

**Regular Council Meeting  
Mountain Lake City Hall  
Monday, August 6, 2018  
6:30 p.m.**

**AGENDA**

1. Meeting Called to Order  
\*Further information on agenda item is attached
2. Approval of Agenda and Consent Agenda
  - a. Bills: Check #21421-21482, 557E (1-7)
  - b. Approval of Payroll 64013-64045
  - c. Approval of May 9 Library Board Minutes, May Public Library Report, May Library Expenditures, June Public Library Report, and June Library Expenditures (8-12)
  - d. Approval of July 12 Utilities Commission Minutes (13-14)
  - e. Approval of July 16 City Council Minutes (15-17)
  - f. Approval of July 19 Special City Council (Capital Improvement Plan) Minutes (18)
3. Public – A total of ten (10) minutes is allotted for individuals to briefly discuss a topic of concern with the Council.
4. Street Department Report – Rick Oeltjenbruns, Street Superintendent
5. Police Department Report – Doug Bristol, Chief of Police
6. 2019 Capital Improvement Plan Review (19-20)
7. 2019 Budget Review (separate handout)
8. Community Center (21-26)
  - a. Receipts from Curt Fast / Legion Room
  - b. Air Conditioner
  - c. Maintenance Personnel Update / Contract
9. Partial Pay Estimate No. 4 for Mountain Lake Commercial Park Project (27-31)
10. City Attorney Report
  - a. Kuechle Underground, Inc.
11. City Administrator Report
12. AFSCME Union Pay Scale Negotiations & Non-Union Pay Scale Review (Meeting May Be Closed)
13. Adjourn

Next City Council meeting will be Wednesday, August 22, 2018 at 6:30PM at City Hall

**\*Check Detail Register©**

July 2018 to August 2018

*August 6, 2018  
mtg  
ck# 21421-21482  
557E*

	Check Amt	Invoice	Comment
<b>10100 United Prairie</b>			
<b>Paid Chk# 021421 7/16/2018 COMPUTER LODGE</b>			
E 101-41400-310 Computer Contract Services	\$93.52	12195	NEW FIREWALL--WATCHGUARD FIREBOX
E 101-00000-430 Miscellaneous	\$93.51	12195	UT-NEW FIREWALL--WATCHGUARD FIREBOX
E 101-42100-310 Computer Contract Services	\$93.51	12195	PD-NEW FIREWALL--WATCHGUARD FIREBOX
E 205-46500-310 Computer Contract Services	\$93.51	12195	EDA-NEW FIREWALL--WATCHGUARD FIREBOX
<b>Total COMPUTER LODGE</b>	<b>\$374.05</b>		
<b>Paid Chk# 021422 7/16/2018 COMPUTER LODGE</b>			
G 101-15500 Prepaid Items-Computer	\$3,400.00	12200	40 HOURS BLOCK TIME
<b>Total COMPUTER LODGE</b>	<b>\$3,400.00</b>		
<b>Paid Chk# 021423 7/19/2018 AFLAC</b>			
G 101-21713 AFLAC	\$249.64		
<b>Total AFLAC</b>	<b>\$249.64</b>		
<b>Paid Chk# 021424 7/19/2018 AFSCME COUNCIL 65</b>			
G 101-21707 Union Dues	\$157.86		
<b>Total AFSCME COUNCIL 65</b>	<b>\$157.86</b>		
<b>Paid Chk# 021425 7/19/2018 BCBS/HSA</b>			
G 101-21714 HSA	\$713.39		
<b>Total BCBS/HSA</b>	<b>\$713.39</b>		
<b>Paid Chk# 021426 7/19/2018 COMMISSIONER OF REVENUE</b>			
G 101-21702 State Withholding	\$821.27		
<b>Total COMMISSIONER OF REVENUE</b>	<b>\$821.27</b>		
<b>Paid Chk# 021427 7/19/2018 GISLASON &amp; HUNTER</b>			
G 101-21712 Garnishments	\$398.90		
<b>Total GISLASON &amp; HUNTER</b>	<b>\$398.90</b>		
<b>Paid Chk# 021428 7/19/2018 INTERNAL REVENUE SERVICE</b>			
G 101-21703 FICA Tax Withholding	\$2,410.10		
G 101-21701 Federal Withholding	\$1,521.73		
<b>Total INTERNAL REVENUE SERVICE</b>	<b>\$3,931.83</b>		
<b>Paid Chk# 021429 7/19/2018 PERA</b>			
G 101-21704 PERA	\$4,541.13		
<b>Total PERA</b>	<b>\$4,541.13</b>		
<b>Paid Chk# 021430 7/19/2018 SW/WC SERVICE COOPERATIVES</b>			
G 101-21708 Employee Paid Health Insurance	\$2,787.74		
<b>Total SW/WC SERVICE COOPERATIVES</b>	<b>\$2,787.74</b>		
<b>Paid Chk# 021431 7/19/2018 VALIC</b>			
G 101-21705 VALIC	\$263.00		
<b>Total VALIC</b>	<b>\$263.00</b>		
<b>Paid Chk# 021432 8/2/2018 AFLAC</b>			
G 101-21713 AFLAC	\$249.64		
<b>Total AFLAC</b>	<b>\$249.64</b>		
<b>Paid Chk# 021433 8/2/2018 BCBS/HSA</b>			
G 101-21714 HSA	\$731.39		
<b>Total BCBS/HSA</b>	<b>\$731.39</b>		



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		Check Amt	Invoice	Comment
<b>Paid Chk#</b>	<b>021434</b>	<b>8/2/2018</b>	<b>COMMISSIONER OF REVENUE</b>	
	G 101-21702	State Withholding	\$847.52	
	<b>Total</b>	<b>COMMISSIONER OF REVENUE</b>	<b>\$847.52</b>	
<b>Paid Chk#</b>	<b>021435</b>	<b>8/2/2018</b>	<b>GISLASON &amp; HUNTER</b>	
	G 101-21712	Garnishments	\$398.90	
	<b>Total</b>	<b>GISLASON &amp; HUNTER</b>	<b>\$398.90</b>	
<b>Paid Chk#</b>	<b>021436</b>	<b>8/2/2018</b>	<b>INTERNAL REVENUE SERVICE</b>	
	G 101-21703	FICA Tax Withholding	\$2,536.72	
	G 101-21701	Federal Withholding	\$1,545.54	
	<b>Total</b>	<b>INTERNAL REVENUE SERVICE</b>	<b>\$4,082.26</b>	
<b>Paid Chk#</b>	<b>021437</b>	<b>8/2/2018</b>	<b>LAW ENFORCEMENT LABOR SERV</b>	
	G 101-21711	PD UNION DUES	\$147.00	
	<b>Total</b>	<b>LAW ENFORCEMENT LABOR SERV</b>	<b>\$147.00</b>	
<b>Paid Chk#</b>	<b>021438</b>	<b>8/2/2018</b>	<b>PERA</b>	
	G 101-21704	PERA	\$4,479.77	
	<b>Total</b>	<b>PERA</b>	<b>\$4,479.77</b>	
<b>Paid Chk#</b>	<b>021439</b>	<b>8/2/2018</b>	<b>VALIC</b>	
	G 101-21705	VALIC	\$263.00	
	<b>Total</b>	<b>VALIC</b>	<b>\$263.00</b>	
<b>Paid Chk#</b>	<b>021440</b>	<b>8/3/2018</b>	<b>ADVANCED SYSTEMS INC</b>	
	E 101-41400-200	Office Supplies	\$18.72	623272 CITY-COPIES ON B&W PRINTER 4/12/18-7/11/2018
	E 205-46500-200	Office Supplies	\$32.38	623272 EDA-COPIES ON B&W PRINTER 4/12/18 TO 7/11/18
	E 101-41110-200	Office Supplies	\$0.53	623272 MAYOR-COPIES ON B&W PRINTER 4/12/18 TO 7/11/2018
	<b>Total</b>	<b>ADVANCED SYSTEMS INC</b>	<b>\$51.63</b>	
<b>Paid Chk#</b>	<b>021441</b>	<b>8/3/2018</b>	<b>ALPHA WIRELESS COMMUNICATIONS</b>	
	E 231-42154-323	Radio/Pager maintenance	\$28.00	696449 SHORT ANTENNA-AMB RADIO
	<b>Total</b>	<b>ALPHA WIRELESS COMMUNICATIONS</b>	<b>\$28.00</b>	
<b>Paid Chk#</b>	<b>021442</b>	<b>8/3/2018</b>	<b>AMAZON</b>	
	E 211-45500-592	A.V. Materials	\$114.53	LIBRARY AV
	<b>Total</b>	<b>AMAZON</b>	<b>\$114.53</b>	
<b>Paid Chk#</b>	<b>021443</b>	<b>8/3/2018</b>	<b>BETTY BRAUN</b>	
	E 101-45186-400	Janitor-Repairs/Maint	\$250.00	JULY MAINTENANCE AT COMM CTR
	<b>Total</b>	<b>BETTY BRAUN</b>	<b>\$250.00</b>	
<b>Paid Chk#</b>	<b>021444</b>	<b>8/3/2018</b>	<b>BOUND TREE MEDICAL</b>	
	E 231-42154-210	Operating Supplies	\$89.75	82916629 ZOLL DEFIB PADS-AMB
	E 231-42154-210	Operating Supplies	\$61.88	82923675 COLD & HOT COMPRESS
	E 231-42154-210	Operating Supplies	\$2.57	82926617 HOT PRESS-AMB
	<b>Total</b>	<b>BOUND TREE MEDICAL</b>	<b>\$154.20</b>	
<b>Paid Chk#</b>	<b>021445</b>	<b>8/3/2018</b>	<b>CENTER POINT CHURCH</b>	
	E 101-42100-308	Training & Instruction	\$50.00	100 ROOM RENTAL-MILO RANGE SIMULATION TRAINING
	<b>Total</b>	<b>CENTER POINT CHURCH</b>	<b>\$50.00</b>	
<b>Paid Chk#</b>	<b>021446</b>	<b>8/3/2018</b>	<b>CITIZEN PUBLISHING</b>	
	E 101-41400-351	Legal Notices Publishing	\$50.00	7/11/18 COUNCIL FILING NOTICE
	E 101-41400-351	Legal Notices Publishing	\$100.00	7/16/18 COUNCIL FILING NOTICE

