

**Regular Council Meeting
Mountain Lake City Hall
Wednesday, June 21, 2017
7 p.m.**

AGENDA

1. Meeting Called to Order
 - * Further information on agenda item is attached
2. Approval of Agenda and Consent Agenda
 - a. Bills: Check #'s 9920034 – 9920082; 487E *(1-5)
 - b. Approval of Payroll Checks #'s 63198 - 63241
 - c. Approval of June 5 and June 13 Council Minutes*(6-12)
 - d. Approval of May 11 Utility Commission Minutes*(13-14)
 - e. Approval of May 16 Police Commission Minutes*(15)
 - f. Approval of May 12 EDA Minutes*(16-17)
 - g. Approve donation to Pow Wow Road Race*(18)
 - h. Hire Ian Glassic, Summer Electric Dept. Worker as of June 19, 2017
3. Public – A total of ten (10) minutes is allotted for individuals to briefly discuss a topic of concern with the Council
4. Hometown Sanitation Garbage Hauling Rates
5. Fire Department
 - a. Lohrenz Fire Call
 - b. Approve SW Fire Dept. Association and WC Fire Dept. Association Mutual Aid Agreement*(19-28)
6. Ordinance #5-17, Second Reading, Additional Parcels to be placed in the Mt. Lake Rural Service District*(29)
7. Administrator
 - a. Resolution #17-17 Approved Tax-forfeit Properties for Sale*(30-33)
 - b. Georgia's Dance Elements Request*(34)
 - c. Public Nuisance Summary*(35)
 - d. Capital Improvement Plan Review
8. Video/Audio Broadcasting/Rebroadcasting Council Meeting

9. Adjourn

Upcoming Meetings

- Council meets July 10 and July 24 (Second and Fourth Mondays)
- Mike Nelson will attend the June 26 Mt. Lake Public School Board Meeting.
- 'Coffee with the Council' 9:30 AM Tues. Aug. 15 at Sweetfield's, Darla Kruser and Mike Nelson.

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June 2017

June 21, 2017
mtg
9920034 to 9920082
487E

	Check Amt	Invoice	Comment
10100 United Prairie			
Paid Chk# 9920034	6/5/2017	WENDY MEYER	
E 101-00000-430	Miscellaneous		\$154.95
		TV FOR MEDICOM CHANNEL, PLANTER	
	Total	WENDY MEYER	\$154.95
Paid Chk# 9920035	6/12/2017	COMMISSIONER OF REVENUE	
G 101-21702	State Withholding		\$40.01
	Total	COMMISSIONER OF REVENUE	\$40.01
Paid Chk# 9920036	6/12/2017	INTERNAL REVENUE SERVICE	
G 101-21701	Federal Withholding		\$94.78
G 101-21703	FICA Tax Withholding		\$736.86
	Total	INTERNAL REVENUE SERVICE	\$831.64
Paid Chk# 9920037	6/8/2017	AFLAC	
G 101-21713	AFLAC		\$186.96
	Total	AFLAC	\$186.96
Paid Chk# 9920038	6/8/2017	BCBS/HSA	
G 101-21714	HSA		\$443.85
	Total	BCBS/HSA	\$443.85
Paid Chk# 9920039	6/8/2017	COMMISSIONER OF REVENUE	
G 101-21702	State Withholding		\$929.12
	Total	COMMISSIONER OF REVENUE	\$929.12
Paid Chk# 9920040	6/8/2017	GISLASON & HUNTER	
G 101-21712	Garnishments		\$362.72
	Total	GISLASON & HUNTER	\$362.72
Paid Chk# 9920041	6/8/2017	INTERNAL REVENUE SERVICE	
G 101-21701	Federal Withholding		\$2,213.45
G 101-21703	FICA Tax Withholding		\$2,603.24
	Total	INTERNAL REVENUE SERVICE	\$4,816.69
Paid Chk# 9920042	6/8/2017	LAW ENFORCEMENT LABOR SERV	
G 101-21711	PD UNION DUES		\$147.00
	Total	LAW ENFORCEMENT LABOR SERV	\$147.00
Paid Chk# 9920043	6/8/2017	PERA	
G 101-21704	PERA		\$4,911.49
	Total	PERA	\$4,911.49
Paid Chk# 9920044	6/8/2017	VALIC	
G 101-21705	VALIC		\$388.00
	Total	VALIC	\$388.00
Paid Chk# 9920045	6/8/2017	COMMISSIONER OF REVENUE	
G 101-21702	State Withholding		\$49.85
	Total	COMMISSIONER OF REVENUE	\$49.85
Paid Chk# 9920046	6/8/2017	INTERNAL REVENUE SERVICE	
G 101-21701	Federal Withholding		\$122.11
G 101-21703	FICA Tax Withholding		\$632.54
	Total	INTERNAL REVENUE SERVICE	\$754.65
Paid Chk# 9920047	6/8/2017	PERA	



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		Check Amt	Invoice	Comment
G 101-21704 PERA		\$1,240.51		
Total PERA		\$1,240.51		
Paid Chk#	9920048	6/9/2017	CARCHIOUS RODNEY	
E 607-46330-401	Repairs/Maint Buildings	\$60.00		MAY APARTMENT MAINTENANCE
E 608-46330-401	Repairs/Maint Buildings	\$60.00		MAY APARTMENT MAINTENANCE
E 609-46330-401	Repairs/Maint Buildings	\$60.00		MAY APARTMENT MAINTENANCE
Total CARCHIOUS RODNEY		\$180.00		
Paid Chk#	9920049	6/9/2017	CITIZEN PUBLISHING	
E 205-46500-343	Busnes Recrut/Comm Dev	\$77.00		AD FOR HERITAGE FAIR
Total CITIZEN PUBLISHING		\$77.00		
Paid Chk#	9920050	6/9/2017	DARON J. FRIESEN	
E 608-46330-402	Repairs/Maint- Ground	\$264.00		MOW/FERTILIZE HERITAGE ESTATES
E 607-46330-402	Repairs/Maint- Ground	\$136.00		MOW/FERTILIZE HERITAGE ESTATES
E 609-46330-402	Repairs/Maint- Ground	\$400.00		MOW/FERTILIZE MASON MANOR
Total DARON J. FRIESEN		\$800.00		
Paid Chk#	9920051	6/9/2017	MNDOT-COMMISSONER OF TRANSPORT	
E 205-46500-430	Miscellaneous	\$60.00		YEARLY HWY 60 SIGN PERMIT FEE
MNDOT-COMMISSONER OF TRANSPORT		\$60.00		
Paid Chk#	9920052	6/21/2017	COUNTRY PRIDE SERVICES	
E 507-45150-212	Motor Fuels	\$50.79		WEED HARVESTOR FUEL
E 507-45150-212	Motor Fuels	\$39.54		OIL FOR WEED HARVESTOR
E 231-42154-212	Motor Fuels	\$112.84		AMBULANCE DIESEL
E 101-42100-212	Motor Fuels	\$736.13		PD GAS
E 101-45200-212	Motor Fuels	\$190.59		PARKS GAS
E 101-43100-212	Motor Fuels	\$243.59		ST DEPT GAS
E 101-42100-308	Training & Instruction	\$13.08	094960	PD-TARGET STANDS
E 609-46330-401	Repairs/Maint Buildings	\$70.00	176992	LABOR-MASON MANOR
E 101-43100-404	Repairs/Maint Machinery/Equip	\$13.97	177173,17790	ST DEPT-CARBIDE TIP,MENDING PLATE
E 101-45183-401	Repairs/Maint Buildings	\$541.85	177208,17775	CAMPGROUND-BREAKER,URINAL,LED BULB
E 608-46330-401	Repairs/Maint Buildings	\$282.55	177261	FURNACE FILTERS,BATTERIES
E 607-46330-401	Repairs/Maint Buildings	\$145.56	177261	FURNACE FILTER,BATTERY
E 101-45200-404	Repairs/Maint Machinery/Equip	\$68.16	177693,17768	PARKS-HOSE,TOLIET FLUSH LEVER,BUNGEE CORD
E 101-43100-430	Miscellaneous	\$14.94	177831	ST DEPT-POTTING SOIL
Total COUNTRY PRIDE SERVICES		\$2,523.59		
Paid Chk#	9920053	6/21/2017	CITIZEN PUBLISHING	
E 101-41400-351	Legal Notices Publishing	\$20.00	20.00	DIGITAL UPLOAD
E 101-41400-351	Legal Notices Publishing	\$89.10	5/1/17	EDA ASSISTANT AD
E 101-41400-351	Legal Notices Publishing	\$178.20	5/10/17	EDA ASSISTANT AD
E 101-41400-351	Legal Notices Publishing	\$152.10	5/10/17	ORDINANCE ADS
E 101-41400-351	Legal Notices Publishing	\$109.20	5/10/17	PLAT HEARING
E 101-41400-351	Legal Notices Publishing	\$78.00	5/10/17	COFFEE WITH COUNCIL AD
E 101-41400-351	Legal Notices Publishing	\$178.20	5/22/17	EDA ASSISTANT AD
E 101-41400-351	Legal Notices Publishing	\$89.10	5/24/17	EDA ASSISTANT AD
E 101-41400-351	Legal Notices Publishing	\$93.60	5/24/17	IMPROVEMENT HEARING
E 101-41400-351	Legal Notices Publishing	\$31.20	5/24/17	WOOD AD
E 101-41400-351	Legal Notices Publishing	\$178.20	5/3/17	EDA ASSISTANT AD
E 101-41400-351	Legal Notices Publishing	\$64.80	5/31/17	EMT AD
E 101-41400-351	Legal Notices Publishing	\$78.00	5/31/17	BIKE RODEO AD
E 101-41400-351	Legal Notices Publishing	\$62.40	5/31/17	CEMETERY FLOWERS
E 101-41400-351	Legal Notices Publishing	\$31.20	5/31/17	WOOD AD

