Paid Chk#	020346	9/8/2017	BOLTON & MENK INC.		
E 485-46300-434	Project Expense		\$21,689.00	0205032	ENGINEERING COMMERCIAL PARK
E 485-46300-434	Project Expense		\$15,401.00	0206492	ENGINEERING COMMERCIAL PARK
E 485-46300-434	Project Expense		\$7,809.50	0207389	ENGINEERING COMMERCIAL PARK
	Total BOLTON & MENK INC.		\$44,899.50		
Paid Chk#	020347	9/8/2017	BRUNTON ARCHITECHTS LTD		
E 450-46300-434	Project Expense		\$1,190.44	16-0131	DOWNTOWN REDEVELOP PHASE 1&2
	Total BRUNTON ARCHITECHTS LTD		\$1,190.44		
Paid Chk#	020348	9/8/2017	BRUNTON ARCHITECHTS LTD		
E 450-46300-434	Project Expense		\$10,000.00		DOWNTOWN REDEVELOP DESIGN CONTRACT
	Total BRUNTON ARCHITECHTS LTD		\$10,000.00		
Paid Chk#	020349	9/8/2017	DARON J. FRIESEN		
E 608-46330-402	Repairs/Maint- Ground		\$145.20		MOWING APARTMENTS
E 607-46330-402	Repairs/Maint- Ground		\$74.80		MOWING APARTMENTS
E 609-46330-402	Repairs/Maint- Ground		\$340.00		MOWING APARTMENTS
	Total DARON J. FRIESEN		\$560.00		
Paid Chk#	020350	9/8/2017	HALLS HANDY HEATING & COOLING		
E 607-46330-401	Repairs/Maint Buildings		\$6,353.28	1281	NEW FURNACES INSTALLED IN 400 A,B,C,D
	Total HALLS HANDY HEATING & COOLING		\$6,353.28		
Paid Chk#	020351	9/8/2017	KDOM RADIO		
E 205-46500-430	Miscellaneous		\$744.12	179170843382	ADVERTISING-EDA
	Total KDOM RADIO		\$744.12		
Paid Chk#	020352	9/8/2017	ROBERT ANDERSON		
E 205-46500-331	Travel Expenses		\$158.79		MILEAGE
	Total ROBERT ANDERSON		\$158.79		
Paid Chk#	020353	9/8/2017	ST JAMES ELECTRIC		
E 607-46330-401	Repairs/Maint Buildings		\$1,421.50	935259	CHANGE THERMOSTATS FOR NEW FURNACES
	Total ST JAMES ELECTRIC		\$1,421.50		
Paid Chk#	020354	9/8/2017	TRAVIS SMITH		
G 240-10640	Custom Motors Loan		\$100.00		SEPTEMBER STORAGE OF CUSTOM MOTORS PROPERTY
	Total TRAVIS SMITH		\$100.00		
Paid Chk#	020355	9/14/2017	AFLAC		
G 101-21713	AFLAC		\$186.96		
	Total AFLAC		\$186.96		
Paid Chk#	020356	9/14/2017	BCBS/HSA		
G 101-21714	HSA		\$443.85		
	Total BCBS/HSA		\$443.85		
Paid Chk#	020357	9/14/2017	COMMISSIONER OF REVENUE		
G 101-21702	State Withholding		\$862.05		
	Total COMMISSIONER OF REVENUE		\$862.05		
Paid Chk#	020358	9/14/2017	GISLASON & HUNTER		
G 101-21712	Garnishments		\$382.54		
	Total GISLASON & HUNTER		\$382.54		

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			Check Amt	Invoice	Comment
Paid Chk#	020359	9/14/2017	INTERNAL REVENUE SERVICE		
G 101-21703	FICA Tax Withholding		\$2,457.34		
G 101-21701	Federal Withholding		\$2,010.97		
Total INTERNAL REVENUE SERVICE			\$4,468.31		
Paid Chk#	020360	9/14/2017	LAW ENFORCEMENT LABOR SERV		
G 101-21711	PD UNION DUES		\$147.00		
Total LAW ENFORCEMENT LABOR SERV			\$147.00		
Paid Chk#	020361	9/14/2017	PERA		
G 101-21704	PERA		\$4,609.35		
Total PERA			\$4,609.35		
Paid Chk#	020362	9/14/2017	VALIC		
G 101-21705	VALIC		\$388.00		
Total VALIC			\$388.00		
Paid Chk#	020363	9/14/2017	AMERIPRIDE		
E 101-43100-215	Shop Supplies		\$35.41	2800796995	TOWELS FOR ST DEPT
E 101-41400-401	Repairs/Maint Buildings		\$45.82	2800796995	MATS FOR CITY HALL
Total AMERIPRIDE			\$81.23		
Paid Chk#	020364	9/14/2017	CARCHIOUS RODNEY		
E 608-46330-401	Repairs/Maint Buildings		\$39.60		AUGUST APARTMENT MAINTENANCE
E 607-46330-401	Repairs/Maint Buildings		\$20.40		AUGUST APARTMENT MAINTENANCE
Total CARCHIOUS RODNEY			\$60.00		
Paid Chk#	020365	9/14/2017	CASEYS-CREDIT CARD DEPARTMENT		
E 101-45200-212	Motor Fuels		\$336.10		PARKS GAS
E 507-46103-430	Miscellaneous		\$33.00		LAKE COMM-GAS WEED HAULING
E 101-00000-430	Miscellaneous		\$67.33		UT GAS (BILLED THEM)
E 205-46500-430	Miscellaneous		\$20.92		EDA-8-4-17 LUNCH
E 101-43100-212	Motor Fuels		\$56.06		ST DEPT GAS
Total CASEYS-CREDIT CARD DEPARTMENT			\$513.41		
Paid Chk#	020366	9/14/2017	COUNTRY PRIDE SERVICES		
E 231-42154-212	Motor Fuels		\$240.03		AMB DIESEL
E 221-42200-212	Motor Fuels		\$342.42		FD FUEL
E 101-42100-212	Motor Fuels		\$657.36		POLICE DEPT GAS
E 101-45200-212	Motor Fuels		\$164.59		PARKS GAS
E 101-43100-212	Motor Fuels		\$176.07		ST DEPT GAS
E 101-43100-404	Repairs/Maint Machinery/Equip		\$238.66	095621,09564	TUBES,TIRE REPAIR,RUBBER STRAP
E 101-45200-210	Operating Supplies		\$75.27	181951,18207	2X4,2X6,STAIN, 1GAL SPRAYER-PARKS
E 231-42154-430	Miscellaneous		\$14.94	182539	AMB-QUAD CHAIR
E 101-45186-220	Repair/Maint Supply		\$16.52	182636	COMM CTR-GARBAGE BAGS,CLEANERS
E 608-46330-401	Repairs/Maint Buildings		\$744.62	182832,18301	WATER HEATER,SEALANT,TOLIET REPAIR-HALE
E 221-42200-404	Repairs/Maint Machinery/Equip		\$16.54	183075	TUBING-OLD GRASS RIG
Total COUNTRY PRIDE SERVICES			\$2,687.02		
Paid Chk#	020367	9/14/2017	EXPERT T BILLING		
E 231-42154-300	Professional Srvs		\$486.00	3780	AUGUST AMB BILLING
Total EXPERT T BILLING			\$486.00		
Paid Chk#	020368	9/14/2017	JANZEN FABRICATION		
E 221-42200-580	Other Equipment		\$8,344.88	1882	FIRE DEPT-LABOR & MATERIAL BUILD CUSTOM BED FOR 2005 GRASS RIG

