

Regular Council Meeting
Mountain Lake City Hall
Monday, June 3, 2019
6:30 p.m.

AGENDA

1. Meeting Called to Order *Additional information on agenda item is attached or at City Hall
2. Approval of Agenda and Consent Agenda
 - a. Bills: Checks #22450 – 22490, 605E (1-5)
 - b. Payroll: Checks #64614 – 64630
 - c. Approve April 15 EDA Board Minutes (6-8)
 - d. Approve April 23 Police Commission Minutes (9)
 - e. Approve May 10 Utilities Commission Minutes (10-11)
 - f. Approve May 14 Special City Council Minutes (12-15)
 - g. Approve May 21 City Council Minutes (16-18)
 - h. Approve Street Closing Request – The Den (19)
 - i. Hire Jay Schied, Seasonal Trail Maintenance, effective April 16, 2019
 - j. Hire Zach Spinks, Seasonal Street/Parks/Cemetery Worker, effective May 28, 2019
 - k. Hire Calvin Rempel, Seasonal Street/Parks/Cemetery Worker, effective May 28, 2019
3. Public – A total of ten (10) minutes is allotted for individuals to briefly discuss a topic of concern or provide comments to the Council.
4. Street Department Report – *Rick Oeltjenbruns, Street Superintendent*
 - a. Discussion/Action – Fire Truck Purchase
5. City Attorney
 - a. Update – Hiebert Greenhouse Property
6. City Administrator
 - a. Discussion/Action - Resolution #18-19 – Tax Forfeited Property (20-27)
 - b. Discussion/Action – 2020 Capital Improvement Planning Meeting
 - c. Review/Discussion – Local Government Aid & Small City Street Funding (28-34)
 - d. Review/Discussion – U.S. Representative Jim Hagedorn Town Hall Meeting – 2:00PM, June 14
7. Adjourn

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June 3, 2019
ck# 22450-22490

May 2019 to June 2019

605E

		Check Amt	Invoice	Comment
10100 United Prairie				
Paid Chk#	022450	5/17/2019	MCFOA	
E 101-41400-433	Dues and Subscriptions	\$45.00		MICHAEL S. MEMBERSHIP 7-1-19 TO 6-30-20
	Total MCFOA	\$45.00		
Paid Chk# 022451 5/17/2019 LEAGUE OF MN CITIES--INSURANCE				
E 101-00000-361	General Liability Ins	\$15,844.50		CITY LIABILITY INS
E 101-45200-363	Automotive Ins	\$258.00		PARKS VEHICLE INS
E 231-42154-363	Automotive Ins	\$879.38		AMB VEHICLE INS
E 221-42200-363	Automotive Ins	\$1,977.38		FIRE DEPT VEHICLE INS
E 101-43100-363	Automotive Ins	\$2,108.36		ST DEPT VEHICLE INS
E 101-00000-361	General Liability Ins	\$287.00		BONDS INS-CITY
E 101-43100-363	Automotive Ins	\$2,119.08		MOBILE PROPERTY INS-CITY
E 101-00000-361	General Liability Ins	\$6,265.00		EXCESS LIABILITY INS-CITY
E 101-42100-363	Automotive Ins	\$3,375.38		POLICE VEHICLE INS
E 211-45500-362	Property Ins	\$998.00		LIBRARY PROPERTY INS
E 235-46340-362	Property Ins	\$829.00		INS ON FULDA CREDIT BLDG
E 101-45186-362	Property Ins	\$1,218.00		COMM CTR PROP INS
E 221-42200-362	Property Ins	\$418.00		FIRE DEPT PROP INS
E 507-45150-360	Insurance (GL &PROP)	\$692.30		WEED HARVESTOR INS-LAKE COMM
E 608-46330-362	Property Ins	\$5,432.56		8-PLEX PROP INS
E 231-42154-362	Property Ins	\$206.00		AMBULANCE PROP INS
E 101-45200-362	Property Ins	\$3,334.00		PARKS PROP INS
E 101-43100-362	Property Ins	\$2,698.00		ST DEPT PROP INS
E 101-41400-362	Property Ins	\$2,469.00		CITY HALL PROP INS
E 607-46330-362	Property Ins	\$2,719.44		4-PLEX PROP INS
E 101-00000-361	General Liability Ins	\$3,352.75		UT-ELECT DEPT LIAB
E 101-00000-361	General Liability Ins	\$1,390.75		UT-VEHICLE INS-ELEC
E 101-00000-361	General Liability Ins	\$287.00		UT-BONDS INS
E 101-00000-361	General Liability Ins	\$467.05		UT-SEWER CAMERA MOBILE PROP INS-WATER
E 101-00000-361	General Liability Ins	\$4,249.00		UT-WATER DEPT PROP INS
E 101-00000-361	General Liability Ins	\$23,834.00		UT-ELECT DEPT PROP INS
E 101-00000-361	General Liability Ins	\$3,367.75		UT-WATER DEPT LIAB INS
E 609-46330-362	Property Ins	\$2,612.00		MASON MANOR PROP INS
E 101-45183-360	Insurance (GL &PROP)	\$793.00		INS BATHHOUSE AT CAMPGROUN
E 101-00000-361	General Liability Ins	\$902.75		UT-VEHICLE INS-WATER DEPT
E 221-42200-362	Property Ins	\$306.15		INS ON CASCADE SYSTEM-FD
E 240-46500-360	Insurance (GL &PROP)	\$195.00		ML FITNESS BLDG INS
E 101-00000-361	General Liability Ins	\$525.61		UT-DIESEL GENERATOR W/W
E 303-47000-362	Property Ins	\$3,533.00		POPD KERNS BLDG INS
E 240-46500-360	Insurance (GL &PROP)	\$413.00		JSK BRIDAL BLDG-206 10TH ST INS
E 230-47001-362	Property Ins	\$1,466.00		HOMETOWN CAFÉ BLDG & CONTENTS INS
E 231-42154-362	Property Ins	\$214.06		ZOLL 12 LEAD MONITOR & DEFIB-AMB
E 231-42154-362	Property Ins	\$210.75		LUCAS
E 101-00000-361	General Liability Ins	\$264.00		UT-#3
E 341-47000-362	Property Ins	\$5,196.00		INS ON MT POWER BLDG
E 101-45171-362	Property Ins	\$38.00		INS ON BLDG BY SKATING RINK
E 101-46200-362	Property Ins	\$9.00		INS ON BLDG BY CEMETERY
E 101-00000-361	General Liability Ins	\$3,609.00		MISC CITY
	Total LEAGUE OF MN CITIES--INSURANCE	\$111,364.00		
Paid Chk# 022452 5/17/2019 MUSKE, MUSKE, SURHOFF				
G 101-15506	PREPAID-LEGAL FEES	\$2,185.00		LEGAL FEES
	Total MUSKE, MUSKE, SURHOFF	\$2,185.00		

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May 2019 to June 2019

			Check Amt	Invoice	Comment
Paid Chk#	022453	5/20/2019	MUSKE, MUSKE, SURHOFF		
	G 101-15500	Prepaid Items-Computer	\$809.50		ADDITONAL LEGAL FEES
	Total	MUSKE, MUSKE, SURHOFF	\$809.50		
Paid Chk#	022454	5/20/2019	JAY SCHIED		
	E 101-45210-402	Repairs/Maint- Ground	\$24.57	193663	REIMBURSE FOR ROUND UP PURCHASED FOR TRAIL
	Total	JAY SCHIED	\$24.57		
Paid Chk#	022455	5/20/2019	INDOFF INCORPORATED		
	E 101-41400-200	Office Supplies	\$40.11	3239398	MAILING LABELS AND RING BINDER
	Total	INDOFF INCORPORATED	\$40.11		
Paid Chk#	022456	5/23/2019	AFLAC		
	G 101-21713	AFLAC	\$280.78		
	Total	AFLAC	\$280.78		
Paid Chk#	022457	5/23/2019	AFSCME COUNCIL 65		
	G 101-21707	Union Dues	\$157.86		
	Total	AFSCME COUNCIL 65	\$157.86		
Paid Chk#	022458	5/23/2019	COMMISSIONER OF REVENUE		
	G 101-21702	State Withholding	\$852.53		
	Total	COMMISSIONER OF REVENUE	\$852.53		
Paid Chk#	022459	5/23/2019	FURTHER/SELECT		
	G 101-21714	HSA	\$948.47		
	Total	FURTHER/SELECT	\$948.47		
Paid Chk#	022460	5/23/2019	GISLASON & HUNTER		
	G 101-21712	Garnishments	\$413.02		
	Total	GISLASON & HUNTER	\$413.02		
Paid Chk#	022461	5/23/2019	INTERNAL REVENUE SERVICE		
	G 101-21703	FICA Tax Withholding	\$2,583.88		
	G 101-21701	Federal Withholding	\$1,585.84		
	Total	INTERNAL REVENUE SERVICE	\$4,169.72		
Paid Chk#	022462	5/23/2019	PERA		
	G 101-21704	PERA	\$4,785.05		
	Total	PERA	\$4,785.05		
Paid Chk#	022463	5/23/2019	SW/WC SERVICE COOPERATIVES		
	G 101-21708	Employee Paid Health Insurance	\$2,452.74		
	Total	SW/WC SERVICE COOPERATIVES	\$2,452.74		
Paid Chk#	022464	5/23/2019	VALIC		
	G 101-21705	VALIC	\$263.00		
	Total	VALIC	\$263.00		
Paid Chk#	022465	5/22/2019	JOHN YSKER		
	E 101-43240-111	Contract	\$250.00		MAY DUMP SALARY
	Total	JOHN YSKER	\$250.00		
Paid Chk#	022466	6/3/2019	AMAZON		
	E 211-45500-590	Capital Outlay Books	\$61.02		LIBRARY BOOKS
	E 211-45500-592	A.V. Materials	\$48.64		LIBRARY AV

