

Special City Council Meeting – Capital Improvement Planning
Mountain Lake City Hall
Thursday, July 23, 2020
1:00 p.m.

Members Present: Dana Kass, Darla Kruser, Mike Nelson, David Savage (1:24 p.m.),
Andrew Ysker

Members Absent: None

City Staff Present: Michael Schulte, City Administrator/Clerk; Carol Lehman, Library
Director; Ron Melson, Electric Superintendent; Dave Watkins,
Ambulance Director; Taylor Nesmoe, Water/Wastewater Foreman; Tim
Coners, Fire Chief; Rob Anderson, Community Development Director;
Jason Kruser, Lake Commission Chair; Doug Bristol, Police Chief; Daron
Friesen, Street Superintendent

Others Present: None

Call to Order

The meeting was called to order by Mayor Nelson at 1:00 p.m.

Approval of Agenda and Consent Agenda

Motion by Kass, seconded by Ysker, to approve the agenda as presented. Motion carried 4 – 0.

Electric

Ron Melson, Electric Superintendent, went through the 2020 capital improvement plan. Upgrades by businesses, pole line replacement, underground projects, engine maintenance, and replacing electric meters will continue each year. Engine work and maintenance costs vary each year. The department continues underground projects to bring overhead wires underground. The Ditchwitch plow was bought this past year. Melson presented a list of the infrastructure purchased for the various construction projects in town. The costs are recouped over time with electric rates paid by the businesses.

EDA

Funds for the entrance sign were used to pay the first half property taxes of Pop'd Kerns as discussed in past EDA meetings. The business is currently under a payment plan to catch up on lease payments. Potential TIF and tax abatement projects were added as projects or business developments may occur at any time. Anderson provided a brief update on the housing project discussed at the last EDA meeting.

David Savage entered the meeting at 1:24 p.m.

Street/Parks/Cemetery

Daron Friesen, Street Superintendent, went through the various items listed under public works on the plan. A new lawn mower trailer, the city hall alleyway, pressure washer, and a dump truck to be shared by the utilities are the next items to be considered. Other items in future years were discussed. A quote is being put together by Bred Herrig with Bergen to repair or replace the front of the bandshell.

Police

Doug Bristol, Police Chief, discussed firearms, radios, and computers. Replacing the squad car with higher miles is set to be replaced either at the end of 2020 or in 2021. Bristol has been looking into options and will gather more information of prices and vehicle types.

Library

Carol Lehman, Library Director, discussed computers used by staff and the public. Computers will be replaced as needed along with the printer and copier. The next project would be to replace the north windows near the entrance for better efficiency. Council gave direction to obtain 2-3 quotes to have them replaced.

Water/Wastewater

Taylor Nesmoie, Water/Wastewater Foreman, stated that the reverse osmosis membranes will need to be replaced this year or next year due to their condition. Sand and filters, a new pickup truck, and the possibility of replacing the infrastructure on 4th Avenue near the school were discussed. The wastewater ponds project is ongoing and ahead of schedule.

Ambulance

An ambulance may need to be replaced in 2023. Donations are being sought for a tough pad for electronic reporting. The fire/ambulance hall committee is waiting on some basic concept drawings from the architectural firm they are working with to look at the cost and feasibility of constructing a new fire/ambulance hall in the lot purchased along 10th Street North and 2nd Ave.

Fire

Self-Contained Breathing Apparatus equipment was purchased. A lease payment for the next 5 years to pay them off will continue into 2024. Turn-out gear will continue to be replaced each year. The 2000 pumper is the truck next to be replaced and is scheduled for 2024.

Lake Commission

The Lake Commission is looking at purchasing a new ice auger to drill holes in the ice during the winter as part of the aeration procedures. The can trailer is in the works to be rebuilt. An aquatic harvester, conveyer, and new boat and motor will be pushed out another year if the current equipment remains operable. Grants from the county will pay for the equipment when enough funds are obtained. Aeration equipment will be purchased as needed.

City Hall

Office computers and technology are updated or replaced as needed. The last comprehensive plan was completed in 2006. An OSHA grant is currently being applied for to install security cameras at city hall. Shelving and filing will need to be purchased to store files and minutes as required by statute. Renovating the interior office was discussed to maximize the use of space and provide better distancing. CARES Act funds are a possibility to use if it is utilized to better space employees and the public for social distancing.

Adjourn

The meeting was adjourned at 3:03 p.m.

Approved August 3, 2020

ATTEST:

Michael Schulte, Administrator/Clerk