

Regular City Council Meeting
Mountain Lake City Hall – 930 Third Avenue
Monday, April 18, 2022
6:30 p.m.
AGENDA

1. Meeting Called to Order

2. Approval of Agenda and Consent Agenda
 - a. Bills: Checks #25973 – 26003, 787E – 790E (1-5)
 - b. Payroll: Checks #66613 – 66645 (6)
 - c. Approve March 17 Lake Commission Minutes (7-9)
 - d. Approve March 8 Library Board Minutes, March Library Report, & March Expenditures (10-12)
 - e. Approve March 24 Utilities Commission Minutes (13-14)
 - f. Approve April 4 City Council Minutes (15-16)
 - g. Hire Robb Smith for Weed Harvester Operators, Lake Commission Recommendation, effective April 18, 2022
 - h. Approve Nathan Harder to the Lake & Tree Commission, effective April 18, 2022

3. Public – A total of ten (10) minutes is allotted for individuals to briefly discuss a topic of concern or provide comments to the Council.

4. County Ditch Assessments (17)

5. City Attorney

6. Electric Department
 - a. Discussion/Action – Street Lights on Golf Course Road (18)

7. City Administrator
 - a. Discussion/Action – No Parking Street Signs (19)
 - b. Discussion/Action – CDL (20)
 - c. Discussion/Action – Band Shell
 - d. Discussion/Action – Resolution #10-22 Standard Allowance for ARPA Funds (21-22)
 - e. Discussion/Action – Broadband in Commercial Park (23-24)

8. Adjourn

Board of Appeal & Equalization Meeting: Thursday, April 28, 2022 at 5:30PM

Lake Commission Meeting
Thursday, March 17, 2022, 6:30 p.m.

Members Present: Dave Bucklin, Janell Bargen, Joey Morey, Randy Loewen, Kim Syverson, Jean Haberman

Members Absent: Tim Rahn

Guests Present: Mike Nelson (Mayor), Michael Mueller (City Admin.)

Chair Bucklin called the meeting to order at 6:30 p.m. M/S/P Loewen/Morey to approve the agenda and minutes of the February 4, 2022 meeting.

Treasurer's Report (3/10/22)

Income:

UPB – Interest	11.43
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Expenses:

Hanson Plumbing (Aeration System)	<u>93.93</u>
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Ending Balance	\$37,462.13
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Savings Balance	22,025.19
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Weed Harvester replacement funds from Cot. Co. (2018)	20,000.00
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Weed Harvester replacement funds from Cot. Co. (Jan. 2019)	10,000.00
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Weed Harvester replacement funds from Cot. Co. (Oct. 2019)	20,000.00
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Weed Harvester replacement funds from Cot. Co. (Nov. 2021)	<u>20,000.00</u>
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Total Savings Balance:	\$92,025.19
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M/S/P Bargen/Syverson to approve the Treasurer's Report.

Harvesting/Lake:

- The city will post for weed harvester operators at \$18 an hour. There are openings for two or more operators. The main harvesting season runs from May through June, with some maintenance harvesting after that.
- The harvester needs some welding and fabrication repair on the front and corners. The city will haul it to Janzen Fabricating and Repair to have the work done.
- Kim Syverson will contact the Ag. Dept. at the Mt. Lake Public School to see if they would be interested in fixing the aluminum dock.
- The aeration system was shut off on March 17th. A big thank you to Matt Johnson for plowing snow on areas of the lake. It kept the oxygen levels good all winter.
- The plan is to pick up the 21 thin ice signs the first week in April. Volunteers are needed!

Trail:

- Michael will send in the completed application for the Local Trail Connection Program grant. Grant awards will be announced by June 2022.
- After some discussion, it was decided to hold off on applying RePlay and do more research about trail maintenance. Some options would be to apply fog seal or put a tar overlay on the trail.
- Lake Commission members are to bring fund raising ideas to the next meeting. Additional funding will be needed for the trail and boardwalk.

