

Regular City Council Meeting
Mountain Lake City Hall
Monday, August 1, 2022
6:30 p.m.

AGENDA

1. Meeting Called to Order *Additional information on agenda item is attached or at City Hall
2. Approval of Agenda and Consent Agenda
 - a. Bills: Checks # 26301-26354, 813E (1-8)
 - b. Payroll: Checks # 66823-66843
 - c. Approve June 7 Library Board Minutes, & June Library Report (9-11)
 - d. Approve July 7 Utilities Commission Minutes (12-13)
 - e. Approve July 18 City Council Minutes (14-15)
 - f. Approve July 18 Special City Council Minutes (16-17)
 - g. Approve July Street Department Report (18)
 - h. Hire Daniel Mick, Library Director, effective August 15, Step 2
 - i. Approve Purchase for Power Load, Ambulance, \$30,014.99 (19-21)
3. Public – A total of ten (10) minutes is allotted for individuals to briefly discuss a topic of concern or provide comments to the Council.
4. Chamber of Commerce
 - a. Discussion/Action – Banners
5. City Attorney
6. City Administrator
7. Union Negotiations
 - a. Discussion/Action – 2023-2025 Contract
8. Adjourn

Mountain Lake Public Library Board Minutes

June 7, 2022

Members Present: Rick Herrig, Vickie Krueger, Rachel Simon

Members Absent: Dennis Cords, Sarah Morey

Others Present: Michael Mueller

Staff Present: Kari Hanson, Director

The meeting was called to order at 4:39 p.m. by Chairperson Rick Herrig.

M/S V. Krueger/R. Simon to approve the minutes of the May 10, 2022 meeting minutes. Motion carried.

Kari presented the May monthly reports indicating 2215 total circulation and expenditures in the amount of \$2,711.42. M/S R. Simon/V. Krueger to accept the May reports as given and to approve the May expenditures. Motion carried. ****It was later discovered the circulation numbers for the report were incorrect. Decided to approve the circulation numbers for May at the June meeting** Correct circulation numbers for May are 1861.**

In new business, Kari provided information about the Plum Creek Library System. There are 26 public libraries and some school libraries that are part of the system. All residents of Plum Creek Library System can borrow materials from any of the member libraries of Plum Creek. Any item not owned by Plum Creek Library can be borrowed from anywhere in the state. Open resource sharing and efficient delivery systems make access to specialized and valuable information possible no matter where in Minnesota you live.

The public library will be closed during Pow Wow. Summer Reading Programs have started for all children, infant through 12th grade.

The meeting adjourned at 5:00 p.m.

Respectfully submitted,

Dennis Cords, secretary

Next meeting will be July 12, 2022, at 4:30 PM.

LIBRARY EXPENDITURES - JUNE 2022

A & B Business	Office Supplies / Copier Contract	\$54.46
Baker & Taylor	Books	\$16.33
Country Pride	Repairs & Maint. - Supplies	\$34.17
Dennis Hulzebos	Repairs & Maint. - Janitorial	\$345.00
Frontier	Telephone Expense	\$79.04
iRead	Project (SRP Incentives)	\$106.06
Indoff	Office Supplies	\$47.64
Ingram	Books	\$495.90
Kari Hanson	Travel \$132.33/Sam's Club \$106.08	\$238.41
MN Energy Resources	Gas Utilities	\$19.24
Scholastic	Project (SRP Incentives)	\$276.09
Visa	Books 58.99/Misc. 47.49/Project \$409.15	\$172.35
	TOTAL	\$1,884.69

Mountain Lake Utilities Commission Meeting
Mountain Lake City Hall
Thursday, July 7, 2022
7 AM

Members Present: Todd Johnson, Mark Langland, Sue Garloff

Members Absent: City Council Liaison Dean Janzen, Brian Janzen, David Savage

Staff Present: Michael Mueller; Clerk/Administrator; Jill Falk; Utilities Office Manager, Dave Watkins; Electric Superintendent; Lane Anderson; Lineman; Steve Peters; Lineman; Taylor Nesmoe; Water/Wastewater Superintendent

Others Present:

Call to Order

The meeting was called to order at 7 AM.

Approval of Minutes and Bills

Motion by Garloff seconded by Johnson to approve the June 23rd Minutes, and Check Numbers 21824-21846 (398e-401e). Motion carried.

