

**Regular City Council Meeting**  
**Mountain Lake City Hall – 930 Third Avenue**  
**Monday, May 2, 2022**  
**6:30 p.m.**

**AGENDA**

1. Meeting Called to Order \*Additional information on agenda item is attached or at City Hall
2. Approval of Agenda and Consent Agenda
  - a. Bills: Checks #26004-26049, voided #26029-26033, 791E-792E (1-7)
  - b. Payroll: Checks #66646-66661 (8)
  - c. Approve March 21 EDA Board Minutes (9-10)
  - d. Approve March 28 Police Commission Minutes (11)
  - e. Approve April 7 Utilities Commission Minutes (12-13)
  - f. Approve April 18 City Council Minutes (14-16)
  - g. Approve Resolution #12-22 Appointing Election Judges (17)
3. Public – A total of ten (10) minutes is allotted for individuals to briefly discuss a topic of concern or provide comments to the Council.
4. Street Department Report – Daron Friesen, Street Superintendent (18)
5. City Attorney
6. City Administrator
7. 6-Month Performance Evaluation of City Administrator (meeting may be open or closed as allowed in MN Statutes 13D.05 as requested by city administrator)
8. Adjourn

Economic Development Authority  
 Monday, March 21, 2022  
 12:00 Noon to 1:00 p.m.  
 Mt. Lake City Hall

PRESENT: Vern Peterson, Jerry Haberman, Mike Nelson, Chuck Stevensen, Steve Syverson, Darla Kruser and Clara Johnson, Advisor.

ABSENT: Chad Eken, Advisor

CITY ADMINSTRATOR: Michael Mueller

STAFF: Rob Anderson and Tabitha Garloff

GUESTS: Jacob & Josiah Ebeling, Michael & April Laue and Dana Kass

1. CALL TO ORDER: President Haberman called the meeting to order at 12:00 p.m.
2. Motion to Approve Consent Agenda  
 Consent Agenda:
  - a. Approval of February 14, 2022, Regular Meeting Minutes.
  - b. Approval of Financial Reports and Bills. Motion made and seconded by Mike and Vern to approve the consent agenda including additional list of bills provided. Carried.
3. Consider Purchase Agreement from Michael and April Laue, Lot 5, Block 2, Lakeview Estates, aka 304 Prairie Lane. The Laue's offered \$16,059.70 for Lot 5, Block 2, contingent on buyer's review and approval of home project estimates by Bergen, Inc. Construction would begin within a year, potentially sooner. The Laue's were excused. Discussion continued. Motion made and seconded by Mike and Steve to accept the offer of \$16,059.70 from the Laue's. Carried.
4. Lakeview Estates. Discuss Need for 2<sup>nd</sup> Addition. Rob stated with the sale of Lot 5, Block 2 there are only 2 remaining lots available if the MN Workforce Housing grant is approved and we build 4 twin homes on Block 2, Lots 8-11. In 2004 the city acquired additional land to the east of the golf club for future development. Mike stated there is a couple interested in a lot in the second addition if it is developed. Rob stated if the 2<sup>nd</sup> addition happens installing infrastructure is 46 months out. Rob discussed financing with Tammy Omdal and she stated financing is doable; however, we are reaching the bonding limits. Suggestion was made to consider doing the 2<sup>nd</sup> addition in two or three phases. The cost of the 1<sup>st</sup> addition was \$625,000. Rob stated developing the 2<sup>nd</sup> addition would be double or triple the cost of the 1<sup>st</sup> addition. Suggestion was made to talk to Shannon Haberman about selling land and Rob talking to Bolton & Menk about developing the property in 2 phases. Michael will ask the city council if they would approve continued planning of developing the 2<sup>nd</sup> addition at the city council meeting tonight. Vern, Mike, and Steve will serve on the construction committee.
5. Potential Animal Processing Project, Location, TIF, Other. Jacob and Josiah Ebeling gave a brief description of their plans to build an animal processing plant in Mountain Lake. Jacob stated they would do custom kill and would be USDA stamped meat and would have the ability to process 25 head of cows and 10 pigs a day. They would have a retail area and would have the ability to provide meat to local restaurants and stores. The Ebeling's stated they are very community oriented. The current wait time for most animal processing facilities is 2 years. Jerry stated the need is there. The business would bring 30 new jobs to

Mountain Lake over a 3-year period. The Ebeling's have expressed interest in the property south of highway 60 across from the commercial park owned by Ron Klassen. Discussion continued regarding location, utilities, and financing. The Ebeling's stated the project cost would be around 7 million dollars. The Ebeling's are also considering a location in St. James and Trimont. Jerry will contact Ron Klassen.

