Regular Council Meeting Mountain Lake City Hall Monday, August 6, 2018 6:30 p.m.

AGENDA

1. Meeting Called to Order

*Further information on agenda item is attached

- 2. Approval of Agenda and Consent Agenda
 - a. Bills: Check #21421-21482, 557E (1-7)
 - b. Approval of Payroll 64013-64045
 - c. Approval of May 9 Library Board Minutes, May Public Library Report, May Library Expenditures, June Public Library Report, and June Library Expenditures (8-12)
 - d. Approval of July 12 Utilities Commission Minutes (13-14)
 - e. Approval of July 16 City Council Minutes (15-17)
 - f. Approval of July 19 Special City Council (Capital Improvement Plan) Minutes (18)
- 3. Public A total of ten (10) minutes is allotted for individuals to briefly discuss a topic of concern with the Council.
- 4. <u>Street Department Report</u> *Rick Oeltjenbruns, Street Superintendent*
- 5. <u>Police Department Report</u> *Doug Bristol, Chief of Police*
- 6. <u>2019 Capital Improvement Plan Review</u> (19-20)
- 7. <u>2019 Budget Review</u> (separate handout)
- 8. <u>Community Center</u> (21-26)
 - a. Receipts from Curt Fast / Legion Room
 - b. Air Conditioner
 - c. Maintenance Personnel Update / Contract
- 9. Partial Pay Estimate No. 4 for Mountain Lake Commercial Park Project (27-31)
- 10. City Attorney Report
 - a. Kuechle Underground, Inc.
- 11. City Administrator Report
- 12. <u>AFSCME Union Pay Scale Negotiations & Non-Union Pay Scale Review</u> (Meeting May Be Closed)
- 13. Adjourn

Next City Council meeting will be Wednesday, August 22, 2018 at 6:30PM at City Hall

*Check Detail Register©

08/02/18 2:52 PM Page 1

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		July 2018 to	August 2018		ck# 2142	1-2140-
		Check A	mt Invoice	Comment	557E	011782
10100 United Prairie						
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G 101-21713 AFLAC		\$249.64				
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Paid Chk# 021424 7/19/2018	AFSCME COUNCIL 65					
G 101-21707 Union Dues		\$157.86				
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Paid Chk# 021425 7/19/2018	BCBS/HSA		and tanken and annows a summer open is a state shown		מדוברי היה היה איז היה איז	
G 101-21714 HSA		\$713.39				
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G 101-21702 State Withholding	g	\$821.27				
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Paid Chk# 021427 7/19/2018	GISLASON & HUNTER		***************************************			*****
G 101-21712 Garnishments		\$398.90				
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Paid Chk# 021428 7/19/2018	INTERNAL REVENUE	SERVICE	an in the second and the second			
G 101-21703 FICA Tax Withho		\$2,410.10				
G 101-21701 Federal Withhold	v	\$1,521.73				
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Paid Chk# 021429 7/19/2018	PERA					
G 101-21704 PERA	Total PERA	\$4,541.13	· ·			
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G 101-21708 Employee Paid F Total SW/WC SERVI		\$2,787.74 \$2,787.74				
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G 101-21714 HSA		\$731.39				
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Total BCBS/HSA

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July 2018 to August 2018

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E 101-41400-351 Legal Notices Publishing \$50.00 7/11/18 COUNCIL FILING NOTICE	Total CENTER POINT CHURCH	\$50.00		
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E 101-41400-351 Legal Notices Publishing \$100.00 7/16/18 COUNCIL FILING NOTICE	E 101-41400-351 Legal Notices Publishing	\$50.00	7/11/18	COUNCIL FILING NOTICE
	E 101-41400-351 Legal Notices Publishing	\$100.00	7/16/18	COUNCIL FILING NOTICE

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E 101-41400-351 Legal Notices Publish	hing \$50.0	0 7/18/18	COUNCIL FILING NOTICE
E 101-41400-351 Legal Notices Publis	-	0 7/23/18	COUNCIL FILING NOTICE
E 101-41400-351 Legal Notices Publis	hing \$50.0	0 7/25/18	COUNCIL FILING NOTICE
E 101-41400-351 Legal Notices Publish	hing \$20.0	0 7/30/18	DIGITAL AD UPLOAD
E 101-41400-351 Legal Notices Publis	hing \$100.0	0 7/9/18	COUNCIL FILING NOTICE
Total CITIZEN	PUBLISHING \$470.00	D	
Paid Chk# 021447 8/3/2018 CURT	FAST	non se an collectificture al transmosco con a conserva	
E 101-45186-401 Repairs/Maint Buildir	ngs \$1,250.0	0 734737	COMM CTR-REMOVE OLD FURNACE, REPAIR WALLS & CEILING IN NEW POOL ROOM
Total	CURT FAST \$1,250.00	0	
Paid Chk# 021448 8/3/2018 DARO	N J. FRIESEN	en verzienen offisieren eine sezen maarten verheiden die een die sezen.	
E 101-00000-430 Miscellaneous	\$120.0	0 265698	MOWING OVERGROWN PROPERTIES
Total DARON	I J. FRIESEN \$120.00	D	
Paid Chk# 021449 8/3/2018 DEMC	O, INC	ni yanan i yanini ila na manani ila na manani	an ang ng n
E 211-45500-200 Office Supplies	\$82.0	1	LIBRARY SUPPLIES
Total	DEMCO, INC \$82.0	1	
Paid Chk# 021450 8/3/2018 DUER	KSEN ELECTRIC INC.		ан айтаан аулаан аулаан уу сулуу бу ау бууууну аулаан аулаан аулаан аулаан аулаан уулуу бууууну бууууну алаан а
E 101-45183-402 Repairs/Maint- Grour	nd \$68.8	4 3617	REPLACE BREAKER ON CAMPSITE #18
Total DUERKSEN EL	· · · · · · · · · · · · · · · · · · ·		
Paid Chk# 021451 8/3/2018 DUER	KSEN ELECTRIC INC.		. 1 i sinn 1 i si sin 1 i sin 1 i sin al sin al nametaria (1 i sin antara in an arta arta arta arta arta (1 i sin 1 i sin arta arta arta)
E 101-45186-401 Repairs/Maint Buildin	aas \$355.7	5 3605	WORK AT COMMUNITY CENTER
Total DUERKSEN EL			
Paid Chk# 021452 8/3/2018 DUER	KSEN ELECTRIC INC.		
E 211-45500-520 Buildings and Structu	ires\$117.3	7 3582	MATERIALS LABOR-FURNACE AT LIBRARY
Total DUERKSEN EL	ECTRIC INC. \$117.37	7	
Paid Chk# 021453 8/3/2018 DUINI		te na constanta a fono estas e contra de contra de la sete da contra de	al a segue a fan an a
E 101-43121-224 Street Maint Material	s \$1,448.4	8 531678	SAND MIX-ST DEPT
E 101-43121-224 Street Maint Material	s \$823.1	8 532022	10 TON-ST MATERIALS
Tota	DUININCK \$2,271.66	3	
Paid Chk# 021454 8/3/2018 EVERI	EST EMERGENCY VEHICLE	S INC	anna an
E 231-42154-404 Repairs/Maint Machir	nery/Equip \$31.1	3 P03792	MUD FLAP FOR 2011 AMB
stal EVEREST EMERGENCY VE	HICLES INC \$31.13	3	
Paid Chk# 021455 8/3/2018 FRON	TIER		
E 101-41400-321 Telephone	\$146.5	0	CITY HALL PHONE-427-2999
E 101-42100-321 Telephone	\$193.8	6	POLICE DEPT PHONE-427-3403
E 101-43100-321 Telephone	\$63.3	6	STREET DEPT PHONE-427-2997
E 101-45186-321 Telephone	\$62.4		SR CTR PHONE-427-2151
E 205-46500-321 Telephone	\$37.5	0	EDA PORTION OF DSL & 427-2999
E 101-00000-430 Miscellaneous	\$82.6	1	UT-PHONE
Total	FRONTIER \$586.23	3	
Paid Chk# 021456 8/3/2018 FRON	TIER		
E 211-45500-321 Telephone	\$65.4	7	LIBRARY PHONE 507-427-2506
Total	FRONTIER \$65.47	7	
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Paid Chk# 021457 8/3/2018 GREA	TAMERICA FINANCIAL SVC	S	
Paid Chk# 021457 8/3/2018 GREA E 101-00000-430 Miscellaneous	TAMERICA FINANCIAL SVC \$8.4		CHAMBER-MONTHLY COLOR COPY MACHINE LEASE