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Total JANZEN FABRICATION			\$8,344.88		
Paid Chk#	020369	9/14/2017	KDOM RADIO		
E 101-00000-430	Miscellaneous		\$29.50	540170843284	MONTHLY ADV
Total KDOM RADIO			\$29.50		
Paid Chk#	020370	9/14/2017	LEAGUE OF MN CITIES-FINANCE		
E 101-41110-433	Dues and Subscriptions		\$30.00		MN MAYORS MEMBERSHIP 9-1-17
Total LEAGUE OF MN CITIES-FINANCE			\$30.00		
Paid Chk#	020371	9/14/2017	MAYNARDS FOOD CENTER		
E 101-41400-200	Office Supplies		\$24.46	8/11/17	OFFICE-CLEANERS
E 221-42200-430	Miscellaneous		\$7.50	8/12/17	FD-WATER
E 101-41400-200	Office Supplies		\$7.90	8/29/17	OFFICE-GARBAGE BAGS
E 101-43100-200	Office Supplies		\$53.39	8/31/17	ST DEPT-PAPER TOWELS,TP
Total MAYNARDS FOOD CENTER			\$93.25		
Paid Chk#	020372	9/14/2017	MIDWAY FARM EQUIPMENT		
E 101-43100-212	Motor Fuels		\$8.27	IM26355	2 GAL DEF-PAYLOADER
Total MIDWAY FARM EQUIPMENT			\$8.27		
Paid Chk#	020373	9/14/2017	PETERSON DRUG & GIFTS		
E 231-42154-210	Operating Supplies		\$10.21	8/14/17	AMB-PENS,CLIPBOARD,WRITING PADS
E 485-46300-434	Project Expense		\$14.03	8/2/17	UPS-COMMERICAL PARK
E 231-42154-210	Operating Supplies		\$307.76	8/21/17	GLUCAGON-AMB
E 101-43100-200	Office Supplies		\$4.14	8/8/17	ST DEPT-MARKERS
Total PETERSON DRUG & GIFTS			\$336.14		
Paid Chk#	020374	9/14/2017	SWWC SERVICE COOPERATIVES		
E 101-42100-131	Employer Paid Health		\$3,162.84		OCTOBER HEALTH INS-POLICE DEPT
E 101-41400-131	Employer Paid Health		\$2,431.84		OCTOBER HEALTH INS-OFFICE
E 101-43100-131	Employer Paid Health		\$2,213.00		OCTOBER HEALTH INS-ST DEPT
E 101-45200-131	Employer Paid Health		\$729.55		OCTOBER HEALTH INS-PARKS DEPT
E 211-45500-131	Employer Paid Health		\$1,215.92		OCTOBER HEALTH INS-LIBRARY
E 101-46200-131	Employer Paid Health		\$705.21		OCTOBER HEALTH INS-CEMETERY
E 205-46500-131	Employer Paid Health		\$1,215.92		OCTOBER HEALTH INS-EDA
E 101-42100-135	Employer Paid Other		\$430.00		OCTOBER HEALTH INS-BRIAN LUNZ
Total SWWC SERVICE COOPERATIVES			\$12,104.28		
Paid Chk#	020375	9/14/2017	TIM JANZEN		
E 231-42154-430	Miscellaneous		\$128.44		STYLUS PENS FOR AMBULANCE
Total TIM JANZEN			\$128.44		
Paid Chk#	020376	9/14/2017	WEBICINE		
E 101-00000-430	Miscellaneous		\$23.75	6126	UPDATE WEBSITE
Total WEBICINE			\$23.75		
Paid Chk#	020377	9/14/2017	WINDOM FARM SERVICE		
E 101-43100-404	Repairs/Maint Machinery/Equip		\$76.64	167033	FILTER & GASKET-ST DEPT
Total WINDOM FARM SERVICE			\$76.64		
10100 United Prairie			\$110,037.11		

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September 2017

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Fund Summary

10100 United Prairie

101 GENERAL FUND	\$28,075.25
205 ECONOMIC DEVELOPMENT AUTHORITY	\$2,139.75
211 LIBRARY FUND	\$2,157.38
221 FIRE DEPT FUND	\$11,057.38
231 AMBULANCE FUND	\$1,187.38
240 PROTIENT--DTED LOAN	\$143.60
450 DOWNTOWN-ROSS PROJECT	\$11,190.44
485 ML COMM PARK-INFRASTRUCTURE	\$44,913.53
507 LAKE COMMISSION FUND	\$33.00
607 EDA----4 PLEX FUND	\$7,869.98
608 EDA----8 PLEX FUND	\$929.42
609 EDA-- MASON MANOR	\$340.00
	<hr/>
	\$110,037.11

Paid Chk# 000502E 9/6/2017 UNITED PRAIRIE BANK

G 609-22800 Notes Payable - Current	\$455.90	MASON MANOR-PRINC PAYMENT
E 609-46330-610 Interest	\$834.63	MASON MANOR-INTEREST PAYMENT
Total UNITED PRAIRIE BANK	<hr/>	
	\$1,290.53	

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DRAFT
Regular Council Meeting
Mountain Lake City Hall
Tuesday, September 5, 2017
7 p.m.

Members Present: Dana Kass, Mike Nelson, David Savage, Andrew Ysker,

Members Absent: Darla Kruser

Staff Present: Wendy Meyer, Clerk/Administrator; Maryellen Suhrhoff, City Attorney, Muske, Muske and Suhrhoff

Others Present: Kevin Friesen, US Dept. of Agriculture, Rural Development, Willmar; Doug Regehr

Call to Order

The meeting was called to order by Mayor Nelson at 7 p.m. Motion by Kass, seconded by Ysker, to remove 7b Mt. Lake, Odin and Ormsby Sportsmen's draft and add 10c. close meeting American Federation of State, County and Municipal Employees (AFSCME) Contract. Motion carried. Motion by Kass seconded by Savage, approve the consent agenda as presented and adopt the agenda as amended. Motion carried.

Bills: Check #'s 20298-20335, 501E
Payroll Checks #'s 63372-63387
August 21 Council Minutes

Public

No one present addressed the council during this portion of the meeting.

Public Hearing, US Department of Agriculture, Rural Development (USDA – RD) Fire Equipment Loan

Nelson opened the public hearing. No member of the public present asked questions or had comments. Kevin Friesen, USDA-RD reviewed the Letter of Conditions with the council. The city is purchasing a pumper truck for the fire department at an approximate cost of \$325,000. The fire department will use reserves and a \$125,000, 3.25%, 15 year loan from USDA-RD to purchase the pumper. The public hearing was closed. Motion by Savage, seconded by Kass, to agree to meet the conditions of the loan and authorizing the mayor and clerk/administrator to sign the required forms. Motion carried.

Public Hearing and Adoption of Ordinance #6-17, Establishment of Transitional Business District Zone

The public hearing was opened. No member of the public present asked questions or had comments. The public hearing was closed. Motion by Ysker, seconded by Savage, to adopt Ordinance #6-17. Motion carried.

Call for Bids, Demolition of 805 Basinger Memorial Dr.

The owner has voluntarily agreed to allow the city to demolish the property. A local contractor contacted the mayor to express interest in purchasing the property. The benefit and drawbacks of moving ahead with the demolition and/or giving the contractor time to purchase the property were discussed. Motion by Kass, seconded by Ysker, to call for bids due before the next council meeting and to notify the contractor that he needs to move quickly if he intends to purchase the property. The bids and contractor's attempts to purchase the property will be discussed, and a decision made, at the Sept. 18 council meeting. Motion carried.

Legal Services

The contract approved at the August 21 council meeting was presented for signature and signed.

Safety Management Contract

The Oct. 1, 2017 to Sept. 30, 2018 contract with MN Municipal Power Association for safety training and management services was reviewed. Motion by Kass, seconded by Ysker, to approve the contract. Motion carried.