Next meeting is **MONDAY, APRIL 11, 2022** at 6:30 p.m.

Respectfully submitted,
Jean Haberman,
Secretary/Treasurer

2022 Project Review:

- January – Apply for weed harvesting permit
- December – Put ads for the aeration system in the newspaper two weeks before starting the aerator.
- January – Put out thin ice signs and notify the DNR
- March – Advertise for the weed harvesting position
- April/May – Move weed harvester to Janzen Fabricating and Repair to repair the hydraulic hose. Then launch the harvester.
- April/May – Lake Clean-up with elementary students
- April/May – Move fishing pier to its summer location
- June/July/August – Remove vegetation from the beach and control weeds on sand.
- October – Move fishing pier to its winter location
- October/November – Apply for an Odell Wind Farm Community Fund grant.
- Apply RePlay on trail - Bergen
- Can Bin – Clean out twice a year or as needed
- Old Aluminum Dock –Janzen Fabricating and Repair will fix it.
- Secchi Disk – Randy will continue to do the Secchi Disk readings.
- Web Page – Jean will continue keeping current
- Facebook and Instagram – Janell will continue posting
- Fire Pit by Beach – Jean will get the pavers and Jason Kruser will finish the project.
- Memorial Benches – Put composite decking on the two benches close to the dam.
- Fundraising – Possible projects: Disc Golf Tournament / Selling personalized planks for the new boardwalk

Mountain Lake Public Library Board Minutes

March 8, 2022

Members Present: Rachel Simon, Rick Herrig, Dennis Cords, Vickie Krueger

Members Absent: Sarah Morey

Staff Present: Kari Hanson, Director

Others Present: Michael Mueller, city administrator and Dana Kass, city council liason

The meeting was called to order at 4:30 p.m. by chair Rick Herrig.

M/S R. Simon/D. Cords to approve the minutes of the February 8, 2022 meeting. Motion carried.

Kari presented the February monthly reports indicating 1923 total circulation and expenditures in the amount of \$1,541.74. M/S V. Krueger/R. Simon to accept the February reports as given and to approve the February expenditures. Motion carried.

The library has a new, updated website. At the bottom of the home page, visitors can see the Wowbrary feature of new books recently added.

Lego Club continues to be a success. Library staff will send home reminders of next Club date to families to continue to keep attendance numbers successful.

In old business, Kari updated the board on the shelves that have needed repair. 2 shelves were repaired on March 1st and 3 shelves being repaired on March 8th. Huge improvement to stability of adult non-fiction shelves.


In new business, Kari submitted the Annual State Report on March 2. Board reviewed report. M/S R. Simon/V. Krueger to approve Annual 2021 Report.

Information was shared regarding short and long term hotspots available for patrons. Short term hotspots are available for 2 weeks at a time and long term for one month. M/S V. Krueger/R. Simon to charge late fee for hotspots. Fee will be similar to video overdue fines.

Starting March 8th, the library will close at 6:00 PM instead of 7:00 PM due to low attendance numbers on Tuesday evenings. Will revisit in a month before finalizing this decision.

The meeting adjourned at 5:15 p.m.

Respectfully submitted,



Dennis Cords, secretary

Next meeting will be April 12, 2022, at 4:30 PM.