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E 101-42100-200	Office Supplies	\$8.78	PD-MONTHLY COLOR COPY MACHINE LEASE
E 101-00000-430	Miscellaneous	\$91.31	UT-MONTHLY COLOR COPY MACHINE LEASE
E 205-46500-200	Office Supplies	\$5.62	EDA-MONTHLY COLOR COPY MACHINE LEASE
Total G	REATAMERICA FINANCIAL SVCS	\$140.49	
Paid Chk# 021458	8/3/2018 HALLS HANDY HEATIN	G & COOLING	
E 101-41400-401	Repairs/Maint Buildings	\$1,063.00 1547	REPAIR ACPOLICE DEPT FROM CONTRACTOR HITTING POWER LINE
Total HAL	LS HANDY HEATING & COOLING	\$1,063.00	
Paid Chk# 021459	8/3/2018 INDOFF INCORPORATE	ED	
E 101-41400-200		\$38.66 3120990	CORRECTION TAPE, LEDGER SHEETS
E 101-41400-200	•••	\$298.33 3124821	BUSINESS CARDS FOR MICHAEL
E 101-41110-200		\$16.77 3127506	BATTERIES FOR COUNCIL RECORDER
E 101-41400-200		\$222.70 3128038	CALCULATOR-DAWN
E 101-41110-200		\$53.00 3128618	CHARGER FOR COUNCIL RECORDER
E 101-41400-200	Office Supplies Total INDOFF INCORPORATED	\$5.33 3128618 \$634.79	COLUMN WORKSHEETS
Paid Chk# 021460	8/3/2018 INDOFF INCORPORATE	ĒD	
E 211-45500-200	Office Supplies	\$27.46	LIBRARY OFFICE SUPPLIES
	Total INDOFF INCORPORATED	\$27.46	
Paid Chk# 021461	8/3/2018 INGRAM		
E 211-45500-590	Capital Outlay Books	\$403.49	LIBRARY BOOKS
	Total INGRAM	\$403.49	
Paid Chk# 021462	8/3/2018 JOHN YSKER		ana kana taéna kana manén kasa malan kasa mana méné kasé kérésé kana kana kana kasa kasa mané sa seri sa seri s
E 101-43240-111		\$250.00	AUGUST DUMP SALARY
- Andre 1 andr	Total JOHN YSKER	\$250.00	
Paid Chk# 021463	8/3/2018 LEAGUE OF MN CITIES		
E 101-42100-308	Training & Instruction	\$45.00	3 POLICE OFFICERS-MENTAL HEALTH FIRST AID WORKSHOP FOR PD
Total	LEAGUE OF MN CITIES-FINANCE	\$45.00	
Paid Chk# 021464	8/3/2018 LUKE WINGER		
E 101-00000-430	Miscellaneous	\$120.00 7/27/2018	REFURBISH 4 BIKES
E 101-00000-430	Miscellaneous	\$90.00 7/31/2018	REPAIR 3 BIKES
	Total LUKE WINGER	\$210.00	
Paid Chk# 021465	8/3/2018 MIDWAY FARM EQUIP	VIENT	
E 101-43100-404	Repairs/Maint Machinery/Equip	\$33.55 IM32540	PARTS FOR DISC MOWER
E 101-45200-404	Repairs/Maint Machinery/Equip	\$157.45 IM32546	PARTS FOR LAWNMOWER
E 101-45200-404	Repairs/Maint Machinery/Equip	\$3.85 IM32619	BELT FOR LAWNMOWER
Тс	tal MIDWAY FARM EQUIPMENT	\$194.85	
Paid Chk# 021466	8/3/2018 MINNESOTA ENERGY I	RESOURCE CORP	
E 101-41400-383	Gas Utilities	\$65.15	CITY HALL GAS-ACCT#0505387558
E 221-42200-383	Gas Utilities	\$34.38	FIRE DEPT PORTION OF FIREHALL GAS- ACCT#0507634940
E 231-42154-383	Gas Utilities	\$16.93	AMB PORTION OF FIREHALL GAS-ACCT#0507634940
E 101-43100-383	Gas Utilities	\$55.71	STREET GARAGE GAS-ACCT#0503270939
E 211-45500-383	Gas Utilities	\$20.52	LIBRARY GAS-ACCT#0502593301
E 101-45186-383		\$45.80	COMM CTR GAS-ACCT#0504742031
al MINNES	OTA ENERGY RESOURCE CORP	\$238.49	

*Check Detail Register©

July 2018 to August 2018

	Check Amt Invoice	Comment
Paid Chk# 021467 8/3/2018 MINNESOTA FIRE SER		
E 221-42200-308 Training & Instruction	\$115.00 5395	FIREFIGHTER I EXAM-TIM JANZEN
E 221-42200-308 Training & Instruction	\$115.00 5791	FIREFIGHTER II EXAM-ANDREW KLASSEN
Total MINNESOTA FIRE SERVICE CERTIFI	\$230.00	
Paid Chk# 021468 8/3/2018 MINNESOTA MUTUAL	LIFE	der fördat för har som en
E 101-42100-135 Employer Paid Other	\$1.70	AUGUST BRIAN LUNZ LIFE INSURANCE
E 101-42100-134 Employer Paid Life	\$6.80	AUGUST LIFE INS-POLICE DEPT
E 211-45500-134 Employer Paid Life	\$1.70	AUGUST LIFE INS-LIBRARY
E 101-43100-134 Employer Paid Life	\$3.06	AUGUST LIFE INS-ST DEPT
E 101-41400-134 Employer Paid Life	\$3.40	AUGUST LIFE INS-OFFICE
E 101-45200-134 Employer Paid Life	\$1.02	AUGUST LIFE INS-PARKS DEPT
E 101-46200-134 Employer Paid Life	\$1.02	AUGUST LIFE INS-CEMETERY
E 205-46500-134 Employer Paid Life	\$1.70	AUGUST LIFE INS-EDA ROB ANDERSON
G 101-21706 Hospitalization/Medical Ins	\$25.30	AUGUST LIFE INS-ROBB ANDERSON
G 101-21706 Hospitalization/Medical Ins	\$10.90	AUGUST LIFE INS-DARON FRIESEN
G 101-21706 Hospitalization/Medical Ins	\$12.00	AUGUST LIFE INS-STEVE PETERS
Total MINNESOTA MUTUAL LIFE	\$68.60	
Paid Chk# 021469 8/3/2018 MUNICIPAL UTILITIES		
E 101-45200-380 Elec,Water,Sewer	\$87.39	LAWCON PARK
E 101-41400-380 Elec,Water,Sewer	\$367,17	CITY HALL UT
E 101-45200-380 Elec,Water,Sewer	\$288.45	CITY PARK RESTROOMS UT
E 101-45186-380 Elec,Water,Sewer	\$469.71	SR CTR UT
E 101-43100-380 Elec,Water,Sewer	\$233.04	ST DEPT UT
E 221-42200-380 Elec,Water,Sewer	\$131.84	FIRE DEPT PORTION OF FIREHALL UT
E 231-42154-380 Elec,Water,Sewer	\$64.93	AMB PORTION OF FIREHALL UT
E 211-45500-380 Elec,Water,Sewer	\$339.28	LIBRARY UT
E 607-46330-380 Elec,Water,Sewer	\$7.97	4-PLEX PORTION OF ST LITE ON HERITAGE DRIVE
E 608-46330-380 Elec,Water,Sewer	\$15.48	8-PLEX PORTION OF ST LITE ON HERITAGE DRIVE
E 101-45183-380 Elec,Water,Sewer	\$894.90	
E 101-45200-380 Elec,Water,Sewer	\$125.40	UT AT CITY PARK SHELTERHOUSE
E 101-45171-380 Elec,Water,Sewer	\$21.38	UT AT ICE RINK
Total MUNICIPAL UTILITIES	\$3,046.94	
Paid Chk# 021470 8/3/2018 MUNICIPAL UTILITIES		
E 101-46200-308 Training & Instruction	\$247.50	CEMETERY 2ND QUARTER-SAFETY TRAINING
E 101-45200-308 Training & Instruction	\$247.50	PARKS-2ND QUARTER SAFETY TRAINING
E 101-43100-308 Training & Instruction	\$742.50	ST DEPT-2ND QUARTER SAFETY TRAINING
E 101-00000-430 Miscellaneous	\$1,237.50	2ND QUARTER SAFETY TRAINING
Total MUNICIPAL UTILITIES	\$2,475.00	
Paid Chk# 021471 8/3/2018 MUNICIPAL UTILITIES		
R 101-00000-33408 PERA Rate Increase Aid	\$460.50	1ST HALF PERA RATE AID
Total MUNICIPAL UTILITIES	\$460.50	
Paid Chk# 021472 8/3/2018 MUSKE, MUSKE, SURI	HOFF	n an
G 101-15506 PREPAID-LEGAL FEES	\$1,400.00	AUGUST LEGAL RETAINER
Total MUSKE, MUSKE, SURHOFF	\$1,400.00	
Paid Chk# 021473 8/3/2018 PETERSON DRUG & G	IFTS	a antisantisan antisana antis
E 101-45186-220 Repair/Maint Supply	\$12.80 6/15/18	SOAP FOR COMMUNITY CENTER
Total PETERSON DRUG & GIFTS	\$12.80	
Paid Chk# 021474 8/3/2018 PETERSON DRUG & G		
E 231-42154-210 Operating Supplies	\$25.63 6/22/2018	GUAZE PADS-AMB