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July 2018 to August 2018

			Check Amt	Invoice	Comment
E 101-41400-351	Legal Notices Publishing		\$50.00	7/18/18	COUNCIL FILING NOTICE
E 101-41400-351	Legal Notices Publishing		\$100.00	7/23/18	COUNCIL FILING NOTICE
E 101-41400-351	Legal Notices Publishing		\$50.00	7/25/18	COUNCIL FILING NOTICE
E 101-41400-351	Legal Notices Publishing		\$20.00	7/30/18	DIGITAL AD UPLOAD
E 101-41400-351	Legal Notices Publishing		\$100.00	7/9/18	COUNCIL FILING NOTICE
	<b>Total CITIZEN PUBLISHING</b>		<b>\$470.00</b>		
<b>Paid Chk# 021447</b>	<b>8/3/2018</b>	<b>CURT FAST</b>			
E 101-45186-401	Repairs/Maint Buildings		\$1,250.00	734737	COMM CTR-REMOVE OLD FURNACE,REPAIR WALLS & CEILING IN NEW POOL ROOM
	<b>Total CURT FAST</b>		<b>\$1,250.00</b>		
<b>Paid Chk# 021448</b>	<b>8/3/2018</b>	<b>DARON J. FRIESEN</b>			
E 101-00000-430	Miscellaneous		\$120.00	265698	MOWING OVERGROWN PROPERTIES
	<b>Total DARON J. FRIESEN</b>		<b>\$120.00</b>		
<b>Paid Chk# 021449</b>	<b>8/3/2018</b>	<b>DEMCO, INC</b>			
E 211-45500-200	Office Supplies		\$82.01		LIBRARY SUPPLIES
	<b>Total DEMCO, INC</b>		<b>\$82.01</b>		
<b>Paid Chk# 021450</b>	<b>8/3/2018</b>	<b>DUERKSEN ELECTRIC INC.</b>			
E 101-45183-402	Repairs/Maint- Ground		\$68.84	3617	REPLACE BREAKER ON CAMPSITE #18
	<b>Total DUERKSEN ELECTRIC INC.</b>		<b>\$68.84</b>		
<b>Paid Chk# 021451</b>	<b>8/3/2018</b>	<b>DUERKSEN ELECTRIC INC.</b>			
E 101-45186-401	Repairs/Maint Buildings		\$355.75	3605	WORK AT COMMUNITY CENTER
	<b>Total DUERKSEN ELECTRIC INC.</b>		<b>\$355.75</b>		
<b>Paid Chk# 021452</b>	<b>8/3/2018</b>	<b>DUERKSEN ELECTRIC INC.</b>			
E 211-45500-520	Buildings and Structures		\$117.37	3582	MATERIALS LABOR-FURNACE AT LIBRARY
	<b>Total DUERKSEN ELECTRIC INC.</b>		<b>\$117.37</b>		
<b>Paid Chk# 021453</b>	<b>8/3/2018</b>	<b>DUININCK</b>			
E 101-43121-224	Street Maint Materials		\$1,448.48	531678	SAND MIX-ST DEPT
E 101-43121-224	Street Maint Materials		\$823.18	532022	10 TON-ST MATERIALS
	<b>Total DUININCK</b>		<b>\$2,271.66</b>		
<b>Paid Chk# 021454</b>	<b>8/3/2018</b>	<b>EVEREST EMERGENCY VEHICLES INC</b>			
E 231-42154-404	Repairs/Maint Machinery/Equip		\$31.13	P03792	MUD FLAP FOR 2011 AMB
	<b>Total EVEREST EMERGENCY VEHICLES INC</b>		<b>\$31.13</b>		
<b>Paid Chk# 021455</b>	<b>8/3/2018</b>	<b>FRONTIER</b>			
E 101-41400-321	Telephone		\$146.50		CITY HALL PHONE-427-2999
E 101-42100-321	Telephone		\$193.86		POLICE DEPT PHONE-427-3403
E 101-43100-321	Telephone		\$63.36		STREET DEPT PHONE-427-2997
E 101-45186-321	Telephone		\$62.40		SR CTR PHONE-427-2151
E 205-46500-321	Telephone		\$37.50		EDA PORTION OF DSL & 427-2999
E 101-00000-430	Miscellaneous		\$82.61		UT-PHONE
	<b>Total FRONTIER</b>		<b>\$586.23</b>		
<b>Paid Chk# 021456</b>	<b>8/3/2018</b>	<b>FRONTIER</b>			
E 211-45500-321	Telephone		\$65.47		LIBRARY PHONE 507-427-2506
	<b>Total FRONTIER</b>		<b>\$65.47</b>		
<b>Paid Chk# 021457</b>	<b>8/3/2018</b>	<b>GREATAMERICA FINANCIAL SVCS</b>			
E 101-00000-430	Miscellaneous		\$8.43		CHAMBER-MONTHLY COLOR COPY MACHINE LEASE
E 101-41400-200	Office Supplies		\$26.35		OFFICE-MONTHLY COLOR COPY MACHINE LEASE

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			Check Amt	Invoice	Comment
E 101-42100-200	Office Supplies		\$8.78		PD-MONTHLY COLOR COPY MACHINE LEASE
E 101-00000-430	Miscellaneous		\$91.31		UT-MONTHLY COLOR COPY MACHINE LEASE
E 205-46500-200	Office Supplies		\$5.62		EDA-MONTHLY COLOR COPY MACHINE LEASE
<b>Total GREATAMERICA FINANCIAL SVCS</b>			<b>\$140.49</b>		
<b>Paid Chk# 021458</b>	<b>8/3/2018</b>	<b>HALLS HANDY HEATING &amp; COOLING</b>			
E 101-41400-401	Repairs/Maint Buildings		\$1,063.00	1547	REPAIR AC--POLICE DEPT FROM CONTRACTOR HITTING POWER LINE
<b>Total HALLS HANDY HEATING &amp; COOLING</b>			<b>\$1,063.00</b>		
<b>Paid Chk# 021459</b>	<b>8/3/2018</b>	<b>INDOFF INCORPORATED</b>			
E 101-41400-200	Office Supplies		\$38.66	3120990	CORRECTION TAPE, LEDGER SHEETS
E 101-41400-200	Office Supplies		\$298.33	3124821	BUSINESS CARDS FOR MICHAEL
E 101-41110-200	Office Supplies		\$16.77	3127506	BATTERIES FOR COUNCIL RECORDER
E 101-41400-200	Office Supplies		\$222.70	3128038	CALCULATOR-DAWN
E 101-41110-200	Office Supplies		\$53.00	3128618	CHARGER FOR COUNCIL RECORDER
E 101-41400-200	Office Supplies		\$5.33	3128618	COLUMN WORKSHEETS
<b>Total INDOFF INCORPORATED</b>			<b>\$634.79</b>		
<b>Paid Chk# 021460</b>	<b>8/3/2018</b>	<b>INDOFF INCORPORATED</b>			
E 211-45500-200	Office Supplies		\$27.46		LIBRARY OFFICE SUPPLIES
<b>Total INDOFF INCORPORATED</b>			<b>\$27.46</b>		
<b>Paid Chk# 021461</b>	<b>8/3/2018</b>	<b>INGRAM</b>			
E 211-45500-590	Capital Outlay Books		\$403.49		LIBRARY BOOKS
<b>Total INGRAM</b>			<b>\$403.49</b>		
<b>Paid Chk# 021462</b>	<b>8/3/2018</b>	<b>JOHN YSKER</b>			
E 101-43240-111	Contract		\$250.00		AUGUST DUMP SALARY
<b>Total JOHN YSKER</b>			<b>\$250.00</b>		
<b>Paid Chk# 021463</b>	<b>8/3/2018</b>	<b>LEAGUE OF MN CITIES-FINANCE</b>			
E 101-42100-308	Training & Instruction		\$45.00		3 POLICE OFFICERS-MENTAL HEALTH FIRST AID WORKSHOP FOR PD
<b>Total LEAGUE OF MN CITIES-FINANCE</b>			<b>\$45.00</b>		
<b>Paid Chk# 021464</b>	<b>8/3/2018</b>	<b>LUKE WINGER</b>			
E 101-00000-430	Miscellaneous		\$120.00	7/27/2018	REFURBISH 4 BIKES
E 101-00000-430	Miscellaneous		\$90.00	7/31/2018	REPAIR 3 BIKES
<b>Total LUKE WINGER</b>			<b>\$210.00</b>		
<b>Paid Chk# 021465</b>	<b>8/3/2018</b>	<b>MIDWAY FARM EQUIPMENT</b>			
E 101-43100-404	Repairs/Maint Machinery/Equip		\$33.55	IM32540	PARTS FOR DISC MOWER
E 101-45200-404	Repairs/Maint Machinery/Equip		\$157.45	IM32546	PARTS FOR LAWNMOWER
E 101-45200-404	Repairs/Maint Machinery/Equip		\$3.85	IM32619	BELT FOR LAWNMOWER
<b>Total MIDWAY FARM EQUIPMENT</b>			<b>\$194.85</b>		
<b>Paid Chk# 021466</b>	<b>8/3/2018</b>	<b>MINNESOTA ENERGY RESOURCE CORP</b>			
E 101-41400-383	Gas Utilities		\$65.15		CITY HALL GAS-ACCT#0505387558
E 221-42200-383	Gas Utilities		\$34.38		FIRE DEPT PORTION OF FIREHALL GAS-ACCT#0507634940
E 231-42154-383	Gas Utilities		\$16.93		AMB PORTION OF FIREHALL GAS-ACCT#0507634940
E 101-43100-383	Gas Utilities		\$55.71		STREET GARAGE GAS-ACCT#0503270939
E 211-45500-383	Gas Utilities		\$20.52		LIBRARY GAS-ACCT#0502593301
E 101-45186-383	Gas Utilities		\$45.80		COMM CTR GAS-ACCT#0504742031
<b>al MINNESOTA ENERGY RESOURCE CORP</b>			<b>\$238.49</b>		

