

Regular City Council Meeting
Mountain Lake City Hall – 930 Third Avenue
Wednesday, June 22, 2022
6:30 p.m. – Regular Meeting

AGENDA

1. Meeting Called to Order *Additional information on agenda item is attached or at City Hall

2. Approval of Agenda and Consent Agenda
 - a. Bills: Checks #26161 – 26223, 800E – 802E (1-8)
 - b. Payroll: Checks #66730 – 66764 (9)
 - c. Approve May 9 Lake Commission Minutes (10-11)
 - d. Approve May 10 Library Board Minutes, May Expenditures, and May Library Report (12-13)
 - e. Approve May 16 EDA Board Minutes (14-15)
 - f. Approve May 26 Utilities Commission Minutes (16-18)
 - g. Approve June 6 City Council Minutes (19-20)
 - h. Hire Ashley Bendlin, as new EMT with Ambulance Service
 - i. Hire Vincent Voelker, Weed Harvester Operator

3. Public – A total of ten (10) minutes is allotted for individuals to briefly discuss a topic of concern or provide comments to the Council.

4. City Attorney

5. City Administrator
 - a. Discussion/Action – \$165,375 Grant Approved for Boardwalk Replacement (21)
 - b. Discussion/Action – Potential Projects Joint Meeting Date

6. Adjourn

Lake Commission Meeting
Monday, May 9, 2022, 6:30 p.m.

Members Present: Dave Bucklin, Janell Bargen, Joey Morey, Randy Loewen, Kim Syverson, Nathan Harder, Jean Haberman

Guests Present: Mike Nelson (Mayor), Michael Mueller (City Admin.), Rachel Yoder

Chair Bucklin called the meeting to order at 6:30 p.m. M/S/P Syverson/Loewen to approve the agenda and minutes of the April 11, 2022 meeting.

A big welcome to our new Lake Commission member, Nathan Harder!

Treasurer's Report (4/11/22)

Income:

UPB – Interest	10.81
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Expenses:

League of MN Cities – General/Property Insurance	305.09
Citizen Publishing – Weed Harvester Ad	303.60
Janzen Fabricating – Weed Harvester Repairs	<u>1,941.17</u>
Ending Balance	\$33,586.21

Savings Balance	22,025.19
Weed Harvester replacement funds from Cot. Co. (2018)	20,000.00
Weed Harvester replacement funds from Cot. Co. (Jan. 2019)	10,000.00
Weed Harvester replacement funds from Cot. Co. (Oct. 2019)	20,000.00
Weed Harvester replacement funds from Cot. Co. (Nov. 2021)	<u>20,000.00</u>
Total Savings Balance:	\$92,025.19

M/S/P Loewen/Bargen to approve the Treasurer's Report.

Project Update:

- Lake Clean-up for children in grades 3-6 will be Wed., May 18, from 3:15-4:30p.m. Adult volunteers are welcome!
- Fishing pier will be moved to its summer location Tues., May 10 at 6:30pm.
- Can bin will be emptied on Wed., June 1, at 4:00.
- Randy is going to make a prototype bench to use as an example for future memorial benches. He will order a bench plaque from Fairmont Engraving.
- Fire Pit: Janelle will check with Nickel Construction to see if they have pavers and limestone slabs leftover from the school.

- The weed harvester permit was approved. Tony Aragon and Rob Smith have been approved as weed harvester operators.

Aeration: Dave ordered 16 decals for the thin ice signs. Randy will pick up the remaining thin ice signs. M/S/P Morey/Haberman to spend up to \$100 for a string of buoys to mark the aeration location. Randy will check with the city to see if they have old buoys from the swimming beach.

Trail: A lot of cracks appeared after the winter season. M/S/P Bargaen/Syverson to hire Bargaen, Inc. \$4,950 to do the crack filling.

Golf Course Water Quality Project: Dave Bucklin met with Matt Johnson to discuss a pond project for the golf course. The SWCD project engineer will explore options. Dave recommends planting some new trees to replace the ash trees.

Fundraising: A "Buy a Board for the Bridge" fundraising project was discussed. Mike Nelson will ask Dean Sawatzky to engrave a sample board to use in a Pow Wow booth. A recommended donation of \$100 to buy a board was discussed.

