

**Regular City Council Meeting  
Mountain Lake City Hall  
Monday, August 17, 2020  
6:30 p.m.**

**\*Call-in Number for Public Available Upon Request\*  
Please call 507-427-2999 ext.1 to learn more.**

**AGENDA**

1. Meeting Called to Order \*Additional information on agenda item is attached or at City Hall
2. Approval of Agenda and Consent Agenda
  - a. Bills: Checks #23960 – 23998, 684E – 686E (1-5)
  - b. Payroll: Checks #23960 – 23998
  - c. Approve July 13 Lake Commission Minutes (6-7)
  - d. Approve July 23 Utilities Commission Minutes (8-9)
  - e. Approve August 3 City Council Minutes (10-13)
3. Public – A total of ten (10) minutes is allotted for individuals to briefly discuss a topic of concern or provide comments to the Council.
4. 2021 Budget
  - a. Discussion – 2021 Budget & Levy Summary (available at meeting)
  - b. Discussion – 2021 Capital Improvement Plan (14-15)
  - c. Discussion – Similar Size Cities 2020 Levies (16)
  - d. Discussion – Draft 2021 Budget (available at meeting)
5. City Attorney
6. City Administrator
  - a. Discussion/Action – One-Way on 4<sup>th</sup> Avenue
7. Adjourn

**\*Check Detail Register©**

*August 17, 2020*  
*ms*  
*ck # 23900 - 23998*  
*684E - 686E*

July 2020 to August 2020

Check Amt Invoice Comment

**10100 United Prairie**

Paid Chk#	Date	Payee	Check Amt	Invoice	Comment
<b>Paid Chk# 023960 8/10/2020 COMMISSIONER OF REVENUE</b>					
G 101-21702		State Withholding	\$113.05		
<b>Total COMMISSIONER OF REVENUE</b>			<b>\$113.05</b>		
<b>Paid Chk# 023961 8/10/2020 INTERNAL REVENUE SERVICE</b>					
G 101-21701		Federal Withholding	\$173.49		
G 101-21703		FICA Tax Withholding	\$1,196.28		
<b>Total INTERNAL REVENUE SERVICE</b>			<b>\$1,369.77</b>		
<b>Paid Chk# 023962 8/6/2020 PEDERSEN RENTALS</b>					
G 240-10625		Pedersen Rentals/Chad & Daintr	\$60,000.00		NEW LOAN
<b>Total PEDERSEN RENTALS</b>			<b>\$60,000.00</b>		
<b>Paid Chk# 023963 8/13/2020 AFLAC</b>					
G 101-21713		AFLAC	\$237.51		
<b>Total AFLAC</b>			<b>\$237.51</b>		
<b>Paid Chk# 023964 8/13/2020 COMMISSIONER OF REVENUE</b>					
G 101-21702		State Withholding	\$913.79		
<b>Total COMMISSIONER OF REVENUE</b>			<b>\$913.79</b>		
<b>Paid Chk# 023965 8/13/2020 FURTHER/SELECT</b>					
G 101-21714		HSA	\$686.60		
<b>Total FURTHER/SELECT</b>			<b>\$686.60</b>		
<b>Paid Chk# 023966 8/13/2020 GISLASON &amp; HUNTER</b>					
G 101-21712		Garnishments	\$413.29		
<b>Total GISLASON &amp; HUNTER</b>			<b>\$413.29</b>		
<b>Paid Chk# 023967 8/13/2020 INTERNAL REVENUE SERVICE</b>					
G 101-21701		Federal Withholding	\$1,853.58		
G 101-21703		FICA Tax Withholding	\$3,001.04		
<b>Total INTERNAL REVENUE SERVICE</b>			<b>\$4,854.62</b>		
<b>Paid Chk# 023968 8/13/2020 LAW ENFORCEMENT LABOR SERV</b>					
G 101-21711		PD UNION DUES	\$186.00		
<b>Total LAW ENFORCEMENT LABOR SERV</b>			<b>\$186.00</b>		
<b>Paid Chk# 023969 8/13/2020 PERA</b>					
G 101-21704		PERA	\$5,048.77		
<b>Total PERA</b>			<b>\$5,048.77</b>		
<b>Paid Chk# 023970 8/13/2020 VALIC</b>					
G 101-21705		VALIC	\$63.00		
<b>Total VALIC</b>			<b>\$63.00</b>		
<b>Paid Chk# 023971 8/13/2020 AGCO FINANCE-AGCOPLUS</b>					
E 101-43100-404		Repairs/Maint Machinery/Equip	\$94.04	IM45300	HOSE & END-BACKHOE PACKER
E 101-43100-212		Motor Fuels	\$8.27	IM45448	DEF-ST DEPT
<b>Total AGCO FINANCE-AGCOPLUS</b>			<b>\$102.31</b>		
<b>Paid Chk# 023972 8/13/2020 AMERIPRIDE</b>					
E 101-43100-215		Shop Supplies	\$52.03	2801183595	TOWELS FOR ST DEPT
E 101-41400-401		Repairs/Maint Buildings	\$30.02	2801183595	MATS FOR CITY HALL
<b>Total AMERIPRIDE</b>			<b>\$82.05</b>		

