

**Regular Council Meeting**  
**Mountain Lake City Hall**  
**Wednesday, June 19, 2019**  
**6:30 p.m.**

**AGENDA**

1. Meeting Called to Order \*Additional information on agenda item is attached or at City Hall
2. Approval of Agenda and Consent Agenda
  - a. Bills: Checks #22491 – 22565, 606E – 608E (1-8)
  - b. Payroll: Checks #64631 – 64667
  - c. Approve May 13 Planning & Zoning Commission Minutes (9-11)
  - d. Approve May 13 Lake Commission Minutes (12-13)
  - e. Approve May 15 Library Board Minutes, May Library Report, and May Library Expenditures (14-16)
  - f. Approve May 20 EDA Board Minutes (17-18)
  - g. Approve May 23 Utilities Commission Minutes (19-20)
  - h. Approve June 3 City Council Minutes (21-23)
  - i. Approve 2019 City Wide Cleanup Report (24)
3. Public – A total of ten (10) minutes is allotted for individuals to briefly discuss a topic of concern or provide comments to the Council.
4. City Auditor – *Sara Oberloh, Oberloh & Oberloh, Ltd.*
  - a. Discussion/Action – 2018 City Audit Report (available at meeting)
5. Planning & Zoning
  - a. First Reading – Ordinance #5-19 Amending Animal Regulations (25-28)
6. City Attorney
  - a. Update – Hiebert Greenhouse Property
  - b. Update – Public Nuisances
7. City Administrator
  - a. Discussion/Action – Seasonal Trail/Lake Maintenance
  - b. Discussion/Action – Confirm 2020 Capital Improvement Planning Meeting
  - c. Review – Letter from the League of Minnesota Cities (29)
8. Adjourn

**\*Check Detail Register©**

*June 19, 2019 mtg  
ck # 22491 - 22565  
6006E-608E*

June 2019

	Check Amt	Invoice	Comment
<b>10100 United Prairie</b>			
Paid Chk# 022491	6/3/2019	<b>ZOO MAN ATTRACTIONS</b>	
E 211-45500-434	Project Expense	\$200.00	6/11/19 LIBRARY PROGRAM
	<b>Total ZOO MAN ATTRACTIONS</b>	<b>\$200.00</b>	
Paid Chk# 022492	6/3/2019	<b>CASEYS BUSINESS MASTERCARD</b>	
E 101-00000-361	General Liability Ins	\$412.83	UT-GAS
E 101-45200-212	Motor Fuels	\$472.71	PARKS GAS
E 101-43100-212	Motor Fuels	\$64.76	ST DEPT GAS
E 101-42100-212	Motor Fuels	\$288.77	POLICE GAS
E 101-45200-212	Motor Fuels	(\$18.67)	CREDIT
E 101-43100-212	Motor Fuels	(\$12.04)	CREDIT
	<b>Total CASEYS BUSINESS MASTERCARD</b>	<b>\$1,208.36</b>	
Paid Chk# 022493	6/6/2019	<b>AFLAC</b>	
G 101-21713	AFLAC	\$280.78	
	<b>Total AFLAC</b>	<b>\$280.78</b>	
Paid Chk# 022494	6/6/2019	<b>COMMISSIONER OF REVENUE</b>	
G 101-21702	State Withholding	\$925.09	
	<b>Total COMMISSIONER OF REVENUE</b>	<b>\$925.09</b>	
Paid Chk# 022495	6/6/2019	<b>FURTHER/SELECT</b>	
G 101-21714	HSA	\$948.47	
	<b>Total FURTHER/SELECT</b>	<b>\$948.47</b>	
Paid Chk# 022496	6/6/2019	<b>GISLASON &amp; HUNTER</b>	
G 101-21712	Garnishments	\$413.02	
	<b>Total GISLASON &amp; HUNTER</b>	<b>\$413.02</b>	
Paid Chk# 022497	6/6/2019	<b>INTERNAL REVENUE SERVICE</b>	
G 101-21703	FICA Tax Withholding	\$2,658.62	
G 101-21701	Federal Withholding	\$1,694.20	
	<b>Total INTERNAL REVENUE SERVICE</b>	<b>\$4,352.82</b>	
Paid Chk# 022498	6/6/2019	<b>LAW ENFORCEMENT LABOR SERV</b>	
G 101-21711	PD UNION DUES	\$153.00	
	<b>Total LAW ENFORCEMENT LABOR SERV</b>	<b>\$153.00</b>	
Paid Chk# 022499	6/6/2019	<b>PERA</b>	
G 101-21704	PERA	\$4,981.20	
	<b>Total PERA</b>	<b>\$4,981.20</b>	
Paid Chk# 022500	6/6/2019	<b>VALIC</b>	
G 101-21705	VALIC	\$263.00	
	<b>Total VALIC</b>	<b>\$263.00</b>	
Paid Chk# 022501	6/10/2019	<b>COMMISSIONER OF REVENUE</b>	
G 101-21702	State Withholding	\$89.34	
	<b>Total COMMISSIONER OF REVENUE</b>	<b>\$89.34</b>	
Paid Chk# 022502	6/10/2019	<b>INTERNAL REVENUE SERVICE</b>	
G 101-21703	FICA Tax Withholding	\$795.06	
G 101-21701	Federal Withholding	\$130.75	
	<b>Total INTERNAL REVENUE SERVICE</b>	<b>\$925.81</b>	
Paid Chk# 022503	6/10/2019	<b>BOLTON &amp; MENK INC.</b>	

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E 485-46300-434	Project Expense		\$1,916.00	0233950	WELCOME SIGN DESIGN/PLACEMENT
E 485-46300-434	Project Expense		\$660.00	0233961	REVIEW FLOODING ISSUES-COMMERICAL PARK
	<b>Total BOLTON &amp; MENK INC.</b>		<b>\$2,576.00</b>		
Paid Chk# 022504	6/10/2019	<b>DANS APPLIANCE</b>			
E 608-46330-401	Repairs/Maint Buildings		\$1,888.88		1621 NEW APPLIANCES
E 608-46330-401	Repairs/Maint Buildings		\$528.32	04159004	DISHWASHER #1625
	<b>Total DANS APPLIANCE</b>		<b>\$2,417.20</b>		
Paid Chk# 022505	6/10/2019	<b>DARON J. FRIESEN</b>			
E 607-46330-402	Repairs/Maint- Ground		\$233.33		MOWING AT APARTMENTS
E 608-46330-402	Repairs/Maint- Ground		\$233.34		MOWING AT APARTMENTS
E 609-46330-402	Repairs/Maint- Ground		\$233.33		MOWING AT APARTMENTS
	<b>Total DARON J. FRIESEN</b>		<b>\$700.00</b>		
Paid Chk# 022506	6/10/2019	<b>HANSON PLUMBING</b>			
E 608-46330-401	Repairs/Maint Buildings		\$47.22	6129	CLEAN DRAIN-APT 401
E 608-46330-401	Repairs/Maint Buildings		\$41.33	6129	MATERIALS & LABOR APT 400
E 608-46330-401	Repairs/Maint Buildings		\$43.34	6129	MATERIALS & LABOR 1621 5TH AVE
	<b>Total HANSON PLUMBING</b>		<b>\$131.89</b>		
Paid Chk# 022507	6/10/2019	<b>KDOM RADIO</b>			
E 205-46500-343	Busnes Recrut/Comm Dev		\$73.44	19050536	RED ROCK BOOSTERS & GRADUATION ADS
	<b>Total KDOM RADIO</b>		<b>\$73.44</b>		
Paid Chk# 022508	6/10/2019	<b>MINNESOTA ENERGY RESOURCE CORP</b>			
E 230-47001-383	Gas Utilities		\$22.20		GAS AT HOMETOWN CAFÉ
	<b>al MINNESOTA ENERGY RESOURCE CORP</b>		<b>\$22.20</b>		
Paid Chk# 022509	6/10/2019	<b>MNDOT-COMMISSONER OF TRANSPORT</b>			
E 205-46500-430	Miscellaneous		\$60.00		HWY 60 ADVERTISING SIGN PERMIT
	<b>il MNDOT-COMMISSONER OF TRANSPORT</b>		<b>\$60.00</b>		
Paid Chk# 022510	6/10/2019	<b>MUNICIPAL UTILITIES</b>			
E 230-47001-380	Elec,Water,Sewer		\$176.18		UTILITIES AT HOMETOWN CAFÉ
E 230-47001-380	Elec,Water,Sewer		(\$176.18)		VOID CHECK
	<b>Total MUNICIPAL UTILITIES</b>		<b>\$0.00</b>		
Paid Chk# 022511	6/10/2019	<b>SIGN PRO MANKATO</b>			
E 485-46300-434	Project Expense		\$3,091.23	72221	SIGN FOR COMMERCIAL PARK
	<b>Total SIGN PRO MANKATO</b>		<b>\$3,091.23</b>		
Paid Chk# 022512	6/10/2019	<b>TIM BRUNNER</b>			
E 230-47001-401	Repairs/Maint Buildings		\$975.00		CLEAN OUT HOMETOWN CAFÉ
E 608-46330-402	Repairs/Maint- Ground		\$30.00		REPLACE MAILBOX AT 1619
	<b>Total TIM BRUNNER</b>		<b>\$1,005.00</b>		
Paid Chk# 022513	6/14/2019	<b>ADVANCED SYSTEMS INC</b>			
E 101-41400-200	Office Supplies		\$1,054.46	682104	CITY-COPIES ON COLOR COPIER-3/1/19 TO 5/31/19
E 205-46500-200	Office Supplies		\$160.44	682104	EDA-COPIES ON COLOR COPIER-3/1/19 TO 5/31/19
E 101-42100-200	Office Supplies		\$133.90	682104	PD-COPIES ON COLOR COPIER-3/1/19 TO 5/31/19
	<b>Total ADVANCED SYSTEMS INC</b>		<b>\$1,348.80</b>		
Paid Chk# 022514	6/14/2019	<b>AMAZON</b>			
E 211-45500-590	Capital Outlay Books		\$100.00		LIBRARY BOOKS
	<b>Total AMAZON</b>		<b>\$100.00</b>		

