

**Regular Council Meeting  
Mountain Lake City Hall  
Monday, June 4, 2018  
6:30 p.m.**

**AGENDA**

1. Meeting Called to Order
  - \* Further information on agenda item is attached
  
2. Approval of Agenda and Consent Agenda
  - a. Bills: Check #21213 – 21249 \*(1-4)
  - b. Approval of Payroll Checks #63900-63915
  - c. Approval of May 10 Utilities Commission Minutes \*(5-6)
  - d. Approval of May 21 City Council Minutes \*(7-9)
  - e. Hire Alex Gerdes, Summer Street, Parks, Cemetery Worker as of May 21, 2018
  - f. Hire Dylon Hoewing, Summer Electric Department Worker as of May 21, 2018
  
3. Public – A total of ten (10) minutes is allotted for individuals to briefly discuss a topic of concern with the Council.
  
4. Mountain Lake Public Schools – Bill Strom
  
5. Mountain Lake Community Center
  - a. Kitchen Floor \*(10-12)
  
6. 805 Basinger Memorial Drive \*(13-17)
  
7. Right-of-Ways
  - a. SDN Communications Fiber Optic Line \*(18-22)
  - b. Small Cells
  
8. City Attorney Report
  
9. City Administrator Report
  
10. Adjourn

**Next City Council meeting will be June 25, 2018 due to Pow Wow**

**\*Check Detail Register©**

June 4, 2018  
CK# 21213 to 21249

May 2018 to June 2018

		Check Amt	Invoice	Comment
<b>10100 United Prairie</b>				
Paid Chk#	021213	5/21/2018	ST JAMES ELECTRIC	
E 101-45186-401	Repairs/Maint Buildings	\$158.94	479948	REPLACE BALLASTS AT COMMUNITY CENTER
	<b>Total ST JAMES ELECTRIC</b>	<b>\$158.94</b>		
Paid Chk#	021214	5/21/2018	JACOB VITZTHUM	
E 101-42100-205	Uniforms	\$124.99		UNIFORMS-SUMMER DUTY BOOTS
	<b>Total JACOB VITZTHUM</b>	<b>\$124.99</b>		
Paid Chk#	021215	5/24/2018	AFLAC	
G 101-21713	AFLAC	\$249.64		
	<b>Total AFLAC</b>	<b>\$249.64</b>		
Paid Chk#	021216	5/24/2018	AFSCME COUNCIL 65	
G 101-21707	Union Dues	\$157.86		
	<b>Total AFSCME COUNCIL 65</b>	<b>\$157.86</b>		
Paid Chk#	021217	5/24/2018	BCBS/HSA	
G 101-21714	HSA	\$613.39		
	<b>Total BCBS/HSA</b>	<b>\$613.39</b>		
Paid Chk#	021218	5/24/2018	COMMISSIONER OF REVENUE	
G 101-21702	State Withholding	\$803.38		
	<b>Total COMMISSIONER OF REVENUE</b>	<b>\$803.38</b>		
Paid Chk#	021219	5/24/2018	GISLASON & HUNTER	
G 101-21712	Garnishments	\$398.90		
	<b>Total GISLASON &amp; HUNTER</b>	<b>\$398.90</b>		
Paid Chk#	021220	5/24/2018	INTERNAL REVENUE SERVICE	
G 101-21703	FICA Tax Withholding	\$2,472.66		
G 101-21701	Federal Withholding	\$1,501.21		
	<b>Total INTERNAL REVENUE SERVICE</b>	<b>\$3,973.87</b>		
Paid Chk#	021221	5/24/2018	PERA	
G 101-21704	PERA	\$4,406.01		
	<b>Total PERA</b>	<b>\$4,406.01</b>		
Paid Chk#	021222	5/24/2018	SW/WC SERVICE COOPERATIVES	
G 101-21708	Employee Paid Health Insurance	\$2,186.99		
	<b>Total SW/WC SERVICE COOPERATIVES</b>	<b>\$2,186.99</b>		
Paid Chk#	021223	5/24/2018	VALIC	
G 101-21705	VALIC	\$263.00		
	<b>Total VALIC</b>	<b>\$263.00</b>		
Paid Chk#	021224	6/1/2018	ADVANCED SYSTEMS INC	
E 101-41400-200	Office Supplies	\$467.51	615343	CITY-COPIES ON COLOR COPIER 2/22/18 TO 5/24/2018
E 205-46500-200	Office Supplies	\$219.38	615343	EDA-COPIES ON COLOR COPIER 2/22/18 TO 5/24/2018
E 101-42100-200	Office Supplies	\$1.74	615343	PD-COPIES ON COLOR COPIER 2/22/18 TO 5/24/2018
	<b>Total ADVANCED SYSTEMS INC</b>	<b>\$688.63</b>		
Paid Chk#	021225	6/1/2018	ALPHA WIRELESS COMMUNICATIONS	
E 221-42200-323	Radio/Pager maintenance	\$210.50	205177	REPAIR TO FIRE DEPT PAGER