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July 2018 to August 2018

			Check Amt	Invoice	Comment
Paid Chk#	021467	8/3/2018	<b>MINNESOTA FIRE SERVICE CERTIFI</b>		
E 221-42200-308	Training & Instruction		\$115.00	5395	FIREFIGHTER I EXAM-TIM JANZEN
E 221-42200-308	Training & Instruction		\$115.00	5791	FIREFIGHTER II EXAM-ANDREW KLASSEN
<b>Total MINNESOTA FIRE SERVICE CERTIFI</b>			<b>\$230.00</b>		
Paid Chk#	021468	8/3/2018	<b>MINNESOTA MUTUAL LIFE</b>		
E 101-42100-135	Employer Paid Other		\$1.70		AUGUST BRIAN LUNZ LIFE INSURANCE
E 101-42100-134	Employer Paid Life		\$6.80		AUGUST LIFE INS-POLICE DEPT
E 211-45500-134	Employer Paid Life		\$1.70		AUGUST LIFE INS-LIBRARY
E 101-43100-134	Employer Paid Life		\$3.06		AUGUST LIFE INS-ST DEPT
E 101-41400-134	Employer Paid Life		\$3.40		AUGUST LIFE INS-OFFICE
E 101-45200-134	Employer Paid Life		\$1.02		AUGUST LIFE INS-PARKS DEPT
E 101-46200-134	Employer Paid Life		\$1.02		AUGUST LIFE INS-CEMETERY
E 205-46500-134	Employer Paid Life		\$1.70		AUGUST LIFE INS-EDA ROB ANDERSON
G 101-21706	Hospitalization/Medical Ins		\$25.30		AUGUST LIFE INS-ROBB ANDERSON
G 101-21706	Hospitalization/Medical Ins		\$10.90		AUGUST LIFE INS-DARON FRIESEN
G 101-21706	Hospitalization/Medical Ins		\$12.00		AUGUST LIFE INS-STEVE PETERS
<b>Total MINNESOTA MUTUAL LIFE</b>			<b>\$68.60</b>		
Paid Chk#	021469	8/3/2018	<b>MUNICIPAL UTILITIES</b>		
E 101-45200-380	Elec,Water,Sewer		\$87.39		LAWCON PARK
E 101-41400-380	Elec,Water,Sewer		\$367.17		CITY HALL UT
E 101-45200-380	Elec,Water,Sewer		\$288.45		CITY PARK RESTROOMS UT
E 101-45186-380	Elec,Water,Sewer		\$469.71		SR CTR UT
E 101-43100-380	Elec,Water,Sewer		\$233.04		ST DEPT UT
E 221-42200-380	Elec,Water,Sewer		\$131.84		FIRE DEPT PORTION OF FIREHALL UT
E 231-42154-380	Elec,Water,Sewer		\$64.93		AMB PORTION OF FIREHALL UT
E 211-45500-380	Elec,Water,Sewer		\$339.28		LIBRARY UT
E 607-46330-380	Elec,Water,Sewer		\$7.97		4-PLEX PORTION OF ST LITE ON HERITAGE DRIVE
E 608-46330-380	Elec,Water,Sewer		\$15.48		8-PLEX PORTION OF ST LITE ON HERITAGE DRIVE
E 101-45183-380	Elec,Water,Sewer		\$894.90		UT AT CAMPGROUND
E 101-45200-380	Elec,Water,Sewer		\$125.40		UT AT CITY PARK SHELTERHOUSE
E 101-45171-380	Elec,Water,Sewer		\$21.38		UT AT ICE RINK
<b>Total MUNICIPAL UTILITIES</b>			<b>\$3,046.94</b>		
Paid Chk#	021470	8/3/2018	<b>MUNICIPAL UTILITIES</b>		
E 101-46200-308	Training & Instruction		\$247.50		CEMETERY 2ND QUARTER-SAFETY TRAINING
E 101-45200-308	Training & Instruction		\$247.50		PARKS-2ND QUARTER SAFETY TRAINING
E 101-43100-308	Training & Instruction		\$742.50		ST DEPT-2ND QUARTER SAFETY TRAINING
E 101-00000-430	Miscellaneous		\$1,237.50		2ND QUARTER SAFETY TRAINING
<b>Total MUNICIPAL UTILITIES</b>			<b>\$2,475.00</b>		
Paid Chk#	021471	8/3/2018	<b>MUNICIPAL UTILITIES</b>		
R 101-00000-33408	PERA Rate Increase Aid		\$460.50		1ST HALF PERA RATE AID
<b>Total MUNICIPAL UTILITIES</b>			<b>\$460.50</b>		
Paid Chk#	021472	8/3/2018	<b>MUSKE, MUSKE, SURHOFF</b>		
G 101-15506	PREPAID-LEGAL FEES		\$1,400.00		AUGUST LEGAL RETAINER
<b>Total MUSKE, MUSKE, SURHOFF</b>			<b>\$1,400.00</b>		
Paid Chk#	021473	8/3/2018	<b>PETERSON DRUG &amp; GIFTS</b>		
E 101-45186-220	Repair/Maint Supply		\$12.80	6/15/18	SOAP FOR COMMUNITY CENTER
<b>Total PETERSON DRUG &amp; GIFTS</b>			<b>\$12.80</b>		
Paid Chk#	021474	8/3/2018	<b>PETERSON DRUG &amp; GIFTS</b>		
E 231-42154-210	Operating Supplies		\$25.63	6/22/2018	GUAZE PADS-AMB

**\*Check Detail Register©**

July 2018 to August 2018

			Check Amt	Invoice	Comment
E 231-42154-210	Operating Supplies		\$307.76	6/6/18	GLUCAGON-AMB
<b>Total PETERSON DRUG &amp; GIFTS</b>			<b>\$333.39</b>		
<hr/>					
Paid Chk# 021475	8/3/2018	<b>PRAXAIR</b>			
E 231-42154-210	Operating Supplies		\$181.00	84041929	OXYGEN FOR AMBULANCE DEPT
E 231-42154-210	Operating Supplies		\$117.08	84130206	OXYGEN FOR AMBULANCE DEPT
<b>Total PRAXAIR</b>			<b>\$298.08</b>		
<hr/>					
Paid Chk# 021476	8/3/2018	<b>SMC</b>			
E 101-43121-225	Seal Coat/Crack Filling		\$894.09	1477732	SEAL COAT CHIPS
E 101-43121-225	Seal Coat/Crack Filling		\$1,343.40	1479448	SEAL COAT CHIPS
E 101-43121-225	Seal Coat/Crack Filling		\$1,286.17	228900	SEAL COAT CHIPS
<b>Total SMC</b>			<b>\$3,523.66</b>		
<hr/>					
Paid Chk# 021477	8/3/2018	<b>THE DEN LLC</b>			
E 205-46500-430	Miscellaneous		\$44.09	1/12/18	EDA LUNCH
E 205-46500-430	Miscellaneous		\$44.67	2/10/18	EDA LUNCH
<b>Total THE DEN LLC</b>			<b>\$88.76</b>		
<hr/>					
Paid Chk# 021478	8/3/2018	<b>THIRD AVENUE AUTO PARTS</b>			
E 101-45200-404	Repairs/Maint Machinery/Equip		\$61.38	S168493	OIL & FILTERS FOR MOWER
E 101-45200-404	Repairs/Maint Machinery/Equip		\$4.29	S168831	TRIMMER LINE
E 101-45200-404	Repairs/Maint Machinery/Equip		\$3.89	S168837	CLEANER
<b>Total THIRD AVENUE AUTO PARTS</b>			<b>\$69.56</b>		
<hr/>					
Paid Chk# 021479	8/3/2018	<b>TOWNS EDGE AUTO</b>			
E 101-45200-404	Repairs/Maint Machinery/Equip		\$1,179.75	82197	REPAIR #4
<b>Total TOWNS EDGE AUTO</b>			<b>\$1,179.75</b>		
<hr/>					
Paid Chk# 021480	8/3/2018	<b>VERIZON</b>			
E 101-42100-321	Telephone		\$9.03		POLICE CELL PHONE
E 231-42154-321	Telephone		\$9.46		AMB CELL PHONE
E 101-42100-321	Telephone		\$35.01		PD TABLET #1
E 101-42100-321	Telephone		\$35.01		PD TABLET #2
E 231-42154-321	Telephone		\$35.01		AMB JET PACK
<b>Total VERIZON</b>			<b>\$123.52</b>		
<hr/>					
Paid Chk# 021481	8/3/2018	<b>VOLUNTEER FIREMANS BENEFIT</b>			
E 221-42200-433	Dues and Subscriptions		\$147.00		FIRE DEPT ANNUAL RENEWAL
<b>Total VOLUNTEER FIREMANS BENEFIT</b>			<b>\$147.00</b>		
<hr/>					
Paid Chk# 021482	8/3/2018	<b>WINDOM AREA HOSPITAL</b>			
E 101-42100-430	Miscellaneous		\$40.00	6/2/18	POLICE DEPT BLOOD DRAW
<b>Total WINDOM AREA HOSPITAL</b>			<b>\$40.00</b>		
<b>10100 United Prairie</b>			<b>\$51,610.24</b>		

