

**Mountain Lake City Council Meeting**  
**Mountain Lake City Hall**  
**Monday, August 15, 2016**  
**6:30 p.m.**

**AGENDA**

1. Meeting called to order by Mayor Mike Nelson  
\* Further information on agenda item is attached
2. Approval of Agenda and Consent Agenda
  - a. Approval of Bills: Check #'s 9919059 - 9919104  
Payroll #'s 62619 – 62650\*(A-E)
  - b. Approval of August 1 Council Minutes\*(1-3)
  - c. Approval of July 11 Lake Commission Minutes\*(4-5)
  - d. Approval of July 8 EDA Minutes\*(6-8)
  - e. Adopt Resolution # Appointing Election Judges\*(9)
3. Public – A total of ten (10) minutes is allotted for individuals to briefly discuss a topic of concern with the Council.
4. Street Department, Seal Coating\*(10-11)
5. Second Reading, Ordinance #8-16, Amending Section 7.04 Cemetery Regulation\*(12)
6. Second Reading, Ordinance #9-16, Establishing Section 9.15 Temporary Family Health Care Dwelling\*(13-15)
7. Revision of Ordinance #3-14, Section 8.12 Regulation of Animals within City Limits
  - a. Current Mountain Lake Ordinance\*(16-24)
  - b. New Ulm\*(25-31), Rushford\*(32-38), Spring Valley\*(39-43)
8. 2017 Budget – Draft will be available at meeting.
  - a. Campground Rates – current \$20/night, \$120/week, \$450/mo., \$1,300/yr. St. James\*(44), Country Cove\*(45-47), Talcot County Park\*(48), Springfield\*(49)
  - b. Salaries and Per Diems\*(50)
  - c. Departments
9. Administrator

- a. Kuechle Settlement Payment
- b. Mountain Lake Public School Pool Contribution\*(51)
- c. CMPAS Annual Membership Meeting Invitation\*(52)
- d. Public Nuisance Update

11. Preparation for Union Negotiations – Meeting May be Closed.

12. Adjourn

**\*Check Detail Register©**

August 15, 2016  
9919059-9919104

August 2016

447E

Check Amt	Invoice	Comment
<b>10100 United Prairie</b>		
Paid Chk# 9919059	8/1/2016	MIDWEST LIVING
E 211-45500-591	Periodicals	\$19.97 LIBRARY PERIODICALS-2 YR
Total MIDWEST LIVING		\$19.97
Paid Chk# 9919060	8/1/2016	IN-FISHERMAN
E 211-45500-591	Periodicals	\$16.00 LIBRARY PERIODICALS 1 YR
Total IN-FISHERMAN		\$16.00
Paid Chk# 9919061	8/8/2016	COMMISSIONER OF REVENUE
G 101-21702	State Withholding	\$65.47
Total COMMISSIONER OF REVENUE		\$65.47
Paid Chk# 9919062	8/1/2016	INTERNAL REVENUE SERVICE
G 101-21701	Federal Withholding	\$122.38
G 101-21703	FICA Tax Withholding	\$782.60
Total INTERNAL REVENUE SERVICE		\$904.98
Paid Chk# 9919063	8/4/2016	AFLAC
G 101-21713	AFLAC	\$192.74
Total AFLAC		\$192.74
Paid Chk# 9919064	8/4/2016	BCBS/HSA
G 101-21714	HSA	\$393.85
Total BCBS/HSA		\$393.85
Paid Chk# 9919065	8/4/2016	COMMISSIONER OF REVENUE
G 101-21702	State Withholding	\$792.74
Total COMMISSIONER OF REVENUE		\$792.74
Paid Chk# 9919066	8/4/2016	GISLASON & HUNTER
G 101-21712	Garnishments	\$362.72
Total GISLASON & HUNTER		\$362.72
Paid Chk# 9919067	8/4/2016	INTERNAL REVENUE SERVICE
G 101-21701	Federal Withholding	\$1,802.20
G 101-21703	FICA Tax Withholding	\$2,456.88
Total INTERNAL REVENUE SERVICE		\$4,259.08
Paid Chk# 9919068	8/4/2016	LAW ENFORCEMENT LABOR SERV
G 101-21711	PD UNION DUES	\$147.00
Total LAW ENFORCEMENT LABOR SERV		\$147.00
Paid Chk# 9919069	8/4/2016	PERA
G 101-21704	PERA	\$4,170.00
Total PERA		\$4,170.00
Paid Chk# 9919070	8/4/2016	VALIC
G 101-21705	VALIC	\$388.00
Total VALIC		\$388.00
Paid Chk# 9919071	8/5/2016	CARCHIOUS RODNEY
E 607-46330-401	Repairs/Maint Buildings	\$13.60 JULY APARTMENT MAINT
E 608-46330-401	Repairs/Maint Buildings	\$26.40 JULY APARTMENT MAINT
Total CARCHIOUS RODNEY		\$40.00
Paid Chk# 9919072	8/5/2016	CITIZEN PUBLISHING

(A)

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			Check Amt	Invoice	Comment
E 205-46500-430	Miscellaneous		\$49.00	7/27/16	VISITORS GUIDE
	<b>Total CITIZEN PUBLISHING</b>		<b>\$49.00</b>		
Paid Chk# 9919073	8/5/2016	<b>DARON J. FRIESEN</b>			
E 609-46330-402	Repairs/Maint- Ground		\$340.00		MOWING MASON MANOR
E 607-46330-402	Repairs/Maint- Ground		\$74.80		MOWING HERITAGE ESTATES
E 608-46330-402	Repairs/Maint- Ground		\$145.20		MOWING HERITAGE ESTATES
	<b>Total DARON J. FRIESEN</b>		<b>\$560.00</b>		
Paid Chk# 9919074	8/5/2016	<b>HANSON PLUMBING</b>			
E 240-46500-401	Repairs/Maint Buildings		\$196.26	3979	WORK DONE AT FITNESS CENTER
	<b>Total HANSON PLUMBING</b>		<b>\$196.26</b>		
Paid Chk# 9919075	8/5/2016	<b>KDOM RADIO</b>			
E 205-46500-430	Miscellaneous		\$420.00	179160740063	GOOD NEWS SPONSER
	<b>Total KDOM RADIO</b>		<b>\$420.00</b>		
Paid Chk# 9919076	8/5/2016	<b>MICHAEL STEWART</b>			
E 608-46330-402	Repairs/Maint- Ground		\$453.76	001	RELANDSCAPE AROUND APT 403
	<b>Total MICHAEL STEWART</b>		<b>\$453.76</b>		
Paid Chk# 9919077	8/5/2016	<b>NICKEL CONSTRUCTION</b>			
E 607-46330-402	Repairs/Maint- Ground		\$142.84	16356	TRIM & CLEANUP-HERITAGE ESTATES
E 608-46330-402	Repairs/Maint- Ground		\$277.29	16356	TRIM & CLEANUP-HERITAGE ESTATES
E 609-46330-402	Repairs/Maint- Ground		\$160.00	16358	PRUNING & CLEANUP-MASON MANOR
	<b>Total NICKEL CONSTRUCTION</b>		<b>\$580.13</b>		
Paid Chk# 9919078	8/5/2016	<b>SIMPLEX GRINNELL</b>			
E 303-47000-430	Miscellaneous		\$925.63	78732464	ANNUAL SERVICE AGREEMENT POPD KERNS
	<b>Total SIMPLEX GRINNELL</b>		<b>\$925.63</b>		
Paid Chk# 9919079	8/5/2016	<b>WALL CONSTRUCTION</b>			
E 608-46330-401	Repairs/Maint Buildings		\$11,500.00		SHINGLE 5TH AVENUE APARTMENT BUILDING-HERITAGE ESTATES
	<b>Total WALL CONSTRUCTION</b>		<b>\$11,500.00</b>		
Paid Chk# 9919080	8/15/2016	<b>INTERNAL REVENUE SERVICE</b>			
G 101-21703	FICA Tax Withholding		\$28.30		
	<b>Total INTERNAL REVENUE SERVICE</b>		<b>\$28.30</b>		
Paid Chk# 9919081	8/12/2016	<b>COUNTRY PRIDE SERVICES</b>			
E 101-45200-212	Motor Fuels		\$206.74		PARKS GAS
E 231-42154-212	Motor Fuels		\$97.41		AMB DIESEL
E 101-42100-212	Motor Fuels		\$394.18		PD-EXPLORER GAS
E 101-43100-212	Motor Fuels		\$675.43		ST DEPT GAS
E 101-42100-212	Motor Fuels		\$87.00		PD-EXPEDITION GAS
E 101-43100-404	Repairs/Maint Machinery/Equip		\$151.76	092841	BATTERY FOR SKIDLOADER
E 101-45200-430	Miscellaneous		\$69.44	163402,16482	TRASH BAGS & TANK SPRAYER-PARKS
E 609-46330-401	Repairs/Maint Buildings		\$486.47	163608	MOTOR & LABOR-HUDSON APT
E 211-45500-200	Office Supplies		\$19.22	163679	LIBRARY-PAPER TOWELS
E 608-46330-401	Repairs/Maint Buildings		\$150.69	163784	STORM DOOR-#1625
E 101-45210-402	Repairs/Maint- Ground		\$615.60	163933	WEED BARRIER FOR TRAIL
E 101-45186-220	Repair/Maint Supply		\$17.08	164142	COMM CTR-DELIMER
E 101-42100-430	Miscellaneous		\$17.09	164184	PD-USB MICRO KIT
E 101-43100-430	Miscellaneous		\$17.09	164192	ST DEPT PHONE BATTERY
E 101-45183-401	Repairs/Maint Buildings		\$8.53	164365	CLEANER FOR CAMPGROUND
E 608-46330-401	Repairs/Maint Buildings		\$13,038.97	164818	SHINGLES-5TH AVENUE BUILDING

**\*Check Detail Register©**

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		Check Amt	Invoice	Comment
<b>Total COUNTRY PRIDE SERVICES</b>		<b>\$16,052.70</b>		
Paid Chk#	9919082	8/15/2016	<b>MUNICIPAL UTILITIES</b>	
E 221-42200-210	Operating Supplies	\$127.01	9305435	CHEMSORB DIKING TUBES FOR FIRE DEPT
<b>Total MUNICIPAL UTILITIES</b>		<b>\$127.01</b>		
Paid Chk#	9919083	8/12/2016	<b>MAYNARDS FOOD CENTER</b>	
E 211-45500-200	Office Supplies	\$36.43		LIBRARY SUPPLIES
<b>Total MAYNARDS FOOD CENTER</b>		<b>\$36.43</b>		
Paid Chk#	9919084	8/12/2016	<b>AMERIPRIDE</b>	
E 101-43100-215	Shop Supplies	\$30.17	2800657474	TOWELS FOR ST DEPT
E 101-41400-401	Repairs/Maint Buildings	\$41.77	2800657474	MATS FOR CITY HALL
<b>Total AMERIPRIDE</b>		<b>\$71.94</b>		
Paid Chk#	9919085	8/12/2016	<b>BOUND TREE MEDICAL</b>	
E 231-42154-210	Operating Supplies	\$58.17	82222823	AMB SUPPLIES
<b>Total BOUND TREE MEDICAL</b>		<b>\$58.17</b>		
Paid Chk#	9919086	8/12/2016	<b>CASEYS-CREDIT CARD DEPARTMENT</b>	
E 101-00000-430	Miscellaneous	\$53.92		UT GAS (BILLED THEM)
E 101-43100-212	Motor Fuels	\$47.90		ST DEPT GAS
E 101-45200-212	Motor Fuels	\$216.63		PARKS GAS
<b>Total CASEYS-CREDIT CARD DEPARTMENT</b>		<b>\$318.45</b>		
Paid Chk#	9919087	8/12/2016	<b>COMPUTER LODGE</b>	
E 101-42100-200	Office Supplies	\$138.93	6475	EXTERNAL DRIVE FOR PD
<b>Total COMPUTER LODGE</b>		<b>\$138.93</b>		
Paid Chk#	9919088	8/12/2016	<b>DUERKSEN ELECTRIC INC.</b>	
E 101-45183-401	Repairs/Maint Buildings	\$72.28	2360	REPLACE PHOTO EYE AT CAMPGROUND
<b>Total DUERKSEN ELECTRIC INC.</b>		<b>\$72.28</b>		
Paid Chk#	9919089	8/12/2016	<b>DUININCK</b>	
E 101-43121-224	Street Maint Materials	\$565.64	522673	WEAR MIX-ST DEPT
E 101-43121-224	Street Maint Materials	\$787.53	522859	TAR-8TH ST & 1411 4TH AVE
E 101-43121-224	Street Maint Materials	\$799.48	522874	TAR
E 101-43121-224	Street Maint Materials	\$778.94	522899	TAR
<b>Total DUININCK</b>		<b>\$2,931.59</b>		
Paid Chk#	9919090	8/12/2016	<b>HANSEN CONCRETE CO</b>	
E 101-43150-220	Repair/Maint Supply	\$149.00	11065	STORM SEWER REPAIR
<b>Total HANSEN CONCRETE CO</b>		<b>\$149.00</b>		
Paid Chk#	9919091	8/12/2016	<b>HOMETOWN SANITATION SERVICE</b>	
E 101-45183-384	Refuse/Garbage Disposal	\$120.00	197487	AUGUST CAMPGROUND GARBAGE
<b>Total HOMETOWN SANITATION SERVICE</b>		<b>\$120.00</b>		
Paid Chk#	9919092	8/12/2016	<b>INGRAM</b>	
E 211-45500-590	Capital Outlay Books	\$146.39		LIBRARY BOOKS
<b>Total INGRAM</b>		<b>\$146.39</b>		
Paid Chk#	9919093	8/12/2016	<b>KDOM RADIO</b>	
E 101-00000-430	Miscellaneous	\$28.00	540160739962	MONTHLY ADV
<b>Total KDOM RADIO</b>		<b>\$28.00</b>		
Paid Chk#	9919094	8/12/2016	<b>LOHRENZ INC</b>	