Electric Department

Watkins stated that he has been having weekly meetings with Barr Engineering and CMPAS to discuss the generator project. He also advised that Nickel Construction is looking to build a new warm storage facility. The electrician has informed them that they would either need a larger wire to connect to the current transformer or a separate transformer to keep the voltage where it would need to be. Watkins did inform them that any upgrades to their service would be at their expense. However, he did bring the question to the commission asking if Nickel were to purchase a new transformer, would that be considered an upgrade or a new service. With new services, the utilities normally will cover the cost for the connections.

Water/Wastewater Department

Nesmoe stated that Team Lab went to the old ponds with sonar boats to assess the sludge levels. All three ponds had over a foot of sludge, and it would cost close to \$2 million to dredge them. Another option would be to treat the ponds weekly with a bacterium that will eat on the waste. This process will take about two years and cost approximately \$27,000 per year. He does not feel this is something that needs to start immediately and should be budgeted for 2023 and then begin the treatment in the spring. A few items were added to the agenda for discussion. The first item discussed was to add locks to the gates on the fences around the ponds for liability

reasons. Nesmoe mention that currently the only gate that is not locked is around the new ponds by the shooting range. All other fences should remain locked. The second item for discussion was the addition to the gun range. At this time there is no update and currently waiting on information from Dean Sawatzky.

City Administrator

Mueller presented a copy of the 2021 CMMPA Annual Report. The next annual meeting will be held on September 14, 2022, at 4pm. Once again it will be held at the Chankaska Winery. He also wanted to mention that the joint meeting with the Council, EDA, and Utility Commission will take place July 18th at 5pm. Langland would like to put a list together of the possible upcoming projects or expenses that will need funding from the utility reserves.

Adjourn

The meeting was adjourned at 7:48 a.m.

ATTEST:

Jill Falk, Utilities Office Manager

**City of Mountain Lake
Regular City Council Meeting
Mountain Lake City Hall – 930 Third Ave
Monday, July 18, 2022
6:30 p.m.**

Members Present: Dean Janzen, Dana Kass, Darla Kruser, Andrew Ysker, Mike Nelson

City Staff Present: Michael Mueller City Administrator; Maryellen Suhrhoff City Attorney

Others Present: None

Call to Order

The meeting was called to order by Mayor Nelson at 6:30 p.m.

Approval of Agenda & Consent Agenda

Motion by Janzen, seconded by Kass to approve the agenda and consent agenda as presented.

Motion carried 5– 0.

Bills: Checks #26260 – 26300, 804E – 812E

Payroll: Checks #66784 – 66822

Approve June 13 Lake Commission Minutes

Approve June 23 Utilities Commission Minutes

Approve July 5 City Council Minutes

Public

No comments

Active Living Committee

Discussion – Community Garden

Discussion/Action – Resolution 14-22

Discussion/Action – Community Garden Policies

Motion by Janzen, seconded by Kass, to close the meeting and open the public hearing. Motion carried 5– 0. No comments. Motion by Janzen, seconded by Ysker, to close the public hearing and open the meeting. Motion carried 5– 0.

Motion by Kass, seconded by Nelson to approve Resolution 14-22, Ysker and Janzen opposed. Motion carried 3– 2.

Community garden policies were tabled.

City Attorney

An update was given regarding civil processes on various properties, public nuisances, current processes, court procedures, agreements, and plans.

City Administrator

Discussion/Action – Campground Winter Storage Rate

Discussion/Action – Purchasing Guidelines

Discussion/Action – Coalition of Greater MN Cities

Discussion/Action – 2023 Budget

Reminder – August 1 Capital Improvement Planning Meeting & Union Negotiations

Michael Mueller City Administrator will create a campground policy and/or rules and bring back to Council for approval. The campground winter storage rate will remain the same. Mueller requested clarification on a dollar amount the City Administrator is authorized on emergency or unbudgeted expenses that are necessary for continued operations, and will create a policy for Council approval. Mountain Lake will continue their membership with the Coalition of Greater MN Cities and Mueller plans on meeting with them to go over their resources and services they provide. The first 2023 budget discussion will be set for August 15, 2022, regular Council meeting.

Adjourn

The meeting was adjourned at 7:22 p.m.

ATTEST:

Michael Mueller, Administrator/Clerk

**Joint Special Meeting
Mountain Lake City Hall
Monday, July 18, 2022
5 PM**

Members Present: Todd Johnson, Mark Langland, Sue Garloff, Brian Janzen, David Savage, Dean Janzen, Mike Nelson, Dana Kass, Andy Ysker, Darla Kruser, Vern Peterson, Steve Syverson

Staff Present: Michael Mueller; Clerk/Administrator; Jill Falk; Utilities Office Manager, Taylor Nesmoe; Water/Wastewater Superintendent, Rob Anderson; Community Development Director; Tabitha Garloff; Chamber/EDA Assistant

Others Present: Owen Todd and Jordan; Bolton and Menk

Call to Order

The meeting was called to order at 5:00 pm.