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July 2020 to August 2020

			Check Amt	Invoice	Comment
Paid Chk#	023973	8/13/2020	<b>BORDER STATES ELECTRIC</b>		
E 101-45183-401	Repairs/Maint Buildings		\$30.19	920429696	BREAKER FOR CAMPGROUND
	<b>Total BORDER STATES ELECTRIC</b>		<b>\$30.19</b>		
Paid Chk#	023974	8/13/2020	<b>CHAMBER OF COMMERCE</b>		
E 101-00000-430	Miscellaneous		\$500.00		GRANT FROM SW INITIATIVE FOUNDATION
	<b>Total CHAMBER OF COMMERCE</b>		<b>\$500.00</b>		
Paid Chk#	023975	8/13/2020	<b>CITIZEN PUBLISHING</b>		
E 101-41400-351	Legal Notices Publishing		\$82.00	7/1/20	FILING NOTICE
E 101-41400-351	Legal Notices Publishing		\$196.80	7/22/20	DISCLOSURE NOTICE
E 101-41400-351	Legal Notices Publishing		\$40.00	7/29/20	DIGITAL AD UPLOAD
E 101-41400-351	Legal Notices Publishing		\$82.00	7/8/20	FILING NOTICE
	<b>Total CITIZEN PUBLISHING</b>		<b>\$400.80</b>		
Paid Chk#	023976	8/13/2020	<b>COMPUTER LODGE</b>		
E 101-41110-200	Office Supplies		\$15.00	MSP-17999	MAYOR-WEEKLY WORKSTATION UPDATES AND MONTHLY SERVER UPDATES
E 205-46500-200	Office Supplies		\$48.75	MSP-17999	EDA-WEEKLY WORKSTATION UPDATES AND MONTHLY SERVER UPDATES
E 101-42100-200	Office Supplies		\$48.75	MSP-17999	PD-WEEKLY WORKSTATION UPDATES AND MONTHLY SERVER UPDATES
E 101-00000-430	Miscellaneous		\$78.75	MSP-17999	UT-WEEKLY WORKSTATION UPDATES AND MONTHLY SERVER UPDATES
E 101-41400-200	Office Supplies		\$48.75	MSP-17999	OFFICE-WEEKLY WORKSTATION UPDATES AND MONTHLY SERVER UPDATES
	<b>Total COMPUTER LODGE</b>		<b>\$240.00</b>		
Paid Chk#	023977	8/13/2020	<b>COMPUTER LODGE</b>		
E 205-46500-200	Office Supplies		\$16.02	17913	HDMI CABLE-EDA
	<b>Total COMPUTER LODGE</b>		<b>\$16.02</b>		
Paid Chk#	023978	8/13/2020	<b>COUNTRY PRIDE SERVICES</b>		
E 101-42100-212	Motor Fuels		\$101.18		PD GAS
E 101-45200-212	Motor Fuels		\$305.61		PARKS GAS
E 101-43100-212	Motor Fuels		\$838.62		ST GAS
E 231-42154-212	Motor Fuels		\$43.75		AMB FUEL
E 221-42200-212	Motor Fuels		\$127.61		FD GAS
E 507-45150-212	Motor Fuels		\$21.00		WEED HARVESTOR GAS
E 101-43100-404	Repairs/Maint Machinery/Equip		\$397.36	102211,10224	ST DEPT-TIRES, BATTERIES
E 101-45200-402	Repairs/Maint- Ground		\$223.71	224923,22539	PARKS-WASP SPRAY,CLEANERS, 2X12
E 221-42200-404	Repairs/Maint Machinery/Equip		\$140.44	225078,22571	FD-KEYS,RUBBER MALLET,PROHAMMER,FACEMASKS,SPOONS,FORKS, NYLON
E 608-46330-401	Repairs/Maint Buildings		\$122.80	225314,22551	FURNACE FILTERS,DEAD BOLT
E 101-45210-402	Repairs/Maint- Ground		\$7.47	225427	HINGE FOR TRAIL SIGN BY BOAT LANDING
E 607-46330-401	Repairs/Maint Buildings		\$21.33	225511	FURNACE FILTERS
E 609-46330-401	Repairs/Maint Buildings		\$32.02	225511,22552	FURNANCE FILTERS,STORM DOOR BOTTOM
E 101-45186-401	Repairs/Maint Buildings		\$15.78	225539,22543	COMM CTR-WIRE CONNECTOR,FURNACE FILTERS
E 101-41400-401	Repairs/Maint Buildings		\$40.60	225569	BALLAST FOR CITY HALL
E 101-43121-224	Street Maint Materials		\$7.47	225645	MARKING PAINT
E 101-42100-430	Miscellaneous		\$0.37	225898	PD-BOLTS
	<b>Total COUNTRY PRIDE SERVICES</b>		<b>\$2,447.12</b>		
Paid Chk#	023979	8/13/2020	<b>CRYSTEEL TRUCK EQUIPMENT</b>		
E 101-43100-404	Repairs/Maint Machinery/Equip		\$159.00	LP197924	DOT REFLECTIVE TAPE RED/WHITE
E 101-43100-404	Repairs/Maint Machinery/Equip		\$215.17	LP197939	BATTERY COVER- #11