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			Check Amt	Invoice	Comment
E 101-43150-220	Repair/Maint Supply		\$500.00	6580	TILE REPAIR IN DITCH BY CASEYS
	<b>Total LOHRENZ INC</b>		<b>\$500.00</b>		
<b>Paid Chk# 9919095 8/12/2016 MAYNARDS FOOD CENTER</b>					
E 205-46500-430	Miscellaneous		\$37.97	7/18/16	EDA-WATER,POP
E 101-43100-200	Office Supplies		\$49.45	7/26/16	ST DEPT-TP&PAPER TOWELS
E 101-41400-200	Office Supplies		\$12.80	7/29/16	OFFICE-TP&PAPER TOWELS
E 101-41400-200	Office Supplies		\$4.26	7/8/16	SOFT SCRUB
	<b>Total MAYNARDS FOOD CENTER</b>		<b>\$104.48</b>		
<b>Paid Chk# 9919096 8/12/2016 MIDWAY FARM EQUIPMENT</b>					
E 101-43100-404	Repairs/Maint Machinery/Equip		\$97.58	IM19670	BELT FOR LAWNMOWER
	<b>Total MIDWAY FARM EQUIPMENT</b>		<b>\$97.58</b>		
<b>Paid Chk# 9919097 8/12/2016 NAM DESIGN</b>					
E 231-42154-430	Miscellaneous		\$135.00	5414	JACKET-AMB D.KRUSER
	<b>Total NAM DESIGN</b>		<b>\$135.00</b>		
<b>Paid Chk# 9919098 8/12/2016 PETTIPIECE &amp; ASSOCIATES</b>					
E 202-41400-434	Project Expense		\$294.00	25755	PFA LOAN ADMIN
	<b>Total PETTIPIECE &amp; ASSOCIATES</b>		<b>\$294.00</b>		
<b>Paid Chk# 9919099 8/12/2016 PRAXAIR</b>					
E 231-42154-210	Operating Supplies		\$79.39	73784292	OXYGEN FOR AMB
E 231-42154-210	Operating Supplies		\$122.98	73959377	OXYGEN FOR AMB
	<b>Total PRAXAIR</b>		<b>\$202.37</b>		
<b>Paid Chk# 9919100 8/12/2016 PRO-VISION</b>					
E 101-42100-430	Miscellaneous		\$23.05	277914	KEYS FOR NEW SQUAD VIDEO
	<b>Total PRO-VISION</b>		<b>\$23.05</b>		
<b>Paid Chk# 9919101 8/12/2016 SW/WC SERVICE COOPERATIVES</b>					
E 101-46200-131	Employer Paid Health		\$737.64		SEPT HEALTH INS-CEMETERY
E 205-46500-131	Employer Paid Health		\$1,229.42		SEPT HEALTH INS-EDA
E 101-41400-131	Employer Paid Health		\$2,458.84		SEPT HEALTH INS-OFFICE
E 211-45500-131	Employer Paid Health		\$1,229.42		SEPT HEALTH INS-LIBRARY
E 101-45200-131	Employer Paid Health		\$737.66		SEPT HEALTH INS-PARKS DEPT
E 101-43100-131	Employer Paid Health		\$2,212.96		SEPT HEALTH INS-ST DEPT
E 101-42100-131	Employer Paid Health		\$3,224.16		SEPT HEALTH INS-POLICE DEPT
E 101-42100-135	Employer Paid Other		\$420.50		SEPT HEALTH INS-BRIAN LUNZ
	<b>Total SW/WC SERVICE COOPERATIVES</b>		<b>\$12,250.60</b>		
<b>Paid Chk# 9919102 8/12/2016 TITAN PRO</b>					
E 101-45200-404	Repairs/Maint Machinery/Equip		\$66.41	7607	ROUNDUP
	<b>Total TITAN PRO</b>		<b>\$66.41</b>		
<b>Paid Chk# 9919103 8/12/2016 TOWNS EDGE AUTO</b>					
E 221-42200-404	Repairs/Maint Machinery/Equip		\$106.88	20902	FD GRASS RIG-GUARD PACKAGE
E 221-42200-404	Repairs/Maint Machinery/Equip		(\$53.44)	20916	RETURN GUARD PACKAGE
E 101-42100-406	Vehicle Maint/Gen Repairs		\$46.55	76499	PD VEHICLE OIL CHANGE
	<b>Total TOWNS EDGE AUTO</b>		<b>\$99.99</b>		
<b>Paid Chk# 9919104 8/12/2016 WENDY MEYER</b>					
E 101-41410-200	Office Supplies		\$53.75		REIMBURSE-ELECTION EXPENSE
	<b>Total WENDY MEYER</b>		<b>\$53.75</b>		
	<b>10100 United Prairie</b>		<b>\$60,543.75</b>		



**\*Check Detail Register©**

August 2016

Check Amt Invoice Comment

**Fund Summary**

**10100 United Prairie**

101 GENERAL FUND	\$28,440.62	
202 2014 SMALL CITIES DEVELOP PROG	\$294.00	
205 ECONOMIC DEVELOPMENT AUTHORITY	\$1,736.39	
211 LIBRARY FUND	\$1,467.43	
221 FIRE DEPT FUND	\$180.45	
231 AMBULANCE FUND	\$492.95	
240 PROTIENT--DTED LOAN	\$196.26	
303 TIF #1-5 POPD KERNS	\$925.63	
607 EDA----4 PLEX FUND	\$231.24	
608 EDA----8 PLEX FUND	\$25,592.31	
609 EDA-- MASON MANOR	\$986.47	
	<u>\$60,543.75</u>	

**10100 United Prairie**

Paid Chk# 000447E 8/8/2016 UNITED PRAIRIE BANK

E 609-46330-610 Interest	\$856.29	AUG MASON MANOR-INTEREST PAYMENT
G 609-22800 Notes Payable - Current	\$434.24	AUG MASON MANOR-PRINC PAYMENT
<b>Total UNITED PRAIRIE BANK</b>	<u>\$1,290.53</u>	



**DRAFT**  
**Mountain Lake City Council Meeting**  
**Mountain Lake City Hall**  
**Monday, August 1, 2016**  
**6:30 p.m.**

Members Present: Mike Nelson, Dana Kass, Darla Kruser, David Savage, Andrew Ysker

Members Absent: None

Staff Present: Wendy Meyer, Clerk/Administrator; Rick Oeltjenbruns, Street Supt.

Others Present: Jerry VanDyke, Bargen, Inc.; Doug Regehr; Jim Peterson and Dave Bucklin, Lake Commissioners; Garret Wall

**Call to Order**

Mayor Nelson called the meeting to order at 6:30 p.m.

**Agenda and Consent Agenda**

Motion by Kass, Seconded by Kruser, to add 7b. Lake Commission projects to the agenda.  
Motion carried unanimously. Motion by Savage, seconded by Ysker, to approve the consent agenda as presented and the agenda as amended. Motion carried unanimously.

Bills: Check #'s 9919011 – 9919058, E-checks 442E – 446E

Payroll Check #'s 62596 - 62618

July 18 Council Minutes\*(1-3)

June 14 Police Commission Minutes\*(4)

July 14 Utilities Commission Minutes\*(5-6)

June 8 Library Board Minutes, June Library Report and Expenditures\*(7-9)

Hire Levi Grams effective August 1, Street Dept.

**Public**

No one present addressed the council during this portion of the meeting.

**Public Hearing and Final Reading, Ordinance #7-16, Opting Out of the Requirements of MN Statutes, Section 462.3593**

Nelson opened the public hearing at 6:35 p.m. and gave a brief explanation of the law and the city's decision to opt-out. There were no questions or concerns from those present. The public hearing was closed at 6:39 p.m. Motion by Savage, seconded by Ysker, to adopt Ordinance #7-16. Motion carried unanimously.



**First Reading, Ordinance #8-16, Amending Section 7.04 Cemetery Regulation**

The ordinance was briefly reviewed. No action taken.

**First Reading, Ordinance #9-16, Establishing Section 9.15 Temporary Family Health Care Dwelling**

The administrator reviewed the draft ordinance. No action taken.

**Street Maintenance Discussion, Bargaen, Inc.**

Jerry VanDyke, Bargaen, Inc. was present to discuss a soy based product, Replay that is used instead of sealcoating city streets. Some cities, counties and private organizations are testing the product; a few are using it extensively. The 5.25 mile Mountain Lake Trail was treated with Replay following construction. The product should ideally be used on new streets that have not been seal coated. In Mountain Lake those streets would be the ones re-constructed as part of the 2012-14 Utility and Street Project. Discussion was held on applying Replay to a suggested test area, Prince Street from County Road #1 to Eleventh Street. The cost would be twice the cost of sealcoating. The council asked if a lower price was possible. Crack-filling on streets treated with the product should be less but will still be necessary. Other comparisons to sealcoating were discussed. The street department budget for crack-filling and sealcoating was also discussed.

**Lake Commission**

Jim Peterson and Dave Bucklin updated the council on the status of the Mt. Lake Golf Course Sediment Basin. An engineer's estimate project cost of \$31,840.20 including a 20% contingency was reviewed. The project will be eligible for a \$7,500 cost share grant from Cottonwood Soil and Water District funds. Discussion was held on ways to reduce project cost. An agreement with the golf course for maintenance and clean-out will be needed. The Lake Commission was directed to refine the project cost and appear at a council meeting when a final cost is determined. Repair work on the sediment pond (plunge pool) was also discussed.

**Ordinance #3-14, Section 8.12 Regulation of Animals within City Limits**

Garret Wall was present to ask the council to amend Ordinance #3-14 and allow chickens anywhere in the City of Mountain Lake. At the present time chickens, and other farm animals, are only allowed in the designated Farm Animal Overlay District which is generally on the edges of the city. The administrator reviewed the history of the ordinance. Possible aspects of a revised ordinance were discussed. The administrator will provide the council with ordinances from other outstate cities with a population similar to Mountain Lake.

**2017 Budget Discussion**

Principal and interest payments in 2017 for the city's bonded indebtedness, and campground rates were discussed. Both of the city's union contracts, American Federation of State, County and Municipal Employees (AFSCME) and Law Enforcement Labor Services (LELS) expire at the end of the 2016. The current pay scales for neighboring or same sized cities in the southwest Minnesota were distributed.

**Salaries and Per Diems**

The matter was tabled to August 15 meeting.

**Adjourn**

The meeting was adjourned at 8:45 p.m.

**ATTEST:**

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Wendy Meyer, Clerk/Administrator

**Regular Lake Commission Meeting  
Monday, July 11, 2016**

Members Present: Jim Peterson, Dave Bucklin, Jason Kruser, Jean Haberman

Guests Present: Wendy Meyer, Cheryl Hiebert

Chair Peterson called the meeting to order at 6:30 p.m. M/S/P Bucklin/Kruser to approve the minutes of the June 13, 2016 meeting.

**Treasurer's Report:**

**Bills:**

Country Pride – grease & oil for weed harvester	45.31
Country Pride – gas for weed harvester	126.27
Weed harvester payroll – 6/23/16	1,158.59
Weed harvester payroll – 7/7/16	1,267.59

**Income:**

Cottonwood County – 1 <sup>st</sup> half tax settlement	750.00
Country Pride – return items from dock	152.03
UPB – Interest	1.44

M/S/P Kruser/Bucklin to approve Treasurer's Report

**Lake / Trail Projects:**

- Weed harvesting ran from May 11<sup>th</sup> to July 1<sup>st</sup>. 143 loads were harvested with 1,430 cubic feet of biomass removed.
- Wendy reported that the application deadline was today for a part-time time (20 hours a week) park and trail employee.
- Dave reported that the Southwest Prairie Technical Service Area has surveyed the Golf Course for a sediment pond. They will engineer and design the pond, come up with a cost estimate, and develop plans so we can get bids.
- There will be a workday on Wed., July 13 to put in the weed barrier along the curves by the willows. Dave has flagged the area and the city crew will help with the project.

**Beach:**

- Jason presented a plan for adding fire pit and three swinging benches to the beach area. Wendy will contact the Ag. class at school to see if they would be willing to build the benches.

- The weeds need to be removed from the beach and more sand dumped on the edge.

**Budget:**

- Wendy asked for our input on next year's budget. Funds need to be requested for special projects or events we might sponsor. Jim asked us to think about ideas for our next meeting.

**New Business:**

- Jay Schied resigned from the Lake Commission as of July 4, 2016.
- Since Mike James became an advisory member last month, we will ask him if he is interested in becoming a Lake Commission member.

Respectfully submitted,

Jean Haberman,  
Secretary

REGULAR MEETING  
ECONOMIC DEVELOPMENT AUTHORITY

July 8, 2016

12:00 Noon

PRESENT: Mark Hanson, Vern Peterson, Mike Nelson, Brian Harder, Steve Syverson, Darla Kruser, Jerry Haberman and Clara Johnson, Advisory

ABSENT: Brad Hanson, Advisory

STAFF PRESENT: Rob Anderson, Wendy Meyer, City Administrator

GUESTS: Cheryl Hiebert, The Observer/Advocate, Rodney Smith, Dean Janzen

1. Call to Order: Mark called the meeting to order.
2. Consent Agenda. One invoice was added for \$1,300 to Herring's Construction for sidewalk repair on 4th Avenue (TIF Dist. 1-8). Motion made and seconded by Mike and Brian to approve the Consent Agenda and additional invoice as presented. Carried. The email vote on the sidewalk repair was 5 yes votes and 0 no votes. Motion made by Brian and seconded by Darla to approve the email vote on the sidewalk repair. Carried.
3. Public Hearing on Mt. Lake EDA Sale of Property, 208 10th Street North on a Contract for Deed to James Holmberg, d.b.a., Mt. Lake Family Fitness. President Hanson closed the regular EDA board meeting and opened the Public Hearing at 12:05 p.m. There were no comments from the public. The public hearing was closed and regular board meeting opened at 12:06 p.m. Motion made by Jerry and seconded Darla to approve the sale of 208 10th Street North to James Holmberg on a Contract for Deed for \$45,000 at 4% interest for 15 years with first payment on August 1, 2016. Carried.
4. Karen's Little Care Bears, Beth and/or Rodney Smith Update on Daycare. Rodney Smith was present and gave the board an update on Karen's daycare business progress. a. Exterior Repairs. Estimate for Seamless Gutters from K&J Seamless Rain Gutters. Rob reported that the EDA Construction Committee reviewed the cost estimate provided and contacted the company to discuss gutter size. A larger gutter size from 5" to 6" is needed than quoted to handle the amount of water coming from the steel roof. The difference in size will amount to an increase in price from \$1,450 to \$2,304. Motion was made by Vern and seconded by Steve to approve the estimate from K&J Seamless Gutters to install new gutters at the daycare building in the amount of \$2,304. Carried. b. Other Exterior Repairs. Rob stated that the exterior of the building needs to be painted. It's not an emergency but paint is peeling in spots. Rob was directed to get some cost estimates to paint the exterior. c. August 1st Start Date for Loan and Rent Payments. Motion made by Brian and seconded by Mike to approve an additional 3 month extension to November 1st on loan and rent payments contingent upon monthly financial statements provided by Karen Griffith. Carried. Board members thanked Rodney and Beth Smith for mentoring Karen.