08/02/18 2:52 PM Page 5

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July 2018 to August 2018

	Check Amt Invoice	Comment
E 231-42154-210 Operating Supplies	\$307.76 6/6/18	GLUCAGON-AMB
Total PETERSON DRUG & GIFTS	\$333.39	
Paid Chk# 021475 8/3/2018 PRAXAIR		
E 231-42154-210 Operating Supplies	\$181.00 84041929	OXYGEN FOR AMBULANCE DEPT
E 231-42154-210 Operating Supplies	\$117.08 84130206	OXYGEN FOR AMBULANCE DEPT
Total PRAXAIR	\$298.08	
Paid Chk# 021476 8/3/2018 SMC		
E 101-43121-225 Seal Coat/Crack Filling	\$894.09 1477732	SEAL COAT CHIPS
E 101-43121-225 Seal Coat/Crack Filling	\$1,343.40 1479448	SEAL COAT CHIPS
E 101-43121-225 Seal Coat/Crack Filling	\$1,286.17 228900	SEAL COAT CHIPS
Total SMC	\$3,523.66	
Paid Chk# 021477 8/3/2018 THE DEN LLC		
E 205-46500-430 Miscellaneous	\$44.09 1/12/18	EDA LUNCH
E 205-46500-430 Miscellaneous	\$44.67 2/10/18	EDA LUNCH
Total THE DEN LLC	\$88.76	
Paid Chk# 021478 8/3/2018 THIRD AVENUE AUTO	PARTS	
E 101-45200-404 Repairs/Maint Machinery/Equip	\$61.38 S168493	OIL & FILTERS FOR MOWER
E 101-45200-404 Repairs/Maint Machinery/Equip	\$4.29 S168831	TRIMMER LINE
E 101-45200-404 Repairs/Maint Machinery/Equip	\$3.89 S168837	CLEANER
Total THIRD AVENUE AUTO PARTS	\$69.56	
Paid Chk# 021479 8/3/2018 TOWNS EDGE AUTO	ا بې د د د د سرې سرې د سرې سرې سرې سرې سرې سرې سرې سې	n,
E 101-45200-404 Repairs/Maint Machinery/Equip	\$1,179.75 82197	REPAIR #4
Total TOWNS EDGE AUTO	\$1,179.75	
Paid Chk# 021480 8/3/2018 VERIZON	n 19 mar 17 mar 19 a 19 a 19 a 19 ann an Anna a	mannaf filma "ab "a' "a' Yan an aray a isa' kanada ana ana kasi kasina markana "an Kanada" aka ana 10° a a a a
E 101-42100-321 Telephone	\$9.03	POLICE CELL PHONE
E 231-42154-321 Telephone	\$9.46	AMB CELL PHONE
E 101-42100-321 Telephone	\$35.01	PD TABLET #1
E 101-42100-321 Telephone	\$35.01	PD TABLET #2
E 231-42154-321 Telephone	\$35.01	AMB JET PACK
Total VERIZON	\$123,52	
Paid Chk# 021481 8/3/2018 VOLUNTEER FIREMAN	NS BENEFIT	
E 221-42200-433 Dues and Subscriptions	\$147.00	FIRE DEPT ANNUAL RENEWAL
Total VOLUNTEER FIREMANS BENEFIT	\$147.00	
Paid Chk# 021482 8/3/2018 WINDOM AREA HOSP	ITAL	
E 101-42100-430 Miscellaneous	\$40.00 6/2/18	POLICE DEPT BLOOD DRAW
Total WINDOM AREA HOSPITAL	\$40.00	
 10100 United Prairie	\$51,610.24	
	φ51,010.24	

July 2018 to August 2018

	<u>Check Amt</u>	Invoice	Comment
Fund Summary	1919-1919-1919-1919-1919-1919-1919-191		
<u>10100 United Prairie</u>			
101 GENERAL FUND	\$48,641.14		
205 ECONOMIC DEVELOPMENT AUTHORITY	\$259.47		
211 LIBRARY FUND	\$1,171.83		
221 FIRE DEPT FUND	\$543.22		
231 AMBULANCE FUND	\$971.13		
607 EDA4 PLEX FUND	\$7.97		
608 EDA8 PLEX FUND	\$15.48		
	\$51,610.24		

Paid Chk# 000557E	7/20/2018 SELECT/FURTHER			ν.
E 101-41400-141	Admin Fees-HSA	\$5.90	HSA ADMIN FEES	
E 101-42100-141	Admin Fees-HSA	\$11.80	HSA ADMIN FEES	
E 205-46500-141	Admin Fees-HSA	\$2.95	HSA ADMIN FEES	
E 211-45500-141	Admin Fees-HSA	\$2.95	HSA ADMIN FEES	
E 101-43100-141	Admin Fees-HSA	\$5.30	HSA ADMIN FEES	
E 101-45200-141	Admin Fees-HSA	\$1.77	HSA ADMIN FEES	
E 101-46200-141	Admin Fees-HSA	\$1.78	HSA ADMIN FEES	
	Total SELECT/FURTHER	\$32.45		

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Mountain Lake Public Library Board Minutes May 9, 2018

Members Present: Dennis Cords, Marci Balderas, Diane Englin, Vickie Krueger, Carol Lehman, director

Members Absent: Barrie Wright

Others Present: Dana Kass, Michael Schulte

The meeting was called to order at 4:00 p.m. by chairman, Vickie Krueger.

M/S Cords/Englin to approve the minutes of the April 11, 2018 meeting. Motion carried.

Carol presented the April monthly report indicating 1,601 total circulation and expenditures in the amount of \$6,346.54. **M/S Balderas/Cords** to accept the April report as given and to approve the April expenditures. **Motion carried.**

Carol reported that the renovation project is moving along and the carpet installation is nearing completion and the wall shelving is being installed. Additional new shelving is on order and should arrive the end of May. The library has been closed since April 16 and will re-open Monday, May 14.

One of the furnaces needs to be repaired or replaced. The board reviewed and discussed a repair estimate and a replacement estimate submitted by John Hall. Hall will present these estimates to the city council at their next meeting on Monday, May 21.

Carol reported that the summer reading program schedule is set with activities and programs for all age groups pre-K through teens. "Libraries Rock" is this year's theme.

The meeting adjourned at 5:05 p.m.

NEXT MEETING: WEDNESDAY, JUNE 13, 2018 - 4:00 P.M.

Respectfully submitted,

Dennis Cords, secretary

Denni Coul

PUBLIC LIBRARY REPORT ,2018 MONTH OF

CIRCULATION AND USE

Adult fiction Adult nonfiction Non print (includes videos, cassettes, art prints,etc.) Juvenile Periodicals

Interlibrary loan sent Interlibrary loan received

TOTAL ILL

686<u>.63</u>

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TOTAL CIRCULATION

RECEIPTS

Cash income	
Donations (monetary)	
County Revenue	
Mich Revenue	
Misc. Revenue Fines	
Meeting room rental	
Sale of supplies	<u></u>

TOTAL RECEIPTS

EXPENDITURES

Books Periodicals Audio-visual Supplies Postage Miscellaneous Telephone Repairs & maintenance Repairs & maint. of equipment Project expense Capital outlay Bldg & Muchanes Automation GASUtilities TOTAL EXPENDITURES

LIBRARY DIRECTOR

LIBRARY EXPENDITURES - MAY 2018

Bargen, Inc.	Building & Structures (carpet)	\$20,723.00
Demco	Project Expense	\$439.33
Demco	Building & Structures (shelving)	\$4,539.00
Frontier	Telephone Expense	\$74.88
Hall's Handy Heating & Cooling	Building & Structures (new furnace)	\$1,927.00
Dennis Hulzebos	Repairs & Maint Janitorial	\$345.00
Ingram	Books 560.91 / AV 23.63	\$584.54
MN Energy Resources	Gas Utilities	\$29.18
PCLS	MN Writes MN Reads 49.00 IT Service Fee 150.00	\$199.00
Synchrony Bank/Amazon	Books 125.72 / AV 113.06 / Project Expense 135.31	\$` <u>\$574.09</u>

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TOTAL

\$29,235.02

PUBLIC LIBRARY REPORT

MONTH OF lline ,20K

CIRCULATION AND USE

Adult fiction Adult nonfiction Non print (includes videos, cassettes, art prints,etc.) Juvenile Periodicals

Interlibrary loan sent Interlibrary loan received

TOTAL ILL

34.92

ILLNONSYSTEM 32

RECEIPTS

Cash income Donations (monetary) County Revenue Misc. Revenue Fines Meeting room rental Sale of supplies