**\*Check Detail Register©**

July 2018 to August 2018

Check Amt Invoice Comment

Fund Summary

<u>10100 United Prairie</u>		
101 GENERAL FUND		\$48,641.14
205 ECONOMIC DEVELOPMENT AUTHORITY		\$259.47
211 LIBRARY FUND		\$1,171.83
221 FIRE DEPT FUND		\$543.22
231 AMBULANCE FUND		\$971.13
607 EDA----4 PLEX FUND		\$7.97
608 EDA----8 PLEX FUND		\$15.48
		<hr/>
		\$51,610.24

Paid Chk# 000557E 7/20/2018 SELECT/FURTHER

E 101-41400-141	Admin Fees-HSA	\$5.90	HSA ADMIN FEES
E 101-42100-141	Admin Fees-HSA	\$11.80	HSA ADMIN FEES
E 205-46500-141	Admin Fees-HSA	\$2.95	HSA ADMIN FEES
E 211-45500-141	Admin Fees-HSA	\$2.95	HSA ADMIN FEES
E 101-43100-141	Admin Fees-HSA	\$5.30	HSA ADMIN FEES
E 101-45200-141	Admin Fees-HSA	\$1.77	HSA ADMIN FEES
E 101-46200-141	Admin Fees-HSA	\$1.78	HSA ADMIN FEES
	<b>Total SELECT/FURTHER</b>	<hr/>	
		\$32.45	



**Mountain Lake Public Library Board Minutes**  
**May 9, 2018**

**Members Present:** Dennis Cords, Marci Balderas, Diane Englin, Vickie Krueger,  
Carol Lehman, director

**Members Absent:** Barrie Wright

**Others Present:** Dana Kass, Michael Schulte

The meeting was called to order at 4:00 p.m. by chairman, Vickie Krueger.

**M/S Cords/Englin** to approve the minutes of the April 11, 2018 meeting. **Motion carried.**

**Carol presented the April monthly report** indicating 1,601 total circulation and expenditures in the amount of \$6,346.54. **M/S Balderas/Cords** to accept the April report as given and to approve the April expenditures. **Motion carried.**

Carol reported that the renovation project is moving along and the carpet installation is nearing completion and the wall shelving is being installed. Additional new shelving is on order and should arrive the end of May. The library has been closed since April 16 and will re-open Monday, May 14.

One of the furnaces needs to be repaired or replaced. The board reviewed and discussed a repair estimate and a replacement estimate submitted by John Hall. Hall will present these estimates to the city council at their next meeting on Monday, May 21.

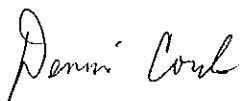
Carol reported that the summer reading program schedule is set with activities and programs for all age groups pre-K through teens. "Libraries Rock" is this year's theme.

**The meeting adjourned** at 5:05 p.m.

**NEXT MEETING: WEDNESDAY, JUNE 13, 2018 – 4:00 P.M.**

Respectfully submitted,

Dennis Cords, secretary



CITY OF MOUNTAIN LAKE

PUBLIC LIBRARY REPORT

MONTH OF May, 2018

CIRCULATION AND USE

Adult fiction \_\_\_\_\_  
 Adult nonfiction \_\_\_\_\_  
 Non print (includes videos, cassettes, art prints, etc.) \_\_\_\_\_  
 Juvenile \_\_\_\_\_  
 Periodicals \_\_\_\_\_

TOTAL CIRCULATION 6,594

Interlibrary loan sent  
Interlibrary loan received

229  
253  
482

TOTAL ILL

ILL NON SYSTEM 28

RECEIPTS

Cash income \_\_\_\_\_  
 Donations (monetary) \_\_\_\_\_  
 County Revenue \_\_\_\_\_  
 Misc. Revenue \_\_\_\_\_  
 Fines \_\_\_\_\_  
 Meeting room rental \_\_\_\_\_  
 Sale of supplies \_\_\_\_\_

TOTAL RECEIPTS \_\_\_\_\_

EXPENDITURES

Books 686.63  
 Periodicals \_\_\_\_\_  
 Audio-visual 136.69  
 Supplies \_\_\_\_\_  
 Postage \_\_\_\_\_  
 Miscellaneous 49.00  
 Telephone 74.88  
 Repairs & maintenance 345.00  
 Repairs & maint. of equipment \_\_\_\_\_  
 Project expense 574.64  
 Capital outlay Bldg & Structures 27,189.00  
 Automation 150.00  
 Gas Utilities 29.18  
 TOTAL EXPENDITURES

\$29,235.02

LIBRARY DIRECTOR Carol Lehman (9)

## LIBRARY EXPENDITURES - MAY 2018

Bargen, Inc.	Building & Structures (carpet)	\$20,723.00
Demco	Project Expense	\$439.33
Demco	Building & Structures (shelving)	\$4,539.00
Frontier	Telephone Expense	\$74.88
Hall's Handy Heating & Cooling	Building & Structures (new furnace)	\$1,927.00
Dennis Hulzebos	Repairs & Maint. - Janitorial	\$345.00
Ingram	Books 560.91 / AV 23.63	\$584.54
MN Energy Resources	Gas Utilities	\$29.18
PCLS	MN Writes MN Reads 49.00 IT Service Fee 150.00	\$199.00
Synchrony Bank/Amazon	Books 125.72 / AV 113.06 / Project Expense 135.31	<u>\$374.09</u>
	<b>TOTAL</b>	<b>\$29,235.02</b>

CITY OF MOUNTAIN LAKE  
PUBLIC LIBRARY REPORT  
MONTH OF June, 2018

CIRCULATION AND USE

Adult fiction		_____
Adult nonfiction		_____
Non print (includes videos, cassettes, art prints, etc.)		_____
Juvenile		_____
Periodicals		_____
	TOTAL CIRCULATION	<u>3,271</u>
Interlibrary loan sent		<u>394</u>
Interlibrary loan received		<u>236</u>
	TOTAL ILL	<u>630</u>
	ILL NON SYSTEM	<u>32</u>

RECEIPTS

Cash income		434.92
Donations (monetary)		_____
County Revenue		_____
Misc. Revenue		_____
Fines		<u>25.00</u>
Meeting room rental		_____
Sale of supplies		_____
	TOTAL RECEIPTS	<u>459.92</u>

EXPENDITURES

Books		574.28
Periodicals		_____
Audio-visual		_____
58.41 Supplies		<u>167.88</u>
3.68 Postage		<u>3.68</u>
Miscellaneous		_____
Telephone		<u>71.66</u>
Repairs & maintenance		<u>345.00</u>
Repairs & maint. of equipment		<u>117.37</u>
372.83 Project expense		<u>1,110.30</u>
Capital outlay		_____
Automation		_____
Gas Utilities		<u>20.52</u>
	TOTAL EXPENDITURES	<u>\$2,410.69</u>

LIBRARY DIRECTOR Carol Lehman (11)

**LIBRARY EXPENDITURES JUNE 2018**

Demco	Office Supplies	\$82.01
Duerksen Electric, Inc.	Building & Structures (new furnace)	\$117.37
Frontier	Telephone Expense	\$71.66
Dennis Hulzebos	Repairs & Maintenance - Janitorial	\$345.00
Indoff, Inc.	Office Supplies	\$27.46
Ingram	Books	\$403.49
MN Energy Resources	Gas Utilities	\$20.52
S&S Worldwide	Project Expense	\$237.47
Lynn Stoneking	Project Expense - 7/19 program	\$250.00
Synchrony Bank/Amazon	Books	\$170.79
Luke Winger	Project Expense - 7/10 program	<u>\$250.00</u>
	Subtotal	\$1,975.77
	Cash Expenditures	\$434.92

		<b>TOTAL</b>	\$2,410.69
Demco	82.01		
Duerksen Elec	117.37		
Indoff	27.46		
Ingram	403.49		
<u>July Exps</u>			
Frontier	65.47		
MN Energy Res	20.52		
Synchrony Bank/	114.53		
Amazon - AV-			

**Mountain Lake Utilities Commission Meeting**  
**Mountain Lake City Hall**  
**Thursday, July 12, 2018**  
**7 AM**

Members Present: Dean Janzen, Todd Johnson, Mark Langland, Brett Lohrenz, John Carrison

Members Absent: Council Liaison David Savage

Staff Present: Michael Schulte, Administrator/Clerk; Lynda Cowell, Utilities Office Manager, Ron Melson, Electric Superintendent; Taylor Nesmoie Water/Wastewater

Others Present: None

**Call to Order**

The meeting was called to order at 7:00 a.m.