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June 2019

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<b>Paid Chk# 022515</b>	<b>6/14/2019</b>	<b>AMERIPRIDE</b>			
E 101-43100-215	Shop Supplies		\$35.24	2801022577	TOWELS FOR ST DEPT
E 101-41400-401	Repairs/Maint Buildings		\$42.04	2801022577	MATS FOR CITY HALL
E 101-43100-215	Shop Supplies		\$34.25	2801033441	TOWELS ST DEPT
E 101-41400-401	Repairs/Maint Buildings		\$41.03	2801033441	MATS FOR CITY HALL
	<b>Total AMERIPRIDE</b>		<b>\$152.56</b>		
<b>Paid Chk# 022516</b>	<b>6/14/2019</b>	<b>AXON ENTERPRISE INC</b>			
E 101-42100-308	Training & Instruction		\$216.00	SI-1595872	TASER CARTRIDGES
	<b>Total AXON ENTERPRISE INC</b>		<b>\$216.00</b>		
<b>Paid Chk# 022517</b>	<b>6/14/2019</b>	<b>BOUND TREE MEDICAL</b>			
E 231-42154-210	Operating Supplies		\$55.81	83217379	GUAZEPADS & BANDAGES-AMB
E 231-42154-210	Operating Supplies		\$57.76	83220215	EMESIS BAGS & WIPES-AMB
	<b>Total BOUND TREE MEDICAL</b>		<b>\$113.57</b>		
<b>Paid Chk# 022518</b>	<b>6/14/2019</b>	<b>CITIZEN PUBLISHING</b>			
E 101-42100-430	Miscellaneous		\$46.00		POLICE DEPT OBSERVER SUBSCRIPTON
	<b>Total CITIZEN PUBLISHING</b>		<b>\$46.00</b>		
<b>Paid Chk# 022519</b>	<b>6/14/2019</b>	<b>CITIZEN PUBLISHING</b>			
E 450-46300-434	Project Expense		\$40.50	5/1/19	4-PLEX HEARING NOTICE
E 101-41400-351	Legal Notices Publishing		\$30.00	5/22/19	ORDINANCE 4-19
E 221-42200-430	Miscellaneous		\$82.00	5/29/19	FD AD FOR 1986 CHEVY
E 101-41400-351	Legal Notices Publishing		\$64.80	5/29/19	CEMETERY FLOWERS AD
E 101-41400-351	Legal Notices Publishing		\$20.00	5/29/19	DIGITAL UPLOAD
	<b>Total CITIZEN PUBLISHING</b>		<b>\$237.30</b>		
<b>Paid Chk# 022520</b>	<b>6/14/2019</b>	<b>COMPUTER LODGE</b>			
E 101-41110-151	Worker s Comp Ins Prem		\$15.00	MSP-14963	MAYOR-WEEKLY WORKSTATION UPDATES AND MONTHLY SERVER UPDATES
E 205-46500-200	Office Supplies		\$48.75	MSP-14963	EDA-WEEKLY WORKSTATION UPDATES AND MONTHLY SERVER UPDATES
E 101-42100-200	Office Supplies		\$48.75	MSP-14963	PD-WEEKLY WORKSTATION UPDATES AND MONTHLY SERVER UPDATES
E 101-00000-430	Miscellaneous		\$78.75	MSP-14963	UT-WEEKLY WORKSTATION UPDATES AND MONTHLY SERVER UPDATES
E 101-41400-200	Office Supplies		\$48.75	MSP-14963	OFFICE-WEEKLY WORKSTATION UPDATES AND MONTHLY SERVER UPDATES
	<b>Total COMPUTER LODGE</b>		<b>\$240.00</b>		
<b>Paid Chk# 022521</b>	<b>6/14/2019</b>	<b>COTTONWOOD SWCD</b>			
E 101-45204-435	Tree Purchase		\$1,253.16		2019 TREES PURCHASE
	<b>Total COTTONWOOD SWCD</b>		<b>\$1,253.16</b>		
<b>Paid Chk# 022522</b>	<b>6/14/2019</b>	<b>COTTONWOOD COUNTY AUD/TREAS</b>			
E 101-43200-344	Property Cleanup		\$2,115.25		2019 CITY WIDE CLEANUP LANDFILL FEES
	<b>Total COTTONWOOD COUNTY AUD/TREAS</b>		<b>\$2,115.25</b>		
<b>Paid Chk# 022523</b>	<b>6/14/2019</b>	<b>COUNTRY PRIDE SERVICES</b>			
E 231-42154-212	Motor Fuels		\$165.19		AMB FUEL
E 101-42100-212	Motor Fuels		\$283.49		PD GAS
E 101-43100-212	Motor Fuels		\$587.37		ST DEPT GAS
E 211-45500-400	Janitor-Repairs/Maint		\$235.13	207082	LIBRARY-VACCUM CLEANER
E 101-45183-401	Repairs/Maint Buildings		\$99.15	207113,20713	CAMPGROUND-BOLTS,TOLIET FLAPPY,PVC,CLEANOUT PLUG
E 221-42200-404	Repairs/Maint Machinery/Equip		\$14.95	207225	FD-DEF

