**Regular Council Meeting**

**Mountain Lake City Hall**

**Monday, May 15, 2017**

 **7 p.m.**

Members Present: Dana Kass, Darla Kruser, Mike Nelson, David Savage, Andrew Ysker

Members Absent: None

Staff Present: Wendy Meyer, Clerk/Administrator; Maryellen Suhrhoff, City Attorney, Muske, Muske, and Suhrhoff; Rob Anderson and Marva Ott, Mt. Lake EDA

Others Present: Andy Kehren, Bolton and Menk, City Engineer, Dean Janzen, Chad Petersen, Cheryl Hiebert, Observer/Advocate

**Call to Order**

The meeting was called to order by Mayor Nelson at 7P.M. Motion by Kass, seconded by Kruser, to adopt the agenda and approve the consent agenda as presented. Motion carried unanimously.

Bills: Check #’s 9919936 – 991987

April May 1 and May 4 Council Minutes

April 12 Library Board Minutes, March Library Report, and March Library Expenditures

April 10 Planning and Zoning Commission Minutes

April 14 EDA Minutes

April 10 Lake Commission Minutes

April 13 Utility Commission Minutes

Resolution #11-17 Attachment of Unpaid Utility Bills

Resolution #14-17 Accepting Gift of $15,000 from Mt. Lake Fire Relief Association

Rescind appointment of V. Voelker to Lake Commission

Appoint Jason Honkomp to Lake Commission

Approve Cottonwood County Aquatic Invasive Species Grant Application

**Public**

No one present addressed the council during this portion of the meeting.

**EDA/Chamber Staffing, Rob Anderson and Marva Ott**

At the May 1 council meeting moving most of the Chamber responsibilities to the new EDA Assistant was discussed. This would allow Anderson more time to market the Mt. Lake Commercial Park. The City of Mt. Lake is unique in that few if any cities have a combined Chamber and EDA department. The pairing has worked well. The two positions are currently split 25% Chamber and 75% EDA. The job duties of Anderson and Ott were discussed. Other suggestions on staffing the department and dividing the work were made and discussed. No action was taken. There have been two applications for the Assistant position that will be open July 1 with the retirement of Ott. Application cut-off date was May 11; the administrator and Anderson have decided to continue accepting applications until a suitable candidate is found.

**Mt. Lake Commercial Park Improvement**

The EDA has petitioned the city for improvements abutting Mountain lake Road from 7th Street to 300 feet to the west, proposed 7th Street between Mountain Lake Road and proposed Cottonwood Road, and proposed Cottonwood County between 3rd Avenue (CSAH #27) and proposed 7th St. Motion by Ysker, seconded by Savage, to adopt Resolution #12-17 Declaring Adequacy of the Petition and Ordering Preparation of the Report. Motion carried.

Andy Kehren, Bolton and Menk, city engineer, presented the preliminary engineering report. The improvements: streets, curb and gutter, sanitary sewer, storm sewer, water, and site grading, were reviewed and discussed. Projected cost of the project, cost per acre and cost per lot were also discussed. Motion by Savage, seconded by Ysker, to adopt Resolution #13-17 Receiving the Report and Calling Hearing on Improvement. Motion carried.

**Ordinance #5 Rural Service District Amendment**

The additions to the Rural Service District were briefly reviewed. Motion by Savage, seconded by Ysker, to hold the required public hearing on July 10. Motion carried unanimously.

**Video/Audio Broadcasting/Rebroadcasting Council Meeting and Individual Council Member Facebook Pages**

By consensus it was agreed to broadcast a city council meeting via Facebook and to continue if there is sufficient interest. City staff will create a Facebook page for this purpose and the meeting to be broadcast will be determined at a future council meeting.

**Resignation of Patrick Oja, Lineman, Utilities**

Motion by Kass, seconded by Kruser, to accept the resignation, and thank Pat for his years of service. Motion carried.

**AFSCME Contract discussion**

The language in the section Temporary Performance of Electric Department Duties was overlooked during mediation. The section revision as adopted by the council is not acceptable to

 the local union. They are proposing alternate language. Motion by Kruser, seconded by Ysker, to not accept the revision. Motion carried unanimously. Current utility wages and the city’s ability to hire employees were discussed.

**Non-Union Wages**

Wages of neighboring communities or those of approximately the same population as Mt. Lake for non-union employees were discussed and a hand-out reviewed. The council will review the information individually and in more depth prior to the next council meeting.

**Request for Proposals for City Attorney**

Language addressing the needs of the Police Department and Economic Development still needs to be added to the document. Once those items are added the administrator will send the document to the League for their review and comment.

**Report from Mt. Lake School Board Meeting**

Chad Pederson briefly discussed the status of the building project.

**Memo from Ambulance Department**

The ambulance department recently purchased a Panasonic Tough Book to replace the paper run sheets for one of its two ambulances.

**Dust Control Update**

The council agreed to reduce the width of application to 13 ft. on First Ave. N. from Co. Rd. #1 to 7th St. and to dust coat Castle Dr. to a width of 13ft.

**Zoning Issue, PIN 22.413.0030**

A contractor hired to provide concrete for the Hwy. 60 project work wants to temporarily locate their plant on the property. The site is zoned general commercial and buts up against the north side of the railroad tracks. There no homes close to the proposed location. Motion by Ysker, seconded by Kruser, to allow the concrete plant to temporarily locate on the property. Motion carried**.**

**Capital Improvement Plan Planning Session**

The session was tentatively set for Tuesday June 13 from 5 to 8 PM.

**Adjourn**

The meeting was adjourned at 9:25 PM.

ATTEST:

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Wendy Meyer, Clerk/Administrator