**Approval of Minutes and Bills**

Motion by Lohrenz, seconded by Johnson, to approve the June 28 Minutes and Check Numbers 018185 – 018215. Motion carried.

**Electric Department**

Ron Melson, Electric Superintendent, discussed the next electric lineman's salary and the desire to increase the starting wage to be more competitive with wages and be able to retain employees longer. Handouts of surveys from the League of Minnesota Cities of similar sized cities were given. Utilities workers are under a AFSCME 2017-2019 Pay Schedule approved by the union and the city. A journeyman program, step plans, and work experience were discussed. Direction was given to the city administrator to meet with AFSCME and ask what options would be available in regards to pay, the step plan, and work experience.

Melson then discussed that the wind tower is still waiting on a part to be fixed and will hopefully be back in commission within the week. During the boring by a contractor with SDN Communications, a power line was hit causing an outage at city hall and surrounding businesses. Conductor Power was hired to help fix the line and the contractor will be charged.

**City Administrator**

Michael Schulte, City Administrator, gave an update on the conditional use permit. After requesting Cottonwood County Planning & Zoning Commission to table the permit to a later

date, the city was under the impression that the meeting would be postponed. The meeting still occurred and instead of tabling the permit, the Commission decided to vote to not recommend approving the permit to the county commissioners. The city then requested to have the permit withdrawn. Schulte and Maryellen Suhrhoff, city attorney, attended the commissioner meeting and the permit was withdrawn. Schulte, Mayor Mike Nelson, and Andy Kehren, city engineer, plan to meet with surrounding neighbors near the proposed pond site to listen and address any concerns and look into the next steps on the project.

**Adjourn**

The meeting was adjourned at 7:55 a.m.

ATTEST:

---

Michael Schulte, Clerk/Administrator

**DRAFT**  
**Regular Council Meeting**  
**Mountain Lake City Hall**  
**Monday, July 16th, 2018**  
**6:30 p.m.**

Members Present: Dana Kass, Darla Kruser, Mike Nelson,

Members Absent: David Savage, Andrew Ysker

City Staff Present: Michael Schulte, Administrator/Clerk; Maryellen Suhrhoff, City Attorney

Others Present: Mark McCutcheon, Kim McCutcheon, Doug Regehr, Ellen Schulte, Maria Schulte

**Call to Order**

The meeting was called to order by Mayor Nelson at 6:30 p.m.

**Approval of Agenda and Consent Agenda**

Motion by Kass, seconded by Kruser, to adopt the agenda as presented and approve the consent agenda. Motion carried.

Bills: Check #21358-21420, 552E-556E

Approval of Payroll 63969 - 64012

Approval of April 9 Tree Commission Minutes

Approval of June 8 EDA Minutes

Approval of June 28 Utilities Commission Minutes

Approval of July 2 City Council Minutes

Resignation of Charles Witt of Mountain Lake Ambulance Service as of June 20, 2018

Resolution #17-18 Appointing 2018 Election Judges

**Public**

No one addressed the council during this time.

**15<sup>th</sup> Street Embankment**

Mark McCutcheon presented photos and two videos (videos were sent by email to the council prior to meeting) of water issues off of the 15<sup>th</sup> Street embankment and McCutcheon's property. One video was from October 2017 and the other from July 2018. McCutcheon has spoken to County Commissioner Tom Appel about the issue. The issue is ongoing throughout the year with or without heavy rains. History, tiling, road barriers, and underground lines were discussed.



McCutcheon is requesting if there can be anything that can be done such as him buying the land next to his property, having the city engineer investigate the issue, or seeking other options that may be feasible. City Administrator Schulte will relay the issue to city staff and the city engineer.

### **Public Cemetery**

Councilmember Kass relayed some concerns brought to her attention about the two piles of dirt at the cemetery and their purpose. Questions of platting more of the cemetery and uses of dirt were asked. City Administrator will talk with city staff to learn more about the piles and plans for platting for the future.

### **Maintenance Personnel**

City Administrator gave an update on the duties of the maintenance position at the community center and library. Library staff will continue covering cleaning duties at the library. Direction was given to advertise for the community center maintenance position.

### **Resolution #18-18 To Submit A Point Source Implementation Grant Application**

Motion by Kass, seconded by Kruser, to approve Resolution #18-18. Motion carried.

### **City Attorney Report**

Questions about various public nuisances around the city were asked. The council is requesting if the police department can submit a report of various public nuisances around town and what is being done to address them. Various properties and their status were addressed. City Attorney Suhrhoff gave an update on her work. City Administrator Schulte will meet with Chief Bristol on the council's requests.

### **City Administrator**

A report on revenues and expenses, a thank you note from the Road Race, and a notice of filing were all presented to the council. Kruser requested the ordinances of having numbers on houses be sent in the utilities bill this month.

### **Change of City Council Meeting Time**

It was agreed by the council to change the second city council meeting time in August from 6:30PM on Monday, August 20<sup>th</sup> to 6:30PM on Wednesday, August 22<sup>nd</sup> due to a MMUA Conference taking place from August 20-22 that City Administrator Schulte will be attending.

### **Adjourn**

The meeting was adjourned at 7:51 p.m.

ATTEST:

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Michael Schulte, Administrator/Clerk

**DRAFT**  
**Special City Council Meeting – Capital Improvement Planning**  
**Mountain Lake City Hall**  
**Thursday, July 19, 2018**  
**3:00 p.m.**

Members Present: Dana Kass, Darla Kruser, Mike Nelson, David Savage

Members Absent: Andrew Ysker

City Staff Present: Michael Schulte, Administrator/Clerk; Rob Anderson, EDA Director; Ron Melson, Electric Superintendent.; Dave Watkins, Ambulance/Water-Wastewater Superintendent; Tim Coners, Fire Chief; Rick Oeltjenbruns, Street Superintendent; Jason Kruser, Lake Commission Chair, Carol Lehman, Library Director

Others Present: None

**Call to Order**

The meeting was called to order by Mayor Nelson at 3:00 p.m.

**Capital Improvement Plan Presentations**

Each department head was given 15 minutes to discuss future capital purchases or projects and the approximate year in which they ideally will occur. Handouts for each department were given to the council to review. Department budgets, past projects and purchases, and the upcoming budget were discussed. City Administrator Schulte will prepare a draft of the 2019 plan for the City Council to review.

**Adjourn**

The meeting was adjourned at 5:15 p.m.

ATTEST:

---

Michael Schulte, Administrator/Clerk





CURT FROST

734737

**Invoice**

SOLD TO	SHIP TO
ADDRESS	ADDRESS
CITY, STATE, ZIP	CITY, STATE, ZIP

CITY OF MT. LAKE

CUSTOMER ORDER NO.	SOLD BY	TERMS	F.O.B.	DATE
--------------------	---------	-------	--------	------

7-19-18

ORDERED	SHIPPED	DESCRIPTION	PRICE	UNIT	AMOUNT
		REMOVE OLD FURNACE ROOM			
		REPAIR WALLS & CEILING IN NEW POOL ROOM			
		LABOR			1200 -
		MATERIAL PANELING			50 -
		TOTAL			1250 -
		THANK YOU!			