**\*Check Detail Register©**

July 2020 to August 2020

			Check Amt	Invoice	Comment
<b>Total</b>	<b>CRYSTEEL TRUCK EQUIPMENT</b>		<b>\$374.17</b>		
Paid Chk#	023980	8/13/2020			DEMCO, INC
E	211-45500-200	Office Supplies	\$501.88		LIBRARY OFFICE SUPPLIES
		<b>Total DEMCO, INC</b>	<b>\$501.88</b>		
Paid Chk#	023981	8/13/2020			DOUG BRISTOL
E	101-42100-430	Miscellaneous	\$75.00		ID CARDS FOR POLICE
		<b>Total DOUG BRISTOL</b>	<b>\$75.00</b>		
Paid Chk#	023982	8/13/2020			EXPERT T BILLING
E	231-42154-300	Professional Svcs	\$300.00	7222	JULY AMBULANCE BILLING
		<b>Total EXPERT T BILLING</b>	<b>\$300.00</b>		
Paid Chk#	023983	8/13/2020			HANSON PLUMBING
E	101-43100-401	Repairs/Maint Buildings	\$1,981.61	7229	WATER HEATER FOR STREET SHOP
		<b>Total HANSON PLUMBING</b>	<b>\$1,981.61</b>		
Paid Chk#	023984	8/13/2020			HEIMAN FIRE EQUIPMENT--USE THI
E	221-42200-404	Repairs/Maint Machinery/Equip	\$763.65	0890684	GLOVES-FD
		<b>Total HEIMAN FIRE EQUIPMENT--USE THI</b>	<b>\$763.65</b>		
Paid Chk#	023985	8/13/2020			HOMETOWN SANITATION SERVICE
E	101-45183-384	Refuse/Garbage Disposal	\$120.00	379741	AUGUST CAMPGROUND GARBAGE
		<b>Total HOMETOWN SANITATION SERVICE</b>	<b>\$120.00</b>		
Paid Chk#	023986	8/13/2020			INGRAM
E	211-45500-530	Improvements Other Than Bldgs	\$616.88		LIBRARY BOOKS
		<b>Total INGRAM</b>	<b>\$616.88</b>		
Paid Chk#	023987	8/13/2020			KDOM RADIO
E	101-00000-430	Miscellaneous	\$30.09	20070167	MONTHLY ADV
		<b>Total KDOM RADIO</b>	<b>\$30.09</b>		
Paid Chk#	023988	8/13/2020			LEAGUE--WC/INS
E	101-43100-151	Worker s Comp Ins Prem	\$1,291.24		ST-WORK COMP AUDIT 19-20
E	231-42154-151	Worker s Comp Ins Prem	(\$731.02)		AMB-WORK COMP AUDIT 19-20
E	101-00000-361	General Liability Ins	\$1,871.00		WATER/SEWER WORK COMP AUDIT 19-20
E	101-00000-361	General Liability Ins	(\$1,768.90)		ELEC WORK COMP AUDIT 19-20
E	101-42100-151	Worker s Comp Ins Prem	\$502.20		PD WORK COMP AUDIT 19-20
E	101-45200-151	Worker s Comp Ins Prem	(\$138.20)		PARKS-WORK COMP AUDIT 19-20
E	101-41400-151	Worker s Comp Ins Prem	(\$133.80)		OFFICE-WORK COMP AUDIT 19-20
E	211-45500-151	Worker s Comp Ins Prem	\$32.85		LIBRARY WORK COMP AUDIT 19-20
E	221-42200-151	Worker s Comp Ins Prem	\$2.00		FD WORK COMP AUDIT 19-20
E	205-46500-151	Worker s Comp Ins Prem	\$215.63		EDA WORK COMP AUDIT 19-20
E	101-45171-151	Worker s Comp Ins Prem	\$47.00		SKATING RINK WORK COMP AUDIT 19-20
		<b>Total LEAGUE--WC/INS</b>	<b>\$1,190.00</b>		
Paid Chk#	023989	8/13/2020			MMUA
E	219-00000-202	Personal Protective Equipment	\$700.00	55775	KN95 MASKS
		<b>Total MMUA</b>	<b>\$700.00</b>		
Paid Chk#	023990	8/13/2020			MOUNTAIN LAKE AUTOMOTIVE
E	101-43100-404	Repairs/Maint Machinery/Equip	\$170.96	92109	#20 TIRE REPAIR
E	507-45150-404	Repairs/Maint Machinery/Equip	\$831.40	89689	#12-REPAIR LEFT FRONT BRAKE, SWITCH TIRES, ADJUST CLUTCH-TRUCK USED FOR WEEDHARVESTOR