6. Report from March 8<sup>th</sup> Broadband Committee Meeting. Steve Nasby, Windom City Administrator and Jeff Dahna, Windomnet attended the March 8<sup>th</sup> meeting and stated that Windomnet is interested in serving the Mountain Lake and surrounding areas. Rob stated Bill Coleman, Blandin Foundation, will provide 30 hours of free consultation and has completed the application. Rob will invite Bill to the next meeting along with county commissioners and possibly other surrounding community representatives. The next meeting is scheduled for April 12<sup>th</sup>.
7. Krienke Foods International, Inc. Rob reported that the March lease payment from Krienke Foods has not been received. Rob stated he talked to Caleb this morning and Caleb stated he is working on getting the payment together. March payment due is \$9,501. Motion made and seconded by Steve and Darla to give Caleb until April 30<sup>th</sup> to make March and April lease payments totaling \$19,002 in full by April 30<sup>th</sup>. Carried. Rob will notify Maryellen Suhrhoff and have her send the notice of default and of intent to evict.
8. Low Income/Multi-Family Housing Need/Housing Study. Nothing new to report.
9. Jenny's Subdivision Lots 2 and 3 for Potential Fire/Ambulance Hall Location. Darla reported that the committee is researching state funds and will be opening an account that will be used to collect fundraising funds.
10. Mountain Lake Commercial Park:
  - a. Update on Cold Storage Prospect.
  - b. Update City/Commercial Park Video. Rob will email the video to board members.
11. GENERAL DISCUSSION:
  - a. Open EDA Board Member. Mike stated that he contacted 2 people and they declined at this time. Mike has 1 more person to contact. Darla stated she has someone that has shown interest. Mike said he will contact Darla for the name and contact person she has if the person he talks to declines.
  - b. Mt. Lake Floral, 40 Years in Business, Request to City Council/Mt. Lake Floral Day, Thursday, April 14<sup>th</sup>, Open House 9:00 a.m. to 5:00 p.m. Chamber Presentation at 9:30 a.m.
  - c. Next Regular Board Meeting is April 18, 2022
  - d. Other Business. Rob stated that a quote of \$1,300 was received to remove the tree located on the James's property next to the 2 stall units at Midway Estates. The EDA agreed to pay half and was approved at a previous meeting.
12. ADJOURN. President Haberman adjourned the meeting at 1:16 p.m.

Meeting called to order at 7:05 March 28<sup>th</sup> 2022.

Attendance: Dough Bristol, Michael Mueller, Jason Flanagan, Chad Eken, Randy Junker, Jamie Smith.

Minutes read and approved as is by Randy, second by Jason

Bills were noted to be missing a few minor items from prior month

Chief's report approved by Jason, seconded by Jamie

#### New Business

Camera is installed and working properly, new squad is noted to have 3 cameras total

Cloud storage discussed as an option going forward pending pricing and review of different formats.

Motion to adjourn by Jamie seconded by Jason.

**Mountain Lake Utilities Commission Meeting**  
**Mountain Lake City Hall**  
**Thursday, April 7, 2022**  
**7 AM**

Members Present: Todd Johnson, Mark Langland, David Savage, City Council Liaison Dean Janzen, Sue Garloff, Brian Janzen

Members Absent:

Staff Present: Michael Mueller; Clerk/Administrator; Jill Falk; Utilities Office Manager, Dave Watkins; Electric Superintendent; Lane Anderson; Lineman; Steve Peters; Lineman; Taylor Nesmoe; Water/Wastewater Superintendent; Scott Pankratz; Water/Wastewater Worker

Others Present:

**Call to Order**

The meeting was called to order at 7 AM. Nothing added to the agenda.