TOTAL RECEIPTS

EXPENDITURES

Books Periodicals Audio-visual 5%.41 Supplies 3.68 Postage Miscellaneous Telephone Repairs & maintenance Repairs & maint. of equipment 372.83 Project expense
Repairs & maint. of equipment
Capital outlay
Automation
Gas Utilities TOTAL EXPENDITURES

5,00 459.92

TOTAL CIRCULATION

574.28

LIBRARY DIRECTOR

LIBRARY EXPENDITURES JUNE 2018

Demco	Office Supplies	\$82.01
Duerksen Electric, Inc.	Building & Structures (new furnace)	\$117.37
Frontier	Telephone Expense	\$71.66
Dennis Hulzebos	Repairs & Maintenance - Janitorial	\$345.00
Indoff, Inc.	Office Supplies	\$27.46
Ingram	Books	\$403.49
MN Energy Resources	Gas Utilities	\$20.52
S&S Worldwide	Project Expense	\$237.47
Lynn Stoneking	Project Expense - 7/19 program	\$ 250.0 0
Synchrony Bank/Amazon	Books	\$170.79
Luke Winger	Project Expense - 7/10 program	<u>\$250.00</u>
	Subtotal	\$1,975.77

Cash Expenditures

\$434.92

\$2,410.69

TOTAL

82.01 emes VerksenElec 117.37 27.46 403,49 Ing ar Wey Exps tier 65.47 20.52 MN Energy Res Synchrony Ban 114:53 ma

Mountain Lake Utilities Commission Meeting Mountain Lake City Hall Thursday, July 12, 2018 7 AM

Members Present:	Dean Janzen, Todd Johnson, Mark Langland, Brett Lohrenz, John Carrison
Members Absent:	Council Liaison David Savage
Staff Present:	Michael Schulte, Administrator/Clerk; Lynda Cowell, Utilities Office Manager, Ron Melson, Electric Superintendent; Taylor Nesmoe Water/Wastewater
Others Present:	None

Call to Order

The meeting was called to order at 7:00 a.m.

Approval of Minutes and Bills

Motion by Lohrenz, seconded by Johnson, to approve the June 28 Minutes and Check Numbers 018185 – 018215. Motion carried.

Electric Department

Ron Melson, Electric Superintendent, discussed the next electric lineman's salary and the desire to increase the starting wage to be more competitive with wages and be able to retain employees longer. Handouts of surveys from the League of Minnesota Cities of similar sized cities were given. Utilitites workers are under a AFSCME 2017-2019 Pay Schedule approved by the union and the city. A journeyman program, step plans, and work experience were discussed. Direction was given to the city administrator to meet with AFSCME and ask what options would be available in regards to pay, the step plan, and work experience.

Melson then discussed that the wind tower is still waiting on a part to be fixed and will hopefully be back in commission within the week. During the boring by a contractor with SDN Communications, a power line was hit causing an outage at city hall and surrounding businesses. Conductor Power was hired to help fix the line and the contractor will be charged.

City Administrator

Michael Schulte, City Administrator, gave an update on the conditional use permit. After requesting Cottonwood County Planning & Zoning Commission to table the permit to a later

date, the city was under the impression that the meeting would be postponed. The meeting still occurred and instead of tabling the permit, the Commission decided to vote to not recommend approving the permit to the county commissioners. The city then requested to have the permit withdrawn. Schulte and Maryellen Suhrhoff, city attorney, attended the commissioner meeting and the permit was withdrawn. Schulte, Mayor Mike Nelson, and Andy Kehren, city engineer, plan to meet with surrounding neighbors near the proposed pond site to listen and address any concerns and look into the next steps on the project.

Adjourn

The meeting was adjourned at 7:55 a.m.

ATTEST:

Michael Schulte, Clerk/Administrator

DRAFT Regular Council Meeting Mountain Lake City Hall Monday, July 16th, 2018 6:30 p.m.

Members Present:	Dana Kass, Darla Kruser, Mike Nelson,
Members Absent:	David Savage, Andrew Ysker
City Staff Present:	Michael Schulte, Administrator/Clerk; Maryellen Suhrhoff, City Attorney
Others Present:	Mark McCutcheon, Kim McCutcheon, Doug Regehr, Ellen Schulte, Maria Schulte

Call to Order

The meeting was called to order by Mayor Nelson at 6:30 p.m.

Approval of Agenda and Consent Agenda

Motion by Kass, seconded by Kruser, to adopt the agenda as presented and approve the consent agenda. Motion carried.

Bills: Check #21358-21420, 552E-556E
Approval of Payroll 63969 - 64012
Approval of April 9 Tree Commission Minutes
Approval of June 8 EDA Minutes
Approval of June 28 Utilities Commission Minutes
Approval of July 2 City Council Minutes
Resignation of Charles Witt of Mountain Lake Ambulance Service as of June 20, 2018
Resolution #17-18 Appointing 2018 Election Judges

Public

No one addressed the council during this time.

15th Street Embankment

Mark McCutcheon presented photos and two videos (videos were sent by email to the council prior to meeting) of water issues off of the 15th Street embankment and McCutcheon's property. One video was from October 2017 and the other from July 2018. McCutcheon has spoken to County Commissioner Tom Appel about the issue. The issue is ongoing throughout the year with or without heavy rains. History, tiling, road barriers, and underground lines were discussed.

McCutcheon is requesting if there can be anything that can be done such as him buying the land next to his property, having the city engineer investigate the issue, or seeking other options that may be feasible. City Administrator Schulte will relay the issue to city staff and the city engineer.

Public Cemetery

Councilmember Kass relayed some concerns brought to her attention about the two piles of dirt at the cemetery and their purpose. Questions of platting more of the cemetery and uses of dirt were asked. City Administrator will talk with city staff to learn more about the piles and plans for platting for the future.

Maintenance Personnel

City Administrator gave an update on the duties of the maintenance position at the community center and library. Library staff will continue covering cleaning duties at the library. Direction was given to advertise for the community center maintenance position.

Resolution #18-18 To Submit A Point Source Implementation Grant Application

Motion by Kass, seconded by Kruser, to approve Resolution #18-18. Motion carried.

City Attorney Report

Questions about various public nuisances around the city were asked. The council is requesting if the police department can submit a report of various public nuisances around town and what is being done to address them. Various properties and their status were addressed. City Attorney Suhrhoff gave an update on her work. City Administrator Schulte will meet with Chief Bristol on the council's requests.

City Administrator

A report on revenues and expenses, a thank you note from the Road Race, and a notice of filing were all presented to the council. Kruser requested the ordinances of having numbers on houses be sent in the utilities bill this month.

Change of City Council Meeting Time

It was agreed by the council to change the second city council meeting time in August from 6:30PM on Monday, August 20th to 6:30PM on Wednesday, August 22nd due to a MMUA Conference taking place from August 20-22 that City Administrator Schulte will be attending.

Adjourn

The meeting was adjourned at 7:51 p.m.

ATTEST:

Michael Schulte, Administrator/Clerk

DRAFT Special City Council Meeting – Capital Improvement Planning Mountain Lake City Hall Thursday, July 19, 2018 3:00 p.m.

Members Present:	Dana Kass, Darla Kruser, Mike Nelson, David Savage
Members Absent:	Andrew Ysker
City Staff Present:	Michael Schulte, Administrator/Clerk; Rob Anderson, EDA Director; Ron Melson, Electric Superintendent.; Dave Watkins, Ambulance/Water- Wastewater Superintendent; Tim Coners, Fire Chief; Rick Oeltjenbruns, Street Superintendent; Jason Kruser, Lake Commission Chair, Carol Lehman, Library Director

Others Present: None

Call to Order

The meeting was called to order by Mayor Nelson at 3:00 p.m.

Capital Improvement Plan Presentations

Each department head was given 15 minutes to discuss future capital purchases or projects and the approximate year in which they ideally will occur. Handouts for each department were given to the council to review. Department budgets, past projects and purchases, and the upcoming budget were discussed. City Administrator Schulte will prepare a draft of the 2019 plan for the City Council to review.

Adjourn

The meeting was adjourned at 5:15 p.m.