Community Wellness Partners (CWP) Mini-Grants/Active Living Planner

The Active Living Committee is recommending that a grant request of \$2,150 be made to CWP for the services of a planner to help facilitate committee meetings and provide other assistance. Motion by Ysker, seconded by Savage, to apply for the grant. Motion carried.

Partial Pay Estimate #3- Final CSAH#1 Sewer/Water Replacement

The final payment request was reviewed. Motion by Kass, seconded by Ysker, to authorize payment of \$9,642.07 to Holtmeier Construction, Lake Crystal, MN. Motion carried.

Partial Pay Estimate #2 Sub-station Project

The payment request for a portion of the sub-station project was reviewed. Motion by Savage, seconded by Ysker, to approve payment of \$148,500 to Farabee Mechanical, Hickman, NE. Motion carried.

2018 Capital Improvement Plan

Changes to the plan were reviewed. Motion by Ysker, seconded by Savage to approve the plan as presented. Motion carried.

2018 Health Insurance Rates

The rates were reviewed. The budget has been adjusted to reflect the increase.

Preliminary Budget Draft

The draft with a 9.56% increase over 2017 was reviewed. The council discussed ways to reducing the increase to an acceptable percentage. Cuts totaling \$34,000 were made. In addition departments were directed to reduce budgets by .5%. With these reductions the 2018 budget will have a 3% increase over 2017. An updated draft will be reviewed at the next council meeting.

Commercial Park Project Schedule

The schedule was briefly discussed.

Legal

A delinquent Economic Development Authority (EDA) loan was reviewed with the council by the city attorney.

Closed Meeting

Motion by Kass, seconded by Ysker, to close the meeting at 8:22 PM and opened the closed meeting pursuant to MN Statutes 179.01-179A.25 to review a portion of the current American Federation of State, County and Municipal Employees (AFSCME) contract. Motion carried unanimously. Motion by Ysker, seconded by Savage, to close the close meeting and open the open meeting at 8:30 PM. Motion carried unanimously.

September 18 School Board Meeting

Savage will attend the meeting on behalf of the council.

Adjourn

The meeting was adjourned at 8:32 PM.

ATTEST:

Wendy Meyer, Clerk/Administrator



REGULAR MEETING
ECONOMIC DEVELOPMENT AUTHORITY

August 4, 2017

12:00 Noon

PRESENT: Mark Hanson, Vern Peterson, Brian Harder, Darla Kruser, Mike Nelson, Jerry Haberman and Dean Janzen, Brad Hanson and Clara Johnson, Advisors

ABSENT: Steve Syverson

STAFF PRESENT: Rob Anderson and Tabitha Garloff

CITY ADMINISTRATOR: Wendy Meyer

GUESTS: Cheryl Hiebert

1. Call to Order: Mark called the meeting to order at 12:03 p.m.
2. Consent Agenda. Motion made and seconded by Brian and Darla to approve the Consent Agenda with 4 extra bills as presented. Carried.
3. Welcome/Introduce Tabitha Garloff, Economic Development Assistant. Rob stated that we need to consider appointing Tabitha as the EDA Secretary/Treasurer. Motion made and seconded by Mike and Brian to add Tabitha as the EDA Secretary/Treasurer. Motion carried.
4. 2018 EDA Budget. Rob presented a draft of the 2018 EDA Budget. Revenue/Expenses are \$140,630.09. This is a 2 ½% increase over 2017. There was discussion about welcome signs and using unspent funds carried over from year to year. Motion made and seconded by Vern and Brian to approve the 2018 EDA Budget as presented and to recommend approval of the same to the City Council. Carried.
5. TIF District 1-8, Economic Development District No. 2 (Downtown Redevelopment Project):
 - a. Recap of July 26th Meeting with Sanford. EDA Construction Committee consisting of Jerry and Brian along with Mark and Rob met on July 26th, 2017 with representatives of Sanford Clinic and Corey Brunton, Brunton Architects. Sanford gave the committee the commitment that they are ready to move forward with the project and will sign a long-term lease.
 - b. Decision on 2nd Floor Apartments. Additional discussion was held on the 2nd floor apartments. Corey stated at the meeting that 2nd floor apartments would be pertinent to development and success. Sanford stated they would like a finished development. Corey Brunton has recently completed a similar project in another community with finished space at \$275 sq. ft. Dale Friesen has shown interest in being the private developer for the Sanford Project and was on the phone during the meeting. Corey stated at the meeting that if Dale is not able to commit to being the private developer, there are several other developers that will be interested due to a long-term lease from Sanford and 26 year tax increment financing. Preliminary calculations indicate apartment rental at \$900 a month for a 2 bedroom. Sanford's lease would be minimum \$6,200 a month payment with a proposed 15 year lease agreement. Sanford also stated possible interest in 1 of the apartments for doctors that potentially could come from a distance so they had a place to stay. Motion made and seconded to include 2nd floor apartments in the plan by Mike and Jerry. Carried.
 - c. Recommend to City Council to Modify TIF Plan to Allow Northland Securities to Make Necessary TIF Budget and Use Modifications, Schedule Public Hearing, etc. A motion

was made and seconded by Darla and Brian to modify the TIF plan. Carried. There was additional discussion about the site plan and parking. Mark asked about the investment made already into the project and how to recover the initial investment. Rob stated that it is possible for the City to capture a larger percentage of TIF increment each year to reimburse the city for upfront costs. Potential construction could begin in the spring.

6. Mt. Lake Commercial Park:

- a. Start of Construction. Bids were opened and 10 bids were received. Low bid was from GM Construction of Lake Crystal at \$1,179,435.91 which is under the engineer's estimate of \$1,330,00.00. There is a preconstruction meeting scheduled for August 15, 2017. Construction will be completed in 2017 including curb and gutter, etc. with black top in the spring of 2018. Estimated cost to relocate the natural gas line is \$70,000.00
- b. Other. Nothing new to report.

7. Lakeview Estates Lots. No Construction, 3 Years for Puente's on Lot 1, Block 2 and 4 Years for Dick's on Lot 2, Block 1. The most recent policy of the EDA is to allow a total of 4 one year extensions from the original deed for a total of 5 years to construct a home. Extensions have been made in the past; however, more clarification is needed. The question was asked if the EDA had legal right according to the wording in the deed to require construction after the first year had expired. Brian suggested that Rob look into extensions further before any more extensions are given. Rob will have Maryellen look into granting extensions and email the board with her recommendation. Board members can vote by email.

8. General Discussion:

- a. Pop'd Kerns Water Intrusion Assessment. The assessment was completed by Braun Intertec on July 28, 2017 and we are waiting for word back on the findings and recommendations.
- b. Custom Motors. Received an offer to purchase assets from Allen Berg of Berg Controls LLC out of New Ulm for \$5,000 currently being stored by Travis Smith. Current debt owed is about \$28,000.00. Motion made and seconded to accept offer by Mike and Brian. Carried.
- c. Dollar General. Dollar General has been in contact with Jerry. No construction date has been set but Dollar General stated they are ready now.
- d. Laker Grill/Travis Smith. No proposal is ready for consideration today. Rob is still working with Travis to get financing plan completed. Right now looking like a Contract for Deed is most likely. Travis will need financing for the down payment.
- e. Next Regular Board Meeting is September 8, 2017.
- f. Other Business. FYI-a pizza franchise has approached the EDA about the Parkside Depot as a location for a second restaurant. Rob has met with the Rodney's and Steve Carson. Rodney's would need EDA assistance to remodel their building and the potential new business would need EDA assistance and provide own equipment. A spring of 2018 opening date is possible.

Rob informed board members that JSK Bridal has not made July or August payments. This is a slow time of year for JSK. Rob stated that he is working with Jennifer to restructure her EDA loans so that perhaps we have only interest only payments during her slow months and stretch out her payments. Rob asked the board's input on 3% loans going forward. Board members are open to the rate but need to make it fair to past loan recipients.