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June 2019

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E 101-45186-400	Janitor-Repairs/Maint		\$96.53	207385,20806	COMM CTR-VACCUM BAGS,CLEANERS,BALLAST
E 101-42100-430	Miscellaneous		\$42.70	207629	PVC PIPE-BIKE RODEO
E 608-46330-401	Repairs/Maint Buildings		\$46.54	207711	MAILBOX 1619 5TH AVE
E 101-43100-430	Miscellaneous		\$7.24	207932	ST DEPT-KEY IDENTIFIER
E 607-46330-401	Repairs/Maint Buildings		\$397.44	208183	SMOKE ALARM, CO2 DETECTORS
E 608-46330-401	Repairs/Maint Buildings		\$695.55	208183	SMOKE ALARM,CO2 DETECTOR
E 609-46330-401	Repairs/Maint Buildings		\$397.43	208183	SMOKE ALARM, CO2 DETECTOR
E 221-42200-404	Repairs/Maint Machinery/Equip		\$329.15	208184	1/2HP MOTOR,CONTROL-FD
E 101-43100-404	Repairs/Maint Machinery/Equip		\$33.12	208299	COUPLER-ST DEPT TRAILER
E 101-00000-430	Miscellaneous		\$10.69	5/2/2019	GAS TICKET-NO SIGNATURE
E 221-42200-212	Motor Fuels		\$70.51	5/3/19	FD GAS
E 507-46103-212	Motor Fuels		\$15.24	5/7/2019	LAKE COMM GAS
<b>Total COUNTRY PRIDE SERVICES</b>			<b>\$3,527.42</b>		
<hr/>					
Paid Chk#	022524	6/14/2019	<b>DARON J. FRIESEN</b>		
E 101-00000-430	Miscellaneous		\$80.00	286313	MOW KRUEGER PROPERTY ON 7TH ST
<b>Total DARON J. FRIESEN</b>			<b>\$80.00</b>		
<hr/>					
Paid Chk#	022525	6/14/2019	<b>DIAMOND VOGEL PAINTS</b>		
E 101-43121-224	Street Maint Materials		\$1,551.06	295187951	YELLOW & WHITE TRAFFIC PAINT
<b>Total DIAMOND VOGEL PAINTS</b>			<b>\$1,551.06</b>		
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Paid Chk#	022526	6/14/2019	<b>EMILY ADRIAN</b>		
E 231-42154-308	Training & Instruction		\$62.64	5/22/19	AMB CONFERENCE
<b>Total EMILY ADRIAN</b>			<b>\$62.64</b>		
<hr/>					
Paid Chk#	022527	6/14/2019	<b>EMILY MATHIOWETZ</b>		
E 101-42100-430	Miscellaneous		\$26.46	5/15-5/16	REIMBURSE FOR BIKE RODEO EXPENSES
<b>Total EMILY MATHIOWETZ</b>			<b>\$26.46</b>		
<hr/>					
Paid Chk#	022528	6/14/2019	<b>EXPERT T BILLING</b>		
E 231-42154-300	Professional Srvs		\$540.00		MAY AMBULANCE BILLING
<b>Total EXPERT T BILLING</b>			<b>\$540.00</b>		
<hr/>					
Paid Chk#	022529	6/14/2019	<b>FARM &amp; HOME PUBLISHERS</b>		
E 231-42154-430	Miscellaneous		\$108.00		WATONWAN COUNTY PLAT BOOKS
<b>Total FARM &amp; HOME PUBLISHERS</b>			<b>\$108.00</b>		
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Paid Chk#	022530	6/14/2019	<b>GRAYLYN MORRIS</b>		
E 211-45500-434	Project Expense		\$275.00		LIBRARY PROGRAM
<b>Total GRAYLYN MORRIS</b>			<b>\$275.00</b>		
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Paid Chk#	022531	6/14/2019	<b>HALLS HANDY HEATING &amp; COOLING</b>		
E 101-45186-401	Repairs/Maint Buildings		\$264.00	1850	ADD ANTI-FREEZE TO COMM CTR AC
<b>Total HALLS HANDY HEATING &amp; COOLING</b>			<b>\$264.00</b>		
<hr/>					
Paid Chk#	022532	6/14/2019	<b>HANSON PLUMBING</b>		
E 101-45183-401	Repairs/Maint Buildings		\$97.52	6171	BREAKER FOR CAMPGROUND
<b>Total HANSON PLUMBING</b>			<b>\$97.52</b>		
<hr/>					
Paid Chk#	022533	6/14/2019	<b>HOMETOWN SANITATION SERVICE</b>		
E 101-45183-384	Refuse/Garbage Disposal		\$150.97	329321	CAMPGROUND GARBAGE
<b>Total HOMETOWN SANITATION SERVICE</b>			<b>\$150.97</b>		
<hr/>					
Paid Chk#	022534	6/14/2019	<b>HOMETOWN SANITATION SERVICE</b>		
E 101-43200-344	Property Cleanup		\$8,581.35	329322	2019 CITY WIDE CLEANUP-55.85 TON

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June 2019

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<b>Total</b>	<b>HOMETOWN SANITATION SERVICE</b>		<b>\$8,581.35</b>		
Paid Chk#	022535	6/14/2019			INGRAM
E	211-45500-590	Capital Outlay Books	\$738.26		LIBRARY BOOKS
		<b>Total INGRAM</b>	<b>\$738.26</b>		
Paid Chk#	022536	6/14/2019			IRMA OROZCO-GOMEZ
R	231-42154-36200	Miscellaneous Revenues	\$60.00		REFUND ON JAKLYNN OROZCO AMB ACCOUNT
		<b>Total IRMA OROZCO-GOMEZ</b>	<b>\$60.00</b>		
Paid Chk#	022537	6/14/2019			JACOB VITZTHUM
E	101-42100-205	Uniforms	\$449.99		BINOCULARS-UNIFORM
		<b>Total JACOB VITZTHUM</b>	<b>\$449.99</b>		
Paid Chk#	022538	6/14/2019			KDOM RADIO
E	101-00000-430	Miscellaneous	\$137.19		MONTHLY ADV
		<b>Total KDOM RADIO</b>	<b>\$137.19</b>		
Paid Chk#	022539	6/14/2019			MACQUEEN EQUIPMENT
E	101-43100-404	Repairs/Maint Machinery/Equip	\$1,886.74	W04541	SWEEPER REPAIR
		<b>Total MACQUEEN EQUIPMENT</b>	<b>\$1,886.74</b>		
Paid Chk#	022540	6/14/2019			MAYNARDS FOOD CENTER
E	211-45500-434	Project Expense	\$26.67		LIBRARY EXPENSE
E	205-46500-430	Miscellaneous	\$45.26	5/1/2019	EDA MEETING
E	101-42100-430	Miscellaneous	\$73.48	5/15/2019	PD-BIKE RODEO
E	205-46500-430	Miscellaneous	\$65.51	5/16/2019	EDA MEETING
E	205-46500-430	Miscellaneous	\$10.27	5/16/2019	EDA MEETING
E	101-42100-430	Miscellaneous	\$1.69	5/16/2019	PD-BIKE RODEO
E	101-42100-430	Miscellaneous	\$29.94	5/16/2019	PD-BIKE RODEO
E	101-41400-200	Office Supplies	\$17.92	5/21/2019	CITY HALL-TP & PINESOL
E	101-43100-200	Office Supplies	\$19.21	5/29/2019	PAPER TOWELS-ST DEPT
		<b>Total MAYNARDS FOOD CENTER</b>	<b>\$289.95</b>		
Paid Chk#	022541	6/14/2019			MCMA SECRETARIAT
E	101-41400-433	Dues and Subscriptions	\$100.00		5/1/19 TO 4/30/20 MEMBERSHIP
		<b>Total MCMA SECRETARIAT</b>	<b>\$100.00</b>		
Paid Chk#	022542	6/14/2019			MIDSTATES
E	101-43100-404	Repairs/Maint Machinery/Equip	\$33.14	219398	STRIPING FILTERS FOR STRIPER
		<b>Total MIDSTATES</b>	<b>\$33.14</b>		
Paid Chk#	022543	6/14/2019			MIDWAY FARM EQUIPMENT
E	101-45200-404	Repairs/Maint Machinery/Equip	\$109.43	IM37875	LAWN MOWER BLADES,GUAGES
E	101-45200-404	Repairs/Maint Machinery/Equip	\$204.78	IM37885	MOWER BLADES
E	101-45200-404	Repairs/Maint Machinery/Equip	\$361.25	IM37942	PART FOR #3 LAWNMOWER
E	101-45200-404	Repairs/Maint Machinery/Equip	\$45.95	IM37943	BATTERY MOWER #3
E	101-45200-404	Repairs/Maint Machinery/Equip	\$4.70	IM37953	GROMMETS-MOWER #3
E	101-45200-404	Repairs/Maint Machinery/Equip	\$113.55	IM37972	LAWN MOWER BELT
E	101-43100-212	Motor Fuels	\$8.27	IM38056	DEF
		<b>Total MIDWAY FARM EQUIPMENT</b>	<b>\$847.93</b>		
Paid Chk#	022544	6/14/2019			MINNESOTA PAVING
E	101-43121-224	Street Maint Materials	\$283.26	1525850	1 1/2" QUARTZITE
		<b>Total MINNESOTA PAVING</b>	<b>\$283.26</b>		
Paid Chk#	022545	6/14/2019			MINNESOTA RESORT & CAMPGROUND

