

Regular Council Meeting
Mountain Lake City Hall
Monday, July 8, 2019
6:30 p.m.

AGENDA

1. Meeting Called to Order *Additional information on agenda item is attached or at City Hall
2. Approval of Agenda and Consent Agenda
 - a. Bills: Checks #22566 – 22648, 609E – 613E (1-9)
 - b. Payroll: Checks #64668 – 64706
 - c. Approve May 23 Police Commission Minutes (10-11)
 - d. Approve June 6 Utilities Commission Minutes (12-13)
 - e. Approve June 19 City Council Minutes (14-16)
 - f. Approve Resolution #19-19 – Accept \$3000 Fire Relief Donation (17)
 - g. Approve Resolution #20-19 – Accept Community Center Renovation Donations (18)
 - h. Approve Resolution #21-19 – Accept MLAF Donation on Behalf of Active Living Committee (19)
3. Public – A total of ten (10) minutes is allotted for individuals to briefly discuss a topic of concern or provide comments to the Council.
4. Street Department Report – Rick Oeltjenbruns, Street Superintendent
 - a. Discussion – Storm Sewer at 1100 3rd Ave
5. Planning & Zoning
 - a. Review – Second Reading of Ordinance #5-19 Amending Animal Regulations (20-23)
6. City Attorney
 - a. Update – Public Nuisances
7. City Administrator
 - a. Discussion/Action – License to Sell Tobacco at Uncle B’s Liquor Store (24)
 - b. Update – Donations & Expenses for Community Center Renovation Project
 - c. Update – Notice of Defective Work Requiring Correction Sent to Kuechle Underground (25-27)
 - d. Discussion/Action – Review/Change Second July City Council Meeting
8. Adjourn

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*July 8, 2019 mtg
22566-22648
609E-613E*

June 2019 to July 2019

Check Amt Invoice Comment

10100 United Prairie

Paid Chk#	Date	Vendor	Check Amt	Invoice	Comment
Paid Chk# 022566 6/14/2019 AGCO FINANCE-AGCOPLUS					
E 101-45200-404		Repairs/Maint Machinery/Equip	\$109.43	IM37875	LAWN MOWER BLADES, GUAGES
E 101-45200-404		Repairs/Maint Machinery/Equip	\$204.78	IM37885	MOWER BLADES
E 101-45200-404		Repairs/Maint Machinery/Equip	\$361.25	IM37942	PART FOR #3 LAWNMOWER
E 101-45200-404		Repairs/Maint Machinery/Equip	\$45.95	IM37943	BATTERY MOWER #3
E 101-45200-404		Repairs/Maint Machinery/Equip	\$4.70	IM37953	GROMMETS-MOWER #3
E 101-45200-404		Repairs/Maint Machinery/Equip	\$113.55	IM37972	LAWN MOWER BELT
E 101-43100-212		Motor Fuels	\$8.27	IM38056	DEF
Total AGCO FINANCE-AGCOPLUS			\$847.93		
Paid Chk# 022567 6/17/2019 EMILY MATHIOWETZ					
E 101-42100-430		Miscellaneous	\$6.41		REIMBURSE BIKE RODEO EXP
Total EMILY MATHIOWETZ			\$6.41		
Paid Chk# 022568 6/17/2019 HOFFMAN FILTER SERVICE LLC					
E 101-43100-430		Miscellaneous	\$55.00		USED OIL FILTERS-ST DEPT
Total HOFFMAN FILTER SERVICE LLC			\$55.00		
Paid Chk# 022569 6/20/2019 AFLAC					
G 101-21713		AFLAC	\$280.78		
Total AFLAC			\$280.78		
Paid Chk# 022570 6/20/2019 AFSCME COUNCIL 65					
G 101-21707		Union Dues	\$157.86		
Total AFSCME COUNCIL 65			\$157.86		
Paid Chk# 022571 6/20/2019 COMMISSIONER OF REVENUE					
G 101-21702		State Withholding	\$964.81		
Total COMMISSIONER OF REVENUE			\$964.81		
Paid Chk# 022572 6/20/2019 FURTHER/SELECT					
G 101-21714		HSA	\$948.47		
Total FURTHER/SELECT			\$948.47		
Paid Chk# 022573 6/20/2019 GISLASON & HUNTER					
G 101-21712		Garnishments	\$413.02		
Total GISLASON & HUNTER			\$413.02		
Paid Chk# 022574 6/20/2019 INTERNAL REVENUE SERVICE					
G 101-21701		Federal Withholding	\$1,744.36		
G 101-21703		FICA Tax Withholding	\$2,925.68		
Total INTERNAL REVENUE SERVICE			\$4,670.04		
Paid Chk# 022575 6/20/2019 PERA					
G 101-21704		PERA	\$4,727.74		
Total PERA			\$4,727.74		
Paid Chk# 022576 6/20/2019 SW/WC SERVICE COOPERATIVES					
G 101-21708		Employee Paid Health Insurance	\$2,452.74		
Total SW/WC SERVICE COOPERATIVES			\$2,452.74		
Paid Chk# 022577 6/20/2019 VALIC					
G 101-21705		VALIC	\$263.00		
Total VALIC			\$263.00		
Paid Chk# 022578 6/19/2019 FRONTIER					

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June 2019 to July 2019

			Check Amt	Invoice	Comment
E 101-41400-321	Telephone		\$138.71		CITY HALL PHONE-427-2999
E 101-42100-321	Telephone		\$185.39		POLICE DEPT PHONE-427-3403
E 101-43100-321	Telephone		\$73.33		STREET DEPT PHONE-427-2997
E 101-45186-321	Telephone		\$71.37		SR CTR PHONE-427-2151
E 205-46500-321	Telephone		\$37.50		EDA PORTION OF DSL & 427-2999
E 101-00000-430	Miscellaneous		\$74.16		UT-PHONE
Total FRONTIER			\$580.46		
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Paid Chk# 022579	6/19/2019	AMBULANCE FUND			
E 231-42154-430	Miscellaneous		\$28.02		FOOD ON AMB RUN
Total AMBULANCE FUND			\$28.02		
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Paid Chk# 022580	6/20/2019	JAY SCHIED			
E 101-45210-402	Repairs/Maint- Ground		\$13.88		REIMBURSE FOR TRAIL ITEMS PURCHASED FROM COUNTRY PRIDE
Total JAY SCHIED			\$13.88		
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Paid Chk# 022581	7/3/2019	AFLAC			
G 101-21713	AFLAC		\$280.78		
Total AFLAC			\$280.78		
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Paid Chk# 022582	7/3/2019	COMMISSIONER OF REVENUE			
G 101-21702	State Withholding		\$872.29		
Total COMMISSIONER OF REVENUE			\$872.29		
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Paid Chk# 022583	7/3/2019	FURTHER/SELECT			
G 101-21714	HSA		\$948.47		
Total FURTHER/SELECT			\$948.47		
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Paid Chk# 022584	7/3/2019	GISLASON & HUNTER			
G 101-21712	Garnishments		\$413.02		
Total GISLASON & HUNTER			\$413.02		
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Paid Chk# 022585	7/3/2019	INTERNAL REVENUE SERVICE			
G 101-21701	Federal Withholding		\$1,568.72		
G 101-21703	FICA Tax Withholding		\$2,802.32		
Total INTERNAL REVENUE SERVICE			\$4,371.04		
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Paid Chk# 022586	7/3/2019	LAW ENFORCEMENT LABOR SERV			
G 101-21711	PD UNION DUES		\$102.00		
Total LAW ENFORCEMENT LABOR SERV			\$102.00		
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Paid Chk# 022587	7/3/2019	PERA			
G 101-21704	PERA		\$4,420.57		
Total PERA			\$4,420.57		
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Paid Chk# 022588	7/3/2019	VALIC			
G 101-21705	VALIC		\$263.00		
Total VALIC			\$263.00		
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Paid Chk# 022589	7/3/2019	COMMISSIONER OF REVENUE			
G 101-21702	State Withholding		\$63.03		
Total COMMISSIONER OF REVENUE			\$63.03		
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Paid Chk# 022590	7/3/2019	INTERNAL REVENUE SERVICE			
G 101-21701	Federal Withholding		\$122.55		
G 101-21703	FICA Tax Withholding		\$35.52		