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5. TIF District 1-8, Economic Development District No. 2 (Downtown Redevelopment Project). Sidewalk Repair on 4th Ave. by Herrig's. Rob reported that Sanford continues to move forward with getting corporate involved in the planning process. Nothing else new to report at this time.
6. Fulda Area Credit Union, Report and Recommendations from Construction Committee. The construction committee met to review Fulda's proposal and cost estimates received on improvements the EDA is responsible to complete. A counter proposal reflecting the \$20,047 was distributed to board members. In order to cover the costs of improvements over a 5 year lease and at a minimum maintain lease income from a previous tenant, the EDA will need to begin with a lease amount of \$1,000 a month with Fulda Area Credit Union paying for property taxes, insurance and utilities. Motion was made by Brian and seconded by Mike to approve submitting the counter proposal with the changes noted to Fulda Area Credit Union. Carried. Rob expressed concern over the timing of the lease agreement and starting construction work. If Fulda agrees to the EDA's counterproposal, can we get started on the renovations right away? Motion was made by Jerry and seconded by Darla to proceed with hiring the contractors that provided estimates to do the work immediately after signing the lease with Fulda Area Credit Union. Carried.
7. Balzer Development Proposal. Discussion occurred regarding the proposal, length and resources of the Balzer owners to purchase on their own. The Hiebert Greenhouse property was discussed and if Marge Christianson would be ready to sell to the EDA. If this were to occur, we could package both lots together to create a Tax Increment Finance Redevelopment District. It was the general consensus of board members that the agenda item be tabled until it can be determined if Marge Christianson is willing to sell her property.
8. Shingling at Heritage Estates Apartments. Two bids were received from Dilly Rodney for \$24,981 and Garrett Wall for \$24,425.80 to shingle the roof at Heritage Estates 5th Avenue apartments. Rob stated that his concern is that if Dilly Rodney does not receive the shingling job he will quit as our maintenance person at the apartments. Motion was made by Brian and seconded by Mike to award the work to Garrett Wall for \$24,425.80 because he is the lowest bid. Carried.
9. Housing. Brad Hanson reported to Rob that he met with the new Prime Pork plant manager in Windom regarding housing issues. The plant manager informed Brad that he thinks the majority of middle to upper management of the company will likely live in the north Iowa lakes area. The plant manager believes that many employees will live in Mt. Lake and suggested that a good housing option is a trailer park. Board members instructed Rob to contact other area communities to see what they have done for workforce/subsidized housing.
10. General Discussion: a. Custom Motors. Rob informed board members that he has provided Maryellen Suhrhoff with the dollar amounts that Custom Motors owes the EDA which include the unpaid loan balance of \$23,518.75, \$1,931.24 for unpaid utility rates, and \$1,240.31 for unpaid first 1/2 year property taxes for a total of \$26,690.30.

Maryellen is preparing a money judgment against Bill and Custom Motors which will be served upon Bill next week. b. Pop'd Kerns Water Leak. Rob reported that as of today there has been no further water leaking when it rains. The situation will continue to be monitored and if all remains dry after a few rains, the interior will be put back together. c. Free Lot Program Rules/Letter Sent to Dick's and Puente's. August will mark 2 years of extensions granted to the Puente's and 3 years to the Dick's. At the August meeting we will discuss capping the number of extensions to a max of 5 years. d. SCDP Housing Rehab Program. Rob reported that since the information was provided to the Trinity Lutheran Church Lao Committee the number of rehab applications has increased dramatically and it appears that we will be able to meet our housing rehab goals. e. Next Regular Board Meeting is August 12, 2016. f. Other business. Rob reported that he has had several discussions with the Subway representatives that contacted the EDA a couple months ago. They are very interested in Mt. Lake for a Subway store. This ownership group has recently purchased a Subway in Sioux Falls and opening another restaurant in Sioux Falls. When these projects are up and going in about 6 months they will focus on Mt. Lake. They want to have a convenience store along with the Subway. They want to give the 2 convenience stores in town the first opportunity to partner with them. If neither store is interested, they have their own investors that they will bring into the deal. Rob has contacted representatives of both Casey's and Cenex C-Store.

11. Meeting adjourned at 1:10 p.m.

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**Resolution #20-16**  
**City of Mountain Lake, Minnesota**  
**Appointing Election Judge**

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MOUNTAIN LAKE, MINNESOTA that pursuant to MN Statute 204B.21 the following individual is hereby appointed as an election judge for the general election to be held November 8, 2016.

Carla Quiring

Adopted this 15th day of August 2016.

\_\_\_\_\_  
Mike Nelson, Mayor

ATTEST:

\_\_\_\_\_  
Wendy Meyer, Administrator/Clerk



Wednesday, August 10 Observer/Advocate

## Sealcoating slimes streets

### City gets clean-up help after sealcoating runoff

A hazmat crew from the Twin Cities was on site Friday afternoon after sealcoating material from a street project got into the plunge pool east of Lawcon Park.

"It's quite a mess," Mayor Mike Nelson said. "The lake's been taken care of. But residents who live on those roads are really upset. It's on their cars and tracked into their house. Some people are parking a ways off, so it doesn't get on their cars, and then walking to where they live."

The city called the Minnesota Pollution Control Agency Thursday. Craig Schafer, state program administrator in the emergency management unit, responded.

"The city notified me they had a problem on their sealcoating project. They'd done their application and got a heavy rainfall that washed it into the pool," Schafer said.

City and county crews sealcoated all of Eighth Street and part of Ninth Street Thursday. But the weather wasn't ideal.

"It rained on and off most of the day," Nelson said. "When it looked like it was clearing out, the crews went back to work."

Sealcoating material is applied first, then rock chips. After around two hours, the water in the material evaporates and the material and chips harden. The result is a somewhat flexible surface that is hard, yet not so brittle that it cracks.

But during the curing process, Mt. Lake had a heavy rain shower and that's when problems arose.

"It's a new emulsion that's easier to apply and more cost-effective," Schafer said. "Other contractors have had similar issues with it. The Mt. Lake street department did everything right, but they had a surprise rainstorm and the material didn't have time to harden."

"When it became more than the city could manage themselves, they called and I assigned a hazmat crew from WCEC Emergency Spill Response from the Twin Cities to clean it up."

The plunge pool catches rainwater from gutters throughout Mt. Lake. When there's a lot of rain, the pool stops debris from getting into the lake.

Debris is further filtered by a rock creek at the edge of the pool and then reeds and cattails.

"The hazmat crew didn't see any contamination beyond the reeds and cattails," Nelson said.

Crew members used mesh nets to skim chunks of sealcoating material out of the water and scraped the tarrish material off the pool's grate.

Rocks that had globs stuck on them were removed with a backhoe and placed on a large tarp.

"We decided to go in there and remove the rock and clean it out," Schafer said. "Although the tar isn't harmful, it was stuck on the rocks. When the weather gets warm, if the tar doesn't have rock chips on it, the material becomes flexible and kids or dogs or shore birds might get it stuck on their feet. That stuff could be stuck to the reeds 20 years from now."

The crew finished taking the contaminated rock out of the pool with a backhoe on Saturday. The rock was placed in tanks for removal to the quarry in Jeffers where it could be re-used in the future.

The contaminated area covers all of Eighth Street from Second Avenue to Prince Street and Ninth Street by the electric utility and by the park.

Tarry material is stuck to the gutters and curbs. The city dumped rock to cover the tar where it pooled.

The MPCA superfund paid for the emergency clean-up. That money may be recovered from Mt. Lake's insurance through the League of Minnesota Cities.

"The fund is there to make sure we have resources to get to a crisis right away to protect public health, welfare and environment," Schafer said. "All the other details get sorted out later."

Some of those details may include televising sewer lines and grates for tar obstruction.

**DRAFT**

**Ordinance No. 8-16**

**City of Mountain Lake, Minnesota**

**An Ordinance Amending Chapter 7  
Section 7.04 Cemetery Regulation  
Subdivision 10 Monuments and Markers**

THE CITY COUNCIL OF THE CITY OF MOUNTAIN LAKE, COTTONWOOD COUNTY, MINNESOTA ORDAINS that Section 7.04, Subdivision 10 , Paragraph b which reads:

No monument or marker shall be placed on either single or double lot before a burial has occurred.

is hereby repealed in its entirety.

Adopted by the Council this 6th day of September 2016.

Attest:

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Clerk

Published in the Mountain Lake/Butterfield Observer/Advocate on \_\_\_\_\_ 2016.

**DRAFT**  
**Ordinance #9-16**  
**An Ordinance of the City of Mt. Lake**  
**Establishing Section 9.15**  
**Temporary Family Health Care Dwelling**

**The City Council of City of Mt. Lake ordains that Section 9.15 be adopted to read as follows:**

**Subd. 1 Definitions**

- a. For the purposes of this section the following terms have the meanings given.
- b. "Caregiver" means an individual 18 years of age or older who:
  - 1. Provides care for a mentally or physically impaired person; and
  - 2. Is a relative, legal guardian, or health care agent of the mentally or physically impaired person for whom the individual is caring.
- c. "instrumental activities of daily living" has the meaning given in MN Statutes 256B.0659, Subd. 1, paragraph (i).
- d. "Mentally or physically impaired person" means a person who is a resident of this state and who requires assistance with two or more instrumental activities of daily living as certified in writing by a physician, a physician assistant, or an advanced practice registered nurse licensed to practice in this state.
- e. "Relative" means a spouse, parent, grandparent, child, grandchild, sibling, uncle, aunt, nephew, or niece of a mentally or physically impaired person. Relative includes half, step, and in-law relationships.
- f. "temporary family health care dwelling" means a mobile residential dwelling providing an environment.

**Subd. 2 Permit Required**

A person may not use a temporary family health care dwelling to house a relative as defined in Subd. 1e without first obtaining a permit.

### Subd. 3 Requirements

A temporary family health care dwelling must meet the following requirements:

1. Be limited to one (1) occupant
2. Be occupied no more than six months
3. Provide a site map that shows size and location of health care dwelling and all other construction on the lot
4. Be in compliance with residential setback requirements
5. Be Located on property owned or rented by the care giver
6. Provide written certification that the mentally or physically impaired person requires assistance with two or more instrumental activities of daily living as certified in writing by a physician, a physician assistant, or an advanced practice registered nurse licensed to practice in this state.
7. Provide documentation that abutting property owners have been notified of the applicant's intent
8. Be primarily assembled at the location other than its site of installation:
9. Be no more than 300 gross square feet:
10. Not be attached to a permanent foundation;
11. Be universally designed and meet state-recognized accessibility standards;
12. Have exterior materials that are compatible in composition, appearance, and durability to the exterior materials used in standard residential construction;
13. Have a minimum insulation rating of R-15
14. Be able to be installed, removed, and transported by a one-ton pickup truck as defined in MN Statutes section 168.002, subdivision 21b, a truck as defined in MN Statutes section 168.002, subdivision 37 or a truck tractor as defined in MN Statutes section 168.002, subdivision 38

15. Be built to either MN Rules, chapter 1360 or 1361, and contain an Industrialized Buildings Commission seal and data plate or to American National Standards Institute Code 119.2; and
16. Provide access to water and electric utilities by connecting in some manner approved by the Electric Superintendent and Water/Wastewater Superintendent to Mountain Lake Municipal Utilities.
17. Be equipped with a backflow check valve
18. Provide proof of adequate method of sewage disposal

Subd. 4 Application and Issuance

- a. Application for a permit must be made to the zoning administrator and must demonstrate that the requirements of Subd. 3 have been met.
- b. Upon receipt of a complete application the zoning administrator shall refer it to other departments to determine if requirements have been met.
- c. If it is determined all requirements have been met the matter will be placed on the agenda of the next city council for approval.

Subd. 5 Duration

The term of the permit is no more than six months. Permits cannot be renewed or in any way extended. The dwelling shall be removed no more than 60 days after it is vacated by the occupant so identified in the permit application.

ORDINANCE NO. 3-14

CITY OF MOUNTAIN LAKE, MN

**An Ordinance of the City of Mountain Lake Amending  
Regulation of Animals within City Limits**

Be it ordained existing Section 8.12 of the Mountain Lake City code is repealed and new Sections 8.12 and 8.13 are adopted to read as follows:

**Section 8.12** Animal Regulation

Subdivision 1. Definitions.

For the purpose of this Section:

- A. "Animal" shall mean any mammal, reptile, amphibian, fish, bird (including all fowl and poultry) or other member commonly accepted as part of the animal kingdom. Animals shall be classified as follows:
1. "Domestic animals" shall mean those animals commonly accepted as domesticated household pets. Unless otherwise defined, such animals shall include dogs, cats, caged birds, gerbils, hamsters, guinea pigs, domesticated rabbits, fish, non-poisonous, non-venomous and non-constricting reptiles or amphibians, and other similar animals.
  2. "Non-Domestic animals" shall mean those animals commonly considered to be naturally wild and not naturally trained or domesticated, or which are commonly considered to be inherently dangerous to the health, safety, and welfare of people. Unless otherwise defined, such animals shall include:
    - (a) Any member of the large cat family (family felidae) including lions, tigers, cougars, bobcats, leopards and jaguars, but excluding commonly accepted domesticated house cats.
    - (b) Any naturally wild member of the canine family (family canidae) including wolves, foxes, coyotes, dingoes, and jackals, but excluding commonly accepted domesticated dogs.
    - (c) Any crossbreeds such as the crossbreed between a wolf and a dog, unless the crossbreed is commonly accepted as a domesticated house pet.
    - (d) Any member or relative of the rodent family including any skunk (whether or not descended), raccoon, squirrel, or ferret, but excluding those members otherwise defined or commonly accepted as domesticated pets.

- (e) Any poisonous, venomous, constructing, or inherently dangerous member of the reptile or amphibian families including rattlesnakes, boa constrictors, pit vipers, crocodiles and alligators.
  - (f) Any other animal which is not explicitly listed above but which can be reasonably defined by the terms of this subpart, including but not limited to bears, deer, monkeys and game fish
3. "Farm animals" shall mean those animals commonly associated with a farm or performing work in an agricultural setting. Unless otherwise defined, such animals shall include members of the equestrian family (horses, mules), bovine family (cows, bulls), llamas, sheep, poultry, (chickens, turkeys), fowl (ducks, geese), swine (including Vietnamese potbellied pigs), goats, and other animals associated with a farm, ranch or stable.
4. "Bees" shall mean any stage of the common honeybee, *Apis mellifera*, or other Bees kept for the production of honey or wax.
- B. "Dangerous Animal" shall mean an animal which has caused damage to property or injury to a person, or which animal, by its actions, exhibits a propensity for causing imminent danger to persons or other domestic animals.
- C. "Running at Large" shall mean off the premises of the owner and not under the custody and control of the owner or his agent, either by leash, cord, chain, kennel or otherwise restrained or confined.