ATTEST:

Michael Schulte, Administrator/Clerk

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August 6,	
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Capital In	
2019	

2018	2019	2020	2021	2022	2023 and Beyond
Electric					
Transformer Fence \$10.000 (EL)					
Upgrades Driven by Business (EL) \$20,000	Upgrades Driven by Business (EL) \$20,000	Upgrades Driven by Business (EL) \$20,000	Upgrades Driven by Business (EL) \$20,000	Upgrades Driven by Business (EL) \$20,000	Upgrades Driven by Business (EL) \$20,000
Dole Line Realscement \$40,000 (EL)	Pole I ine Renlarement \$40 000 (FL)	Pole Line Replacement \$40,000 (FL)	Pole Line Replacement \$40,000 (FL)	Pole Line Replacement \$40.000 (EL)	Pole Line Replacement \$40,000 (EL)
Electric Meters (EL) \$10,000	Electric Meters (EL) \$10,000	Electric Meters (EL) \$10,000	Electric Meters (EL) \$10,000	Electric Meters (EL) \$10,000	Electric Meters (EL) \$10,000
Engine Room Ceiling (EL) \$50,000 - \$60,000 Gear Room (EL) \$18,000	Breaker and Relay Cleaning in Switch 00 Gear Room (EL) \$18,000		Relay Testing in Switch Gear Room (EL) \$6,000		Breaker and Relay testing in switch gear rooms \$18,000
	Meg Engines 2, 4 & 5 (EL) \$8,000	Lawn Mower \$8,000 Split with W/W	Meg Engines 1, & 3 (EL) \$6,000		Meg Engines 2, 4 & 5 (EL) \$8,000
	Power Plant Tuckpointing \$15,000 (partial)	Power Plant Tuckpointing \$15,000 (partial)	Power Plant Tuckpointing \$15,000 (partial)	Power Plant Tuckpointing \$15,000 (partial)	Power Plant Tuckpointing \$15,000 (partial)
	Underground Project (EL) \$15,000	Underground Project (EL) \$15,000	Underground Project (EL) \$15,000	Underground Project (EL) \$15,000	Underground Project (EL) \$15,000
	~	Ditchwitch Plow (EL) \$20,000	(EL) \$20,000		<
Engine Maintenance (EL) \$10,000	Engine Maintenance (EL) \$10,000	Engine Maintenance (EL) \$10,000	Engine Maintenance (EL) \$10,000	Engine Maintenance (EL) \$10,000	Engine Maintenance (EL) \$10,000
Library					
Insulate Meeting & Main Room (L)	3 Lenovo Computers (staff use) (L) \$500 x 3	3 Lenovo Computers (public use) (L) \$500 x 3			
Renovate Children's Area (L) after insulation project is completed.	Re			A	
Replace Carpet	1 Ricoh Color Printer (L) \$400	1 Canon Copier (L)	<1 HP Co	1 HP Computer & Monitor when needed	<
Purchase additional shelving for east room (L)	<pre></pre>		.) as needed	A	
Ambulance					
	×		Fire/Ambulance Hall Roof or New Building (F & A)	& A)	<
Tough Pad for Electronic Reporting \$6,000 (A)				Purchase Second 12 Lead Defibrulator (A) \$25,000	New Ambulance (A) \$140,000
Fire					
		113	-Fire/Ambulance Hall Roof or New Building(F & A)	d)	<
3 sets of turn-out gear, \$2,500 per set (F)	3 sets of turn-out gear, \$2,500 per set (F)	3 sets of turn-out gear, \$2,500 per set (F) Replace 2000 Pumper (F)	3 sets of turn-out gear, \$2,500 per set (F)	3 sets of turn-out gear, \$2,500 per set (F)	3 sets of turn-out gear, \$2,500 per set (F)
Self-Contained B	Self-Contained Breathing Apparatus (SCBA) \$100,000 (F)	<			
>			(,000 - 15,000 (F)		<
Police					
		#1 Squad Car (P) \$45,000 - \$50,000		#2 Squad Car (P) \$45,000-\$50,000	
Replace Office Computers as Needed (P)			Replace Mobile Radios in Squads (P) \$6,000 × 2	Replace portable radios (P) \$2,500 x 7	Replace Office Computers as Needed
	 Replace Squad Table 	Replace Squad Tablets (P) \$6,000 x 2 When Needed	<		Mobile Radios (P) \$6,000 x 2
		Keplace Firearms (P) 53,500			Portable Radios (r/) 22,300 X /

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2018	2019	2020	2021	2022	2023 and Beyond
Water/Wastewater		- -			
Water Meters (WWW) \$10,000	Water Meters (WWW) \$10,000		Jet-Rodder (WWW) \$400,000 - \$500,000		
 WWW) \$8,000,000 - 	ades (WWW) \$8,000,000	^		Replace Reverse Osmosis Membranes (WWW)\$44,000	
Replace Water and Wastewater Mains on CR#1		ь 19			
	Alley Btwn 10th & 11th St. Block	Alley Btwn 10th & 11th St. Block 7 (WWW) \$150,000 - \$200,000			
 – – Upgrade Lawn Mower with Electric \$5,000 (WWW) 	. [Electric \$5,000 (WWW) >			West end of Prince St. (WWW, ST, S) \$860,000 est.	
Public Works					
Lawn Mower Trailer (ST) \$4,000					
Replace 2 Lawn Mowers (ST) \$12,000					
Lights in Street Shop	-rossinte street, storm sewer and water/wastewater Lights in Street Shop	project - city nail plock alleys; r	ou pe toin Sk niw sta anu bui Aves glavel aney		
	(sr) \$5,000				
Tuck-point band shell in City Park (ST) \$10,257	Snowpusher \$5,000 (ST)	Lawn Mower \$7,000 (ST)			
4th Ave. / Mt. Lake Apt. Storm Sewer Upgrades (SS)	14	C		<	
	 Snowhauler \$5,000 Renlace skidhoder. [ST] \$18,900 	000 (ST)			
City Hall					
	Office Computers as needed and technology upgrades-	upgrades			~~~~~~
	<comprehensi< td=""><td>-Comprehensive Plan (CH) \$10,000</td><td>4</td><td></td><td></td></comprehensi<>	-Comprehensive Plan (CH) \$10,000	4		
	<>	Security	Security Cameras (CH)	<	
	Safety Items (CH)				
	Shelving (CH)	 Replace city hall carpet when 	then necessary (CH) \$10,500	Λ	
EDA					
Entrance Sign (EDA) \$10,000	Entrance Sign (EDA) \$10,000				
< Hiebert Greenhouse Prope	Hiebert Greenhouse Property Acquisition and Redevelopment \$750,000 to \$1,000,000	000 to \$1,000,000	<		
~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~	Block 14, TIF #1-8 Rede	Block 14, TlF #1-8 Redevelopment (EDA) \$750,000	<		
Radios	< \$120/ unit set-aside for future repla	cement of ARMER Radios and Pagers for PI	< \$120/ unit set-aside for future replacement of ARMER Radios and Pagers for PD, Ambulance, Fire, Public Works and Utilities	<	
Lake Commission					
		Aquatic Harvestor \$50,000 (L)	Boat and Motor (L)		
		Conveyor \$3,000 (L)			
>	Ae	Aeration system, blower, electric motor, difussers, etc. as needed	sers, etc. as needed		<
	······	- 000-130,000 -	0-130,000	<	

CURT FARST

# 734737

TERVAN	3-10						
SOLD TO			SHIP TO	OTY	0F	Mł.	IAKe
DDRESS			ADDRESS			·	
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CUSTOMER C	PRDER NO.	SOLD BY	TERMS	F.O.B.	11 - 22 - 23 - 24 - 24 - 24 - 24 - 24 - 24	DATE	7-19-18
ORDERED	SHIPPED	and the second	CRIPTION		PRICE	UNIT	AMOUNT
		REMOVE	OLD FURNAC	E			
		ROOM	· · · · · ·			]	
		REPAIR	WAUS EC	EILING			
		IN NEW POC	WAUS & C	U			
			LA1	BOR			1200 -
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		MATERI	AL PANEL	1NG			50 -
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#### COUNTRY PRIDE TRUE VALUE BUILDING CENTER 1100 3RD AVE