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			Check Amt	Invoice	Comment
E 101-41400-351	Legal Notices Publishing		\$89.10	5/8/17	EDA ASSISTANT AD
	Total CITIZEN PUBLISHING		\$1,522.40		
Paid Chk# 9920054	6/21/2017	HOMETOWN SANITATION SERVICE			
E 101-45183-384	Refuse/Garbage Disposal		\$120.00		CAMPGROUND GARBAGE
	Total HOMETOWN SANITATION SERVICE		\$120.00		
Paid Chk# 9920055	6/21/2017	CITIZEN PUBLISHING			
E 101-42100-433	Dues and Subscriptions		\$42.00		PD-OBSERVER SUBSCRIPTION
	Total CITIZEN PUBLISHING		\$42.00		
Paid Chk# 9920056	6/21/2017	LAKER GRILL			
E 221-42200-430	Miscellaneous		\$278.17		FIRE DEPT PARADE CANDY
	Total LAKER GRILL		\$278.17		
Paid Chk# 9920057	6/21/2017	DIAMOND VOGEL PAINTS			
E 101-43121-224	Street Maint Materials		\$70.05	295175470	YELLOW TRAFFIC PAINT
	Total DIAMOND VOGEL PAINTS		\$70.05		
Paid Chk# 9920058	6/21/2017	10TH STREET LAUNDRY			
G 230-10685	HANSON LAUNDROMAT LOAN		\$136.17		LOAN OVERPAYMENT
	Total 10TH STREET LAUNDRY		\$136.17		
Paid Chk# 9920059	6/21/2017	AMERIPRIDE			
E 101-43100-215	Shop Supplies		\$35.41	2800757637	TOWELS FOR ST DEPT
E 101-41400-401	Repairs/Maint Buildings		\$45.82	2800757637	MATS FOR CITY HALL
E 101-43100-215	Shop Supplies		\$35.41	2800767569	TOWELS FOR ST DEPT
E 101-41400-401	Repairs/Maint Buildings		\$45.82	2800767569	MATS FOR CITY HALL
	Total AMERIPRIDE		\$162.46		
Paid Chk# 9920060	6/21/2017	APPLIED CONCEPTS			
E 101-42100-550	Motor Vehicles		\$128.00	308905	PD-ANTENNA CABLE
	Total APPLIED CONCEPTS		\$128.00		
Paid Chk# 9920061	6/21/2017	BOLTON & MENK INC.			
E 312-47000-430	Miscellaneous		\$588.00	0203794	WARRANTY ITEMS--ST PROJ 12-14
	Total BOLTON & MENK INC.		\$588.00		
Paid Chk# 9920062	6/21/2017	CASEYS-CREDIT CARD DEPARTMENT			
E 101-43100-212	Motor Fuels		\$90.55		ST DEPT GAS
E 101-45200-212	Motor Fuels		\$259.42		PARKS GAS
	Total CASEYS-CREDIT CARD DEPARTMENT		\$349.97		
Paid Chk# 9920063	6/21/2017	COMPUTER LODGE			
E 101-42100-200	Office Supplies		\$749.98	8924	PD-COMPUTER
E 101-42100-200	Office Supplies		\$229.99	8924	PD-2016 MICROSOFT OFFICE
	Total COMPUTER LODGE		\$979.97		
Paid Chk# 9920064	6/21/2017	COTTONWOOD COUNTY AUD/TREAS			
E 101-43200-344	Property Cleanup		\$1,510.07		2017 CITY WIDE CLEANUP
	Total COTTONWOOD COUNTY AUD/TREAS		\$1,510.07		
Paid Chk# 9920065	6/21/2017	DIAMOND VOGEL PAINTS			
E 101-43121-224	Street Maint Materials		\$1,286.10	295175025	WHITE AND YELLOW TRAFFIC PAINT
	Total DIAMOND VOGEL PAINTS		\$1,286.10		
Paid Chk# 9920066	6/21/2017	DUERKSEN ELECTRIC INC.			

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			Check Amt	Invoice	Comment
E 101-45183-401	Repairs/Maint Buildings		\$76.38	1170517143	CHANGE BALLAST IN MENS BATHROOM AT CAMPGROUND
Total DUERKSEN ELECTRIC INC.			\$76.38		
Paid Chk# 9920067	6/21/2017	EXPERT T BILLING			
E 231-42154-300	Professional Svcs		\$378.00	3587	MAY AMBULANCE BILLING
Total EXPERT T BILLING			\$378.00		
Paid Chk# 9920068	6/21/2017	HEIMAN FIRE EQUIPMENT--USE THI			
E 221-42200-404	Repairs/Maint Machinery/Equip		\$243.15	0858836-IN	FD-REPAIR TO GRASS RIG PUMP
Total HEIMAN FIRE EQUIPMENT--USE THI			\$243.15		
Paid Chk# 9920069	6/21/2017	HOMETOWN SANITATION SERVICE			
E 101-43200-344	Property Cleanup		\$5,688.45		2017 CITY WIDE CLEANUP
Total HOMETOWN SANITATION SERVICE			\$5,688.45		
Paid Chk# 9920070	6/21/2017	JACOB VITZTHUM			
E 101-42100-205	Uniforms		\$224.62		PD UNIFORMS
Total JACOB VITZTHUM			\$224.62		
Paid Chk# 9920071	6/21/2017	KDOM RADIO			
E 101-00000-430	Miscellaneous		\$98.50		MONTHLY ADV
Total KDOM RADIO			\$98.50		
Paid Chk# 9920072	6/21/2017	LAKER GRILL			
E 205-46500-430	Miscellaneous		\$44.09	5/12/17	EDA LUNCH
Total LAKER GRILL			\$44.09		
Paid Chk# 9920073	6/21/2017	MAYNARDS FOOD CENTER			
E 101-41400-200	Office Supplies		\$21.40	5/15/17	CLEANERS FOR OFFICE
E 101-41400-200	Office Supplies		\$6.40	5/2/17	TP FOR OFFICE
E 101-41400-200	Office Supplies		\$6.40	5/26/17	TP FOR OFFICE
Total MAYNARDS FOOD CENTER			\$34.20		
Paid Chk# 9920074	6/21/2017	PETERSON DRUG & GIFTS			
E 101-41110-200	Office Supplies		\$8.54	5/15/17	MEMORY CARD-COUNCIL MTGS
E 101-43100-430	Miscellaneous		\$1.91	5/17/17	FLOWERS-ST DEPT
E 101-43100-430	Miscellaneous		\$3.83	5/17/17	FLOWERS-ST DEPT
Total PETERSON DRUG & GIFTS			\$14.28		
Paid Chk# 9920075	6/21/2017	PROGRESSIVE CHIROPRACTIC			
E 221-42200-430	Miscellaneous		\$100.00		FIREMAN PHYSICAL-G. WALL
Total PROGRESSIVE CHIROPRACTIC			\$100.00		
Paid Chk# 9920076	6/21/2017	PRO-SHED			
E 101-45171-401	Repairs/Maint Buildings		\$500.00		DOWN PAYMENT FOR SHED AT SKATING RINK
Total PRO-SHED			\$500.00		
Paid Chk# 9920077	6/21/2017	RADTKE WELDING			
E 101-43100-404	Repairs/Maint Machinery/Equip		\$16.00	9120	ST DEPT-PIN CLIP REPAIR
E 101-43100-404	Repairs/Maint Machinery/Equip		\$18.00	9124	WELD ALUMINUM
E 101-43100-404	Repairs/Maint Machinery/Equip		\$106.58	9132	ST DEPT-10LBS HARD SURFACE
E 101-43150-220	Repair/Maint Supply		\$222.11	9139	ST DEPT DRAIN COVER
Total RADTKE WELDING			\$362.69		
Paid Chk# 9920078	6/21/2017	SANFORD HEALTH OCCUPATIONAL ME			
E 101-43100-430	Miscellaneous		\$25.00	5/24/17	EMPLOYEE DRUG TEST