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May 2019 to June 2019

			Check Amt	Invoice	Comment
Total AMAZON			\$109.66		
Paid Chk#	022467	6/3/2019	AMERIPRIDE		
E 101-43100-215	Shop Supplies		\$39.11		TOWELS FOR ST DEPT
E 101-41400-401	Repairs/Maint Buildings		\$49.54		MATS FOR CITY HALL
Total AMERIPRIDE			\$88.65		
Paid Chk#	022468	6/3/2019	BUREAU OF CRIMINAL APPREHENSIO		
E 101-45200-430	Miscellaneous		\$15.00		BACKGROUND CHECK-C.REMPEL
otal BUREAU OF CRIMINAL APPREHENSIO			\$15.00		
Paid Chk#	022469	6/3/2019	BUREAU OF CRIMINAL APPREHENSIO		
E 101-45200-430	Miscellaneous		\$15.00		BACKGROUND CHECK-Z.SPINKS
otal BUREAU OF CRIMINAL APPREHENSIO			\$15.00		
Paid Chk#	022470	6/3/2019	COMPUTER LODGE		
G 101-15500	Prepaid Items-Computer		\$3,400.00		40 HOURS COMPUTER CONTRACT
Total COMPUTER LODGE			\$3,400.00		
Paid Chk#	022471	6/3/2019	DENNIS HULZEBOS		
E 211-45500-400	Janitor-Repairs/Maint		\$345.00		JUNE MAINT AT LIBRARY
Total DENNIS HULZEBOS			\$345.00		
Paid Chk#	022472	6/3/2019	DYNAMIC BICYCLES INC		
E 101-00000-430	Miscellaneous		\$5,440.00	3027-CML	BALANCE OF BIKE SHARE SYSTEM
Total DYNAMIC BICYCLES INC			\$5,440.00		
Paid Chk#	022473	6/3/2019	FRONTIER		
E 101-41400-321	Telephone		\$147.97		CITY HALL PHONE-427-2999
E 101-42100-321	Telephone		\$194.61		POLICE DEPT PHONE-427-3403
E 101-43100-321	Telephone		\$72.57		STREET DEPT PHONE-427-2997
E 101-45186-321	Telephone		\$71.37		SR CTR PHONE-427-2151
E 205-46500-321	Telephone		\$37.50		EDA PORTION OF DSL & 427-2999
E 101-00000-430	Miscellaneous		\$83.36		UT-PHONE
Total FRONTIER			\$607.38		
Paid Chk#	022474	6/3/2019	FRONTIER		
E 211-45500-321	Telephone		\$68.22		LIBRARY GAS 507-427-2506
Total FRONTIER			\$68.22		
Paid Chk#	022475	6/3/2019	GREATAMERICA FINANCIAL SVCS		
E 101-00000-430	Miscellaneous		\$8.43		CHAMBER-MONTHLY COLOR COPY MACHINE LEASE
E 101-41400-200	Office Supplies		\$26.35		OFFICE-MONTHLY COLOR COPY MACHINE LEASE
E 101-42100-200	Office Supplies		\$8.78		PD-MONTHLY COLOR COPY MACHINE LEASE
E 101-00000-430	Miscellaneous		\$91.31		UT-MONTHLY COLOR COPY MACHINE LEASE
E 205-46500-200	Office Supplies		\$5.62		EDA-MONTHLY COLOR COPY MACHINE LEASE
Total GREATAMERICA FINANCIAL SVCS			\$140.49		
Paid Chk#	022476	6/3/2019	INDOFF INCORPORATED		
E 211-45500-200	Office Supplies		\$36.87		LIBRARY OFFICE SUPPLIES
Total INDOFF INCORPORATED			\$36.87		
Paid Chk#	022477	6/3/2019	JOHN YSKER		
E 101-43240-111	Contract		\$250.00		JUNE DUMP SALARY
Total JOHN YSKER			\$250.00		
Paid Chk#	022478	6/3/2019	MINNESOTA ENERGY RESOURCE CORP		

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May 2019 to June 2019

			Check Amt	Invoice	Comment
E 101-41400-383	Gas Utilities		\$125.72		CITY HALL GAS-ACCT#0505387558
E 221-42200-383	Gas Utilities		\$117.91		FIRE DEPT PORTION OF FIREHALL GAS-ACCT#0507634940
E 231-42154-383	Gas Utilities		\$58.08		AMB PORTION OF FIREHALL GAS-ACCT#0507634940
E 101-43100-383	Gas Utilities		\$132.36		STREET GARAGE GAS-ACCT#0503270939
E 211-45500-383	Gas Utilities		\$79.58		LIBRARY GAS-ACCT#0502593301
E 101-45186-383	Gas Utilities		\$103.27		COMM CTR GAS-ACCT#0504742031
al	MINNESOTA ENERGY RESOURCE CORP		\$616.92		
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Paid Chk#	022479	6/3/2019	MINNESOTA MUTUAL LIFE		
E 101-42100-135	Employer Paid Other		\$1.70		JUNE BRIAN LUNZ LIFE INSURANCE
E 101-42100-134	Employer Paid Life		\$6.80		JUNE LIFE INS-POLICE DEPT
E 211-45500-134	Employer Paid Life		\$1.70		JUNE LIFE INS-LIBRARY
E 101-43100-134	Employer Paid Life		\$3.06		JUNE LIFE INS-ST DEPT
E 101-41400-134	Employer Paid Life		\$3.40		JUNE LIFE INS-OFFICE
E 101-45200-134	Employer Paid Life		\$1.02		JUNE LIFE INS-PARKS DEPT
E 101-46200-134	Employer Paid Life		\$1.02		JUNE LIFE INS-CEMETERY
E 205-46500-134	Employer Paid Life		\$1.70		JUNE LIFE INS-EDA ROB ANDERSON
G 101-21706	Hospitalization/Medical Ins		\$25.30		JUNE LIFE INS-ROBB ANDERSON
G 101-21706	Hospitalization/Medical Ins		\$10.90		JUNE LIFE INS-DARON FRIESEN
G 101-21706	Hospitalization/Medical Ins		\$12.00		JUNE LIFE INS-STEVE PETERS
	Total MINNESOTA MUTUAL LIFE		\$68.60		
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Paid Chk#	022480	6/3/2019	MINNESOTA PAVING		
E 101-43121-225	Seal Coat/Crack Filling		\$1,785.63	1521075	SEAL COAT CHIPS
	Total MINNESOTA PAVING		\$1,785.63		
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Paid Chk#	022481	6/3/2019	MUNICIPAL UTILITIES		
E 101-45200-380	Elec,Water,Sewer		\$28.47		LAWCON PARK
E 101-41400-380	Elec,Water,Sewer		\$370.91		CITY HALL UT
E 101-45200-380	Elec,Water,Sewer		\$131.99		CITY PARK RESTROOMS UT
E 101-45186-380	Elec,Water,Sewer		\$468.87		SR CTR UT
E 101-43100-380	Elec,Water,Sewer		\$272.34		ST DEPT UT
E 221-42200-380	Elec,Water,Sewer		\$148.51		FIRE DEPT PORTION OF FIREHALL UT
E 231-42154-380	Elec,Water,Sewer		\$73.15		AMB PORTION OF FIREHALL UT
E 211-45500-380	Elec,Water,Sewer		\$382.46		LIBRARY UT
E 608-46330-380	Elec,Water,Sewer		\$17.82		8-PLEX PORTION OF ST LITE ON HERITAGE DRIVE
E 607-46330-380	Elec,Water,Sewer		\$9.18		4-PLEX PORTION OF ST LITE ON HERITAGE DRIVE
E 101-45183-380	Elec,Water,Sewer		\$5.49		UT AT CAMPGROUND
E 101-45200-380	Elec,Water,Sewer		\$24.68		UT AT CITY PARK SHELTERHOUSE
E 101-45171-380	Elec,Water,Sewer		\$56.67		UT AT SKATING RINK
E 205-46500-380	Elec,Water,Sewer		\$176.18		UT AT HOMETOWN CAFÉ 1205 THIRD AVENUE
	Total MUNICIPAL UTILITIES		\$2,166.72		
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Paid Chk#	022482	6/3/2019	MUNICIPAL UTILITIES		
E 101-43160-381	Electric Utilities		\$4,042.33		APRIL STREET LIGHTING
	Total MUNICIPAL UTILITIES		\$4,042.33		
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Paid Chk#	022483	6/3/2019	MUSKE, MUSKE, SURHOFF		
G 101-15506	PREPAID-LEGAL FEES		\$1,400.00		JUNE RETAINER
G 101-15506	PREPAID-LEGAL FEES		\$1,400.00		ADDITIONAL RETAINER DUE TO NO MONEY IN TRUST ACCOUNT
	Total MUSKE, MUSKE, SURHOFF		\$2,800.00		
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Paid Chk#	022484	6/3/2019	NORTHLAND TRUST SERVICES		
E 312-47000-611	Bond Interest		\$21,703.75		INTEREST 2013A--12-14 CITY WIDE PROJECT