**\*Check Detail Register©**

May 2018 to June 2018

		Check Amt	Invoice	Comment
<b>otal ALPHA WIRELESS COMMUNICATIONS</b>		<b>\$210.50</b>		
<b>Paid Chk# 021226</b>	<b>6/1/2018 AMAZON</b>			
E 211-45500-590	Capital Outlay Books	\$374.09		LIBRARY BOOKS
	<b>Total AMAZON</b>	<b>\$374.09</b>		
<b>Paid Chk# 021227</b>	<b>6/1/2018 BOUND TREE MEDICAL</b>			
E 231-42154-210	Operating Supplies	\$127.37	82872626	AMB-ALCOHOL PADS,NEBULIZER SLTER, ELECTRODES
E 231-42154-210	Operating Supplies	\$20.73	82872627	AMB-COLD PACKS
	<b>Total BOUND TREE MEDICAL</b>	<b>\$148.10</b>		
<b>Paid Chk# 021228</b>	<b>6/1/2018 CITIZEN PUBLISHING</b>			
E 101-42100-433	Dues and Subscriptions	\$46.00		OBSERVER SUBSCRIPTION-POLICE DEPT
	<b>Total CITIZEN PUBLISHING</b>	<b>\$46.00</b>		
<b>Paid Chk# 021229</b>	<b>6/1/2018 COTTONWOOD SWCD</b>			
E 101-45204-435	Tree Purchase	\$2,000.00		2018 TREES
	<b>Total COTTONWOOD SWCD</b>	<b>\$2,000.00</b>		
<b>Paid Chk# 021230</b>	<b>6/1/2018 FRONTIER</b>			
E 101-41400-321	Telephone	\$146.73		CITY HALL PHONE-427-2999
E 101-42100-321	Telephone	\$193.97		POLICE DEPT PHONE-427-3403
E 101-43100-321	Telephone	\$70.02		STREET DEPT PHONE-427-2997
E 101-45186-321	Telephone	\$71.88		SR CTR PHONE-427-2151
E 205-46500-321	Telephone	\$37.50		EDA PORTION OF DSL & 427-2999
E 101-00000-430	Miscellaneous	\$82.71		UT-PHONE
	<b>Total FRONTIER</b>	<b>\$602.81</b>		
<b>Paid Chk# 021231</b>	<b>6/1/2018 FRONTIER</b>			
E 211-45500-321	Telephone	\$74.88		LIBRARY PHONE 507-427-2506
	<b>Total FRONTIER</b>	<b>\$74.88</b>		
<b>Paid Chk# 021232</b>	<b>6/1/2018 GREATAMERICA FINANCIAL SVCS</b>			
E 101-00000-430	Miscellaneous	\$8.43		CHAMBER-MONTHLY COLOR COPY MACHINE LEASE
E 101-41400-200	Office Supplies	\$26.35		OFFICE-MONTHLY COLOR COPY MACHINE LEASE
E 101-42100-200	Office Supplies	\$8.78		PD-MONTHLY COLOR COPY MACHINE LEASE
E 101-00000-430	Miscellaneous	\$91.31		UT-MONTHLY COLOR COPY MACHINE LEASE
E 205-46500-200	Office Supplies	\$5.62		EDA-MONTHLY COLOR COPY MACHINE LEASE
	<b>Total GREATAMERICA FINANCIAL SVCS</b>	<b>\$140.49</b>		
<b>Paid Chk# 021233</b>	<b>6/1/2018 INDOFF INCORPORATED</b>			
E 101-41400-200	Office Supplies	\$29.12	3102301	PENS,NOTEBOOKS
E 101-41400-200	Office Supplies	\$33.01	3106698	MAILING LABELS
E 101-41110-200	Office Supplies	\$41.15	3107329	CITY ADMINISTRATOR & CITY ATTORNEY NAME PLATES
	<b>Total INDOFF INCORPORATED</b>	<b>\$103.28</b>		
<b>Paid Chk# 021234</b>	<b>6/1/2018 JAY SCHIED</b>			
E 101-45210-402	Repairs/Maint- Ground	\$4.60	5/2/18	WOOD & BOLTS TO REPAIR SEAT ON TRAIL BENCH
	<b>Total JAY SCHIED</b>	<b>\$4.60</b>		
<b>Paid Chk# 021235</b>	<b>6/1/2018 LUKE WINGER</b>			
E 101-00000-430	Miscellaneous	\$60.00	5/17	REPAIR 2 BIKES
E 101-00000-430	Miscellaneous	\$90.00	5/29	REPAIR 3 BIKES
	<b>Total LUKE WINGER</b>	<b>\$150.00</b>		

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**\*Check Detail Register©**