Next meeting is **Monday, June 13, 2022 at 6:30 p.m.**

Respectfully submitted,

Jean Haberman,
Secretary/Treasurer

Mountain Lake Public Library Board Minutes

May 10, 2022

Members Present: Dennis Cords, Rick Herrig, Vickie Krueger, Rachel Simon

Members Absent: Sarah Morey

Others Present: Michael Mueller

Staff Present: Kari Hanson, Director

The meeting was called to order at 4:30 p.m. by Chairperson Rick Herrig.

M/S D. Cords/R. Herrig to approve the minutes of the April 12, 2022 meeting minutes. Motion carried.

Kari presented the April monthly reports indicating 2215 total circulation and expenditures in the amount of \$1,687.09. M/S V. Krueger/R. Simon to accept the April reports as given and to approve the April expenditures. Motion carried.

In old business, Kari updated the board on the Winter Reading Program numbers. 43 total reading logs turned in and a total of 821 books were read!

In new business, Kari informed the board of the Summer Reading Program theme "Read Beyond the Beaten Path". Activities will be available for all ages, including infants and toddlers. Three performers have been booked, including Luke Winger, Pint Size Polkas and The Zoo Man. Craft days and Story Time for Preschoolers will be on the schedule as well.

Discussion was held regarding moving the next board meeting to June 7, so that Michael Mueller may attend. (Meeting originally scheduled for June 14.)

The meeting adjourned at 5:00 p.m.

Respectfully submitted,

Dennis Cords, secretary

Next meeting will be June 7, 2022, at 4:30 PM.

**MOUNTAIN LAKE
PUBLIC LIBRARY
MAY 2022**

CHILDREN		REVENUE	
Audio	23	Cash Income	
Books	760	County Revenue	
DVDs	153	Donations (Monetary)	
Non Print		Fines	
Multi Media		Misc. Revenue	100.00
Periodicals	15	Meeting Room Rental	
		Sale of supplies	
		TOTAL REVENUE	100.00
		EXPENDITURES	
		Books	\$ 582.18
		Periodicals	
		Audio/Visual	\$ 62.91
		Gas Utilities	\$ 66.81
		Janitorial Supplies	
		Office Supplies	\$ 70.46
		Library Supplies	
		Postage	
		Project Expense	\$ 635.42
		Repairs & Maintenance	616.10
		Repairs & Maint-Janitorial	\$ 345.00
		Tech/Automation Expense	\$ 71.00
		Telephone	\$ 79.18
		Travel	
		MISC.	\$182.36
		PCLS Delivery	
		TOTAL EXPENDITURES	\$ 2,711.42

Economic Development Authority
Monday, May 16, 2022
Mt. Lake City Hall
Council Chambers

PRESENT: Jerry Haberman, Vern Peterson, Darla Kruser, Mitch Schroeder, Steve Syverson and Clara Johnson, Advisor

ABSENT: Chuck Stevensen and Chad Eken, Advisor

CITY ADMINISTRATOR: Michael Mueller

STAFF: Rob Anderson and Tabitha Garloff

GUEST: Nick and Jackie Strom, Dana Kass, Exit Realty and Cheri Hanson, Peterson Pharmacy & Gifts, Sue Garloff, Mountain Lake Chamber of Commerce.

