

**Regular Council Meeting
Mountain Lake City Hall
Monday, April 16, 2018
6:30 p.m.**

AGENDA

1. Meeting Called to Order
 - * Further information on agenda item is attached

2. City Hall Approval of Agenda and Consent Agenda
 - a. Bills: check # 21054 - 21112, Payroll #63810 – 63845, 534E – 536E*(1-6)
 - b. Approval of April 2, April 5, and April 9 Council Minutes*(7-11)
 - c. March 29 Utility Commission Minutes *(12-13)
 - d. March 9 and March 21 Economic Development Authority Minutes*(14-18)
 - e. January 8 and February 28 Tree Commission Minutes*(19-21)
 - f. March 12 Lake Commission Minutes*(22-23)
 - g. Hire Tristan Varpness and Juan Cortez, Fire Dept. as of 4/16/18
 - h. Adopt Resolution #8-18 Declaring Friday, May 4 as Arbor Day in Mt. Lake*(24)
 - i. Adopt Resolution #9-10 Pow Wow Raffle*(25)
 - j. Adopt Resolution #10-18 Community Center Raffle*(26)
 - k. Approve Pow Wow Street Closings*(27)
 - l. February 14 Library Board Minutes, February and March Library Reports and February and March Library Expenditures*(28-32)

3. Public – A total of ten (10) minutes is allotted for individuals to briefly discuss a topic of concern with the Council.

4. Library Heating System, Carol Lehman, Librarian, and John Hall, Handy Heating & Cooling*(33)

5. Request to Rent Community Center*(34-35)

6. Loaves and Fishes Food Shelf, Community Center

7. Approval of 2018 Fire and Ambulance Contracts*(36-40)

8. Resolution #7-18 Calling for Public Hearing on Proposed Tax Abatement for New Residential Project*(41-44)

9. Items from the City Attorney
 - a. Schulte Contract

10. Administrator
 - a. Approve Grant Submission to Sanford Health*(45-49)
 - b. Fund Balances*(50-54)
 - c. FYI - Mt. Lake 2017 Drinking Water Report*(55-64)
 - d. FYI - Letter from MN Pollution Control Agency RE: Wastewater Treatment Project*(65-67)
 - e. FYI - Rural Development Programs*(68-72)

11. Adjourn

Upcoming Events:

- Local Board of Adjustment and Equalization, Thursday, May 3, 5:30 p.m. City Hall

CITY OF MOUNTAIN LAKE

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April 16, 2018
mtg
21054-21112
534E-536E