May 2018 to June 2018

		Check Amt	Invoice	Comment
<b>Paid Chk# 021236 6/1/2018 MACQUEEN EQUIPMENT</b>				
E 101-43100-404	Repairs/Maint Machinery/Equip	\$409.46	P12212	BROOMS-ST DEPT
<b>Total MACQUEEN EQUIPMENT</b>		<b>\$409.46</b>		
<b>Paid Chk# 021237 6/1/2018 MIDWAY FARM EQUIPMENT</b>				
E 101-45200-500	Capital Outlay	\$17,500.00	EM02192	PURCHASE OF 2 LAWNMOWERS-SN#2018054160,2018054159
E 101-45200-500	Capital Outlay	(\$7,900.00)	EM02192	TRADE IN 2 LAWNMOWERS
<b>Total MIDWAY FARM EQUIPMENT</b>		<b>\$9,600.00</b>		
<b>Paid Chk# 021238 6/1/2018 MINNESOTA ENERGY RESOURCE CORP</b>				
E 101-41400-383	Gas Utilities	\$104.43		CITY HALL GAS-ACCT#0505387558
E 221-42200-383	Gas Utilities	\$77.10		FIRE DEPT PORTION OF FIREHALL GAS-ACCT#0507634940
E 231-42154-383	Gas Utilities	\$37.98		AMB PORTION OF FIREHALL GAS-ACCT#0507634940
E 101-43100-383	Gas Utilities	\$72.34		STREET GARAGE GAS-ACCT#0503270939
E 211-45500-383	Gas Utilities	\$29.18		LIBRARY GAS-ACCT#0502593301
E 101-45186-383	Gas Utilities	\$50.34		COMM CTR GAS-ACCT#0504742031
<b>al MINNESOTA ENERGY RESOURCE CORP</b>		<b>\$371.37</b>		
<b>Paid Chk# 021239 6/1/2018 MINNESOTA MUTUAL LIFE</b>				
E 101-41400-134	Employer Paid Life	\$1.70		ADD MICHAEL FOR APRIL
E 101-41400-134	Employer Paid Life	(\$1.70)		DELETE WENDY FOR JUNE
E 101-42100-135	Employer Paid Other	\$1.70		JUNE BRIAN LUNZ LIFE INSURANCE
E 101-42100-134	Employer Paid Life	\$6.80		JUNE LIFE INS-POLICE DEPT
E 211-45500-134	Employer Paid Life	\$1.70		JUNE LIFE INS-LIBRARY
E 101-43100-134	Employer Paid Life	\$3.06		JUNE LIFE INS-ST DEPT
E 101-41400-134	Employer Paid Life	\$5.10		JUNE LIFE INS-OFFICE
E 101-45200-134	Employer Paid Life	\$1.02		JUNE LIFE INS-PARKS DEPT
E 101-46200-134	Employer Paid Life	\$1.02		JUNE LIFE INS-CEMETERY
E 205-46500-134	Employer Paid Life	\$1.70		JUNE LIFE INS-EDA ROB ANDERSON
G 101-21706	Hospitalization/Medical Ins	\$25.30		JUNE LIFE INS-ROBB ANDERSON
G 101-21706	Hospitalization/Medical Ins	\$10.90		JUNE LIFE INS-DARON FRIESEN
G 101-21706	Hospitalization/Medical Ins	\$12.00		JUNE LIFE INS-STEVE PETERS
<b>Total MINNESOTA MUTUAL LIFE</b>		<b>\$70.30</b>		
<b>Paid Chk# 021240 6/1/2018 MUNICIPAL UTILITIES</b>				
E 101-41400-380	Elec,Water,Sewer	\$329.48		CITY HALL UT
E 101-45200-380	Elec,Water,Sewer	\$163.68		CITY PARK RESTROOMS UT
E 101-45186-380	Elec,Water,Sewer	\$383.10		SR CTR UT
E 101-43100-380	Elec,Water,Sewer	\$248.60		ST DEPT UT
E 221-42200-380	Elec,Water,Sewer	\$113.62		FIRE DEPT PORTION OF FIREHALL UT
E 231-42154-380	Elec,Water,Sewer	\$55.96		AMB PORTION OF FIREHALL UT
E 211-45500-380	Elec,Water,Sewer	\$301.61		LIBRARY UT
E 607-46330-380	Elec,Water,Sewer	\$8.00		4-PLEX PORTION OF ST LITE ON HERITAGE DRIVE
E 608-46330-380	Elec,Water,Sewer	\$15.54		8-PLEX PORTION OF ST LITE ON HERITAGE DRIVE
E 101-45200-380	Elec,Water,Sewer	\$22.85		UT AT CITY PARK SHELTERHOUSE
E 101-45171-380	Elec,Water,Sewer	\$21.38		UT AT ICE RINK
<b>Total MUNICIPAL UTILITIES</b>		<b>\$1,663.82</b>		
<b>Paid Chk# 021241 6/1/2018 MUNICIPAL UTILITIES</b>				
E 101-43160-381	Electric Utilities	\$3,415.15		APRIL STREET LIGHTING
<b>Total MUNICIPAL UTILITIES</b>		<b>\$3,415.15</b>		
<b>Paid Chk# 021242 6/1/2018 MUSKE, MUSKE, SURHOFF</b>				
G 101-15506	PREPAID-LEGAL FEES	\$1,400.00		JUNE LEGAL RETAINER

**\*Check Detail Register©**

May 2018 to June 2018

		Check Amt	Invoice	Comment
<b>Total MUSKE, MUSKE, SURHOFF</b>		<b>\$1,400.00</b>		
<b>Paid Chk# 021243</b>	<b>6/1/2018 NICKEL CONSTRUCTION</b>			
E 101-43150-220	Repair/Maint Supply	\$300.00	18677	6" GORMAN RUPP FULL DAY
E 101-43150-220	Repair/Maint Supply	\$1,633.59	18776	STORM SEWER REPAIR NORTH OF 4TH AVE/GOLF COURSE RD
<b>Total NICKEL CONSTRUCTION</b>		<b>\$1,933.59</b>		
<b>Paid Chk# 021244</b>	<b>6/1/2018 ONE OFFICE SOLUTION</b>			
E 101-41400-200	Office Supplies	\$64.99	1785361-0	FAX CARTRIDGE
<b>Total ONE OFFICE SOLUTION</b>		<b>\$64.99</b>		
<b>Paid Chk# 021245</b>	<b>6/1/2018 POSITIVE PROMOTIONS</b>			
E 231-42154-430	Miscellaneous	\$184.95	06039651	AMB DEPT--ITEMS FOR EMS WEEK
<b>Total POSITIVE PROMOTIONS</b>		<b>\$184.95</b>		
<b>Paid Chk# 021246</b>	<b>6/1/2018 POWWOW ROAD RACES</b>			
E 101-45100-306	Management Fees	\$300.00		2018 DONATION
<b>Total POWWOW ROAD RACES</b>		<b>\$300.00</b>		
<b>Paid Chk# 021247</b>	<b>6/1/2018 PRAXAIR</b>			
E 231-42154-210	Operating Supplies	\$116.52	83080106	OXYGEN FOR AMB
<b>Total PRAXAIR</b>		<b>\$116.52</b>		
<b>Paid Chk# 021248</b>	<b>6/1/2018 SMC</b>			
E 101-43121-225	Seal Coat/Crack Filling	\$2,619.57	1464658	SEAL COAT CHIPS
<b>Total SMC</b>		<b>\$2,619.57</b>		
<b>Paid Chk# 021249</b>	<b>6/1/2018 TITAN PRO</b>			
E 101-46200-402	Repairs/Maint- Ground	\$528.00	42462	GRASS SEED FOR PARKS
<b>Total TITAN PRO</b>		<b>\$528.00</b>		
<b>10100 United Prairie</b>		<b>\$40,558.07</b>		