Subdivision 2. Ownership of Animals.

- A. Domestic. The keeping of domestic animals is allowed provided the standards required in Subd. 8 are met.
- B. Non-Domestic. It shall be illegal for any person to own possess, harbor or offer for sale any non-domestic animal within the city's limits. Any owner of such an animal shall have thirty days once notified in which to remove the animal from the City after which time the City may remove the animal. An exception shall be made to this prohibition for animals brought into the City as part of an operating zoo, scientific research laboratory, or a show or exhibition.
- C. Farm. The keeping of farm animals, with the exception of bees, will be allowed as a conditional use in the Farm Animal Overlay District when the requirements of Subdivision 6 are met. An exception shall be made for animals brought into the City as



part of an operating zoo, scientific research laboratory, veterinarian clinic, or show or exhibition.

- D. Bees. The keeping of bees will be allowed as a conditional use in the Residential (R) and General Commercial (C-2) Districts when the requirements as found in Subdivision 7 are met.

Subdivision 3. Animals in Transit. It is unlawful for any person to transport animals unless they are:

- A. Confined within a vehicle, cage or other means of conveyance, or,
- B. Restrained by means of bridles, halters, ropes or other means of individual restraint.

Subdivision 4. Treatment. It is unlawful for any person to keep any animal as herein defined, or any other animal, in any structure infested by rodents, vermin, flies or insects or inadequate for protection against the elements.

Subdivision 5. Trespass. It is unlawful for any person to herd, drive or ride any animal over and upon any grass, turf, boulevard, city park, cemetery, garden or lot without specific permission from the owner.

Subdivision 6. Keeping of Farm Animals.

- A. Definitions.

For the purpose of this Section:

- 1. Animal Unit. Animal unit is a standard measure for animals used for agricultural purposes. One thousand pounds equals one animal unit. Animal type and unit factor assigned to that animal are as follows:

<b>Dairy Cattle</b>		<b>Beef Cattle</b>		<b>Chicken</b>	
Cow over 1,000 lbs.	1.4	Slaughter steer of stock cow	1	Laying hen or broiler (liquid manure system)	.033
Cow under 1,000 lbs.	1	Feeder cattle or heifer	0.7	Chicken over 5 lbs. (dry manure system)	.005
Heifer	0.7	Cow & Calf Pair	1.2	Chicken under 5 lbs.	.003

				(dry manure system)	
<b>Swine</b>		<b>Horse</b>	1	<b>Turkeys</b>	
Over 300 lbs.	0.4	<b>Sheep &amp; Lambs</b>	0.1	Over 5 lbs.	0.018
Between 55 and 300 lbs.	0.3	<b>Llamas</b>	0.4	Under 5 lbs.	0.005
Under 55 lbs.	0.05			<b>Ducks</b>	0.01

2. Grazing Area. A supervised fenced area that provides space for exercise and foraging.

B. Ownership of Farm Animals.

1. The keeping of farm animals will be allowed as a conditional use in the Farm Animal Overlay District when the requirements found in this Subdivision are met. An application for a Conditional Use Permit shall be made to the City upon forms furnished by the City prior to the acquisition of any farm animal.
2. Farm animals are prohibited on property of less than one acre.
3. The minimum number of acres needed per animal unit for all animals with the exception of poultry and fowl is as follows:

Number of Animal Units	Minimum Number of Acres Required
1	1 – 2.5
2	2.5 – 5
3	5 - 7.5
4	7.5 – 10
5	10 – 14
6	14+

4. Fowl and poultry shall be limited to 10 per acre, up to a maximum of 120 animals.
5. The unit factor of thirty (30) or less fowl/ poultry will not be included when determining total number of animal units allowed on a property. The unit factor will be included when there are thirty-one (31) or more fowl/ poultry.

C. Permit Application Requirements

An application shall be filed with the Zoning Administrator on a form prescribed by the City. The following information is required:

1. Names and address of property owner, parcel number and legal description of the property.
2. Types and number of animal units for the intended farm animals.
3. A site plan or survey showing size of property, location of house(s), other buildings, fences and grazing areas.
4. If the fence is electrically charged, the location(s), dimensions and text of signage that notifies the public.
5. A detailed description of the manner in which feed will be stored, hay, straw and other bedding materials will be stored, manure and dead animals will be removed and odor and noise controlled.

D. Setbacks

1. Existing structures in place on the date of ordinance enactment shall be exempt provided the structure meets structure standards as found in Section E of this subdivision.
2. All structures and grazing areas shall be located on the rear lot.
3. Structures shall be no more than two and one half (2 ½) stories or thirty (30) feet maximum height.
4. Side and Rear Yard Setbacks required for all farm animals including fowl and poultry:

No. of Animal Units	Structure Setback	Grazing Area Setback
1	20'	10'
2	20'	15'
3	20'	15'
4	20'	20'
5	20'	20'
6	20'	30'

E. Structures

1. Any new structure or existing structure proposed for conversion to house farm animals shall be located in the rear yard of the lot.
2. The structure shall be designed and constructed to provide safe and healthy living conditions for farm animals while minimizing adverse impacts to neighboring lot owners.
3. The structure shall be well maintained. The use of scrap, waste board, sheet metal or similar materials as construction material is prohibited.

F. Fencing of Roaming and Grazing Areas.

1. Roaming and grazing areas shall be securely enclosed with suitable fencing materials that meet the requirements of Section 9.51, Permits and Requirements for Fences, Walls or Hedges.
2. Fences used to enclose grazing and roaming areas may be barbed wire or charged with electric current.
3. Fences charged with electric current shall have a warning sign of suitable size on each side of any roaming and grazing area.

G. Storage of Feed. Farm animal feed with the exception of hay or similar feed must be stored in leak-proof containers with a tight-fitting cover to prevent the attraction of vermin.

H. Hay, Straw and Other Bedding Materials

1. Hay, straw and other bedding materials must be stored in a structure or screened in a manner so they are not visible off the property.
2. Hay, straw and other bedding materials must be stored in a manner that does not attract rodents or other vermin.

I. Waste Storage and Removal

1. The property on which farm animals are kept shall be clean from filth, garbage, and any substance that attracts rodents or other vermin. The property must be cleaned frequently enough to control odor.

2. Manure shall not be allowed to accumulate in a way that causes an unsanitary condition or causes odors detectible on neighboring properties.
3. Dead animals shall not be composted.
4. Dead animals must be removed from the property within 72 hours of death.

J. Odor and Noise

1. Excessive odor shall not be perceptible at the property boundaries
2. Excessive noise shall not be perceptible at the property boundaries.

K. Impounding

1. Any farm animal found in the City running at large, or otherwise in violation of this Section, shall be placed in an Animal Pound, and an accurate record of the time of such placement shall be kept on each animal.
  - a. Every animal so placed in an Animal Pound shall be held for redemption by the owner for a period of at least five regular business days.
  - b. Impoundment records shall be preserved for at least six months and shall show:
    - i. The description of the animal by specie, breed, sex, approximate age, and other distinguishing traits;
    - ii. The location at which the animal was seized;
    - iii. The date of seizure;
    - iv. The name and address of the person from whom any animal was received; and,
    - v. The name and address of the person to whom any animal three months of age or over was transferred. If unclaimed, such animal shall be humanely destroyed and the carcass disposed of, unless it is requested by a licensed educational or scientific institution under authority of Minnesota Statutes, Section 35.71
2. Notice of Impounding. Upon the impounding of any animal, the owner shall be notified by the most expedient means, or if the owner is unknown, written notice shall

be posted for five days at the City Hall describing the animal and the place and time of taking.

3. Release From Animal Pound. Animals shall be released to their owners, as follows:
  - a. If such animal is owned by a resident of the City, after determination that the owner has a conditional use permit to own farm animals within city limits, and the impounding fee and maintenance cost have been paid.
  - b. If such animal is owned by a person not a resident of the City, after payment of the impounding fee and maintenance.

4. Seizure by a Citizen.

- a. It is lawful for any person to seize and impound a farm animal so found running at large and shall within six hours thereafter notify the Police Department of said seizure.
- b. It shall be the duty of the Police Department to place said farm animal in the City Pound. If the name of the owner of such animal so seized is known to the person who first takes such animal into custody, he or she shall inform the Police Department of the name of the owner, and the address if known.

5. Immobilization of Animals.

For the purpose of enforcement of this Section any peace officer, or person whose duty is animal control, may use a so-called tranquilizer gun or other instrument for the purpose of immobilizing and catching a farm animal.

6. Summary Destruction.

If a farm animal is diseased, vicious, dangerous, rabid or exposed to rabies and such animal cannot be impounded after a reasonable effort or cannot be impounded without serious risk to the person attempting to impound, such animal may be destroyed in a humane manner.

L. General Provisions

1. Outdoor slaughtering and processing is prohibited.
2. No person shall keep roosters, or adult male chickens.
3. Cockfighting is prohibited.

4. Breeding farm animals with the intent of establishing a business that regularly sells farm animals is expressly prohibited. The incidental sale of farm animals or sales to maintain animal unit limits or limits established by this ordinance is permitted.

#### Subdivision 7 Keeping of Bees

##### A. Definitions.

For the purpose of this Subdivision:

1. Apiary - Any place or location where one or more Colonies or Nuclei of Bees are kept
2. Beekeeper - A person who owns or has charge of one or more Colonies of Bees.
3. Beekeeping Equipment - Anything used in the operation of an Apiary, such as Hive bodies, supers, frames, top and bottom boards and extractors.
4. Bees - Means any stage of the common Honeybee, *Apis mellifera*, or other Bees kept for the production of honey or wax.
5. Colony - Means an aggregate of Bees consisting principally of workers, but having, when and at times drones, brood, combs, and honey.
7. Hive - The receptacle inhabited by a Colony that is manufactured for that purpose. One Hive houses one swarm consisting of one queen and worker Bees
8. Honey Bee - All life stages of the common domestic Honey Bee, *Apis mellifera* species, or other Bees kept for the production of honey or wax.
9. Nucleus Colony - A small quantity of Bees with a queen housed in a smaller than usual Hive box designed for a particular purpose.

##### B. Ownership of Bees.

The keeping of bees will be allowed as a conditional use in the Residential (R) and General Commercial District (C-2), when the requirements as found in this Subdivision are met. An Application for a Conditional Use Permit shall be made to the City upon forms furnished by the City prior to installing, altering or establishing a Colony of Bees within a Hive.

##### C. Permit Application Requirements:

An application shall be filed with the Zoning Administrator on a form prescribed by the City. The following information is required:

1. Names and address of beekeeper and property owner, parcel number and legal

ORDINANCE NO. 14-120, FOURTH SERIES  
CITY OF NEW ULM, BROWN COUNTY, MINNESOTA

*Population 13,210*

AN ORDINANCE AMENDING SECTION 8.29 OF THE CITY CODE OF THE  
CITY OF NEW ULM RELATIVE TO KEEPING ANIMALS.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF NEW ULM:

SECTION I. That Section 8.29 Subdivision 2 of the City Code of the City of New Ulm is hereby amended to add the following:

J. chickens, provided that the owner holds a valid permit from the City to keep chickens, and complies with the provisions of this Chapter.

SECTION II. That Section 8.29 of the City Code of the City of New Ulm is hereby amended to add the following:

**Subd. 7. Chickens.** Chickens are allowed on any lot with a single family residence that is issued a permit to do so by the City.

**A. Generally**

1. No roosters are permitted. All chickens must be hens. If a permit holder inadvertently keeps a rooster, then that rooster must be removed within twenty four (24) hours of the date of discovery.
2. Chicken food is to be kept in containers designed to prohibit access by rodents or other pests.
3. A run or exercise yard conforming with this section is required.
4. Chickens must not be kept in such a manner as to constitute a nuisance to the occupants of any adjacent property.
5. Dead chickens must be disposed of according to applicable law and must be removed immediately, and in any event within twenty four (24) hours.
6. Chicken manure is to be contained in a weather and pest proof container and removed weekly or composted or used as fertilizer and incorporated into the soil. Chicken manure must not be allowed to accumulate in such a way as to cause an unsanitary condition or odors detectible on another property.
7. Chickens kept under this subdivision may not be slaughtered within the City.
8. No more then four (4) chickens may be kept at any one lot at any time.
9. Chickens must be confined inside a coop or a fenced in run at all times and chickens may not be allowed to range freely.

**B. Chicken permits**

1. A permit issued by the City is required to keep chickens.
2. The application for a permit fee shall be set by the City Council.



3. A permit lasts for two years from the date of issuance. The provisions of this ordinance apply to an approved application for the same time period, at which time a new permit must be secured.
4. The application must specify the number of chickens anticipated.
5. A permit may allow between one and four chickens.
6. Only one permit per lot. If a person wishes to keep chickens at multiple lots then that person must obtain a different permit for each lot.
7. A permit may only be issued if all of the owners of all adjoining properties approve of the application by signing the application form. Adjoining property means all properties within fifty (50) feet of the proposed location of the coop and run that the applicant is applying for a permit to keep chickens on. If an adjoining property is occupied by a tenant of a rental property, then both the tenant and the owner must approve and sign. If there are multiple rental units in an adjoining property, such as an apartment building, then every tenant in addition to the registered owner must sign and approve. If an adjoining property is owned by a business or other entity, then the application must be approved and signed by an individual with authority to bind the business/entity. If adjoining property is owned by the State or the City or another governmental entity, then the application must be approved and signed by an individual with authority to bind the governmental entity.
8. If the applicant is living in a rental property, then the registered property owner must also sign and approve the application.
9. Permits are non-transferable and do not run with the property.
10. A permit constitutes a limited license granted to the chicken keeper by the City and in no way creates a vested zoning right.
11. Site plans and coop designs are to be included with the permit application. A site plan must be a part of the document approved by the adjoining property owners.

C. By accepting the permit, the applicant is authorizing the City to inspect the chickens and facility during normal City Hall work hours. Law enforcement is exempt from this normal work hours limitation.

**D Coop and run.** Coops and runs must be constructed and maintained to meet the following minimum standards:

1. A separate coop is required to house the chickens. The coop may not be attached to or inside any other structure such as a home or garage.
2. Only one coop is permitted per lot.
3. The coop must be fully enclosed.
4. The maximum height shall not exceed six (6) feet.
5. The maximum total square area of the coop and run shall not exceed seventy two (72) square feet.
6. Maximum coop size shall not exceed sixteen (16) square feet (four square feet per chicken).