Form 5310

12-13

(21)

**COUNTRY PRIDE TRUE VALUE BUILDING CENTER  
1100 3RD AVE**

**MOUNTAIN LAKE MN  
PHONE: (507) 427-2333**

VILLAGE OF MTN. LAKE

CUST#: 157500  
TERMS: NET DUE 15TH  
P.O.#: CURT FAST

INV #: 196329  
DATE : 7/19/18 TIME : 12:27  
CLERK: 10 TERM#557

TAX : 001 MN SALES TAX  
ORDR#: 868695

DEL. DATE: 7/10/18  
POOL TABLE ROOM

\*\*\*\*\*  
\* INVOICE \*  
\*\*\*\*\*

LN#	QTY	UM	SKU	DESCRIPTION	UNITS	SUGG	PRICE/PER	EXTENSION
1	1	LB	YTX318	10x3" BRONZE TORX DRIVE SCREW	1		4.99 /LB	4.99
2	1	LB	158BDS	1 5/8" BLACK DRYWALL SCREWS	1		2.45 /LB	2.45
3	2	EA	1248	1/2" 4x8 SHEETROCK	2		12.39 /EA	24.78
4	1	EA	EZS45	18# USG EASY SAND (45 MIN SET)	1		14.99 /EA	14.99
5	6	EA	2T	2' WHITE TEE	6		2.59 /EA	15.54
6	13	EA	4T	4' WHITE TEE	13		4.39 /EA	57.07
7	2	EA	12MT	12'WHITE MAIN TEE	2		16.69 /EA	33.38
8	2	EA	10WA	12' WHITE WALL ANGLE	2		9.19 /EA	18.38
9	1	EA	4010	SCREWS/BOLTS/ANCHORS/ETC	1		.40 /EA	.40
10	1	EA	MTW	ROLL 16 GA. MASONARY TIE WIRE	1		5.19 /EA	5.19
11	1	EA	5GP	4.5 GAL. USG LITEWEIGHT PLUS 3PA	1		19.49 /EA	19.49
12	.12	EA	RS	# RING SHANK	.12		2.89 /EA	.35
13	1	EA	149300	MP BST 9x3/8Woven Cover	1		4.99 /EA	4.99
14	1	EA	745734	6OZ 1" Oak Panel Nail	1		4.49 /EA	4.49
15	1	EA	133843	SR GAL INT LTX Primer	1		13.99 /EA	13.99
16	1	EA	FEE75	PAINT RECOVERY FEE 1GAL	1		.99 /EA	.99
17	1	EA	TINT	COLORANT	1		.75 /EA	.75
18	-1	EA	745734	6OZ 1" Oak Panel Nail	1		4.49 /EA	-4.49R
				CREDIT RETURN				
19	.37	EA	FIN	# FINISH NAILS	.37		1.99 /EA	.74
20	1	EA	203430	1/2PT Early Amer Finish *	1		6.79 /EA	6.79
21	.40	EA	FIN	# FINISH NAILS	.40		1.99 /EA	.80
22	1	EA	PS	7' PINE HERITAGE STOP(312C)	1		3.19 /EA	3.19
23	-1	EA	4T	4' WHITE TEE	1		4.39 /EA	-4.39R
				CREDIT RETURN				
24	-2	EA	10WA	12' WHITE WALL ANGLE	2		9.19 /EA	-18.38R
				CREDIT RETURN				
25	2	EA	22FA	2x2 TILE-FIFTH AVE. #270	2		5.39 /EA	10.78
26	10	EA	24PLAT	2x4 TILE-PLATEAU	10		6.99 /EA	69.90

\*\* AMOUNT CHARGED TO STORE ACCOUNT \*\*      306.90 TAXABLE      287.16  
NON-TAXABLE      0.00  
SUBTOTAL      287.16

TAX AMOUNT      19.74  
TOTAL AMOUNT      306.90

*[Signature]*  
X \_\_\_\_\_  
Received By

22

COUNTRY PRIDE TRUE VALUE BUILDING CENTER  
1100 3RD AVE

MOUNTAIN LAKE MN  
PHONE: (507) 427-2333

VILLAGE OF MTN. LAKE

CUST#: 157500  
TERMS: NET DUE 15TH

INV #: 196330  
DATE : 7/19/18 TIME : 12:28  
CLERK: 10 TERM#557

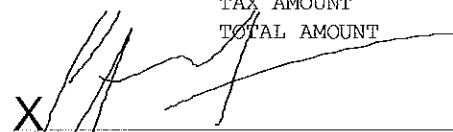
TAX : 001 MN SALES TAX

\*\*\*\*\*  
\* INVOICE \*  
\*\*\*\*\*

LN#	QTY	UM	SKU	DESCRIPTION	UNITS	SUGG	PRICE/PER	EXTENSION
1	2	BX	24FA	2x4 TILE-FIFTH AVE. 280	2		7.39 /EA	14.78
2	-2	EA	22FA	2x2 TILE-FIFTH AVE. #270 CREDIT RETURN	2		5.39 /EA	-10.78R

\*\* AMOUNT CHARGED TO STORE ACCOUNT \*\*      4.28 TAXABLE      4.00  
NON-TAXABLE      0.00  
SUBTOTAL      4.00

TAX AMOUNT      0.28  
TOTAL AMOUNT      4.28

X   
Received By 23



July 2010-- put new air conditioner in kitchen, purchased from  
Country Pride for \$480.93 (SR CLUB PAID FOR)

Sept 2010—Country Pride put in new 40gal gas hot water heater  
\$565.54

April 2011-New air conditioner put in above south door  
By street dept guys—air conditioner purchased  
from Country Pride - \$299.24  
Steve did repair around south door

May, 2013-replaced carpet in Dining (north part) of building  
Work done by Rickway carpet of Mankato  
Cost- \$5,585  
ML SR Club donated \$1,000 towards carpet

June, 2014 Laker Electric replaced all light fixtures-\$6530.00

May,2015 New refrigerator purchased for public to use - \$723.28  
purchased from Country Pride

February,2017 St.James Electric installed new outside lights  
5 lights- \$1430

July, 2017 Country Pride put in new 40 gal natural gas hot water heater  
\$693.35

August 2017-carpet cleaned by Service Master,Fairmont ,MN \$1109.22  
paid for by SR CLUB

2018---new south door put in by Dilly Rodney

# CLEANING SERVICES CONTRACT

THIS AGREEMENT, made this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, between the City of Mountain Lake, a municipal corporation, hereinafter referred to as OWNER, and \_\_\_\_\_, of the City of Mountain Lake, Minnesota, herein referred to as CONTRACTOR.

Owner owns and operates certain public buildings within and about the City of Mountain Lake, Minnesota, and desires to have general cleaning services performed at one such public building.

Contractor agrees to perform such services for Owner under the terms and conditions set forth in this Contract.

In consideration of the promises set forth herein, it is agreed by and between Owner and Contractor as follows:

Section 1. Description of Work. The work to be performed by Contractor shall be All cleaning and general maintenance services, including minor repairs, within the public building of Owner herinafter listed, including, but not limited to, the following: (1) general dusting of equipment, furniture and fixtures; (2) the cleaning and vacuuming of all floors and carpets; (3) the cleaning and general maintenance of all windows, doors and walls; (4) replacement of light bulbs and tubes; (5) the cleaning and upkeep of all bathrooms and bathroom fixtures.

Such services by Contractor shall extend to the following public building of Owner:

- A. Mountain Lake Senior Community Center located at 1027 2<sup>nd</sup> Ave, Mountain Lake, MN 56159

Section 2. Term of Agreement. The term of this Agreement shall be for One (1) year effective \_\_\_\_\_, 20\_\_\_\_.

Either party to this Agreement may cancel this Contract on 30 days written notice to the other party. For notice purposes in this regard, Owner's address is designated as City of Mountain Lake, Attention City Administrator and/or City Clerk, 930 Third Avenue, Mountain Lake, Minnesota 56159, and Contractor's address is designated as \_\_\_\_\_.

Section 3. Payment. Owner will pay Contractor the total monthly sum of \_\_\_\_\_ for the work to be performed under this Contract.

Payment shall be made once a month, and Contractor understands that such checks are available the first day of every month.

Section 4. Relationship of Parties. The parties intend that an independent Contractor-Employer relationship will be created by this Contract. Owner is interested Only in the results to be achieved, and the conduct and control of the work will lie solely

with the Contractor. Contractor is not to be considered an agent or employee for any purpose, and Contractor or any Employees or Subcontractors of Contractor are not entitled to any of the benefits that Owner provides for Owner's employees. It is also understood that Contractor is free to contract for similar services to be performed for other Owners while under contract with Owner.

Section 5. Materials and Equipment. Owner shall furnish all cleaning supplies and equipment and materials necessary to carry out the terms of this Contract.

Section 6. Inspection. The work contemplated herein must meet the approval of Owner and shall be subject to Owner's general right of inspection and supervision to secure the satisfactory completion thereof. Contractor agrees to comply with all federal, state, and municipal laws, rules, and regulations that are now or may in the future become applicable to Contractor or his business, equipment, and any personnel employed by Contractor engaged in operations covered by this Contract.

Section 7. Indemnification of Owner. Contractor shall indemnify Owner against all Liability or loss, and against all claims or actions based upon or arising out of damage or injury (including death) to persons or property caused by or sustained in connection with the performance of this Contract or by conditions created thereby, or based upon any violation of any statute, ordinance, building code or regulation, and the defense of any such claims or actions. Contractor shall also indemnify Owner against all liability and loss in connection with, and shall assume full responsibility for, payment of all federal, state, and local taxes or contributions imposed or required under unemployment insurance, social security and income tax laws, with respect to Contractor or Contractor's employees engaged in performance of this Contract.

IN TESTIMONY WHEREOF, each part to this Agreement has executed the same on the date indicated above.

CONTRACTOR

OWNER  
City of Mountain Lake

\_\_\_\_\_

by \_\_\_\_\_  
City Administrator, Michael Schulte



**BOLTON  
& MENK**

Real People. Real Solutions.

1243 Cedar Street NE  
Sleepy Eye, MN 56085

Ph: (507) 794-5541  
Fax: (507) 794-5542  
Bolton-Menk.com

August 2, 2018

Mike Urban  
GM Contracting, Inc.  
19810 515th Avenue  
Lake Crystal, MN 56055

RE: Partial Pay Estimate No. 4  
2017-2018 Mountain Lake Commercial Park  
City of Mountain Lake, MN  
BMI Project No.: S14.112575

Dear Mike:

Enclosed herein are four copies of the proposed Partial Pay Estimate No. 4 for the referenced project. Please sign three copies and return them to our office for processing. Please retain the fourth copy for your records.