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		Check Amt	Invoice	Comment
101 SANFORD HEALTH OCCUPATIONAL ME		\$25.00		
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Paid Chk#	9920079	6/21/2017	SW DUST TREATMENT INC.	
E 101-43121-224	Street Maint Materials	\$5,028.68	5938	2017 DUST TREATMENT
Total SW DUST TREATMENT INC.		\$5,028.68		
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Paid Chk#	9920080	6/21/2017	SW/WC SERVICE COOPERATIVES	
E 101-42100-131	Employer Paid Health	\$3,162.84		HEALTH INS-POLICE DEPT
E 101-41400-131	Employer Paid Health	\$2,431.82		HEALTH INS-OFFICE
E 101-43100-131	Employer Paid Health	\$2,213.00		HEALTH INS-ST DEPT
E 101-45200-131	Employer Paid Health	\$729.55		HEALTH INS-PARKS DEPT
E 211-45500-131	Employer Paid Health	\$1,215.92		HEALTH INS-LIBRARY
E 101-46200-131	Employer Paid Health	\$705.25		HEALTH INS-CEMETERY
E 205-46500-131	Employer Paid Health	\$1,215.92		HEALTH INS-EDA
E 101-42100-135	Employer Paid Other	\$430.00		HEALTH INS-BRIAN LUNZ
Total SW/WC SERVICE COOPERATIVES		\$12,104.30		
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Paid Chk#	9920081	6/21/2017	TAYLOR NESMOE	
E 221-42200-404	Repairs/Maint Machinery/Equip	\$101.21	418156	FD-FILTER & OIL NEW GRASS RIG
E 221-42200-404	Repairs/Maint Machinery/Equip	\$108.73	418157	FD-FILTER & OIL CHEV 3500
Total TAYLOR NESMOE		\$209.94		
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Paid Chk#	9920082	6/21/2017	WILLIAM POHLMAN	
E 101-42100-205	Uniforms	\$175.96		UNIFORMS-BOOTS
E 101-42100-308	Training & Instruction	\$21.74		PD-AMMO
Total WILLIAM POHLMAN		\$197.70		
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10100 United Prairie		\$51,401.37		
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Fund Summary				
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10100 United Prairie				
101 GENERAL FUND		\$45,173.73		
205 ECONOMIC DEVELOPMENT AUTHORITY		\$1,397.01		
211 LIBRARY FUND		\$1,215.92		
221 FIRE DEPT FUND		\$831.26		
230 REVOLVING LOAN FUND		\$136.17		
231 AMBULANCE FUND		\$490.84		
312 CITY WIDE PROJ-DEBT SERV		\$588.00		
507 LAKE COMMISSION FUND		\$90.33		
607 EDA----4 PLEX FUND		\$341.56		
608 EDA----8 PLEX FUND		\$606.55		
609 EDA-- MASON MANOR		\$530.00		
		\$51,401.37		
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Paid Chk#	000487E	6/6/2017	UNITED PRAIRIE BANK	
G 609-22800	Notes Payable - Current	\$450.80		MASON MANOR-PRINC PAYMENT
E 609-46330-610	Interest	\$839.73		MASON MANOR-INTEREST PAYMENT
Total UNITED PRAIRIE BANK		\$1,290.53		

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DRAFT
Regular Council Meeting
Mountain Lake City Hall
Monday, June 5, 2017
7 p.m.

Members Present: Dana Kass, Darla Kruser, Mike Nelson, David Savage, Andrew Ysker

Members Absent: None

Staff Present: Wendy Meyer, Clerk/Administrator; Maryellen Suhrhoff, City Attorney, Muske, Muske, and Suhrhoff

Others Present: Andy Kehren, Bolton and Menk, City Engineer; Sara Beavers, Oberloh and Associates; Tim Janzen, Dave Watkins, Tim Coners, Fire Dept. officers; Chad Pedersen, Mt. Lake School Board; County Commissioner Tom Appel; Cheryl Hiebert, Observer/Advocate; Lori Puente, Richard Lohrenz, Jim Green, Darlene Green, David Green, Daintri Pedersen, Doug Regehr, Rachel Yoder

Call to Order

The meeting was called to order by Mayor Nelson at 7P.M. Motion by Kass, seconded by Savage, to add j. Award Tree Commission Wood Bid and d. Accept resignation of Shawn Hardy from the Fire Department effective June 5, 2017 to the consent agenda and add 11d. Dog Park Update and 11e. Call for bids for Electric Sub-Station Project Completion to the agenda. Motion carried unanimously. Motion by Kass, seconded by Kruser, to approve the consent agenda and adopt the agenda as amended. Motion carried unanimously.

Bills: Check #'s 9919988 - 9920033

Payroll Checks #'s 63182 - 63197

May 15 Council Minutes

May 1 Planning and Zoning Commission Minutes

April 11 Police Commission Minutes

Closure of 9th St. from 3rd to 4th Ave., 5 to 9 PM June 25-29

Amber Hughes, EMT, Ambulance as of May 18, 2017

Alex Gerdes, Summer Street, Parks, Cemetery Worker as of May 22, 2017

Travis Martin, Summer Trail Worker as of June 6, 2017

Award Tree Commission Wood Bid to J. Flaming

Shawn Hardy Fire Dept. Resignation as of June 5, 2017

Public

Richard Lohrenz and Lori Puente questioned a fire call bill. The administrator will investigate the matter for consideration at a future council meeting.

Public Hearing 2017-18 Mt. Lake Commercial Park Project

The public hearing was opened. Andy Kehren, Bolton and Menk, reviewed the project, its costs and the city's special assessment policy. He noted that residential properties are not assessed for the additional cost of constructing streets to truck route standards, that these residential streets will also be narrowed and that the assessment against agricultural land will be deferred until the property develops. The project schedule was reviewed.

Nelson noted that the railroad crossing on 7th St. is narrow and should be upgraded because 7th St. is a truck route.

Kass noted that in the past there have been storm water run-off issues in the 4th Ave. and Golf Course Road area that were largely corrected with the 2012-2014 Utility and Street Project. She asked if those problems could re-occur because of storm water run-off from the project that will be directed north. Kehren explained that while there will be more volume the project has been designed so the rate at which the storm water leaves the area remains the same.

Kruser said that although it had been stated that 100% of the cost would be assessed against the properties, in reality if the lots do not sell the city is responsible for the payment payments. The EDA could also sell the lots for less than land and assessed costs. In this case the city would be responsible for a portion of the bond payment.

Savage explained that the price of a lot would depend on the specifics of the agreement reached with the business buying the lot and the incentives offered to the business. Tax increment financing and other programs could affect the lot price and special assessment payment amounts. The city could be responsible if special assessment costs are not covered by the purchaser.