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June 2019 to July 2019

			Check Amt	Invoice	Comment
Total INTERNAL REVENUE SERVICE			\$158.07		
Paid Chk#	022591	7/5/2019	ALPHA WIRELESS COMMUNICATIONS		
E 231-42154-323	Radio/Pager maintenance		\$630.56	2250-MN	REPAIR AMB RADIO
otal ALPHA WIRELESS COMMUNICATIONS			\$630.56		
Paid Chk#	022592	7/5/2019	AMAZON		
E 211-45500-590	Capital Outlay Books		\$41.17		LIBRARY BOOKS
E 211-45500-592	A.V. Materials		\$118.71		LIBRARY AV
Total AMAZON			\$159.88		
Paid Chk#	022593	7/5/2019	AXON ENTERPRISE INC		
E 101-42100-308	Training & Instruction		\$216.00	216509	TASER CARTRIDGE-PD
E 101-42100-430	Miscellaneous		\$130.00	43643	PD-TASER BATTERIES
Total AXON ENTERPRISE INC			\$346.00		
Paid Chk#	022594	7/5/2019	CASEYS BUSINESS MASTERCARD		
E 101-42100-212	Motor Fuels		\$534.95		POLICE DEPT GAS
E 231-42154-212	Motor Fuels		\$379.18		AMBULANCE FUEL
E 101-45200-212	Motor Fuels		\$550.09		PARKS GAS
E 101-43100-212	Motor Fuels		\$158.75		ST DEPT GAS
E 101-00000-361	General Liability Ins		\$262.91		UT GAS
Total CASEYS BUSINESS MASTERCARD			\$1,885.88		
Paid Chk#	022595	7/5/2019	CITIZEN PUBLISHING		
E 101-41400-351	Legal Notices Publishing		\$20.00		DIGITAL UPLOAD
E 101-41910-200	Office Supplies		\$145.00		P&Z--INSPECTION FORMS
E 101-41400-351	Legal Notices Publishing		\$66.60	6/17/19	EMT AD
E 101-41400-351	Legal Notices Publishing		\$33.30	6/19/19	EMT AD
E 101-41400-351	Legal Notices Publishing		\$55.50	6/26/19	FIREFIGHTER AD
E 101-41400-351	Legal Notices Publishing		\$30.00	6/5/19	ORDINANCE #3-19
E 101-41400-351	Legal Notices Publishing		\$194.40	6/5/19	DISCLOSURE
E 101-41400-351	Legal Notices Publishing		\$64.80	6/5/19	CEMETERY FLOWERS
Total CITIZEN PUBLISHING			\$609.60		
Paid Chk#	022596	7/5/2019	COMMUNITY ASSET DEVELOP GROUP		
E 342-47000-300	Professional Srvs		\$13,589.55		1ST HALF 2019 TIF
otal COMMUNITY ASSET DEVELOP GROUP			\$13,589.55		
Paid Chk#	022597	7/5/2019	COMPUTER LODGE		
E 101-42100-200	Office Supplies		\$37.40	15030	PD-WIRELESS MOUSE
Total COMPUTER LODGE			\$37.40		
Paid Chk#	022598	7/5/2019	COMPUTER LODGE		
E 101-41110-151	Worker s Comp Ins Prem		\$15.00	MSP-15145	MAYOR-WEEKLY WORKSTATION UPDATES AND MONTHLY SERVER UPDATES
E 205-46500-200	Office Supplies		\$48.75	MSP-15145	EDA-WEEKLY WORKSTATION UPDATES AND MONTHLY SERVER UPDATES
E 101-42100-200	Office Supplies		\$48.75	MSP-15145	PD-WEEKLY WORKSTATION UPDATES AND MONTHLY SERVER UPDATES
E 101-00000-430	Miscellaneous		\$78.75	MSP-15145	UT-WEEKLY WORKSTATION UPDATES AND MONTHLY SERVER UPDATES
E 101-41400-200	Office Supplies		\$48.75	MSP-15145	OFFICE-WEEKLY WORKSTATION UPDATES AND MONTHLY SERVER UPDATES
Total COMPUTER LODGE			\$240.00		
Paid Chk#	022599	7/5/2019	COTTONWOOD SWCD		

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		Check Amt	Invoice	Comment
E 101-45204-435	Tree Purchase	\$1,650.00		TREES TREES AROUND STORMWATER POND IN INDUSTRIAL PARK
Total COTTONWOOD SWCD		\$1,650.00		
Paid Chk# 022600	7/5/2019	COTTONWOOD COUNTY SHERIFF		
E 101-42100-305	Dispatching Fees	\$1,275.75		PD DISPATCHING FEES-567X2.25
E 231-42154-305	Dispatching Fees	\$319.50		AMB DISPATCHING FEES142X2.25
E 221-42200-305	Dispatching Fees	\$40.50		FD DISPATCHING FEES18X2.25
Total COTTONWOOD COUNTY SHERIFF		\$1,635.75		
Paid Chk# 022601	7/5/2019	DARON J. FRIESEN		
E 101-00000-430	Miscellaneous	\$175.00	266317	MOWING OVERGROWN PROPERTIES
Total DARON J. FRIESEN		\$175.00		
Paid Chk# 022602	7/5/2019	DENNIS HULZEBOS		
E 211-45500-400	Janitor-Repairs/Maint	\$345.00		JULY MAINT AT LIBRARY
Total DENNIS HULZEBOS		\$345.00		
Paid Chk# 022603	7/5/2019	ENGINEERING UNLIMITED		
E 101-45200-402	Repairs/Maint- Ground	\$25.30	57688	BRASS KEYS
Total ENGINEERING UNLIMITED		\$25.30		
Paid Chk# 022604	7/5/2019	FRONTIER		
E 211-45500-321	Telephone	\$65.46		LIBRARY PHONE 507-427-2506
Total FRONTIER		\$65.46		
Paid Chk# 022605	7/5/2019	GREATAMERICA FINANCIAL SVCS		
E 101-00000-430	Miscellaneous	\$8.43		CHAMBER-MONTHLY COLOR COPY MACHINE LEASE
E 101-41400-200	Office Supplies	\$26.35		OFFICE-MONTHLY COLOR COPY MACHINE LEASE
E 101-42100-200	Office Supplies	\$8.78		PD-MONTHLY COLOR COPY MACHINE LEASE
E 101-00000-430	Miscellaneous	\$91.31		UT-MONTHLY COLOR COPY MACHINE LEASE
E 205-46500-200	Office Supplies	\$5.62		EDA-MONTHLY COLOR COPY MACHINE LEASE
Total GREATAMERICA FINANCIAL SVCS		\$140.49		
Paid Chk# 022606	7/5/2019	HANSON PLUMBING		
E 101-45183-401	Repairs/Maint Buildings	\$44.62	6205	FAUCET FOR CAMPGROUND
Total HANSON PLUMBING		\$44.62		
Paid Chk# 022607	7/5/2019	INDOFF INCORPORATED		
E 101-42100-200	Office Supplies	\$11.20	3248484	PD-LEGAL PADS
E 101-41400-200	Office Supplies	\$28.29	3249308	OFFCE-PENCILS,TAPE,SCISSORS
E 101-42100-200	Office Supplies	\$11.20	3255313	PD-LEGAL PADS
Total INDOFF INCORPORATED		\$50.69		
Paid Chk# 022608	7/5/2019	INGRAM		
E 211-45500-590	Capital Outlay Books	\$387.05		LIBRARY BOOKS
Total INGRAM		\$387.05		
Paid Chk# 022609	7/5/2019	JAND DEVELOPMENT		
E 470-49000-300	Professional Svcs	\$5,412.38		1ST HALF 2019 TIF
Total JAND DEVELOPMENT		\$5,412.38		
Paid Chk# 022610	7/5/2019	JANZEN FABRICATION		
E 101-45200-402	Repairs/Maint- Ground	\$34.48	2500	LABOR CUT TO LENGTH FOR FLAG HOLDERS
Total JANZEN FABRICATION		\$34.48		
Paid Chk# 022611	7/5/2019	KDOM RADIO		