Approval of Agenda

Motion by Dana Kass seconded by Dean Janzen to approve the agenda. Motion carried.

A joint meeting was requested with the Council, Utility Commission, and the EDA to discuss upcoming potential projects. Each project has incurred separate costs for engineers and architects, however, with funding, only one or two of the projects will be able to be completed. All of these projects will eventually need to be completed, but it does need to be determined which project(s) will initially move forward.

- **Fire Hall**

The proposal for the fire hall is quoted at \$4.6 million. However, Mueller has reached out to the engineers to see if the costs could be decreased to \$3.7 million. At this time, nothing new has been received with any updates. The Utility Commission stated that they do not feel comfortable spending \$1.75 million of their reserves to help cover this cost, as they have their projects that will need to be completed as well. There is over \$6 million in reserve funds, however, a portion of this has been claimed. It is also necessary to keep funds available in case of emergency such as wind tower repair or a portion of the transmission line goes down. These repairs could cost a minimum of \$1 million and is better to have the reserves instead of bonding. The utilities will be paying off the Wind Tower next year, however, those payments will then be applied to the substation. For the Fire Hall to be completed, it will likely have to go through a referendum.

- **Lakeview Estates**

The Lakeview Estates project is estimated at \$2 million including the cost to purchase the land. The hope is to purchase land by the proposed meat processing plant and then complete a land swap with Shannon Haberman. This estimated cost for the utilities is \$500,000.

- **4th Avenue & 15th Street Repairs**

The street repair costs are estimated at around \$2.8 million with the school covering a portion of around \$600,000. The utility portion is approximated at \$1.4 million including the water tower.

- **Prince Street Repairs**

The repairs on Prince Street are primarily aesthetic with very little required by the utilities.

- **Cold Storage**

There was a scheduled meeting to discuss a potential cold storage facility. The meeting however was canceled and has not been rescheduled at this time. The utility services would need to be updated; however, an estimated cost is not available at this time.

- **Meat Processing Plant**

Anderson has been in contact with the builders, and they will be moving forward. Currently, they are looking for a second estimate for construction. The cost of utilities is estimated at \$900,000 for electric, water, and wastewater. Once the plant is completed, an SIU agreement similar to Milk Specialties will be put into place.

No decision was made at this time. It was noted that utility reserves will only be used for the utility portion of projects and reserve funds will not be borrowed to help cover the costs of projects.

Adjourn

The meeting was adjourned at 5:55 pm.

ATTEST:

Jill Falk, Utilities Office Manager

July Report STREET DEPT.

- Gravel Delivery 500 TON
- TREE Dump Maintenance
- Dig 5 Graves, Close, Seed, Pack
- Clean up Branches City Property's, Storm 6-6-22
- Roundup Campground, Start Streets, Allys, Shop Area
- Clean up Trees EDA Daycare, Prince Street
- Clean up Trees on Trail
- Trim Trees Campground, 2nd Ave
- MAKE Commission List, Broom Trail, Disc How Wild Parsnip
- Trim Trees, Yield Signs Jerry Hl Driveway
- Capital Improvement Plan
- Budgets
- Replace 2 Breakers AT Campground
- Fix 2 Lights AT Community Center, Ballasts
- Fix Parade Float, Broken Board in Front
- Tar 10th ST N, Sewer Replacement
- Mow All City Grounds, Grass Ord Violations
- Wash EQ, Clean Shop



Everest Emergency Vehicles

8 South Owasso Blvd. • Little Canada, MN 55117

Phone 800-889-6143 • Fax 651-690-1871

www.everestev.com

Ship To: IN STORE PICKUP

Invoice To: MOUNTAIN LAKE, CITY OF
930 THIRD AVENUE - DRAWER C
MOUNTAIN LAKE MN 56159

Branch 01 - ST. PAUL, MN		
Date 06/25/2022	Time 7:30:33 (O)	Page 1
Account No MOUNT003	Phone No 5074272999	Inv No 02 003063
Ship Via	Purchase Order PENDING	
Tax ID No 8024130		
		Salesperson 301

ESTIMATE EXPIRY DATE: 07/24/2022

SERVICE ESTIMATE

***** Segment 01 *****

Stock #: 170583 ROAD RESCUE MS #: 1HA6GUCGXHN001365
Make: MI Model: *ALL
Is to have the following work done by 09/30/2022 (Estimated)

POWER LOAD INSTALL ONLY
ADDITIONAL DESCRIPTION:

