

Regular City Council Meeting
Mountain Lake City Hall
Monday, August 5, 2024
5:45 p.m.

AGENDA

1. Meeting Called to Order *Additional information on agenda item is attached or at City Hall
2. Approval of Agenda and Consent Agenda
 - a. Bills: Checks # 28508-28567, 1113E-1119E (1-10)
 - b. Payroll: Checks # 68209-68227
 - c. Approve July 11 Utilities Commission Minutes (11-12)
 - d. Approve July 15 City Council Minutes (13-14)
 - e. Approve July 22 Special City Council Minutes (15)
 - f. Approve July Street Department Report (16)
3. Public – A total of ten (10) minutes is allotted for individuals to briefly discuss a topic of concern or provide comments to the Council.
4. Active Living
 - a. Discussion/Action – Active Living Plan
5. City Attorney
 - a. Discussion/Action – Ordinance #2-24 Shipping & Storage Containers (Third & Final Reading) (17-18)
6. City Administrator
 - a. Discussion/Action – Assessment Policy (19-20)
7. 2025 Budget
 - a. Update – 2025 LGA (21)
 - b. Discussion – 2025 Budget (at meeting)
8. Roundtable
 - a. Discussion/Action – Commissions/Boards Update
9. Adjourn

**Mountain Lake Utilities Commission Meeting
Mountain Lake City Hall
Thursday, July 11, 2024
7 AM**

Members Present: Todd Johnson; Mark Langland; Sue Garloff; Brian Janzen; City Council Liaison Dean Janzen

Members Absent: David Savage

Staff Present: Jill Falk; Utilities Office Manager; Dave Watkins; Electric Superintendent; Lane Anderson; Lineman; Steve Peters; Lineman; Taylor Nesmoe; Water/Wastewater Superintendent; Scott Pankratz; Water/Wastewater

Others Present: Sarah Oberloh

Call to Order

The meeting was called to order at 7 AM.

Approval of Minutes and Bills

Motion by Garloff seconded by Johnson to approve the June 27th Minutes and Check Numbers 23523-23558 (565-568E). Motion carried.

Sarah Oberloh with Oberloh & Oberloh was present to discuss the annual Financial Report and 2023 City Audit. All three utility funds ended the year with positive net expenses and cash flow, although the water department is on the lower side for cash flow.

Electric Department

Watkins mentioned that he is still waiting for Farabee to complete the service check for Generator #2. He did say, however, that he is continuing the work on the underground project. Langland had a question about an outage caused by the flood, near Golf Course Road. Watkins said very few were affected, and the transformer will not be replaced. Those affected have been rerouted to a different transformer and Watkins will be removing the old transformer.

Water/Wastewater Department

Now that the water levels have lowered, the main goal is to stay on top of the mowing. Nesmoe also mentioned that they attempted a transfer from the old Pond #1 to Pond #2 but there was a flow issue. This has been corrected. They have also dyed the ponds to keep them clear.

City Administrator

Mueller was not present as he was visiting a coal plant. There was a discussion regarding the water funds. Grant money should have been received for the new filters for the water plant. Langland requested a copy of the year-to-date report to see current funds and compare budgeted expenses.

Adjourn

The meeting was adjourned at 7:22 a.m.

ATTEST:

Jill Falk, Utilities Office Manager

**City of Mountain Lake
Regular City Council Meeting
Mountain Lake City Hall – 930 Third Ave
Monday, July 15, 2024
5:45 p.m.**

Members Present: Andrew Ysker, Darla Kruser, Dean Janzen, Bryan Bargen, Mike Nelson

Members Absent: None

City Staff Present: Michael Mueller City Administrator; Maryellen Suhrhoff City Attorney

Others Present: Joel Alvstad, Rachel Yoder, Danica Dick

Call to Order

The meeting was called to order by Mayor Nelson at 5:45 p.m.

Approval of Agenda & Consent Agenda

Motion by Janzen, seconded by Ysker to approve the agenda and consent agenda as presented.

Motion carried 4 – 0.

Bills: Checks #28474 – 28507, 1101E – 1112E

Payroll: Checks #68169 - 68208

Approve March 11 Tree Commission Minutes

Approve June 10 Lake Commission Minutes

Approve June 27 Utilities Commission Minutes

Approve July 1 City Council Minutes

Approve Resolution #11-24 Good Sam Raffle

Review FIRE-23 & SC-24 Forms

Public

Rachel Yoder spoke during the public comment section of the meeting.

Council member Darla Kruser arrived at 5:47pm for the meeting.