Kruser stated that 100% of special assessments being paid for by the new owner may not be reality. Special assessments will only be paid by the new owner if a lot is sold; and could be less than 100% of the cost.

Kehren said that the city is a partner in the development. The city hopes that businesses will locate in the development bringing jobs, families and tax base to Mt. Lake

Savage agreed that until the lots are sold the city is agreeing to pay the costs with the hope of paying itself back when the lots are sold.

Suhrhoff added that the EDA is selling the lot with the stipulation that the property must be developed within one year of purchase.

Lori Puente asked if the cost was \$40,000 per lot or per acre; about other property in the area that was annexed with the commercial park, and the number of lots. The cost is \$40,000 per acre. The area annexed was described. Eight lots are being developed. It was pointed out that while one business may need three lots, another may want half of a lot.

Jim Green asked which sections of the road would be assessed at re-construction rates rather than new construction rates. Kehren identified those sections.

C. Pedersen asked who would be making the bond payments for the \$1.8M bonds sold to pay for the project.

Savage responded that the General Obligation bond payments will be the city's responsibility until the lots sell. If necessary the bond payments will be included in the city's budget of which 37% of the revenues are derived from property taxes.

Chad Pedersen asked if city property taxes could 'take a hit' and increase significantly. Who pays for any shortfall?

Nelson explained that the effect on property taxes depends on the speed of development. Quick lot sales and development would generate dollars to cover the bond payments.

Petersen asked about interest in the lots in the new development.

Savage explained that there are interested parties but no one has agreed to purchase a lot. If the city waits for lot sale agreements before doing the infrastructure work lots likely will not sell. Sales will not come until the infrastructure is in place and the lots are ready to sell.

The sequence of land purchase, infrastructure, lots sale and development at the City of Windom North Industrial Park was discussed.

Pederson asked about the lots in the Jennie's Subdivision.

There are two lots that belong to the EDA. Meyer explained that the lots slope. A business that considered buying them determined that substantial fill would be needed to order to build there.

The public hearing was closed.



Motion by Ysker, seconded by Savage, to adopt Resolution #15-17 Ordering the Improvement and Advertisement for Bids for the 2017-2018 Mt. Lake Commercial Park Project. Motion carried. Voting Aye: Nelson, Savage, and Ysker. Voting Nay: Kass, Kruser.

Adoption of Resolution #16-17 Mt. Lake Commercial Park Subdivision Final Plat

The Planning and Zoning Commission has reviewed the plat and is recommending the council approve it. Motion by Savage, seconded by Ysker, to approve the plat and adopt Resolution #16-17. Motion carried.

Approval of Partial Pay Estimate #1, 2017 Sanitary Sewer and Watermain Replacement on CSAH 1

The partial pay request from Holtmeier Construction and the status of the project was briefly reviewed and discussed. Motion by Kass, seconded by Kruser, to authorize payment in the amount of \$120,485.74. Motion carried.

Notice of Defective Work Requiring Correction, 2012-2014 Utility and Street Project

The list of defective items needing to be corrected under warranty and the letter to the general contractor, Kuechle Underground were reviewed and discussed. There is no cost to the city for the correction of the items listed.

Inspection Report, Mt. Lake Wastewater Treatment Facility

The report of the inspection conducted on April 19, 2017 was reviewed and discussed. There were seven effluent violations. Kehren explained that the current facility does not have the ability to prevent the violations. The city's proposed plan to eliminate the violations by adding aerated ponds, and to fund the project with loan/grants funds from the MN Dept. of Employment and Economic Development's Public Facilities Authority (PFA) were also discussed.

Fire Call Billing, 812 ½ 5th Ave.

The owner is questioning why they were billed and has offered to pay \$100 instead of the full bill of \$1,000. After reviewing the information provided the council agreed that the bill should not be withdrawn or the amount owed decreased. No action taken.

2016 Audit Presentation, Sara Beavers, Dennis Oberloh LTD

Sara Beavers and the council reviewed and discussed various sections of the 2016 audit. Motion by Savage, seconded by Ysker, to accept the 2016 Audit. Motion carried.

Ordinance #5-17, First Reading, Mt. Lake Rural Service District

The ordinance adds six undeveloped agricultural parcels to the existing rural service district. No action taken.

Economic Development Assistant Job Opening Update

The council was updated on steps taken to fill the position. No action taken.

Non-Union Wages

The draft salary schedule for each position was reviewed. Motion by Savage, seconded by Ysker, to adopt the 2017 salary schedules, to use years of service to place current employees on the schedules, and provide the same health insurance and Health Saving Plan benefits as negotiated in both union (Law Enforcement Labor Services and American Federation of State, County, and Municipal Employee) contracts. Motion carried.

Request for Proposal (RFP) for City Attorney

The RFP was reviewed. The administrator was directed to publish the request.

Video/Audio Broadcasting/Rebroadcasting Council Meeting

The FACEBOOK page needed has been created. Other steps were discussed.

Equipment Loan Agreement

The agreement between David Watkins and the city/utility was reviewed. Motion by Kruser, seconded by Ysker, to approve the agreement. Motion carried.

2018 Local Government Aid (LGA)

The amount of funding the city will receive through LGA and the Small City Assist program was discussed. No action taken.

Dog Park Update

Kruser, a member of the dog park committee, told the council that there is a rumor that the southwest corner of Lawcon Park cannot be the location of the dog park. The rumor is complicating fund raising. The minutes of Dec. 20 council meeting were reviewed. At the meeting the location in the southwest corner was requested by the dog park committee and the council 'directed the committee to move forward with the project at the Lawcon Park site as outlined'. After discussing the issue the council by consensus re-affirmed the action regarding the dog park location that was taken at the Dec. 20 council meeting.

Call for Bids, Electric Substation

Motion by Savage, seconded by Kass, to call for bids for equipment, labor and materials for a 15KV tie line, substation power and feeder cables , substation commissioning, structure erection, substation power and control electrical wiring and a 60KV line. Motion carried.

Other

The 'Coffee with the Council' held May 17 with Kass and Savage was reviewed. The next coffee was tentative set for 9:30 AM, Tues. Aug. 15 at Sweetfield's with Kruser and Nelson

attending. Council representation at the upcoming public school board meeting was also discussed.

Adjourn

The meeting was adjourned at 9:30 PM.

ATTEST:

Wendy Meyer, Clerk/Administrator

DRAFT
Mountain Lake City Council
Capital Improvement Plan
Mountain Lake City Hall
Tuesday, June 13, 2017
5:00 p.m.

Members Present: Dana Kass, Darla Kruser, Mike Nelson, David Savage, Andrew Ysker

Members Absent: None

Staff Present: Wendy Meyer, Clerk/Administrator; Rob Anderson, EDA Director; Doug Bristol, Chief of Police; Ron Melson, Electric Supt.; Tim Janzen, Ambulance; Tim Coners, Fire Chief; Rick Oeltjenbruns, Public Works Supt. ; Jim Peterson, Lake Commission Chair

Others Present: Tim Madigan, Facilitator

Call to Order

Mayor Nelson called the meeting to order at 5:00.

Substation Change Order

A change order to complete the transmission pole foundation, set and backfill static pole, add steel to the switch gear base, add insulation to the building concrete and other building concrete changes at a cost of \$45,723 was discussed. Motion by Savage, seconded by Kruser, to approve the change order. Motion carried unanimously.

Department Needs and Priorities

Each department head was given 10 minutes to discuss future capital purchases or projects and the approximate year in which they ideally will occur. Following the presentations Tim Madigan led the council in a discussion of city and utility finances and the prioritizing of the items provided by the department heads. The administrator will prepare a draft on the 2018 plan and gather additional information on some requests.

Adjourn

Nelson adjourned the meeting at 7:45 p.m.

ATTEST:

Wendy Meyer, Clerk/Administrator

Mountain Lake Utilities Commission Meeting
Mountain Lake City Hall
Thursday, May 11, 2017
7 AM

Members Present: Commissioners, John Carrison, Mike Johnson, Todd Johnson, Mark Langland, Council Liaison David Savage

Members Absent: Brett Lohrenz

Staff Present: Wendy Meyer, Clerk/Administrator; Lynda Cowell, Utilities Office Manager; Ron Melson, Electric Supt.; Kevin Krahn, Water and Wastewater Supt.; Dave Watkins, Water and Wastewater Dept.; Pat Oja, Lineman

Others Present: Andy Ristau, Energy Analyst, Central MN Power and Services (CMPAS)

Call to Order

The meeting was called to order at 7 AM. There were no additions to the agenda.

