**Regular Council Meeting**

**Mountain Lake City Hall**

**Monday, April 17, 2017**

**6:30 p.m.**

Members Present: Dana Kass, Darla Kruser, David Savage, Andrew Ysker

Members Absent: Mike Nelson

Staff Present: Wendy Meyer, Clerk/Administrator; Maryellen Suhrhoff, City Attorney, Muske, Muske, and Suhrhoff; Doug Bristol, Police Chief; Tim Coners, Fire Chief

Others Present: Rachel Yoder, Gloria McKissick, Doug Regehr

**Call to Order**

The meeting was called to order by Acting Mayor David Savage at 6:30 P.M. Motion by Kass, seconded by Ysker, to add to the agenda 2P. Appoint Jim McDonald to the Housing and Redevelopment Authority Board; 4B. Fire Department Equipment Purchase; 6A. Resolution #7-17 Discussion; and 9C. Resignations; and remove 4A. Oath of Office. Motion carried unanimously. Motion by Ysker, seconded by Kass, to adopt the agenda as amended and approve the consent agenda as amended. Motion carried unanimously.

. Bills: Check #’s 9919849 - 9919898; 482E

Payroll Checks #’s 63103 - 63132

April 3 Council Minutes

March 7 Police Commission Minutes

March 23 Utility Commission Minutes

March 13 Lake Commission Minutes

March 10 EDA Minutes

Authorize Rural Fire Dept. Volunteer Fire Assistance Matching Grant Proposal

Accept Resignation of Wendelyn Voshage, Ambulance Service, as of Jan. 1, 2017

Hire Candace James, Library Assistant, as of March 29, 2017

Hire Ryan Hillesheim, Part-Time Police Officer, as of March 31, 2017

Approve Street Closings for Pow Wow, June 18 through June 20

Adopt Resolution #10-17, Permit Pow Wow Raffle

Adopt Resolution #9-17, Declaring April 28 Arbor Day in Mt. Lake

Approve Fire and Ambulance Contracts

Appoint Jim McDonald to Housing and Redevelopment Authority Board, term ends 12/31/18

**Public**

Rachel Yoder, member of the Friends of the Pool discussed the swimming beach at Lawcon Park with the council.

**Police Department Squad Car Purchase**

Chief Bristol reviewed the squad state bid price and vehicle equipment quotes with the council. Total cost is $40,338; funds from the police savings account will cover the cost. Motion by Ysker, seconded by Kass, authorizing the chief to order a 2017 Ford Explorer and the other needed equipment. Motion carried unanimously. Vehicle delivery is expected no sooner than 90 days.

**Fire Department Equipment Purchase**

Chief Coners presented three quotes for a customized bed for the 2005 pick-up. The department purchased a bed for the 2015 pick-up and now wants one for the second pick-up as it allows for better storage and quicker access to equipment. Motion by Kruser, seconded by Kass, to purchase a customized bed from Janzen Fabrication and Repair at a cost of $7,500. Motion carried unanimously. Charitable gambling proceeds and department reserves will pay for the purchase.

**Friends of the Pool Proposal**

The Friends want to give a heated warning house to the city to be placed at the ice rink on public school property. The school district is willing to allow the building on their property if the city furnishes liability insurance, electricity and any necessary supervision. A volunteer floods the rink and will continue to do so. Finding a person to provide supervision and warming house hours were discussed. Motion by Kass, seconded by Ysker, to accept the warming house, and furnish liability insurance, electricity, and supervision as requested by the school. Motion carried unanimously.