1. CALL TO ORDER: President Haberman called the meeting to order at 12:00 p.m.
2. Welcome New Board Member Mitch Schroeder.
3. Motion to Approve Consent Agenda
Consent Agenda:
 - a. Approval of April 18, 2022, Regular Meeting Minutes.
 - b. Approval of Financial Reports and Bills. Motion made and seconded by Darla and Mike to approve the consent agenda as presented. Carried.
4. Chamber of Commerce Reps at Meeting to Observe. Sue gave a brief overview of why she and other chamber board members will be attending EDA meetings today and future meetings.
5. Consider Purchase Agreement from Nikolas and Jacquelyn Strom to Purchase Lot 5, Block 2, Lakeview Estates First Addition. Nick stated they are aware of the covenants and if all goes as planned, they will begin construction in August/September. Board members reviewed Storm's building plans. Motion made and seconded by Mike and Mitch to approve the purchase agreement from Nick and Jackie Strom. Carried. Discussion continued regarding contingencies in future purchase agreements. The board will discuss contingencies at the June meeting.
6. Consider SCDP Request from P&P Company (a.k.a., Peterson Drug). Cheri reviewed the loan request. Motion made and seconded by Darla and Steve to approve the loan request meeting the criteria of "Modifications to make the building accessible to handicapped persons". Carried. Vern and Mitch abstained from voting.
7. Lakeview Estates. Discuss Need for 2nd Addition. Rob gave a brief overview of the construction committee meeting on May 13th with Ron Klassen. Discussion included land price, land swap and other farmland for sale in the area. Rob reported that Minnesota Housing did not approve the housing grant for the Lakeview Estates project that the city applied for. Rob has met with SWMHP and Minnesota Housing staff to review the application. SWMHP stated if the recommended changes are made to the grant

application for the next round in January 2023, there is a good chance the grant application will be approved. Rob stated the bank did not provide the letter to SWMHP on time and grant application did not include proof of deed ownership. Jerry suggested the construction committee schedule another meeting. Ron Klassen stated if the Ebeling meat processing plant does not happen he would not be interested in selling any land. Motion made and seconded by Mike and Vern to close the meeting at 12:50 p.m. to discuss price per acre offers on Ron Klassen's property. Carried. Steve motion to offer \$15,000 an acre with a maximum offer of \$17,500 an acre, seconded by Vern. Carried. 12:53 p.m. meeting opened.

8. Ebeling Meat Processing. Rob stated the Ebeling's continue to move forward. Rob stated things are moving a little slower due to the Ebeling's working with 2 builders now. If plans stay on schedule construction is stated to being in late summer. The Ebeling's would need to have a purchase agreement with Ron Klassen to move forward with the TIF agreement with the EDA/City of Mountain Lake.
9. Report from May 10th Broadband Committee Meeting. Discussed RFP's (request for proposals) and process of reviewing. RFP deadline is May 31st. Rob stated Bill Coleman can help review the RFP's. Next meeting is June 9th.
10. Krienke Foods International, Inc. - Update. May lease payment has not been received. Maryellen sent out the notice of default/notice of intent to evict with the deadline of June 7th. Property tax payments are due today, May 16th, if payment is not made Maryellen will send out an additional notice.
11. Jenny's Subdivision Lots 2 and 3 for Potential Fire/Ambulance Hall Location. Nothing new to report.
12. Mountain Lake Commercial Park:
 - a. Update on Cold Storage Prospect if Available. Nothing new to repost. Rob will do follow up calls.
 - b. Other. No other items to discuss.
13. GENERAL DISCUSSION:
 - a. Little Care Bears Property. Karen asked if any portion of her lease payment would go toward purchasing the building. Rob stated a 20-year contract for deed for \$121,000 at 4% interest would be \$733 a month payment. Rob will provide at the next meeting total expenses for the last 3 years for the daycare building.
 - b. Next Regular Board Meeting is June 13, 2022.
 - c. Other Business. No further business to discuss.
14. ADJOURN. President Haberman adjourned the meeting at 1:12 p.m.

Mountain Lake Utilities Commission Meeting
Mountain Lake City Hall
Thursday, May 26, 2022
7 AM

Members Present: Todd Johnson, Mark Langland, David Savage, Sue Garloff

Members Absent: City Council Liaison Dean Janzen, Brian Janzen

Staff Present: Michael Mueller; Clerk/Administrator; Jill Falk; Utilities Office Manager, Dave Watkins; Electric Superintendent; Lane Anderson; Lineman; Steve Peters; Lineman; Taylor Nesmoe; Water/Wastewater Superintendent

Others Present:

Call to Order

The meeting was called to order at 7 AM.

Approval of Minutes and Bills

Motion by Garloff, seconded by Johnson to approve the May 12th Minutes, and Check Numbers 21730-21765 (389e-390e). Motion carried.