Approval of April 13 Minutes, and Bills, Check Numbers 17072 – 17159

Motion by M. Johnson, seconded by Carrison, to approve the minutes and bills. Motion carried unanimously.

Personnel

Langland announced that Pat Oja, Lineman, resigned his position effective May 19, 2017. There was discussion on the new union contract, the need for licensed wastewater and water personnel, wages compared to other communities, and the need for Mt. Lake wages to remain competitive. The concerns will be shared with the council.

Electric Dept.

Melson briefly updated the commission on the progress made on the sub-station project and power plant generator upgrades.

Water/Wastewater Dept.

Krahn updated the council on the progress made on the sewer and water infrastructure replacement project on Co. Rd #1 between Third Avenue and Prince St. Krahn told the commission that 1025 2nd Ave. the Youth for Christ building continues to have sewer problems.

Nickel Construction installed a manhole for clean-out there recently. Melson noted that he had reached a verbal agreement on the damage caused by Nickel to the electric system during the work.

Conservation Improvement Plan Summary

The 2016 summary and the 2017 summary as of April 5 were reviewed and briefly discussed.

Interconnection Study Review, Andy Ristau, CMPAS

Andy Ristau reviewed the results of the recent Mn Independent System Operator (MISO) capacity auction. He also discussed various components of the study with the council. The action regarding the study approved at the April 13 was reviewed and affirmed.

2017 Budget Review

Water, sewer and electric department budgets were reviewed and explained. No action taken.

Conservation Improvement Plan (CIP) Air-conditioning Program

Offering air conditioner tune-ups and the Bonus Bucks air-conditioning program was discussed. Motion by Langland, seconded by Johnson, to offer 25 tune-ups and the Bonus Bucks program in 2017.

Coffee with the Council

The council has decided to hold these informal opportunities for constituents to meet with them at the city's restaurants. Event days, times, locations and council members present will vary. The first event is 3 PM Wed. May 17 at Our Hometown Café.

Adjourn

The meeting was adjourned at 7:45 AM.

Approved June 8, 2017.

ATTEST:

Wendy Meyer, Clerk/Administrator

doug bristol

From:
Sent: Sunday, June 4, 2017 8:31 PM
To: dbristol@mountainlakemn.com

Police Commission Minutes
May 16th, 2017

Present :Sue G.,Brian L., Doug B., Chuck W., Wendy M., Norm K.

Zuercher Report 154 calls.

The new squad & all the equipment has been ordered. Delivery is 90 - 120 out.

Received a letter from Nelson Auto Center in re: to Police Interceptor bid discrepancies . We will be kept informed by them as their investigation progresses.

No date has been set for the bike rodeo yet. 40 helmets are here for that event. No word yet on The Foundation grant.

Got a quote from Computer Lodge for a new computer . \$1,086.55.

Jackson Oltman started his internship on Monday May 15th. He will put in 320 hours this summer . He is a law enforcement student at Vermillion.

Adjourn Sue 2nd Chuck

Respectfully submitted
Norm Kunkel

REGULAR MEETING
ECONOMIC DEVELOPMENT AUTHORITY

May 12, 2017

12:00 Noon

PRESENT: Mark Hanson, Mike Nelson, Darla Kruser, Vern Peterson, Brian Harder, Jerry Haberman, and Clara Johnson and Dean Janzen, Advisors

ABSENT: Steve Syverson and Brad Hanson, Advisor

STAFF PRESENT: Rob Anderson and Marva Ott

CITY ADMINISTRATOR: Wendy Meyer

GUESTS: Cheryl Hiebert; Observer/Advocate; Travis Smith; Chuck Stevensen-UPB; Tom Brown

1. Call to Order: Mark called the meeting to order.
2. Consent Agenda. Motion made and seconded by Vern and Mike to approve the Consent Agenda as presented. Carried.
3. Resignation of Marva Ott-Marva resigned and June 30th will be her last day. Position has been advertised and the deadline was yesterday. Only 2 applications were received so we will continue to advertise. City Council is looking at possibly wanting to change job descriptions so they have asked Rob and Marva to attend the council meeting on Monday.
4. Daycare building painting bids: The only proposal received was from Ernie Herman. He isn't a painter but no one else submitted a bid. Paul Metcalf said he didn't want to do it. The board discussed whether Ernie was qualified and wanted a list of items he would do for the price he quoted. They wondered if he had insurance and experience in painting. The board also wanted Shawn Naas to be asked about doing this. Rob was to contact Shawn and also get answers to their questions from Ernie and then email the board and let them know.
5. Mountain Lake Commercial Park Development:
 - a. Petition for Local Improvements-Rob explained what this was and said the attorney had reviewed it and made a couple of changes to it. After brief discussion a motion was made and seconded by Brian and Mike to approve the Petition. Carried. Rob stated that Casey's was coming next week to meet with him and invited any board members to feel free to sit in on discussions with them.
 - b. List of Project expenses to date-Rob stated that the total to date including land purchase and engineering fees and legal costs is \$430,538.11.
 - c. Report from Rob on other businesses contacted-He told the board he has contacted Country Pride, Casey's, and Subway. The Subway contact said they are still interested incoming and will work with a Coop from Sibley Iowa. Dollar General is still undecided on where they will be and Brad Bargaen still hasn't made his mind up yet. He also talked to Modern Automotive Proformance Company from the CVN and he will follow up with them next week on a phone conference.
 - d. Other-nothing
6. TIF District 1-8, Downtown Redevelopment: Mark talked about possibly doing upscale condos on the 2nd floor that would be sold rather than rented. Rob stated that he talked with Josh Sammons from Sanford and he is still waiting for Sanford Corporate to give their approval yet. Maybe we will know more after July 1st. Rob also gave a report on just doing 12 apartments

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instead of using the bottom floor for commercial/clinic. If we did this we could get TIF redevelopment and bond for the rest. The debt service would be \$8,700.00 per month and if we charged between \$750 and \$850 per month rent this would probably cash flow. We will table this until after July and hopefully we should know if Sanford is going to go ahead with a new clinic building. The board also discussed how to market this property.

7. Custom Motors Default/Collection/Hire Collection Company: We still had to go through another court date so no judgement has been received yet. Rob stated that he and the attorney discussed a possible solution to collecting some of the money would be to have Bill sell the assets of the company and give us at least half of the proceeds and then forgive the remainder. After discussion the board agreed to continue getting the judgement and let Travis Smith help sell it. Rob will meet with Travis and go over the inventory list to see if everything is still available to sell. We need to find out if there are any legal issues to selling the inventory.
8. EDA owned lot Maintenance:
 - a. Jenny's Subdivision lot agreement with Tom Brown. Tom worked the ground last fall and seeded the lots with alfalfa after a conversation he had with Mike Nelson who told him it was okay for him to do it. There was some miscommunication that led to this. Tom stated that he would eat his costs for now. We need to do an agreement with Tom that if this property is developed we can terminate the agreement within 30 days with no reimbursement to Tom. He also cannot leave equipment on the property. Motion made and seconded by Jerry and Darla to approve this agreement. Carried. Tom also told the board that he could do the Commercial Park too if we wanted but the board preferred to wait on this for now.
 - b. Lot south of daycare-Jerry explained that his son doesn't want to farm this anymore as it only grows weeds and he talked with Burton Stoesz to see if he was interested. Burton said he would if there was no costs to him. Motion made and seconded by Jerry and Brian to allow Burton to farm it with no costs for this year. Carried.
9. Replace furnaces at Heritage Estates: Marva told the board that Andy Ysker from Coop had told her that the furnaces are getting to the point that they should be replaced and he gave her an estimate on what it would cost for 80% efficiency and 95% efficiency furnaces. Mark asked that we get another quote from Hall's Heating. Marva stated that she wasn't to that point yet but she just wanted to let the board know what Andy had said and to get the go ahead to start planning for this. She was told to go ahead and get Hall's to quote also and to check with Minnesota Energy on any rebates for furnaces.
10. General Discussion:
 - a. Truck directory signage for Milk Specialties and Pop'd Kerns- the two businesses would like to put a wooden sign on the corner of Jenny's lots until we develop them to let truckers know where businesses are located as most truckers go to Pop'd Kerns first. Businesses have no signage on their buildings which makes it confusing for those who don't know. Board agreed to allow wooden sign.
 - b. Taxing comparison-Rob handed out and explained how we compare to other cities/towns around as far as taxes. Wendy also explained how it works.
 - c. Next meeting will be June 9th.
 - d. Nothing further. Meeting adjourned.