City Attorney

The court of appeals ruled in favor of the City of Mountain Lake regarding the concerns with Hiebert Greenhouses. There was a second reading for restricting the use of shipping and storage containers in residential areas.

An agreement for Civil Legal Services between the City of Mountain Lake and Campbell Knuston was discussed, deciding whether the City Council would like to use their services. City

Council tabled the item as they needed more time to get feedback from the other commissions and boards before they would decide to change attorneys for all civil matters.

City Administrator

Discussion/Action – City Tree Inspector

Discussion – 2024 Q2 Revenues & Expenses

The Tree Commission recommended to the City Council to approve Daron Friesen to be the city tree inspector. Motion by Kruser, seconded by Janzen to appoint Daron Friesen to be the official city tree inspector. Motion carried 5 – 0.

2nd Quarter revenues and expenses to date were reviewed.

Roundtable

An update was given to the council regarding board and commission meetings.

Adjourn

The meeting was adjourned at 6:12 p.m.

ATTEST:

Michael Mueller, Administrator/Clerk

Special City Council Meeting
Mountain Lake City Hall
Monday, July 22, 2024
5:45 p.m.

Members Present: Andrew Ysker, Dean Janzen, Darla Kruser, Bryan Bargaen

Members Absent: Mike Nelson

City Staff Present: Alyssa Nesmoe

Others Present: None

Call to Order

The meeting was called to order by Councilmember Ysker at 5:45 p.m.

Discussion ensued regarding changing city attorneys.

Motion by Bargaen, seconded by Kruser to switch the City's civil attorney from Muske, Muske, & Suhrhoff to Campbell Knutson. Motion carried 4-0.

Adjourn

The meeting was adjourned at 6:04 p.m.

ATTEST:

Alyssa Nesmoe, Assistant Office Manager

JULY STREET DEPT Report

- Mow all City lawns, Weed Whip Cemetery
- Mow Out of Compliance Yards (3)
- Maintain TREE Dump
- Dirt Work, Storm Sewer Repair / Golf Course Rd @ 4th Ave
- Dig, Close, Pack, Seed 4 GRAVES
- Locates
- Replace Faucet City Park Bath Rms
- Take Flags Down 3rd Ave
- Take Delivery 400 TON Gravel, Push up Pyle
- Mulch City Park, locan Playgrounds
- REMOVE Edging Memory Park, Repair Pavers
- Fix Board Walk Ramp on Trail South Side
- Remove Asphalt Trails, City Park
- Round up Trail, City Streets, Plunge Pool, Allys, EPA Lot
- Help City of Windam Remove SAND BARS 7-24-24
- Wash EQ, Trucks, Mowers
- Service MOWERS

ORDINANCE NO. 2-24

An Ordinance of the City of Mountain Lake amending the Mountain Lake City Code in relation to storage containers.

Be it ordained the Mountain Lake City Code is amended by adding Section 9.17 to read as follows:

Section 9.17 SHIPPING AND STORAGE CONTAINERS-Restricted Use.

Subdivision 1: Permit Required.

Cargo, shipping and storage containers in residential areas shall be prohibited for use as a storage structure, except as a temporary unit for moving or construction purposes, and shall be subject to a conditional use permit. Conditions for a permit shall include, at a minimum, that all required permits are obtained for the project, if applicable, the project remains in compliance, and the containers are removed from the property within ten days of completion of the project. Containers shall comply with the standard setback requirements for accessory structures.

Semi-trailers, railroad cars, or similar equipment shall be prohibited on residential properties.

Subdivision 2: Minimum Standards:

- (1) Only one container will be allowed.
- (2) Containers shall not be used for human habitation or commercial purposes, and shall not be provided with refrigeration, heating, electricity or plumbing.
- (3) Refuse and debris shall not be stored in, against, on or under the container.
- (4) The container may not occupy any off-street parking spaces or obstruct loading/unloading areas or fire lanes.
- (5) The container shall not block, obstruct or reduce in any manner any required exits, windows, parking spaces and/or access driveways.
- (6) The container shall be placed on an asphalt, concrete or gravel surface. .
- (7) (a) The container shall be structurally sound, stable and in good repair. Any container that becomes unsound, unstable or otherwise dangerous shall be immediately repaired or removed from the property.

(b) The city shall provide notice to the owner of the property where the container is located of any condition in violation of this section.

(c) After notice to the property owner, any container stored or kept in a manner deemed a dangerous condition and a public nuisance as determined by the city may be immediately removed by the city. Any cost or expense associated with the removal shall be the responsibility of the property owner where the container is located.