Discussion was held about the need for expanding TIF District 1-8, Economic Development District No. 2 (Downtown Redevelopment Project) to include the property on the north side of 4th Avenue including the corner house and ECFE Building. Motion was made and seconded by Brian and Mike to include the additional property in the TIF Modification Plan.

9. Adjourn. President Hanson adjourned the meeting at 1:08 p.m.

Mountain Lake Utilities Commission Meeting
Mountain Lake City Hall
Thursday, August 10, 2017
7 AM

Members Present: Commissioners John Carrison, Mike Johnson, Todd Johnson, Mark Langland, Brett Lohrenz; Council Liaison David Savage

Members Absent: None

Staff Present: Wendy Meyer, Clerk/Administrator; Lynda Cowell, Utilities Office Manager; Ron Melson, Electric Supt.; Kevin Krahn, Water and Wastewater Supt.; Dave Watkins, Water and Wastewater Dept.

Others Present: Chris Kopel, Central MN Power and Services (CMPAS)

Call to Order

The meeting was called to order at 7 AM. Dust control on Co. Rd. #1 was added to the agenda.

Approval of July 27 Minutes and Bills, Check Numbers 17349 – 17379

Motion by Carrison, seconded by Lohrenz, to approve the minutes and bills. Motion carried unanimously.

Long Term Power Supply, Chris Kopel, Central MN Power Agency – Services (CMPAS)

Kopel discussed the preliminary results of a power supply request for proposals and the tentative plan for the time period of 2020 to 2035. The utility has long term contracts for electricity produced from coal, nuclear and hydro; and its own wind turbine. A contract with Excel that provides a.5 MW for 16 hours a day, five days a week will end in Dec. of 2020 and needs to be replaced. The agency will likely recommend a 'shaped' fixed price per megawatt contract. With a 'shaped' product the amount of electricity purchased would decrease nights, weekends and during the spring and fall. The agency will make a final recommendation to the utility this fall. Approval by the utility and contracts will follow.

Electric Department

Work to finish the substation is getting started. Melson updated the commission on the efforts to hire a lineman.

Zaremba Group/Dollar General Update

The development group has Bolton and Menk's plans to bring water and sewer to the property and are looking at ways to do it cheaper. All parties will attend the September 14 commission meeting.

706 Third Avenue Private Sewer Line Replacement Update

The shut-off notice was hung following the July 27 meeting but the water was not shut off. The owner called; said the line would be replaced and would contact Nickel Construction to schedule the work. A call to Nickel verified that the work has been scheduled.

1406 Third Avenue Private Sewer Line Issue

The letters sent to the property owner, the televising report, sections of city code, and maps were reviewed and discussed. By consensus it was agreed that the water should be disconnected due to non-compliance. A notice including the right to a hearing on September 14 will be sent to the owner. Water will not be disconnected until after the hearing.

2017 Budget Review and 8-6-17 Fund Balances

The budget and fund balances were reviewed.

League of MN Cities Insurance Trust (LMCIT) Aug. 2 visit

Recommendations made by Troy Walsh, Loss Control Consultant, were briefly discussed.

Co. Rd. #1 between Third Avenue and Sixth Avenue - Dust Control

The Cottonwood County Highway Department has asked the City to share in the cost of dust control on the section of Co. Rd. #1 where the asphalt was removed so the utility could replace water and sewer infrastructure prior to the county's project to remove asphalt and replace with concrete. The county's project will be completed this fall. The city council referred the request to the utility commission. Motion by Lohrenz, seconded by Carrison, to split the cost of two applications with the county. Motion carried.

Adjourn

The meeting was adjourned at 7:55 a.m.

Approved September 14, 2017.

ATTEST:

Wendy Meyer, Clerk/Administrator

**Regular Lake Commission Meeting
Monday, August 15, 2017, 6:30 p.m.**

Members Present: Jason Kruser, Jim Peterson, Jean Haberman, Dave Bucklin, Mike James,

Members Absent: Heather Funk, Jason Honkomp

Guests Present: Wendy Meyer, Mike Nelson, Cheryl Hiebert, Jay Schied

Open Forum: Jean and Mike Nelson read some comments that Rachel had texted to them. She would like to have signage addressed in the long-range plan and would like to be consulted when the plan to fix the run-off problem is decided.

Chair Kruser called the meeting to order at 6:30 p.m. M/S/P Bucklin/James to approve the minutes of the July 11, 2017 meeting.

Treasurer's Report:

Income:

UPB – Interest	6.95
Midway Farm Equip. Correction -	856.08
Mountain Lake Foundation – donation for beach project	1,000.00
Lion's Club – donation for beach project	1,200.00

Expenses:

Utilities – Postage	.46
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Ending Balance: \$12,692.34

Savings Balance: 22,025.19

M/S/P Peterson/Bucklin to approve the Treasurer's Report.

Old Business:

- Golf Course Project – Jason will talk to Brian Hopwood and Brett Lohrenz about starting the sediment pond after Labor Day to be completed by the end of the year.
- Plunge Pool – Nickel Construction will be making the repairs.
- Culvert on Yoder's property – No surveying has been done at this time.
- Culvert at Lawcon Park – No surveying has been done at this time.

Beach:

- Beach clean-up went well.
- Pergola and benches have to be ADA compliant. There needs to be 15" of fill to meet the requirements for a slope down to the pergola. Wendy will talk Steve Funk about adding 6" of fill before constructing the pergola and benches. Herrig's Construction will be doing the concrete work.

- The DNR has expressed interest in transferring ownership of the land on the south and east side of the lake to the City of Mountain Lake.

Trail:

- There are 2 cracks in the trail south of the foot bridge, two holes along Co. Rd. 44, and two holes on the north side of the trail by Oeltjenbrun's property that need to be cold patched. Travis will be contacted about doing the work.
- The corner by Co. Rd. 44 and 560th Ave. is being crossed by heavy equipment and might need some work in the future.

Lake:

- Weed harvester will be taken out of the lake after September 1st.
- Fishing pier will be moved mid-October.

Long-term Plan:

- Jason would like to create a long-term plan for the Lake Commission. He encouraged members to think of items to include for the next meeting.

Budget:

- The budget will stay the same.

Wendy applied for a grant for more benches and new trail map signage.

Meeting adjourned at 8:15 p.m.

Respectfully submitted,

Jean Haberman,
Secretary

Resolution #24-17

City of Mountain Lake, Minnesota

**Resolution Approving a Consent to the Levy;
Economic Development Authority of the
City of Mountain Lake for Mason Manor Apartments**

WHEREAS, on October 6, 2009 a Levy Agreement was entered into between the Economic Development Authority and the City of Mountain Lake, Minnesota to assist the Authority with the construction of a four unit Multi-Housing Development Project called Mason Manor Apartments; and

WHEREAS, as a part of the Levy Agreement it is necessary that the City annually consider a Consent to Levy, the proceeds of which would be used by the Authority to pay principal and interest due on the bonds financing the housing development project; and

WHEREAS, as required by the Levy Agreement, the Authority submitted a 2018 budget to the City that which sets forth the amount of the levy as authorized by Minnesota Statutes, Section 469.033, Subd 6. The levy in the Authority's Budget for 2018 is based on that dollar amount.

IT IS HEREBY RESOLVED by the City Council of the City of Mountain Lake that the levy requested by the Authority is an adequate amount and approval is granted to Consent to the Levy.

This Resolution is hereby approved on this 18th day of September 2017.