Electric Department

There were a few electrical items discussed with updates. First, Watkins advised that Ziegler is doing some generator maintenance which does include the fuel filters. The style of filter that is currently used is obsolete and would be difficult to replace if needed. The new style would cost around \$4500 and two of them would be needed to be purchased. The park updates for Pow Wow are almost completed. The rain and the standing water have delayed some of the work, but it will be completed in time for the celebration. Watkins also discussed the emissions testing that he is working with CMPAS to get completed. As of now, there is a sensor that needs to be repaired before they can submit the testing. The Botanist is looking to upgrade all electrical in their building. Watkins would like to run underground and move the meter for easier access. At this time, a radio read can be completed, however, if a disconnection is needed, the meter is not easily accessible. If the electrical is completed underground, this would be a cost to owner, as the city is only required to connect to the point of attachment.

Water/Wastewater Department

Several items were discussed regarding Water and Wastewater. As of now, the aerator seems to be staying upright. The engineers are still working on ways to keep it afloat. They are adding extra floats and weight to keep it from flipping over. Another issue discussed was the sewer

backups around 8th St and 5th Ave caused by the storms. Randy Junker reached out regarding his back up on 7th St. He also had Jetter Clean come out to clear out the line. In the process it was determined that a sewer line had collapsed. All of the repairs have been made and the Wastewater department will reimburse Junker to cover the charges to Jetter Clean. In discussion, it was also brought up that our Jetter is once again fully operational, however, the new pump is now leaking oil. A message has been left for Flexible Pipe so these repairs can be made.

The costs of the new ponds did come in below budget. Since there are some additional funds, Nesmoe would like to look into purchasing a second lawn mower. They can only use the zero-turn mower for the ponds and the mowing process takes approximately eight hours. The tractor mower would not be able to take the slopes or turns needed. Nesmoe suggested to trade in the tractor mower to help cover the costs of a second zero-turn mower which would be shared through all the utilities. A meeting was held with Jon Graupman this week and the idea of a new well was brought up. At this time, there is not much of a back up system if a well is to go down. The RO requires 400 gallons per minute and if one well goes down, the RO will shut down. With that being said, well #6 is back online and fully operational. It was discussed to look for places to drill a new well as there was difficulty drilling for the last well. The Trap range has requested to use some of the Water Plant property for a long-distance shooting range. The Utilities Commission requested the City Administrator to make a recommendation to Council to not allow the long range to be built behind the pond. The pond is not public property and should remain that way. It is a safety issue and a liability. There is a fence around the pond to prevent any accidents and there is a valve and a manhole needed to maintain the pond.

City Administrator

Langland discussed the idea of working with John Hall at Hall's Handy Heating to offer A/C Tune-Ups using the remaining CIP money. This was something that the Utilities have offered in the past and has been beneficial to residents. Before this can be put into place, Hall would need to advise how many tune-ups he can handle and then it could be determined whether the utilities would be able to cover the entire cost or charge a small amount to the resident. Mueller stated that the cost for the A/C Tune-Up would be \$120, but he is hoping he could get it decreased as a group rate. Mueller also mentioned that the Council was interested in the use of Utility Reserves for upcoming projects. Some of the projects in question are the Street Projects (4th Ave and 15th Street and Prince Ave through Golf Course Road), the meat processing plant, the new Fire Hall, and the Lakeview Estates addition. These projects would cost over \$11 million and would require a dramatic increase in costs and rates to taxpayers if all projects were completed. This is why it is necessary to decide which project(s) will move forward at this time. It was determined that a joint meeting will need to be scheduled with the EDA and Council. The council does not meet again until June 6th, but at this time no decision was made. The commission feels that the Reserves are there for a reason and should not be spent.

Adjourn

The meeting was adjourned at 8:05 a.m.

ATTEST:

Jill Falk, Utilities Office Manager

**City of Mountain Lake
Regular City Council Meeting
Mountain Lake City Hall – 930 Third Ave
Monday, June 6, 2022
6:30 p.m.**

Members Present: Dean Janzen, Dana Kass, Darla Kruser, Andrew Ysker, Mike Nelson

City Staff Present: Michael Mueller City Administrator; Maryellen Suhrhoff City Attorney;
Daron Friesen Street Superintendent; Doug Bristol Police Chief

Others Present: Tom Appel, Doug Regehr, Dean Sawatzky

Call to Order

The meeting was called to order by Mayor Nelson at 6:30 p.m.