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June 2019

			Check Amt	Invoice	Comment
E 101-45183-433	Dues and Subscriptions		\$330.00	62282	7/1/19 TO 6/30/20 CAMPGROUND MEMBERSHIP
	<b>tal MINNESOTA RESORT &amp; CAMPGROUND</b>		<b>\$330.00</b>		
<b>Paid Chk# 022546</b>	<b>6/14/2019</b>	<b>MOUNTAIN LAKE AUTOMOTIVE</b>			
E 101-45200-404	Repairs/Maint Machinery/Equip		\$245.76	25280	SEAT COVER #4
E 231-42154-404	Repairs/Maint Machinery/Equip		\$56.50	25299	PANELS-AMBULANCE
E 231-42154-404	Repairs/Maint Machinery/Equip		\$41.10	86811	2017 AMB OIL CHANGE
E 231-42154-404	Repairs/Maint Machinery/Equip		\$76.56	86814	2010 AMB OIL CHANGE
	<b>Total MOUNTAIN LAKE AUTOMOTIVE</b>		<b>\$419.92</b>		
<b>Paid Chk# 022547</b>	<b>6/14/2019</b>	<b>MOUNTAIN LAKE FIRE DEPT</b>			
E 101-43100-550	Motor Vehicles		\$3,000.00		ST DEPT-PURCHASE OF 1986 TRUCK
	<b>Total MOUNTAIN LAKE FIRE DEPT</b>		<b>\$3,000.00</b>		
<b>Paid Chk# 022548</b>	<b>6/14/2019</b>	<b>NATIONAL GEOGRAPHIC KIDS</b>			
E 211-45500-591	Periodicals		\$25.00		LIBRARY PERIODICALS-2 YR
	<b>Total NATIONAL GEOGRAPHIC KIDS</b>		<b>\$25.00</b>		
<b>Paid Chk# 022549</b>	<b>6/14/2019</b>	<b>NATIONAL GEOGRAPHIC LITTLE KID</b>			
E 211-45500-591	Periodicals		\$25.00		LIBRARY PERIODICALS-2 YRS
	<b>Total NATIONAL GEOGRAPHIC LITTLE KID</b>		<b>\$25.00</b>		
<b>Paid Chk# 022550</b>	<b>6/14/2019</b>	<b>NORTHLAND SECURITIES</b>			
E 470-49000-300	Professional Srvs		\$990.00		2018 TIF#1 ANNUAL REPORT
	<b>Total NORTHLAND SECURITIES</b>		<b>\$990.00</b>		
<b>Paid Chk# 022551</b>	<b>6/14/2019</b>	<b>NORTHLAND SECURITIES</b>			
E 342-47000-300	Professional Srvs		\$990.00	5711	2018 TIF#4 ANNUAL REPORT
	<b>Total NORTHLAND SECURITIES</b>		<b>\$990.00</b>		
<b>Paid Chk# 022552</b>	<b>6/14/2019</b>	<b>NORTHLAND SECURITIES</b>			
E 303-47000-300	Professional Srvs		\$990.00	5712	2018 TIF#5 ANNUAL REPORT
	<b>Total NORTHLAND SECURITIES</b>		<b>\$990.00</b>		
<b>Paid Chk# 022553</b>	<b>6/14/2019</b>	<b>NORTHLAND SECURITIES</b>			
E 341-47000-300	Professional Srvs		\$990.00	5713	2018 TIF#6 ANNUAL REPORT
	<b>Total NORTHLAND SECURITIES</b>		<b>\$990.00</b>		
<b>Paid Chk# 022554</b>	<b>6/14/2019</b>	<b>NORTHLAND SECURITIES</b>			
E 415-46300-301	Auditing and Acct g Services		\$990.00	5714	2018 TIF#7 ANNUAL REPORT
	<b>Total NORTHLAND SECURITIES</b>		<b>\$990.00</b>		
<b>Paid Chk# 022555</b>	<b>6/14/2019</b>	<b>NORTHLAND SECURITIES</b>			
E 450-46300-300	Professional Srvs		\$990.00	5715	2018 TIF#8 ANNUAL REPORT
	<b>Total NORTHLAND SECURITIES</b>		<b>\$990.00</b>		
<b>Paid Chk# 022556</b>	<b>6/14/2019</b>	<b>NORTHLAND SECURITIES</b>			
E 360-47000-300	Professional Srvs		\$990.00		2018 TIF#1-3 ANNUAL REPORT
	<b>Total NORTHLAND SECURITIES</b>		<b>\$990.00</b>		
<b>Paid Chk# 022557</b>	<b>6/14/2019</b>	<b>PETERSON DRUG &amp; GIFTS</b>			
E 205-46500-430	Miscellaneous		\$16.42	5/1/19	PLASTIC FORKS & SPOONS
E 221-42200-404	Repairs/Maint Machinery/Equip		\$5.45	5/28/19	SHIP PAGER TO MMR
E 231-42154-404	Repairs/Maint Machinery/Equip		\$5.44	5/28/19	SHIP PAGER TO MMR
E 231-42154-210	Operating Supplies		\$29.90	5/7/19	AMBULANCE
	<b>Total PETERSON DRUG &amp; GIFTS</b>		<b>\$57.21</b>		

**\*Check Detail Register©**

June 2019

			Check Amt	Invoice	Comment
Paid Chk#	022558	6/14/2019	<b>PETERSON DRUG &amp; GIFTS</b>		
E 211-45500-220	Repair/Maint Supply		\$34.07		LIBRARY SUPPLIES
	<b>Total PETERSON DRUG &amp; GIFTS</b>		<b>\$34.07</b>		
Paid Chk#	022559	6/14/2019	<b>PLUM CREEK LIBRARY SYSTEM</b>		
E 211-45500-200	Office Supplies		\$12.00		LIBRARY-BAR CODES
E 211-45500-309	Automation/Tech Expense		\$290.41		LIBRARY AUTOMATION EXP
	<b>Total PLUM CREEK LIBRARY SYSTEM</b>		<b>\$302.41</b>		
Paid Chk#	022560	6/14/2019	<b>PRAXAIR</b>		
E 231-42154-210	Operating Supplies		\$281.49	89877381	OXYGEN FOR AMBULANCE
	<b>Total PRAXAIR</b>		<b>\$281.49</b>		
Paid Chk#	022561	6/14/2019	<b>SCOTT PANKRATZ</b>		
E 101-45186-400	Janitor-Repairs/Maint		\$42.96	5/14/19	MOPS FOR COMMUNITY CENTER
	<b>Total SCOTT PANKRATZ</b>		<b>\$42.96</b>		
Paid Chk#	022562	6/14/2019	<b>SEBCO BOOKS</b>		
E 211-45500-590	Capital Outlay Books		\$2,203.89		LIBRARY BOOKS
	<b>Total SEBCO BOOKS</b>		<b>\$2,203.89</b>		
Paid Chk#	022563	6/14/2019	<b>SW DUST TREATMENT INC.</b>		
E 101-43121-225	Seal Coat/Crack Filling		\$5,037.08	8127	2019 DUST CONTROL
	<b>Total SW DUST TREATMENT INC.</b>		<b>\$5,037.08</b>		
Paid Chk#	022564	6/14/2019	<b>SW/WC SERVICE COOPERATIVES</b>		
E 101-42100-131	Employer Paid Health		\$3,765.48		JULY HEALTH INS-POLICE DEPT
E 101-41400-131	Employer Paid Health		\$2,895.08		JULY HEALTH INS-OFFICE
E 101-43100-131	Employer Paid Health		\$2,605.58		JULY HEALTH INS-ST DEPT
E 101-45200-131	Employer Paid Health		\$868.52		JULY HEALTH INS-PARKS DEPT
E 211-45500-131	Employer Paid Health		\$1,447.54		JULY HEALTH INS-LIBRARY
E 101-46200-131	Employer Paid Health		\$868.52		JULY HEALTH INS-CEMETERY
E 205-46500-131	Employer Paid Health		\$1,447.54		JULY HEALTH INS-EDA
E 101-42100-135	Employer Paid Other		\$512.00		JULY HEALTH INS-BRIAN LUNZ
E 101-41400-135	Employer Paid Other		\$512.00		JULY HEALTH INS-WENDY MEYER
	<b>Total SW/WC SERVICE COOPERATIVES</b>		<b>\$14,922.26</b>		
Paid Chk#	022565	6/14/2019	<b>WINDOM AREA HEALTH</b>		
E 221-42200-430	Miscellaneous		\$184.50	4/8/19	FIREMAN PULMONARY FUNCTION TEST
	<b>Total WINDOM AREA HEALTH</b>		<b>\$184.50</b>		
	<b>10100 United Prairie</b>		<b>\$84,527.16</b>		



**\*Check Detail Register©**

June 2019

Check Amt Invoice Comment

**Fund Summary**

<u>10100 United Prairie</u>	
101 GENERAL FUND	\$56,293.39
205 ECONOMIC DEVELOPMENT AUTHORITY	\$1,927.63
211 LIBRARY FUND	\$5,612.97
221 FIRE DEPT FUND	\$686.56
230 REVOLVING LOAN FUND	\$997.20
231 AMBULANCE FUND	\$1,540.39
303 TIF #1-5 POPD KERNS	\$990.00
341 T.I.F.# 1-6 MT POWER	\$990.00
342 T.I.F. #1-4 GOOD SAM	\$990.00
360 T.I.F. #1-3 PINEBROOK	\$990.00
415 TIF#1-7 MILK SPECIALTIES	\$990.00
450 DOWNTOWN-PROJECT TIF #1-8	\$1,030.50
470 T.I.F. #1 HOSPITAL PROJECT FND	\$990.00
485 ML COMM PARK-INFRASTRUCTURE	\$5,667.23
507 LAKE COMMISSION FUND	\$15.24
607 EDA----4 PLEX FUND	\$630.77
608 EDA----8 PLEX FUND	\$3,554.52
609 EDA-- MASON MANOR	\$630.76
	<hr/>
	\$84,527.16

Paid Chk# 000606E 6/5/2019 POST BOARD		
E 101-42100-433	Dues and Subscriptions	\$91.50
	<b>Total POST BOARD</b>	<b>\$91.50</b>
		DOUG BRISTOL POST LICENSE RENEWAL

Paid Chk# 000607E 5/31/2019 UNITED PRAIRIE BANK		
E 101-41400-301	Auditing and Acct g Services	\$27.50
	<b>Total UNITED PRAIRIE BANK</b>	<b>\$27.50</b>
		MAY ACH FEE

Paid Chk# 000608E 6/7/2019 PERA		
E 231-42154-121	PERA	\$7,500.84
	<b>Total PERA</b>	<b>\$7,500.84</b>
		1ST HALF AMB PERA

**City of Mountain Lake  
Planning and Zoning Commission  
Monday, May 13, 2019  
5:30 PM  
City Hall**

Members Present: Bryan Bargen, Dean Janzen, Doug Regehr, Nik Strom, Sharron Hanson, Council Liaison Andy Ysker

Members Absent: Shelby Medina, Tim Swoboda

Staff Present: Michael Schulte, Administrator/Clerk; Rob Anderson, EDA Director

Others Present: Bill Freitag, Wilcon Construction; Nene Smedstad, Chad Eken, Ellie Schulte, Mike Nelson (6:30PM)

**Call to Order**

The meeting was called to order at 5:35 PM.