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May 2019 to June 2019

Check Amt Invoice Comment

Total		NORTHLAND TRUST SERVICES		\$21,703.75		
Paid Chk#	022485	6/3/2019	POWWOW ROAD RACES			
E 101-45100-306	Management Fees		\$300.00		2019 DONATION	
	Total POWWOW ROAD RACES		\$300.00			
Paid Chk#	022486	6/3/2019	PRAXAIR			
E 231-42154-210	Operating Supplies		\$122.45	89510764	OXYGEN FOR AMBULANCE	
	Total PRAXAIR		\$122.45			
Paid Chk#	022487	6/3/2019	RED FEATHER PAPER			
E 101-45200-210	Operating Supplies		\$29.40	103215	50LB BAG OF RID ICE W/MAGNESIUM	
E 101-45200-210	Operating Supplies		\$317.40	104057	TOWELS & TP FOR PARKS	
	Total RED FEATHER PAPER		\$346.80			
Paid Chk#	022488	6/3/2019	SANFORD HEALTH			
E 221-42200-430	Miscellaneous		\$166.00	3/27/19	T.HOPWOOD-FIRE DEPT PHYSICAL	
	Total SANFORD HEALTH		\$166.00			
Paid Chk#	022489	6/3/2019	THE DEN LLC			
E 205-46500-430	Miscellaneous		\$41.41	5/20/2019	EDA LUNCH	
	Total THE DEN LLC		\$41.41			
Paid Chk#	022490	6/3/2019	VERIZON			
E 101-42100-321	Telephone		\$9.06		POLICE CELL PHONE	
E 231-42154-321	Telephone		\$9.06		AMB CELL PHONE	
E 101-42100-321	Telephone		\$35.01		PD TABLET #1	
E 101-42100-321	Telephone		\$35.01		PD TABLET #2	
E 231-42154-321	Telephone		\$35.01		AMB JET PACK	
	Total VERIZON		\$123.15			
	10100 United Prairie		\$173,841.38			

Fund Summary

10100 United Prairie		
101 GENERAL FUND		\$121,796.54
205 ECONOMIC DEVELOPMENT AUTHORITY		\$262.41
211 LIBRARY FUND		\$2,021.49
221 FIRE DEPT FUND		\$3,133.95
230 REVOLVING LOAN FUND		\$1,466.00
231 AMBULANCE FUND		\$1,807.94
235 SW HOUSING GRANT		\$829.00
240 PROTIENT--DTED LOAN		\$608.00
303 TIF #1-5 POPD KERNS		\$3,533.00
312 CITY WIDE PROJ-DEBT SERV		\$21,703.75
341 T.I.F.# 1-6 MT POWER		\$5,196.00
507 LAKE COMMISSION FUND		\$692.30
607 EDA---4 PLEX FUND		\$2,728.62
608 EDA---8 PLEX FUND		\$5,450.38
609 EDA-- MASON MANOR		\$2,612.00
		\$173,841.38

Paid Chk#	000605E	5/6/2019	UNITED PRAIRIE BANK			
G 609-22800	Notes Payable - Current		\$489.50		MASON MANOR-PRINC PAYMENT	
E 609-46330-610	Interest		\$801.03		MASON MANOR-INTEREST PAYMENT	
	Total UNITED PRAIRIE BANK		\$1,290.53			

REGULAR MEETING
ECONOMIC DEVELOPMENT AUTHORITY
April 15, 2019
12:00 NOON

PRESENT: Mark Hanson, Vern Peterson, Mike Nelson, Jason Flanagan, Darla Kruser, Jerry Haberman, Steve Syverson. Dean Janzen, Brad Hanson and Clara Johnson, Advisors.

ABSENT: No one absent.

STAFF PRESENT: Rob Anderson and Tabitha Garloff

CITY ADMINISTRATOR: Michael Schulte

GUEST: Deanna Anderson, Observer/Advocate, Brandon Plombon and Chuck Stevensen, United Prairie Bank, Kevin Krahn, Travis and Jamie Smith and children, Nichole and Tony Perrine, Fox's Pizza Den, Kelly Hanson.

1. Call to Order: Mark called the meeting to order at 12:00 p.m.

2. Motion to Approve Consent Agenda
Consent Agenda:
 - a. Approval of February 15, 2019 Regular EDA Meeting Minutes
 - b. Approval of Financial Reports and Bills. Motion made and seconded by Vern and Jason to approve the consent agenda. Carried.

3. Proposals for Our Hometown Café Property Use: Rob stated that Anastatia O'Neil has withdrawn her proposal.
12:10 Travis & Jamie Smith: Travis and Jamie gave a brief presentation of their proposal to the board. Travis stated that inventory would cost about \$1,800 and startup funds of \$6,000 would be funded by The Den. The Smiths are proposing to open a place that kids can hang out and do homework, purchase munchies, play arcade games, get a light snack and access free tutors. The tutors would be teachers from the school that will volunteer their time to tutor students. Travis stated he has contacted Frontier and they are willing to provide internet access stations. Travis has also talked with several suppliers such as Pepsi and Hermel and they are willing to donate display racks and equipment. Travis is working with Annette Kunkel on a grant for chrome books to have available for students to use. Jamie stated jobs would be created due to the need to have someone staffing the business. Travis asked if any of the current appliances would be usable. Rob stated the equipment is in very bad condition. The Smiths have researched licenses they would need to open and operate the business. It was suggested with the c-store closing, that building may be another location for the Smith's to look into using allowing the EDA to accommodate both proposals.
12:15 Nichole & Tony Perrine: Nichole and Tony gave a brief presentation of their proposal. Nichole stated Fox's Pizza Den has been open for 4 years in Madelia. They feel they can add value to the community. They stated the café is a big project and parts would need to be gutted and remodeled. Nichole stated they would need to knock out a portion of the north wall and install a walk-in cooler/freezer with a roof. There is mold and structural issues throughout the building. The HVAC, plumbing and electrical needs to be updated/replaced. They feel the building in its current condition does not have a lot of value. The Perrine's asked if the EDA is willing to help with the renovations and if they want to sell or lease the property. Nichole stated they have achieved 100% health certification all 4 years of operation in Madelia. Nichole showed how they would support the community with fundraisers and donations. They strive to

keep cost affordable. The business would create 15 jobs. The current location in Madelia is doing an average of \$10,000 a week in sales and is closed 1 ½ days a week. They also have delivery available. Nichole stated their contractor, Nick Peitsch, would entertain purchasing the building if the price is negotiable and they would lease it from him.

4. Our Hometown Café:
 - a. Locks Changed. Rob stated the locks have been changed.
 - b. Unpaid Utility Bill. The delinquent utilities owed are approximately \$1,500-\$2,000. Rob stated Maryellen Suhrhoff could seek judgment or the Puente's tax returns could be assessed.
 - c. Loan Default. Delinquent payments owed are \$10,155.
 - d. Legal Action. The board recommended presenting Lori with a bill prepared by Maryellen Suhrhoff of delinquent payments and allow two weeks for her to respond before seeking legal action.
 - e. Other. Discussion on what to do with the Café building. Motion made and seconded by Jerry and Vern to advertise the building for sale with Hanson Agency for \$81,000. Jerry motioned to amend the motion to allow 30 days for potential buyers to make an offer before listing with Hanson Agency. Darla and Vern opposed. Carried. Rob will contact Nichole, Tony and Nick with an update on the board's decision. Michael will check with Steve Carson on the business serving liquor with a certain distance of the school.

5. Mt. Lake Commercial Park:
 - a. Resolution Classifying Commercial Park Lots As Tax Exempt. Motion made and seconded by Vern and Jason to approve the resolution. Carried.
 - b. Casey's Construction Update. Rob stated things are continuing to move forward.
 - c. U of M Extension Strategic Planning Meeting, Thursday, May 16th, 9:00 a.m. to 1:30 p.m.
 - d. Other. Rob stated he is continuing to look for a company to do the commercial lots for sale sign at the commercial park.

6. TIF District 1-8, Economic Development District No. 2 (Downtown Redevelopment Project).
 - a. Calendar. Rob stated the Resolution for setting the Tax Abatement hearing will take place at the City Council meeting tonight.
 - b. Financing. Rob stated advertising for bids will be placed this week and construction will start first part of June if things continue as planned.
 - c. Conditional Use Permit. Permit is required to construct housing in downtown commercial zoned area. Rob will complete the permit application.
 - d. Other. Rob stated the plan for 2 twin homes and a 4 plex has been changed to 2 4 plex's due to the Hanson's not wanting the buildings to be so close to the 10th Street Pickers building. A question was asked about the waiting list for Heritage Estates and Mason Manor and if the people on the list would be interested in the new downtown apartments.

7. Mowing. City Street Dept. No Longer Mowing at Lakeview Estates, Mt. Lake Commercial Park and Jenny's Subdivision. Rob stated that the City Street Department employees are no longer going to mow Lakeview Estates, Mt. Lake Commercial Park and Jenny's Subdivision. Rob stated that Tabitha has said she would mow the 3 areas but is not sure how much to charge. Darla asked Michael to add the mowing issue to the City Council Agenda for the meeting this evening. Tabled until next meeting.

8. GENERAL DISCUSSION:

- a. Daycare Building Projects. Rob stated that Tim has not started retiling around the edge of the inside of the basement yet. Tim is planning on starting next week. Tabitha and Rob stated there is mold on the lower boards on the walls that have sheetrock or glass board on them. Tim is going to replace any lumber/sheetrock or glass board that has mold on it.
- b. Next Regular Board Meeting is May 20, 2019.
- c. Other Business.