Approval of Agenda & Consent Agenda

Motion by Kruser, seconded by Janzen, to add sunflower and union negotiations to the agenda.

Motion carried 5– 0. Motion by Kass, seconded by Kruser to approve the agenda and consent agenda as amended. Motion carried 5– 0.

Bills: Checks #26097 – 26160, 797E – 799E

Payroll: Checks #66693 – 66729

Approve April 18 EDA Board Minutes

Approve April 26 Police Commission Minutes

Approve May 12 Utilities Commission Minutes

Approve May 16 City Council Minutes

Bethel Church Street Closure Request

Public

No comments

Street Department Report

Daron Friesen Street Superintendent provided a report of completed items in May. Motion by Janzen, seconded by Kruser to approve M.R. Paving & Excavating bid, to overlay Mt Lake Rd, total cost of \$52,250.00. Motion carried 5– 0. Motion by Kruser, seconded by Kass to transfer unspent money from last year’s budget, \$73,159.65 from the General fund to Street Savings. Motion carried 5– 0.

Police Department

Motion by Kruser, seconded by Kass to transfer unspent money from last year’s budget, \$6,816.33 from the General fund to Police Savings. Motion carried 5– 0. Doug Bristol Police Chief discussed to Council the partnership with HEAT, the necessary purchase of a new bus, and

the need for their operations. The cost of the bus will be shared between 28 member communities. Motion by Kass, seconded by Kruser to make the full payment of \$7,500 to HEAT for the purchase of the bus. Motion carried 5– 0. Motion by Janzen, seconded by Kass to approve the public nuisance/abatement policy, and the nuisance board. Motion carried 5– 0.

Wastewater Department

Dean Sawatzky requested to build a long range for shooting between the wastewater ponds. The Wastewater department was informed by the MPCA, it would not be permitted. No further action was taken.

Active Living Committee

The discussion/decision of a community garden was tabled.

City Attorney

There was a third reading regarding a proposed parking regulation amendment.

City Administrator

- Discussion – DNR \$20,000 Grant Approved (34-38)
- Discussion/Action – Potential City Projects
- Discussion/Action – Feasibility Study (51-54)
- Discussion – Update on APPA & MMUA Conferences
- Discussion – Union Negotiations

Michael Mueller City Administrator applied and was awarded \$20,000 from a DNR grant for removal of curly-leaf pondweed in Mountain Lake. Potential City projects and feasibility study was tabled. Utilities Commission requested a joint meeting with the EDA & City Council, to discuss the potential projects, joint meeting TBD. Mueller discussed his planned conferences and vacations, and dates he will be out of the office. Dates of union negotiations were discussed, TBD.

Adjourn

The meeting was adjourned at 7:53 p.m.

ATTEST:

Michael Mueller, Administrator/Clerk



**Minnesota Department of Natural Resources
Division of Parks and Trails
500 Lafayette Road
St. Paul, MN 55155-4039**

June 14, 2022

Michael Mueller, City Administrator
City of Mountain Lake
930 Third Avenue, Drawer c
Mountain Lake, MN 56159

Dear Michael Mueller,

RE: City of Mountain Lake, Project Number: C004-22-4B
Mountain Lake Trail Boardwalk

I am pleased to inform you that your application to the 2022 Local Trail Connections Program has been selected for funding. A reimbursement grant in the amount of \$165,375 will be established contingent upon final processing of your application.

Our program staff will contact you soon with more information on how to proceed with your project. If you have any questions, please contact Daniel Golner, Trail Grants Coordinator at 651-259-5599 or Daniel.golner@state.mn.us.

Thank you for helping to connect people and the outdoors by providing outstanding parks and trails in your community.

Sincerely,

A handwritten signature in black ink, appearing to read 'Ann M. Pierce', written in a cursive style.

Ann M. Pierce, Director
Division of Parks and Trails

CC: File #C004-22-4B