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		Check Amt	Invoice	Comment
E 101-00000-361	General Liability Ins	\$30.09	19060298	MONTHLY ADV
Total KDOM RADIO		\$30.09		
Paid Chk# 022612	7/5/2019	MAYNARDS FOOD CENTER		
E 205-46500-430	Miscellaneous	\$19.24	6/10/19	EDA LUNCH
E 101-41400-200	Office Supplies	\$4.33	6/13/19	LARGE GARBAGE BAGS
E 101-41400-200	Office Supplies	\$16.28	6/17/19	SOAP-CITY HALL
E 101-41400-200	Office Supplies	\$16.44	6/21/19	TP & PAPER TOWELS-CITY HALL
Total MAYNARDS FOOD CENTER		\$56.29		
Paid Chk# 022613	7/5/2019	MICHAEL SCHULTE		
E 101-41400-308	Training & Instruction	\$733.56	6/26/19-6/28/1	LMC CONFERENCE EXPENSES
Total MICHAEL SCHULTE		\$733.56		
Paid Chk# 022614	7/5/2019	MID-AMERICAN RESEARCH CHEMICAL		
E 101-45200-210	Operating Supplies	\$324.18	0667611-IN	PARKS SUPPLIES
Total MID-AMERICAN RESEARCH CHEMICAL		\$324.18		
Paid Chk# 022615	7/5/2019	MILLERBERND MANUFACTURING		
E 101-00000-430	Miscellaneous	\$371.93	149431	ANCHOR BOLTS FOR NEW 10TH STREET LIGHTS
Total MILLERBERND MANUFACTURING		\$371.93		
Paid Chk# 022616	7/5/2019	MINNESOTA ENERGY RESOURCE CORP		
E 101-41400-383	Gas Utilities	\$79.56		CITY HALL GAS-ACCT#0505387558
E 221-42200-383	Gas Utilities	\$54.81		FIRE DEPT PORTION OF FIREHALL GAS-ACCT#0507634940
E 231-42154-383	Gas Utilities	\$26.99		AMB PORTION OF FIREHALL GAS-ACCT#0507634940
E 101-43100-383	Gas Utilities	\$63.21		STREET GARAGE GAS-ACCT#0503270939
E 211-45500-383	Gas Utilities	\$55.77		LIBRARY GAS-ACCT#0502593301
E 101-45186-383	Gas Utilities	\$84.04		COMM CTR GAS-ACCT#0504742031
Total MINNESOTA ENERGY RESOURCE CORP		\$364.38		
Paid Chk# 022617	7/5/2019	MINNESOTA MUTUAL LIFE		
E 101-42100-135	Employer Paid Other	\$1.70		JULY BRIAN LUNZ LIFE INSURANCE
E 101-42100-134	Employer Paid Life	\$6.80		JULY LIFE INS-POLICE DEPT
E 211-45500-134	Employer Paid Life	\$1.70		JULY LIFE INS-LIBRARY
E 101-43100-134	Employer Paid Life	\$3.06		JULY LIFE INS-ST DEPT
E 101-41400-134	Employer Paid Life	\$3.40		JULY LIFE INS-OFFICE
E 101-45200-134	Employer Paid Life	\$1.02		JULY LIFE INS-PARKS DEPT
E 101-46200-134	Employer Paid Life	\$1.02		JULY LIFE INS-CEMETERY
E 205-46500-134	Employer Paid Life	\$1.70		JULY LIFE INS-EDA ROB ANDERSON
G 101-21706	Hospitalization/Medical Ins	\$29.30		JULY LIFE INS-ROBB ANDERSON
G 101-21706	Hospitalization/Medical Ins	\$10.90		JULY LIFE INS-DARON FRIESEN
G 101-21706	Hospitalization/Medical Ins	\$12.00		JULY LIFE INS-STEVE PETERS
Total MINNESOTA MUTUAL LIFE		\$72.60		
Paid Chk# 022618	7/5/2019	MINNESOTA PAVING		
E 101-43121-225	Seal Coat/Crack Filling	\$1,962.74	1528575	SEAL COAT CHIPS
Total MINNESOTA PAVING		\$1,962.74		
Paid Chk# 022619	7/5/2019	MINNESOTA WEST-CANBY		
E 221-42200-308	Training & Instruction	\$1,475.00	00243962	FD-PROPANE LIVE BURN
Total MINNESOTA WEST-CANBY		\$1,475.00		
Paid Chk# 022620	7/5/2019	MOUNTAIN LAKE AUTOMOTIVE		
E 231-42154-404	Repairs/Maint Machinery/Equip	\$75.00	86813	REPLACE TAILLIGHTS ON AMBULANCE
E 101-42100-406	Vehicle Maint/Gen Repairs	\$72.71	87086	POLICE CAR OIL CHANGE

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June 2019 to July 2019

			Check Amt	Invoice	Comment
Total MOUNTAIN LAKE AUTOMOTIVE			\$147.71		
Paid Chk#	022621	7/5/2019	MOUNTAIN POWER HYDRAULICS		
E 341-47000-300	Professional Svcs		\$24,374.97		1ST HALF 2019 TIF
Total MOUNTAIN POWER HYDRAULICS			\$24,374.97		
Paid Chk#	022622	7/5/2019	MUNICIPAL UTILITIES		
R 101-00000-31000	General Property Taxes		\$653.16		SEWER ASSESSMENTS #22112-ATTACHMENT "A"
Total MUNICIPAL UTILITIES			\$653.16		
Paid Chk#	022623	7/5/2019	MUNICIPAL UTILITIES		
R 101-00000-31000	General Property Taxes		\$10,043.34		PRIVATE LINE SEWER ASSESSMENT #22123 ATTACHMENT "C"+
Total MUNICIPAL UTILITIES			\$10,043.34		
Paid Chk#	022624	7/5/2019	MUNICIPAL UTILITIES		
R 101-00000-31000	General Property Taxes		\$6,167.25		PRIVATE LINE SEWER ASSMT-22126 ATTACH "F"
Total MUNICIPAL UTILITIES			\$6,167.25		
Paid Chk#	022625	7/5/2019	MUNICIPAL UTILITIES		
R 101-00000-31000	General Property Taxes		\$1,957.73		UT BILLS ASSESSED #22018 ATTACH "D"
Total MUNICIPAL UTILITIES			\$1,957.73		
Paid Chk#	022626	7/5/2019	MUNICIPAL UTILITIES		
R 101-00000-31000	General Property Taxes		\$206.23		22013-UNPAID UT BILL
Total MUNICIPAL UTILITIES			\$206.23		
Paid Chk#	022627	7/5/2019	MUNICIPAL UTILITIES		
E 101-45200-380	Elec,Water,Sewer		\$28.90		LAWCON PARK
E 101-41400-380	Elec,Water,Sewer		\$379.46		CITY HALL UT
E 101-45200-380	Elec,Water,Sewer		\$127.08		CITY PARK RESTROOMS UT
E 101-45186-380	Elec,Water,Sewer		\$500.47		SR CTR UT
E 101-43100-380	Elec,Water,Sewer		\$293.43		ST DEPT UT
E 221-42200-380	Elec,Water,Sewer		\$145.56		FIRE DEPT PORTION OF FIREHALL UT
E 231-42154-380	Elec,Water,Sewer		\$71.69		AMB PORTION OF FIREHALL UT
E 211-45500-380	Elec,Water,Sewer		\$364.39		LIBRARY UT
E 608-46330-380	Elec,Water,Sewer		\$17.81		8-PLEX PORTION OF ST LITE ON HERITAGE DRIVE
E 607-46330-380	Elec,Water,Sewer		\$9.17		4-PLEX PORTION OF ST LITE ON HERITAGE DRIVE
E 101-45183-380	Elec,Water,Sewer		\$585.35		UT AT CAMPGROUND
E 101-45200-380	Elec,Water,Sewer		\$24.77		UT AT CITY PARK SHELTERHOUSE
E 205-46500-380	Elec,Water,Sewer		\$171.03		UT AT HOMETOWN CAFÉ
Total MUNICIPAL UTILITIES			\$2,719.11		
Paid Chk#	022628	7/5/2019	MUNICIPAL UTILITIES		
E 101-43160-381	Electric Utilities		\$3,800.53		MAY STREET LIGHTING
Total MUNICIPAL UTILITIES			\$3,800.53		
Paid Chk#	022629	7/5/2019	MUNICIPAL UTILITIES		
E 101-41400-200	Office Supplies		\$174.50		CITY-POSTAGE 3/28/19 TO 7/2/19
E 101-42100-200	Office Supplies		\$0.50		PD-POSTAGE 3/28/19 TO 7/2/19
E 205-46500-200	Office Supplies		\$30.40		EDA-POSTAGE 3/28/19 TO 7/2/19
Total MUNICIPAL UTILITIES			\$205.40		
Paid Chk#	022630	7/5/2019	MUSKE, MUSKE, SURHOFF		
G 101-15506	PREPAID-LEGAL FEES		\$1,400.00		JULY LEGAL RETAINER
Total MUSKE, MUSKE, SURHOFF			\$1,400.00		