MOUNTAIN LAKE
PUBLIC LIBRARY
MARCH 2022

CHILDREN		REVENUE	
Audio	21	Cash Income	
Books	890	County Revenue	
DVDs	181	Donations (Monetary)	
Non Print		Fines	10.00
Multi Media		Misc. Revenue	(Book replacement) 16.00
Periodicals	26	Meeting Room Rental	
		Sale of supplies	
ADULT		TOTAL REVENUE	26.00
Audio	22		
Books	641		
DVDs	144		
Non Print	17		
Multi Media			
Periodicals	46		
Other Physical Media	17		
SUBTOTAL	2005		
Ebooks	89	Books	\$ 1,077.42
Downloadable Audio	98	Periodicals	
		Audio/Visual	\$ 120.04
		Gas Utilities	\$ 230.03
		Janitorial Supplies	\$ 54.98
		Office Supplies	\$ 54.46
		Library Supplies	
		Postage	
		Project Expense	\$ 720.35
TOTAL CIRCULATION	2192	Repairs & Maintenance	240.00
		Repairs & Maint-Janitorial	\$ 345.00
Interlibrary Loan Sent	251	Tech/Automation Expense	
Interlibrary Loan Received	161	Telephone	\$ 76.23
ILL Non System	19	Travel	
		MISC.	\$226.00
		PCLS Delivery	
		TOTAL EXPENDITURES	\$ 3,144.51

Mountain Lake Utilities Commission Meeting
Mountain Lake City Hall
Thursday, March 24, 2022
7 AM

Members Present: Todd Johnson, Mark Langland, David Savage, City Council Liaison Dean Janzen, Sue Garloff

Members Absent: Brian Janzen

Staff Present: Michael Mueller; Clerk/Administrator; Jill Falk; Utilities Office Manager, Dave Watkins; Electric Superintendent; Steve Peters; Lineman; Taylor Nesmoe; Water/Wastewater Superintendent; Scott Pankratz; Water/Wastewater Worker

Others Present:

Call to Order

The meeting was called to order at 7 AM. Nothing added to the agenda.

Approval of Minutes and Bills

Motion by Johnson, seconded by Garloff to approve the March 10th Minutes, and Check Numbers 21587-21619 (378e-379e). Motion carried.

Electric Department

Watkins indicated that they have ran some tests on the generators. The CATs are working with no issues; however, the Fairbanks are having some difficulties. One of the generators needs to have the regulator replaced. The second is overheating and leaks but is still running. Also, a streetlight by Casey's needed to be replaced, as a large truck backed into it and knocked down the entire pole.

Water/Wastewater Department

The main topic discussed was the Jetter repair. The new pump has been installed and is now working, so the next step is to determine what other repairs are needed. While driving around, Nesmoe noticed a tear in the liner for Pond #2. The flow is currently shut off so the level will not get any higher. Bolton and Menk and Mathiowetz Construction have both been notified. Currently, they are unaware if the tear is in the material or in the welding. Nesmoe mentioned that they have also been working on the curb stop cards and in the process of scanning them into the iPad. He would like to set up a new mapping system for the curb stops and has reached out

to a vendor met at the last conference. Lastly, the aerator was leaking in the water plant and the float stuck on the aerator in the pond. Both issues have been resolved. The float in the pond appeared to be stuck on a chunk of ice. They will continue to watch the float to ensure it continues to work properly.

City Administrator

Mueller had a few informational items to discuss. WAPA has released their rates for 2023 which includes an increase of 15.3%. This should roughly increase our monthly payments around \$2,000. At this point operational costs and inflation are increasing, so we will need to budget accordingly next year. He also mentioned that we have received an excess payout from CMPAS for the amount of \$26,667. This has already been applied to the electric reserves. Langland wanted to touch base concerning the Utility departments and if they should be charged for their monthly utility bills. Sarah Oberloh was here briefly last week but will be back in April to discuss the item further.

Adjourn

The meeting was adjourned at 7:16 a.m.

ATTEST:

Jill Falk, Utilities Office Manager

**City of Mountain Lake
Regular City Council Meeting
Mountain Lake City Hall – 930 Third Ave
Monday, April 4, 2022
6:30 p.m.**

Members Present: Dean Janzen, Dana Kass, Darla Kruser, Andrew Ysker, Mike Nelson

City Staff Present: Michael Mueller City Administrator; Maryellen Suhrhoff City Attorney, Daron Friesen, Street Superintendent, Rob Anderson EDA Director

Others Present: Doug Regehr, Dean Smestad, Nene Smestad, Abi Renteria, Makayla Belgarde, Lydia Cavanaugh, Aleera Schultz, Lana Kestner, Kate Janzen, Dave Fjeld, Cheri Hanson, Sue Garloff, Luke Klassen, Caden Swoboda, Eli Johnson, Micah Belgarde, Rachel Yoder

Call to Order

The meeting was called to order by Mayor Nelson at 6:30 p.m.