Mike Nelson, Mayor

ATTEST:

Wendy Meyer, Clerk/Administrator

ATTACHMENT 1

MODIFICATION OF THE TAX INCREMENT FINANCING PLAN FOR TAX INCREMENT FINANCING DISTRICT NO. 1-8 WITHIN REDEVELOPMENT PROJECT NO. 1

I. Background

The Mountain Lake Economic Development Authority (the "Authority") and the City of Mountain Lake (the "City") originally established Tax Increment Financing District No. 1-8 (the "TIF District") within Redevelopment Project No. 1 (the "Redevelopment Project") and adopted the Tax Increment Financing Plan (the "TIF Plan") therefor on July 20, 2015;

The Authority and the City have now determined a need to modify the TIF Plan in order to amend the estimated tax increment revenues and estimated project costs and financing costs to paid or finance with tax increment, to amend the estimated bonded indebtedness, and to update the project description.

Nothing in this modification is intended to modify or supersede or alter the activities described in the Modified Redevelopment Plan for Modified Redevelopment Project No. 1 adopted on July 20, 2015. The TIF Plan, adopted on July 20, 2015, remains in full force and effect and is not modified except as described in this modification document.

II. TIF Plan Modification

The following sections of the TIF Plan are modified as shown:

Section 4.02.3 Project Description. **Replaced in its entirety to read as follows:**

The City and the Authority established the TIF District to assist the Authority in financing redevelopment of property in the City's downtown area, including land and building acquisition, site improvements and preparation costs, and other qualifying improvements. The Authority acquired four substandard buildings for demolition and is planning for the construction of a new approximate 6,200 square foot commercial building and approximately six multi-family residential units. The Authority and City plan to use tax increment revenues to pay for certain project costs that have been incurred or may be incurred in the future. The Authority and City may also use tax increment revenues to assist a private developer with redevelopment costs, depending on the specifics of the development activity (i.e., financing structure) that may occur within the TIF District.

Section 4.04.3 Estimated Sources and Uses of Funds. **Replaced in its entirety to read as follows:**

The estimated tax increment revenue (from tax increment generated by the district) and estimated project and financing costs to be paid or financed with tax increment are itemized in Future 4-2. The estimates are based on the best available information. The City and the Authority reserve the right to administratively adjust the amount of any of the items listed in Figure 4-2 to incorporate additional eligible items, so long as the total estimated project/financing costs (to be paid or finance with tax increment) is not increased.

Figure 4-2
Tax Increment Financing District No. 1-8
Projected Tax Increment
DT Redevelopment

	Total
Estimated Tax Increment Revenues (from tax increment generated by the district)	
Tax increment revenues distributed from the county	\$950,000
Interest and investment earnings	\$50,000
Sales/lease proceeds	\$0
Market value homestead credit	\$0
Total Estimated Tax Increment Revenues	\$1,000,000
Estimated Project/Financing Costs (to be paid or financed with tax increment)	
Project costs	
Land/building acquisition	\$250,000
Site improvements/preparation costs	\$595,000
Utilities	\$0
Other qualifying improvements	\$0
Construction of affordable housing	\$0
Small city authorized costs, if not already included above	\$0
Administrative costs	\$25,000
Estimated Tax Increment Project Costs	\$870,000
Estimated financing costs	
Interest expense	\$130,000
Total Estimated Project/Financing Costs to be Paid from Tax Increment	\$1,000,000
Estimated Financing	
Total amount of bonds to be issued	\$870,000

* Anticipated Bonds may include interfund loan and note to developer.

EXTRACT OF MINUTES OF A MEETING OF THE
CITY COUNCIL OF THE CITY
OF MOUNTAIN LAKE, MINNESOTA

HELD: September 18, 2017

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Mountain Lake, Cottonwood County, Minnesota, was duly called and held on the 18th day of September, 2017, at approximately 7:00 p.m.

The following members of the Council were present:

and the following were absent:

Member _____ introduced the following resolution and moved its adoption:

RESOLUTION #23-17

**RESOLUTION APPROVING MODIFICATION TO THE TAX INCREMENT
FINANCING PLAN FOR TAX INCREMENT FINANCING DISTRICT NO. 1-8**

A. WHEREAS, it has been proposed by the Mountain Lake Economic Development Authority (the "Authority") that the City of Mountain Lake (the "City") adopt a modification of the Tax Increment Financing Plan (the "TIF Plan") for Tax Increment Financing District No. 1-8 (the "TIF District");

B. WHEREAS, the Authority and City originally established the TIF District and approved the TIF Plan therefor on July 20, 2015, all pursuant to and in conformity with applicable law, including Minnesota Statutes Sections 469.174 to 469.1794, all inclusive, as amended, (the "Act");

C. WHEREAS, the Authority and City propose modification to the original TIF Plans (the "Modification") to amend the estimated tax increment revenues and estimated project costs and financing costs to paid or finance with tax increment, to amend the estimated bonded indebtedness, and to update the project description;

D. WHEREAS, the Authority and City have investigated the facts and have caused to be prepared a modification to the TIF Plan; and

E. WHEREAS, the City has performed all actions required by law to be performed prior to the modification of the TIF Plan, including, but not limited to, notification of Cottonwood County and Independent School District No. 173 having taxing jurisdiction over the property included in the District and the holding of a public hearing upon published and mailed notice as required by law.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Monticello as follows:

1. The City Council finds, determines and declares that with respect to the Modification:

- a) The Modification is not modifying the boundaries of the TIF District therefor, but is, however, making modification to the TIF Plan for the TIF District.
- b) The City Council affirms the findings previously made with respect to the TIF District.
- c) The Modification conforms to the general plan for the development of the City as a whole.

2. The Modification as set forth in Attachment 1 to this resolution is hereby approved and adopted.

3. The Executive Director of the Authority is hereby authorized and directed to transmit a certified copy of the Authority's resolution and a certified copy of this City Council's resolution approving and adopting the Modification, together with Attachment 1 to the Office of the State Auditor, the Minnesota Department of Revenue, and Cottonwood County.

The motion for the adoption of the foregoing resolution was duly seconded by member _____ and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

Whereupon said resolution was declared duly passed and adopted.

Mayor

City Clerk

CITY OF MOUNTAIN LAKE, MINNESOTA

RESOLUTION # 25-17

**A RESOLUTION AUTHORIZING THE
TRANSFER, LOAN AND REPAYMENT OF
MOUNTAIN LAKE
ECONOMIC DEVELOPMENT AUTHORITY FUNDS**

WHEREAS, the Mt. Lake Economic Development Authority (the “Authority”) has established Tax Increment Financing (TIF) District No. 1-8; and

WHEREAS, the Authority has proposed the construction of a mixed-use commercial and residential building (the “Project”) in District 1-8; and

WHEREAS, the Authority has determined to pay Qualifying Costs from the Project temporarily from the Authority’s Fund 280 – MSC and Fund 240 – Protient as allowed by MN Statutes Section 469.178 Subd. 7; and

WHEREAS, the Authority did adopt EDA Resolution 9-8-17 #2 approving the terms of a \$223,830 tax increment interfund loan in connection with TIF District No. 1-8 at its September 8th meeting.

THEREFORE, BE IT RESOLVED, that the City Council authorizes the transfer of \$220,000 from Fund 280 – MSC and \$3,830 from Fund 240 – Protient at the terms found in Resolution 9-8-17 #2.

Adopted this 18th day of September, 2017.

Mike Nelson, Mayor

ATTEST:

Wendy Meyer, Administrator/Clerk

Resolution # 22-17

Position 5

Form RD 1942-9
(Rev. 10-96)

FORM APPROVED
OMB. No. 0575-0015

LOAN RESOLUTION SECURITY AGREEMENT

A RESOLUTION OF THE City Council

OF THE Mountain Lake, City

AUTHORIZING AND PROVIDING FOR THE INCURRENCE OF INDEBTEDNESS IN THE

PRINCIPAL AMOUNT OF \$125,000.00 FOR THE PURPOSE

PROVIDING A PORTION OF THE COST OF ACQUIRING AND CONSTRUCTING A

Pumper fire truck 2017, PROVIDING FOR THE COLLECTION, HANDLING, AND DISPOSITION OF REVENUES THEREFROM, AND AUTHORIZING MAKINGS OF PROMISSORY NOTES, SECURITY INSTRUMENTS, AND PLEDGES OF REVENUES TO EVIDENCE AND SECURE THE PAYMENT OF SAID INDEBTEDNESS AND FOR RELATED PURPOSES.