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June 2019 to July 2019

			Check Amt	Invoice	Comment
Paid Chk# 022631	7/5/2019	NORTHLAND TRUST SERVICES			
E 342-47000-610	Interest		\$15,573.75		INTEREST THE LODGE
E 342-47000-620	Fiscal Agent s Fees		\$495.00		FISCAL AGENT FEES
Total	NORTHLAND TRUST SERVICES		\$16,068.75		
Paid Chk# 022632	7/5/2019	NORTHLAND TRUST SERVICES			
E 361-47000-611	Bond Interest		\$5,787.00		PANKRATZ LAND INTEREST
E 361-47000-620	Fiscal Agent s Fees		\$495.00		FISCAL AGENT FEES
Total	NORTHLAND TRUST SERVICES		\$6,282.00		
Paid Chk# 022633	7/5/2019	NORTHLAND TRUST SERVICES			
E 303-47000-611	Bond Interest		\$22,606.25		POPD KERNS INTEREST
Total	NORTHLAND TRUST SERVICES		\$22,606.25		
Paid Chk# 022634	7/5/2019	NORTHLAND TRUST SERVICES			
E 341-47000-611	Bond Interest		\$31,465.00		MT POWER INTEREST
Total	NORTHLAND TRUST SERVICES		\$31,465.00		
Paid Chk# 022635	7/5/2019	NORTHLAND TRUST SERVICES			
E 307-47000-611	Bond Interest		\$555.00		LAKEVIEW INTEREST
E 332-47000-617	Interest		\$44.40		JENNYS SUB INTEREST
Total	NORTHLAND TRUST SERVICES		\$599.40		
Paid Chk# 022636	7/5/2019	NORTHLAND TRUST SERVICES			
E 308-47000-611	Bond Interest		\$4,253.84		MT LAKE ROAD PROJ INTEREST
E 308-47000-620	Fiscal Agent s Fees		\$247.50		FISCAL AGENT FEES
Total	NORTHLAND TRUST SERVICES		\$4,501.34		
Paid Chk# 022637	7/5/2019	NORTHLAND TRUST SERVICES			
E 385-43160-611	Bond Interest		\$2,210.00		ST LITE INTEREST
E 385-47000-611	Bond Interest		\$38,482.50		COMM PARK INFRASTRUCTURE INT
E 385-47000-620	Fiscal Agent s Fees		\$495.00		FISCAL AGENT FEES
Total	NORTHLAND TRUST SERVICES		\$41,187.50		
Paid Chk# 022638	7/5/2019	PINEBROOK			
E 360-47000-300	Professional Srvs		\$4,117.91		1ST HALF 2019 TIF
Total	PINEBROOK		\$4,117.91		
Paid Chk# 022639	7/5/2019	PRAXAIR			
E 231-42154-210	Operating Supplies		\$129.44	90138366	OXYGEN FOR AMBULANCE
Total	PRAXAIR		\$129.44		
Paid Chk# 022640	7/5/2019	RED FEATHER PAPER			
E 101-45200-210	Operating Supplies		\$340.35	104928	PAPER TOWELS AND TP FOR PARK
Total	RED FEATHER PAPER		\$340.35		
Paid Chk# 022641	7/5/2019	RICARDO RENTERIA			
E 101-42100-430	Miscellaneous		\$130.68		PD-INTERPRETING SERVICE
Total	RICARDO RENTERIA		\$130.68		
Paid Chk# 022642	7/5/2019	SCHILLING PAPER CO INC.			
E 101-45186-220	Repair/Maint Supply		\$217.30	722805	TP FOR COMMUNITY CENTER
Total	SCHILLING PAPER CO INC.		\$217.30		
Paid Chk# 022643	7/5/2019	STEVE PETERS			
E 101-45200-430	Miscellaneous		\$149.95		SAFETY BOOTS

***Check Detail Register©**

June 2019 to July 2019

			Check Amt	Invoice	Comment
Total STEVE PETERS			\$149.95		
Paid Chk#	022644	7/5/2019	SWEET FIELDS LLC		
E 101-41110-430	Miscellaneous		\$19.50		ICE CREAM VOUCHERS FOR MAYORS BIKE RIDE
Total SWEET FIELDS LLC			\$19.50		
Paid Chk#	022645	7/5/2019	TEXAS REFINERY CORP		
E 101-43100-215	Shop Supplies		\$178.68	178210	ST DEPT-SUPER EEZ AEROSOL
Total TEXAS REFINERY CORP			\$178.68		
Paid Chk#	022646	7/5/2019	THE DEN LLC		
E 205-46500-430	Miscellaneous		\$28.54		FOOD FOR 6/28/19 EDA MTG
Total THE DEN LLC			\$28.54		
Paid Chk#	022647	7/5/2019	THIRD AVENUE AUTO PARTS		
E 101-43100-404	Repairs/Maint Machinery/Equip		\$8.57	S174090	FEML BODY-ST DEPT
E 101-43100-404	Repairs/Maint Machinery/Equip		\$3.89	S174329	CARB CLEANER-ST DEPT
E 101-45200-404	Repairs/Maint Machinery/Equip		\$7.44	S174364	OIL FOR MOWERS
E 507-45150-404	Repairs/Maint Machinery/Equip		\$104.99	S174690	12V DUAL-WEED HARVESTOR
E 101-45200-404	Repairs/Maint Machinery/Equip		\$6.45	S174708	OIL FILTER FOR MOWER
E 101-45200-404	Repairs/Maint Machinery/Equip		\$12.89	S174744	STOP & TAIL-ALUM TRAILER
E 221-42200-404	Repairs/Maint Machinery/Equip		\$38.34	S174812	TIRE FOAM-FIRE DEPT
E 101-43100-404	Repairs/Maint Machinery/Equip		\$53.09	S174883	BATTERY #13
E 101-43100-404	Repairs/Maint Machinery/Equip		\$6.65	S174949	OIL FILTER-#10
E 507-45150-404	Repairs/Maint Machinery/Equip		\$4.47	S175033	FUEL LINE-WEED CUTTER
Total THIRD AVENUE AUTO PARTS			\$246.78		
Paid Chk#	022648	7/5/2019	VERIZON		
E 101-42100-321	Telephone		\$9.06		POLICE CELL PHONE
E 231-42154-321	Telephone		\$9.06		AMB CELL PHONE
E 101-42100-321	Telephone		\$35.03		PD TABLET #1
E 101-42100-321	Telephone		\$35.01		PD TABLET #2
E 231-42154-321	Telephone		\$35.01		AMB JET PACK
Total VERIZON			\$123.17		
10100 United Prairie			\$241,226.26		