9. ADJOURN. Mark adjourned the meeting at 1:05 p.m.

doug bristol

From: Chuck <chuck@charleswitt.com>
Sent: Tuesday, April 23, 2019 8:44 PM
To: dbristol@mountainlakemn.com
Subject: Minutes - Police Commission Meeting

Flag Status: Flagged

Minutes, Police Commission Meeting
April 23, 2019

1. Meeting called to order at 7:00 PM
2. Members Present:
 - Chuck Witt, Chairman
 - Randy Junker
 - Brian Lunz
 - Jason Flanagan
 - Doug Bristol, Police Chief
 - Dana Kass, City Council Liaison
 - Michael Schulte, City Administrator
3. Minutes
 - a. March Minutes were not available
 - b. Discussion/review is tabled until May meeting.
4. Chief's Report
 - a. Number of calls are less than usual.
 - b. Property clean up enforcement began. A few properties are higher priority due to excessive junk, garbage, etc. around the property. Letters have been sent.
5. Old Business
 - a. The advertisement window for the part-time officer position has closed. Only three applications received. Possibility of waiting to advertise for full-time position to establish a larger application pool.
6. New Business
 - a. A full-time police officer position could be opening soon. One of our officers has had a background completed on them and may be hired by another agency. Date of potential vacancy is unknown.
 - b. Department could have some creative scheduling in June and July due to short staff and vacations.
7. Items from the Floor
 - a. None
8. Adjournment
 - a. Motioned by Randy Junker
 - b. Seconded by Brian Lunz
 - c. Meeting adjourned at 7:42 PM

Mountain Lake Municipal Utilities Commission Meeting
Mountain Lake City Hall
Friday, May 10, 2019
7 AM

Members Present: Sue Garloff, Dean Janzen, Todd Johnson, Mark Langland, Council Liaison David Savage

Members Absent: Randy Sawatzky

Staff Present: Michael Schulte, Administrator/Clerk; Lynda Cowell, Utilities Office Manager; Ron Melson, Electric Superintendent; Dave Watkins, Electric Lineman; Lane Anderson, Electric Lineman, Taylor Nesmoie, Water/Wastewater Foreman

Others Present: John Graupman, Bolton & Menk

Call to Order

The meeting was called to order at 7:00 a.m.

Approval of Minutes and Bills

Motion by Janzen, seconded by Johnson, to approve agenda, the April 25 Minutes, and Bills #018929 – 018955. Motion carried.

Wastewater Pond Project

John Graupman, Bolton & Menk, discussed future wastewater rates. As wastewater rates have been increased over the years, a significant wastewater increase should not be necessary unless unknown factors arise. Graupman discussed the SIU with Milk Specialties, finances of the project, and other related items. Staff, Bolton & Menk, and two Utilities Commissioners will meet with Milk Specialties in the next few weeks to discuss their plans of expansion and other wastewater items.

Electric Department

Past invoices and emails to and from Conductor Power were discussed. Alex Martin has been contacted to discuss further. An outage occurred which may have been caused by underground infrastructure completed by Conductor Power when working on the substation project. Melson will be investigating the matter.

Water/Wastewater Department

The ponds are in the discharge process. Samplings came in high. MPCA has been contacted about the samplings along with the discharge dates. The ponds may have to be discharged past the end of May deadline into June. MPCA stated we are not alone due to high amounts of water, melted snow, etc. over this past winter. Watkins explained as long as communication is open and strong with the MPCA they are willing to work with the city.

Utility Billing & Power Cost Adjustment

An error in a wastewater bill was discussed. The city administrator will contact the customer about the bill. The power cost adjustment for electric billing including the formula and the process of setting the adjustment were discussed. Due to changes in CMPAS billing and other factors, the power cost adjustment will be adjusted over time to accommodate less received revenue.

Mountain Lake Chamber Request

A donation request was sent to MLMU from the Chamber. No action was taken.

MMIP Documents

The MMIP documents were tabled to the next meeting as new updates of the documents were recently sent from MMUA to the administrator.

Adjourn

The meeting was adjourned at 8:48 a.m.

Approved May 23, 2019

ATTEST:

Michael Schulte, Administrator/Clerk

DRAFT
Special City Council Meeting
Mountain Lake City Hall
Tuesday, May 14, 2019
6:30 p.m.

Members Present: Darla Kruser, Mike Nelson, David Savage, Andrew Ysker

Members Absent: Dana Kass

City Staff Present: Michael Schulte, City Administrator/Clerk; Rob Anderson, EDA Director; Tabitha Garloff, EDA Assistant

Others Present: Tammy Omdal, Northland Securities; Gloria McKissick, Bill Freitag, Jerry Haberman, Betty Lou Ratzloff, Sharron Hanson, Mark Hanson, Julie Brugman, Jay Schied, Chad Eken, Kristine Hudson, Carol Lehman, Wade Nelson, Tom Appel, Sue Garloff, Diane Englin, Karen Stoesz, Corey Schroder, Riley Schroeder, Cyenna Hampel, Chad Pederson, Daintri Pederson, John McMenimen, Bryan Bargan, Travis Smith, Clara Johnson

Call to Order

The meeting was called to order by Mayor Nelson at 6:34 p.m.

Approval of Agenda

Motion by Kruser, seconded by Savage, to approve the agenda. Motion carried.

Public Hearing on Proposed Property Tax Abatements for the Downtown Housing Project

Motion by Savage, seconded by Ysker, to open the public hearing at 6:35 p.m. Motion carried.

Tammy Omdal, Northland Securities, provided handouts of a tax abatement and issuance of bonds presentation prepared by Northland Securities. Omdal discussed tax abatements, how tax abatement is calculated, statutory limitations for tax abatement, why tax abatement is being proposed for this project, tax abatement bonds, tax levy impact, other impacts of proposed bonding, Minnesota S&P bond ratings, the resolution approving tax abatement, and the resolution approving issuance of bonds. Tax abatement is authorized by MN Statutes, Sections 469.1812 to 469.1815. Tax abatement levy is spread on the city's entire tax base and is not spread solely over the parcels included in the tax abatement. The EDA is proposing to construct four twin homes in the downtown vacant lot and requires financing. With the proposed project, rental incomes from the units will cover the bond payments over the next 20 years. If rental incomes fall short, the city will need to levy a certain amount to cover the next year's bond

payments. The bonds will be a general obligation to the city. The pro forma, the city's bond rating, the flow of funds, and other items were discussed. Following the presentation, Mayor Nelson explained that each person may provide a public comment or question but to keep comments and questions concise, respectful, and no more than 2 minutes each.

Councilmember Kruser asked Omdal questions about levying for the commercial park. Omdal explained that the 2016A Tax Abatement Bonds (\$366,000) were to fund land acquisition for commercial park. The annual debt service is approximately \$33,000. Land purchased for each lot covers the costs of the debt payments. If no lots are sold, the city will need to review annually to levy for the debt service amount. The 2017B Bonds, Improvement Portion (\$2,285,000), were to fund infrastructure improvements for the commercial park. The annual debt service of approximately \$150,000 is to be paid by the assessments paid by the sale of each lot. If no lots are sold or assessment amounts are adjusted, the city will need to review annually to levy for the debt service amount.

John McMeninger had a question about the timelines of levying. The Council would have to consider to levy each year during the budget process, depending on funds in the account.

Chad Eken stated concerns about commercial zoned lots and the lack of commercial lots in Mountain Lake. Eken also stated the tax base would be higher with commercial in the vacant lot.

Mark Hanson agreed with Eken and stated that the back side of houses along 10th Street would not be attractive.

Karen Stoesz stated she has wanted to support this project but cannot. Stoesz read newspaper ads of rental costs in the surrounding area. Stoesz stated housing for employees is needed and the costs of rent would be too high for these employees. Stoesz also had concerns over parking.

Sharron Hanson stated that during the Planning & Zoning Commission meeting (held the previous night) that the chairman encouraged to build in residential. Hanson stated concerns over parking and garages and encouraged the council to say 'no.'

Jerry Haberman provided background of the EDA's work on this project. The EDA has looked at commercial buildings, mixed-use buildings, and other options. Construction costs for many options were too high for commercial businesses or to cash-flow. The idea brought forward cash-flows with \$1,000 rent and is an option to pay back the city's \$300,000+ cost into this project. Haberman also stated that this is a thought-out plan and that people are willing to pay the amount. Haberman encouraged residents to come to the public EDA meetings to provide input and ideas.

Chad Pederson had concerns about the building being multi-level for senior citizens to access the units. Mayor Nelson informed Pederson that this project is only one-level. Pederson stated concerns over the \$1,000 rent and concerns about the commercial park having vacant lots.

Bryan Bargan stated he supports the project but does not agree on the space. Bargan stated he would want to see this project somewhere else in the city.

Julie Brugman agreed with Councilmember Kruser's previous comments and stated that the lot is commercial property. Brugman encouraged the council to get more commercial businesses first.

No other comments or questions were stated. Motion by Savage, seconded by Ysker, to close the public hearing at 7:19 p.m. Motion carried.

Condition Use Permit – EDA Downtown Project

The city administrator briefly reviewed the Planning & Zoning Commission meeting on May 13, the conditional use permit application, the draft findings of fact, the notice of the public hearing sent to residents within 350 feet of the proposed project, and the recommendation by the Planning & Zoning Commission. The Planning & Zoning Commission reviewed the standards of a conditional use according to city ordinance and did not find any restrictions or conditions to prevent the Commission from not approving the conditional use permit. By a vote of 4-1, the Planning & Zoning Commission voted to recommend to approve the conditional use permit. The council asked questions about voting for Resolution #14-19 Approving Conditional Use Permit. Since no conditions or restrictions were found during the review of the conditional use application, there would need to be new conditions or restrictions not mentioned at the Planning & Zoning meeting or legal justification to not approve the permit. If the resolution was approved, the EDA would have the authority to move ahead with the project listed in the conditional use permit application. However, in this situation the EDA also needs the financing approved by the council to move forward with the project. A new version of Resolution #14-19 was presented and handed out to the public with grammatical error changes and listing that no additional conditions or restrictions were tied to the permit. Motion by Ysker, seconded by Savage, to approve Resolution #14-19 Approving Conditional Use Permit. Voting aye: Ysker, Savage. Voting nay: Kruser. Abstain: Nelson. Motion carried on a 2-1-1 vote.