Approval of Agenda & Consent Agenda

Motion by Kass, seconded by Kruser to approve the agenda and consent agenda as presented.

Motion carried 5– 0.

Bills: Checks #25919 – 25972, voided #25942

Payroll: Checks #66595 – 66612

Approve January 25 Police Commission Minutes

Approve March 10 Utilities Commission Minutes

Approve March 7 City Council Minutes

Approve Resolution #9-22 Arbor Day

Accept Resignation of Tim Rahn, Lake & Tree Commission, effective March 21, 2022

Public

No comments

Mountain Lake Floral Day Proclamation

Mountain Lake Floral, located in downtown Mountain Lake, has been proudly serving the area for 40 years. Mountain Lake Floral is one of the oldest continuously operated businesses in the community under the same ownership, and has been an integral part of this community. The City of Mountain Lake proclaim Thursday, April 14, 2022, as Mountain Lake Floral Day. Motion by Ysker, seconded by Kruser to approve Mountain Lake Floral Day Proclamation. Motion carried 5 – 0.

Street Department Report

Daron Friesen, Street Superintendent, provided a report of completed items in March. Creating a CDL reimbursement or length of service contract was discussed.

City Attorney

An update was given to the council regarding civil processes on various properties, public nuisances, current processes, court procedures, agreements, and plans. Motion by Kass, second by Janzen, to wait until next year for Cottonwood County to demo 807 6th Ave house. Motion carried 5 – 0.

City Administrator

- Discussion – 2022 Q1 Revenues & Expenses
- Discussion – Cash Reserves & Potential Projects
- Discussion/Action – 2022 Elections

Michael Mueller, City Administrator, provided an update on the 2022 Q1 Revenues and Expenditures, there was no major concerns, we are staying in budget. Discussion occurred regarding the City's cash reserves and potential projects. Council stated five projects they would like to get completed, if feasible, the Fire Hall, Lawcon Park Road, Lakeview Estates, Splashpad, and Mountain Lake Trail Bridge Repair. In addition, discussion occurred about two potential road improvements, 4th Ave, and Prince Street. Mueller will review our feasibility on those projects and report back to Council. Motion by Ysker, second by Kass to increase the election judge pay, \$15 per hour for election judges and \$17 per hour for the head election judge. Motion carried 5 – 0.