**Approval of April 30, 2018 minutes**

Motion by Strom, seconded by Janzen, to approve the agenda. Motion carried.

**Public Hearing – Consideration of Conditional Use Permit – EDA Downtown Project**

Motion by Janzen, seconded by Hanson, to open the public meeting at 5:35PM. Motion carried.

*The City administrator briefly explained and reviewed the (C-1) Downtown Commercial District Ordinance, official zoning map, the conditional use ordinance, the submitted conditional use permit application, the notice of public hearing, standards, and draft findings of fact, and that the Planning Zoning commission must review the standards of the conditional use ordinance to provide a recommendation to the City Council.*

*Bill Freitag, Wilcon Construction, explained the background of the project.*

*Nene Smedstad, spoke against the project and stated that lot should remain commercial. The current downtown commercial space is boxed in and that there are other parts in town to build apartments.*

*Rob Anderson, EDA Director, explained commercial building costs and the costs of construction continue to rise where many options that have been looked at to build commercial have come in*

*too high to cash flow. The rental units will be \$1,000/month. The waiting list for the other EDA apartments have been contacted and 7 different individuals are interested in the units.*

*Sharron Hanson, Bryan Bargaen, and Sharron Hanson asked questions to Anderson, Eken, and Smedstad. Discussion on locations in town to build apartments ensued. Hanson expressed concerns about the project and its location.*

*Water drainage, aesthetics, and the blueprints were discussed.*

*Chad Eken stated that Fulda Area Credit Union is interested in the lot and discussed possible long-term plans. FACU cannot commit to the lot or a price at the moment but may be able to commit 3-5 years from now.*

*Doug Regehr asked the administrator about the costs the city has put into the acquisition and costs of the lot. The city has spent approximately \$318,000 in which the account sits in the red. To accommodate for the negative balance, the city subtracts the amount from its reserves to comply with the city's auditor. The city will need to receive this money back through a project, levy the amount each year, or use reserves to offset the negative balance.*

*Bryan Bargaen asked questions about location and rent. Other lots have been reviewed by the EDA but size of lots does not allow the proper number of units to cash flow.*

*Bill Freitag explained the items within the apartment.*

*The standards were reviewed. Bargaen and Strom stated they did not see anything that would not allow to recommend to approve the conditional use permit from a planning and zoning standpoint. No other discussion ensued about the standards.*

Motion by Janzen, seconded by Hanson, to close the public hearing at 6:20PM. Motion carried.  
Motion by Janzen, seconded by Strom, to recommend to the city council to approve the conditional use permit as originally applied for with no other conditions or restrictions. Voting aye: Janzen, Bargaen, Strom, Regehr. Voting nay: Hanson. Motion carried.

### **Discussion Items**

Tiny homes, residential backyard chickens, and food trucks were discussed. Currently there is not a lot of information or guidelines around the state of Minnesota that address tiny houses and how to properly zone or establish ordinances for them. The city's building inspector stated that the next round of the state building code will address tiny homes. Direction was given to receive more information from the state before researching or creating any ordinances regarding tiny homes.

Residential backyard chickens were discussed, and ordinances from other cities were presented. Many cities in Minnesota and across the Midwest have created ordinances to allow backyard chickens under certain conditions. A few questions and interest have been brought to the administrator about backyard chickens. Current ordinances and animal regulations were discussed. Direction was given to the administrator to research backyard chickens and create a draft ordinance to review and discuss at the next meeting.

Food trucks were discussed. There have not been any issues with food trucks in the city, but food truck ordinances have been trending amongst other Minnesota cities. Direction was given to the administrator to research food trucks and create a draft ordinance to review and discuss at the next meeting.

The next meeting was planned for June 3. The administrator will send an email to commissioners to determine the meeting time.

**Adjourn**

The meeting adjourned at 6:46 p.m.

**Approved June 3, 2019**

ATTEST:

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Michael Schulte Administrator/Clerk

**Regular Lake Commission Meeting  
Monday, May 13, 2019, 6:30 p.m.**

**Members Present:** Jason Kruser, Dave Bucklin, Jim Peterson, Janell Bargen, Jason Honkomp, Jean Haberman

**Guests Present:** Mike Nelson (Mayor), Michael Schulte (City Admin.), Cheryl Hiebert (Observer)

Chair Kruser called the meeting to order at 6:30 p.m.

M/S/P Bucklin/Kruser to approve the minutes of the Tuesday, April 9, 2019 meeting, with date amended to April 9 instead of April 8.

**May Treasurer's Report:**

**Expenses:**

Citizen Publishing – weed harvester help wanted ad	38.85
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<b>Ending Balance:</b>	<b>\$40,213.56</b>
------------------------	--------------------

Savings Balance	22,025.19
Weed Harvester replacement funds from Cot. Co. (2018)	20,000.00
Weed Harvester replacement funds from Cot. Co. (2019)	<u>10,000.00</u>
Total Savings Balance:	<b>52,025.19</b>

M/S/P Peterson/Bucklin to approve Treasurer's Report.

**Aeration / Fishing Pier:** Jim, Jason K., and Kevin Ella moved the fishing pier back into place and removed the thin ice signs on April 23<sup>rd</sup>.

**Lake Clean-up:** Jason and the Boy Scouts cleaned up debris in the area around Lawcon Park, the trail to the beach, and the beach in the beginning of May.

**Trail Spur Through Golf Course:** Jim, Jean, and Janell will attend the Golf Course Board Meeting on Tuesday, May 14 to discuss the trail spur. Judy and Steve Harder will also attend. Jason expressed his concerns about the trail spur including ongoing maintenance and going through wet land on Clark Fast's property.

**Weed Harvesting:** The harvester was put back in the lake on May 7<sup>th</sup>. Vince Voelker and Bob Ewert have expressed interest in harvesting. Additional people are needed to do some harvesting. We can harvest until the end of June. Jim said that there should be another permit to continue harvesting along the shore line past the end of June.

**Summer Trail Maintenance:** Jay Schied was hired to do the summer trail maintenance at \$15.00 an hour. He has already been busy filling holes, building a ramp to the boardwalk, and removing a bench to be relocated to a more accessible place.

**Beach Fire Pit / Benches:** Jason K. will contact Nickel Construction to do some landscaping.

**Secchi Disk:** Jean will continue to take Secchi disk readings of lake clarity.

**Can Bin:** Can bin will be cleaned out on Wed., May 15, at 5:30 p.m.

Meeting adjourned at 7:35 p.m.

Respectfully submitted,

Jean Haberman,  
Secretary

# Mountain Lake Public Library Board Minutes

May 15, 2019

**Members Present:** Dennis Cords, Diane Englin, Rick Herrig, Vickie Krueger,  
Carol Lehman, director

**Members Absent:** Marci Balderas

**Others Present:** None

The meeting was called to order at 4:15 p.m. by chairman, Diane Englin.

M/S Englin/Herrig to approve the minutes of the April 17, 2019 meeting. Motion carried.

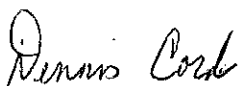
Carol presented the April monthly report indicating 2,496 total circulation and expenditures in the amount of \$1,409.32. M/S Cords/Englin to accept the April report as given and to approve the April expenditures. Motion carried.

Carol reported that the Doug Ohman program was excellent and those in attendance thoroughly enjoyed his Minnesota stories, facts, and photography. This program was funded with money from Minnesota's Arts & Cultural Heritage Fund. There were numerous requests to have him back to do another program.