June 11, 2017

City of Mountain Lake
930 3rd Avenue
Mountain Lake, MN 56159

City Council:

It's Pow Wow Road Race time and we are here to ask your help in defraying the cost of putting on our 44th race. Yes, it hardly seems possible!

We are very proud of the fact that our road race is the most affordable race in Minnesota. This would not be possible without your help. In the past you have made a generous contribution of \$300.00. We are hoping that you would be willing to match that again this year. In closing, thank you for taking the time to consider this request.

Sincerely,



Paul Metcalf
Co-race director
Box 63
Mountain Lake, MN 56159



CONNECTING & INNOVATING
SINCE 1913

April 24, 2017

Attention: Southwest Fire Department Association and
West Central Fire Department Association Members

To Whom It May Concern:

I have reviewed the Southwest Fire Department Association and West Central Fire Department Association Mutual Aid Agreement.

While approval of the Agreement is subject to review by the governing body of each Party, the League of Minnesota Cities has no objections to the Agreement. The Agreement complies in all material respects with League recommendations regarding liability, workers' compensation, damage to property and reimbursement.

If you have any questions or need additional information, please feel free to contact me.

Sincerely,

Chris Smith
Risk Management Attorney

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MEMBERS OF BOTH
SOUTHWEST FIRE DEPARTMENT ASSOCIATION &
WEST CENTRAL FIRE DEPARTMENT ASSOCIATION
MUTUAL AID AGREEMENT

Whereas, the said Municipalities desire to make available to each other their respective fire-fighting equipment and personnel in the case of emergencies, and each of said Municipalities has legal authority to send its fire-fighting equipment and personnel into other communities.

Now therefore it is mutually agreed as follows:

1. On this ____ day of _____, 20__.

it is agreed that the _____ Fire Department shall provide Mutual Aid to any of the Fire Departments listed as members of the Southwest Fire Department Association (SWFDA) & West Central Fire Department Association (WCFDA) and who have executed this Agreement. This Agreement shall be in effect when executed by the appropriate persons for the Municipalities. A list of all members of the SWFDA & WCFDA signing this Agreement shall be furnished to each member of each Association. A list of current association members is attached (Attachment 1) to this Agreement as "Southwest Fire Department Assn Region 13 & West Central Fire Department Assn Region 9 Members".

2. Any Municipality wishing to withdraw as a party to the Members of SWFDA & WCFDA Mutual Aid Agreement, may do so by notifying every other party in writing at least 30 days prior to its withdrawal as a party to the Members of Both SWFDA & WCFDA Mutual Aid Agreement.
3. It is further agreed that Municipalities that are not members of both SWFDA & WCFDA, but are adjacent to the Association members may become a part to this Agreement providing they agree to all terms of the Mutual Aid Agreement. In the event these Municipalities wish to withdraw from the Agreement they must notify parties to this Agreement in writing of their intent to withdrawal at least 30 days prior to termination of the Agreement.

Purpose:

This agreement is made pursuant of the Minnesota Statutes, Section 471.59 which authorizes the joint and cooperative exercise of powers common to contracting parties. The intent of this agreement is to make equipment, personnel, and other resources available to each Party who has signed this Agreement upon its request to the other Parties who have signed the Agreement.

Definitions:

1. "Party" means a local government or a non-profit organization that contracts with local governments.
2. "Requesting Official" means the person designated by a Party who is responsible for requesting Assistance from other Parties.
3. "Requesting Party" means a Party that requests assistance from other Parties, normally the fire department of the jurisdiction in which an incident requiring assistance occurs.
4. "Responding Official" means the person designated by the Party who is responsible to determine whether and to what extent that Party should provide assistance to a Requesting Party.
5. "Responding Party" means a Party that provides assistance to a Requesting Party.

Procedure:

1. Request for Assistance. Whenever, in the opinion of the Requesting Official, there is a need for assistance from other Parties, the Requesting Official may call upon the Requesting Official of any other Party to furnish assistance.
2. Response to Request. Upon the request for assistance from the Requesting Party, the Responding Official may authorize and direct its personnel to provide assistance to the Requesting Party. Whether the Responding party provides assistance and, if so, to what extent shall be determined by the Responding Official.
3. Recall of Assistance. The Responding Official may at any time recall such assistance when in his or her best judgement or by an order from the governing body of the Responding Party, it is considered to be in the best interests of the Responding Party to do so.
4. Command of Scene. The Requesting Party shall be in command of the emergency scene. The personnel and equipment of the Responding Party shall be under the direction and control of the Requesting Party until the Responding Official withdraws assistance. In the event an emergency occurs in or crosses the boundaries of more than one jurisdiction, a joint command of the affected jurisdictions should be established.

Charges to the Requesting Party:

1. The Requesting Party agrees to compensate the Responding Party as specified in this Agreement. Charges to the Requesting Party from the Responding Party shall be the actual expenses and at the rates (except rate for Additional Firefighters) based on most current MN DNR document "Suggested Equipment Standards and Hourly Rates for Fire Departments that have an agreement with the Division of Forestry MN/DNR", current copy (Attachment 2) to this contract and located at the following link:
<http://files.dnr.state.mn.us/assistance/grants/ruralfire/FireDeptCoopAgrRateTable.pdf> for:
 - a. Labor Force (To be based on Attachment 3)
 - b. Equipment (except Aerial Apparatus, See Attachment 4)
 - c. Transportation
 - d. Meals, Lodging, and Other Related Expenses
2. Invoice to the Requesting Party. Within 90 days after the completion of the assistance, the Responding Party shall submit an invoice for all charges, including labor and equipment related to the aid provided pursuant to this Agreement. The invoice shall contain only charges related to the aid provided pursuant to this Agreement. The Requesting Party shall pay the claims within 30 days of receipt. Failure of the Responding Party to submit the claim within 90 days shall be reason for the Requesting Party to deny the claim.
3. A Responding Party shall not charge for assistance provided to the Requesting Party of this Agreement for the first 5 hours of such assistance. If an Aerial Apparatus is requested, then a charge for the initial 1st hour and additional hours will be based on Attachment 4. However, a Requesting Party shall reimburse the cost of all extinguishing materials consumed by each Responding Party. After 5 hours, the Requesting Party shall be responsible to pay for the actual and necessary expenses of each Responding Party from the beginning of the incident at which the Responding Party provided Assistance to when they are back in service at their Municipality.

Discretionary Assistance:

Providing assistance is entirely at the discretion of the Responding Party. The agreement to provide assistance is expressly not contingent upon a declaration of a major disaster or emergency by the federal government or upon receiving federal funds.

Workers Compensation:

Each Party shall be responsible for injuries or death of its own personnel. Each Party will maintain workers compensation insurance or self-insurance coverage, covering its own personnel while they are providing assistance pursuant to this Agreement. Each Party waives the right to sue any other Party for any workers compensation benefits paid to its own employee or volunteer or their dependents, even if the injuries were caused wholly or partially by the negligence of the other Party or its officers, employees, or volunteers.

Damage to Equipment:

Each Party shall be responsible for damage to its own equipment. Each party waives the right to sue any other Party for any damage to its equipment, even if the damage was caused wholly or partially by the negligence of any other Party or its officers, employees, or volunteers.