WHEREAS, the Mountain Lake, City, (hereinafter referred to as the "Organization"), was organized under 441.19

_____ for the purpose of providing a

_____ (hereinafter referred to as the "Facility") to serve the members of the said Organization; and

WHEREAS, a meeting of the members of the said Organization was held on the _____ day of _____ pursuant to proper notice thereof to consider plans for the acquisition, construction, and methods of financing the Facility:

and, as shown by the minutes of said meeting, of the _____ members of record of the Organization there were present and voting _____, and by a recorded vote, the Facility and its financing were authorized; and,

WHEREAS, the proposed Facility is to be constructed and in accordance with plans and specifications prepared by _____

and in order to finance the Facility, the City Council (hereinafter referred to as the "Board") is authorized and empowered, in their discretion, for and in the name of the Organization, to make application to the United States of America, through the United States Department of Agriculture, (hereinafter referred to as the "Government"), for financial assistance; to cause the execution and delivery of an installment promissory note or notes or other evidence of indebtedness (hereinafter referred to as the "Note"), and appropriate security instruments to secure any loan or loans made or insured by the Government; to comply with any requirements, terms or conditions prescribed by the Government or by Government regulations; and to execute contracts or enter into agreements and, without limitation, to take any and all other action as may be necessary, incidental or appropriate to finance, acquire, construct, complete, or equip the Facility for and on behalf of the Organization.

NOW THEREFORE, it is hereby resolved by the Board as follows:

Section 1. (Determination of Board). That it is necessary to defray a portion of the costs of financing the Facility by obtaining a loan made or insured by the Government in accordance with applicable provisions of the Consolidated Farm and Rural Development Act, it being determined that the Organization is unable to obtain sufficient credit elsewhere to finance the Facility, taking into consideration prevailing private and cooperative rates and terms currently available;

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0575-0015. The time required to complete this information collection is established to average 1 hour per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

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Section 2. (Terms of Loan). That the Organization borrow \$ 125,000.00 and issue as evidence thereof Note in the form prescribed by the Government for the full principal amount of the loan. The note shall be signed by the President, attested by the Secretary and if necessary, have the corporate seal of the Organization affixed thereto, and shall bear interest from its date, which shall be the date of delivery, at a rate not to exceed 3.2500 percent per annum;

the principal and interest shall be paid over a period of 15 years in accordance with the payment schedule set forth in the Note, until the principal and interest are fully paid except the final payment of the entire indebtedness, if not sooner paid, shall be due and payable 15 years from the date of the Note. Each payment shall be applied first to the payment of the accrued interest and second to the payment of the principal. Prepayments of any installment may be made in any amount at any time at the option of the Organization.

Section 3. (Assignment and Pledge of Revenue). The indebtedness hereby authorized to be incurred, together with the interest thereon, shall be payable from the gross income and revenue to be derived from the operation of the Facility, a sufficient portion of which, to pay the principal and interest as and when the same shall become due, is hereby assigned, and pledged and shall be set aside for that purpose and this assignment and pledge shall extend to and include any assessments that may be levied pursuant to Section 5 (d) hereof.

Section 4. (Protection and Disposition of Funds). The clerk/administrator of the Organization shall be the custodian of all funds of the Organization. Funds may be deposited in institutions insured by the State or Federal Government or invested in readily marketable securities backed by the full faith and credit of the United States. Any income from these accounts will be considered as revenues of the system.

The clerk/administrator is hereby directed to establish the following accounts into which the current funds of the Organization, Note proceeds, the revenues from the Facility and any other income shall be deposited, which accounts shall be continually maintained, except as otherwise provided, so long as the indebtedness hereby authorized remains unpaid:

(a) Construction Account.

The proceeds of the Note, hereby authorized not disbursed contemporaneously with loan closing for incurred Facility costs, and at least the amount of \$ 200,000.00 to be contributed by the Organization from the collection of initial connection fees, membership fees or contributions shall be deposited in an account designated as the Construction Account which shall be established as required by the Government. Withdrawals from the construction account shall be made only on checks signed by the clerk/administrator of the Organization as authorized by the Board from time to time, and with prior concurrence of the Government. At the option of the Government, the construction account may be established as a "supervised bank account". Amounts in the supervised bank account exceeding \$100,000 shall be secured by the depository bank in advance in accordance with 31 C.F.R. part 22. Withdrawals from a supervised bank account shall be made only on checks signed by the

clerk/administrator of the Organization and countersigned by an authorized official of the Government. The Organization's share of any insurance or liquidated damages and other monies paid by defaulting contractors or their sureties will be deposited in the Construction Account to assure completion of the Facility. When all construction costs have been paid in full, any balance remaining in the Construction Account may be applied on the loan or used for other authorized purposes that have been approved by the Government and the Construction Account shall be closed.

(b) General Account.

As soon as the Facility becomes revenue producing, all funds received shall be set aside in an account to be designated as the General Account. Disbursements and transfers from this account shall be for: debt service, operations and maintenance, and transfers to an account designated as the Reserve Account. Monies deposited in the General Account shall be used only in the manner and order as follows:

(1) Organizations making monthly Government debt service payments shall use the General Account for making such payments plus operating and maintenance expenses. Any remaining funds will be transferred from this account to the Reserve Account in accordance with (d) below.

(2) Borrowers making other than monthly Government debt service payments shall first use the General Account to pay operating and maintenance expenses. Then other transfers from this account will be made in the following order: (i) To an account designated as the Debt Service Account will be made in accordance with (c) below, (ii) Transfers to the Reserve Account will be made in accordance with (d) below.

(c) Debt Service Account

Organizations making other than monthly debt service payments, shall transfer subject to income availability from the General Account to the Debt Service Account, a sum not to increase the next installment on the note.

(d) Reserve Account.

From the remaining funds in the General Account, after transfers and payments required in (b) (1) or (b) (2) and (c), there shall be set aside into the Reserve Account the sum of \$ 88.85 each month until there is accumulated in that account the sum of \$ 10,662.00 after which deposits may be suspended, except to replace withdrawals. When necessary, disbursements may be used for payments due on the Note if sufficient funds are not available in the General or Debt Service Account. With the prior written approval of the Government, funds may be withdrawn for:

- (1) paying the cost of repairing or replacing any damage to the Facility which may have been caused by catastrophe, or
- (2) making extensions or improvements to the Facility.

Whenever disbursements are made from the Reserve Account, monthly deposits shall then be resumed until there is again

accumulated the amount \$ 10,662.00, at which time deposits may be discontinued. Whenever there shall accumulate in the General Account, amounts in excess of those required in subsections (b) (1) and (2), (c), and (d), such excess will be used by the Organization to make prepayments on the loan or retained in the General Account. The accounts required in subsections (b) (1) and (2), (c) and (d) may be established and maintained as bookkeeping accounts or as separate bank accounts at the election of the Organization, unless otherwise directed by the Government.