#### MOUNTAIN LAKE MN PHONE: (507) 427-2333

VILLAGE OF MTN. LAKE			N. LAKE	CUST#: 157500 TERMS: NET DUE 15TH P.O.#: CURT FAST	TERMS: NET DUE 15TH		INV #: 196329 DATE : 7/19/18 TIME : 12:27 CLERK: 10 TERM#557		
				DEL. DATE: 7/10/18		AX : 0( RDR#:	)1 MN SALES TA 868695	X	
				POOL TABLE ROOM			* * * * * * *	* * * * * * * *	
							* TNV/	DICE *	
								*******	
LN#	OTY	UM	SKU	DESCRIPTION	UNITS	SUGG	PRICE/PER	EXTENSIO	
1	1	LB	YTX318	10x3" BRONZE TORX DRIVE SCREW	1		4.99 /LB	4.99	
2	1	LB	158BDS	1 5/8" BLACK DRYWALL SCREWS	1		2.45 /LB	2.45	
3	2	EA	1248	1/2" 4x8 SHEETROCK	2		12.39 /EA	24.78	
4	1	EA	EZS45	18# USG EASY SAND (45 MIN SET)	1		14.99 /EA	14.99	
5	6	EA	2Т	2' WHITE TEE	6		2.59 /EA	15.54	
6	13	EA	4T	4' WHITE TEE	13		4.39 /EA	57.07	
7	2	EA	12MT	12'WHITE MAIN TEE	2		16.69 /EA	33.38	
8	2		10WA	12' WHITE WALL ANGLE	2		9.19 /EA	18.38	
9	1		4010	SCREWS/BOLTS/ANCHORS/ETC	1		.40 /EA	.40	
10	1		MTW	ROLL 16 GA, MASONARY TIE WIRE	1		5.19 /EA	5.19	
11	1		5GP	4.5 GAL. USG LITEWEIGHT PLUS 3PA	1		19.49 /EA	19.49	
12	-	EA		# RING SHANK	.12		2.89 /EA	.35	
1.3	1		149300	MP BST 9x3/8Woven Cover	1		4.99 /EA	4.99	
14	1	E	745734	60Z 1" Oak Panel Nail	1		4.49 /EA	4.49	
15	1	ł	133843	SR GAL INT LTX Primer	1		13.99 /EA	13.99	
16	1		FEE75	PAINT RECOVERY FEE 1GAL	1		.99 /EA	.99	
17	1		TINT	COLORANT	1		.75 /EA	.75	
18	-1		745734	60Z 1" Oak Panel Nail CREDIT RETURN	1		4.49 /EA	-4.49	
19	.37	EA	FIN	# FINISH NAILS	.37		1.99 /EA	.74	
20	1		203430	1/2PT Early Amer Finish *	1		6.79 /EA	6.79	
21	. 40		FIN	# FINISH NAILS	.40		1.99 /EA	.80	
22	1		PS	7' PINE HERITAGE STOP(312C)	1		3.19 /EA	3.19	
23	-1		4T	4' WHITE TEE CREDIT RETURN	1		4.39 /EA	-4.39	
24	-2	EA	10WA	12' WHITE WALL ANGLE CREDIT RETURN	2		9.19 /EA	-18.38	
25	2	EA	22FA	2x2 TILE-FIFTH AVE. #270	2		5.39 /EA	10.78	
26	10	EA	24PLAT	2x4 TILE-PLATEAU	10		6.99 /EA	69.90	
				** AMOUNT CHARGED TO STORE ACCOUNT	**	306.90	TAXABLE	287.	

.

SUBTOTAL

287.16

TAX AMOUNT TOTAL AMOUNT 19.74306.90 Received By

PAGE NO 1

# COUNTRY PRIDE TRUE VALUE BUILDING CENTER 1100 3RD AVE

#### MOUNTAIN LAKE MN PHONE: (507) 427-2333

VILLAGE OF MTN. LAKE				TERMS: NET DUE 15TH		INV #: 196330 DATE : 7/19/18 TIME : 12:28 CLERK: 10 TERM#557				
							T.	AX : 0(	)1 MN SALES TA	X
										******** 70ICE *
F			1						******	*****
LN#	OTY	UM			DESCRIPTION		UNITS	SUGG	:	EXTENSION
1 2	2 2		24FA 22FA		2x4 TILE-FIFTH AVE. 2x2 TILE-FIFTH AVE.		2 2		7.39 /EA 5.39 /EA	14.78 -10.78R
			22111		CREDIT RETURN	12.0			,	
		:								
L		I	1		** AMOUNT CHARGED TO	) STORE ACCOUNT	· **	4.28	TAXABLE	4.00
					TROOM CHERCED IC	, Proter Hocooni		4,20	NON-TAXABLE	0.00
									SUBTOTAL	4.00
									TAX AMOUNT	0.28
								1	TOTAL AMOUNT	4.28
							/ H	$l \sim$	1	
							X/ //		]	
							- 7-1-1-			/

Received By

- July 2010-- put new air conditioner in kitchen, purchased from Country Pride for \$480.93 (SR CLUB PAID FOR)
- Sept 2010—Country Pride put in new 40gal gas hot water heater \$565.54
- April 2011-New air conditioner put in above south door By street dept guys—air conditioner purchased from Country Pride - \$299.24 Steve did repair around south door
- May, 2013-replaced carpet in Dining (north part) of building Work done by Rickway carpet of Mankato Cost- \$5,585 ML SR Club donated \$1,000 towards carpet
- June, 2014 Laker Electric replaced all light fixtures-\$6530.00
- May,2015 New refrigerator purchased for public to use \$723.28 purchased from Country Pride
- February,2017 St.James Electric installed new outside lights 5 lights- \$1430
- July, 2017 Country Pride put in new 40 gal natural gas hot water heater \$693.35
- August 2017-carpet cleaned by Service Master, Fairmont , MN \$1109.22 paid for by SR CLUB
- 2018---new south door put in by Dilly Rodney

## **CLEANING SERVICES CONTRACT**

THIS AGREEMENT, made this _____day of _____,20___, between the City of Mountain Lake, a municipal corporation, hereinafter referred to as OWNER, and ______, of the City of Mountain Lake, Minnesota, herein referred to as CONTRACTOR.

Owner owns and operates certain public buildings within and about the City of Mountain Lake, Minnesota, and desires to have general cleaning services performed at one such public building.

Contractor agrees to perform such services for Owner under the terms and conditions set forth in this Contract.

In consideration of the promises set forth herein, it is agreed by and between Owner and Contractor as follows:

Section 1. Description of Work. The work to be performed by Contractor shall be All cleaning and general maintenance services, including minor repairs, within the public building of Owner herinafter listed, including, but not limited to, the following: (1) general dusting of equipment, furniture and fixtures; (2) the cleaning and vacuuming of all floors and carpets; (3) the cleaning and general maintenance of all windows, doors and walls; (4) replacement of light bulbs and tubes; (5) the cleaning and upkeep of all bathrooms and bathroom fixtures.

Such services by Contractor shall extend to the following public building of Owner:

 Mountain Lake Senior Community Center located at 1027 2nd Ave, Mountain Lake, MN 56159

Section 2. Term of Agreement. The term of this Agreement shall be for One (1) year effective ______, 20____.

Either party to this Agreement may cancel this Contract on 30 days written notice to the other party. For notice purposes in this regard, Owner's address is designated as City of Mountain Lake, Attention City Administrator and/or City Clerk, 930 Third Avenue, Mountain Lake, Minnesota 56159, and Contractor's address is designated as

Section 3. Payment. Owner will pay Contractor the total monthly sum of for the work to be performed under this Contract. Payment shall be made once a month, and Contractor understands that such checks are available the first day of every month.

Section 4. Relationship of Parties. The parties intend that an independent Contractor-Employer relationship will be created by this Contract. Owner is interested Only in the results to be achieved, and the conduct and control of the work will lie solely with the Contractor. Contractor is not to be considered an agent or employee for any purpose, and Contractor or any Employees or Subcontractors of Contractor are not entitled to any of the benefits that Owner provides for Owner's employees. It is also understood that Contractor is free to contract for similar services to be performed for other Owners while under contract with Owner.

Section 5. Materials and Equipment. Owner shall furnish all cleaning supplies and equipment and materials necessary to carry out the terms of this Contract.

Section 6. Inspection. The work contemplated herein must meet the approval of Owner and shall be subject to Owner's general right of inspection and supervision to secure the satisfactory completion thereof. Contractor agrees to comply with all federal, state, and municipal laws, rules, and regulations that are now or may in the future become applicable to Contractor or his business, equipment, and any personnel employed by Contractor engaged in operations covered by this Contract.

Section 7. Indemnification of Owner, Contractor shall indemnify Owner against all Liability or loss, and against all claims or actions based upon or arising out of damage or injury (including death) to persons or property caused by or sustained in connection with the performance of this Contract or by conditions created thereby, or based upon any violation of any statute, ordinance, building code or regulation, and the defense of any such claims or actions. Contractor shall also indemnify Owner against all liability and loss in connection with, and shall assume full responsibility for, payment of all federal, state, and local taxes or contributions imposed or required under unemployment insurance, social security and income tax laws, with respect to Contractor or Contractor's employees engaged in performance of this Contract.

IN TESTIMONY WHEREOF, each part to this Agreement has executed the same on the date indicated above.

CONTRACTOR

**OWNER** City of Mountain Lake

by

y _____ City Administrator, Michael Schulte





Real People. Real Solutions.

1243 Cedar Street NE Sleepy Eye, MN 56085

> Ph: (507) 794-5541 Fax: (507) 794-5542 Bolton-Menk.com

August 2, 2018

Mike Urban GM Contracting, Inc. 19810 515th Avenue Lake Crystal, MN 56055

RE: Partial Pay Estimate No. 4 2017-2018 Mountain Lake Commercial Park City of Mountain Lake, MN BMI Project No.: \$14.112575

Dear Mike:

Enclosed herein are four copies of the proposed Partial Pay Estimate No. 4 for the referenced project. Please sign three copies and return them to our office for processing. Please retain the fourth copy for your records.

Please contact our office with any questions or comments regarding this pay estimate.

Sincerely, Bolton & Menk, Inc.

Andrew R. Kehren, P.E.