Liability:

1. The Requesting party agrees to indemnify and defend against any claims brought or actions filed against the Responding Party or any officer, employee, or volunteer of the Responding Party for injury to, death of, or damage to the Party of any third person or persons, arising from the performance and provision of assistance in responding to a request for assistance by the Requesting Party pursuant to this Agreement.
2. Under no circumstances, however, shall a Party be required to pay on behalf of itself and other Parties, any amounts in excess of the limits on liability established in Minnesota Statutes Chapter 466 applicable to any one Party. The limits of liability for some or all of the Parties may not be added together to determine the maximum amount of liability for any Party.
3. The intent of this subdivision is to impose on each Requesting Party a limited duty to defend and indemnify a Responding Party for claims arising within the Requesting Party's jurisdiction subject to the limits of liability under Minnesota Statutes Chapter 466. The purpose of creating these reciprocal duties to defend and indemnify is to simplify the defense of claims by eliminating conflicts among defendants, and to permit liability claims against multiple defendants from a single occurrence to be defended by a single attorney.
4. No Party to this Agreement nor any officer of any Party shall be liable to any other Party or to any other person for failure of any Party to furnish assistance to any other Party, or for recalling assistance, both as described in this Agreement.
5. Failure to provide assistance will not result in liability of a Party.

Amendments:

Amendments to this Agreement may be proposed at any regular meeting of the Association, provided that every Member department is notified in writing of the proposed change at least 30 days prior to the regular meeting date. Proposed amendments to this Agreement that are approved by a 2/3rds vote of the members voting will be forwarded to each Party for approval. This Agreement will only be amended after each Party's governing body approves the revised Agreement.

Non-Members:

Non-members of either SWFDA & WCFDA must approve any revised Agreement to remain parties of the Agreement. If any amendment to this Agreement is not acceptable to a Non-member, it shall withdraw from this Agreement and give 30-days written notice of its intent to withdrawal to all Parties of this Agreement.

Counterparts:

This Agreement may be executed in several counterparts, each of which shall be an original, all of which shall constitute but one and the same instrument.

CITY OF: _____

By: _____ (City Manager/Administrator/Clerk)

By: _____ (Mayor)

ATTACHMENTS:

1. Southwest Fire Department Assn Region 13 & West Central Fire Department Assn Region 9 Members
2. Suggested Equipment Standards and Hourly Rates for Fire Departments that have an agreement with the Division of Forestry MN/DNR (Most current published)
3. Additional Firefighter Hourly Rates
4. Aerial Apparatus Rates

4/2013

**Suggested Equipment Standards and Hourly Rates for Fire Departments
That have an agreement with the Division of Forestry MN/DNR**

After the first two hour rate has expired, needed equipment will be placed on an hourly rate. Equipment standard and rates include personnel; fuel will be furnished by the Fire Department. *The rate will be reduced by 10% for Engines and Water Tenders older than 25 years.*

Engines

COMPONENTS	Structure Engines		Wildland Engines				
	1	2	3	4	5	6	7
Pump Rating							
Min. Flow (GPM)	1000	500	150	50	50	50	10
At rated pressure (PSI)	150	150	250	100	100	100	100
Tank Capacity (Gallon)	300	300	500	750	400	150	50
Hose 2 1/2" (Feet)	1200	1000					
Hose 1 1/2" (Feet)	500	500	1000	300	300	300	
Hose 1" (Feet)			500	300	300	300	200
Personnel	4	3	3	2	2	2	2
Equipment Rate /Hour	\$275	\$200	\$185	\$165	\$140	\$125	\$85

**Engines equipped with Compressed Air Foam Systems will be paid an additional \$20 an hour if CAFS is used on the incident.*

Water Tenders

Requirements	Water Tender Types				
	Support			Tactical	
COMPONENTS	S1	S2	S3	T1	T2
Tank Capacity (Gallons)	4000	2500	1000	2000	1000
Pump Minimum Flow (GPM)*	300	200	200	250	250
@ Rated Pressure (PSI)	50	50	50	150	150
Max Refill times (Min.)	30	20	15	-	-
Pump & Roll	-	-	-	yes	yes
Personnel	1	1	1	2	2
Equipment Rate /Hour	\$200	\$160	\$140	\$230	\$190

**Portable Pump Acceptable with tenders*

** Water tenders come with folding tanks*

Additional Firefighters use a rate of \$15.00/hr

Minimum Requirements for Personnel Responding to Incidents on National Forest System Lands

All firefighting personnel are required to wear and utilize the following Personal Protective Equipment: Nomex shirt and pants, hard hat, leather gloves, 8 inch boots with a lugged sole and an approved fire shelter. All personnel will be required to meet NWCG training requirements for a wildland firefighter, and attend an annual wildland refresher. Fire Chiefs will ensure Departments meet training requirements and are responsible for the upkeep of Department personnel training records. Physical fitness levels are established by each agency. Departments will meet their own physical fitness standards.

When responding to Federal Lands Engines and Water tenders will need to meet the NWCG component standards and are recommended to meet NWCG stocking standards (appendix M). Appendix M is located at <http://www.nifc.gov/PUBLICATIONS/redbook/2013/AppendixM.pdf>.

Other Resources

- Non-Vehicle Items used for support missions will be based on a daily rate

MODEL/DESCRIPTION	Min. # of Operators	Rate		
Tracked Vehicles	2	based on size		Use rate charts from Engine typing
UTV w/tank (tactical) *ROPS required	1	\$50/hr +		based on tank size 31-50 gal= \$50 hr 51-75+ gal= \$60 hr
ATV (support)	1	\$100/day		
Boat (must have pump and roll capabilities and used for tactical missions)	2	negotiated		based on size and pumping capabilities
Boat (support)	1	\$75/day +		based on size 14'=\$75/day 16-17'=\$150/day 18+=\$175/day
Portable Pump (high volume or pressure)	0	\$200/day		
Folding Tank	0	\$75/day+		*based on size 1000-2000= \$75/day 2000+= \$100/day
Thermal Camera	1	\$300/day		

Rates for non-vehicle equipment (such as boats, ATV's and folding tanks, etc.) will be based on a daily rate. Boats capable of tactical missions (pump and roll capabilities) are an exception and will be based on an hourly rate.

Tracked vehicles should use a rate for capacities based on Engine type.

ATTACHMENT 3 – ADDITIONAL FIREFIGHTER HOURLY RATES

HOURLY RATE AMOUNT	DATE APPROVED BY ASSOCIATION	EFFECTIVE DATE
\$17.50		

ATTACHMENT 4 – REQUEST FOR AERIAL APPARATUS RATES

INITIAL 1 ST HOUR AMOUNT	ADDITIONAL HOURLY RATE AMOUNT	EFFECTIVE DATE
\$750	\$250	

SOUTHWEST FIRE DEPARTMENT ASSN

REGION 13 MEMBERS

FIRE DEPARTMENT		FIRE DEPARTMENT		FIRE DEPARTMENT	
1 -	Adrian	20 -	Jackson	39 -	Rushmore
2 -	Balaton	21 -	Kenneth	40 -	Ruthton
3 -	Beaver Creek	22 -	Jasper	41 -	Sanborn
4 -	Bigelow	23 -	Jeffers	42 -	Seaforth
5 -	Brewster	24 -	Lake Benton	43 -	Slayton
6 -	Chandler	25 -	Lake Wilson	44 -	Storden
7 -	Clements	26 -	Lakefield	45 -	Tracy
8 -	Comfrey	27 -	Lamberton	46 -	Tyler
9 -	Currie	28 -	Lismore	47 -	Vesta
10 -	Dovray	29 -	Luverne	48 -	Wabasso
11 -	Edgerton	30 -	Lucan	49 -	Walnut Grove
12 -	Ellsworth	31 -	Magnolia	50 -	Wanda
13 -	Fulda	32 -	Milroy	51 -	Westbrook
14 -	Garvin	33 -	Morgan	52 -	Wilmont
15 -	Heron Lake	34 -	Mountain Lake	53 -	Windom
16 -	Hardwick	35 -	Okabena	54 -	Woodstock
17 -	Hills	36 -	Pipestone	55 -	Worthington
18 -	Holland	37 -	Redwood Falls		
19 -	Iona	38 -	Round Lake		