Resolution #12-19 Approving Tax Abatements

Tammy Omdal explained the resolution. This resolution needs to be passed in order to take action on the next resolution, Resolution #13-19 Approving the Issuance of the Taxable General Obligation Tax Abatement Bonds, Series 2019A. The two resolutions approve the financing of the project and begins the financial process. Motion by Savage, seconded by Kruser, to not pass Resolution #12-19. Motion carried.

Resolution #13-19 Approving the Issuance of the Taxable General Obligation Tax Abatement Bonds, Series 2019A

The resolution was tabled indefinitely as Resolution #12-19 needed to be approved to act on Resolution #13-19.

Adjourn

The meeting was adjourned at 7:30 p.m.

ATTEST:

Michael Schulte, Administrator/Clerk

DRAFT
Regular Council Meeting
Mountain Lake City Hall
Tuesday, May 21, 2019
6:30 p.m.

Members Present: Dana Kass, Darla Kruser, Mike Nelson, David Savage

Members Absent: Andrew Ysker

City Staff Present: Michael Schulte, City Administrator/Clerk; Jake Vitzthum, Police Officer; Maryellen Suhrhoff, City Attorney

Others Present: Gloria McKissick, Doug Regehr

Call to Order

The meeting was called to order by Mayor Nelson at 6:30 p.m.

Approval of Agenda and Consent Agenda

Motion by Kass, seconded by Savage, to add 2.N Resignation of Mark Hanson from the EDA Board effective May 15, 2019, add 2.O Resignation of Brian Harder from the EDA Board Advisory effective May 17, 2019, add 5.C Addendum to Resolution #8-19, and add 6.A Pow Wow Road Race Request. Motion carried. Motion by Kruser, seconded by Kass, to approve the agenda and consent agenda as amended. Motion carried.

Bills: Checks #22411 – 22449, 604E – 605E

Payroll: Checks #64578 – 64613

Approval of June 11, 2018 Planning & Zoning Commission Minutes

Approval of April Library Board Minutes, April Library Report, & April Library Expenditures

Approval of April 9 Lake Commission Minutes

Approval of April 25 Utilities Commission Minutes

Approval of May 6 City Council Minutes

Approval of May 9 Board of Appeal & Equalization Minutes

Approval to Submit Grant Application to the Mountain Lake Area Foundation on Behalf of the Active Living Committee for \$1,000

Approval to Submit Grant Application to the Mountain Lake Area Foundation for \$5,000

Approval of Resolution #15-19 Accepting \$5,000 Donation from Mountain Lake Fire Relief Association

Approval of Resolution #16-19 Accepting \$500 Donation from SWIF

Approval of Resolution #17-19 Accepting \$11,000 in Donations for Bike Rental System

Accept Resignation of Mark Hanson from the EDA Board effective May 15, 2019

Accept Resignation of Brian Harder from the EDA Board Advisory effective May 17, 2019

Public

Nobody spoke during this portion of the meeting

Pow Wow Road Race Request

Paul Metcalf submitted a written request to request \$300 for their annual Pow Wow Road Race.

Motion by Kruser, seconded by Kass, to approve to contribute \$300 to the Pow Wow Road Race.

Motion carried.

City Attorney

City Attorney Suhrhoff provided an update on the Hiebert Greenhouse property. The property owners served an answer to the served letter within 20 days. Their response stated various disagreements with the resolution and that components of the resolution were not specific enough. Suhrhoff prepared an addendum to Resolution #8-19 to respond to answered statements and provide more details and action needed if the current owners want to preserve the buildings. A court hearing will be scheduled tomorrow in which Suhrhoff will update the city on the next steps. Motion by Savage, seconded by Kass, to approve Addendum #1 to the Mountain Lake Resolution #8-19. Motion carried.

Suhrhoff is working with the courts to approve the content listed in Ordinance #4-19 which was approved at the last regular meeting.

Ordinance #3-19 Amending Right-Of-Way Ordinance

Ordinance #3-19 was read for the third time. Motion by Kruser, seconded by Savage, to approve Ordinance #3-19 Amending Right-Of-Way Ordinance. Motion carried.

Street Department Report

Rick Oeltjenbruns, Street Superintendent, provide the council with a report of tasks completed since the beginning of April. The campground, alleyways, 10th Street, Prince Street, the trail, the lake, dust control, and the for-sale firetruck were discussed. Oeltjenbruns and the administrator met with Owen Todd from Bolton & Menk to discuss commercial park drainage, paving two alleyways, and True Value's interest in redoing their storm sewer near the property. The trail maintenance position and seasonal summer help positions were discussed. Direction was given to the administrator to contact the trail maintenance worker to discuss coordination with the street department of equipment and to consider hiring 1 full-time seasonal worker and a possible

20 hour/week worker that can mow grass as needed. The Street Department is interested in purchasing the for-sale firetruck to convert into a snow-hauler. Two other individuals have called the fire chief asking about the fire truck, but their interest is not known. The total cost to convert the truck and to purchase from the Fire Department would be near \$15,000. Direction was given to the administrator to speak to the fire chief about the two callers and to bring the topic up at the next meeting.

Adjourn

The meeting was adjourned at 7:38 p.m.

ATTEST:

Michael Schulte, Administrator/Clerk

The Den would like to ask the City Council to close 2nd Ave during Pow Wow on Saturday, June 15th and Monday June 17th from 6-1:30. Music will only play from 8:30-12:30, but to prevent anyone from parking all night would like it closed by 6, and left closed until 1:30 so we can clean up. We would also like to close 2nd Ave July 27th for the same time duration. We will be having a band outside for our 1 year anniversary.

I'm sure you all know where the closing of the road has been, however, I will put it in writing. 2nd ave from 10th Street to the middle of our alley..

Thank you all so much, if you have any questions or comments, please let me know.

Travis Smith
507-822-6804
travs13@yahoo.com

OFFICE OF
JAN JOHNSON

COTTONWOOD COUNTY AUDITOR/TREASURER

MAY 22, 2019

900 THIRD AVENUE
WINDOM MN 56101
AUDITOR (507) 831-1905
PROPERTY TAX (507) 831-1342
FAX (507) 831-4553

TO: Town & City Clerks
FROM: Jan Johnson
RE: Tax Forfeited Property

Enclosed is a classification list of non-conservation land located in your municipality. The described parcels have been forfeited to the State of Minnesota for non-payment of property taxes.

As provided in MN. Statute 282.01, I request that you approve the following parcel(s) for public auction. This statute gives you 60 days to make this approval, but due to the minimum number of parcels involved, I am requesting you to waive this 60 day period and make your approval as soon as possible. If this is acceptable, please indicate that in your resolution, along with your intention to reassess special assessments, if applicable.