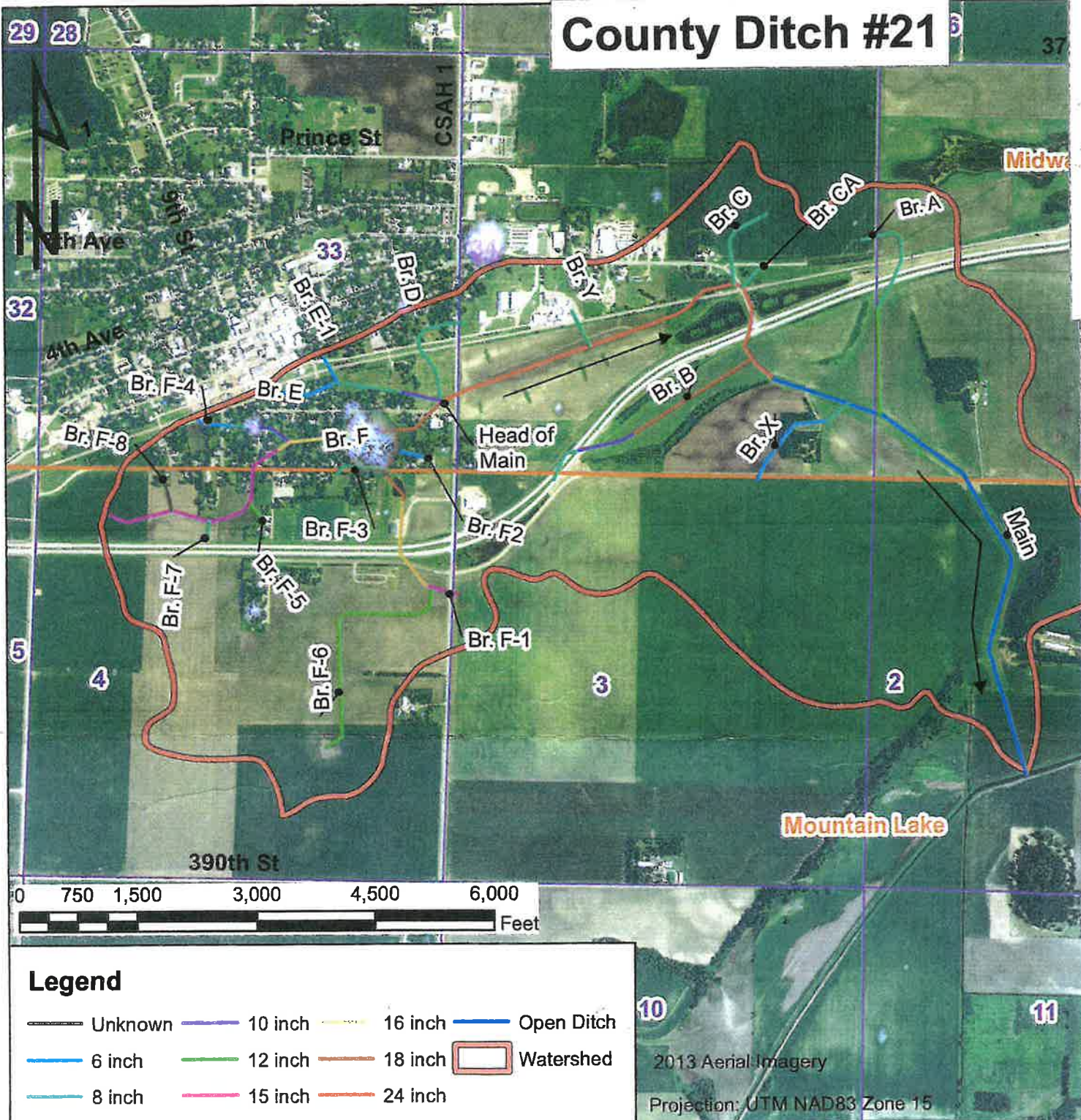
Adjourn

The meeting was adjourned at 7:15 p.m.

ATTEST:

Michael Mueller, Administrator/Clerk

County Ditch #21



Legend

- Unknown
- 6 inch
- 8 inch
- 10 inch
- 12 inch
- 15 inch
- 16 inch
- 18 inch
- 24 inch
- Open Ditch
- Watershed

2013 Aerial Imagery
 Projection: UTM NAD83 Zone 15



Border States Electric Supply

Border States Electric - RCH
300 Carlton Street SW
Chester MN 55902
Phone: 507-280-4670

Quote

BSE Quote: 26529873
Sold-To Acct #: 5048
Valid From: 04/12/2022 **To:** 04/19/2022
PO No: 10/2 UF OPTIONS

Created By: Brian Swanson
Tel No: 507-386-8410
Fax No:

Mountain Lake Municipal Utility
PO Box C
MOUNTAIN LAKE MN 56159-0320

Inco Terms:
FOB ORIGIN

Payment Terms:
Net 25th prox

Item	BSE Item	Material MFG - Description	Quantity	Price	Per	UoM	Value
	000020	158424 NMUF - UF-NMCB-10/2-CU-WG-1000R 2000' STOCK IN MANKATO	1,000 FT	1,564.00		1,000 FT	1,564.00
Total \$							1,564.00
State Tax \$							6.875 % 107.53
County Tax \$							0.000 % 0.00
Local Tax \$							0.000 % 0.00
Other Tax1 \$							0.000 % 0.00
Other Tax2 \$							0.000 % 0.00
Other Tax3 \$							0.000 % 0.00
Tax Subtotal \$							6.875 % 107.53
Net Amount \$							1,671.53

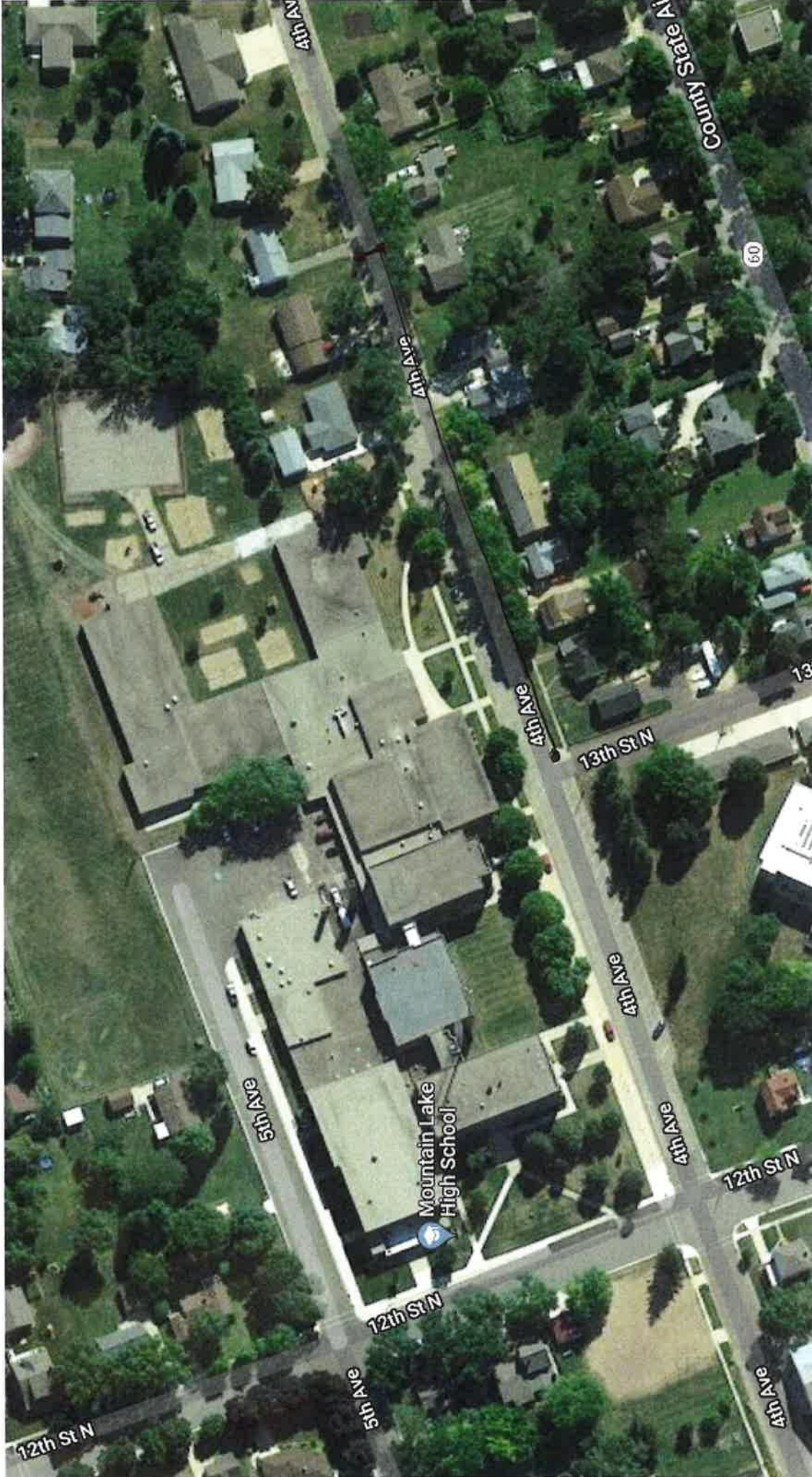
Only need
750 ft.
City's cost \$1250.00

For more information, please access BSE's Terms and Conditions of Sale, please go to <https://www.borderstateselectric.com>

The quoted sales tax is an estimate only based upon the information provided in this quote and will be finalized at the time of invoice based upon the material purchased, quantity purchased, and delivery location.

Shipping and handling fees in this quote are an estimate only and will be finalized at the time of invoice.

All clerical errors contained herein are subject to correction. In the event of any cost or price increases from manufacturers or other suppliers, caused by, but not limited to, currency fluctuations, raw material or labor prices, fuel or transportation cost increases, and any import tariffs, taxes, fees, or surcharges, BSE reserves the exclusive right to change its pricing at the time of shipping and will provide notice of any such change to its customers prior to costs being incurred.



← N
No Parking 7 am - 4 pm on South Side of 4th Ave, limited (drop off) parking on North side
of 4th Ave

CONTRACT
WITH THE CITY OF MOUNTAIN LAKE

The cost of Commercial Driver’s License (CDL) for the Streets Department is paid for under the following provisions:

- a. I complete the training and take the test in a timely manner, after 6 months of being hired.

- b. I continue to work for the City of Mountain Lake for two (2) years after I pass the test.