Board members were given sample copies of Patron Rules of Conduct from various public libraries for their review. Policy review and updates will continue at the next meeting.

The meeting adjourned at 4:45 p.m.

Respectfully submitted,



Dennis Cords, secretary

MOUNTAIN LAKE PUBLIC LIBRARY  
MONTHLY REPORT  
MAY 2019

<u>CIRCULATION</u>	<u>AUDIO</u>	<u>BOOKS</u>	<u>NON PRINT</u>	<u>MULTIMEDIA</u>	<u>PERIODICALS</u>	<u>VIDEOS</u>	<u>TOTALS</u>
Children's	26	893	2	4	34	277	1,236
Adult	44	647	0	0	100	391	1,182
Other Physical Media							<u>15</u>
eBooks							2,433
Downloadable Audio							48
TOTAL CIRCULATION							<u>46</u>
							2,527
						SUBTOTAL	

INTERLIBRARY LOAN

Sent	272
Received	282
ILL Non System	33

REVENUE

Cash Income	
County Revenue	
Donations (monetary)	
Fines	\$21.75
Misc. Revenue	\$47.31
Meeting Room Rental	
Sale of Supplies	
TOTAL REVENUE	<u>\$69.06</u>

EXPENDITURES

Books	\$3,003.17
Periodicals	\$50.00
Audio/Visual	\$48.64
Supplies	\$82.94
Postage	
Telephone	\$68.22
Janitor	\$345.00
Rep&Maint	
Project Exp	\$226.67
Tech/Aut Exp	
Gas Utilities	\$79.58
Misc	
TOTAL	\$3,904.22

Library Director





## LIBRARY EXPENDITURES - MAY 2019

Frontier	Telephone Expense	\$68.22
Dennis Hulzebos	Rep's & Maint. - Janitorial	\$345.00
Indoff, Inc.	Office Supplies	\$36.87
Ingram	Books	\$738.26
Maynards	Project Expense	\$26.67
MN Energy Resources	Gas Utilities	\$79.58
National Geographic Kids	Periodicals - 2 yr.	\$25.00
National Geo. Little Kids	Periodicals - 2 yr.	\$25.00
Peterson Drug	Supplies	\$34.07
PCLS	Office Supplies	\$12.00
Sebco Books	Books	\$2,203.89
Synchrony Bank/Amazon	Books 61.02 / AV 48.64	\$109.66
Zoo Man's Attactions	Project Expense - 6-11-19 SRP	<u>\$200.00</u>
	<b>TOTAL</b>	<b>\$3,904.22</b>

REGULAR MEETING  
ECONOMIC DEVELOPMENT AUTHORITY  
May 20, 2019  
12:00 NOON

PRESENT: Vern Peterson, Mike Nelson, Jason Flanagan, Jerry Haberman and Steve Syverson. Clara Johnson and Dean Janzen, Advisors.

ABSENT: Darla Kruser and Mark Hanson. Brian Harder and Brad Hanson, Advisors.

STAFF PRESENT: Rob Anderson and Tabitha Garloff

CITY ADMINISTRATOR: Michael Schulte

GUEST: Deanna Anderson, Observer/Advocate

1. Call to Order: Vern called the meeting to order at 12:01 p.m.
2. Motion to Approve Consent Agenda  
Consent Agenda:
  - a. Approval of April 15, 2019 Regular EDA Meeting Minutes and May 1, 2019 Special EDA Meeting Minutes. Motion made and seconded by Mike and Jason to approve the consent agenda. Carried.
  - b. Approval of Financial Reports and Bills. Motion made and seconded by Mike and Jason to approve the financial report and bills. Carried.
3. Resignation of EDA President, Mark Hanson. Vern stated Rob received an email resignation from Mark Hanson. Board members are appointed by the mayor and approved by the city council. Rob also received an email resignation from Brian Harder due to health reasons.
4. Ratify May 1<sup>st</sup> Email Vote to Split Cost of Mason Manor Appraisal with Nick Romsdahl. Rob received yes votes from Jerry, Vern, Jason, Mike and Mark and did not receive votes from Darla and Steve. Majority approved. Rob has contacted Nick to inform him the board approved to split the cost of the appraisal. Motion made and seconded by Jerry and Mike to approve ratified vote. Carried.
5. Our Hometown Café:
  - a. No Response from Puente's to Attorney's Letter. Rob stated the deadline for Puente's to respond to Maryellen Suhrhoff's letter to set up a payment plan, per the EDA Board, was May 10<sup>th</sup>. Rob stated the Puente's did not respond. Maryellen stated to Rob that the next step is to pursue a money judgement against the Puente's.
  - b. Other. Perrine's continue working on cost estimates and Tim Brunner is starting cleaning this week.
6. Mt. Lake Commercial Park:
  - a. Casey's Construction Update. Construction has started. Rob gave an update on Casey's and stated a schedule was received with the building permit. The schedule shows opening date of October 17<sup>th</sup>, 2019. Rob stated he will be contacting Casey's corporate regarding several questions that came up during the planning meeting 1) what the intentions are for use of the old Casey's building and 2) what is being done with the fill that is being removed from the lot.
  - b. Report on U of M Extension Strategic Planning Meeting held May 16<sup>th</sup>. Neil Linscheid, U of M, was the facilitator. Rob gave an overview of the meeting and went over the strategies/goals

the group compiled to help market and develop the commercial park. The planning includes 4 strategies and 45, 60 and 90-day goals. Strategies include expansion of a business from a local area, relocation, new business recruitment and public relations. The 45-day goals are call businesses and set up business breakfast meeting with one local business that may be interested in locating in the commercial park, contact suggested businesses about building in the commercial park and work with U of M on identifying franchises that are friendly to small towns. The 60-day goals include developing brochure/marketing materials, web, social media and video, EDA Board decide incentive policy and talk to Ethan Clerc about shooting a video for both the commercial park and community. Ethan Clerc presented how to use videography in business marketing at the May 15<sup>th</sup> Business Bites/Social Media Breakfast meeting. 90-days goals are set up business visitation program or strategy and research strip malls. Motion made and seconded by Steve and Jason to hire Ethan Clerc to make a video including the commercial park, Pow Wow and the community for \$1,000. Mike abstained. Carried. Rob will get estimates for brochures and have available at the next meeting.

c. Sign Installed on May 30<sup>th</sup>

d. Other

7. TIF District 1-8, Economic Development District No. 2 (Downtown Redevelopment Project). Rob stated the City Council denied financing for the downtown project at the public hearing. Mike stated the biggest opposition was the location, rent and funds being spent. Jerry stated the board members must be unified even if decision is not unanimous. Fulda Area Credit Union is not ready to commit to purchasing the property or building for 2-5 years. It was suggested to put an offer together for Fulda Area Credit Union to present to them and future purchasers and to list the property for sale. Rob stated to do that a price needs to be decided. Jerry stated the funds coming back into the community need to be considered. Rob will contact Chad to find out the cost of the Windom and Jackson location as a starting point to list the property.

8. Day Care Building

- a. Water Issue. There have been no further water issues.
- b. Painting/Siding Quote. Tim Brunner submitted bid for siding and painting the daycare building. Siding bid is \$18,630.96 and painting bid is \$10,550. Hiebert Painting, LLC submitted a bid for painting of \$13,375. Siding bid does not include window trim. There will be an increase in the bid to include the trim. Funds will come from the Balzer account where income goes into. Rob will speak with Karen to find out Karen's intentions or interest in becoming a daycare center. Motion made and seconded by Mike and Jason to accept the siding bid from Tim Brunner including trim work. Carried.
- c. Other. No other day care issues were discussed.

9. GENERAL DISCUSSION:

- a. Johnson Controls Service Agreement for Pop'd Kerns Building Fire Sprinkler System. The cost is \$775. Motion made and seconded by Jason and Jerry to approve the service agreement. Carried.
- b. Next Regular Board Meeting is June 17<sup>th</sup>, 2019 (Pow Wow, Consider Moving Date to June 10<sup>th</sup> or 24<sup>th</sup>). Next regular board meeting will be June 10<sup>th</sup> due to Pow Wow.
- c. Other Business. Fox's Pizza Den continues to move forward with plans and putting finances together.

10. ADJOURN. Vern adjourned the meeting at 12:55 p.m.

**Mountain Lake Municipal Utilities Commission Meeting**  
**Mountain Lake City Hall**  
**Thursday, May 23, 2019**  
**7 AM**

Members Present: Sue Garloff, Todd Johnson, Mark Langland, Randy Sawatzky, Council Liaison David Savage

Members Absent: Dean Janzen

Staff Present: Michael Schulte, Administrator/Clerk; Lynda Cowell, Utilities Office Manager; Ron Melson, Electric Superintendent; Dave Watkins, Electric Lineman; Lane Anderson, Electric Lineman, Taylor Nesmoie, Water/Wastewater Foreman

Others Present: None

**Call to Order**

The meeting was called to order at 7:00 a.m.