Sincerely,

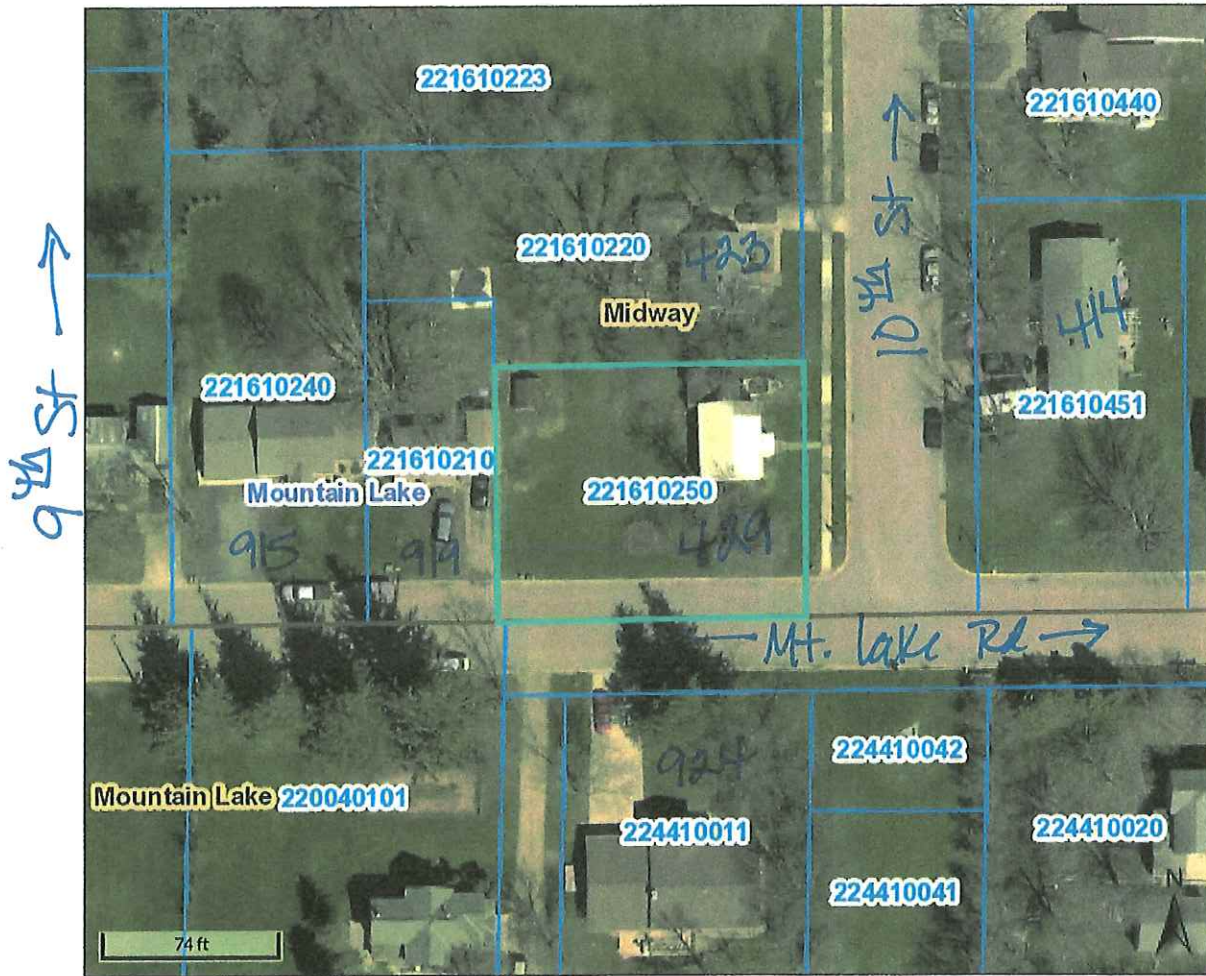
Jan Johnson



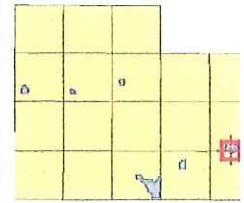
LIST OF TAX-FORFEITED LAND #20 FOR PUBLIC SALE

MUNICIPALITY ADDRESS	PID #	VALUE	ASSESSMENTS BEFORE FORFEITURE
204 Moffett Ave N, Jeffers	21-414-0660	100.00	Misc. – 1,425.00
Whited St W, Jeffers	21-414-1100	100.00	2010 Street Impr. – 489.22
429 – 10 th St, Mt. Lake	22-161-0250	100.00	Utilities – 2,690.48 2006 Street/Utility – 1,072.00 Assmt. Total = 3,762.48
610 – 2 nd Ave, Mt. Lake	22-413-0100	100.00	2012/13 Infrastructure – 511.29
617 – 2 nd Ave, Mt. Lake	22-413-0190	100.00	2012/13 Infrastructure – 402.34
1518 – 2 nd Ave, Mt. Lake	22-610-0240	100.00	Utilities – 665.20 Mowing – 225.00 2012/13 Infrastructure – 593.03 Assmt. Total = 1,483.23
724 – 10 th St, Mt. Lake	22-611-0620	100.00	Unpaid 2016 utility – 1,186.48
251 Sorenson St, Storden	23-715-0130	100.00	0
1051 – 5 th St, Westbrook	24-828-0190	100.00	City mowing – 825.00 2010 street – 69.01 Assmt. Total = 894.01
95 – 5 th St, Windom	25-717-0080	100.00	2013 assmts – 606.99
Has radon testing occurred on the property? Cottonwood County is not aware of any radon testing conducted on this property.	Radon records available? No.	Radon concentration levels: Unknown	Is a radon mitigation system in place on the property? No.

Complete legal descriptions are available at the Cottonwood County Auditor/Treasurer Office located in Cottonwood County Court House, 900 - 3rd Ave, Windom, MN. 56101 or call (507) 831-1905.



Overview



Legend

-  Corporate Limits
-  Political Township
-  Parcels

Parcel ID	221610250	Alternate ID	n/a	Owner Address	KUNKEL/CURT
Sec/Twp/Rng	0-0-0	Class	RESIDENTIAL\ SINGLE UNIT		429 10TH ST S
Property Address	429 10TH ST 56159	Acreage	n/a		MT LAKE MN 56159-1635

District n/a
 Brief Tax Description E127' OF S102.8'
 (Note: Not to be used on legal documents)

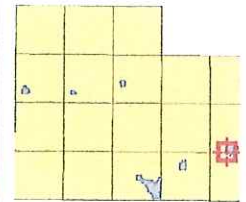
Mt. Lake

Date created: 1/24/2019
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Developed by  Schneider
 GEOSPATIAL



Overview



Legend

- Corporate Limits
- Political Township
- Parcels

Parcel ID	224130100	Alternate ID	n/a	Owner Address	BEEDY/WALT
Sec/Twp/Rng	0-0-0	Class	RESIDENTIAL\ SINGLE UNIT		620 2ND AVE
Property Address	610 2ND AVE	Acreage	0.16		MOUNTAIN LAKE MN 56159
	56159				

District n/a
 Brief Tax Description LOT 6; W25' LOT 7 BLK 1
 (Note: Not to be used on legal documents)

Mt. Lake

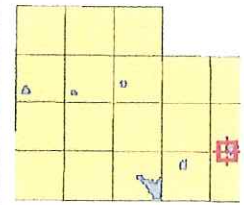
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Storage only

Developed by Schneider GEOSPATIAL



Overview



Legend

- Corporate Limits
- Political Township
- Parcels

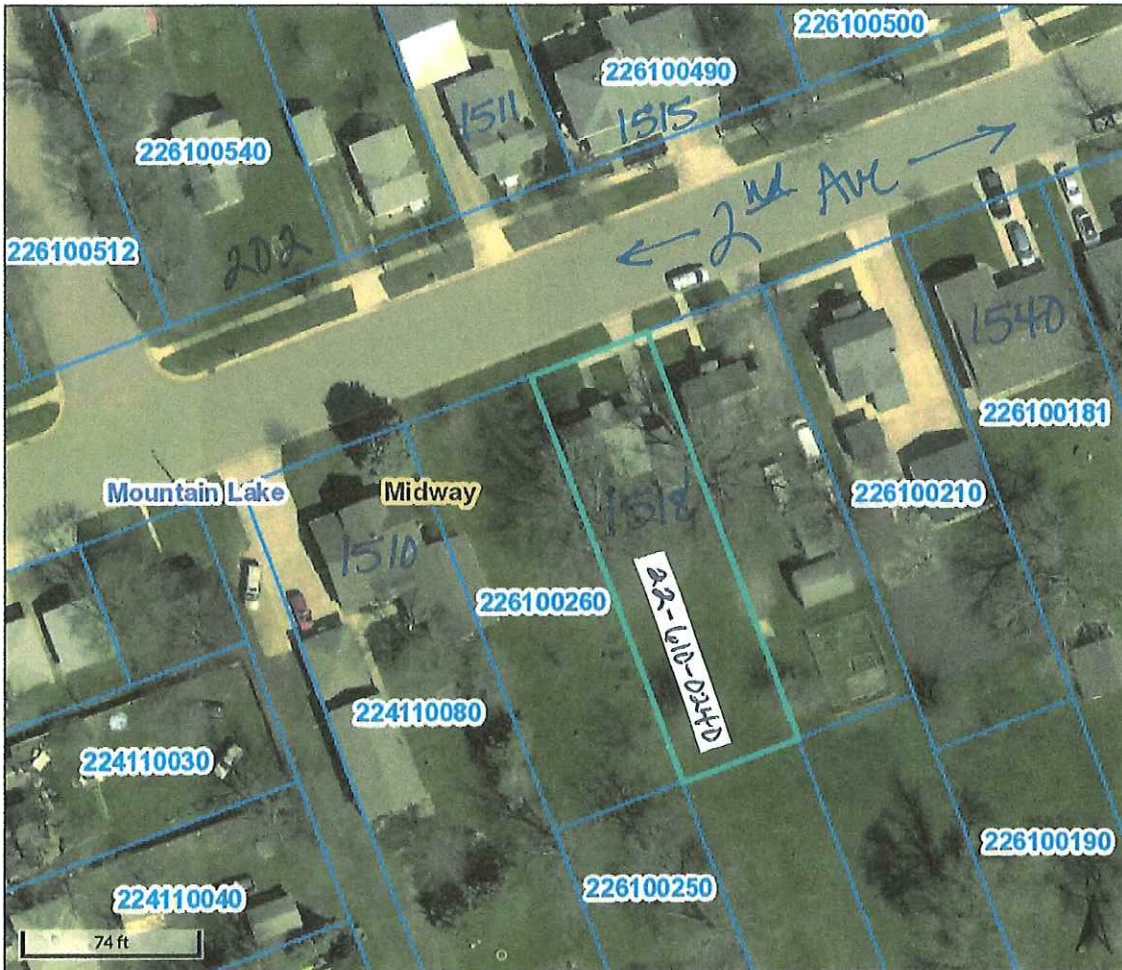
Parcel ID	224130190	Alternate ID	n/a	Owner Address	BEEDY/WALT
Sec/Twp/Rng	0-0-0	Class	RESIDENTIAL\ SINGLE UNIT		620 2ND AVE
Property Address	617 2ND AVE 56159	Acreage	n/a		MOUNTAIN LAKE MN 56159
District	n/a				
Brief Tax Description	ALLEY BTW LOTS 3 & 5; ALL LOT 5 BLK 2				
	(Note: Not to be used on legal documents)				

Mountain Lake

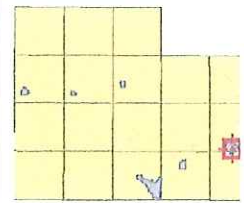
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Developed by 