7. The run size shall not exceed fifty-six (56) square feet and must have at least ten (10) square feet per chicken. The run must be fenced in on all sides and include a roof. The height of the run fence and roof must not exceed six (6) feet.
8. The coop must be at least twenty four (24) inches off the ground or in the alternative the coop may be placed on a concrete pad.
9. There must be sufficiently sized windows to permit natural light inside. Windows must be able to be opened for ventilation. Sufficient ventilation and insulation is required.
10. The construction must be done in a workmanlike manner and with durable material.
11. The coop and run must be located in the back yard of the property.
12. There must be sufficient moisture drainage to keep the coop well drained.
13. The coop must be rodent and predator proof. Any door or access point to the coop or run shall be able to be locked or otherwise secured.
14. Coops and Runs must be constructed to comply with setbacks applicable to the zoning district in which the property to be permitted is located.
15. In addition to complying with all other applicable setbacks, coops must be at least twenty five (25) feet away from the applicant's residence and any residence on an adjoining property.
16. Coop designs must meet basic humane needs of chickens including heat, cooling, food, water, and protection from the elements.

#### **E. Violations**

1. Any person who commits, causes, permits, or allows a violation of the provisions of this section shall be guilty of a petty misdemeanor punishable by a twenty five (\$25) dollar fine. Each day during which a condition exists which is in violation of this section shall be deemed to be a separate offense.
2. If a permit holder has two convictions under this subdivision within any two year permit period then that permit shall be revoked. Upon revocation all chickens must be removed from the property within forty eight (48) hours.

SECTION III. That this ordinance shall take effect and shall be in force 30 days from and after its adoption, approval, and publication.

SECTION IV. That this ordinance shall expire two years from the date it takes effect and shall require a separate ordinance to extend or continue the provisions of this ordinance.

Adopted by the City Council of the City of New Ulm this 2<sup>nd</sup> day of September, 2014.

  
President of the City Council

Attest:

  
Finance Director

Approved by the Mayor of the City of New Ulm this 2<sup>nd</sup> day of September, 2014.

  
Mayor

DIAGRAM 1

50 FOOT ADJOINING PROPERTY RADIUS  
IF PROPERTY OWNER OWNS 2 LOTS,  
50' RADIUS ADJOINING PROPERTY  
APPROVAL DOES NOT APPLY IF RADIUS  
DOES NOT CROSS OVER THE PROPERTY LINES.  
MINIMUM 25' SETBACK FROM HOUSE(S)  
APPLIES TO ALL SCENARIOS.

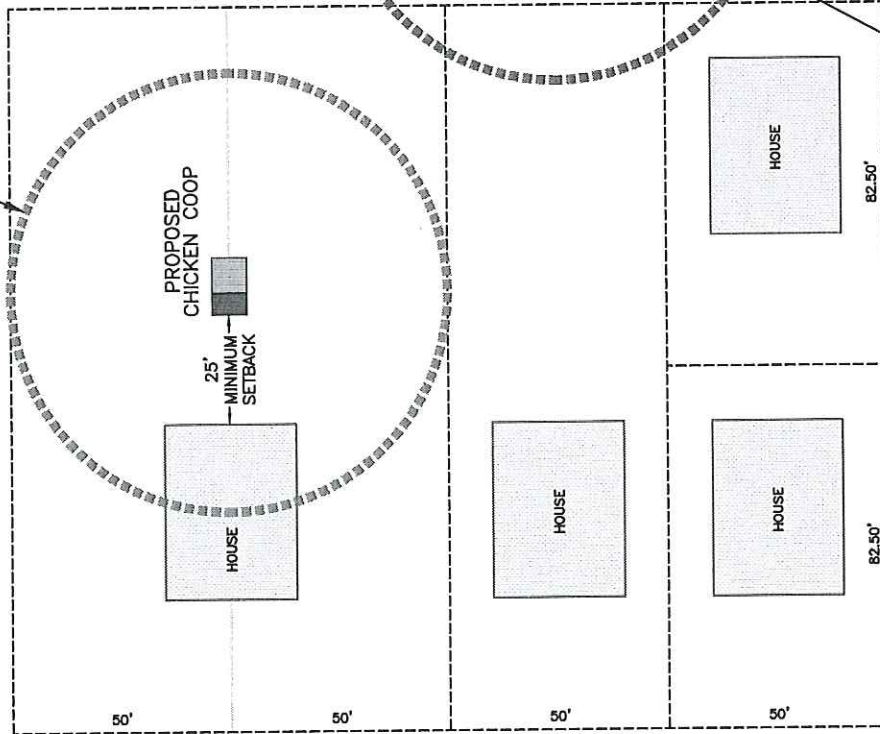


DIAGRAM 3

50 FOOT ADJOINING PROPERTY RADIUS  
WHEN 50' RADIUS CROSSES OVER INTO  
ADJOINING PROPERTY AND/OR OVER ALLEY  
INTO ADJOINING PROPERTY AS IN  
DIAGRAM 2, APPROVAL WILL BE REQUIRED  
FROM THOSE PROPERTY OWNERS.  
MINIMUM 25' SETBACK FROM HOUSE(S)  
APPLIES TO ALL SCENARIOS.

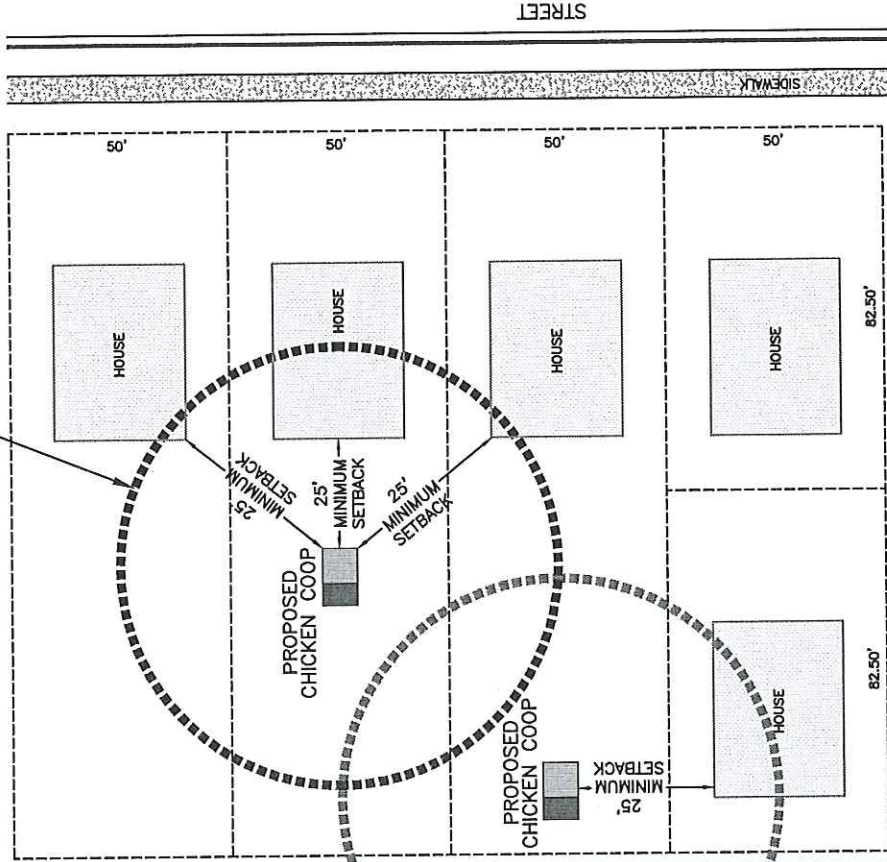


DIAGRAM 2

50 FOOT ADJOINING PROPERTY RADIUS  
IF 50' RADIUS CROSSES OVER ALLEY INTO  
ADJOINING ALLEY PROPERTY AND/OR IF  
CORNER LOT IS SPLIT AND HAS A REAR  
HOUSE, APPROVAL WILL BE REQUIRED  
FROM THOSE PROPERTY OWNERS.  
MINIMUM 25' SETBACK FROM HOUSE(S)  
APPLIES TO ALL SCENARIOS.

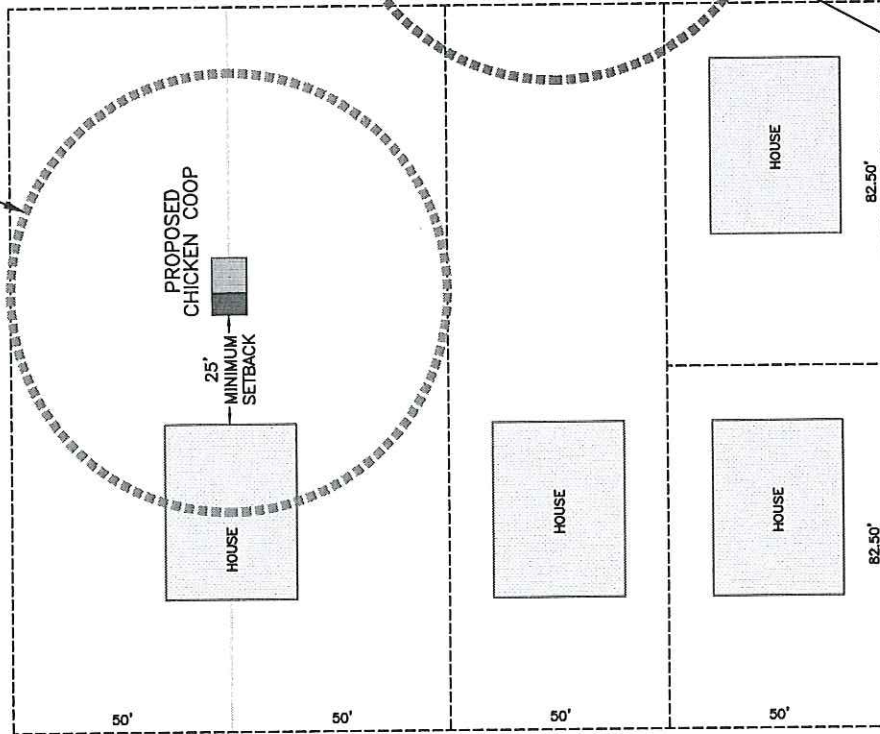
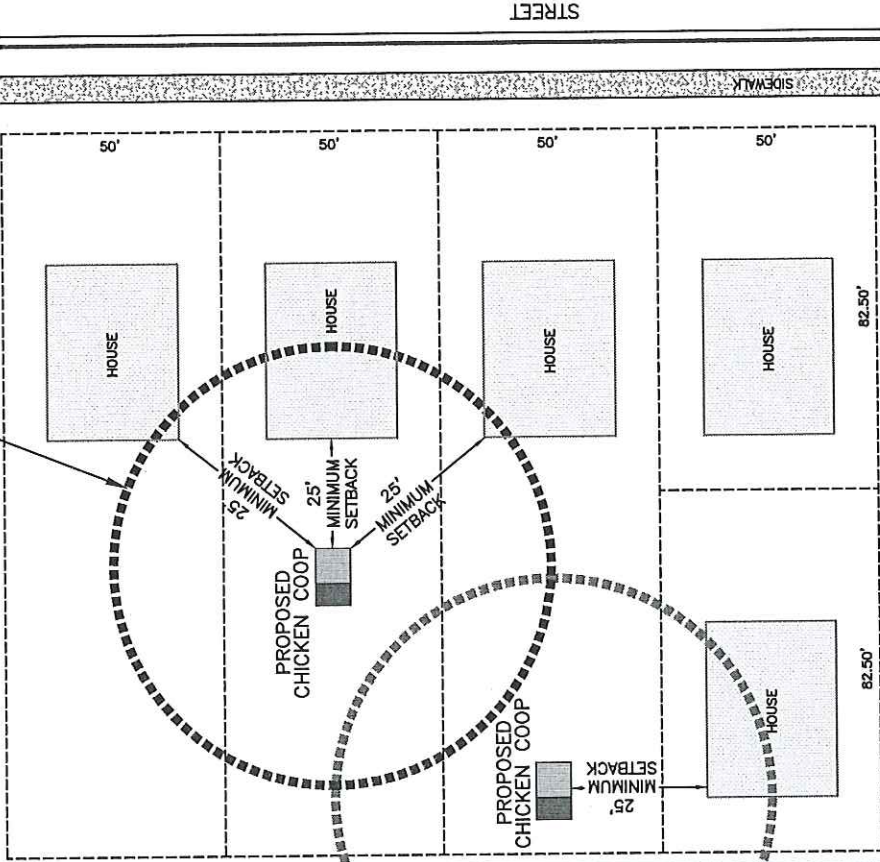


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MINIMUM 25' SETBACK FROM HOUSE(S)  
APPLIES TO ALL SCENARIOS.

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FROM THOSE PROPERTY OWNERS.  
MINIMUM 25' SETBACK FROM HOUSE(S)  
APPLIES TO ALL SCENARIOS.



# City of New Ulm, Minnesota

## Chicken Coop and Run Building Code

Z:\Engineering\Building Inspection\Chicken Coop Code.DWG  
10-28-2014

29



# City of New Ulm <sup>pop 13,210</sup> *Brown Co.*

100 North Broadway  
New Ulm, Minnesota 56073  
www.ci.new-ulm.mn.us

Telephone: (507)-359-8245  
Fax: (507)-359-8306

DATE RECEIVED: \_\_\_\_\_

APPLICATION FOR: **PERMIT TO KEEP CHICKENS (FEE: \$ 40.00)**

APPLICANT NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_ PHONE: \_\_\_\_\_

PROPERTY OWNER'S NAME: \_\_\_\_\_  
(if applicant if renter)

ADDRESS: \_\_\_\_\_ PHONE: \_\_\_\_\_

Read and initial each item.

\_\_\_\_\_ I have received, read, and understand the material contained within Ordinance No. 14-120, amending Section 8.29 of the Cite Code of the City of New Ulm relative to keeping animals.

\_\_\_\_\_ I agree to abide by the conditions for keeping chickens, which are as follows:

1. No roosters are permitted. All chickens must be hens. If a permit holder inadvertently keeps a rooster, then that rooster must be removed within twenty four (24) hours of the date of discovery.
2. Chicken food is to be kept in containers designed to prohibit access by rodents or other pests.
3. A run or exercise yard conforming with this section is required.
4. Chickens must not be kept in such a manner as to constitute a nuisance to the occupants of any adjacent property.
5. Dead chickens must be disposed of according to applicable law and must be removed immediately, and in any event within twenty four (24) hours.
6. Chicken manure is to be contained in a weather and pest proof container and removed weekly, composted or used as fertilizer and incorporated into the soil. Chicken manure must not be allowed to accumulate in such a way as to cause an unsanitary condition or odors detectible on another property.
7. Chickens kept under this subdivision may not be slaughtered within the City.
8. No more than four (4) chickens may be kept at any one lot at any time.
9. Chickens must be confined inside a coop or a fenced in run at all times and may not be allowed to range freely.