**Approval of Agenda, Minutes, and Bills**

Motion by Johnson, seconded by Garloff, to approve the agenda, the May 10 Minutes, and Bills #018956 – 018994. Motion carried.

**Substation**

Ron Melson contacted Utilities Plus and Conductor Power to discuss a splice that has failed underground. Conductor Power agreed to come fix it in June or July. After discussing the fix and final details of the project, direction as given to the administrator to discuss finalizing the project with Alex Martin of Utilities Plus.

**Mountain Lake Public School Back-feed**

The public school currently has two feeds to its building. One of the back-feeds was most likely installed in the 1970s. The two feeds provide reliability to the school. Melson discussed the past work done with the school including bringing up the transformers up on level ground. Costs were discussed. The replacement may cost between \$7,000-\$9,000. Direction was given to continue to move forward with replacing the old back-feed.

**Water/Wastewater Department**

Taylor Nesmoie and Dave Watkins discussed sewer and water infrastructure along 4<sup>th</sup> Ave and the alleyway near the public school. If construction crews rip up the road during demolition and

construction and the street needs to be replaced, Watkins recommended that the sewer and water infrastructure be replaced. Whether the street will need to be resurfaced or not will depend on the condition of the road during and after demolition and construction. Bolton & Menk will be contacted to investigate whether additional infrastructure could be beneficial or if simply replacing current infrastructure would be satisfactory.

### **Water Infrastructure and Leak**

A property on the west side of the city on 3<sup>rd</sup> Ave has a water leak. Nesmoe and Watkins explained that the property used to have trailer houses that were served by one water line. Now the water line serves the property to the east and the current trailer house. The water cannot be shut off because it would turn off the house to the east. The trailer house's water has been shut off for a few years. Nesmoe and Watkins recommended that the line to the trailer house be capped and that the trailer house would need to hook up separately to the water main on 3<sup>rd</sup> Ave if they desired to have their water turned on in the future. Direction was given to have the line capped and to send a letter to the property owner explaining the situation.

### **MMIP Documents**

The MMIP documents were explained by the administrator. Melson and Schulte attended an interconnection workshop discussing the procedures, processes, policies, and rules regarding interconnections. The documents were sent from MMUA to adopt to have all utilities approve similar rules and procedures. Motion by Garloff, seconded by Johnson, to approve Resolution #2-19 and supporting MMIP documents. Motion carried.

### **2018 Drinking Water Report**

The 2018 drinking water report was reviewed. The report must be made known to the public before July 1. An insert in June's newsletter includes a brief description of the report and how to access the full report on the city's website. The report is also available at city hall. Motion by Johnson, seconded by Garloff, to approve the 2018 Drinking Water Report. Motion carried.

### **Adjourn**

The meeting was adjourned at 7:56 a.m.

**Approved June 6, 2019**

ATTEST:

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Michael Schulte, Administrator/Clerk

**DRAFT**  
**Regular Council Meeting**  
**Mountain Lake City Hall**  
**Monday, June 3, 2019**  
**6:30 p.m.**

Members Present: Darla Kruser, Mike Nelson, David Savage, Andrew Ysker

Members Absent: Dana Kass

City Staff Present: Michael Schulte, City Administrator/Clerk; Maryellen Suhrhoff, City Attorney; Rick Oeltjenbruns, Street Superintendent

Others Present: Gloria McKissick, Doug Regehr, Betty Lou Ratzloff

**Call to Order**

The meeting was called to order by Mayor Nelson at 6:30 p.m.

**Approval of Agenda and Consent Agenda**

Motion by Kruser, seconded by Ysker, to add 6.E – Resignation of Emily Mathiowetz, Police Officer, effective June 20, 2019 to the agenda. Motion carried. Motion by Savage, seconded by Kruser, to approve the agenda and consent agenda as amended. Motion carried.

Bills: Checks #22450 – 22490, 605E

Payroll: Checks #64614 – 64630

Approve April 15 EDA Board Minutes

Approve April 23 Police Commission Minutes

Approve May 10 Utilities Commission Minutes

Approve May 14 Special City Council Minutes

Approve May 21 City Council Minutes

Approve Street Closing Request – The Den

Hire Jay Schied, Seasonal Trail Maintenance, effective April 16, 2019

Hire Zach Spinks, Seasonal Street/Parks/Cemetery Worker, effective May 28, 2019

Hire Calvin Rempel, Seasonal Street/Parks/Cemetery Worker, effective May 28, 2019

**Public**

Gloria McKissick stated concerns regarding traffic speeds on 3<sup>rd</sup> Ave.

### **Street Department Report**

Rick Oeltjenbruns, Street Superintendent, provided a list of tasks completed from the previous council meeting. Seasonal summer help recently started. Concerns of RVs on public streets and grass being mowed onto public streets were discussed by Oeltjenbruns. Direction was given to the administrator to write a letter to a property owner who recently mowed long grass onto the street and to have the Police Department investigate RVs on public streets. Wages for seasonal workers were discussed. The rate has recently been \$10/hour with a \$0.50 raise if the seasonal worker returns the next year. The trail position, wages, and the budget were discussed. Motion by Savage, seconded by Ysker, to raise the seasonal street/parks/cemetery worker wage from \$10.00/hour to \$11.00/hour. Motion carried.

### **1986 Chevy Fire Truck**

The administrator spoke to the fire chief and stated that there were a few calls of interest but no official offers for the 1986 Chevy Fire Truck that has been advertised for sale. As discussed at the previous council meeting, the Street Department is interested in purchasing the fire truck from the Fire Department to convert it into a hauler. The approximate cost to refurbish the truck would be near \$12,000. The oldest two haulers were made in 1958 and 1962. Both trucks still run but only for limited use and once they are decommissioned, they will be brought to the savage yard as they will not have any value. The council asked questions about costs, use, costs of a new hauler vs an old hauler, and the older trucks. The council agreed that buying used, especially knowing the miles and the history of the truck, makes sense for this piece of equipment. Motion by Ysker, seconded by Savage, to approve to purchase the 1986 Chevy Fire Truck for \$3,000 for the Street Department from the Fire Department and to refurbish the truck into a hauler. Motion carried.

### **City Attorney**

City Attorney Suhrhoff requested a court date regarding the Hiebert greenhouse property and has not received an official date yet. The court requested to have a conference meeting amongst city officials and the property owner prior to a court date. Suhrhoff contacted Steve Sunde, the property owner's attorney, and Sunde has not been able to get in contact with the property owners. Sunde might withdraw representation if no communication is established. The court is waiting on a response from Sunde.

Suhrhoff submitted the mandatory court appearance violations (Ordinance #4-19) to the courts and is waiting on their approval. Various nuisances and properties were discussed.

### **Resolution #18-19 – Tax Forfeited Property**

A letter and supporting documents from Jan Johnson were reviewed and discussed. 5 parcels within Mountain Lake city limits have been forfeited to the State of Minnesota for non-payment of property taxes. The resolution approves that the parcels be approved for public auction, to

waive the 60-day period and gives the city the authority to reassess special assessments on said parcels. Motion by Savage, seconded by Kruser, to approve Resolution #18-19. Motion carried.

### **Capital Improvement Planning Meeting**

The administrator asked the council how and when they wanted to conduct the capital improvement planning meeting. 2018's meeting was in mid-July from 3PM-5PM with 15-minute increments to hear from each department head. A tentative date was scheduled for July 16<sup>th</sup> from 3PM-5PM but will be reviewed again at the next regular meeting.

### **Local Government Aid (LGA) & Small City Street Funding**

The 2019 legislature approved to restore LGA back to its 2002 LGA level (its highest level) in its omnibus tax bill. Mountain Lake received \$888,853 in LGA in 2019. Mountain Lake is expected to receive \$911,528 in 2020, a \$22,685 increase. The legislature did not approve any new revenue for transportation in which there will be no additional funding for small-city streets. Mountain Lake has received around \$20,000 in small city street funding in the past but 2019 is the first year where no city street funds will be received and will continue to not receive funds for at least another year.

### **U.S. Representative Jim Hagedorn Town Hall Meeting**

The office of U.S. Representative Jim Hagedorn will be hosting a townhall meeting at 2:00PM on June 14 at Mountain Lake City Hall.

### **Resignation**

Emily Mathiowetz, Police Officer, submitted a resignation letter and this was presented to the council. Motion by Kruser, seconded by Ysker, to accept the resignation letter and to advertise to fill the Police Officer position immediately. Motion carried.

### **Adjourn**

The meeting was adjourned at 8:02 p.m.