**Fund Summary**

<b>10100 United Prairie</b>	
101 GENERAL FUND	\$38,544.14
205 ECONOMIC DEVELOPMENT AUTHORITY	\$264.20
211 LIBRARY FUND	\$781.46
221 FIRE DEPT FUND	\$401.22
231 AMBULANCE FUND	\$543.51
607 EDA----4 PLEX FUND	\$8.00
608 EDA----8 PLEX FUND	\$15.54
	<b>\$40,558.07</b>

**Mountain Lake Utilities Commission Meeting**  
**Mountain Lake City Hall**  
**Thursday, May 10, 2018**  
**7 AM**

Members Present: John Carrison, Todd Johnson, Mark Langland, Council Liaison David Savage

Members Absent: Mike Johnson, Brett Lohrenz

Staff Present: Michael Schulte, Clerk/Administrator; Lynda Cowell, Utilities Office Manager, Ron Melson, Electric Superintendent; Dave Watkins, Water/Wastewater Superintendent; Tristan Varpness, Lineman; Taylor Nesmoe, Water/Wastewater Worker

Others Present: None

**Call to Order**

The meeting was called to order at 7:01 a.m. Discussion from Water/Wastewater and Electric was added to the agenda.

**Approval of Minutes and Bills**

Motion by Carrison, seconded by T. Johnson, to approve the April 26 Minutes and Check Numbers 18035 – 18069. Motion carried.

**City Administrator**

Michael Schulte gave a brief introduction and update on the past two weeks on beginning the city administrator position, encouraged all to inform him of any important matters, and to visit the office anytime.

**Electric Department**

The substation project was discussed and due to change orders and expensive costs, the project will run about \$100,000 short. The project was bonded. More research will need to be conducted to figure out the exact situation.

**Water/Wastewater Department**

Water meters at the water plant and a new hydrant were discussed. Still waiting for the cameraman to arrive to begin the sewer project. Two discharges from the ponds have occurred and have had to do it early because of the high amount of water in the ponds. Hoping to discharge again next week.

**Office**

The meters are now working but still waiting to see if they continue to work throughout the rest of the month. Late payments, billing policies, and monthly revenues and expenditures were discussed. A list of late accounts was requested to analyze lost revenue. The cold weather policy and other policies will be analyzed at the May 24<sup>th</sup> meeting. The commission asked staff to request Suzlon monthly maintenance reports and research what other cities have for late payment policies.

**Adjourn**

The meeting was adjourned at 7:48 a.m.

**Approved May 24, 2018**

ATTEST:

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Michael Schulte, Clerk/Administrator

**DRAFT**  
**Regular Council Meeting**  
**Mountain Lake City Hall**  
**Monday, May 21, 2018**  
**6:30 p.m.**

Members Present: Dana Kass, Darla Kruser, Mike Nelson, David Savage, Andrew Ysker

Members Absent: None

Staff Present: Michael Schulte, Administrator/Clerk; Maryellen Suhrhoff, City Attorney;  
Rob Anderson, EDA Director

Others Present: Jason Kruser, John Hall, Diane Englin

**Call to Order**

The meeting was called to order by Mayor Nelson at 6:30 p.m.

**Approval of Agenda and Consent Agenda**

Motion by Kass, seconded by Kruser, to add item 4B. Lake Commission, 6B. Community Center, and 6C. Public Nuisances to the agenda. Motion carried. Motion by Ysker, seconded by Kass to adopt the agenda as amended and approve the consent agenda as presented. Motion carried.

Bills: Check #21167 – 21212, 544E-545E

Payroll Checks #63862-63899

April 6 EDA Board Minutes

April 9 Lake Commission Minutes

April 11 Library Board Minutes, April Library Report, and April Library Expenditures

April 26 Utility Commission Minutes

May 3 Board of Appeal and Equalization Minutes

May 7 City Council Minutes

Approve donation of \$300 to Pow Wow Road Race

**Public**

No one addressed the council during this portion of the meeting.

**Public Hearing for Tax Abatement**



Motion by Savage, seconded by Kruser, to open the public hearing. Motion carried. Rob Anderson spoke about the agreement and gave a recent update on communications with Casey's Retail Company. Due to missing information on the agreement that needs to be completed, Anderson asked the council to not approve the agreement until more details are identified. The agreement will be presented to the council again in the future. Motion by Kass, seconded by Ysker, to close the public hearing with no action taken. Motion carried.

### **Lake Commission**

Jason Kruser, chair of the Lake Commission, gave an update on Lake Commission meetings and requested guidance from the council and the city attorney on how to make meetings less interruptive and more efficient and effective. City Attorney Suhrhoff agreed to do more research on meeting procedures and would contact Kruser to discuss more in detail.

### **Library**

John Hall from Handy Heating & Cooling spoke to the city council about his work with the library's furnace and heating system. He spoke in detail about the current furnace and recommended purchasing a new furnace due to the age and costs to repair the current furnace. Motion by Ysker, seconded by Savage, to purchase the listed furnace and its installation costs for a total of \$3,854. Motion carried.

### **Mountain Lake City Park**

Michael Schulte spoke with Ron Melson, Electric Superintendent, about the current conditions of the poles and lights near the basketball court at city park. Melson informed Schulte that he would use extra telephone poles available to replace the current poles if the city could purchase two LED lights. The lights would be similar to the city street lights in which they would automatically turn on when it becomes dark and turn off when it becomes light. Motion by Kass, seconded by Ysker, to purchase two LED lights from the Parks budget and authorize Ron Melson to install. Motion carried.

### **Mountain Lake Community Center**

An update from Mayor Nelson was given that taking out the furnace and the rehab agreed upon at a prior meeting has not occurred yet. Due to limited schedules, direction was given to the city administrator to contact a carpenter to perform the work.