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July 2020 to August 2020

			Check Amt	Invoice	Comment
<b>Total</b>	<b>MOUNTAIN LAKE AUTOMOTIVE</b>		<b>\$1,002.36</b>		
Paid Chk#	023991	8/13/2020	<b>MUNICIPAL UTILITIES</b>		
E 219-00000-202	Personal Protective Equipment		\$72.68		HAND SANITIZER
E 219-00000-202	Personal Protective Equipment		\$60.36		SOAP DISPENSER
E 219-00000-430	Miscellaneous		\$408.80		WAGES-SCOTT P
	<b>Total MUNICIPAL UTILITIES</b>		<b>\$541.84</b>		
Paid Chk#	023992	8/13/2020	<b>MUNICIPAL UTILITIES</b>		
E 101-42100-430	Miscellaneous		\$1,515.00		POLICE DEPT -BALANCE OF STORAGE AGREEMENT AT SUBSTATION
	<b>Total MUNICIPAL UTILITIES</b>		<b>\$1,515.00</b>		
Paid Chk#	023993	8/13/2020	<b>MUNICIPAL UTILITIES</b>		
E 101-43160-381	Electric Utilities		\$3,309.81		JULY STREET LIGHTING
	<b>Total MUNICIPAL UTILITIES</b>		<b>\$3,309.81</b>		
Paid Chk#	023994	8/13/2020	<b>PRAXAIR</b>		
E 231-42154-210	Operating Supplies		\$134.34	97860266	OXYGEN FOR AMB
E 231-42154-210	Operating Supplies		\$349.36	97934046	OXYGEN FOR AMB
	<b>Total PRAXAIR</b>		<b>\$483.70</b>		
Paid Chk#	023995	8/13/2020	<b>RED FEATHER PAPER</b>		
E 101-45200-210	Operating Supplies		\$17.11	835561	ST DEPT-MOP HEAD
	<b>Total RED FEATHER PAPER</b>		<b>\$17.11</b>		
Paid Chk#	023996	8/13/2020	<b>RUNNINGS</b>		
E 101-45183-402	Repairs/Maint- Ground		\$28.99	7/22/20	BREAKER FOR CAMPGROUND
E 219-00000-202	Personal Protective Equipment		\$4.99	7/29/20	NECK GATORS
E 219-00000-202	Personal Protective Equipment		\$4.99	7/29/20	NECK GATORS
E 219-00000-202	Personal Protective Equipment		\$14.97	7/29/20	NECK GATORS
	<b>Total RUNNINGS</b>		<b>\$53.94</b>		
Paid Chk#	023997	8/13/2020	<b>SW/WC SERVICE COOPERATIVES</b>		
E 101-42100-131	Employer Paid Health		\$4,153.08		SEPT HEALTH INS-POLICE DEPT
E 101-41400-131	Employer Paid Health		\$3,193.44		SEPT HEALTH INS-OFFICE
E 101-43100-131	Employer Paid Health		\$2,874.10		SEPT HEALTH INS-ST DEPT
E 101-45200-131	Employer Paid Health		\$287.89		SEPT HEALTH INS-PARKS DEPT
E 211-45500-131	Employer Paid Health		\$479.82		SEPT HEALTH INS-LIBRARY
E 101-46200-131	Employer Paid Health		\$511.27		SEPT HEALTH INS-CEMETERY
E 205-46500-131	Employer Paid Health		\$1,596.72		SEPT HEALTH INS-EDA
E 101-42100-135	Employer Paid Other		\$564.50		SEPT HEALTH INS-BRIAN LUNZ
	<b>Total SW/WC SERVICE COOPERATIVES</b>		<b>\$13,660.82</b>		
Paid Chk#	023998	8/13/2020	<b>THE DEN LLC</b>		
E 101-41410-200	Office Supplies		\$66.53	8/11/20	FOOD-PRIMARY ELECTION
	<b>Total THE DEN LLC</b>		<b>\$66.53</b>		
	<b>10100 United Prairie</b>		<b>\$105,009.28</b>		

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July 2020 to August 2020

Check Amt Invoice Comment

**Fund Summary**

<b>10100 United Prairie</b>	
101 GENERAL FUND	\$38,075.26
205 ECONOMIC DEVELOPMENT AUTHORITY	\$1,877.12
211 LIBRARY FUND	\$1,631.43
219 CORONAVIRUS RELIEF AID	\$1,266.79
221 FIRE DEPT FUND	\$1,033.70
231 AMBULANCE FUND	\$96.43
240 PROTIENT--DTED LOAN	\$60,000.00
507 LAKE COMMISSION FUND	\$852.40
607 EDA----4 PLEX FUND	\$21.33
608 EDA----8 PLEX FUND	\$122.80
609 EDA-- MASON MANOR	\$32.02
	<u>\$105,009.28</u>

**Paid Chk# 000684E 8/5/2020 SELECT/FURTHER**

E 101-41400-141 Admin Fees-HSA	\$5.90	HSA ADMIN FEES
E 101-42100-141 Admin Fees-HSA	\$11.80	HSA ADMIN FEES
E 205-46500-141 Admin Fees-HSA	\$2.95	HSA ADMIN FEES
E 211-45500-141 Admin Fees-HSA	\$2.95	HSA ADMIN FEES
E 101-43100-141 Admin Fees-HSA	\$5.30	HSA ADMIN FEES
E 101-46200-141 Admin Fees-HSA	\$1.78	HSA ADMIN FEES
E 101-45200-141 Admin Fees-HSA	\$1.77	HSA ADMIN FEES
<b>Total SELECT/FURTHER</b>	<u>\$32.45</u>	

**Paid Chk# 000685E 8/6/2020 UNITED PRAIRIE BANK**

G 609-22800 Notes Payable - Current	\$519.71	MASON MANOR-PRINC PAYMENT
E 609-46330-610 Interest	\$770.82	MASON MANOR-INTEREST PAYMENT
<b>Total UNITED PRAIRIE BANK</b>	<u>\$1,290.53</u>	

**Paid Chk# 000686E 8/7/2020 STATE OF MINNESOTA**

E 101-41910-430 Miscellaneous	\$221.53	2ND QTR BLDG PERMIT FEES
<b>Total STATE OF MINNESOTA</b>	<u>\$221.53</u>	

**Lake Commission Meeting via GoToMeeting  
Monday, July 13, 2020, 6:30 p.m.**

**Members Present:** Jason Kruser, Dave Bucklin, Jim Peterson, Janell Bargen, Randy Loewen, Jean Haberman

**Members Absent:** Jason Honkomp

**Guests Present:** Michael Schulte, Mike Nelson, Rachel Yoder

Chair Kruser called the meeting to order at 6:30 p.m.