ARK/jlj

Enclosure

cc: Michael Schulte, City Administrator

PARTIAL PAY ESTIMATE NO. 4	DISTRIBUTION:
2017-2018 MOUNTAIN LAKE COMMERCIAL PARK	CONTRACTOR (1)
CITY OF MOUNTAIN LAKE	OWNER (1)
BMI PROJECT No. S14.112575	ENGINEER (1)
WORK COMPLETED THROUGH AUGUST 2, 2018	
H:\MTLK\S14112575\3_Design\A_Calculations\[112575 QUANT.xlsx]]	Partial Pay Est. #4A

TOTAL, COMPLETED WORK TO DATE	\$1,060,772.57
TOTAL, STORED MATERIALS	\$0.00
TOTAL, COMPLETED WORK & STORED MATERIALS	\$1,060,772.57
RETAINED PERCENTAGE ( 5% )	-\$53,038.63
TOTAL AMOUNT OF OTHER PAYMENTS OR (DEDUCTIONS)	\$0.00
NET AMOUNT DUE TO CONTRACTOR TO DATE	\$1,007,733.94
TOTAL AMOUNT PAID ON PREVIOUS ESTIMATES	\$784,279.63
PAY CONTRACTOR AS ESTIMATE NO. 4	\$223,454.31

#### Certificate for Partial Payment

I hereby certify that, to the best of my knowledge and belief, all items quantities and prices of work and material shown on this Estimate are correct and that all work has been performed in full accordance with the terms and conditions of the Contract for this project between the Owner and the undersigned Contractor, and as amended by any authorized changes, and that the foregoing is a true and correct statement of the contract amount for the period covered by this Estimate.

	Contractor:	GM Contracting, Inc. 19810-515 Ave, P.O. Box 736 Lake Crystal, MN 56055	
By:	Name	Title	Date

#### CHECKED AND APPROVED AS TO QUANTITIES AND AMOUNT: BOLTON & MENK, INC., ENGINEERS, 1243 CECAR ST. NE, P.O. BOX 434 SLEEPY EYE, MN.

By		,Project Engineer	
-	Andrew R. Kehren	Title	Date

#### APPROVED FOR PAYMENT: Owner: CITY OF MOUNTAIN LAKE

Ву			
	Name	Title	Date
And			
	Name	Title	Date



PARTIAL PAY ESTIMATE NO.	

2017-2018 MOUNTAIN LAKE COMMERCIAL PARK MOUNTAIN LAKE, MN BMI PROJECT No. S14,112575 FILENAME: HMTLKS141125753 DesignA Calculations/[112575 QUANT.slss]Partial Pay Est. #4A WORK COMPLETED THROUGH AUGUST 2, 2018

4 _.....

WORK C	COMPLETED THROUGH AUGUST 2, 2018											
BID		CONTRACT					WORK COMPLETED			WORK COMPLETED		
ITEM		PRICES					EVIOUS ES	FIMATE		JOB-TO-DATE		
NO.	ITEM DESCRIPTION	UNIT PRICE	QNTY	UNIT	AMOUNT	QNTY	UNIT	AMOUNT	QNTY	UNIT	AMOUNT	
ı	Mobilization & Traffic Control	\$21,750.00	1.00	Lump Sum	\$21,750.00	0.85	Lunip Sum	\$18,487.50	1.0	Lump Sum	121 750 00	
2	Clear & Grub Trees	\$4,000.00		Lump Sum	\$4,000.00	t –	Lump Sum	\$4,000.00	1	1	\$21,750.00	
3	Remove Curb and Gutter	\$4.00			\$160.00	1	1	\$4,000.00	45	Lump Sum Linear Foot	\$4,000.00 \$180,00	
4	Sawing Bituminous Pavement (Full Depth)	\$4.00	120	·····	\$480.00	· · · ·	Linear Foot	\$0.00	197		\$788.00	
5	Common Excavation (P) (E.V.)	\$2.47	53,240	Cubic Yard	\$131,502.80	50,000		\$123,500.00	53,240	1	\$131,502.80	
6	Subgrade Excevation (E.V.) (1)	\$2.50	940	Cubic Yard	\$2,350.00	173	Cubic Yard	\$431.75	172.7	1	\$431,75	
7	Subgrade Correction (C.V.) (1)	\$2.76	940	Cubic Yard	\$2,594.40	173	Cubic Yard	\$476.65	0		\$0.00	
8 .	Geotextile Fabric, Type V	\$1.50	9,680	Square Yard	\$14,520.00	9,680	Square Yard	\$14,520.00	9,680	Square Yard	\$14,520.00	
9	Common Laborers (1)	\$62,50	20	llour	\$1,250.00	23	Hour	\$1,437.50	23		\$1,437,50	
10	3 Cu Yd Shovel (1)	\$300.00	10	Hour	\$3,000.00	27	Hour	\$8,100.00	27		\$8,100.00	
11	Dozer/Blade (1)	\$140.00	10	Hour	\$1,400.00	0	Hour	\$0.00	3	Hour	\$420.00	
12	10 Cu Yd Truck (1)	\$90.00	10	Hour	\$900.00	19	Hour	\$1,710.00	19	· · · · · · · · · · · · · · · · · · ·	\$1,710.00	
13	4.0 Cu Yd Front End Loader (1)	\$120.00	10	Hour	\$1,200.00	0	Hour	\$0.00	0	Hour	\$0.00	
14	1/2 Cu Yd Skid Loader (1)	\$90.00	10	Hour	\$900.00	0	ilour	\$0.00	0	Hour	\$0.00	
15	Salvage Aggregate Base, Class 5 (1)	\$6.00	<u> </u>	Төл	\$5,400.00	966	Ton	\$5,797.80	966.3	Ton	\$5,797.80	
16	Aggregate Base, Class 3	\$14.80	6,865	Ten	\$101,602.00	4,982	Ton	\$73,736.56	6,243.0	Ton	\$92,396.40	
17	Aggregate Base, Class 5	\$15.50	4,550	Тол	\$70,525.00	4,550	Ton	\$70,525.00	4,550	Ton	\$70,525.00	
18	Type SP 9.5 Wearing Course Mixture	\$67,20	1,130	Ton	\$75,936.00	0	Ton	\$0.00	0	Ton	\$0.00	
19	Type SP 12.5 Non-Wearing Course Mixture	\$65.80	1,690	Tou	\$111,202.00	0	Ton	\$0.00	1,500	Ton	\$98,700.00	
20	Concrete Curb and Gutter, Design B618	\$14.20	4,t15	Linear Foot	\$58,433.00	0	Linear Foot	\$0.00	4,088	Linear Foot	\$58,049.60	
21	7" Concrete Driveway Pavement	\$65,98	29	Square Yard	\$1,913.42	0	Square Yard	\$0.00	29		\$1,913.42	
22	6" Perforated Pipe Edge Drain	\$7.75	4,120	Lincar Foot	\$31,930.00	4,065	Linear Foot	\$31,503.75	4,065		\$31,503.75	
23	Storm Drain Infet Protection	\$115.00	15	Each	\$1,725.00	11	Each	\$1,265.00	11	Each	\$1,265.00	
24	Sill Fence Machine Sliced	\$1.50	4,500	Línear Fool	\$6,750.00	4,095	Linear Foot	\$6,142.50	4,095		\$6,142.50	
25	Filter Log Type Straw Bioroll	\$2.50	1,000	Linear Foot	\$2,500.00	0	Linear Foot	\$0.00	0		\$0.00	
26	Erosion Control Blanket, Category 0	\$1.50	15,200	Square Yard	\$22,800.00	0	Square Yard	\$0.00	10,757	Square Yard	\$16,135.50	
27	Rock Construction Entrance	\$1,000.00	1	Each	\$1,000.00	1	Each	\$1,000.00	1	Each	\$1,000.00	
28	Temporary Seeding	\$670.00	5.5	Acre	\$3,685.00	5	Асте	\$3,618.00	5.4	Acre	\$3,618.00	
29	Permanent Seeding - Non-Agricultural	\$2,520.00	5.5	Acre	\$13,860.00	0	Acre	\$0.00	5,5	Acre	\$13,860.00	