**Approval of Minutes and Bills**

Motion by Johnson, seconded by Brian Janzen to approve the March 24<sup>h</sup> Minutes, and Check Numbers 21620-21648 (380e-381e). Motion carried.

**Electric Department**

The Fairbanks generator has developed another leak and Farabee has been contacted. Currently, there is a small wait, and it will be a couple of weeks for the repair to be completed. An engineer from CMPAS was just here yesterday taking measurements for the replacement engine. As of now, it is still a waiting game. They have also recommended switching over to Natural Gas. If we do decide to switch it would be a different contract and an increased price. Watkins has reached out to Minnesota Energy for more information.

**Water/Wastewater Department**

As previously discussed, there was a float in the new pond that had flipped. It seemed to have gotten caught up in the arms which caused it to flip. It is under warranty and Mathiowetz will be repairing the parts including the arms, motor, and the float. Also, there has been an issue with the aerators. They are set to shut off if the water gets too low which will send out an alarm. This has begun happening more than necessary even when the pond levels are not low. Nesmoe believes that the wind may be affecting it, but it needs to be corrected. Another item previously

discussed was the tear in the liner. This is being repaired this week. They were hoping it would be completed yesterday, but weather permitting, should be completed no later than Sunday. They are hoping to have it completed sooner since all the water is currently in the west pond. Nesmoe is looking into pricing for a new Chloride PH. Since we do not know how much will actually be needed, it is recommended to order one tank for now and then adjust the future orders as needed. He is now just waiting for all of the pricing to come in. Both Nesmoe and Pankratz traveled to St. Cloud yesterday to retrieve the Jetter. Luckily, the total damage was not as bad as originally expected. The pump was replaced and then Flexible Pipe also replaced a pressure washer hose and nozzle. At this time no invoice has been received. Once we have that, then a meeting will be scheduled with Miller Sellner to discuss the payment.

### **City Administrator**

Mueller provided a copy of the first quarter Revenue and Expenditure Report. Currently, the budget appears to be on track and there are no real causes for concern at this time. After discussions with the auditor, regarding the utilities paying for their own usage, she recommended to wait until 2023 to make any changes. Our rates are not based on that income, even though they are included in the budget. Mueller also provided a copy of the Position Summary and ASA Exhibits, which is an annual report completed by CMPAS. The only thing to note is that with one generator down, there is a loss of 2 MWh. Other than that, there are no concerns, and we currently have an over supply which we could sell back into the market. One last item added to the agenda was to discuss the future street improvement and infrastructure projects. The first project is for 4<sup>th</sup> Avenue between 15<sup>th</sup> and 12<sup>th</sup> and then Prince Street between 10<sup>th</sup> and Golf Course Road. A meeting has been set up with Bolton and Menk and these improvements will affect the Utilities.

### **Adjourn**

The meeting was adjourned at 7:25 a.m.

ATTEST:

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Jill Falk, Utilities Office Manager

**City of Mountain Lake  
Regular City Council Meeting  
Mountain Lake City Hall – 930 Third Ave  
Monday, April 18, 2022  
6:30 p.m.**

Members Present: Dean Janzen, Dana Kass, Darla Kruser, Andrew Ysker, Mike Nelson

City Staff Present: Michael Mueller City Administrator; Maryellen Suhrhoff City Attorney

Others Present: Tom Appel

**Call to Order**

The meeting was called to order by Mayor Nelson at 6:30 p.m.

**Approval of Agenda & Consent Agenda**

Motion by Kass, seconded by Ysker, to add these items to the consent agenda: hire Anthony Aragon for Weed Harvester Operator, approve Mitchell Schroeder to Economic Development Authority, approve Resolution #11-22 \$10,000 Fire Relief Donation, and Potential Projects Update. Motion carried 5– 0. Motion by Kass, seconded by Janzen to approve the agenda and consent agenda as amended. Motion carried 5– 0.