M/S/P Peterson/Bargen to approve the minutes of the June 8, 2020 meeting.

**Treasurer's Report (5/18/2020):**

**Income:**

UPB Interest	23.01
Cottonwood Co. – 1 <sup>st</sup> half of taxes	3,000.00

**Expenses:**

Weed Harvester Payroll	645.91
Country Pride - Weed Harvester Fuel	126.28
Country Pride – Weed Harvester - Bolts	49.42
Country Pride – Weed Harvester – Funnel	5.12
Country Pride – Fuel to take cans to Mankato	35.50
League of MN Cities – Insurance	310.76
Mt. Lake Lions Club – Payback grant money	1,200.00
Agco – Weed Harvester Elevator Repair (clevis & pin)	2.67
Agco – Weed Harvester Elevator Repair (2 ball joints)	47.50

**Ending Balance:** **\$41,011.78**

Savings Balance	22,025.19
Weed Harvester replacement funds from Cot. Co. (2018)	20,000.00
Weed Harvester replacement funds from Cot. Co. (Jan. 2019)	10,000.00
Weed Harvester replacement funds from Cot. Co. (Oct. 2019)	<u>20,000.00</u>
Total Savings Balance:	<b>72,025.19</b>

M/S/P Bucklin/Bargen to approve Treasurer's Report.

**Weed Harvesting:** After July 1<sup>st</sup>, cutting is limited to 10 acres in the front of lake – around fishing pier, dock, and the shore along county road. Chad Nuenberg has been putting in many hours of harvesting.

There was a vandalism incident – grease gun was sprayed around controls, the harvester was unanchored, and a key was stolen.

**Beach:** Darren will look for a shady spot by the beach to put a grill and picnic table. The grill will need a new post. The fire ring that was donated by Jason Honkomp is missing. He will try to find another one.

Rachel Yoder, her granddaughter, two other people cleaned out and disposed some of the weeds in the lake. Mayor Nelson is going to try to coordinate a work night with Randy Sawatzky, Gene Bottin and Ride by Faith kids, Lake Commission and any willing volunteers to till the beach and remove weeds from the lake.

**Aluminum Bin/Trailer:** M/S/P to hire someone to fix the can trailer. Members will try to find someone to do the work and have them contact Jason K. Jason K. put up the sign by the can bin reminding people not to put trash in the bin.

**Wild Parsnip:** It was decided to stop spraying the wild parsnip since it is a losing battle and does harm to neighboring trees and plants. Mowing around benches and beside the trail will continue.

**Trail Culvert:** Cleaning out the channel on the southwest end of trail was discussed. Dave will talk to Katie Wiggins to see if we need a permit. A DNR permit was issued in 2012. The trail is starting to sink between the culverts. A bigger culvert is needed, but would require extensive trail work.

**Trail Maintenance:** Jason presented a work list for the trail.

**Wetland Conservation Act:** Dave Bucklin presented an article from the MN Board of Water and Soil Resources about the possibility of constructing an elevated walkway with posts and pilings.

Meeting adjourned.

Respectfully submitted,

Jean Haberman,  
Secretary/Treasurer



**Mountain Lake Municipal Utilities Commission Meeting**  
**Mountain Lake City Hall**  
**Thursday, July 23, 2020**  
**7 AM**

Members On-Call: Dean Janzen, Mark Langland, Sue Garloff, Todd Johnson, Council Liaison David Savage

Members Absent: Randy Sawatzky

Staff On-Call: Michael Schulte, Administrator/Clerk; Lynda Cowell, Utilities Office Manager; Ron Melson, Electric Superintendent; David Watkins, Electric Lineman; Lane Anderson, Electric Lineman; Taylor Nesmoie, Water/Wastewater Foreman; Scott Pankratz, Water/Wastewater Operator

Others Present: None

**Call to Order**

The meeting was called to order at 7:00 a.m.

**Approval of Agenda, Minutes, and Bills**

Motion by Johnson, seconded by Garloff, to approve the agenda, July 9 Minutes, and Bills #020055 – 020087. Motion carried 4 – 0.

**Electric Department**

The department worked on bringing power to the A&W project, replaced Jim Nickel's primary service, and placing a transformer at the school due to their expected increased load. The department is working on dividing a circuit for less load on the current circuit. Suzlon was contacted to review the wind turbine as it has been reported that when it is repositioned a loud noise occurs. They tested the wind turbine and did not find a cause.

**Water/Wastewater Department**

The department has been completing locates, mowing, and replacing the valve at 10<sup>th</sup> and Midway.

**A/C Checks**

An allocation of 30% of residential rebates is considered as low-income spending. If the goal for 2020 is not going to be reached by the end of the year, there are methods to reach that goal. Upon looking at figures, the projects occurring in 2020, and the amount of expected rebates to be

distributed this year, it was decided to wait until 2021 to review the A/C tune-up program and continue to review the rebate spending later this year.