***Check Detail Register©**

June 2019 to July 2019

Check Amt Invoice Comment

Fund Summary

10100 United Prairie	
101 GENERAL FUND	\$65,704.08
205 ECONOMIC DEVELOPMENT AUTHORITY	\$342.78
211 LIBRARY FUND	\$1,379.25
221 FIRE DEPT FUND	\$1,754.21
231 AMBULANCE FUND	\$1,704.45
303 TIF #1-5 POPD KERNS	\$22,606.25
307 LAKEVIEW ESTATES-2007-2015A	\$555.00
308 2011 BOND REFUND-06 ST PROJ	\$4,501.34
332 2002 STREET IMPROV	\$44.40
341 T.I.F.# 1-6 MT POWER	\$55,839.97
342 T.I.F.#1-4 GOOD SAM	\$29,658.30
360 T.I.F.#1-3 PINEBROOK	\$4,117.91
361 PANKRATZ LAND-DEBT SERV	\$6,282.00
385 ML COMM PARK-DEBT SERV INFRAST	\$41,187.50
470 T.I.F.#1 HOSPITAL PROJECT FND	\$5,412.38
507 LAKE COMMISSION FUND	\$109.46
607 EDA----4 PLEX FUND	\$9.17
608 EDA----8 PLEX FUND	\$17.81
	<u>\$241,226.26</u>

Paid Chk# 000609E 6/20/2019 SELECT/FURTHER

E 101-41400-141	Admin Fees-HSA	\$5.90	JUNE HSA ADMIN FEES
E 101-42100-141	Admin Fees-HSA	\$11.80	JUNE HSA ADMIN FEES
E 205-46500-141	Admin Fees-HSA	\$2.95	JUNE HSA ADMIN FEES
E 211-45500-141	Admin Fees-HSA	\$2.95	JUNE HSA ADMIN FEES
E 101-43100-141	Admin Fees-HSA	\$5.30	JUNE HSA ADMIN FEES
E 101-45200-141	Admin Fees-HSA	\$1.77	JUNE HSA ADMIN FEES
E 101-46200-141	Admin Fees-HSA	\$1.78	JUNE HSA ADMIN FEES
	Total SELECT/FURTHER	<u>\$32.45</u>	

Paid Chk# 000610E 6/6/2019 UNITED PRAIRIE BANK

G 609-22800	Notes Payable - Current	\$493.18	MASON MANOR-PRINC PAYMENT
E 609-46330-610	Interest	\$797.35	MASON MANOR-INTEREST PAYMENT
	Total UNITED PRAIRIE BANK	<u>\$1,290.53</u>	

Paid Chk# 000611E 7/1/2019 STATE OF MINNESOTA

G 101-20802	Sales Tax Payable	\$637.00	2ND QUARTER CAMPGROUND TAX
	Total STATE OF MINNESOTA	<u>\$637.00</u>	

Paid Chk# 000612E 7/1/2019 SELECT/FURTHER

E 101-41400-130	Employer Paid HSA	\$3,300.00	OFFICE-2ND HALF 2019 HSA
E 205-46500-130	Employer Paid HSA	\$1,650.00	EDA-2ND HALF 2019 HSA
E 211-45500-130	Employer Paid HSA	\$1,650.00	LIB-2ND HALF 2019 HSA
E 101-42100-130	Employer Paid HSA	\$3,800.00	PD-2ND HALF 2019 HSA
E 101-43100-130	Employer Paid HSA	\$2,970.00	ST-2ND HALF 2019 HSA
E 101-45200-130	Employer Paid HSA	\$990.00	PARKS-2ND HALF 2019 HSA
E 101-46200-130	Employer Paid HSA	\$990.00	CEMETERY-2ND HALF 2019 HSA
	Total SELECT/FURTHER	<u>\$15,350.00</u>	

Paid Chk# 000613E 6/28/2019 UNITED PRAIRIE BANK

E 101-41400-301	Auditing and Acct g Services	\$32.50	JUNE ACH FEE
	Total UNITED PRAIRIE BANK	<u>\$32.50</u>	

doug bristol

From: Chuck <chuck@charleswitt.com>
Sent: Thursday, May 23, 2019 9:23 PM
To: dbristol@mountainlakemn.com
Subject: May Police Commission Minutes

Minutes, Police Commission Meeting
May 23, 2019

1. Meeting called to order at 7:04 PM
2. Members Present:
 - a. Chad Eken, Chairman
 - b. Chuck Witt, Secretary
 - c. Jason Flanagan
 - d. Brian Lunz
 - e. Doug Bristol, Police Chief
3. Minutes
 - a. March Minutes not available for review
 - b. April Minutes read and accepted
 - i. Motion: Brian Lunz
 - ii. Second: Chuck Witt
4. Bills/Income/Expenses
 - a. Bike Rodeo
 - i. Received grants and monies from businesses for bike rodeo
 - ii. Maynard's Grocery donated water and hot dogs
 - iii. Some initial expenses for some items for bike rodeo – these will be reimbursed
 - iv. Approximately 100 participants
 - b. Pedestrian Sign
 - i. Severely damaged and found approximately two blocks from where it was set up
 - ii. Looking into costs to repair vs. replace
5. Chief's Report
 - a. Call volume back to normal – may see increase in ordinance violations, particularly clean up violations
 - b. City Ordinance Citations
 - i. Clean up citations transitioning from payable at City Hall to mandatory court appearance
 1. Court ordered clean-up by certain date
 2. No show or no pay may result in jail
6. Old Business
 - a. Hiring Update
 - i. Emily has conditional job offer with City of Mankato
 - ii. Mankato has not established a start date
 - iii. Emily confirmed she will take job in Mankato
 - iv. Requested letter of resignation stating contingent on date

7. New Business
 - a. Hiring Update
 - i. Upon receiving letter of resignation, advertise for full-time position
 - ii. Run advertisement for 1 month
 - iii. Hope to hire full-time and part-time officer from applicant pool
8. Items from the floor
 - a. None
9. Adjournment
 - a. Motion: Brian Lutz
 - b. Second: Chuck Witt
 - c. Meeting adjourned at 7:42 PM

Chuck Witt

Owner | Charles Witt Communications, LLC | 507-382-0186
414 11th Street N | Mountain Lake, MN 56159
www.charleswitt.com

Instructor | Mountain Lake Firearms Academy | 507-327-2807
<http://www.mountainlakefirearms.com>

"The right to keep and bear arms shall not be infringed." - 2nd Amendment

"Laws that forbid the carrying of arms...disarm only those who are neither inclined nor determined to commit crimes. Such laws make things worse for the assaulted and better for the assailants, they serve rather to encourage than to prevent homicides, for an unarmed man may be attacked with greater confidence than an armed man." - Thomas Jefferson

Mountain Lake Municipal Utilities Commission Meeting
Mountain Lake City Hall
Thursday, June 6, 2019
7 AM

Members Present: Dean Janzen Todd Johnson, Mark Langland, Council Liaison David Savage

Members Absent: Sue Garloff, Randy Sawatzky

Staff Present: Michael Schulte, Administrator/Clerk; Lynda Cowell, Utilities Office Manager; Dave Watkins, Electric Lineman; Lane Anderson, Electric Lineman, Taylor Nesmoe, Water/Wastewater Foreman

Others Present: None

Call to Order

The meeting was called to order at 7:00 a.m.