Subdivision 3: Effective Date:

This ordinance will become effective immediately upon passage. Any residential owner who has a container on his property shall either apply for a conditional use permit or remove the container within thirty days of the passage of this ordinance.

Passed and approved this ____ day of _____, 2024

Mayor

ATTEST:

City Administrator

Motion Carried:

Ayes _____

Nays _____

Abstain _____

Published in the Mountain Lake Observer on _____, 2024.

ASSESSMENT COMPARISON ANALYSIS			CITY OF MOUNTAIN LAKE, MN																								
NEWPROPOSED POLICY			PROJECT: 21-0000117121 (21-0000117121) PROJECT ADDRESS: 1414 104th St N, Moundville, MN 56139																								
PRIORITY	NAME	PARCEL NO.	SECTION	TOWNSHIP	RANGE	LEGAL DESCRIPTION	CITY: 21-0000117121	RECONSTRUCT CURB & GUTTER	RECONSTRUCT CURB & GUTTER	RECONSTRUCT CURB & GUTTER	RECONSTRUCT SIDEWALK	CONSTRUCT SIDEWALK	CONSTRUCT 4" VALVE GUTTER	REMOVE DRIVEWAY	CONCRETE DRIVEWAY	RECONSTRUCT UTILITY SERVICE	RECONSTRUCT WATERMAIN	RECONSTRUCT SANITARY SERVICE	RECONSTRUCT WATERMAIN	RECONSTRUCT SANITARY SERVICE	RECONSTRUCT WATERMAIN	RECONSTRUCT SANITARY SERVICE	RECONSTRUCT WATERMAIN	RECONSTRUCT SANITARY SERVICE	RECONSTRUCT WATERMAIN	RECONSTRUCT SANITARY SERVICE	
								Rate 8%	Rate 8%	Rate 8%	Rate 25%	Rate 25%	Rate 25%	Rate 100%	Rate 20%	Rate 20%	Rate 20%	Rate 100%	Rate 100%	Rate 20%	Rate 20%	Rate 100%	Rate 20%	Rate 20%	Rate 100%	Rate 100%	
								PRELIMINARY QTY	PRELIMINARY QTY	PRELIMINARY QTY	PRELIMINARY QTY	PRELIMINARY QTY	PRELIMINARY QTY	PRELIMINARY QTY	PRELIMINARY QTY	PRELIMINARY QTY	PRELIMINARY QTY	PRELIMINARY QTY	PRELIMINARY QTY	PRELIMINARY QTY	PRELIMINARY QTY	PRELIMINARY QTY	PRELIMINARY QTY	PRELIMINARY QTY	PRELIMINARY QTY	PRELIMINARY QTY	PRELIMINARY QTY
								TOTAL	TOTAL	TOTAL	TOTAL	TOTAL	TOTAL	TOTAL	TOTAL	TOTAL	TOTAL	TOTAL	TOTAL	TOTAL	TOTAL	TOTAL	TOTAL	TOTAL	TOTAL	TOTAL	TOTAL
1								750	31,100.00		39,000	7,900	311,400.00														
1								750	31,100.00		39,000	7,900	311,400.00														
1								750	31,100.00		39,000	7,900	311,400.00														

31-100-00

CITY NAME	Certified 2025 LGA
TOTALS	\$644,398,012
MILAN	\$136,846
MILLERVILLE	\$13,826
MILLVILLE	\$30,916
MILROY	\$74,592
MILTONA	\$96,517
MINNEAPOLIS	\$81,599,544
MINNEISKA	\$4,139
MINNEOTA	\$574,318
MINNESOTA CITY	\$44,778
MINNESOTA LAKE	\$225,486
MINNETONKA	\$0
MINNETONKA BEACH	\$0
MINNETRISTA	\$0
MIZPAH	\$13,367
MONTEVIDEO	\$2,688,657
MONTGOMERY	\$1,052,347
MONTICELLO	\$0
MONTROSE	\$735,741
MOORHEAD	\$8,304,156
MOOSE LAKE	\$1,122,320
MORA	\$1,231,482
MORGAN	\$393,572
MORRIS	\$2,694,049
MORRISTOWN	\$361,793
MORTON	\$158,155
MOTLEY	\$214,659
MOUND	\$0
MOUNDS VIEW	\$1,030,158
MOUNTAIN IRON	\$1,597,753
MOUNTAIN LAKE	\$1,011,845
MURDOCK	\$58,198
MYRTLE	\$10,186
NASHUA	\$0
NASHWAUK	\$361,953
NASSAU	\$13,175
NELSON	\$38,953
NERSTRAND	\$44,890