**Wastewater Ponds Project**

A brief update on the project was given. Progress continues to go well with favorable weather conditions. A monthly meeting is scheduled for this morning in which another update will be given and the site will be toured.

**Adjourn**

The meeting was adjourned at 7:24 a.m.

ATTEST:

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Michael Schulte, Administrator/Clerk

**Regular City Council Meeting  
Mountain Lake City Hall  
Monday, August 3, 2020  
6:30 p.m.**

Members Present: Mike Nelson, Darla Kruser (7:10 p.m.), David Savage, Dana Kass, Andrew Ysker

Members Absent: None

City Staff Present: Michael Schulte, City Administrator/Clerk; Maryellen Suhrhoff, City Attorney, Daron Friesen, Street Superintendent; David Watkins, Electric Lineman; Doug Bristol, Police Chief; Will Pohlmann, Police Officer

Others Present: Tom Appel, County Commissioner; Doug Regehr, Gloria McKissick

**Call to Order**

The meeting was called to order by Mayor Nelson at 6:30 p.m.

**Approval of Agenda & Consent Agenda**

Motion by Kass, seconded by Ysker, to add Checks #23892 – 23959, 682E – 683E and Payroll #65467 – 65485 to the consent agenda and approve the consent agenda and agenda as amended.  
Motion carried 4 – 0.

Bills: Checks #23892 – 23959, 682E – 683E

Payroll: Checks #65467 – 65485

Approved June 15 EDA Board Minutes

Approve June 24 Library Board Minutes, June Expenditures, & June Library Report

Approve July 9 Utilities Commission Minutes

Approve July 20 City Council Minutes

Approve July 23 Special City Council Minutes

Approve Resignation of Rosalie Dick, Effective August 3, 2020

**Public**

Keith Willard, 625 Klein Street, was in attendance to express his desire to build a 30x40' pole shed on his property. Willard's property is the southernmost property within city limits south of Highway 60 in which fields surround 3 sides of the property. The administrator has talked with Willard over the phone to explain the accessory structure standards ordinance in which accessory structures cannot exceed 10% of the lot size or no more than the square footage of the principal dwelling, whichever is less. The neighbor to the north has a pole shed constructed near 2005 and

other properties within the animal overlay district have pole or machine sheds. Willard asked if a variance could be sought. The council provided direction that the standards for granting a variance may be possible and directed the matter to the Planning & Zoning Commission. A meeting will be held to either discuss a variance or if a change to the animal overlay district ordinance should be considered.

Gloria McKissick expressed concerns regarding her neighbor and asked questions of responses to various matters regarding her neighbor. The council recommended setting up a meeting with the chief of police to discuss further.

### **Street Department Report**

Daron Friesen, Street Superintendent, provided a report of items completed in July. The cemetery dirt piles will be leveled and finished this week. A trail camera was purchased and will be installed. Longer open hours for the burn site may be considered. Discussion occurred on having internet and a lap top in the street shop to be able to receive emails, receive quotes, and research parts and maintenance items. Direction was given to establish an internet connection and order a lap top. The department and the utilities are requesting to purchase a 1996 Peterbilt dump truck from Jimmy Wilson for \$29,000. It is in good shape, has low miles, and has extra sides to install that can be used for hauling snow. Discussion ensued on ongoing maintenance and repair costs. Motion by Savage, seconded by Kass, to approve the purchase of the 1996 Peterbilt dump truck for \$28,000 and to split all pertaining costs of the truck 50% between the street department and the utilities. Motion carried 5 – 0. Motion By Ysker, seconded by Kruser, to decommission the 1958 GMC Dump Truck and to salvage by a third party.

### **CARES Act Funds**

The administrator has been participating in webinars and informational meetings along with phone calls with the county regarding the CARES Act funds the city received. The funds must be used according to the criteria the federal government has established and be spent by November 15. An area the funds can be used for are grants to businesses that meet federal guidelines. Tom Appel, County Commissioner, was in attendance to explain what the county has been discussing and planning to do with their portion of the funds. A grant application is being finalized at the county level to provide to businesses and nonprofits to complete and return to the county. The commissioners have been meeting regularly to discuss the criteria set forth in the application. An option the city could pursue is to work with the county on distributing funds to Mountain Lake businesses and nonprofits either by sending a portion of funds to the county to give to Mountain Lake businesses and nonprofits or take the applications submitted by Mountain Lake businesses and nonprofits and have the city distribute the funds directly. Criteria for applying, funds received, deadlines, and other items were discussed. The county is looking at having a deadline to receive applications by September 15. The administrator learned that the federal government may extend the deadline of November 15 to a date in 2021. The deadline date will be the largest

factor as emergencies or other costs the city may incur may develop in 2021. Direction was to continue to work with the county and decide more once the applications are received and if the deadline is extended.

### **Financial Services Agreement with Northland Securities**

A financial services agreement with Northland Securities was explained and reviewed. The agreement provides services to establish a tax abatement for the proposed EDA housing project of costs not to exceed \$3,000. The cost can be reimbursed through the bonds if the project is approved. Motion by Savage, seconded by Kass, to approve the agreement. Motion carried 5 – 0.