April 2018

			Check Amt	Invoice	Comment
10100 United Prairie					
Paid Chk#	021054	4/2/2018 CSLP			SUMMER LIBRARY PROGRAM
E 211-45500-434	Project Expense		\$40.00		
	Total CSLP		\$40.00		
HALLS HANDY HEATING & COOLING					
Paid Chk#	021055	4/2/2018			WORK AT LIBRARY
E 211-45500-520	Buildings and Structures		\$240.51	1433	
	Total HALLS HANDY HEATING & COOLING		\$240.51		
THIRD AVENUE AUTO PARTS					
Paid Chk#	021056	4/2/2018			EARLY PAY DISCOUNT
E 101-43100-404	Repairs/Maint Machinery/Equip		(\$3.54)		FILTERS FOR 310SJ
E 101-43100-404	Repairs/Maint Machinery/Equip		\$147.50	S166179	OIL FILTER-320D
E 101-43100-404	Repairs/Maint Machinery/Equip		\$10.75	S166235	CABIN AIR FILTER FOR 310SJ
E 101-43100-404	Repairs/Maint Machinery/Equip		\$17.25	S166291	RETURN FUEL FILTER
E 101-43100-404	Repairs/Maint Machinery/Equip		(\$10.95)	S166318	12VCOMMERCIAL SERVICE FOR SWEEPER
E 101-43100-404	Repairs/Maint Machinery/Equip		\$120.99	S166443	
	Total THIRD AVENUE AUTO PARTS		\$282.00		
WDR #54					
Paid Chk#	021057	4/2/2018			TABS LAKE COMMISSION CAN TRAILER
E 507-45150-430	Miscellaneous		\$16.00		
	Total WDR #54		\$16.00		
COMMISSIONER OF REVENUE					
Paid Chk#	021058	4/9/2018			
G 101-21702	State Withholding		\$115.03		
	Total COMMISSIONER OF REVENUE		\$115.03		
INTERNAL REVENUE SERVICE					
Paid Chk#	021059	4/9/2018			
G 101-21703	FICA Tax Withholding		\$1,086.74		
G 101-21701	Federal Withholding		\$136.30		
	Total INTERNAL REVENUE SERVICE		\$1,223.04		
CITIZEN PUBLISHING					
Paid Chk#	021060	4/6/2018			VISITORS GUIDE
E 205-46500-343	Busnes Recrut/Comm Dev		\$276.00	271932	
	Total CITIZEN PUBLISHING		\$276.00		
DANIEL MELHEIM					
Paid Chk#	021061	4/6/2018			SNOW REMOVAL
E 607-46330-402	Repairs/Maint- Ground		\$653.33		SNOW REMOVAL
E 608-46330-402	Repairs/Maint- Ground		\$653.34		SNOW REMOVAL
E 609-46330-402	Repairs/Maint- Ground		\$653.33		
	Total DANIEL MELHEIM		\$1,960.00		
DANIELLE BOWMAN					
Paid Chk#	021062	4/6/2018			CLEANING APARTMENT 1024 ESTATE DRIVE
E 609-46330-401	Repairs/Maint Buildings		\$57.00	001	CLEAN OLD CUSTOM MOTORS BLDG
E 235-46340-401	Repairs/Maint Buildings		\$47.50	001	
	Total DANIELLE BOWMAN		\$104.50		
HOLT S CLEANING SERVICE INC.					
Paid Chk#	021063	4/6/2018			CLEAN CARPET APT 1024
E 609-46330-401	Repairs/Maint Buildings		\$203.02	3105	
	Total HOLT S CLEANING SERVICE INC.		\$203.02		
HOMETOWN SANITATION SERVICE					
Paid Chk#	021064	4/6/2018			DUMPSTER TO CLEAN OUT CUSTOM MOTORS BLDG
E 205-46500-430	Miscellaneous		\$644.25		
	Total HOMETOWN SANITATION SERVICE		\$644.25		
MINNESOTA ENERGY					
Paid Chk#	021065	4/6/2018			GAS AT 1024 ESTATE DRIVE
E 609-46330-383	Gas Utilities		\$36.85		

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CITY OF MOUNTAIN LAKE

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April 2018

		Check Amt	Invoice	Comment
Total MINNESOTA ENERGY		\$36.85		
Paid Chk# 021066	4/6/2018	OUR STORY PRODUCTIONS		
E 205-46500-343	Busnes Recrut/Comm Dev	\$480.00		SMALL TOWN DESTINATION
Total OUR STORY PRODUCTIONS		\$480.00		
Paid Chk# 021067	4/6/2018	ST JAMES ELECTRIC		
E 608-46330-383	Gas Utilities	\$69.00	951796	ELECTRICAL WORK ON RANGE HOOD IN APT 1621
Total ST JAMES ELECTRIC		\$69.00		
Paid Chk# 021068	4/12/2018	AFLAC		
G 101-21713	AFLAC	\$249.64		
Total AFLAC		\$249.64		
Paid Chk# 021069	4/12/2018	BCBS/HSA		
G 101-21714	HSA	\$958.32		
Total BCBS/HSA		\$958.32		
Paid Chk# 021070	4/12/2018	COMMISSIONER OF REVENUE		
G 101-21702	State Withholding	\$838.78		
Total COMMISSIONER OF REVENUE		\$838.78		
Paid Chk# 021071	4/12/2018	GISLASON & HUNTER		
G 101-21712	Garnishments	\$398.90		
Total GISLASON & HUNTER		\$398.90		
Paid Chk# 021072	4/12/2018	INTERNAL REVENUE SERVICE		
G 101-21703	FICA Tax Withholding	\$2,451.46		
G 101-21701	Federal Withholding	\$1,551.44		
Total INTERNAL REVENUE SERVICE		\$4,002.90		
Paid Chk# 021073	4/12/2018	LAW ENFORCEMENT LABOR SERV		
G 101-21711	PD UNION DUES	\$147.00		
Total LAW ENFORCEMENT LABOR SERV		\$147.00		
Paid Chk# 021074	4/12/2018	PERA		
G 101-21704	PERA	\$4,528.42		
Total PERA		\$4,528.42		
Paid Chk# 021075	4/12/2018	VALIC		
G 101-21705	VALIC	\$388.00		
Total VALIC		\$388.00		
Paid Chk# 021076	4/13/2018	AMBULANCE FUND		
E 231-42154-430	Miscellaneous	\$15.37	4/9/18	FOOD ON AMBULANCE RUN
Total AMBULANCE FUND		\$15.37		
Paid Chk# 021077	4/13/2018	AMERIPRIDE		
E 101-43100-215	Shop Supplies	\$39.77	2800866105	TOWELS FOR ST DEPT
E 101-41400-401	Repairs/Maint Buildings	\$50.21	2800866105	MATS FOR CITY HALL
Total AMERIPRIDE		\$89.98		
Paid Chk# 021078	4/13/2018	ANGELA GRAFSTROM		
E 101-41400-430	Miscellaneous	\$100.00		INTERVIEW REIMBURSEMENT
Total ANGELA GRAFSTROM		\$100.00		
Paid Chk# 021079	4/13/2018	BANYON DATA SYSTEMS		