Base lot



Overview



Legend

-  Corporate Limits
-  Political Township
-  Parcels

Parcel ID	226100240	Alternate ID	n/a	Owner Address	RYAN/BERNADETTE B
Sec/Twp/Rng	0-0-0	Class	RESIDENTIAL\ SINGLE UNIT		C/O DANIELLE RYAN
Property Address	1518 2ND AVE 56159	Acreage	n/a		644 COBBLESTONE WAY SHAKOPEE MN 55379
District	n/a				
Brief Tax Description	E50' OF W105' OF N175'				
	(Note: Not to be used on legal documents)				

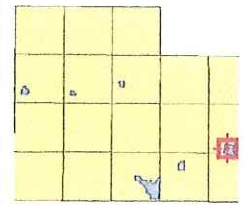
Mt. Lake

Date created: 1/24/2019
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Developed by  Schneider
GEOSPATIAL



Overview



Legend

-  Corporate Limits
-  Political Township
-  Parcels

Parcel ID	226110620	Alternate ID	n/a	Owner Address	TANYAVONG/KHAMTAY
Sec/Twp/Rng	0-0-0	Class	RESIDENTIAL\ SINGLE UNIT		1201 MIDWAY RD
Property Address	724 10TH ST 56159	Acreage	n/a		MOUNTAIN LAKE MN 56159
District	n/a				
Brief Tax Description	W150' EX N153.6' & PART DEEDED				<i>Mt. Lake</i>
					(Note: Not to be used on legal documents)

Date created: 1/24/2019
 Last Data Uploaded: 1/23/2019 8:17:53 PM

Developed by  Schneider GEOSPATIAL

CITY OF MOUNTAIN LAKE, MINNESOTA

RESOLUTION #18-19

TAX FORFEITED PROPERTY

WHEREAS, there is non-conservation land within the city limits of Mountain Lake, Minnesota as follows:

Parcel #22.161.0250; E127' of S102.8', Lot 17, County Auditor Subdivision #1, 429 10th Street;

Parcel #22.413.0100; Lot 6; W25' Lot 7 BLK 1, Janzen's Subdivision #2, 610 2nd Ave

Parcel #22.413.0190; Alley BTW Lots 3 & 5; All Lot 5 BLK 2, Janzen's Subdivision #2, 617 2nd Ave

Parcel #22.610.0240; Lot 10; E50' OF W105' OF N175'; Prince's Outlots; 1518 2nd Ave

Parcel #22.611.0620; Lot 4, Block 2; W150' EX N153.6' & Part Deeded, Prince's Second Addition; 724 10th Street;

WHEREAS, the parcels described above have been forfeited to the State of Minnesota for non-payment of property taxes.

NOW THEREFORE, BE IT RESOLVED, that the City of Mountain Lake approves for sale the parcels listed above; and

BE IT FURTHER RESOLVED that the City of Mountain Lake intends to reassess special assessments on said parcels, and

BE IT FURTHER RESOLVED that the City of Mountain Lake waives the 60 day period as provided in MN Statute 282.01.

Adopted this 3rd day of June, 2019.

Mike Nelson, Mayor

ATTEST: _____
Michael Schulte, City Administrator/Clerk

2019 and 2020 LGA vs. 2020 LGA under the Special Session Tax Bill

May 22, 2019
Run: lga20specsess

Summary

The attached run shows the distribution of the 2019 LGA and estimated 2020 LGA under current law versus the alternative distribution under the Special Session Omnibus Tax Bill.

The proposal under the tax bill:

- Increases the LGA appropriation for aids payable in 2020 by \$26 million to \$560,398,012, and then provides another permanent increase of \$4 million beginning with aids payable in 2021; and
- Ensures that no city's 2020 LGA is less than its 2019 LGA, and

The new permanent appropriation amount beginning with aids payable in 2021 is almost equal to the amount appropriated for city LGA in CY 2002 – the year with the highest appropriation for this program.

Contents of the run:

- **Column 1:** Certified 2019 LGA
- **Column 2:** Estimated 2020 LGA under current law
- **Column 3:** Estimated 2020 LGA under the Special Session Tax Bill
- **Column 4:** The change between 2019 LGA and 2020 LGA under the Special Session Tax Bill
- **Column 5:** The difference between 2020 LGA under current law and 2020 LGA under the Special Session Tax Bill

Current Law City LGA vs. 2020 LGA under Special Session Tax Bill

Cityname	Certified 2019 LGA	Estimated 2020 LGA- current law	Est. 2020 LGA- spec.session bill	Spec. Sess 2020 LGA v. 2019 LGA	2020 Spec.sess. LGA v. 2020 current law
	(1)	(2)	(3)	(4=3-1)	5=3-2)
KARLSTAD	272,080	272,769	282,892	10,812	10,123
KASOTA	177,496	178,021	185,732	8,236	7,711
KEEWATIN	391,702	392,506	404,319	12,617	11,813
KENYON	545,516	546,983	568,537	23,021	21,554
KERKHOVEN	230,826	231,743	245,227	14,401	13,484
KIESTER	171,301	171,689	177,385	6,084	5,696
LAFAYETTE	134,518	134,737	137,957	3,439	3,220
LAKE BENTON	234,392	235,128	245,941	11,549	10,813
LAKE PARK	262,181	262,779	271,561	9,380	8,782
LAKEFIELD	665,335	666,112	677,525	12,190	11,413
LAMBERTON	310,187	310,483	314,840	4,653	4,357
LANESBORO	213,706	214,205	221,540	7,834	7,335
LECENTER	812,158	814,284	845,536	33,378	31,252
LEROY	334,198	335,059	347,710	13,512	12,651
LITTLE FALLS	2,580,113	2,588,812	2,716,651	136,538	127,839
LITTLEFORK	240,550	241,043	248,286	7,736	7,243
LONG PRAIRIE	1,006,423	1,011,449	1,085,307	78,884	73,858
LUVERNE	1,424,725	1,428,530	1,484,453	59,728	55,923
LYLE	186,941	187,502	195,739	8,798	8,237
MABEL	270,334	271,240	284,560	14,226	13,320
MADELIA	943,421	944,658	962,830	19,409	18,172
MADISON	746,981	747,394	753,465	6,484	6,071
MAHNOMEN	644,043	644,852	656,747	12,704	11,895
MARBLE	250,368	250,868	258,217	7,849	7,349
MCINTOSH	230,026	230,609	239,180	9,154	8,571
MENAHGA	373,135	374,810	399,428	26,293	24,618
MILACA	816,450	820,786	884,505	68,055	63,719
MINNEOTA	479,473	480,774	499,888	20,415	19,114
MINNESOTA LAKE	173,154	174,048	187,189	14,035	13,141
MONTEVIDEO	2,111,727	2,119,595	2,235,225	123,498	115,630
MONTGOMERY	792,838	796,360	848,115	55,277	51,755
MOOSE LAKE	841,292	845,707	910,584	69,292	64,877
MORA	928,643	932,593	990,641	61,998	58,048
MORGAN	334,701	335,507	347,357	12,656	11,850
MORRIS	2,316,630	2,320,082	2,370,809	54,179	50,727
MORRISTOWN	296,316	297,467	314,378	18,062	16,911
MOUNTAIN LAKE	888,853	890,298	911,538	22,685	21,240
NASHWAUK	364,029	354,329	364,029	0	9,700
NEW LONDON	326,976	328,447	350,064	23,088	21,617
NEW RICHLAND	402,352	403,889	426,474	24,122	22,585
NEW YORKMILLS	391,956	392,829	405,659	13,703	12,830
OLIVIA	797,367	799,035	823,546	26,179	24,511
ONAMIA	273,596	274,872	293,627	20,031	18,755
ORTONVILLE	743,878	744,507	753,747	9,869	9,240
OSAKIS	459,546	461,414	488,865	29,319	27,451
PARKERS PRAIRIE	271,216	272,314	288,454	17,238	16,140
PAYNESVILLE	736,424	737,899	759,580	23,156	21,681
PELICAN RAPIDS	968,608	970,037	991,037	22,429	21,000
PENNOCK	138,840	139,398	147,601	8,761	8,203
PIERZ	428,040	429,367	448,870	20,830	19,503

Legislature Approves Omnibus Tax Bill With Increased LGA

The tax bill restores 2002 LGA levels and includes several other provisions that affect cities.

(Published May 28, 2019)

The omnibus tax bill (SS HF 5 (*Link to: <https://www.revisor.mn.gov/bills/bill.php?f=HF5&b=house&y=2019&ssn=1>*)) was approved by both the House and Senate during the May 24 special session. It includes many provisions of interest to cities, including an increase in LGA, changes in the local sales tax authorization process, and more. The bill is awaiting approval by Gov. Walz.

The approved tax bill covers an array of tax issues, including property taxes, state aids and credits, local option sales taxes, tax increment financing, and public finance, as well as provisions related to federal income tax conformity, income and corporate income and estate taxes, special taxes, and several articles of tax policy and technical recommendations from the Minnesota Department of Revenue. The bill also includes a permanent extension of the health care provider tax at a rate of 1.8 percent.

Below is a summary of several of the provisions of interest to cities. The League will compile a full list of law changes in the *2019 Law Summaries*, which will be available in late June.

LGA increased to 2002 level

The bill includes a \$26 million increase in the local government aid (LGA) appropriation effective for the 2020 distribution, bringing the total appropriation to \$560.4 million. It provides an additional \$4 million increase in LGA for the 2021 distribution, bringing the total appropriation to \$564.4 million, the level last distributed to cities in 2002. The bill also includes a provision that will prevent any city from losing LGA in 2020.