\_\_\_\_\_ I have attached a sketch of the proposed coop (including dimensions). This sketch also includes the location of the coop to my house, lot lines, fencing and distance of any adjoining property houses.

**INSTRUCTIONS TO ABUTTING PROPERTY OWNERS:**

Your neighbor is applying for a permit to keep chickens. A total of four chickens are allowed. If you are an adjoining property owner, your consent to this permit is required for issuance. Do not sign this form if you are NOT giving consent to the issuance of a permit.

A permit may only be issued if all of the owners of all adjoining properties approve of the application by signing the application form. Adjoining property means all properties within fifty (50) feet of the proposed location of the coop and run. If an adjoining property is occupied by a tenant of a rental property, then both the tenant and owner must approve and sign.

By signing this form, you are providing written consent for the issuance of the permit.

<b>Owner Name</b>	<b>Street Address</b>	<b>Signature</b>

\_\_\_\_\_  
**Applicant's Signature** (Date)

\_\_\_\_\_  
**Property Owner's Signature** (Date)  
(If applicant is renter, property owner must also approve of permit application.)

**FOR OFFICE USE**

Permit Fee Paid:  yes  no  
Permit Approved:  yes  no By: \_\_\_\_\_  
Permit Valid Until: \_\_\_\_\_

pp. 1720  
Fillmore Co.

**WHEREAS**, the City of Rushford has been approached by residents to allow for the raising of chickens for egg and meat sources on private property, and

**WHEREAS**, there are no State laws that address urban chickens or keeping of chickens in cities, and

**WHEREAS**, the City wishes to regulate the small-scale keeping of chickens by residents as it is very different than a business of the same nature, and

**WHEREAS**, the City wishes to provide for the keeping of urban chickens in a manner that is not a nuisance or detriment to the public health safety and welfare of the community,

**NOW, THEREFORE**, the following Ordinance will serve to provide regulations for the issuance of permits for the keeping of chickens within the City of Rushford in certain zoned areas, under certain circumstances, and repeal inconsistent sections of animal control ordinances relating to chickens.

#### **CHAPTER 91: URBAN CHICKENS**

95.01 Definitions

95.02 Purpose

95.03 Investigation & Enforcement

95.04 Permit Required

95.05 Application

95.06 Permit Conditions

95.07 Fees/Issuance

95.08 Term

95.09 Revocation

95.10 Violations/Penalty

95.11 Severability & Savings Clause

95.12 Adoption

**AN ORDINANCE RELATING TO THE KEEPING OF ANIMALS IN THE CITY OF RUSHFORD, PROVIDING FOR THE KEEPING OF CHICKENS IN AREAS ZONED R1, R2, R3, PUD AND AG DISTRICTS, UNDER CERTAIN CIRCUMSTANCES, AND AMENDING SECTIONS OF THE ANIMAL CONTROL ORDINANCE SPECIFIC TO CHICKENS**

**THE CITY OF RUSHFORD ORDAINS:**

#### **SECTION 95.01. DEFINITIONS**

- Brooding means the period of chicken growth when supplemental heat must be provided, due to the bird's inability to generate enough body heat.
- Chicken means a domesticated bird that serves as a source of eggs or meat.
- Coop means the structure for the keeping or housing of chickens permitted by the ordinance.
- Exercise yard means a larger fenced area that provides space for exercise and foraging for the birds when supervised.

- Hen means a female chicken.
- Officer means any person designated by the city as an enforcement officer.
- Poultry means domesticated birds that serve as a source of eggs or meat and that include among commercially important kinds, chickens, turkeys, ducks, geese, peafowl, pigeons, pheasants and others.
- Rooster means a male chicken.
- Run means a fully enclosed and covered area attached to a coop where the chickens can roam unsupervised.

**SECTION 95.02. PURPOSE**

It is recognized that the ability to cultivate one's own food is a sustainable activity that can also be a rewarding past time. Therefore, it is the purpose and intent of this ordinance to permit the keeping and maintenance of chicken hens for egg and meat sources in a clean and sanitary manner that is not a nuisance to or detrimental to the public health, safety, and welfare of the community, the keeping of other poultry is prohibited.

**SECTION 95.03. INVESTIGATION & ENFORCEMENT**

Officers designated by the City Council shall have authority in the investigation and enforcement of this ordinance, and no person shall interfere with, hinder or molest any such officer in the exercise of such powers. The officer shall make investigations as is necessary and may grant, deny, or refuse to renew any application for permit, or terminate an existing permit under this article.

Limitations for each single dwelling residential unit:

- (A) No more than five (5) chicken hens shall be housed or kept on any one (1) residential lot in any area of the city zoned R1, R2, R3, PUD, AG with a permit as outlined below.
- (B) Roosters are prohibited.
- (C) Slaughtering of chickens in the City limits is prohibited except at a licensed processing facility.
- (D) Leg banding of all chickens is required. The bands must identify the owner and the owner's address and telephone number.
- (E) A separate coop is required to house the chickens. Coops must be constructed and maintained to meet the following minimum standards:
  - (1) Located in the rear or side yard.
  - (2) Setback at least five (5) feet from the rear or side property lines.
  - (3) Interior floor space – four (4) square feet per bird.
  - (4) Interior height –four (4) to six (6) feet to allow access for cleaning and maintenance.
  - (5) Doors – one (1) standard door to allow humans to access the coop and one (1) for birds (if above ground level, must also provide a stable ramp).
  - (6) Windows – one (1) square foot window per ten (10) square feet floor space. Windows must be able to open for ventilation.
  - (7) Climate control – adequate ventilation and/or insulation to maintain the coop temperature between 32 – 85 degrees Fahrenheit.
  - (8) Nest boxes – one (1) box per every three (3) hens.



(9) Roosts – one and one-half (1 1/2) inch diameter or greater, located eighteen (18) inches from the wall and two (2) to three (3) inches above the floor.

(10) Rodent proof – coop construction and materials must be adequate to prevent access by rodents.

(11) Coops shall be constructed and maintained in a workmanlike manner.

(F) A run or exercise yard is required.

(1) Runs must be constructed and maintained to meet the following minimum standards:

(a) Location: rear or side yard.

(b) Size: Ten (10) square feet per bird, if access to a fenced exercise yard is also available; sixteen (16) square feet per bird, if access to an exercise yard is not available. If the coop is elevated two (2) feet so the hens can access the space beneath, that area may count as a portion of the minimum run footprint.

(c) Height: Four (4) to Six (6) feet in height to allow access for cleaning and maintenance.

(d) Gate: One gate to allow human access to the run.

(e) Cover: Adequate to keep hens in and predators out.

(f) Substrate: Composed of material that can be easily raked or regularly replace to reduce odor and flies.

(2) Exercise yards must be fenced and is required if the run does not provide at least (16) sixteen square feet per bird. Exercise yards must provide a minimum of one-hundred seventy-four (174) square feet per chicken.

(G) Chickens must not be housed in a residential house or an attached or detached garage, except for brooding purposes only.

(H) All premises on which chicken hens are kept or maintained shall be kept clean from filth, garbage, and any substances which attract rodents. The coop and its surrounding must be cleaned frequently enough to control odor. Manure shall not be allowed to accumulate in a way that causes an unsanitary condition or causes odors detectible on another property. Failure to comply with these conditions may result in the officer removing chickens from the premises or revoking a chicken permit.

(I) All grain and food stored for the use of the hens on a premise with a chicken permit shall be kept in a rodent proof container.

(J) Chicken Hens shall not be kept in such a manner as to constitute a nuisance to the occupants of adjacent property.

(K) Dead chickens must be disposed of according to the Minnesota Board of Animal Health rules which require chicken carcasses to be disposed of as soon as possible after death, usually within forty-eight (48) to seventy-two (72) hours. Legal forms of chicken carcass disposal include offsite burial, offsite incineration or rendering, or offsite composting.

#### **SECTION 95.04. PERMIT REQUIRED**

No person shall own, keep, harbor or have custody of any live chicken without first obtaining a permit in writing from the City.

The City shall grant a permit for chicken hens after the applicant has sought the written consent of one hundred (100) percent of the owners or occupants of privately or publicly owned real estate that are located adjacent (i.e., sharing property lines) on the outer boundaries of the premises for which the permit is being requested, or in the alternative, proof that the applicant's property lines are one hundred fifty (150) feet or more from any house.

Where an adjacent property consists of a multiple dwelling or multi-tenant property, the applicant need obtain only the written consent of the owner or manager, or other person in charge of the building. Such written consent shall be required on the initial application and as often thereafter as the officer deems necessary.

#### **SECTION 95.05. APPLICATION**

Any person desiring a permit required under the provisions of this article shall make written application to the city clerk upon a form prescribed by and containing such information as required by the city clerk and officer. Among other things, the application shall contain the following information:

- (A) A description of the real property upon which it is desired to keep the chickens.
- (B) The breed and number of chickens to be maintained on the premises.
- (C) A site plan of the property showing the location and size of the proposed chicken coop and run, setbacks from the chicken coop to property lines and surrounding buildings (including houses and buildings on adjacent lots), and the location, style, and height of fencing proposed to contain the chickens in a run or exercise area. Portable coops and cages are allowed, but portable locations must be included with the site plan.
- (D) Statements that the applicant will at all times keep the chickens in accordance with all of the conditions prescribed by the officer, or modification thereof, and that failure to obey such conditions will constitute a violation of the provisions of this chapter and grounds for cancellation of the permit.
- (E) Such other and further information as may be required by the officer.

#### **SECTION 95.06. PERMIT CONDITIONS**

- (A) If granted, the permit shall be issued by the city clerk and officer and shall state the conditions, if any, imposed upon the permitted for the keeping of chickens under this permit.
- (B) The permit shall specify the restrictions, limitations, conditions and prohibitions which the officer deems reasonably necessary to protect any person or neighboring use from unsanitary conditions, unreasonable noise or odors, or annoyance, or to protect the public health and safety. Such permit may be modified from time to time or revoked by the officer for failure to conform to such restrictions, limitations, prohibitions. Such modification or revocation shall be effective after ten (10) days following the mailing of written notice thereof by certified mail to the person or persons keeping or maintain such chickens.
- (C) The granting of a permit under this ordinance does not entitle the permit holder to any other rights as may be granted to farmers or commercial entities relating to equipment used in the course of conducting animal husbandry business.

**SECTION 95.07. FEES/ISSUANCE**

For each residential site the fee for a permit is as may be imposed, set, established and fixed by the City Council, by resolution, from time to time.

**SECTION 95.08. TERM**

The permit period under this section shall expire one (1) year from the date the permit is issued. Permits must be renewed on an annual basis.

**SECTION 95.09. REVOCATION**

The city may revoke any permit issued under this ordinance if the person holding the permit refuses or fails to comply with this ordinance, with any regulations promulgated by the city council pursuant to this ordinance, or with any state or local law governing cruelty to animals or the keeping of animals. Any person whose permit is revoked shall, within ten (10) days thereafter, humanely dispose of all chickens being owned, kept or harbored by such person, and no part of the permit fee shall be refunded.

**SECTION 95.10. VIOLATIONS/PENALTY**

(A) Any person violating any of the sections of this ordinance shall be deemed guilty of a petty misdemeanor.

(B) If any person is found guilty by a court for violation of this section, their permit to own, keep, harbor, or have custody of chickens shall be deemed automatically revoked and no new permit may be issued for a period of one (1) year.

(C) Any person violating any conditions of this permit shall reimburse the city for all costs borne by the city to enforce the conditions of the permit including but not limited to the pickup and impounding of chickens.

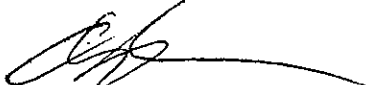
**SECTION 95.11. SEVERABILITY & SAVINGS CLAUSE**

If any section or portion of this ordinance shall be found unconstitutional or otherwise invalid or unenforceable by a court of competent jurisdiction, that finding shall not serve as an invalidation or affect the validity and enforceability of any other section or portion of this ordinance.

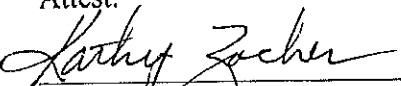
**SECTION 95.12. ADOPTION**

This ordinance shall be in full force and effect from and after its passage and publication, as provided by law.

Adopted by the Rushford City Council this 14<sup>th</sup> day of May, 2012.

  
\_\_\_\_\_  
Mayor Chris Hallum

Attest:

  
\_\_\_\_\_  
Kathy Zacher, City Clerk/Treas.

Published in Tri-County Record on May 17, 2012.

## RESIDENTIAL CHICKEN PERMIT APPLICATION

APPLICANT NAME \_\_\_\_\_ PHONE # \_\_\_\_\_

PERMIT SITE ADDRESS \_\_\_\_\_

NUMBER OF CHICKENS AT THIS ADDRESS \_\_\_\_\_ ZONING DISTRICT \_\_\_\_\_

### Permit Requirements

Applicant must submit a written description and a detailed plan showing the size and placement of the chicken coop, run and exercise yard. The following are the requirements for issuance of a permit:

1. Located in zoning districts R1, R2, R3, PUD or AG
2. No more than five (5) hens.
3. Roosters are prohibited.
4. Neighbor consent is required. Written consent of one hundred (100) percent of the owners of property located adjacent to the applicant's property, OR
5. Proof that the applicant's property lines are one hundred fifty (150) feet or more from any house. Refer to neighbor consent form attached.
6. Leg banding of all chickens is required. If a chicken permit is approved, the City will supply you with bands to identify the owner in the event of stray chickens.
7. Submit a site plan showing the location of the property lines, house, garage, chicken coop, chicken run and/or fence where applicable. The site plan should include setbacks proposed from the chicken coop/run to the property lines.
8. Submit detailed plans showing the size and specifications of the chicken coop, chicken run, and exercise yard with the following requirements:
  - a. Chicken coop
    - 1) Located in the rear or side yard
    - 2) Setback at least five (5) feet from the rear or side property lines
    - 3) Interior floor space must allow for four (4) square feet per chicken
    - 4) Interior height must be four (4) to six (6) feet to allow access for cleaning and maintenance
    - 5) One (1) door to allow humans to access the coop and one (1) for chickens (if above ground level)
    - 6) One (1) square foot window per ten (10) square feet of floor space. Windows must be able to open for ventilation
    - 7) One (1) nest box per every three (3) chickens
    - 8) One and one-half (1½) inch diameter or greater roost, located eighteen (18) inches from the wall and two (2) to three (3) inches above the floor
  - b. Chicken run (required unless an exercise yard is provided as outlined in 6.c. below)
    - 1) Located in the rear or side yard
    - 2) Ten (10) square feet per chicken if access to a fenced exercise yard is also available or sixteen (16) square feet per chicken if access to an exercise yard is not available. If the coop is elevated two (2) feet so the chickens can access the space beneath, that area may count as a portion of the minimum run footprint.
    - 3) Four (4) to six (6) feet in height to allow access for cleaning and maintenance
    - 4) One (1) gate to allow human access to the run
    - 5) Adequate to keep hens in and predators out
    - 6) Substrate must be composed of material that can be easily raked or regularly replaced to reduce odor and flies
  - c. Exercise yard (required unless a chicken run is provided as outlined in 6.b. above):
    - 1) Must be fenced
    - 2) Must provide a minimum of one-hundred seventy-four (174) square feet per chicken
9. If the above requirements are not complied with, the City may revoke any permit granted under this ordinance and/or initiate prosecution for an ordinance violation.