Bills: Checks #25973 – 26003, 787E – 790E

Payroll: Checks #66613 – 66645

Approve March 17 Lake Commission Minutes

Approve March 8 Library Board Minutes, March Library Report, & March Expenditures

Approve March 24 Utilities Commission Minutes

Approve April 4 City Council Minutes

Hire Robb Smith & Anthony Aragon for Weed Harvester Operators, Lake Commission Recommendation, effective April 18, 2022

Approve Nathan Harder to the Lake & Tree Commission, effective April 18, 2022

Approve Mitchell Schroeder to Economic Development Authority, effective April 18

Approve Resolution #11-22 \$10,000 Fire Relief Donation

**Public**

No comments

**County Ditch Assessments**

Tom Appel spoke during this portion, he provided an update on the County Ditch #21, and assessments to replace the drain tile.

### **City Attorney**

An update was given to the council regarding civil processes on various properties, public nuisances, current processes, court procedures, agreements, and plans.

### **Electric Department**

Solar panel lights are no longer operational on Golf Course Road, as the wind blew the solar panels off the poles. A quote of \$1,250 for wire was presented to install electricity on Golf Course Road. Motion by Kruser, second by Janzen to purchase the wire to install electricity on Golf Course Road. Motion carried 5 – 0.

### **City Administrator**

- Discussion/Action – No Parking Street Signs
- Discussion/Action – CDL
- Discussion/Action – Band Shell
- Discussion/Action – Resolution #10-22 Standard Allowance for ARPA Funds
- Discussion/Action – Broadband in Commercial Park
- Discussion/Action – Potential Projects Update

Michael Mueller, City Administrator, discussed no parking street signs on the south side of 4<sup>th</sup> avenue, and limited/drop off parking on the north side of 4<sup>th</sup> avenue. Council tabled the discussion, to receive feedback from the school on limited time parking, on the north side of 4<sup>th</sup> avenue, before proceeding. Motion by Janzen, second by Kruser to approve adding the CDL reimbursement addendum to the union contract, as presented. Motion carried 5 – 0.

There has been some recent vandalizing of the band shell, to detour any more destruction, it was reviewed to put up no trespassing signs. Motion by Kass, second by Janzen to put no trespassing signs on the band shell. Motion carried 5 – 0. Under the standard allowance no calculation of revenue loss is required. The final rule offers a standard allowance of revenue loss of up to \$10 million, allowing recipients to select between the standard allowance or complete a full revenue loss calculation. Motion by Janzen, second by Kass to approve Resolution #10-22 Standard Allowance for ARPA Funds. Motion carried 5 – 0. Mueller informed Council that the EDA approved a request for proposals to be sent out to prospective providers to install fiber optics in the commercial park. An update was given to Council on the cost of the five potential projects for Mountain Lake.

### **Adjourn**

The meeting was adjourned at 7:36 p.m.



ATTEST:



Michael Mueller, Administrator/Clerk

**Resolution #12-22**  
**City of Mountain Lake, Minnesota**  
**Appointing Election Judges**

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MOUNTAIN LAKE, MINNESOTA that pursuant to MN Statute 204B.21 the following individuals are hereby appointed as election judges for the special primary, general primary, and general elections to be held on May 24, August 9 and November 8, 2022.

Karen Bargaen  
Lynda Cowell  
Barbara Crawford  
Jill Falk  
Dawn Fast  
Jean Haberman  
Heidi Jahnke  
Mary Jefferson  
Bertha Klassen  
Lois Kornis  
Jerry Logue  
Pam Logue  
Michael Mueller  
Alyssa Nesmoe  
Jill Pankratz  
Pam Radtke  
Miranda Stoesz

Adopted this 2<sup>nd</sup> day of May 2022.

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Mike Nelson, Mayor

ATTEST:

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Michael Mueller, Administrator/Clerk

# APRIL - STREET Dept Report

- Service #13 96 Peterbilt New Front Tires
- Sweep Streets
- OPEN Tree Amp, Install Camera
- TREE Removal @ Clean up Hocon Park, South of Plunge Pool
- Safety, Loss, Control Work Stop ManRato 4-6-22
- BLADE Gravel Roads, Add Gravel
- Pull STAKES Cemetery
- Pack @ SEEA Graves Dirt Work Cemetery
- Broom Trail
- Branch Clean up all City Property's
- Service Agco Tractor
- Haul CHIP Seal Rock 260 TON MPM Quarry
- Remove WING 672 HP Motor Grator
- PREP Campgrounds, Water, Bath House
- Water ON Hocon Park, City Park
- Distributor, 62 Ford, List Excess Eq?