PART	IAL PAY ESTIMATE NO.	4	•••							<u> </u>	
2017-2018 MOUNTAIN LAKE COMMERCIAL PARK											
3	MOUNTAIN LAKE, MN										
	UECT No. \$14.112575 H:W(TLK\\$14112575\3_Design\A_Catculations\{112575 QUANT.x	In Destint Day, files and A									
	OMPLETED THROUGH AUGUST 2, 2018	13531 all bi 1 ay 1.35, "76									
BID			CONT	RACT		W	ORK COMP	LETEÐ	W	ORK COMP	LETED
ITEM				CES			EVIOUS EST			JOB-TO-D	·
NO.	ITEM DESCRIPTION	UNIT PRICE	QNTY	UNIT	AMOUNT	QNTY	UNIT	AMOUNT	QNTY	UNIT	AMOUNT
30	Permanent Seeding - Agricultural	\$335.60	22.7	Acre	\$7,618.12	0	Acre	\$0.00	22.7	Acre	\$7,618.12
31	Wetland Restoration Seeding	\$675.00	0.3	Асте	\$202.50	0	Acre	\$0.00	0	Acre	\$0.00
32	Pond Skimmer Structures with Control Baffles & Grate	\$6,523.98	2	Each	\$13,047.96	2	Each	\$13,047.96	2	Each	\$13,047.96
33	4"-10" Tite Repair	\$18.00	200	Linear Foot	\$3,600.00	15	Linear Foot	\$270.00	15	Linear Foot	\$270.00
34	Remove Pipe Culverts	\$3.00	97	Linear Foot	\$291.00	123	Linear Foot	\$369.00	123	Linear Foot	\$369.00
35	6"x6" PVC Wye Branch, SDR 26	\$75.47	2	Each	\$150.94	2	Each	\$150.94	2	Each	\$150.94
36	10"x6" PVC Wye Branch, SDR 26	\$115.94	3	Each	\$347.82	2	Each	\$231,88	2	Each	\$231.88
37	10"x8" PVC Wye Branch, SDR 26	\$134.88	ł	Esch	\$134.88	ł	Each	\$134.88	1	Each	\$134.88
38	10"x10" PVC Wye Branch, SDR 26	\$294.31	<u> </u>	Each	\$294.31	0	Each	\$0,00	0	Each	\$0.00
39	12"x10" PVC Wye Branch, SDR 26	\$317.85	I	Each	\$317.85	3	Each	\$953.55	3	Each	\$953.55
40	6" Drain Tile	\$12.75	312	Linear Foot	\$3,978.00	287	Linear Foot	\$3,659.25	287	Linear Foot	\$3,659.25
41	8" Drain Tite	\$17.73	25	Linear Foot	\$443.25	5	Lincar Foot	\$88.65	5	Linear Foot	\$B8.65
42	10" Drain Tile	\$19.38	1,336	Lincar Foot	\$25,891.68	1,335	Linear Fool	\$25,872.30	1,335	Lincar Foot	\$25,872.30
43	12" STM	\$34.06	37	Linear Foot	\$1,260.22	24	Linear Foot	\$817.44	24	Linear Foot	\$817.44
44	12" RC Pipe Sewer Class V	\$46.28	101	Linear Foot	\$4,674.28	101	Linear Foot	\$4,674.28	101	Linear Foot	\$4,674.28
45	15" RC Pipe Sewer Class V	\$53.68	85	Linear Foot	\$4,562.80	83	Lincar Foot	\$4,455,44	83	Linear Foot	\$4,455.44
46	18" RC Pipe Sewer Class III	\$55.12	387	Linear Foot	\$21,331.44	387	Lincar Foot	\$21,331.44	387	Linear Foot	\$21,331.44
47	21" RC Pipe Sewer Class III	\$57.61	54	Linear Foot	\$3,110.94	54	Linear Foot	\$3,110.94	54	Linear Foot	\$3,110,94
48	24" RC Pipe Sewer Class III	\$63.99	92	Lincar Foot	\$5,887.08	80	Lincar Foot	\$5,119.20	80	Linear Foot	\$5,119.20
49	27" RC Pipe Sewer Class III	\$69.00	351	Lincar Foot	\$24,219.00	351	Linear Foot	\$24,219.00	351	Linear Foot	\$24,219.00
50	15" RC Pipe Apron	\$330.54	2	Each	\$661.08	2	Each	\$661,08	2	Each	\$661.08
51	21" RC Pipe Apron	\$1,172.77	1	Each	\$1,172.77	1	Each	\$1,172.77	1	Each	\$1,172.77
52	24" RC Pipe Apron	\$1,208.06	2	Each	\$2,416.12	2	Each	\$2,416.12	2	Each	\$2,416.12
53	27" RC Pipe Apron	\$1,273.35	1	Each	\$1,273.35	1	Each	\$1,273.35	1	Each	\$1,273.35
54	Construct Drainage Structure, Design R-1	\$330.09	24.7	Lincar Foot	\$8,153.22	20	Linear Foot	\$6,601.80	24.7	Linear Foot	\$8,153.22
55	Construct Drainage Structure, Design 48-4022	\$368.67	4.7	Linear Foot	\$1,732.75	3.8	Linear Foot	\$1,400.95	4.7	Linear Foot	\$1,732.75
56	Construct Drainage Structure, Design 48-4020	\$339.74	12.4	Linear Foot	\$4,212.78	10	Lincar Foot	\$3,397.40	10	Linear Foot	\$3,397.40
57	Construct Drainage Structure, Design Di Conc	\$413.97	5.5		\$2,276.84	15,5	Linear Foot	\$6,416.54	15.5	Linear Foot	\$6,416.54
58	Edge Drain inlet	\$389.00	1	Each	\$389.00	0		\$0.00	0		\$0.00

PART	IAL PAY ESTIMATE NO.	4								<u> </u>	
	8 MOUNTAIN LAKE COMMERCIAL PARK	• •	-								
	IN LAKE, MN JJECT Ng. S14,112575										
	H:MTLK/S14112575/3_Design/A_Calculations/[112575 QUANT.:	sissiPartial Pay Est. #4A									
	COMPLETED THROUGH AUGUST 2, 2018										
BID				FRACT			ORK COMP		w	ORK COM	LETED
ITEM NO.	TERM DECOMPRESS	10100 00100		ICES			EVIOUS ES			JOB-TO-D	
NO.	ITEM DESCRIPTION	UNIT PRICE	QNTY	UNIT	AMOUNT	QNTY	UNIT	AMOUNT	QNTY	UNIT	AMOUNT
59	Casting Assembly - Storm	\$691,35	10	Each	\$6,913.50	0	Each	\$0.00	7	Each	\$4,839.45
60	Random Riprup	\$49.97	30	Cubic Yard	\$1,499,10			\$1,499,10	· · ·	Cubic Yard	\$2,748.35
61	Connect to Existing Sanitary Manhole	\$1,487.35	1	liach	\$1,487.35	1	bach	\$1,487.35	1	Each	\$1,487.35
62	Connect to Existing Sanitary Main	\$807.90	- 1	Each	\$807.90	1	Each	\$807.90	,,	Each	\$807.90
63	8" PVC Pipe Sewer, SDR 35	\$39.37	1,586	Linear Foot	\$62,440.82	1,580		\$62,204.60	1,580	Linear Foot	\$62,204,60
64	10" PVC Pipe Sewer, Trenchless Installation	\$34.42	130	Linear Foot	\$4,474.60	130	Lincar Foot	\$4,474.60		Linear Foot	\$4,474.60
65	10" PVC Pipe Sewer, SDR 35	\$40.36	1,450	Linear Foot	\$58,522.00	1,448	Lincar Foot	\$58,441,28	1,448	Linear Foot	\$58,441.28
66	6" PVC Sanitary Sewer Service, SDR 26	\$25.75	360	Linear Foot	\$9,270.00	356	Linear Foot	\$9,167.00	356	Linear Foot	\$9,167.00
67	8"x6" PVC Wye Branch, SDR 26	\$267.51	8	Each	\$2,140.08	8	Each	\$2,140.08	8	Each	\$2,140.08
68	Jack & Auger 24" Steel Casing	\$253.78	130	Linear Foot	\$32,991.40	130	Linear Foot	\$32,991.40	130	Linear Foot	\$32,991.40
69	Construct Drainage Structure, Design 4007C	\$236.72	110.3	Linear Foot	\$26,110.22	105	Linear Foot	\$24,855.60	105	Lincar Fool	\$24,855,60
70	Casting Assembly - Sanitary	\$577.65	11	Each	\$6,354.15	6	Each	\$3,465.90	6	Each	\$3,465.90
71	Chimney Seats	\$210.00	3	Each	\$630.00	2	Each	\$420.00	3	Pach	\$630.00
72	Connect to Existing Watermain	\$1,093,24	I	Esch	\$1,093.24		Each	\$1,093.24	1	Each	\$1,093.24
73	6" PVC C900 Watermain	\$21.66	431	Linear Foot	\$9,335.46	438.5	Linear Foot	\$9,497.91	438.5	Linear Foot	\$9,497.91
74	10" PVC C900 Watermain	\$28.04	2,173	Linear Foot	\$60,930.92	2,169	Linear Foot	\$60,818.76	2,169	Linear Foot	\$60,818.76
75	6" Gate Valve & Box	\$1,175.99	13	Each	\$15,287.87	13	Each	\$15,287.87	13	Each	\$15,287.87
76	10" Gate Valve & Box	\$2,168.90	4	Each	\$8,675.60	4	Each	\$8,675.60	4	Each	\$8,675.60
77	Hydrant (8' Bury)	\$3,816.73	5	Each	\$19,083.65	5	Each	\$19,083.65	5	Each	\$19,083.65
78	Watermain fittings (SBDI)	\$6.41	1,945	Pound	\$12,467.45	1,711	Pound	\$10,967.51	1,711	Pound	\$10,967.51
					\$1,179,435.91			\$825,557.51			\$1,060,772.57