Section 5. (Other Covenants and Agreements of the Organization). The Organization covenants and agrees that so long as the indebtedness hereby authorized remains unpaid:

- (a) It will indemnify the Government for any payments made or losses suffered by the Government.
- (b) It will comply with applicable state laws and regulations and continually operate and maintain the Facility in good condition.
- (c) It will impose and collect such rates and charges that gross revenues will be sufficient at all times to provide for the payment of the operation and maintenance thereof and the installment payments on the Note and the maintenance of the various accounts herein created. All service rendered by or use of the Facility shall be subject to the full rates prescribed in the rules and regulations of the Organization.
- (d) If, for any reason, gross revenues are insufficient, it will cause to be levied and collected such assessments as may be necessary to operate and maintain the Facility in good condition and meet installment payments on the Note as the same become due.
- (e) It will (i) establish and maintain such books and records relating to the operation of the Facility and its financial affairs, (ii) will provide for the annual audit thereof in such manner as may be required by the Government, (iii) will provide the Government without its request a copy of each such audit, and (iv) will make and forward to the Government such additional information and reports as it may from time to time require.
- (f) It will provide the Government, at all reasonable times, access to the Facility and all its books and records so that the Government may ascertain that the Organization is complying with the provisions hereof and with the provisions of other instruments incident to the making or insuring of the loan.
- (g) It will maintain at least such insurance and fidelity bond or employee dishonesty coverage as may be required by the Government.
- (h) It will not borrow any money from any source or enter into any contract or agreement or incur any other liabilities in connection with making extensions or improvements to the Facility, exclusive of normal maintenance, without obtaining the prior written consent of the Government.
- (i) It will not cause or permit any voluntary dissolution of the Organization or merge or consolidate with an other organization, without obtaining the prior written consent of the Government. It will not dispose of, or transfer title to the Facility or any part thereof, including lands and interest in lands by sale, security instrument, lease or other encumbrance, without obtaining the prior written consent of the Government. Revenue, in excess of the amount required to maintain the accounts described by Section 4 herein, will not be distributed or transferred to any other organization or legal entity.
- (j) It will not modify or amend its organizational documents, including any articles of incorporation or bylaws without the written consent of the Government.
- (k) It will provide adequate service to all persons within the service area who can feasibly and legally be served and will obtain Government's concurrence prior to refusing new or adequate services to such persons. Upon failure to provide services which are feasible and legal, such person shall have a direct right of action against the Organization or public body.
- (l) All present and future contract rights, accounts receivable, and general intangibles arising in connection with the Facility are pledged as security for the loan.

(m) It will comply with the measures identified in the Government's environmental impact analysis for this Facility for the purpose of avoiding or reducing the adverse environmental impacts of the Facility's construction or operation.

Section 6. (Security Instruments). In order to secure the payment of the principal and interest of the Note, the President and Secretary of the Organization are hereby authorized and directed to execute and deliver good and sufficient lien instruments, where necessary, encumbering the properties and assets, both real and personal, constituting said Facility, as completed, or as the same may be thereafter extended, including an assignment and pledge of revenues and such other instruments as may be prescribed by the Government.

Section 7. (Refinancing). If at any time it shall appear to the Government that the Organization is able to refinance the amount of the indebtedness then outstanding, in whole or in part, by obtaining a loan for such purposes from responsible cooperative or private credit sources, at reasonable rates and terms for loans for similar purposes and periods of time the Organization will, upon request of the Government, apply for, and accept, such loan in sufficient amount to repay the Government and will take all such actions as may be required in connection with such loan.

Section 8. ("Equal Employment Opportunity under Construction Contracts and Nondiscrimination"). The President and the Secretary be and they are authorized and directed to execute for and on behalf of the Organization, Form RD 400- 1, "Equal Opportunity Agreement", and Form RD 400-4, "Assurance Agreement".

Section 9. (Authorization of Officials). In the case of a grant in the sum not to exceed \$ 0.00, the Organization hereby accepts the grant under the terms as offered by the Government and that the Mayor and Clerk/administrator of the Organization are hereby authorized and empowered to take all action necessary or appropriate in the execution of all written instruments as may be required in regard to or as evidence of such grant and the Organization hereby resolves to operate the Facility under the terms as offered in said grant agreements.

Section 10. (Cross Default). Default under the provisions of this agreement or any instrument incident to the making or issuing of the loan may be construed by the Government to constitute default under any other instrument held by the Government and executed or assumed by the Organization, and default under any such instrument may be construed by the Government to constitute default hereunder.

Section 11. (Resolution of Contract). The provisions hereof and the provisions of all instruments incident to the making or the insuring of the loan, unless otherwise specifically provided by the terms of such instruments, shall constitute a contract between the Organization and the Government or assignee so long as the note hereby authorized remains unpaid.

Section 12. (Effective Date). This resolution shall take effect and be in force from and after the _____ day of _____, being the date of its enactment.

The vote was: Yeas _____ Nays _____ Absent _____

Mountain Lake, City

(SEAL) (if applicable) By _____

Attest: Title _____

Title _____

CERTIFICATION

I, the undersigned, as secretary of the City Council
hereby certify that the City Council of such Organization or Corporation is composed of _____
members of whom _____; constituting a quorum, were present at a meeting thereof duly called and held on the _____ day of _____,
_____ ; that the foregoing resolution was adopted at such meeting by the vote shown above, and that said resolution has not been rescinded or
amended in any way.

Dated, this _____ day of _____.

Secretary of City Council

25

805 Basinger

As of : 9/13/2017

Parcel Number: 22-415-0010

Payable Year: 2017

General Info | Tax Info | Current Receipts | Special Asmts | Unpaid Tax | History Pay by Credit Card

Unpaid Taxes

Year	Tax Due	Spec Asmt	Penalty	Interest	Cost	Total Due
2017-1	103.00	18.00	13.31	0.00	0.00	134.31
2017-2	103.00	18.00	0.00	0.00	0.00	121.00
2016	205.00	1,151.00	189.84	115.94	0.00	1,661.78
2015	194.00	36.00	32.20	45.89	0.00	308.09
2014	99.00	18.00	16.38	42.18	20.00	195.56

Another Search | Back to ParcelList |

see following page

26

Resolution #33-15
Mountain Lake City Council
Mountain Lake, Minnesota

A RESOLUTION ATTACHING WELL CLOSING COSTS
TO PROPERTY TAXES FOR COLLECTION FOR 805 BASINGER MEMORIAL DRIVE; PIN 22.415.0010;
S127' OF W119' OF E235', BLOCK 1; F. H. JANZEN'S SUBDIVISION; CITY OF MOUNTAIN LAKE

Whereas, Guillermo Sanchez and Pablo Gonzalez are the owners of 805 Basinger Memorial Drive, hereafter "the property" (PIN 22.415.0010), and

Whereas, the City of Mt. Lake was notified that an open well existed at the property, and


Whereas, the owners were given opportunity to close the well and later pay the \$1115 cost to Peterson Well Drilling, and

Whereas, the owners did not response and the City of Mt. Lake closed the well following the process established in Paragraph E. Subd. 6 of Section 8.06 of Mt. Lake City Code and later paid the \$1115 bill.

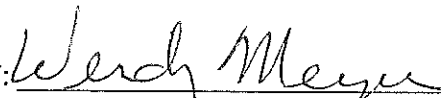
NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Mt. Lake that it approves the certification of the bill for collection with property taxes, payable in 2016.

BE IT FURTHER RESOLVED that the City Clerk is hereby authorized and directed to certify the same to the County Auditor.

Adopted by the Council this 16th day of November, 2015.