WEST CENTRAL FIRE DEPARTMENT ASSN

REGION 9 MEMBERS

FIRE DEPARTMENT		FIRE DEPARTMENT		FIRE DEPARTMENT	
1 -	Appleton	15 -	Graceville	29 -	Nassau
2 -	Arco	16 -	Granite Falls	30 -	Odessa
3 -	Bellingham	17 -	Hanley Falls	31 -	Olivia
4 -	Belview	18 -	Hendricks	32 -	Ortonville
5 -	Boyd	19 -	Ivanhoe	33 -	Porter
6 -	Canby	20 -	Lucan	34 -	Renville
7 -	Clara City	21 -	Lynd	35 -	Russell
8 -	Clarkfield	22 -	Madison	36 -	Sacred Heart
9 -	Clinton	23 -	Marietta	37 -	St. Leo
10 -	Cottonwood	24 -	Marshall	38 -	Taunton
11 -	Danube	25 -	Maynard	39 -	Vesta
12 -	Dawson	26 -	Milan	40 -	Watson
13 -	Echo	27 -	Minneota	41 -	Wood Lake
14 -	Ghent	28 -	Montevideo		

NON-MEMBERS

FIRE DEPARTMENT

DRAFT

City of Mountain Lake, MN

Ordinance # 5-17

**An Ordinance Placing Additional Parcels of Land within the City
in the City of Mountain Lake Rural Service District,
with the Amendment of Ordinance #7-12
'Establishing a Rural Service District'**

Be it ordained by the City Council of the City of Mountain Lake that Paragraph 3b of Section 9.08 of Chapter Nine (9) of City Code is amended with the addition of the following parcels of land within the city to the City of Mountain Lake Rural Service District.

Parcel ID No. 22.004.1000	4.5 acres
Parcel ID No. 22.004.1030	13.5 acres
Parcel ID No. 22.004.1040	2.5 acres
Parcel ID No. 22.004.1060	3.8 acres
Parcel ID No. 22.004.0900	.34 acres
Parcel ID No. 22.004.0800	.33 acres

Adopted by the Mountain Lake City Council this 10th day of July, 2017.

Mayor

Attest:

Clerk/Administrator

OFFICE OF
JAN JOHNSON

COTTONWOOD COUNTY AUDITOR/TREASURER

JUNE 6, 2017

900 THIRD AVENUE
WINDOM MN 56101
AUDITOR (507) 831-1905
PROPERTY TAX (507) 831-1342
FAX (507) 831-4553

TO: Town & City Clerks
FROM: Jan Johnson
RE: Tax Forfeited Property

Enclosed is a classification list of non-conservation land located in your municipality. The described parcels have been forfeited to the State of Minnesota for non-payment of property taxes.

As provided in MN. Statute 282.01, I request that you approve the following parcel(s) for public auction. This statute gives you 60 days to make this approval, but due to the minimum number of parcels involved, I am requesting you to waive this 60 day period and make your approval as soon as possible. If this is acceptable, please indicate that in your resolution, along with your intention to reassess special assessments, if applicable.

Sincerely,

Jan Johnson
Auditor/Treasurer

Enc.

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LIST OF TAX-FORFEITED LAND #18 FOR PRIVATE SALE

MUNICIPALITY ADDRESS	PID #	VALUE	ASSESSMENTS BEFORE FORFEITURE
1308 – 4 th Ave, Mt. Lake	22-162-0060	100.00	0
5 th Ave, Mt. Lake	22-611-0125	100.00	'12-'13 Infrastructure – 270.24
203 Sorenson St, Storden	23-029-0100	100.00	0

Complete legal descriptions are available at the Cottonwood County Auditor/Treasurer Office located in Cottonwood County Court House 900 3rd Ave, Windom, MN 56101 or call (507) 831-1905.

LIST OF TAX-FORFEITED LAND #18 FOR PUBLIC SALE

MUNICIPALITY ADDRESS	PID #	VALUE	ASSESSMENTS BEFORE FORFEITURE
1 st Ave, Mt. Lake	22-169-0020	100.00	0
31924 State Hwy 30 Westbrook	24-030-0900	100.00	0
806 – 1 st Ave, Westbrook	24-827-0120	100.00	Curb & Gutter – 1055.33 City Mowing – 3200.00 2010 Street - 649.33 2014 Unpaid – 9150.00 ASMT TOTAL – 14,054.66
957 River Rd, Windom	25-674-0100	100.00	0
826 – 10 th St N, Mt. Lake	22-443-0140	100.00	'12-'13 Infrastructure -8489.63 Demo – 688.70 Unpaid 2015 Utility – 147.12 Unpaid 2016 Utility – 147.12 ASMT TOTAL – 9472.57

Complete legal descriptions are available at the Cottonwood County Auditor/Treasurer Office located in Cottonwood County Court House, 900 3rd Ave, Windom, MN 56101 or call (507) 831-1905.

CITY OF MOUNTAIN LAKE, MINNESOTA

RESOLUTION #17-17

TAX FORFEITED PROPERTY

WHEREAS, there is non-conservation land within the city limits of Mountain Lake, Minnesota as follows:

Parcel #22.162.0060; Lot 5, N1/2 Vacated Alley along Lot 5, County Auditor Subdivision #2; 1308 Fourth Avenue;

Parcel #22.611.0125; E10 of W70' of S82', Lot 5, Block 1, Prince's Second Addition; Fifth Avenue;

Parcel #22.169.0020; A Portion of Lot 1, Block 1, Cook's Addition; 912 First Avenue;

Parcel #22.443.0140; N79' of W200', Lot 5, Klaassen's Rearrangement; 826 Tenth Street North;

WHEREAS, the parcels described above have been forfeited to the State of Minnesota for non-payment of property taxes.

NOW THEREFORE, BE IT RESOLVED, that the City of Mountain Lake approves for sale the parcels listed above; and

BE IT FURTHER RESOLVED that the City of Mountain Lake intends to reassess special assessments on said parcels, and

BE IT FURTHER RESOLVED that the City of Mountain Lake waives the 60 day period as provided in MN Statute 282.01.

Adopted this 21st day of June, 2017.

Mike Nelson, Mayor

ATTEST: _____
Wendy Meyer, City Administrator/Clerk

Wendy Meyer

From: Georgia Walker
Sent: Sunday, June 11, 2017 8:39 PM
To: wmeyer@mountainlakemn.com;
Subject: Dance Lessons

Hi Wendy,

This email is regarding our phone conversation we had 6/8/17 about renting the community center for my dance classes. This past dance season was from October to June. I taught lessons Tuesday, Wednesday, & Thursday from 5:45PM to 8:00PM or 8:30PM. I paid \$10 per day that I used the community center. I paid rent monthly.

I would like to keep the same schedule for next season, Tuesday, Wednesday, & Thursday. This coming season I would like to begin in August. I will be taking a (hopefully) short maternity leave break starting in the middle of October. I plan to end next season in April or May and then offer a private lesson program in June. I will be teaching Mondays in Windom at BARC during the regular season (August-April or May). I am doing this to grow my Windom clientele. I plan on doing this for one or two years, until I purchase my own location. I believe Mountain Lake is the best location to grow my business, however I did not get as many Windom dancers as I would have liked. I did pull dancers from Saint James and Butterfield. I love the location of Mountain Lake because I have the ability to attract dancers from many of the surrounding areas. As for the cost of rent, \$10 per day worked great this first year. I would like to keep that the same if possible since I still am just starting out. One of my goals within the next few years is to purchase my own building in Mountain Lake to continue to grow my studio. If there is any financing information I can obtain from the EDA that would be great.

I appreciate how accommodating the city has been this first year. I cannot thank you enough for helping me to pursue my dream. I hope to hear from you soon.

Thank you!

Georgia Walker
Owner & Instructor

georgia's
DANCE ELEMENTS

1345 6th Ave N ~ Windom, MN ~ 56101
(712) 490-8467 | georgiasdanceelements@gmail.com
[GDE Facebook Page](#) ~ [GDE Instagram Page](#)

Public Nuisance Contacts

Violations currently in the file. Some have been abated and removed from the file.

1310 Third Avenue

1411 Third Avenue

701 Fourth Street

1414 Fourth Street

705 Fifth Avenue

524 Sixth Avenue

807 Sixth Avenue

209 Ninth Street

201 Tenth Street

309 Tenth Street

601 Tenth Street

716 Tenth Street

819 Eleventh Street North

200 County Road #1

1203 Boxelder Street

701 Mountain Lake Road

1215 Mountain Lake Road

1315 Mountain Lake Road

1407 Mountain Lake Road