

**City of Mountain Lake
Regular City Council Meeting
Mountain Lake City Hall – 930 Third Ave
Monday, May 17, 2021
6:30 p.m.**

Members Present: Dean Janzen, Mike Nelson, Darla Kruser, Andrew Ysker, Dana Kass

Members Absent: None

City Staff Present: Michael Schulte, City Administrator/Clerk; Maryellen Suhrhoff, City Attorney; Andrew Kinnetz, Police Officer; Rob Anderson, Community Development Director; Tabitha Garloff, Community Development Assistant

Others Present: Sue Garloff, Mitch Schroeder, Erica Schroeder, Dave Fjeld, Observer/Advocate

Call to Order

The meeting was called to order by Mayor Nelson at 6:30 p.m.

Approval of Agenda & Consent Agenda

Motion by Kass, seconded by Kruser, to add 2.J – Accept Resignation of Mark Pankratz, City Hall & Community Center Custodian, effective May 30, 2021 to the consent agenda and add 9.D – Discussion/Action – Custodian Position to the agenda. Motion carried 5 – 0. Motion by Kruser, seconded by Kass, to approve the consent agenda and agenda as amended. Motion carried 5 – 0.

Bills: Checks #24902 – 24947, 723E – 725E

Payroll: Checks #65984 – 66013

Approve October 19 Planning & Zoning Commission Minutes

Approve March 30 Police Commission Minutes

Approve April 12 Lake Commission Minutes

Approve April 13 Library Board Minutes, March Expenditures, & March Library Report

Approve April 26 Board of Appeal & Equalization Minutes

Approve May 3 City Council Minutes

Approve Rachel Simon to the Library Board effective May 17, 2021

Accept Resignation of Mark Pankratz, City Hall & Community Center Custodian, effective May 30, 2021

Public

No one spoke during this portion of the meeting.

City of Mountain Lake Proclamation – Peterson Pharmacy & Gifts Appreciation Day

Mayor Nelson read a proclamation declaring May 21, 2021 “Peterson Pharmacy & Gifts Appreciation Day” and presented a framed proclamation to Erica Schroeder. Peterson Pharmacy & Gifts provided over 2,000 vaccines during the pandemic. The Council thanked her and her staff for the work they have done during the pandemic and encouraged everyone to visit their business from 9am – 1pm on Friday, May 21st.

Power Sales Agreement Between CMMPA and City of Mountain Lake

A power sales agreement between CMMPA and the City for a purchase of wind energy was presented and explained by the administrator. The agreement would be in effect until April 7, 2041 and would provide 0.7MW of wind from Midwest Power Partners, commonly known as the Wolf Wind facility. 7 other CMMPA members will be allocated a share of the total contract. A resolution and the agreement were approved at the last Utilities Commission meeting. A city attorney opinion of the legality of the agreement was reviewed.

Resolution #10-21 Approving Power Sales Agreement Between CMMPA and City of Mountain Lake

The resolution approves the sales agreement. Motion by Kruser, seconded by Janzen, to approve Resolution #10-21. Motion carried 5 – 0.

Fire/Ambulance Contracts with Surrounding Townships

The cost for each township was presented in the packet. No changes were made from last year’s contracts and the contracts are annually reviewed. Motion by Kass, seconded by Ysker, to approve the presented contracts. Motion carried 5 – 0.

Resolution #11-21 – Unpaid Fire Charge Invoice – 22.610.0930

An invoice for \$900 remains unpaid in which a letter was sent to the property owner notifying them of the unpaid amount and that the amount would be considered by the Council at tonight’s meeting if not paid. Motion by Ysker, seconded by Janzen, to approve Resolution #11-21. Motion carried 5 – 0.

City Hall Renovation Project

The administrator presented floor plans, project notes, and a draft construction contract that were all submitted by Architect Marquis X Erickson. The floor plan creates a small utility office that extends into the lobby with a private space for customers to pay their bills, adds 2 service windows to the lobby with a privacy divider, adds more counters, desks, and cabinets, rearranges desks in the middle office area, adds new lighting and carpet, among other items. The plan gives customers privacy, allows staff to work 1 on 1 with residents with better service windows, utilizes space for better storage, and rearranges items to make the space more effective and efficient. Depending on final costs, the council can determine which funds can contribute to the

costs of the project. Motion by Kruser, seconded by Janzen, to direct the administrator to work with the architect on setting an advertising for bids and opening of bids schedule, pay the architectural fee for arrangement of plans and bids, and proceed with the project planning. Motion carried 5 – 0.

City Attorney

The city attorney provided updates on various public nuisances with junk vehicles and items.

Pow Wow Road Race & Fitness Walk

Paul Metcalf, Co-Chairman of the Pow Wow Road Race and Fitness Walk, sent a letter requesting the City Council to donate \$300 towards the race. This has been an annual request in which the city has approved in previous years. Motion by Kass, seconded by Ysker, to approve the \$300 contribution to Pow Wow Road Race and Fitness Walk. Voting aye: Kruser, Ysker, Janzen, Kass. Voting nay: None. Abstain: Nelson. Motion carried 4 – 0.

Weed Harvester Operator Position

As of last Monday's Lake Commission meeting, there were no applicants for the Weed Harvester Operator position. The Lake Commission approved a motion to recommend to the City Council to raise the hourly wage for the position to \$18/hour otherwise if there were no applicants the program would not operate this year. There was one applicant who applied after the Lake Commission meeting. Discussion ensued on part-time/seasonal wages. The funds for this position are funded from an aquatic invasive species grant through the county each year. Funds are given for the operation of the harvester and for a reserve to replace the harvester in the future. Operation funds granted have not exceeded the amount allocated the last few years in which the unused operation funds stay in the weed harvester fund. Motion by Ysker, seconded by Janzen, to raise the hourly wage for the Weed Harvester Operator position to \$18/hour. Motion carried 5 – 0.

Ordinance #2-21 Amending Flood Plain Ordinance

The ordinance updates the section of which the ordinance references which maps are used to determine the flood plain and surrounding areas. The maps were recently updated and FEMA and the DNR have told the city the ordinance must be updated by September. The ordinance was read for the first time.

City Hall & Community Center Custodian Position

The position will be vacant on May 31st. Motion by Kass, seconded by Kruser, to advertise and fill the position. Motion carried 5 – 0.

Adjourn

The meeting was adjourned at 7:38 p.m.

Approved June 7, 2021

ATTEST:

Michael Schulte, Administrator/Clerk