Approval of Agenda, Minutes, and Bills

Motion by Janzen, seconded by Johnson, to add 4.C – Water Service at 302 Prairie Lane to the agenda. Motion carried. Motion by Johnson, seconded by Garloff, to approve the agenda as amended, the May 23 Minutes, and Bills #018995 – 019039. Motion carried.

Electric Department

Staff spoke with Alex Martin of Utilities Plus about finalizing the substation project. Upon Martin's review of invoices, two payments were listed twice in a set of invoices that were paid by MLMU. Martin is contacting Conductor Power to straighten out the invoices and to receive the refund that was paid twice.

The digger truck was being brought in for a DOT inspection and upon arrival multiple issues under the hood occurred. The fixes to repair may be substantial and the department is currently without the digger truck until fixed.

10th Street Project

David Watkins and Taylor Nesmoe explained a sink hole and leak that occurred on 10th Street. Lohrenz Construction was hired to dig up the street to uncover the issue. A riser that connects four properties to the deep sewer main needed to be replaced. Lohrenz spent about a day fixing the issue. Bills for the work, the rock and gravel, and eventually the street tarring are expected soon. Discussion ensued on who is responsible for payment. Watkins explained that each

property owner is responsible for their sewer line from their dwelling to the sewer main. The riser ties in four different properties to the sewer main due to the deep depth of the sewer main. After further discussion, the Commission felt this was a unique situation in which the issue was unknown and needed to be fixed immediately without being able to notify the property owners. Due to circumstances of this situation, the Commission agreed that MLMU should pay for the fix and costs. Motion by Janzen, seconded by Johnson, to pay for the costs of this fix but to notify the property owners prior to any fixes if a similar issue arises. Motion carried.

Office

A utility payment agreement form was written up and presented to the Commission. There have been many issues with customers not paying their account in full, making partial payments, making arrangements to pay additional amounts in the future and not following through, and customers falling behind on their bill. The form/policy was discussed. The request form allows a customer to make an initial payment and establish a future payment plan of a number of installments. The customer and a MLMU staff member must approve and sign the agreement. If the customer fails to abide by the agreement of the agreed upon due dates, the customer's utility services will be shut off the next business day. Timelines of implementing the form and logistics were discussed. It was decided to notify all customers of the policy that if no payment arrangement is established prior to the shut-off date and the account is not paid in full that the customer will be shut-off. A notice will be sent in the next newsletter/bill and the policy will take effect for the next month's bill (due in August). Motion by Janzen, seconded by Johnson, to approve the agreement form and establish the policies on the agreement form. Motion carried.

SIU Meeting

Staff and Bolton & Menk met with Milk Specialties to discuss their future plans of expansion and discuss preliminary numbers of payments for the new wastewater project. Bolton & Menk will establish a new Significant Industrial User agreement and present it at the next meeting.

Adjourn

The meeting was adjourned at 8:25 a.m.

Approved June 20, 2019

ATTEST:

Michael Schulte, Administrator/Clerk

DRAFT
Regular Council Meeting
Mountain Lake City Hall
Wednesday, June 19, 2019
6:30 p.m.

Members Present: Dana Kass, Darla Kruser, Mike Nelson, Andrew Ysker

Members Absent: David Savage

City Staff Present: Michael Schulte, City Administrator/Clerk; Maryellen Suhrhoff, City Attorney; Will Pohlmann, Police Officer

Others Present: Gloria McKissick, Doug Regehr, Jay Schied, Karen Stoesz, Rachel Yoder

Call to Order

The meeting was called to order by Mayor Nelson at 6:30 p.m.

Approval of Agenda and Consent Agenda

Motion by Kass, seconded by Ysker, to add 2.J – Appoint Chuck Stevenson to the EDA Board effective June 19, 2019 to the consent agenda and to add 7.D Community Center Window to the agenda. Motion carried. Motion by Kass, seconded by Ysker, to approve the agenda and consent agenda as amended. Motion carried.

Bills: Checks #22491 – 22565, 606E – 608E

Payroll: Checks #64631 – 64667

Approve May 13 Planning & Zoning Commission Minutes

Approve May 13 Lake Commission Minutes

Approve May 15 Library Board Minutes, May Library Report, and May Library Expenditures

Approve May 20 EDA Board Minutes

Approve May 23 Utilities Commission Minutes

Approve June 3 City Council Minutes

Approve 2019 City Wide Cleanup Report

Appoint Chuck Stevenson to the EDA Board effective June 19, 2019

Public

Gloria McKissick asked questions about Hometown Café being for sale. Jay Schied stated concerns regarding the new sign in the industrial park. Karen Stoesz had a booth at Pow Wow opposing J-Turns and stated that a petition must be submitted annually to MNDOT opposing J-

Turns. Stoesz will keep finding individuals to sign the petition. Rachel Yoder stated concerns about the trail.

2018 City Audit Report

Sara Oberloh from Oberloh & Oberloh, Ltd, presented the 2018 city audit to the council. Oberloh reviewed and explained various components of the audit including revenues, expenses, budgeted amounts for various departments, and various funds. Various graphs and line items of revenues and expenses were presented and explained. Motion by Kass, seconded by Kruser, to approve the 2018 city audit report. Motion carried.

Ordinance #5-19 Amending Animal Regulations

Ordinance #5-19 was read for the first time. The administrator explained the past two Planning & Zoning meetings and how the ordinance was formulated. A second and third reading will be held along with a public hearing at the third reading.

City Attorney

A scheduling conference with the court to discuss the greenhouse property in the city was scheduled for July 24th. The city attorney has offered to meet with the property owners and their attorney but no communication has been received back. The city attorney will meet with the property owners and their attorney to discuss the property and the judge will decide what actions needs to occur next. Officer Pohlmann gave an update on various public nuisances including open cases, closed cases, frequent and ongoing cases, and the processes of meeting with property owners, sending letters, and issuing citations. A complete list of addresses of public nuisance cases will be created for the council.

Seasonal Trail/Lake Maintenance

The lake and trail budget, the structure of the trail/lake seasonal maintenance employee, and reimbursement requests were discussed. How the position is structured and budgeted will be discussed after the season and during budget discussions for 2020. Direction was given to the administrator to not reimburse mileage on the reimbursement form.

2020 Capital Improvement Planning Meeting

The council confirmed that Tuesday, July 16 at 3:00PM will be the capital improvement planning meeting. Each department head will have 15 minutes to discuss their department's capital items.

League of Minnesota Cities Letter

A letter from the League of Minnesota Cities was read. Dues may increase 3% but a final decision will not be made until their August 15th meeting.

Community Center Window

One of the windows at the community center has cracked from the bottom to the top in the middle of the glass. Fairmont Sign & Glass was contacted to provide a quote for the replacement. For clear glass, the cost is \$685 and \$775 for tinted glass. To go with clear glass and have the same window tint applied, the tint would cost \$348.18 in addition to the \$685 clear glass. A sample piece of the tinted glass was mailed to city hall. The tinted glass may be a little darker than the current windows, but it was difficult to compare. Direction was given to purchase and install the tinted glass.

Adjourn

The meeting was adjourned at 7:58 p.m.