### **Public Nuisances**

Michael Schulte spoke with the council about lawn ordinances and the city mowing lawns after property owners have received a letter from the city and still have not mowed their lawn in the allotted time given. Due to the number of lawns and the high amount of work the Street Department has during the summer, the Street Department suggested to the council of seeking a

third party to mow the lawns in which the final bill would be paid by the property owner. Direction was given from the council to the city administrator to seek options.

**City Attorney**

The city attorney gave a brief update of her work over the past two weeks.

**City Administrator**

Michael Schulte gave an update on office operations, meetings attended, and current events. A timesheet used by the city administrator was presented to the council. Questions were asked on how employees track time. Direction was given from the council to the city administrator to research more about timesheets and reporting. The city administrator also asked the council members to set up a time with him to meet and go over any questions or expectations of him.

**Adjourn**

The meeting was adjourned at 7:32 p.m.

ATTEST:

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Michael Schulte, Clerk/Administrator



Type: Full  
 Date: 08/17/17  
 Time: 09:00:10  
 Report: 1012171166

## Food and Beverage Establishment Inspection Report

**Location:**

Mountain Lake Senior Dining  
 1027 2nd Avenue  
 Mountain Lake, MN56159  
 Cottonwood County, 17

**Establishment Info:**

ID #: 3005  
 Risk: Medium  
 Announced Inspection: Yes

**License Categories:**

SK

Expires on: 12/31/17

**Operator:**

Luthern Social Service

Phone #: 507-822-2757  
 ID #:

The violations listed in this report include any previously issued orders and deficiencies identified during this inspection. Compliance dates are shown for each item.

The following orders previously issued between 07/26/11 and 02/19/16 have NOT been corrected.

**6-100 Physical Facility Construction Materials**

**6-101.11A1**

MN Rule 4626.1325 Provide smooth, nonabsorbent, easily cleanable, durable floor, wall and ceiling surfaces.

BEGIN TO BUDGET FOR THE REPLACEMENT OF DAMAGED FLOOR SURFACES IN THE KITCHEN AS THE FLOOR IS NO LONGER SMOOTH AND EASILY CLEANABLE.

Issued on: 07/26/11

Comply By: 01/01/12

**4-600 Cleaning Equipment and Utensils**

**4-602.12**

MN Rule 4626.0850 Clean at least every 24 hours the food contact surfaces of cooking and baking equipment and interior cavities of microwave ovens.

INTERIOR OF MICROWAVE MUST BE CLEANED TO ELIMINATE FOOD RESIDUE.

Issued on: 02/19/16

Comply By: 02/19/16

The following orders were issued during this inspection.

**3-500D Microbial Control: disposition of food**

**3-501.18C**

**\*\* Critical Item \*\***

MN Rule 4626.0405 Discard all refrigerated, ready-to-eat, potentially hazardous food prepared and packaged by a food processing plant which has not been used within seven calendar days after the original package has been opened.

SOUR CREAM WAS DISCARDED ON SITE AS IT HAD PAST ITS USE BY DATE. USE OR DISCARDED WITHIN SEVEN CALENDAR DAYS OF OPENING THE CONTAINER.

Comply By: 08/18/17

Type: Full  
Date: 08/17/17  
Time: 09:00:10  
Report: 1012171166  
Mountain Lake Senior Dining

# Food and Beverage Establishment Inspection Report

Pa

## 4-500 Equipment Maintenance and Operation

### 4-501.114C1 \*\* Critical Item \*\*

MN Rule 4626.0805 Provide and maintain an approved chlorine chemical sanitizer solution that has a minimum concentration of 50 ppm and a minimum temperature of 75 degrees F (24 degrees C) for water with a pH of 8.1 to 10. The chlorine concentration must not exceed the amount specified on the manufacturer's label approved by the federal EPA.

MAINTAIN BLEACH SANITIZER BETWEEN 50-100 PARTS PER MILLION.

*Corrected on Site*

## 4-300 Equipment Numbers and Capacities

### 4-302.14

MN Rule 4626.0715 Provide an appropriate test kit to accurately measure sanitizer concentration.  
PROVIDE TEST KITS TO MONITOR EFFECTIVENESS OF CHLORINE SANITIZER AND HIGH TEMPERATURE DISH MACHINE. CHLORINE TEST KIT IS NO LONGER IN GOOD CONDITION.

*Comply By: 08/31/17*

## Surface and Equipment Sanitizers

Chlorine: < 50 PPM at Degrees Fahrenheit  
Location: WIPING CLOTH BUCKET  
Violation Issued: Yes

Hot Water: = at 187 Degrees Fahrenheit  
Location: DISH MACHINE  
Violation Issued: No

Chlorine: = 50 PPM at Degrees Fahrenheit  
Location: WIPING CLOTH BUCKET  
Violation Issued: No

## Food and Equipment Temperatures

Process/Item: Upright Cooler  
Temperature: 41 Degrees Fahrenheit - Location: SOUR CREAM  
Violation Issued: No

Process/Item: Upright Freezer  
Temperature: 20 Degrees Fahrenheit - Location: TURBO AIR FREEZER  
Violation Issued: No

Process/Item: Receiving  
Temperature: 188 Degrees Fahrenheit - Location: PEAS  
Violation Issued: No

Process/Item: Receiving  
Temperature: 192 Degrees Fahrenheit - Location: POTATOES  
Violation Issued: No

# Food and Beverage Establishment Inspection Report

Type: Full  
Date: 08/17/17  
Time: 09:00:10  
Report: 1012171166  
Mountain Lake Senior Dining

Process/Item: Receiving  
Temperature: 162 Degrees Fahrenheit - Location: FISH  
Violation Issued: No

Total Critical Orders This Report: 2  
Total Non-Critical Orders This Report: 3

**NOTE: All new food equipment must meet the applicable standards of NSF International. Plans and specifications must be submitted for review and approval prior to new construction, remodeling or alterations.**

I acknowledge receipt of the Brown-Nicollet Environmental Health inspection report number 1012171166 of 08/17/17.