Mike Nelson, Mayor

ATTEST: 

Wendy Meyer, Administrator/Clerk

DRAFT

RESOLUTION NO _____

RESOLUTION ORDERING THE REPAIR OR REMOVAL OF A HAZARDOUS BUILDING UNDER MINNESOTA STATUTE 463.15 TO 463.61, IN THE MATTER OF HAZARDOUS BUILDING LOCATED AT 805 BASINGER MEMORIAL DRIVE MOUNTAIN LAKE; MINNESOTA. LEGALLY DESCRIBED AS: PARCEL NUMBER: _____ LEGAL DESCRIPTION _____

TO: MS. , OWNER OF RECORD, 805 BASINGER

1. Pursuant to Minnesota Statutes, Section 463.15 to 463.61 the Council of the City of Mountain Lake, duly considered the matter, finds the above buildings to be hazardous for the following reasons:
 - a. The Dwelling has not been maintained and is to a point that it is considered dilapidated and beyond repair. The dwelling has not been inhabited since 2005. The dwelling as it sits today is enforceable under Minnesota Statute 463.15.
 - b. The dwelling has several failures in the foundation area and is getting to the point that it may not be able to hold the dwelling.
 - c. There are several failures in the siding and exterior sheathing has started to rot and is a fire hazard as the wood deteriorates.
 - d. There are several areas where the door ways have rotted away. There are no utilities connected or sanitary sewer to allow for any waste to leave the property with is enforceable under Minnesota Statute 463.15; "Hazardous Buildings."
 - e. The plumbing in the interior had been frozen and broke throughout the dwelling since 2008 as of my last interior inspection.
 - f. There are several areas where the roof system has failed and leaked into the interior ceilings.
 - g. The trees have overcome the perimeter of the dwelling and weakening the foundation due to the growth into of the building.
 - h. The outbuilding has also not been maintained and is to the point where it is enforceable under MN Statute 463.15.

DRAFT

2. **Pursuant to the forgoing findings and in accordance with Minnesota Statutes, Sections 463.15 to 463.261, the council hereby orders the record owners of the above hazardous building to repair or raze such building in order to a safe environment and not detrimental to the public health, welfare and safety.**
 - a. The City of Mountain Lake Building Official has made recommendation that the building be repaired or razed to protect the health and safety of the public.
 - b. The City of Mountain Lake acknowledges that the City has been unable to make the owners of record to make the repairs.
 - c. The City of Mountain Lake acknowledges that at this time no effort has been made to make any repairs to correct the unsafe and hazardous conditions. The Building Official inspected the Exterior of the property on August 2, 2017.
 - d. The City of Mountain Lake acknowledges the dwelling is still not occupied.
3. **The council further orders that unless such corrective action is taken or an answer is served upon the City of Mountain Lake** and filed in the Office of the Clerk of District Court of Cottonwood County, Minnesota within 20 days from the date of the service and order, a motion for summary enforcement of this order will be made to the District Court of Cottonwood County.
4. **The council further orders that if the city is compelled to take any corrective action herein**, all necessary cost expended by the city will be assessed against the real estate concerned and collected in accordance with Minnesota Statutes 463.22.
5. **The mayor, clerk, city attorney, and other officer and employees of the city are authorized** and directed to take such action, prepare, sign, and serve such papers as are necessary to comply with this order and to assess the costs thereof against the real estate described above for collection along with taxes.

Mayor

City Clerk

City of Mountain Lake

**Mountain Lake City Council
Resolution #26-17**

Resolution Adopting Proposed Preliminary Property Tax Levy

Be it resolved by the Council of the City of Mountain Lake, County of Cottonwood, Minnesota, that the following sum of money be levied for the current year, collectible in 2018, upon taxable property in the City of Mountain Lake:

Total levy \$

The Clerk/Administrator is hereby instructed to transmit a certified copy of this resolution to the county auditor of Cottonwood County, Minnesota.

Motion by Member:
Seconded by Member:
Voting Aye:
Voting Nay:
Absent:

Whereupon, said Resolution is hereby declared passed.

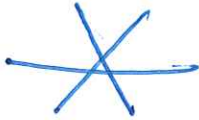
Adopted by the City Council on September 18, 2017.

Mayor Mike Nelson

ATTEST:

Wendy Meyer, Clerk/Administrator

RELEVANT LINKS:



Taxation Notification Summary Chart for Taxes Payable 2018	
Date	Action
On or before Sept. 30	All cities and special taxing districts must adopt any proposed property tax levy and certify the proposed levy to the county auditor.
On or before Sept. 30	At one meeting, in cities of population greater than 500, the city council adopts the proposed property tax levy and <u>announces the time and place of a future city council meeting at which the budget and levy will be discussed and public input allowed, prior to final budget and levy determination.</u> This public input meeting must occur <u>after Nov. 24</u> and must start at or after <u>6 p.m.</u> The time and place of the public input meeting must be included in the minutes but newspaper publication of the minutes is not required.

Date	Action
On or before Sept. 30	Cities over 500 population must provide the county auditor with the following information: <ul style="list-style-type: none"> • The time and place of the meeting at which the budget and levy will be discussed and public input allowed. (Again, meeting must occur after Nov. 24, and must not start before 6 p.m.) • A phone number that city tax payers may call if they have questions related to the auditor's property tax notice; this does not require listing a private phone number. • An address where comments will be received by mail; this does not require listing a private address.
Nov. 11 to Nov. 24	County auditor prepares and sends parcels specific notices.
Nov. 25 to Dec. 28	Cities of population greater than 500 hold meeting (at 6 p.m. or later) to discuss the budget and property tax levy and, before a final determination, allows public input.
On or before Dec. 28	Cities must also file the certificate of compliance (Form TNT) with the Department of Revenue by Dec. 28, 2017.

Minn. Stat. § 275.07, subd. 1.

All cities and special taxing districts must certify the final property tax levy to the county auditor on or before Dec. 28, 2017 (five working days after Dec. 20). If this deadline is missed, the final levy for 2017 will stay the same as it was in 2016.

**COUNTRY PRIDE TRUE VALUE BUILDING CENTER
1100 3RD AVE**

**MOUNTAIN LAKE MN
PHONE: (507) 427-2333**

VILLAGE OF MTN. LAKE

CUST#: 157500
TERMS: NET DUE 15TH
P.O.#: Mohawk

DOC #: 841044
DATE : 8/14/17 TIME : 8:26
CLERK: 9 TERM#552

EXP. DATE: 9/ 8/17

TAX : 001 MN SALES TAX

Senior Center Kitchen

EST.#: 841044

* ESTIMATE *

LN#	QTY	UM	SKU	DESCRIPTION	UNITS	SUGG	PRICE/PER	EXTENSION
1	21	EA	55	Mohawk 'Bowman' LVT	21		70.00 /EA	1,470.00
2				36 sqft per ctn / Full ctns only				
3				This is a commercially rated LVT				
4				wood plank visual. 12mm				
5				Urethane wear layer, glue down				
6				product. Eased edge and ends				
7				6 yr commercial warranty				
8				Slip resistant				
9	1	EA	55	M700 Adhesive 4gal.	1		189.00 /EA	189.00
10				220-260 sqft/gallon				

TAXABLE 1659.00
NON-TAXABLE 0.00
SUBTOTAL 1659.00

** ESTIMATE ** ESTIMATE ** ESTIMATE ** ESTIMATE **

TAX AMOUNT 114.06
TOTAL AMOUNT 1773.06

X _____
Received By 32

HAMMERS FURNITURE

**327 9TH ST
WINDOM, MN 56101
PHONE: 507-831-4420**

Job Estimate

DATE	INVOICE #
9/11/2017	4976

BILL TO
Mt Lake Community Center 1027 2nd Ave Mt Lake, MN 56159

*heavier headrail
wand & cord in one
piece
vinyl*

	P.O. NO.	TERMS	PROJECT
DESCRIPTION	QTY	RATE	AMOUNT
Vertical / Vinyl / with deluxe paramount headrail (cord and wand self contained) / no valance	2	470.00	940.00T
Vertical / Vinyl / with deluxe paramount headrail (cord and wand self contained) / no valance	1	140.00	140.00T
Window Labor / take down old, dispose, install new	3	40.00	120.00
SALES TAX		6.875%	74.25
Total			\$1,274.25