ATTEST:

Michael Schulte, Administrator/Clerk

RESOLUTION #19-19

CITY OF MOUNTAIN LAKE, MINNESOTA

**RESOLUTION TO ACCEPT A \$3,000 GIFT FROM
THE MOUNTAIN LAKE FIRE RELIEF ASSOCIATION**

Whereas, the Mountain Lake Fire Relief Association has a valid license to conduct lawful gambling at “The Den” located in the City of Mountain Lake; and

Whereas, money raised from lawful gambling can be used for ‘lawful purposes’; and

Whereas, a contribution to the City of Mountain Lake is a ‘lawful purpose’ in accordance with MN Statute 349.12, Subd. 25; and

Whereas the Mountain Lake Fire Relief Association has stated its intent to assist the City of Mountain Lake by gifting funds for Mountain Lake Fire Department capital purchases.

Therefore, be it resolved that the Mountain Lake City Council accept the gift of \$3,000 from the Mountain Lake Fire Relief Association; and

Be it further resolved that said funds be reserved for future Mountain Lake Fire Department capital purchases; and

Be it further resolved that the Mountain Lake City Council thanks the Mountain Lake Fire Relief Association for their gift.

Adopted this 8th day of July, 2019.

Mike Nelson, Mayor

ATTEST:

Michael Schulte, Administrator/Clerk

RESOLUTION #20-19

RESOLUTION ACCEPTING DONATIONS TO THE CITY.

WHEREAS, the City of Mountain Lake is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens and is specifically authorized to accept gifts.

WHEREAS, the following persons and entities have offered to contribute the cash amounts set forth below to the city to be used solely for the Mountain Lake Community Center renovation project:

<u>Name of Donor</u>	<u>Amount</u>
Southwest Initiative Foundation	\$1,062.87
Mountain Lake Ministerial Association	\$623.19

WHEREAS, all such donations have been contributed to the city for the benefit of its citizens, as allowed by law; and

WHEREAS, the City Council finds that it is appropriate to accept the donations offered.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MOUNTAIN LAKE, MINNESOTA AS FOLLOWS:

1. The donations described above are accepted and shall be used to improve the community center for use by all residents.
2. The Mountain Lake City Council thanks all donors for their gift towards the Mountain Lake Community Center.

Passed by the City Council of Mountain Lake, Minnesota this 8th day of July, 2019.

Mayor Mike Nelson

Attest:

Michael Schulte, City Administrator/Clerk

RESOLUTION #21-19

RESOLUTION ACCEPTING DONATIONS TO THE CITY.

WHEREAS, the City of Mountain Lake is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens and is specifically authorized to accept gifts;

WHEREAS, the Active Living Committee of Mountain Lake has purchased a 4 rental-bikes system and is planning active living events for all to participate in, and

WHEREAS, the following entities have offered to contribute the cash amount set forth below to the city to be used solely for the Active Living Committee to promote active living activities such as biking and pickle ball

<u>Name of Donor</u>	<u>Amount</u>
Mountain Lake Area Foundation (SWIF)	\$1,000

WHEREAS, all such donations have been contributed to the city for the benefit of its citizens, as allowed by law; and

WHEREAS, the City Council finds that it is appropriate to accept the donations offered.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MOUNTAIN LAKE, MINNESOTA AS FOLLOWS:

1. The donation described above is accepted and shall be used to promote active living activities including the bike rental system and pickle ball within city limits for use by all residents.
2. The Mountain Lake City Council thanks all donors for their gift towards the Active Living Committee and the City of Mountain Lake.

Passed by the City Council of Mountain Lake, Minnesota this 8th day of July, 2019.

Mayor Mike Nelson

Attest:

Michael Schulte, City Administrator/Clerk

CITY OF MOUNTAIN LAKE, MN

ORDINANCE #5-19

AN ORDINANCE OF THE CITY OF MOUNTAIN LAKE AMENDING 8.12 ANIMAL REGULATION AND ADDING SUBDIVISION 9 – RESIDENTIAL BACKYARD CHICKENS

The City Council of the City of Mountain Lake ordains that Section 8.12 of Chapter 8 of the Mountain Lake City Code include the following additions and amendments as follows:

Added language is *italicized*.

Section 8.12 Animal Regulation

Subdivision 1. Definitions.

For the purpose of this Section:

5. *“Chickens or Hen Bantams” shall mean a domesticated bird that serves as a meat or egg source.*

Subdivision 2. Ownership of Animals.

- A. Farm. The keeping of farm animals, with the exceptions of bees *and residential backyard chickens*, will be allowed as a conditional use in the Farm Animal Overlay District when the requirements of Subdivision 6 are met. An exception shall be made for animals brought into the City as part of an operating zoo, scientific research laboratory, veterinarian clinic, or show or exhibition.
- B. *Residential Backyard Chickens. The keeping of hens and hen bantams in the Residential (R) District consisting of a single-family dwelling unit are allowed when the requirements as found in Subdivision 9 are met.*

Subdivision 9. Residential Backyard Chickens

The keeping of hens and hen bantams in the residential zoned areas of the city on property consisting of a single-family dwelling is allowed, subject to the following:

- A. *License Required.*

Any person who keeps hens or hen bantams in the City shall obtain a license from the City prior to acquiring the hens or hen bantams. Application shall be made to City Hall, and the fee for the license shall be set by ordinance or resolution.

- B. *License Period.*

Licenses are valid for the calendar year and shall expire and become invalid on December 31st at the end of the calendar year after the date of issuance; prorating the fee is not allowed. A person who wishes to continue keeping hens or hen bantams shall have obtained a new license on or before January 1st. Application for a new license shall be pursuant to the administrative procedures and requirements that are applicable at the time the person applies for a new license.

C. Ownership of Backyard Chickens.

A person who keeps or houses hens or bantams on his or her property shall comply with all of the following requirements:

- 1. No more than (4) hens and/or hen bantams may be kept on any one zoning lot. Hereinafter "hens" and "hen bantams" will be referenced collectively as "chickens."*
- 2. The principal use of the property shall be a single-family dwelling, and the license applicant must be the owner of the property.*
- 3. No person shall keep any rooster.*
- 4. No person shall slaughter any chickens.*
- 5. Chicken fighting shall not be allowed within city limits.*
- 6. Leg banding of all chickens is required. The bands must identify the owner's name, address, and telephone number.*
- 7. All persons keeping chickens must have a chicken coop to house the chickens and a chicken run. The coop and chicken run must meet the following minimum requirements:*
 - a. The coop must be fully enclosed, windproof, and meet accessory structure standards as found in Section 9.11 Subdivision 4.5.*
 - b. The coop shall comply with current zoning and building codes.*
 - c. The coop shall contain at least four (4) square feet of floor area per chicken and shall not exceed one hundred twenty (120) square feet of floor area.*
 - d. The chicken run shall comply with current zoning codes.*
 - e. The chicken run shall require fence and be securely constructed with mesh type material and be attached to the coop.*
 - f. The chicken run shall be fully enclosed with mesh type material or other enclosing material to prevent escapes or interferences with outside animals.*
 - g. The chicken run shall provide at least ten (10) square feet of open area per chicken.*

8. *A person shall not keep chickens in any location on the property other than in the chicken coop and chicken run in the rear yard. For purposes of this section "rear yard" means that portion of a lot enclosed by the property's rear lot line and the side lot lines to the points where the side lot lines intersect with an imaginary line established by the rear of the dwelling and extending to the side lot lines.*
9. *No chicken coop or chicken run shall be located closer than ten (10) feet to any property line of an adjacent property.*
10. *No chicken coop or chicken run shall be located closer than forty (40) feet to any primary residential dwelling on another person's property.*
11. *Chickens shall not be housed in a dwelling or an attached or detached garage.*
12. *The chicken coop and chicken run shall be constructed or repaired to prevent rats, mice, or other rodents from being harbored underneath, within, or within the walls of the enclosure.*
13. *All feed and other items associated with the keeping of chickens that are likely to attract or to become infested with or infected by rats, mice, or other rodents shall be protected so as to prevent rats, mice, or other rodents from gaining access to or coming into contact with the food and other associated items.*
14. *All premises on which chickens are kept or maintained shall be kept in a clean, sanitary, and healthy manner from filth, garbage, and any substances and all droppings and body excretions collected weekly. All waste must be properly disposed of or composted.*
15. *Dead chickens shall be disposed of according to the Minnesota Board of Animal Health rules, which require chicken carcasses to be disposed of as soon as possible after death, usually within 48 to 72 hours. Legal forms of chicken carcass disposal include offsite burial, offsite incineration or rendering, or offside composting.*
16. *Coop and run must be removed or refurbished for other allowed accessory structure uses if keeping of chickens is discontinued for more than 12 months.*
17. *A person who has been issued a license freely and voluntarily consents to a search and examination of the chicken enclosure in his/her rear yard upon demand by any Police Officer or Code Enforcement Officer.*

D. Penalty.

If any of the above requirements are not complied with, the City may revoke any license granted under this section and/or initiate prosecution of the license holder and/or any other person violating the code.