Certified Food Manager: \_\_\_\_\_

Certification Number: \_\_\_\_\_ Expires:   /  /  

**Inspection report reviewed with person in charge and mailed.**

Signed:   Mailed    
Betty Braun  
Site Manager

Signed:   Jesse Harmon    
Jesse Harmon  
Environmental Health Specialist  
Brown-Nicollet Env. Health  
507-934-7093  
jesse.harmon@co.nicollet.mn.us

## September 18, 2017 Council Minutes

### **805 Basinger Memorial Dr.**

The tax statement, a list of repairs drafted by the Building Official, and two bids to demolish the house and garage were reviewed. Curt Fast is interested in buying the property from the current owner and substantially repairing the buildings. He is willing to pay the back taxes. He is asking that the city waive the interest and penalties and an attachment that is the result of closing a well on the property. Motion by Savage, seconded by Ysker, that the Fast is responsible for the taxes, interest and penalties; that the city will defer collection of the well closing bill for two years provided that at that time the repairs must be complete; that Fast submit a repair plan that is approved by the city's building official; that the property must be purchased, the taxes, interest and penalties paid, and the repair plan approved by Wednesday, September 27; and to award the demolition bid to Lohrenz Construction at cost \$7,250 if these items are not accomplished by September 27. Motion carried.

## October 2, 2017 Council Minutes

### **805 Basinger Memorial Dr. Resolution #27-17 to Defer Attachment**

Curt Fast is purchasing the property. The council agreed at its September 18 meeting that it would defer an attachment from a well closing for two years; and waive it if the house is rehabbed to its satisfaction by October 2, 2019. Motion by Savage, seconded by Kass, to adopt Resolution #27-17. Motion carried.

**Beacon**<sup>TM</sup> Cottonwood County, MN

**Summary**

Parcel ID 224150010  
 Property Address 805 BASINGER MEM DR  
 56159  
 Sec/Twp/Rng 0-0-0  
 Lot/Block Lot NA /Block 1  
 Plat F. H. JANZEN'S SUBD  
 Brief Tax Description S127' OF W119' OF E235'  
 (Note: Not to be used on legal documents)  
 Deeded Acres 0.00  
 CER N/A  
 Class RESIDENTIAL\ SINGLE UNIT  
 Homestead NON HOMESTEAD  
 Twp/City 22  
 School District 173



**Owner**

Taxpayer  
 Sanchez/Guillermo  
 54 3rd Ave N Lot 73  
 St James MN 56081

Alternate Taxpayer  
 Gonzalez/Pablo  
 753 3rd Ave  
 Windom MN 56101-1668

**Land**

Record #	Item	Description	Type	Units	Depth
1	LOT TYPE	LOT TYPE	SF RES 3	15,113.0	127.00

**Buildings**

Building 1

Exterior Walls	WOOD LAP
Roof Cover	ASP SH - N
Roof Structure	GABLE
Interior Walls	DRYWALL
Floor Cover	CARPET
Foundation	P CONC 7'
Framing	WOOD
Heating System	FWA DUCTED
Heating Fuel	GAS
Air Conditioning	NONE
Architecture	1.5 STORY
Rooms	Floor#1--7,
Bedrooms	Floor#1--5,
Full Bath	Floor#1--1,

Item	Type	Year Built	File	Size
GAR ADDONS	CONC FLOOR	1928	HEXT	414
GAR TYPE	DGW		HQTA	414
HSE TYPE	ONE	1902	HQTA	112
HSE TYPE	ONE	1902	HQTA	35
HSE TYPE	OQO	1902	HQTA	192
HSE TYPE	TQO	1902	HQTA	196
HSE TYPE	TQB	1902	HQTA	416
PORCH	FEP	1902	HQTA	35
PORCH	UOP	1902	HQTA	35
PORCH	UOP	1902	HQTA	42

Sales

Buyer	Seller	Transaction	Sale Descr	Multi Parcel	Purchase Price	Adj Sale Price	Sale Date	Auditor Date
ALANIS/JUAN M	GONZALEZ/JUAN & EL	WARRANTY DEED	SALE OF INTEREST IN OR PAYOF OR CONTRACT	Single Parcel	\$8,000	\$8,000	8/2012	5/27/2014
ALANIS, JUAN MANUE	GONZALEZ, JUAN M &	CONTRACT FOR DEED	Good Sale	Single Parcel	\$8,000	\$0	5/1996	10/06/1995
JOSE MARIA GONZALE	TERRY & JANET WEST	WARRANTY DEED	Good Sale	Single Parcel	\$10,000	\$0	9/1991	8/30/1991
TERRY & JANET WEST	TILLIE JONES	CONTRACT FOR DEED	Good Sale	Single Parcel	\$4,500	\$0		2/19/1989

2017 Values for 2018 Taxes

	Market	Taxable
Land	\$3,500	\$3,500
Building	\$7,800	\$7,800
Machine	\$0	\$0
Exemptions		
Total Value	\$11,300	\$11,300

Valuation/Taxation

Year	Est Market Value	TC Value	TC Rate	Credits	Abatements	Special Asmts	Net Tax
2016 Payable 2017	\$11,200	112	145.17900	0.00	0.00	36.00	\$242
2015 Payable 2016	\$10,800	108	148.12500	0.00	0.00	1151.00	\$1,356
2014 Payable 2015	\$10,200	102	147.31400	0.00	0.00	36.00	\$230
2013 Payable 2014	\$10,200	102	143.64700	0.00	0.00	36.00	\$234