Please contact our office with any questions or comments regarding this pay estimate.

Sincerely,  
Bolton & Menk, Inc.

**Andrew R. Kehren, P.E.**

ARK/jlj

Enclosure

cc: Michael Schulte, City Administrator

**PARTIAL PAY ESTIMATE NO. 4**  
 2017-2018 MOUNTAIN LAKE COMMERCIAL PARK  
 CITY OF MOUNTAIN LAKE  
 BMI PROJECT No. S14.112575  
 WORK COMPLETED THROUGH AUGUST 2, 2018  
 H:\MTLK\S14112575\3\_Design\A\_Calculations\[112575 QUANT.xlsx]Partial Pay Est. #4A

DISTRIBUTION:  
 CONTRACTOR (1)  
 OWNER (1)  
 ENGINEER (1)

TOTAL, COMPLETED WORK TO DATE.....	\$1,060,772.57
TOTAL, STORED MATERIALS.....	\$0.00
TOTAL, COMPLETED WORK & STORED MATERIALS.....	\$1,060,772.57
RETAINED PERCENTAGE ( 5% ).....	-\$53,038.63
TOTAL AMOUNT OF OTHER PAYMENTS OR (DEDUCTIONS).....	\$0.00
NET AMOUNT DUE TO CONTRACTOR TO DATE.....	\$1,007,733.94
TOTAL AMOUNT PAID ON PREVIOUS ESTIMATES.....	\$784,279.63
PAY CONTRACTOR AS ESTIMATE NO. 4 .....	\$223,454.31

**Certificate for Partial Payment**

I hereby certify that, to the best of my knowledge and belief, all items quantities and prices of work and material shown on this Estimate are correct and that all work has been performed in full accordance with the terms and conditions of the Contract for this project between the Owner and the undersigned Contractor, and as amended by any authorized changes, and that the foregoing is a true and correct statement of the contract amount for the period covered by this Estimate.

Contractor: GM Contracting, Inc.  
 19810-515 Ave, P.O. Box 736  
 Lake Crystal, MN 56055

By: \_\_\_\_\_  
 Name Title Date

CHECKED AND APPROVED AS TO QUANTITIES AND AMOUNT:  
 BOLTON & MENK, INC., ENGINEERS, 1243 CECAR ST. NE, P.O. BOX 434 SLEEPY EYE, MN.

By \_\_\_\_\_, Project Engineer  
 Andrew R. Kehren Title Date

APPROVED FOR PAYMENT:  
 Owner: CITY OF MOUNTAIN LAKE

By \_\_\_\_\_  
 Name Title Date

And \_\_\_\_\_  
 Name Title Date

**PARTIAL PAY ESTIMATE NO.** 4

2017-2018 MOUNTAIN LAKE COMMERCIAL PARK

MOUNTAIN LAKE, MN

BMI PROJECT No. S14.112575

FILENAME: HAMILKSI41125750\_DesignA\_Calculations\112575 QUANT.xlsx\Partial Pay Est. #4A

WORK COMPLETED THROUGH AUGUST 2, 2018

BID ITEM NO.	ITEM DESCRIPTION	CONTRACT PRICES				WORK COMPLETED PREVIOUS ESTIMATE			WORK COMPLETED JOB-TO-DATE		
		UNIT PRICE	QNTY	UNIT	AMOUNT	QNTY	UNIT	AMOUNT	QNTY	UNIT	AMOUNT
1	Mobilization & Traffic Control	\$21,750.00	1.00	Lump Sum	\$21,750.00	0.85	Lump Sum	\$18,487.50	1.0	Lump Sum	\$21,750.00
2	Clear & Grub Trees	\$4,000.00	1	Lump Sum	\$4,000.00	1	Lump Sum	\$4,000.00	1	Lump Sum	\$4,000.00
3	Remove Curb and Gutter	\$4.00	40	Linear Foot	\$160.00	20	Linear Foot	\$80.00	45	Linear Foot	\$180.00
4	Sawing Bituminous Pavement (Full Depth)	\$4.00	120	Linear Foot	\$480.00	0	Linear Foot	\$0.00	197	Linear Foot	\$788.00
5	Common Excavation (P) (E.V.)	\$2.47	53,240	Cubic Yard	\$131,502.80	50,000	Cubic Yard	\$123,500.00	53,240	Cubic Yard	\$131,502.80
6	Subgrade Excavation (E.V.) (1)	\$2.50	940	Cubic Yard	\$2,350.00	173	Cubic Yard	\$431.75	172.7	Cubic Yard	\$431.75
7	Subgrade Correction (C.V.) (1)	\$2.76	940	Cubic Yard	\$2,594.40	173	Cubic Yard	\$476.65	0	Cubic Yard	\$0.00
8	Geotextile Fabric, Type V	\$1.50	9,680	Square Yard	\$14,520.00	9,680	Square Yard	\$14,520.00	9,680	Square Yard	\$14,520.00
9	Common Laborers (1)	\$62.50	20	Hour	\$1,250.00	23	Hour	\$1,437.50	23	Hour	\$1,437.50
10	3 Cu Yd Shovel (1)	\$300.00	10	Hour	\$3,000.00	27	Hour	\$8,100.00	27	Hour	\$8,100.00
11	Dozer/Blade (1)	\$140.00	10	Hour	\$1,400.00	0	Hour	\$0.00	3	Hour	\$420.00
12	10 Cu Yd Truck (1)	\$90.00	10	Hour	\$900.00	19	Hour	\$1,710.00	19	Hour	\$1,710.00
13	4.0 Cu Yd Front End Loader (1)	\$120.00	10	Hour	\$1,200.00	0	Hour	\$0.00	0	Hour	\$0.00
14	1/2 Cu Yd Skid Loader (1)	\$90.00	10	Hour	\$900.00	0	Hour	\$0.00	0	Hour	\$0.00
15	Salvage Aggregate Base, Class 5 (1)	\$6.00	900	Ton	\$5,400.00	966	Ton	\$5,797.80	966.3	Ton	\$5,797.80
16	Aggregate Base, Class 3	\$14.80	6,865	Ton	\$101,602.00	4,982	Ton	\$73,736.56	6,243.0	Ton	\$92,396.40
17	Aggregate Base, Class 5	\$15.50	4,550	Ton	\$70,525.00	4,550	Ton	\$70,525.00	4,550	Ton	\$70,525.00
18	Type SP 9.5 Wearing Course Mixture	\$67.20	1,130	Ton	\$75,936.00	0	Ton	\$0.00	0	Ton	\$0.00
19	Type SP 12.5 Non-Wearing Course Mixture	\$65.80	1,690	Ton	\$111,202.00	0	Ton	\$0.00	1,500	Ton	\$98,700.00
20	Concrete Curb and Gutter, Design B618	\$14.20	4,115	Linear Foot	\$58,433.00	0	Linear Foot	\$0.00	4,088	Linear Foot	\$58,049.60
21	7" Concrete Driveway Pavement	\$65.98	29	Square Yard	\$1,913.42	0	Square Yard	\$0.00	29	Square Yard	\$1,913.42
22	6" Perforated Pipe Edge Drain	\$7.75	4,120	Linear Foot	\$31,930.00	4,065	Linear Foot	\$31,503.75	4,065	Linear Foot	\$31,503.75
23	Storm Drain Inlet Protection	\$115.00	15	Each	\$1,725.00	11	Each	\$1,265.00	11	Each	\$1,265.00
24	Sill Fence Machine Sliced	\$1.50	4,500	Linear Foot	\$6,750.00	4,095	Linear Foot	\$6,142.50	4,095	Linear Foot	\$6,142.50
25	Filter Log Type Straw Bioroll	\$2.50	1,000	Linear Foot	\$2,500.00	0	Linear Foot	\$0.00	0	Linear Foot	\$0.00
26	Erosion Control Blanket, Category 0	\$1.50	15,200	Square Yard	\$22,800.00	0	Square Yard	\$0.00	10,757	Square Yard	\$16,135.50
27	Rock Construction Entrance	\$1,000.00	1	Each	\$1,000.00	1	Each	\$1,000.00	1	Each	\$1,000.00
28	Temporary Seeding	\$670.00	5.5	Acre	\$3,685.00	5	Acre	\$3,618.00	5.4	Acre	\$3,618.00
29	Permanent Seeding - Non-Agricultural	\$2,520.00	5.5	Acre	\$13,860.00	0	Acre	\$0.00	5.5	Acre	\$13,860.00

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**PARTIAL PAY ESTIMATE NO.**

**4**

2017-2018 MOUNTAIN LAKE COMMERCIAL PARK  
MOUNTAIN LAKE, MN  
BMI PROJECT No. S14.112575

FILENAME: H:\MTL\KS141125753\_Design\A\_Calculations\112575 QUANT.xlsx\Partial Pay Est. #4A