Signature of Applicant \_\_\_\_\_ (Date) \_\_\_\_\_  
(Sign full name)

## Neighborhood Approval for Issuance of a Chicken Permit

Rushford City Ordinance allows the keeping of chicken hens in certain zoned districts, under certain circumstances, with the approval of a permit application. The permit application must also be approved by 100 percent of the property owners adjacent to the applicant's property.

Your neighbor located at \_\_\_\_\_ is requesting a chicken permit from the City. If approved, the permit will allow your neighbor to keep up to five (5) hens in an approved chicken coop. A summary of the chicken permit requirements is listed below for your information. Your signature below indicates your approval for your neighbor at \_\_\_\_\_ to keep up to five (5) hens on their property as per City ordinance.

Street Address	Owner Name	Signature (consent to issue permit)

### City of Rushford Chicken Permit Requirements

1. Up to 5 hens (No Roosters) allowed in certain districts with a yearly permit.
2. Initial permit must be approved by 100% of the property owners that are adjacent to the applicant's property.
3. Slaughtering of chickens on the property is prohibited.
4. Leg banding of all chickens is required to identify owner in the event of stray chickens.
5. A separate coop and run is required to house the chickens. Coop must be located in the rear or side yard and be set back at least 5 feet from the property line.
6. Exercise yards must be fenced and is required if the run does not provide at least 16 square feet per bird.
7. All premises on which chickens are kept or maintained shall be kept clean from filth, garbage, and any substances which attract rodents. The coop and its surrounding must be cleaned frequently enough to control odor. Manure shall not be allowed to accumulate in a way that causes an unsanitary condition or causes odors detectible on another property.
8. All grain and food stored for the use of the hens shall be kept in a rodent proof container.
9. Dead chickens must be disposed of according to the Minnesota Board of Animal Health rules which require chicken carcasses to be disposed of as soon as possible after death, usually within 48 to 72 hours. Legal forms of chicken carcass disposal include burial offsite incineration or rendering, or offsite composting.

Permit No. \_\_\_\_\_

Neighbor Consent Yes/No

#### City Verification

Zoning District \_\_\_\_\_ Coop Location \_\_\_\_\_

Coop Sq. Ft. \_\_\_\_\_ Coop Height \_\_\_\_\_ Number of Hens \_\_\_\_\_

Type of Hens \_\_\_\_\_ Chicken Run Yes / No

#### City Official Approval & Date

\$20.00 One Time Fee Paid \_\_\_\_\_ Renewal Date: \_\_\_\_\_

(Permits are non transferable and must be renewed annually)

Leg Band #'s \_\_\_\_\_

2479 Fillmore Co.  
Spring Valley, MN

Home Town Minnesota

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Q



**SECTION 10.05. ANIMALS AND FOWL -- KEEPING, TRANSPORTING, TREATMENT, HOUSING.**

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- [Building Permits](#)
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  - [Chicken License Application](#)
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- [Housing Incentive Program](#)
- [Facility Use Permits](#)
- [Spring Valley City Map](#)
- [RV Parking Form and Map](#)
- [Winter Nighttime Parking Restrictions/Application](#)

**Subd. 1. Definitions.** As used in this Section, the following definition shall apply.

- A. "Farm Animals" -- Cattle, horses, mules, sheep, goats, swine, ponies, ducks, geese, turkeys, chickens, guinea hens and honey bees.
- B. "Animals" -- Includes farm animals and all other animals, reptiles and feathered birds or fowl except dogs, cats, gerbils, hamsters and caged household birds.
- C. "Chicken"—Chicken means a domesticated bird that serves as a source of eggs or meat.
- D. "Coop"—the structure for the keeping or housing of chickens permitted by the ordinance.
- E. "Run"—a fully enclosed and covered area attached to a coop where chickens can roam unsupervised.
- F. "Hen"—a female chicken.
- G. "Rooster"—a male chicken.

**Subd. 2. Keeping.** It is unlawful for any person to keep or harbor any animal, not in transit, except (1) farm animals kept in that portion of the City zoned for agricultural purposes, or, (2) animals kept as part of a show licensed under the City code, or, (3) animals used in a parade, or, (4) animals kept in a laboratory for scientific or experimental purposes, or, (5) animals kept in an animal hospital or clinic for treatment by a licensed veterinarian, or, (6) permitted chickens per city ordinance.

**Subd. 3. Animals In Transit.** It is unlawful for any person to transport animals unless they are (1) confined within a vehicle, cage or other means of conveyance, or, (2) farm animals being transported in a portion of the City zoned for agricultural purposes, or, (3) restrained by means of bridles, halters, ropes or other means of individual restraint.

**Subd. 4. Chickens Limited**

It is unlawful for any person to own, keep or maintain hen chickens in the city unless the property is in the Ag zoning district or the person is issued a zoning certificate. A zoning certificate shall only be issued for a property situated in the R-1 and R-2 ("single family residences") district. No zoning certificate shall be issued for more than five (5) hen chickens or one chicken per 1,800 square feet of lot size, whichever number is less. Roosters are prohibited.

**Subd. 5. Permit Required.**

No person shall own, keep, harbor or have custody of any live chicken without first obtaining a permit in writing from the City. A person applying for a permit shall include the following information in written form: A scaled diagram with the location of the chicken coop or run on the property; property lines with dimensions and location of buildings; distance from the coop or run to adjacent buildings not located on the property; and, a completed application which includes written consent of one hundred (100) percent of the owners or occupants of privately or publicly owned real estate that is located adjacent (i.e., sharing property lines) on the outer boundaries of the premises for which the permit is being requested, or in the alternative, proof that the applicant's property lines are one hundred fifty (150) feet or more from any house. Cost of the annual permit shall be set by resolution.

**Subd.6. Chicken Coops and Runs.**

A separate coop is required to house chickens. Coops can not be housed within or attached to a residential building including a garage. All chicken coops and runs must be located within the rear yard and are subject to the required setbacks for accessory structures; must be located at least 50 feet from any existing residential building not located on the property; and, must be screened from all adjacent properties and streets. Screening can include: An existing building; a four-foot high solid fence; or a four-foot in height (high) landscaped hedge. Hen chickens must be confined in a chicken coop or run at all times.

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**Subd.7. Slaughtering**

Slaughtering of animals is prohibited.

**Subd. 8. Treatment.** It is unlawful for any person to treat any animal as herein defined, or any other animal, in a cruel or inhumane manner.

**Subd. 9. Housing.** It is unlawful for any person to keep any animal as herein defined, or any other animal, in any structure infested by rodents, vermin, flies or insects, or inadequate for protection against the elements.

**Subd. 10. Trespasses.** It is unlawful for any person to herd, drive or ride any animal over and upon any grass, turf, boulevard, City park, cemetery, garden or lot without specific permission from the owner.

**Subd. 11. Violations.**

Any person who owns, keeps or maintains hen chickens without obtaining or maintaining a current permit, or after a permit has been suspended or revoked, shall be guilty of a misdemeanor. In addition, a violation of this section shall be considered a nuisance and the city may abate the same as provided if in the provisions of Section 10.13 of this code.

City of Spring Valley, 201 S. Broadway, Spring Valley, MN 55975 (507) 346-7367

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# CHICKEN PERMIT APPLICATION

City of Spring Valley  
201 South Broadway  
Spring Valley, MN 55975  
(507) 346-7367  
<http://www.springvalley.govoffice.com>



Applicant Name: \_\_\_\_\_  
(Please print)

Permit Address: \_\_\_\_\_

Parcel ID #: \_\_\_\_\_

Phone Number: \_\_\_\_\_  
(Home) (Cell)

E-mail address: \_\_\_\_\_

Property Zoning: \_\_\_\_\_ Lot Size: \_\_\_\_\_ # of chickens: \_\_\_\_\_  
(Roosters are prohibited)

What type of screening is being used? \_\_\_\_\_

No permit shall be issued to a person, by the City, and no chickens shall be allowed to be kept until the completed application, with required forms, have been received and a permit has been issued. **Please attach the Adjacent Neighbor Consent Form to this application and check the box that you understand and have compiled with the terms of this ordinance requirement.**

If any of the requirements of City Code Section 10.05 is not complied with, the City may revoke any permit granted and/or initiate prosecution for a civil infraction violation. A person who has been issued a permit shall submit it for examination upon demand by any police officer or code enforcement officer. Notwithstanding the issuance of a permit by the City, private restrictions on the use of property shall remain enforceable and take precedence over a permit. Private restrictions include but are not limited to deed restrictions, neighboring association by-laws and covenant deeds. A permit issued to a person whose property is subject to private restrictions that prohibit the keeping of chickens is void. The interpretation and enforcement of the private restriction is the sole responsibility of the private parties involved.

**I have read and understand the above restrictions on the permit and am submitting this application in compliance with Section 10.05 City Code of the City of Spring Valley. I understand failure to comply with any part**

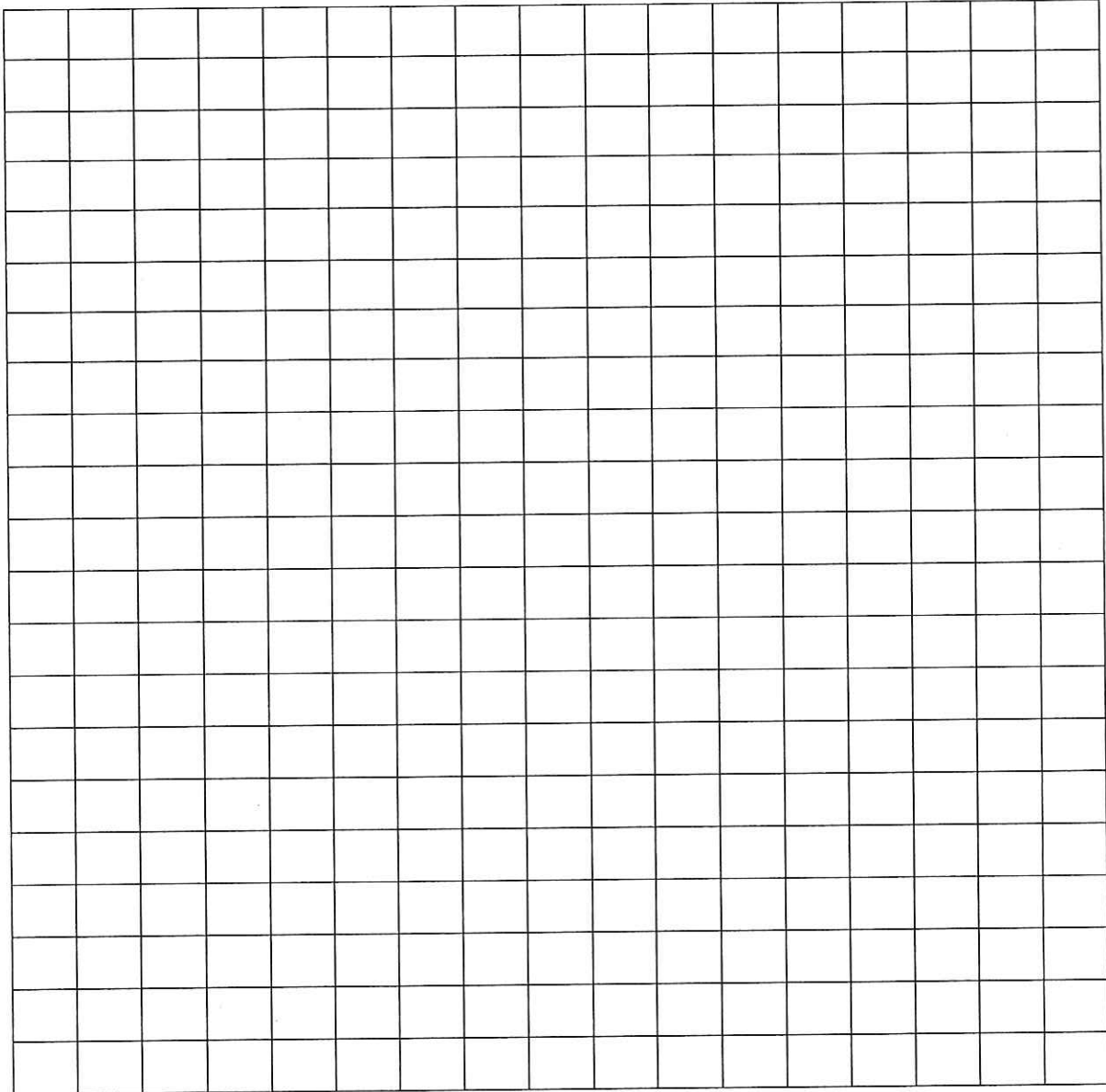
\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Date



In the drawing below, please show –

- owner's lot with current building locations and lot lines
- location of proposed coop with distance measurements from all buildings
- location of neighboring buildings



Chicken Permit Application  
**ADJACENT NEIGHBOR CONSENT FORM**

City of Spring Valley  
201 South Broadway  
Spring Valley, MN 55975  
(507) 346-7367



Applicant Name: \_\_\_\_\_

Permit Address: \_\_\_\_\_

No permit shall be issued to a person, by the City, and no chickens shall be allowed to be kept unless the owners of all residentially zoned adjacent properties consent in writing to the permit. (Roosters are prohibited.) For purposes of this permit, adjacent property means all parcels of property that the applicant's property comes into contact with at one or more points, except for parcels that are legally adjacent to but in fact are separated from the applicant's property by a public or private street.

A covered enclosure or fenced enclosure shall not be located closer than fifty feet to any residential structure on an adjacent property.

Instructions to Adjacent Property Owners:

Your neighbor is applying for a permit to keep backyard chickens. A maximum of five chickens (or one chicken per 1,800 square feet of lot size) may be kept under this permit. If you are an adjacent property owner, your consent to this permit is required for issuance. Do not sign the form if you are NOT giving consent to the issuance of a permit.

By signing this form, you are providing written consent for the issuance of the permit.