ATTEST:

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Michael Schulte, Administrator/Clerk



### **2019 City Wide Cleanup**

**Hometown Sanitation - \$8581.35 55.85 ton**  
**Cottonwood County Landfill - \$2115.25**  
**29 mattress picked up**  
**? car seats (did not charge for car seats)**

### **2018 City Wide Cleanup**

**Hometown Sanitation - \$5960.58 40.23 ton**  
**Cottonwood County Landfill - \$1523.68**  
**17 mattress picked up**  
**11 car seats (did not charge for car seats)**

### **2017 City Wide Cleanup**

**Hometown Sanitation - \$5688.45 39.87 ton**  
**Cottonwood County Landfill - \$1510.07**  
**21 mattress picked up**

### **2016 City Wide Cleanup**

**Hometown Sanitation - \$5963.54 43.47 ton**  
**Cottonwood County Landfill - \$1645.98**  
**20 mattress picked up**

CITY OF MOUNTAIN LAKE, MN

ORDINANCE #5-19

AN ORDINANCE OF THE CITY OF MOUNTAIN LAKE AMENDING 8.12 ANIMAL  
REGULATION AND ADDING SUBDIVISION 9 – RESIDENTIAL BACKYARD  
CHICKENS

The City Council of the City of Mountain Lake ordains that Section 8.12 of Chapter 8 of the Mountain Lake City Code include the following additions and amendments as follows:

Added language is *italicized*.

**Section 8.12** Animal Regulation

Subdivision 1. Definitions.

For the purpose of this Section:

5. *“Chickens or Hen Bantams” shall mean a domesticated bird that serves as a meat or egg source.*

Subdivision 2. Ownership of Animals.

- A. Farm. The keeping of farm animals, with the exceptions of bees *and residential backyard chickens*, will be allowed as a conditional use in the Farm Animal Overlay District when the requirements of Subdivision 6 are met. An exception shall be made for animals brought into the City as part of an operating zoo, scientific research laboratory, veterinarian clinic, or show or exhibition.
- B. *Residential Backyard Chickens. The keeping of hens and hen bantams in the Residential (R) District consisting of a single-family dwelling unit are allowed when the requirements as found in Subdivision 9 are met.*

Subdivision 9. Residential Backyard Chickens

*The keeping of hens and hen bantams in the residential zoned areas of the city on property consisting of a single-family dwelling is allowed, subject to the following:*

A. *License Required.*

*Any person who keeps hens or hen bantams in the City shall obtain a license from the City prior to acquiring the hens or hen bantams. Application shall be made to City Hall, and the fee for the license shall be set by ordinance or resolution.*

B. *License Period.*

*Licenses are valid for the calendar year and shall expire and become invalid on December 31<sup>st</sup> at the end of the calendar year after the date of issuance; prorating the fee is not allowed. A person who wishes to continue keeping hens or hen bantams shall have obtained a new license on or before January 1<sup>st</sup>. Application for a new license shall be pursuant to the administrative procedures and requirements that are applicable at the time the person applies for a new license.*

*C. Ownership of Backyard Chickens.*

*A person who keeps or houses hens or bantams on his or her property shall comply with all of the following requirements:*

- 1. No more than (4) hens and/or hen bantams may be kept on any one zoning lot. Hereinafter "hens" and "hen bantams" will be referenced collectively as "chickens."*
- 2. The principal use of the property shall be a single-family dwelling, and the license applicant must be the owner of the property.*
- 3. No person shall keep any rooster.*
- 4. No person shall slaughter any chickens.*
- 5. Chicken fighting shall not be allowed within city limits.*
- 6. Leg banding of all chickens is required. The bands must identify the owner's name, address, and telephone number.*
- 7. All persons keeping chickens must have a chicken coop to house the chickens and a chicken run. The coop and chicken run must meet the following minimum requirements:*
  - a. The coop must be fully enclosed, windproof, and meet accessory structure standards as found in Section 9.11 Subdivision 4.5.*
  - b. The coop shall comply with current zoning and building codes.*
  - c. The coop shall contain at least four (4) square feet of floor area per chicken and shall not exceed one hundred twenty (120) square feet of floor area.*
  - d. The chicken run shall comply with current zoning codes.*
  - e. The chicken run shall require fence and be securely constructed with mesh type material and be attached to the coop.*
  - f. The chicken run shall be fully enclosed with mesh type material or other enclosing material to prevent escapes or interferences with outside animals.*
  - g. The chicken run shall provide at least ten (10) square feet of open area per chicken.*

8. *A person shall not keep chickens in any location on the property other than in the chicken coop and chicken run in the rear yard. For purposes of this section "rear yard" means that portion of a lot enclosed by the property's rear lot line and the side lot lines to the points where the side lot lines intersect with an imaginary line established by the rear of the dwelling and extending to the side lot lines.*
9. *No chicken coop or chicken run shall be located closer than ten (10) feet to any property line of an adjacent property.*
10. *No chicken coop or chicken run shall be located closer than forty (40) feet to any primary residential dwelling on another person's property.*
11. *Chickens shall not be housed in a dwelling or an attached or detached garage.*
12. *The chicken coop and chicken run shall be constructed or repaired to prevent rats, mice, or other rodents from being harbored underneath, within, or within the walls of the enclosure.*
13. *All feed and other items associated with the keeping of chickens that are likely to attract or to become infested with or infected by rats, mice, or other rodents shall be protected so as to prevent rats, mice, or other rodents from gaining access to or coming into contact with the food and other associated items.*
14. *All premises on which chickens are kept or maintained shall be kept in a clean, sanitary, and healthy manner from filth, garbage, and any substances and all droppings and body excretions collected weekly. All waste must be properly disposed of or composted.*
15. *Dead chickens shall be disposed of according to the Minnesota Board of Animal Health rules, which require chicken carcasses to be disposed of as soon as possible after death, usually within 48 to 72 hours. Legal forms of chicken carcass disposal include offsite burial, offsite incineration or rendering, or offside composting.*
16. *Coop and run must be removed or refurbished for other allowed accessory structure uses if keeping of chickens is discontinued for more than 12 months.*
17. *A person who has been issued a license freely and voluntarily consents to a search and examination of the chicken enclosure in his/her rear yard upon demand by any Police Officer or Code Enforcement Officer.*

*D. Penalty.*

*If any of the above requirements are not complied with, the City may revoke any license granted under this section and/or initiate prosecution of the license holder and/or any other person violating the code.*

Subdivision 910. Adoption of Fees.

All fees for conditional use permitting, licensing, impounding and maintenance of animals, including penalties for late application, may be fixed and determined by the Council, adopted by resolution, and uniformly enforced. Such fees may from time to time be amended by the Council by resolution. A copy of the resolution setting forth currently effective fees shall be kept on file in the office of the City Administrator and open to inspection during regular business hours.

Subdivision 1011. Penalty.

Any violation of this section is punishable as a petty misdemeanor.

Passed by the City Council of Mountain Lake, Minnesota this 22<sup>nd</sup> day of July, 2019.

\_\_\_\_\_  
Mike Nelson, Mayor

Attest:

\_\_\_\_\_  
Michael Schulte, City Administrator



CONNECTING & INNOVATING  
SINCE 1913

May 29, 2019

Dear Mayors and Administrators,

We are writing to let you know that the League of Minnesota Cities Board of Directors voted at its May meeting to set a preliminary maximum member dues schedule increase of 3% for the League's 2020 fiscal year that runs from September 1, 2019 through August 31, 2020.

The League's final dues schedule is similar to how your city sets its preliminary levy increase in that it cannot be higher than the maximum that is set. The Board will make its final decision on annual dues when it meets on August 15 to approve the League's FY 2020 budget.

The increase in dues helps to ensure your city will continue to receive high quality, essential services you rely on as well as resources to help meet your changing needs—for example, we'll be adding a new staff position to provide financial outreach and support services. Your dues dollars will also help to fund advocacy efforts on issues like transportation and broadband at the state Capitol and infrastructure in Washington, D.C.; offer valuable in-person and online learning opportunities for your city officials and staff; and provide answers to your questions about laws, statutes, and trending topics.

We take our responsibility to carefully manage member assets very seriously, and we thank you for your continued support of the work we do on your behalf. The League is *your* organization, and we sincerely welcome your feedback and your ideas for how we can better serve your needs. Feel free to contact Dave Unmacht at (651) 281-1205 or [dunmacht@lmc.org](mailto:dunmacht@lmc.org)—and if you find yourself in St. Paul, be sure to stop by the League for a cup of coffee and some conversation.

Heidi K. Omerza  
League of Minnesota Cities President,  
Councilmember, City of Ely

David J. Unmacht  
Executive Director,  
League of Minnesota Cities  
Twitter: @UnmachtMnCities