### **Resolution #18-20 Calling Public Hearing on Housing Program**

The resolution calls for a public hearing on September 21<sup>st</sup>. A brief update of the housing project was provided. A call is set with Tammy Omdal of Northland Securities this Wednesday to discuss the financing of the project. The building committee met this past week to discuss possible rents and locations for the two four-plex buildings. Motion by Kruser, seconded by Ysker, to approved Resolution #18-20. Motion carried 5 – 0.

### **Resolution #19-20 Calling Public Hearing for a Tax Abatement**

The resolutions calls for a public hearing on September 21<sup>st</sup> to discuss the tax abatement involved with the financing of the EDA housing project. Motion by Kass, seconded by Savage, to approve Resolution #19-20. Motion carried.

### **Wastewater Ponds Project**

A memo submitted by John Graupman of Bolton & Menk was read providing an update on the wastewater ponds. Perimeter drain tile, force mains, the lift station structure, and river crossing directional drill were some of the items completed. Installing the liner will begin this year ahead of schedule. The pay request from Mathiowetz Construction was recommended by Graupman to pay. Motion by Kruser, seconded by Kass, to approved Pay Request #3 to Mathiowetz Construction for \$1,827,530.59. Motion carried 5 – 0.

### **2021 Budget**

The budget guide provided the League of Minnesota Cities was reviewed. FICA, Medicare, and PERA rates will stay the same as 2020. Recommendation of percentages from the League for budgeting premiums through LMCIT were reviewed. LGA was certified this past week but with many unknowns at the state level, the amounts may be cut by the end of the year. The administrator stated that if there are unique items to budget for or items to start planning for, that the next month is the time to incorporate those items for the next year. A first draft of the budget numbers will be presented at the next meeting.

### **City Attorney**

City Attorney Suhrhoff provided an update on the greenhouse property. The Court of Appeals determined that the city's resolution failed to detail specific repairs that needed to be done to make the buildings non-hazardous. The primary reason the resolution was not specific is because the owners refused to meet with the city and allow us to enter the premises. Suhrhoff provided more explanation and options going forward. Upon further discussion, the city is moving forward with efforts to have the junk trucks removed from the property and the volunteer trees removed. The city is deliberating on options to address the greenhouse buildings. The city will continue to seek the cooperation of the owners to address the concerns regarding the property. Police Chief Bristol spoke to the council about a nuisance property on 10<sup>th</sup> Street that has not been following a signed agreement between them and the city attorney. Bristol expressed that actions taken against the property, such as towing vehicles, cost the city money and asked what the council wanted to do as this has been a unique situation over the years. Upon further discussion, the city attorney is going to review the signed agreement and figure out the best option moving forward on dealing with the public nuisance.

### **City of Mountain Lake Preparedness Plan**

The plan was updated to include a section regarding masks as required by the new mask mandate by the governor. Motion by Kass, seconded by Kruser, to approve the updated plan. Motion carried 5 – 0.

### **Adjourn**

The meeting was adjourned at 8:41 p.m.

ATTEST:

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Michael Schulte, Administrator/Clerk

