

**Regular City Council Meeting
Mountain Lake City Hall
Monday, June 15, 2020
6:30 p.m.**

Members Present: Dana Kass, Mike Nelson, David Savage

Members Absent: Darla Kruser, Andrew Ysker

City Staff Present: Michael Schulte, City Administrator/Clerk; Maryellen Suhrhoff, City Attorney,

Others Present: Sara Oberloh, Oberloh & Oberloh, Ltd; Rachel Yoder, Doug Regehr

Call to Order

The meeting was called to order by Mayor Nelson at 6:30 p.m.

Approval of Agenda & Consent Agenda

Motion by Kass, seconded by Savage, to approve the agenda and consent agenda as presented.

Motion carried 3 – 0.

Bills: Checks #23729 – 23770, 672E – 674E

Payroll: Checks #65351 – 653860

Approve May 21 Lake Commission Minutes

Approve May 28 Utilities Commission Minutes

Approve June 1 City Council Minutes

Approve to Submit Application for COVID-19 Health Care Response Grant –

Minnesota Department of Health on Behalf of Mountain Lake Ambulance Service

Public

No one spoke during this portion of the meeting.

2019 City Audit

Sara Oberloh from Oberloh & Oberloh, Ltd, presented the 2019 city audit to the council. Oberloh reviewed and explained various components of the audit including revenues, expenses, budgeted amounts for various departments, and various funds. Various graphs and line items of revenues and expenses were presented and explained. Motion by Savage, seconded by Kass, to approve the 2019 city audit report. Motion carried.

City Attorney

An oral argument took place with the Court of Appeals via Zoom on June 11 regarding the Hiebert Greenhouses. The lead judge asked questions. The city attorney explained that the judge stated the resolution and addendum were not specifically clear of what was needed to make the buildings non-hazardous. It was explained that the city has offered an invitation multiple times to have staff and the building inspector meet with the property owners to review the property and provide guidance of what was needed and the property owners have refused to meet. An invitation was sent to the property owners' attorney in which their attorney has not provided a response back. The city attorney explained that the situation is unique where the hazardous building statute is typically used for residential properties in which houses are dangerous or uninhabitable to live in versus a commercial building that is not currently operating. The structure and type of use make the situation more complex. Various discussions and questions were asked. The court of appeals will make a final determination. A timeline was not given. The city attorney explained that the city could wait to hear the determination made or start a new process under the public nuisance ordinance. Direction was given to wait until a determination was made before any other processes were pursued.

OSHA Safety Grant & Security Cameras

The city administrator explained a matching safety grant through OSHA is available for projects that enhance safety and make areas safer for employees and the public. Various criteria were reviewed. Last summer, Alpha Wireless visited city hall and reviewed various locations to install security cameras. In the past few weeks, they came out with an electrician to review the areas again and logistics of the project to provide a quote. The quote was \$13,543.50. \$5,000 was budgeted for the project but there are various areas in the budget such as travel, training, and elections that will come in under or not be utilized fully due to COVID-19 or other reasons. Direction was given to apply for the grant. If the grant is not approved it will be brought back to the council for review.

The Den

The Den had an agreement with Brett & Lori Lohrenz to use the gravel lot south of their restaurant for parking or picnic tables for a planned event this weekend. The city recently purchased the lot this past week. Motion by Kass, seconded by Savage, to allow The Den to utilize the gravel space at 115 10th Street North from June 19 – June 21. Motion carried.

City of Mountain Lake's COVID-19 Preparedness Plan

Cities are required to have formal approval of a COVID-19 Preparedness Plan by June 29th as required by Governor Walz. The city administrator explained that the template came from the state and the required content were already established either through the ongoing operations plan, the temporary employee policy, or through discussions with different departments but the plan puts all the content into one document. The plan was distributed to staff earlier this month.

Motion by Savage, seconded by Kass, to approve the City of Mountain Lake's COVID-19 Preparedness Plan. Motion carried 3 – 0.

COVID-19

The city's operation plan was reviewed. The following updates were decided: Utility Billing - processing fees will arise when customers pay but the Utility will take the fee paid and apply it as a credit to the customer's next bill only if the customer processes the payment. If paid by credit card or debit card and processed by staff at city hall, a processing fee will be added. It is highly encouraged to continue to pay your bill electronically, by mail, or through the utility drop box outside city hall. Mountain Lake Public Library will be open to the public with limited services starting on June 17. Hours will be 10:00 a.m. – 5:30 p.m. Monday – Friday. Curbside pick-ups are still available and will continue until further notice. Building capacity is limited to a maximum of 10 patrons at any given time. Visitors are asked to limit library visits to 20 minutes or less. Family "Browse & Go" sessions are available by appointment. Please call the library to reserve a time to bring your children to the library to pick out library materials. Social distancing is required in the library. 6 feet apart and 1 person per book aisle. Public computers are available to adults only for essential/emergency use only (filing taxes, unemployment, etc.). One 20 minute session allowed per person per day. No gaming, social media, videos, etc. will be allowed at this time. If you are sick or are in a household with someone that is sick, please refrain from using the library to help keep others healthy. Please follow posted rules and guidelines when entering the library. For any questions regarding library hours and procedures, please call 507-427-2506. Mountain Lake Community Center is open for limited reservations starting on Wednesday, June 17. Based on square footage and use of the large room, no more than 88 people at a time are allowed. When making a reservation, the type of event must be known and the occupancy may change depending on the type of event. Hand sanitizer dispensers are installed at the east and south entrances. Proper social distancing must occur. When making a reservation, please use the community center at your own risk. Cleaning and sanitizing will occur at its normal routine schedule. Senior Dining does not plan to return to in-house meals at this time. Pool players may utilize their pool room and the Bone Builder group may use the large room as long as social distancing occurs and areas used are sanitized after use. The council desires to keep the traditional city-wide clean-up on July 18th as tentatively scheduled. The administrator will contact Hometown Sanitation to confirm the date.

Capital Improvement Plan Meeting

The Capital Improvement Plan meeting was tentatively scheduled for 1:00p.m. – 3:00 p.m. on Thursday, July 23rd. The time will be reviewed with Councilmember Kruser and Ysker.

Adjourn

The meeting was adjourned at 7:49 p.m.

Approved July 6, 2020

ATTEST:

Michael Schulte, Administrator/Clerk