**Resolution #7-17, Approving the Issuance of General Obligation Bonds, Series 2017B**

The bonds, not to exceed $3,000,000, are being sold to pay for infrastructure in the city’s new commercial/industrial park at the southwest corner of the city. Kruser state her concerns with the bond sale due to the lack of a clear plan to market and sell lots in the park; and the lack of businesses that have committed to locating there. Various aspects, costs and concerns of the project including delaying the bond sale and development of the park for a year or two were discussed. Construction of a spec building on the remaining lot in Jenny’s Subdivision is another concern. Rob Anderson, Mt. Lake EDA, attends quarterly Community Venture Network meetings where growing metro area businesses and out-state MN communities have an opportunity to meet and explore expansion opportunities in out-state MN. Anderson has offered that many of the businesses need an existing building that is tenant ready; there is no EDA plan in place to build a spec building. Motion by Kruser, seconded by Kass, to rescind Resolution #7-17. Voting Aye: Kass, Kruser. Voting Nay: Savage, Ysker. Motion failed due to a tie.

**McKinstry Essention LLC Contract**

The city will be replacing all street light lamps with light emitting diodes (LEDs) and is hiring McKinstry to assist with the purchase and installation. The LEDs will be paid for through electricity savings. Motion by Ysker, seconded by Kass, to approve the contract with McKinstry. Motion carried unanimously.

**Second Reading Ordinance #2-17, Chapter 3, Utility Bills and Contract for Deed**

The ordinance makes both vendors (sellers) and vendees (buyers) in contract for deed agreements responsible for the payment of utilities. There were no comments or questions from the public. No action taken.

**Second Reading, Ordinance #3-17, Chapter 5, Alcoholic Beverages Licensing and Regulation**

Amendments are needs to the chapter conforms to the state statute regarding Sunday off-sale liquor that becomes effective July 1, 2017. There were no comments or questions from the public. No action taken.

**Second Reading, Ordinance #4-17 Establishing Fees For Emergency Protection Fire Services**

The current ordinance, #2-17, does not give the city the authority to certify unpaid fire service charges for collection with property taxes. State law gives the city this power if adopted by municipal ordinance. There were no comments or questions from the public. No action taken.

**Review of Fund Balances as of 4-12-17 and First Quarter 2017 Revenues and Expenditures**

First quarter revenue, expenses and fund balances were reviewed and discussed. No action taken.

**Summer Employment**

The number of applications received and the hiring process were briefly discussed.

**Lawcon Park Beach Project**

The Lake Commission intends to increase the usage of the beach area in Lawcon Park with the addition of benches and a fire ring. An agriculture class at Mt. Lake Public School would provide the labor. A grant application is being prepared for submission to the Mt. Lake Area Foundation. Motion by Kass, seconded by Kruser, to approve the project and submit the grant. Motion carried unanimously.

**Marva Ott Retirement**

Ott’s last day of work is June 30. Motions by Kruser, seconded by Kass, to accept the letter of retirement, thank Marva for her 15 years of service to the city, Economic Development Authority and Chamber of Commerce, and authorize filling the position. Motion carried unanimously. The process to fill the position will begin immediately.

**Kevin Krahn Retirement**

Krahn’s last day of work is December 31. Motion by Ysker, seconded by Kruser, to accept the letter of retirement, thank Kevin for his 28 years of service to the city and utility, and authorize filling the position. Motion carried unanimously.

**American Federation of State, County and Municipal Employees (AFSCME) Mediation and Tentative Agreement**

Motion by Kass, seconded by Ysker, to adjourn the meeting. Motion carried unanimously. Immediately following adjournment it was realized that the tentative agreement with the union reached earlier in the day during mediation had not been approved. Motion by Ysker, seconded by Kruser, to re-open the meeting. Motion carried unanimously. The agreement calls for the establishment of a nine step salary matrix. Placement on the matrix will be determined by years of service in ten year increments. There are changes to the division of health care premium costs between employee and employer, an increase in on-call pay, and contract language changes. Motion by Ysker, seconded by Savage, to approve the agreement. Motion carried unanimously. The complete contract will be approved by the council after it is received and reviewed.

**Adjourn**

The meeting was adjourned at 8:45 PM.

**Minutes approved May 1, 2017.**

ATTEST:

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Wendy Meyer, Clerk/Administrator