# 2021 Capital Improvement Plan - First Draft

2020	2021	2022	2023	2024	2025+
<b>Electric</b>					
Lawn Mower \$5,000 Split with W/W Upgrades Driven by Business (A&W, Dollar General) (EL) \$20,000	Upgrades Driven by Business (EL) \$20,000 ←-----Engine Room Ceiling (EL) \$70,000----->	Upgrades Driven by Business (EL) \$20,000	Upgrades Driven by Business (EL) \$20,000	Upgrades Driven by Business (EL) \$20,000	Upgrades Driven by Business (EL) \$20,000
Pole Line Replacement \$40,000 (EL) Electric Meters (EL) \$10,000 Breaker and Relay Cleaning in Switch Gear Room (EL) \$18,000	Pole Line Replacement \$40,000 (EL) Electric Meters (EL) \$10,000 Relay Upgrades \$14,000	Pole Line Replacement \$40,000 (EL) Relay Testing in Switch Gear Room (EL) \$6,000 Meg Engines 1. & 3 (EL) \$6,000	Pole Line Replacement \$40,000 (EL)	Pole Line Replacement \$40,000 (EL)	Pole Line Replacement \$40,000 (EL)
Meg Engines 2, 4 & 5 (EL) \$8,000	Power Plant Tuckpointing (Garage) \$15,000 Underground Project (EL) \$15,000	Underground Project (EL) \$15,000	Underground Project (EL) \$15,000	Underground Project (EL) \$15,000	Underground Project (EL) \$15,000
Ditchwitch Plow (EL) \$10,000 Feeder Replacement \$80,000	←-----Utility Body Truck \$50,000----->	←-----Engine Maintenance (EL) \$10,000----->	←-----Engine Maintenance (EL) \$10,000----->	←-----Engine Maintenance (EL) \$10,000----->	←-----Engine Maintenance (EL) \$10,000----->
<b>Library</b>					
1 Ricoh Color Printer (L) \$400	←-----3 Lenovo Computers (Staff Use) \$500 x 3----->	←-----Replace 2 North Windows----->	←-----Replace Flooring, Countertops, and Other Furnishings as Needed----->	←-----Replace Flooring, Countertops, and Other Furnishings as Needed----->	←-----Replace Flooring, Countertops, and Other Furnishings as Needed----->
<b>Ambulance</b>					
3 Lenovo Computers (public use) (L) \$500 x 3	←-----1 Canon Copier (L) when needed----->	←-----2 Computers (Public Use) as needed----->	←-----2 Computers (Public Use) as needed----->	←-----2 Computers (Public Use) as needed----->	←-----2 Computers (Public Use) as needed----->
<b>Ambulance</b>					
←-----Fire/Ambulance Hall Roof or New Building (F & A)----->	←-----Fire/Ambulance Hall Roof/Repairs or New Building (F&A)----->	←-----Fire/Ambulance Hall Roof/Repairs or New Building (F&A)----->	←-----Fire/Ambulance Hall Roof/Repairs or New Building (F&A)----->	←-----Fire/Ambulance Hall Roof/Repairs or New Building (F&A)----->	←-----Fire/Ambulance Hall Roof/Repairs or New Building (F&A)----->
Tough Pad for Electronic Reporting \$6,000 (A)	Purchase Second 12 Lead Defibrillator (A) \$25,000	New Ambulance (A) \$140,000	New Ambulance (A) \$140,000	Replace 2000 Pumper (F)	Replace 2000 Pumper (F)
<b>Fire</b>					
←-----New Fire Pumper Loan Payment 12,000 - 15,000 (F)----->	←-----New Fire Pumper Loan Payment 12,000 - 15,000 (F)----->	←-----New Fire Pumper Loan Payment 12,000 - 15,000 (F)----->	←-----New Fire Pumper Loan Payment 12,000 - 15,000 (F)----->	←-----New Fire Pumper Loan Payment 12,000 - 15,000 (F)----->	←-----New Fire Pumper Loan Payment 12,000 - 15,000 (F)----->
3 sets of turn-out gear, \$2,500 per set (F) Self-Contained Breathing Apparatus (SCBA) \$80,000 (F)	3 sets of turn-out gear, \$2,500 per set (F) Lease Payment for SCBA Equipment (F) \$12,000	3 sets of turn-out gear, \$2,500 per set (F) Lease Payment for SCBA Equipment (F) \$12,000	3 sets of turn-out gear, \$2,500 per set (F) Lease Payment for SCBA Equipment (F) \$12,000	3 sets of turn-out gear, \$2,500 per set (F) Lease Payment for SCBA Equipment (F) \$12,000	3 sets of turn-out gear, \$2,500 per set (F) Lease Payment for SCBA Equipment (F) \$12,000
<b>Police</b>					
←-----Replace mobile radios (P) \$6,000 x2----->	←-----Replace mobile radios (P) \$6,000 x2----->	←-----Replace mobile radios (P) \$6,000 x2----->	←-----Replace mobile radios (P) \$6,000 x2----->	←-----Replace mobile radios (P) \$6,000 x2----->	←-----Replace mobile radios (P) \$6,000 x2----->
#1 Squad Car (P) \$45,000 - \$50,000	←-----Replace Firearm (P) \$3,500----->	←-----Replace Firearm (P) \$3,500----->	←-----Replace Firearm (P) \$3,500----->	#2 Squad Car (P) \$45,000-\$50,000	←-----Replace portable radios (P) \$2,500 x 7----->





## Certified City Levy Changes for CY 2020

CITY NAME	COUNTY	Pay 2019 Final Levy	Pay 2020 Certified Levy	\$ Change Levy	% Change Levy	City Population	\$ Per Person
AITKIN	AITKIN COUNTY	1,088,671	1,194,374	105,703	9.7%	2016	\$592.45
SLAYTON	MURRAY COUNTY	1,010,585	1,044,743	34,158	3.4%	2021	\$516.94
SPRINGFIELD	BROWN COUNTY	1,136,197	1,201,528	65,331	5.7%	2022	\$594.23
NISSWA	CROW WING COUNTY	2,342,653	2,465,015	122,362	5.2%	2034	\$1,211.91
LEXINGTON	ANOKA COUNTY	1,149,335	1,198,372	49,037	4.3%	2037	\$588.30
HOWARD LAKE	WRIGHT COUNTY	969,000	1,065,585	96,585	10.0%	2054	\$518.79
TRACY	LYON COUNTY	1,170,855	1,211,221	40,366	3.4%	2056	\$589.12
MOUNTAIN LAKE	COTTONWOOD COUNTY	702,431	765,650	63,219	9.0%	2061	\$371.49
MAYER	CARVER COUNTY	1,117,624	1,226,160	108,536	9.7%	2089	\$586.96
MAPLE LAKE	WRIGHT COUNTY	1,201,722	1,268,900	67,178	5.6%	2126	\$596.85
ARLINGTON	SIBLEY COUNTY	885,993	927,513	41,520	4.7%	2153	\$430.80
WINDOM	COTTONWOOD COUNTY	2,033,190	2,114,245	81,055	4.0%	4431	\$477.15
ST JAMES	WATONWAN COUNTY	1,271,822	1,295,760	23,938	1.9%	4402	\$294.36
TRUMAN	MARTIN COUNTY	430,600	426,664	(3,936)	-0.9%	1054	\$404.80
JACKSON	JACKSON COUNTY	1,520,025	1,564,106	44,081	2.9%	3221	\$485.60
SLEEPY EYE	BROWN COUNTY	1,375,262	1,467,842	92,580	6.7%	3404	\$431.21