See city-by-city LGA estimates under the bill (pdf) (*Link to: <https://www.house.leg.state.mn.us/hrd/issinfo/lga20specsess.pdf?inline=true>*)

The bill includes special local government grants to the cities of Lilydale (Highway 13 infrastructure costs), Austin (related to loss of fire state aid), Flensburg (restoring LGA due to penalty), Mazeppa (fire loss abatements), and Virginia (utility relocation costs related to Highway 53).

Local option sales taxes

The bill includes general local sales tax authorizations or adjustments for the cities of Avon, Blue Earth, Cambridge, Cloquet, Detroit Lakes, Duluth, Elk River, Excelsior, Glenwood, International Falls, Perham, Rogers, Sauk Centre, Scanlon, Two Harbors, Virginia, West St. Paul, Willmar, and Worthington. Each city sales tax includes a local approval requirement that must be filed with the Office of the Secretary of State.

The bill also includes new special local lodging taxes for Lake County, La Crescent, Plymouth, as well as a new local food and beverage tax authorization for North Mankato.

For the cities of Avon, Blue Earth, Cambridge, Duluth, Glenwood, International Falls, Two Harbors, and Worthington, the local sales tax authorizations are contingent upon each city providing a more detailed council-adopted resolution on the specific projects to be funded. Each city is also required to file an affidavit of compliance along with the resolution with the Minnesota Department of Revenue before the tax could be imposed. In addition, it requires each city to post and maintain the information on its website.

Changes in local sales tax process

For cities seeking local sales tax authority in the future, the bill includes the following changes to the existing process:

A city must secure legislative authorization before conducting a local referendum on the sales tax. This is a return to the procedure that was in place before a 2011 law change requiring the referendum prior to seeking special legislation.

The use of sales taxes revenues is explicitly limited to construction and rehabilitation of capital projects where a clear “regional benefit” can be demonstrated.

A city will continue to adopt a resolution in support of the local sales tax; however, the resolution will now have to contain more detailed information, including:

The proposed tax rate.

A detailed description of no more than five projects that will be funded.

Documentation of the regional benefit, including the share of the benefits of the project to non-residents and businesses located outside the jurisdiction.

Documentation of the amount of sales tax revenue used for each project and the estimated time needed to raise the sales tax revenue.

The total revenue that will be raised for all projects and the estimated duration of the sales tax.

A city must submit the more detailed council resolution to the chairs and ranking minority members of the House and Senate Taxes committees no later than Jan. 31.

Once a city receives legislative authority, the bill then requires the city to conduct the referendum at a general election. It also requires that each “project” to be funded with the sales tax must be included on the ballot as a separate question.

The bill includes a new requirement that once sufficient revenues have been collected to fund a capital project or pay associated debt service, any amount greater than the average quarterly collections over the preceding 12-month period must be retained by the commissioner of Revenue.

Sales tax exemptions

The bill does not include the League-supported provision to generally streamline the sales tax exemption for construction material purchases made by contractors for municipal projects.

The bill does include specific sales tax exemption refund authorizations requested by individual cities and school districts, including:

Monticello (fire station)

Inver Grove Heights (fire station)

Mendota Heights (fire station)

Minnetonka (fire and police station)

Minneota School District (school building)

Dakota County (law enforcement collaboration center)

The bill also includes sales tax exemptions for materials used to rebuild after fires in Melrose and Mazeppa.

TIF

The bill includes special law adjustments to tax increment financing (TIF) districts in the cities of:

Hopkins

Bloomington

Edina

Alexandria

Anoka

Champlin

Duluth

Minneapolis

Roseville

Other provisions of interest

The bill also:

Authorizes cities to appropriate funds for city historical societies. Under current law, cities are only authorized to appropriate funds for a county historical society.

Allocates an additional \$750,000 to the border city enterprise zone program.

Phases in an increase in the school building bond agricultural credit program from 40 percent to 70 percent of the tax on the property attributable to school district bonded debt levies. The credit is increased to 50 percent in 2020, 55 percent in 2021, 60 percent in 2022, and finally 70 percent in 2023.

Provides a 12-year abatement of the state general property tax levy for certain intra-state natural gas transportation or distribution pipeline systems in areas lacking current natural gas service, thereby encouraging deployment of natural gas service. Several cities that currently do not have natural gas service have been seeking this abatement.

Reduces the state general levy paid by commercial/industrial properties by \$47.5 million per year and the amount paid by cabin properties by \$2.5 million per year.

Not included in the final bill

There are several provisions of city interest included in earlier versions of the tax bill that were not contained in the final bill, including the following:

Public Employees Retirement Association (PERA) aid extension: The bill does not extend the sunset date for an aid program created in 1997 that provides aid to non-school employers that participate in PERA.

Study of state-assessed property: The bill does not include a requirement that the commissioner of Revenue issue a report analyzing aspects of the state's assessment of pipeline and utility property.

Study of 4d low-income rental property: The bill does not include a requirement for the Department of Revenue and the Minnesota Housing Finance Agency to study the 4d low-income apartment classification.

4d class rate reduction: The bill does not include the Senate reduction in the 4d class rate to 0.25 percent for the entire property.

General authorization to create fire protection districts: The bill does not include the state authorization for cities and other local units of government to create fire protection taxing districts.

Prohibition on new city/county fees or taxes: The bill does not include the expanded Senate restriction on the ability of cities and counties to impose or increase excise taxes or fees on food or containers.

Solid waste management tax increase in counties with soil and water conservation districts: The bill does not include the House solid waste management tax increase for soil and water conservation districts for operations.

Read the current issue of the Cities Bulletin (*Link to: <http://www.lmc.org/page/1/cities-bulletin-newsletter.jsp>*)

* By posting you are agreeing to the LMC Comment Policy (*Link to: <http://www.lmc.org/page/1/comment-policy.jsp>*) .



Dedicated to a Strong Greater Minnesota

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Legislature passes bill to restore LGA funding to 2002 level

LGA increase was Coalition's top priority; Governor expected to sign bill next week

ST. PAUL—It took years of advocacy by city leaders and a late-night special session to get there, but funding for the Local Government Aid (LGA) program is finally being restored to its 2002 high-water mark.

The tax bill passed by the Legislature in the wee hours of Saturday morning contains a \$26 million increase in LGA for 2020, followed by an additional \$4 million boost in 2021, bringing total funding for the program to \$564 million. The bill is now headed to Gov. Walz's desk. He is expected to sign it, along with other key budget bills, on Tuesday.

“Our No. 1 priority for this year was to get LGA funding back up to the 2002 level,” said Ron Johnson, who serves as president of the Coalition of Greater Minnesota Cities (CGMC) and is a member of the Bemidji City Council. “I’m ecstatic that the Legislature and Governor were able to work together to make that goal a reality. Cities all across the state, and especially in Greater Minnesota, are going to benefit from this important investment.”

This increase has been a long time coming for the nearly 90% of cities in Minnesota who rely on LGA to help pay for city services (such as public safety, street maintenance, parks and libraries) and restrain property taxes. While LGA has received occasional boosts in funding in recent years, cities have still been playing catch-up since drastic cuts to the program in the mid-2000s.

“As city officials, we work hard to keep our city budgets and property tax levies in check, but it is difficult when costs for everything from employee health insurance premiums to construction materials continue to rise,” Johnson said.

“A great thing about LGA is that it gives cities the flexibility to make investments wherever they are most needed,” he added. “With this bump in funding, some cities will be able to hire an additional firefighter or replace a beaten up old snowplow, while others might use the extra LGA to hold down their levies.”

Bradley Peterson, executive director of the CGMC, credited tenacious city leaders, Gov. Walz, House Tax Chair Rep. Paul Marquart (DFL-Dilworth) and other state lawmakers for their hard work in getting the LGA increase through the Legislature this year.

“Successes like this have many parents,” Peterson said, noting that LGA is a prime example of an issue where the divided state government was able to reach a compromise for the good of the state.

In addition to LGA, there were other bright spots for Greater Minnesota in the special session.

The Legislature approved funding to help address the child care shortage in Greater Minnesota, including \$750,000 to be divided between the six Minnesota Initiative Foundations for child care provider training and business assistance and an additional \$750,000 for child care grants, of which at least 60% must go to Greater Minnesota. It also passed \$40 million for rural broadband, \$18 million for clean water infrastructure grants, \$3.5 million for the Greater Minnesota Business Development Public Infrastructure Grant Program and \$1.35 million for the Greater Minnesota Job Training Incentive Program.

However, there were some major disappointments in the session as well.

After legislative leaders were unable to agree on adopting any new revenues for transportation, the Legislature passed a pared down transportation bill that included no funding for small-city streets and no additional funding for the Municipal Street Aid or Corridors of Commerce programs.

And perhaps the biggest disappointment of the session was the failure to pass a bonding bill. Johnson said city leaders were counting on a bonding bill to help pay for critical infrastructure needs such as repairs to wastewater treatment plants and other city facilities, road improvements and new or expanded child care facilities.

“In some ways this was a bittersweet legislative session for Greater Minnesota overall,” Johnson said. “We are pleased with the LGA increase, but the lack of a bonding bill or comprehensive transportation bill means many important projects will have to be pushed aside for at least another year.”

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The Coalition of Greater Minnesota Cities is a nonprofit, nonpartisan advocacy organization representing 97 cities outside of the Twin Cities metropolitan area. The Coalition educates legislators about issues important to Greater Minnesota. Visit the CGMC online at greatermncities.org and follow us on Twitter [@greatermncities](https://twitter.com/greatermncities).