<u>Street Address</u>	<u>Owner's Printed Name</u>	<u>Signature (consent to issue permit)</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

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- Government
- Services & Departments
- Community
- Doing Business

Search St. James



[Campground Rules](#)

You are here: [Home](#) > [Services & Departments](#) > Campground

## Campground

### Location

The campground is located on the southern shores of St. James Lake (205 Tiell Drive).

### Sites

- 21 camper sites each with 50 amp electric service, sewer, water service, free Wi-Fi, private concrete pad with a concreted picnic area and a fire ring
- 2 tenting sites available near the water's edge
- No camper length restriction on sites, however park model campers are prohibited

### Amenities

- Shelter, gathering space, is available for campers on a first-come, first-serve basis
- Playground area
- Public Showers
- Comfort Station - the Comfort Station was updated during the 2014 season!
- Dump Station

### Season

- Campground is open for 2016!
- Campground closes around the 15th of October each year

### 2016 Rates

- Nightly rate for a camper site is \$ 20.00 (tax included)
- Nightly rate for a tenting site is \$ 10.00 (tax included)
- 30 consecutive day rate is \$ 450.00 (no tax)
- Seasonal rate (only available from May 1 - October 1) is \$ 1,850.00 (no tax) and only 15 sites will be available for Seasonal Camping - ALL 15 SITES ARE RESERVED for the 2016 SEASON
  - Camping on a seasonal rate pass prior to May 1 and after October 1 will be charged the daily rate

### Reservations

Non-Seasonal Campsites are available on a first-come, first-serve basis.

2015  
Seasonal  
rate  
was  
\$1,450<sup>00</sup>

Liquor Store	Theater	Campground	Swimming Pool	Airport	Media Center
					Weather
					Translate

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39312 680th Ave  
Butterfield, MN 56120

[countrycove@frontiernet.net](mailto:countrycove@frontiernet.net)

507-380-2093 or 507-380-2094



follow us on  
**twitter**

<a href="#">HOME</a>	<a href="#">Rates</a>	<a href="#">Facilities/Amenities</a>	<a href="#">Cabin</a>	<a href="#">Events</a>
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**Sands Country Cove Campground...come for the relaxation and peaceful setting of sunsets and sunrises.**

**We offer 34 full hookup large 40 x 80 sites with 20, 30, 50 amp services. We also have 4 additional 40 x 80 water & electric only sites with 20, 30, 50 amp services. Each site has a fire ring and picnic table. We Now Have Wi-Fi Internet Access.**

**We have Schwan's ice cream treats for those hot summer days.**

**We sell ice, pizza, pop, chips, bottled water and firewood in case you run out.**

**Just stop in the office and visit us.**



**12 acre campground located on Kansas Lake**

**Open May 1st -October 1st**



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39312 680th Ave  
Butterfield, MN 56120

[countrycove@frontiernet.net](mailto:countrycove@frontiernet.net)

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### **Rates**

**Open May 1st -October 1st**

#### **RV Sites**

- \$28/night +tax for full hookup
- \$175/week + tax for full hookup
- \$400/month + electricity
- \$1300/season + electricity

#### **Cabin**

- \$45/night + tax
- Call for weekly prices
- \*Holiday weekend stays (3 night minimum)

#### **Venues**

- \*Gathering Room \$50 4hrs
- \*Patio & Fire Pit \$50 4hrs (1 bundle of wood included)
- \*Gathering & Patio \$75
- \*\*Special Rates available for campers

**Cancellation Policy:** Deposit is refundable if cancelled 14 days prior to arrival

**Payment Policy:** Cash and check accepted.  
All major credit cards accepted (subject to a 3% fee)

**Make your reservation today! Email: [countrycove@frontiernet.net](mailto:countrycove@frontiernet.net)  
Call: 507-380-2093 or 507-380-2094**

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39312 680th Ave  
Butterfield, MN 56120

[countrycove@frontiernet.net](mailto:countrycove@frontiernet.net)

507-380-2093 or 507-380-2094



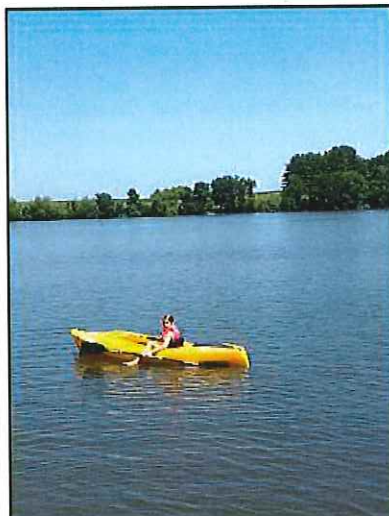
<a href="#">HOME</a>	<a href="#">Rates</a>	<a href="#">Facilities/Amenities</a>	<a href="#">Cabin</a>	<a href="#">Events</a>
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### Facilities & Amenities

- Playground
- Tether ball
- Volleyball
- Basketball hoop
- Horse shoes
- Large play area
- 2 docks
- Bocceball
- Ladderball
- Paddle boats (3)
- Kayak
- Canoes (2)
- Game room : foosball, pool table, ping pong
- Gathering room



- Patio with fire pit
- Clean bathhouse that is handicap accessible
- Convenience store
- Ice for sale
- Wi-Fi Internet Access
- Bundled wood for sale
- Walking paths
- Fishing lake
- Other local features
  - Bike trail (6 miles)
  - 18 hole golf course
  - Swimming pool (8 miles)
  - Restaurants (8 miles)
  - Several other lakes in area



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Number of Nights	Water & Electric	Without Water & Electric	Tenting
1	\$23.00	\$15.00	\$10.00
2	\$46.00	\$30.00	\$20.00
3	\$69.00	\$45.00	\$30.00
4	\$92.00	\$60.00	\$40.00
5	\$115.00	\$75.00	\$50.00
6	\$138.00	\$90.00	\$60.00
7	\$161.00	\$105.00	\$70.00
Administrative Fee: \$15.00 non-refundable per site <i>if cancelled</i>			
Ice Sales: \$4.00 per bag			
Two Week Rate:	Spots 1-40 \$250.00	Spots 41-65 \$230.00	<i>Seasonal - lakeside \$1,200</i>
Reservations begin March 2nd, 2015			<i>Seasonal - non lakeside \$1,100</i>
Address:	31140 State Hwy 62 Dundee, MN 56131		<i>\$1,100</i>
Park Reservations:	(507) 831-1389	(507) 831-2060	
Office Hours:	8:00-4:00 pm Monday through Friday		<i>Limit of 42 seasonal sites</i>
Passes:	Daily \$3		
	Seasonal \$10		

## County Parks - Cottonwood

Talcot County Park Campground

Physical Address: 53100 State Hwy. 62, Dundee, MN 56131

### Amenities:

- 65 camping sites with water and electricity
- Tenting areas available
- Shelter house
- Picnic tables and grills
- Bathrooms with shower facilities
- Swimming area with sandy beach (unsupervised)
- Playground area
- Sand Volleyball
- Horseshoes
- Camper dump station
- Fish cleaning facility

\*Remember that the park is open from May 1-October 30 with a shorter bathhouse season.

### Reservations:

- 507-831-1389 (Monday through Friday 8:00 am to 4:00 pm)
- Click [here](#) for camping map.
- Click [here](#) for pricing.

# City of Springfield, Minnesota

We have a lot to share!




- [Home](#)
- [News/Announcements](#)
- [City Government](#)
- [Springfield Area Chamber](#)
- [About Springfield](#)
- [Recreation](#)



**Site Map**

**In Recreation:**

- [Rothenburg Campground](#)
- [Springfield Community Swimming Pool](#)
- [Springfield Baseball](#)
- [Springfield Softball](#)
- [J.O. Volleyball](#)
- [Riverside Days](#)
- [Nativity Pageant](#)
- [Disc Golf](#)

**Rothenburg Campground**

- \* Adjacent to the Riverside Park complex.
- \* 47 sites - 17 full hook-up at \$28/night (#16-27 and #37-41) and 24 sites w/water and electric at \$25/night (#1-15 and #28-36). Two bathhouses both w/showers. \* 6 tent sites w/electric at \$15/night (max. 2 tents per site). One tent w/camper \$12/night. \* Each campsite includes a fire ring and picnic table.
- \* One dump station is available.
- \* All sites are back in only - NO PULL THROUGHS!
- \* Weekly rates \$150 for water & elec - \$175 Full hook-up. Campers must move on a weekly basis if staying longer than 1 week.
- \* **Reservations for each summer begin in January - email to [commctr@newulmtel.net](mailto:commctr@newulmtel.net) or call 507-723-3517. Reservations will be taken per the earliest request.**
- \* Credit cards - Visa, Master and Discover are accepted
- \* Full payments must be received in full within 2 weeks of making the reservation or site(s) will be released
- \* Cancellations must be noted at least 1 week in advance. Refunds given less \$5 transaction fee
- \* Cancellations Inside 7 days - NO REFUND
- \* NO RAINCHECKS will be issued - Waitlists will be taken.
- \* Pets are allowed on leash and never left alone -please pick up and dispose of your pet's waste in a timely manner.
- \* NO parking on the grass - ONLY 1 car allowed per site . Extra parking is available across the street by the park.
- \* Wood is available - \$6 per bundle at the Community Center. Due to the invasion of the Emerald Ash Borer -we ask that you be aware of the type of wood that you are bringing and burning at our campground.
- \* Please check in at the Community Center on arrival for camping. Check in time is 2 p.m. Check out time is 12 noon. The Center is located on the North side of the Bridge entrance into the park and campground. Hours are Monday-Thursday until 5 p.m. and Friday evenings until 8 p.m. for check in. If you arrive after the Center has closed on Friday you may go to your campsite and check-in Saturday am. Saturday check-in is from 8 a.m. to 12 noon. Hours may vary in early spring and fall of the year.
- \* May need extended hose for sewer sites.
- \* Note: We do NOT spray for mosquitoes.

Click [here](#) to print Disc Golf Course map

**Rothenburg Campground**



[Click here for a printable map of the campground](#)

In the event of severe weather, when a warning is issued you are asked to go to CITY HALL basement located at 2 East Central on main street. This is the official storm center. Map in your packet. Police will inform you.

Rothenburg Campground is 2 blocks from the downtown area and 2.9 miles of paved walking, hiking and biking trails lead to the golf club and other areas of interest.

Riverside Park boasts a stainless steel L-shaped pool, bath house, kiddie pool and a figure 8 water slide and separate plunge pool. The park also includes a sand volleyball court, picnic shelters, playground equipment, horseshoe courts, a skate park, canoe landing, and an 18 hole disc golf course. Click [here](#) for a printable course layout. Please bring your own disc. (Note: 6 holes have been added since map was updated)

For reservations please call 507-723-3517 Or contact the Community Center by e-mail: [communitycenter@springfieldmn.org](mailto:communitycenter@springfieldmn.org) Checks may be sent to: Rothenburg Campground, P.O. Box 22, Springfield, MN 56087.

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Springfield - Mayor- \$3,960 and Council-\$3,180. Special meetings of the council are \$30 each. No extra compensation for outside meetings representing the City.

Tracy – Mayor - \$2,500 and Council \$2000. No additional pay for special meetings of the council or outside meetings representing the City.

St. James – Mayor - \$4,000 and Council \$3000. No additional pay for special meetings of the council or outside meetings representing the City.

Slayton – Mayor \$3,000 and Council \$2,000. No additional pay for special meeting of the council or outside meetings representing the City.

Windom Mayor - \$4,600 and Council \$4,000. \$50 for special council meetings and \$75 if the council attends an out of-town meeting (LMC, CGMC). *A note from Steve Nasby – Please note no Windom Council member has claimed a \$75 reimbursement (except one time) in my 10+ years with the City and we use special council meetings sparingly.*

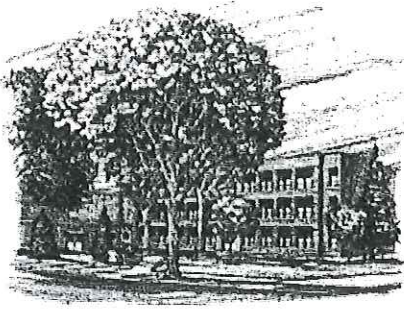
Lakefield – Mayor\$ 4000 and Council \$65/meeting. Nothing for a council committee meeting. If they serve on another board that gets paid they get the same as the other board members. They get \$50 per out of town meeting less than four hours in length per day, or \$75 per day if it is longer than four hours.

Jackson - Mayor \$5,300 and Council \$4,200. No additional for special meetings of the council. Attendance at meetings representing the city - \$50 half day and \$100 full day. Adopted effective 1-1-14. Only used once because council members rarely attend these types of meetings.

Lake Crystal - \$3,900 Mayor and \$2,700 council. No additional pay for special meeting of the council or outside meetings representing the City.

Madelia – Mayor \$2,500 and \$2,000 council. Special meetings of the council - \$35 council/\$40 mayor.

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# Mountain Lake Public Schools

450 12<sup>th</sup> Street, P. O. Box 400

Mountain Lake, MN 56159

Phone: (507) 427-2325 / Fax: (507) 427-3047

August 4, 2016

To: City of Mountain Lake  
Wendy Meyer

From: Kim Naas – Business Manager

Re: 2<sup>nd</sup> Quarter Billing

The Mountain Lake Public School would like to thank the City of Mountain Lake for being willing to contribute to the indoor pool located in our school. This billing is for the 2<sup>nd</sup> Quarter of 2016.

Revenue Totals	\$ 8,687.60
Expenditure Totals	<u>\$16,449.97</u>
Net Loss	\$ 7,762.37

As per the Swimming Pool Agreement the Mountain Lake Public School and the City of Mountain Lake will share 50/50 of the swimming facility costs up to \$15,000.00/year ending in 2016 (due to another year extension). 50% of the 2<sup>nd</sup> Quarter's facility costs would be \$3,881.19. Once again I want to thank the City of Mountain Lake for this contribution. Your help allows our pool to stay open and meet the needs of those who live in and around Mountain Lake.

Please make check payable to: Independent School District #173  
450 12<sup>th</sup> Street  
PO Box 400  
Mountain Lake, MN 56159

If you should have any questions regarding this invoice please feel free to contact either Bill Strom at 427-2325 Ext. 105 or Kim Naas at 427-2325 Ext. 101. Both of us would be happy to answer any questions or supply additional information that you may need.

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Utility Commissioners, City Council Representatives,  
All Municipal Staff and Legal Counsel

The Staff at Central Municipal Power  
Cordially Invites You To The  
2016 CMPAS Annual Membership Meeting and Dinner

Date: Tuesday, October 4th | Time: 3 o'clock in the afternoon

Venue: Courtyard by Marriott ~ Mankato, MN

More Information To Follow