Subdivision 910. Adoption of Fees.

All fees for conditional use permitting, licensing, impounding and maintenance of animals, including penalties for late application, may be fixed and determined by the Council, adopted by resolution, and uniformly enforced. Such fees may from time to time be amended by the Council by resolution. A copy of the resolution setting forth currently effective fees shall be kept on file in the office of the City Administrator and open to inspection during regular business hours.

Subdivision 1011. Penalty.

Any violation of this section is punishable as a petty misdemeanor.

Passed by the City Council of Mountain Lake, Minnesota this 22nd day of July, 2019.

Mike Nelson, Mayor

Attest:

Michael Schulte, City Administrator



Agenda Information Support Sheet

To: Mayor & Councilmembers

Council Meeting: July 8, 2019

Agenda Item: 7.A

Submitted By: Michael Schulte, City Administrator

Uncle B's Liquor Store has applied for a new tobacco license at their property of 1040 3rd Avenue. The applicant, Bruce Prachomphonh, has completed the proper paperwork, provided a certificate of liability insurance, and paid the license fee.

All new tobacco licenses and renewal of tobacco licenses must be approved by City Council.



1243 Cedar Street NE
Sleepy Eye, MN 56085

Real People. Real Solutions.

Ph: (507) 794-5541
Fax: (507) 794-5542
Bolton-Menk.com

June 27, 2019

Jeremy Kuechle
Kuechle Underground
10998 State Highway 55
P.O. Box 509
Kimball, MN 55353

RE: Notice of Defective Work requiring Correction
2012-2013 Infrastructure Improvements
City of Mountain Lake, MN
BMI Project No.: S14.100679

Dear Jeremy:

In accordance with Section 13.07 and 13.09 of the Standard General Conditions of the Construction Contract and the Supplementary Conditions, this letter shall serve as official written notice of defective work on the 2012-2013 Infrastructure Improvements project in the City of Mountain Lake.

The List of Defective Work Requiring Correction during the Correction Period was sent to you in a letter dated June 29, 2017. That letter itemized the nature and general location of the defective work items requiring correction and is attached to this letter in its entirety. That list was updated to include the street settlement repair on 2nd Avenue as noted at the bottom of the attachment.

If a written response to this letter and schedule for corrective work is not received from your office by July 8, 2019, the City will take control of the site and make corrections as outlined in Section 13.09 of the Standard General Conditions of the Construction Contract and the Supplementary Conditions and charge costs for this work against your company.

Please feel free to contact our office with any questions or comments regarding the corrective warranty items.

Sincerely,
BOLTON & MENK, INC.

Owen J. Todd, P.E.
City Engineer

cc: Bradley C. DeWolf P.E., President/CEO Bolton & Menk, Inc.
Michael Schulte, City Administrator
Rick Oeltjenbruns, Street Superintendent

Enclosure

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June 29, 2017

Jeremy Kuechle
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10998 State Highway 55
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Kimball, MN 55353

RE: Notice of Defective Work requiring Correction
2012-2013 Infrastructure Improvements
City of Mountain Lake, MN
BMI Project No.: S14.100679

Dear Jeremy:

In accordance with Section 13.07 of the Standard General Conditions of the Construction Contract and the Supplementary Conditions, this letter shall serve as written notice of defective work on the 2012-2013 Infrastructure Improvements project in Mountain Lake.

The attached List of Defective Work Requiring Correction during the Correction Period, June 29, 2017 itemizes the nature and general location of the defective work items requiring correction. The list has been updated to include the street settlement repair on 2nd Avenue as noted at the bottom of the attachment.

Please provide a written work schedule to the Owner for review and information prior to the initiation of the corrective work. The completion of the corrective items should be coordinated with Rick Oltjenbruns, Street Superintendent and our office. It is requested that the corrective work be scheduled to be performed soon after the July, 2017 conclusion of the corrective period

Please feel free to contact our office with any questions or comments regarding the corrective warranty items.

Sincerely,
BOLTON & MENK, INC.

Andrew R. Kehren, P.E.

cc: Leon Stugelmeyer, Resident Project Representative
Wendy Meyer, City Administrator
Rick Oltjenbruns, Street Superintendent

Enclosure

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*List of
Defective Work Requiring Correction during the Correction Period
Street and Utility Improvements
City of Mountain Lake
Updated: June 29, 2017
Bolton & Menk, Inc. Project No: S14.100679*

<i>Completed</i>	<i>Item No.</i>	<i>Description of Work</i>
	1	Mike Wallert, 821 2 nd Ave. was at City Hall the week of 5/4/2015. The concrete driveway apron has broken and the top of adjacent concrete panels are offset. Replace the broken panel and restore the concrete work to the original elevations.
	2	Pat Oja, 521 11 th Street called City Hall. Saw off and remove the broken concrete wings and provide turf restoration.
	3	Replace the broken walk at the pedestrian ramp in the southwest quadrant of the intersection of 4 th Avenue and 7 th Street.
	4	Doug Penner, 1428 6 th Ave. was at City Hall the week of 8/10/2015. Reports that the sidewalk is cracked. Replace the sidewalk and place cement mortar in mudjacking holes.
		CURB & GUTTER TO REMOVE AND REPLACE CAUSED BY SETTLEMENT
	1	Remove and replace settled C&G to CB in front of # 620 11 th St. = 20'
	2	Remove and replace C&G at 2 nd AV. & 6 th St. = 32'
	3	Remove and replace C&G 801 4 th Av.
	4	Remove and replace C&G across from # 543 4 th Av.
		SIDEWALKS TO REMOVE AND REPLACE CAUSED BY SETTLEMENT
	1	Remove and replace sidewalk SE corner 4 th Av. & 9 th St.
	2	Remove and replace sidewalk SW corner 4 th Av. & 8 th St.
	3	Remove and replace sidewalk 4 th Av. & 11 th St. SW corner
	4	Remove and replace settled walk to Cornerstone Bible Church on 11 th St.
		DRIVEWAY APRONS TO REMOVE AND REPLACE CAUSED BY SETTLEMENT
	1	Remove and replace driveway apron to # 1013 6 th Av.
	2	Remove and replace cracked panel in driveway apron to # 1009 10 th Av.
	3	Remove and replace driveway apron to # 516 11 th St.
	4	Remove and replace driveway apron to Library Alley on 4 th Av. Right Panel around valve box
	5	Remove and replace driveway apron # 521 4 th Av.
		STREET REPAIR CAUSED BY SETTLEMENT
	1	Mitigate the existing sag in the roadway pavement along the centerline of the 2 nd Avenue from about 250' west to about 150' east of Sanitary MH AC. MH AC is located about 400' east of the 12 th Street intersection.