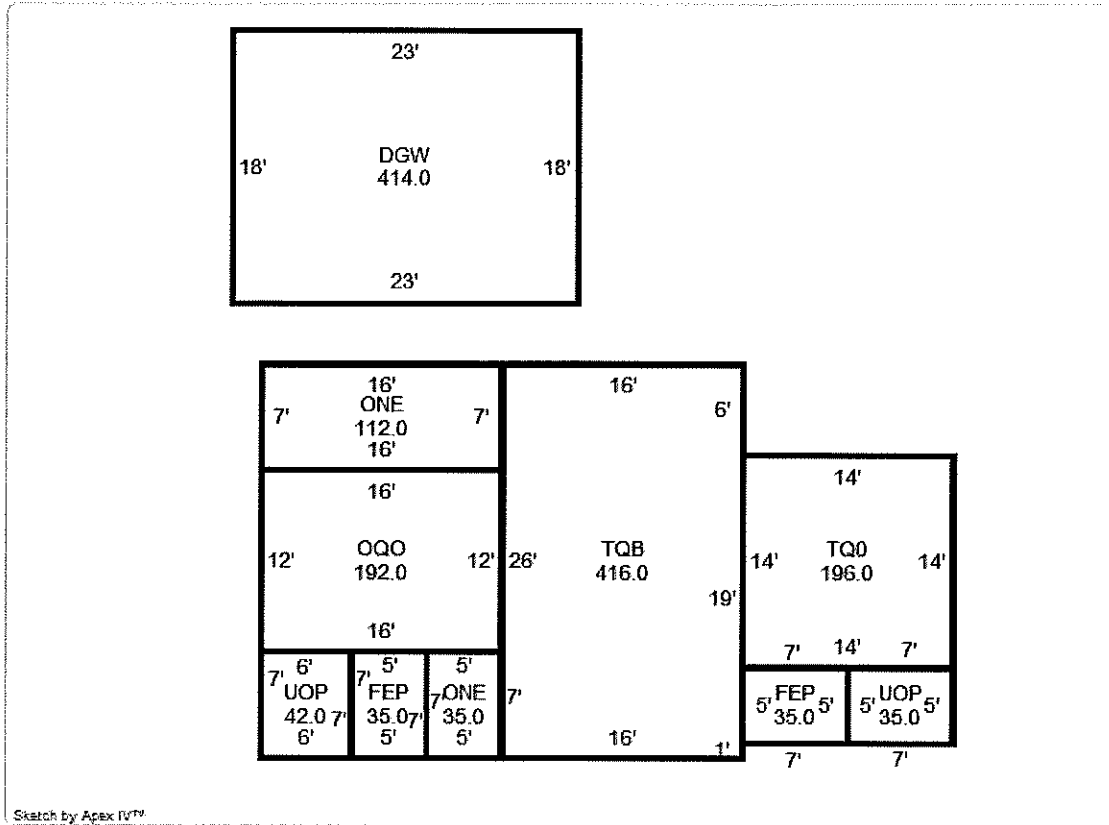
**Current Taxes**

Gross Tax	214.00
Total Credit	0.00
Spec Asmt	200.00
Net Tax Due	414.00
Adjusted Tax	0.00
Adjusted S.A.	0.00
Adjusted Net Due	414.00
Total Receipts	0.00
Remain Due	414.00

**Photos**



**Sketches**



No data available for the following modules: Extra Features, Taxes Paid, Taxes Paid 2.

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Developed by

Last Data Upload: 5/30/2018, 7:22:02 PM



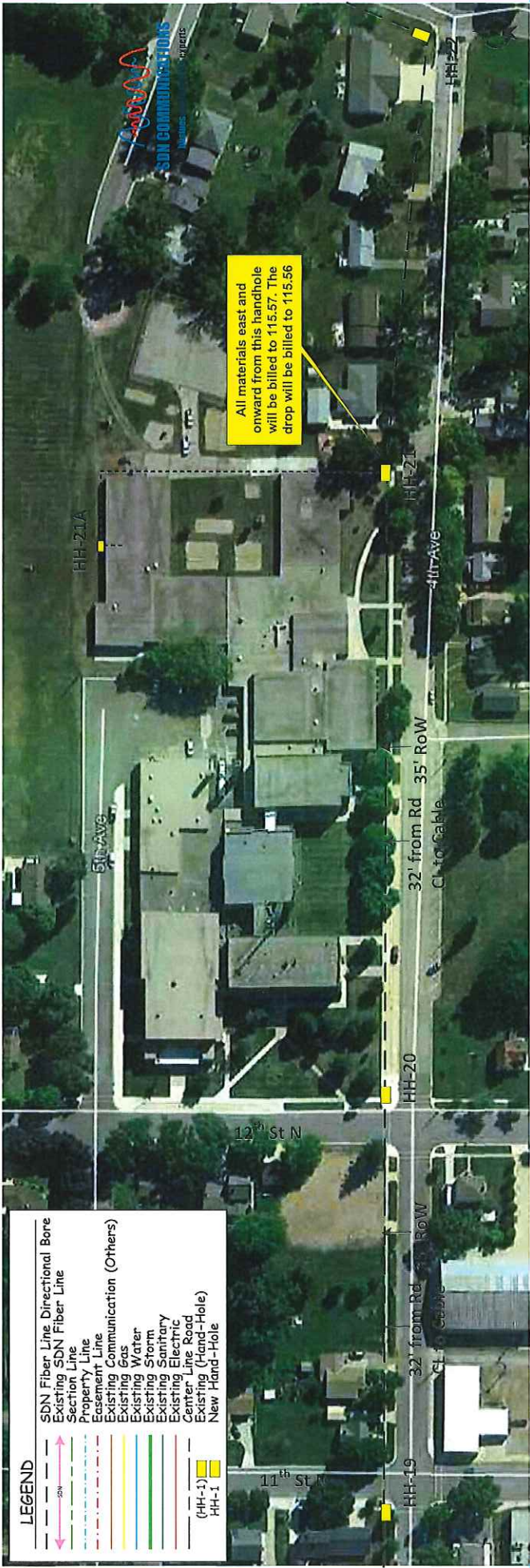
From	To	Cable/ Conduit Type	QTY	From SEQ	To SEQ	Misc Unit	QTY	Misc Unit	QTY	GPS	Remarks	Staking Sheet
HH-14	HH-15	BFOI-96 V(1) (1.25) DB	1150'								Bore between two handholes	Staking Sheet CUSTOMER: SDN Project #: 115.56 Exchange: Windom Staked By: NR Date: 5-15-18 Drawing By: Date: Plowed By: Date: Tabbed By: Public ROW RTE Drawing Not to Scale
HH-15	HH-15	BFO-96	200'								Coil in HH	
HH-15	X	BFOI-96 V(1) (1.25) DB	650'								Bore between a handhole and a marker	
												Sheet 14 of 30