- c. I adhere to all City Policies which I received and signed prior to my first day of employment.

Should I fail to comply with terms a through c, I am responsible to reimburse the City of Mountain Lake the cost of the training and tests for obtaining my CDL.

Date: _____ Signed: _____

RESOLUTION #10-22**CITY OF MOUNTAIN LAKE****A RESOLUTION TO ELECT THE STANDARD ALLOWANCE
AVAILABLE UNDER THE REVENUE LOSS PROVISION OF THE
CORONAVIRUS LOCAL FISCAL RECOVERY FUND
ESTABLISHED UNDER THE AMERICAN RESCUE PLAN ACT**

WHEREAS, Congress adopted the American Rescue Plan Act in March 2021 (“ARPA”) which included \$65 billion in recovery funds for cities across the country.

WHEREAS, ARPA funds are intended to provide support to state, local, and tribal governments in responding to the impact of COVID-19 and in their efforts to contain COVID-19 in their communities, residents, and businesses.

WHEREAS, The Fiscal Recovery Funds provides for \$19.53 billion in payments to be made to States and territories which will distribute the funds to nonentitlement units of local government (NEUs).

WHEREAS, The ARPA requires that States and territories allocate funding to NEUs in an amount that bears the same proportion as the population of the NEU bears to the total population of all NEUs in the State or territory.

WHEREAS, \$222,607.92 has been allocated to the City of Mountain Lake (“City”) pursuant to the ARPA.

WHEREAS, The Coronavirus State and Local Fiscal Recovery Funds ensures that governments have the resources needed to fight the pandemic and support families and businesses struggling with its public health and economic impacts, maintain vital public services, even amid declines in revenue, and build a strong, resilient, and equitable recovery by making investments that support long-term growth and opportunity.

WHEREAS, In May 2021, the US Department of Treasury (“Treasury”) published the Interim Final Rule describing eligible and ineligible uses of funds as well as other program provisions, sought feedback from the public on these program rules, and began to distribute funds.

