

Regular City Council Meeting
Mountain Lake City Hall – 930 Third Avenue
Monday, July 1, 2024
5:45 p.m. – Regular Meeting
AGENDA

1. Meeting Called to Order *Additional information on agenda item is attached or at City Hall
2. Approval of Agenda and Consent Agenda
 - a. Bills: Checks #28436 – 28473, 1097E-1100E (1-6)
 - b. Payroll: Checks #68152 – 68168
 - c. Approve June 20 City Council Minute (7-8)
 - d. Approve June Street Department Report (9)
 - e. Approve Street Closure to sell liquor and food for National Night Out, 10th Street N, One-Way & 2nd AVE from 9th Street to 11th Street, August 6th, 3pm-9pm
3. Public – A total of ten (10) minutes is allotted for individuals to briefly discuss a topic of concern or provide comments to the Council.
4. City Attorney
 - a. Discussion/Action –Greenhouse Update
5. City Administrator
 - a. Discussion/Action – Set Capital Improvement Planning Meeting
 - b. Discussion/Action – Employee Recognition/Appreciation
6. Roundtable
 - a. Discussion/Action – Commissions/Boards Update
7. Adjourn

**City of Mountain Lake
Regular City Council Meeting
Mountain Lake City Hall – 930 Third Ave
Thursday, June 20, 2024
5:45 p.m.**

Members Present: Andrew Ysker, Darla Kruser, Dean Janzen, Bryan Bargen, Mike Nelson

Members Absent: None

City Staff Present: Michael Mueller City Administrator; Maryellen Suhrhoff City Attorney

Others Present: Sara Oberloh, Doug Regehr, Joel Alvstad

Call to Order

The meeting was called to order by Mayor Nelson at 5:45 p.m.

Approval of Agenda & Consent Agenda

Motion by Kruser, seconded by Janzen to approve the agenda and consent agenda as presented.

Motion carried 5 – 0.

Bills: Checks #28396 – 28435, 1087E – 1096E

Payroll: Checks #68118 – 68151

Approve May 13 Lake Commission Minutes

Approve May 14 Library Board Minutes, Expenditures, and Library Report

Approve May 20 EDA Board Minutes

Approve May 23 Utilities Commission Minutes

Approve June 3 City Council Minutes

Approve May Street Department Report – *Daron Friesen, Street Superintendent*

Public

No comment

2023 City Audit

Sara Oberloh from Oberloh & Oberloh, Ltd, presented the 2023 city audit to the Council.

Oberloh reviewed and explained various components of the audit including revenues, expenses, budgeted amounts for various departments, and various funds. Various graphs and line items of revenues and expenses were presented and explained. Motion by Kruser, seconded by Ysker to approve the 2023 City Audit. Motion carried 5 – 0.

City Attorney

An update was given to the council regarding civil processes on various properties, public nuisances, current processes, court procedures, agreements, and plans. Motion by Janzen, seconded by Barga to approve Resolution #10-24 Condemn 521 Klien St. Motion carried 5 – 0.

City Administrator

- Discussion/Action – Assessment Policy
- Discussion/Action – Street Project Priorities
- Discussion/Action – Mountain Lake Alliance Church Request
- Discussion/Action – Employee Recognition Policy
- Discussion/Action – August 19, 2024 City Council Meeting

The last approved assessment policy by the City Council was in 2001. Comparable cities assessment policies were reviewed to update the Mountain Lake Assessment Policy. Before City Council determines the assessment value, they would like to compare the differences between the cost on a benefitted property. Discussion continued from the previous meetings on city street projects. The item was tabled, Council requested the Utilities Commission to review and plan for their priorities to gather their input.

Alliance Church requested to install signs to reserve 4 spots on 5th Avenue for only seniors on Sunday mornings. Motion by Janzen, seconded by Kruser to approve the Mountain Lake Alliance Church Request. Motion carried 4 – 0. Barga abstained.

The Employee Recognition Policy was tabled, due to adjustments.

There was discussion to cancel the City Council meeting on August 19. Motion by Kruser, seconded by Ysker to cancel the August 19 meeting and allow the Mayor to sign the checks. Motion carried 5 – 0.

Roundtable

An update was given to the council regarding board and commission meetings.

Adjourn

The meeting was adjourned at 7:08 p.m.

ATTEST:

Michael Mueller, Administrator/Clerk

JUNE STREET DEPT REPORT

- SWEEP STREETS
- MAINTAIN TREE DUMP
- STRIPING, CURBS, CROSSWALKS, PARK STALLS
- DUST CONTROL - 6-4
- DIRT WORK Locif Course Rd, 4th AVE by storm Sewer Repair
- Pow Wow Prep, Lumber, Picnic Tables, Signs, Barricades, Chamber Tent
- Pow Wow Clean up
- Cemetery Clean up From Memorial DAY
- Round up STREETS, ALlys, Campground, Plunge Pool, Cemetery Rds
- Mow All City Grounds, Parks, Cemetery, OUT of Compliance YARDS
- Clean shop, Wash EQ, Trucks, Mower Maintenance
- OPEN Storm Sewers, Monitor @ Maintain INTAKES, 12⁺ inches Rain
- ADD Gravel, Blade, Drag all Gravel Rds, @ ALlys
- Push UP Gravel Pyle / As Gravel Supplies start Coming