INSTALL THE POWER LOAD COT SYSTEM PER STRYKER'S GUIDELINES,
INSTALLED DIRECT TO BATTERY AND WIRED SO THE POWERLOAD
CHARGES WHEN SHORE IS PLUGGED IN OR IGNITION IS TURNED ON.
MOVE OR INSTALL THE LARGE FLOOR PLATE FOR THE STRYKER RAIL
ASSEMBLY SO IT WILL WORK WITH THE PLACEMENT OF THE POWER
LOAD SYSTEM. IF THIS DOES NOT GET MOVED A NON COMPATIBLE COT
WILL NOT LOCK INTO THE OLD RAIL ASSEMBLY IF NEEDED.

Part#	Description	Qty	Price	Amount
G3421013	2" SAFETY WALK	8	1.22	9.76
46815	15A DC BREAKER	2	4.78	9.56
COT PLATE	STAINLESS PLATE	1	17.54	17.54
46462	2 PLACE BRACKET	1	2.24	2.24
3451	3/8-16X3 ALLEN	5	3.12	15.60
6360030011	LG FLOOR PLATE	1	81.94	81.94
P54431	3/8-16X2.5 BOLT	5	4.16	20.80
1161687	3/8-16X3.5 BOLT	5	2.96	14.80
639005550001	POWER LOAD	1	23950.00	23950.00

Parts: 24122.24
Labor: 1215.00
Subtotal: 25337.24

Authorization: _____

***** Segment 02 *****

POWER/PERFORMANCE LOAD UNDERBODY PLATES

Thank you for choosing Everest Emergency Vehicles, your business is appreciated!



Everest Emergency Vehicles ²⁰

8 South Owasso Blvd. • Little Canada, MN 55117

Phone 800-889-6143 • Fax 651-690-1871

www.everestev.com

Ship To: IN STORE PICKUP

Invoice To: MOUNTAIN LAKE, CITY OF
930 THIRD AVENUE - DRAWER C
MOUNTAIN LAKE MN 56159

Branch 01 - ST. PAUL, MN		
Date 06/25/2022	Time 7:30:33 (O)	Page 2
Account No MOUNT003	Phone No 5074272999	Inv No 02 003063
Ship Via	Purchase Order PENDING	
Tax ID No 8024130		
	Salesperson 301	

ESTIMATE EXPIRY DATE: 07/24/2022

SERVICE ESTIMATE

ADDITIONAL DESCRIPTION:

CLEAN UNDERCOATING, REMOVE THE FUEL TANK, WELD ALUMINUM PLATES IN BETWEEN EACH OF THE NECESSARY FLOOR TUBES AND RE-INSTALL THE FUEL TANK.

Part#	Description	Qty	Price	Amount
07056	.50 ALUMINUM	5	11.55	57.75

Parts: 57.75
Labor: 810.00
Subtotal: 867.75

Authorization: _____

***** Segment 03 *****

POWER LOAD COT CONVERSION

ADDITIONAL DESCRIPTION:

INSTALL THE STRYKER POWER LOAD COT COMPATIBILITY UPGRADE KIT PER STRYKER'S GUIDELINES 6500 COT.

Part#	Description	Qty	Price	Amount
6500700049	6500 COMP KIT	1	3250.00	3250.00

MISCELLANEOUS CHARGES:	Description	Price	Amount
	ENVIROMENTAL	10.00	10.00
	MISC CHARGES	145.00	145.00

Parts: 3250.00
Labor: 405.00
Miscellaneous: 155.00
Subtotal: 3810.00

Authorization: _____

Parts: 27429.99

Thank you for choosing Everest Emergency Vehicles, your business is appreciated!



Ship To: IN STORE PICKUP

Invoice To: MOUNTAIN LAKE, CITY OF
930 THIRD AVENUE - DRAWER C
MOUNTAIN LAKE MN 56159

Everest Emergency Vehicles

8 South Owasso Blvd. • Little Canada, MN 55117

Phone 800-889-6143 • Fax 651-690-1871

www.everestev.com

Branch 01 - ST. PAUL, MN		
Date 06/25/2022	Time 7:30:33 (O)	Page 3
Account No MOUNT003	Phone No 5074272999	Inv No 02 003063
Ship Via	Purchase Order PENDING	
Tax ID No 8024130		
		Salesperson 301

ESTIMATE EXPIRY DATE: 07/24/2022

SERVICE ESTIMATE

Labor:	2430.00
Miscellaneous:	155.00
TOTAL:	30014.99

Thank you for choosing Everest Emergency Vehicles, your business is appreciated!