WHEREAS, on January 6, 2022, Treasury issued the final rule. The final rule delivers broader flexibility and greater simplicity in the program, responsive to feedback in the comment process.

WHEREAS, the final rule offers a standard allowance for revenue loss of up to \$10 million, allowing recipients to select between a standard amount of revenue loss or complete a full revenue loss calculation.

WHEREAS, recipients that select the standard allowance may use that amount, in many cases their full award, for government services, with streamlined reporting requirements.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MOUNTAIN LAKE, MINNESOTA, THE CITY ELECTS THE STANDARD ALLOWANCE AVAILABLE UNDER THE REVENUE LOSS PROVISION OF THE AMERICAN RESCUE PLAN ACT IN THE AMOUNT OF \$222,607.92 TO BE USED FOR THE GENERAL PROVISION OF GOVERNMENT SERVICES.

Adopted by the City Council of Mountain Lake, Minnesota this 18th day of April, 2022.

SIGNED:

ATTESTED:

Mike Nelson, Mayor

Michael Mueller, City Administrator



Drawer C
 Mountain Lake, Minnesota 56159
 (507) 427-2999 • Fax (507) 427-3327

**Request for Proposal
 Mountain Lake Commercial Park
 Provision of Fiber Optic Connectivity**

April 2022

Background

The City of Mountain Lake has created a commercial park to attract new business investment. The commercial park is not currently served by fiber optic connectivity. It is essential that this site be served with fiber optic broadband connectivity that will support new business development. The City is seeking one or more broadband providers to install fiber optics into the business park. The City understands that it may have to provide financing with this new infrastructure and seeks proposals from prospective providers.

Description of the Site

The Mountain Lake Commercial Park is located within city limits on the north side of US Highway 60 on 27 acres of land with 8 shovel ready lots completed in 2017. The lots are accessible by Cottonwood Road which is a city blacktop road with city utilities installed. All lots are zoned transitional business allowing for a variety of business types. Two lots have been developed by Casey's Convenience Store and A&W Restaurant, respectively. The Mountain Lake Economic Development Authority is actively working to market and develop the remaining 6 lots. Interest in the entire north side of the commercial park has been shown by a cold storage company. *Please see Attachment No. 1 for map of the Commercial Park.*

Description of Additional Site – Option No. 1

The Mountain Lake Economic Development Authority is in the process of a new private business committing to build a manufacturing facility on the south side of US Highway 60 directly across the highway from the Casey's and A&W properties. Depending on necessary approvals, timing may include the Mountain Lake Utilities installing city water, sewer, and electrical improvements including boring across the highway, installing conduit that could be used at later time for the selected telecom company exclusively to install fiber optics. Include in your Request for Proposal response an Option No. 1 dollar amount to run fiber optics through the already established conduit. *Please see Attachment No. 2 for map of the proposed business location.*

Minimum Requirements

These are the minimum requirements:

1. Fiber optic connections to each lot in the commercial park.
2. Ability to provide multiple fibers into each building depending on requirements.
3. Symmetrical services of at least 1 Gigabit to each customer in the park.
4. Ability to install service to new buildings within 30 days.
5. Redundant connectivity into the City of Mountain Lake required; redundant connectivity within the commercial park preferred.

Please provide the following information:

1. Name of company
2. Contact information
3. Description of company
4. Map of existing and proposed fiber routes into Mountain Lake and the commercial park
5. Describe your strategy to provide reliable service and avoid outages.
6. Description of business telecommunications services available to customers
7. Installation pricing (from road to new buildings)
8. Service pricing and contract requirements for standard business services
9. Total expected infrastructure construction costs
10. Requested City of Mountain Lake contribution

Please send your completed proposal prior to end of business on May 31, 2022, to:

City of Mountain Lake

Rob Anderson, Community Development Director

930 Third Avenue, PO Box C

Mountain Lake, MN 56159

Phone: (507)427-2999, ext. 4