**LEGEND**

- SDN Fiber Line Directional Bore
- Existing SDN Fiber Line
- Section Line
- Property Line
- Easement Line
- Existing Communication (Others)
- Existing Gas
- Existing Water
- Existing Storm
- Existing Sanitary
- Existing Electric
- Center Line Road
- Existing (Hand-Hole)
- New Hand-Hole

From	To	Cable/ Conduit Type	QTY	From SEQ	To SEQ	Misc Unit	QTY	Misc Unit	QTY	GPS	Remarks	Staking Sheet
X	HH-16	BFOI-96 V(2) (1.25) DB	450'								Bore from marker to handhole	CUSTOMER: SDN Project #: 115.56
HH-16	HH-16	BFO-96	200'			BHF(30x48x36)	1	BM2	1		Coil in HH	Exchange: Windom Staked By: NR Date: 5-15-18 Drawing By: Date: Tabbed By: Date: ROW: Public RTE: Drawing Not to Scale
HH-16	HH-17	BFOI-96 V(2) (1.25) DB	800'			BHF(30x48x36)	1	BM2	1		Bore from handhole to handhole	
HH-17	HH-17	BFO-96	200'			BHF(30x48x36)	1	BM2	1		Coil in HH	
HH-17	HH-18	BFOI-96 V(2) (1.25) DB	450'			BHF(30x48x36)	1	BM2	1		Bore from handhole to handhole	
HH-18	HH-18	BFO-96	200'			BHF(30x48x36)	1	BM2	1		Coil in HH	
HH-18	HH-19	BFOI-96 V(2) (1.25) DB	450'			BHF(30x48x36)	1	BM2	1		Bore from handhole to handhole	
HH-19	HH-19	BFO-96	200'			BHF(30x48x36)	1	BM2	1		Coil in HH	
											Sheet 15 of 30	



From	To	Cable/ Conduit Type	QTY	From SEQ	To SEQ	Misc Unit	QTY	Misc Unit	QTY	GPS	Remarks	Staking Sheet
HH-19	HH-20	BFOI-96 V(2) (1.25) DB	500'								Bore from handhole to handhole	CUSTOMER: SDN Project #: 115.56 & 115.57
HH-20	HH-20	BFO-96	200'			BHF(30x48x36)	1	BM2	1		Coil in HH	
HH-20	HH-21	BFOI-96 V(2) (1.25) DB	750'								Bore from handhole to handhole	Drawing By: _____ Date: _____
HH-21	HH-21	BFO-96	200'			BHF(30x48x36)	1	BM2	1		Coil in HH	Plowed By: _____ Date: _____
HH-21	HH-22	BFOI-96 V(1) (1.25) DB	500'								Bore between handholes	Tabbed By: _____ Date: _____
HH-21	HH-21	BFO-4 Dielectric	100'								Tail in HH	ROW _____ Public
HH-21	HH-21A	BFOI-4 Dielectric V(1) (1.25) DB	450'								Bore between handholes	RTE _____
HH-21A	HH-21A	BFO-4 Dielectric	80'			BHF(12x24x18)	1	BM2	1		This coil should serve for the tail inside as well.	Drawing Not to Scale
											Sheet 16 of 30	



Google Earth

From	To	Cable/ Conduit Type	QTY	From SEQ	To SEQ	Misc Unit	QTY	Misc Unit	QTY	GPS	Remarks	Staking Sheet
HH-22	HH-22	BFO-96	200'			BHF(30x48x36)	1	BM2	1		Coil in HH	CUSTOMER: SDN Project #: 115.57  Exchange: Windom Staked By: NR Date: 5-15-18 Drawing By: Date: Plowed By: Date: Tabbed By: Date: ROW Public RTE Drawing Not to Scale
HH-22	HH-23	BFOI-96 V(2) (1.25) DB	350'								Bore between handhole	
HH-23	HH-23	BFO-96	200'			BHF(30x48x36)	1	BM2	1		Coil in HH	
HH-23	HH-24	BFOI-96 V(2) (1.25) DB	900								Bore Between handholes	
HH-24	HH-24	BFO-96	200'			BHF(30x48x36)	1	BM2	1		Coil in HH	
												Sheet 17 of 30



As Staked

CUSTOMER: SDN  
 Project #: 115.57

Exchange: Sioux Falls  
 Staked By: MRR Date: 7-18-16  
 Drawing By: \_\_\_\_\_ Date: \_\_\_\_\_  
 Plowed By: \_\_\_\_\_ Date: \_\_\_\_\_  
 Tabbed By: \_\_\_\_\_ Date: \_\_\_\_\_  
 ROW \_\_\_\_\_ Public \_\_\_\_\_  
 RTE \_\_\_\_\_

From	To	Cable/ Conduit Type	QTY	From SEQ	To SEQ	Misc Unit	QTY	Misc Unit	QTY	Misc Unit	QTY	GPS	Remarks
HH-24	HH-25	BFO-96 V(2) (1.25) DB	900'										Bore between handholes
HH-25	HH-25	BFO-96	200'			BHF(30x48x36)	1			BM2	1		Coil in HH
HH-25	HH-26	BFO-96 V(1) (1.25) Plow	1300'										Plow between handholes
HH-26	HH-26	BFO-96	200'										Coil in HH

Sheet	18	of	30
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