WORK COMPLETED THROUGH AUGUST 2, 2018

BID ITEM NO.	ITEM DESCRIPTION	CONTRACT PRICES				WORK COMPLETED PREVIOUS ESTIMATE			WORK COMPLETED JOB-TO-DATE		
		UNIT PRICE	QNTY	UNIT	AMOUNT	QNTY	UNIT	AMOUNT	QNTY	UNIT	AMOUNT
30	Permanent Seeding - Agricultural	\$335.60	22.7	Acre	\$7,618.12	0	Acre	\$0.00	22.7	Acre	\$7,618.12
31	Wetland Restoration Seeding	\$675.00	0.3	Acre	\$202.50	0	Acre	\$0.00	0	Acre	\$0.00
32	Pond Skimmer Structures with Control Baffles & Grate	\$6,523.98	2	Each	\$13,047.96	2	Each	\$13,047.96	2	Each	\$13,047.96
33	4"-10" Tile Repair	\$18.00	200	Linear Foot	\$3,600.00	15	Linear Foot	\$270.00	15	Linear Foot	\$270.00
34	Remove Pipe Culverts	\$3.00	97	Linear Foot	\$291.00	123	Linear Foot	\$369.00	123	Linear Foot	\$369.00
35	6"x6" PVC Wye Branch, SDR 26	\$75.47	2	Each	\$150.94	2	Each	\$150.94	2	Each	\$150.94
36	10"x6" PVC Wye Branch, SDR 26	\$115.94	3	Each	\$347.82	2	Each	\$231.88	2	Each	\$231.88
37	10"x8" PVC Wye Branch, SDR 26	\$134.88	1	Each	\$134.88	1	Each	\$134.88	1	Each	\$134.88
38	10"x10" PVC Wye Branch, SDR 26	\$294.31	1	Each	\$294.31	0	Each	\$0.00	0	Each	\$0.00
39	12"x10" PVC Wye Branch, SDR 26	\$317.85	1	Each	\$317.85	3	Each	\$953.55	3	Each	\$953.55
40	6" Drain Tile	\$12.75	312	Linear Foot	\$3,978.00	287	Linear Foot	\$3,659.25	287	Linear Foot	\$3,659.25
41	8" Drain Tile	\$17.73	25	Linear Foot	\$443.25	5	Linear Foot	\$88.65	5	Linear Foot	\$88.65
42	10" Drain Tile	\$19.38	1,336	Linear Foot	\$25,891.68	1,335	Linear Foot	\$25,872.30	1,335	Linear Foot	\$25,872.30
43	12" STM	\$34.06	37	Linear Foot	\$1,260.22	24	Linear Foot	\$817.44	24	Linear Foot	\$817.44
44	12" RC Pipe Sewer Class V	\$46.28	101	Linear Foot	\$4,674.28	101	Linear Foot	\$4,674.28	101	Linear Foot	\$4,674.28
45	15" RC Pipe Sewer Class V	\$53.68	85	Linear Foot	\$4,562.80	83	Linear Foot	\$4,455.44	83	Linear Foot	\$4,455.44
46	18" RC Pipe Sewer Class III	\$55.12	387	Linear Foot	\$21,331.44	387	Linear Foot	\$21,331.44	387	Linear Foot	\$21,331.44
47	21" RC Pipe Sewer Class III	\$57.61	54	Linear Foot	\$3,110.94	54	Linear Foot	\$3,110.94	54	Linear Foot	\$3,110.94
48	24" RC Pipe Sewer Class III	\$63.99	92	Linear Foot	\$5,887.08	80	Linear Foot	\$5,119.20	80	Linear Foot	\$5,119.20
49	27" RC Pipe Sewer Class III	\$69.00	351	Linear Foot	\$24,219.00	351	Linear Foot	\$24,219.00	351	Linear Foot	\$24,219.00
50	15" RC Pipe Apron	\$330.54	2	Each	\$661.08	2	Each	\$661.08	2	Each	\$661.08
51	21" RC Pipe Apron	\$1,172.77	1	Each	\$1,172.77	1	Each	\$1,172.77	1	Each	\$1,172.77
52	24" RC Pipe Apron	\$1,208.06	2	Each	\$2,416.12	2	Each	\$2,416.12	2	Each	\$2,416.12
53	27" RC Pipe Apron	\$1,273.35	1	Each	\$1,273.35	1	Each	\$1,273.35	1	Each	\$1,273.35
54	Construct Drainage Structure, Design R-1	\$330.09	24.7	Linear Foot	\$8,153.22	20	Linear Foot	\$6,601.80	24.7	Linear Foot	\$8,153.22
55	Construct Drainage Structure, Design 48-4022	\$368.67	4.7	Linear Foot	\$1,732.75	3.8	Linear Foot	\$1,400.95	4.7	Linear Foot	\$1,732.75
56	Construct Drainage Structure, Design 48-4020	\$339.74	12.4	Linear Foot	\$4,212.78	10	Linear Foot	\$3,397.40	10	Linear Foot	\$3,397.40
57	Construct Drainage Structure, Design DI Conc	\$413.97	5.5	Linear Foot	\$2,276.84	15.5	Linear Foot	\$6,416.54	15.5	Linear Foot	\$6,416.54
58	Edge Drain Inlet	\$389.00	1	Each	\$389.00	0	Each	\$0.00	0	Each	\$0.00

**PARTIAL PAY ESTIMATE NO.**

4

2017-2018 MOUNTAIN LAKE COMMERCIAL PARK  
MOUNTAIN LAKE, MN

BMI PROJECT No. S14.112575

FILENAME: H:\MTI\_KS141125753\_Design\A\_Calculations\112575 QUANT.xls\Partial Pay Est. #4A

WORK COMPLETED THROUGH AUGUST 2, 2018

BID ITEM NO.	ITEM DESCRIPTION	CONTRACT PRICES				WORK COMPLETED PREVIOUS ESTIMATE			WORK COMPLETED JOB-TO-DATE		
		UNIT PRICE	QNTY	UNIT	AMOUNT	QNTY	UNIT	AMOUNT	QNTY	UNIT	AMOUNT
59	Casting Assembly - Storm	\$691.35	10	Each	\$6,913.50	0	Each	\$0.00	7	Each	\$4,839.45
60	Random Riprap	\$49.97	30	Cubic Yard	\$1,499.10	30	Cubic Yard	\$1,499.10	55	Cubic Yard	\$2,748.35
61	Connect to Existing Sanitary Manhole	\$1,487.35	1	Each	\$1,487.35	1	Each	\$1,487.35	1	Each	\$1,487.35
62	Connect to Existing Sanitary Main	\$807.90	1	Each	\$807.90	1	Each	\$807.90	1	Each	\$807.90
63	8" PVC Pipe Sewer, SDR 35	\$39.37	1,586	Linear Foot	\$62,440.82	1,580	Linear Foot	\$62,204.60	1,580	Linear Foot	\$62,204.60
64	10" PVC Pipe Sewer, Trenchless Installation	\$34.42	130	Linear Foot	\$4,474.60	130	Linear Foot	\$4,474.60	130	Linear Foot	\$4,474.60
65	10" PVC Pipe Sewer, SDR 35	\$40.36	1,450	Linear Foot	\$58,522.00	1,448	Linear Foot	\$58,441.28	1,448	Linear Foot	\$58,441.28
66	6" PVC Sanitary Sewer Service, SDR 26	\$25.75	360	Linear Foot	\$9,270.00	356	Linear Foot	\$9,167.00	356	Linear Foot	\$9,167.00
67	8"x6" PVC Wye Branch, SDR 26	\$267.51	8	Each	\$2,140.08	8	Each	\$2,140.08	8	Each	\$2,140.08
68	Jack & Auger 24" Steel Casing	\$253.78	130	Linear Foot	\$32,991.40	130	Linear Foot	\$32,991.40	130	Linear Foot	\$32,991.40
69	Construct Drainage Structure, Design 4007C	\$236.72	110.3	Linear Foot	\$26,110.22	105	Linear Foot	\$24,855.60	105	Linear Foot	\$24,855.60
70	Casting Assembly - Sanitary	\$577.65	11	Each	\$6,354.15	6	Each	\$3,465.90	6	Each	\$3,465.90
71	Chimney Seals	\$210.00	3	Each	\$630.00	2	Each	\$420.00	3	Each	\$630.00
72	Connect to Existing Watermain	\$1,093.24	1	Each	\$1,093.24	1	Each	\$1,093.24	1	Each	\$1,093.24
73	6" PVC C900 Watermain	\$21.66	431	Linear Foot	\$9,335.46	438.5	Linear Foot	\$9,497.91	438.5	Linear Foot	\$9,497.91
74	10" PVC C900 Watermain	\$28.04	2,173	Linear Foot	\$60,930.92	2,169	Linear Foot	\$60,818.76	2,169	Linear Foot	\$60,818.76
75	6" Gate Valve & Box	\$1,175.99	13	Each	\$15,287.87	13	Each	\$15,287.87	13	Each	\$15,287.87
76	10" Gate Valve & Box	\$2,168.90	4	Each	\$8,675.60	4	Each	\$8,675.60	4	Each	\$8,675.60
77	Hydrant (8' Bury)	\$3,816.73	5	Each	\$19,083.65	5	Each	\$19,083.65	5	Each	\$19,083.65
78	Watermain Fittings (SBDI)	\$6.41	1,945	Pound	\$12,467.45	1,711	Pound	\$10,967.51	1,711	Pound	\$10,967.51
					\$1,179,435.91			\$825,557.51			\$1,060,772.57