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CITY OF MOUNTAIN LAKE

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April 2018

			Check Amt	Invoice	Comment
E 101-41400-414	Banyon Computer Contract		\$795.00	00157181	2018 PAYROLL AND FUND SUPPORT
	Total BANYON DATA SYSTEMS		\$795.00		
<hr/>					
Paid Chk# 021080	4/13/2018	C & B OPERATIONS LLC			
E 101-43100-404	Repairs/Maint Machinery/Equip		\$307.49	2578051	5 GAL HYGARD
E 101-43100-404	Repairs/Maint Machinery/Equip		\$23.10	2578461	RETURNED HYGARD,15W40 PLUS
E 101-43100-404	Repairs/Maint Machinery/Equip		\$2.15	2999016	PARTS
	Total C & B OPERATIONS LLC		\$332.74		
<hr/>					
Paid Chk# 021081	4/13/2018	CARCHIOUS RODNEY			
E 101-45186-401	Repairs/Maint Buildings		\$840.00	499	INSTALL SOUTH DOOR AT COMMUNITY CENTER AND FIX DOOR FROM WIND DAMAGE
	Total CARCHIOUS RODNEY		\$840.00		
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Paid Chk# 021082	4/13/2018	CHARLES WITT COMMUNICATIONS			
E 231-42154-430	Miscellaneous		\$92.98		AMB-100 EMT STAR DECALS
	Total CHARLES WITT COMMUNICATIONS		\$92.98		
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Paid Chk# 021083	4/13/2018	CITIZEN PUBLISHING			
E 101-45183-430	Miscellaneous		\$307.00	2791907	CAMPGROUND AD IN VISTORS GUIDE
	Total CITIZEN PUBLISHING		\$307.00		
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Paid Chk# 021084	4/13/2018	COMPUTER LODGE			
E 101-41400-200	Office Supplies		\$13.50	11410	CITY ANTI-VIRUS FOR SERVER
E 101-42100-200	Office Supplies		\$13.50	11410	PD ANTI-VIRUS UPDATE FOR SERVER
E 205-46500-200	Office Supplies		\$13.50	11410	EDA-ANTI-VIRUS UPDATE FOR SERVER
E 101-00000-430	Miscellaneous		\$13.50	11410	UT-ANTI-VIRUS UPDATE FOR SERVER
E 101-41400-200	Office Supplies		\$108.00	11410	CITY ANTI-VIRUS UPDATE FOR WORKSTATIONS
E 205-46500-200	Office Supplies		\$72.00	11410	EDA ANTI-VIRUS UPDATE FOR WORKSTATIONS
E 101-42100-200	Office Supplies		\$72.00	11410	PD ANTI-VIRUS UPDATE FOR WORKSTATIONS
E 101-00000-430	Miscellaneous		\$108.00	11410	UT ANTI-VIRUS UPDATE FOR WORKSTATIONS
	Total COMPUTER LODGE		\$414.00		
<hr/>					
Paid Chk# 021085	4/13/2018	COMPUTER LODGE			
E 101-41400-570	Office Equip and Furnishings		\$239.98	10943	BALANCE ON INVOICE FOR WENDY COMPUTER
	Total COMPUTER LODGE		\$239.98		
<hr/>					
Paid Chk# 021086	4/13/2018	COUNTRY PRIDE SERVICES			
E 101-43100-212	Motor Fuels		\$2,091.11		ST DEPT GAS
E 101-42100-212	Motor Fuels		\$621.20		POLICE DEPT GAS
E 231-42154-212	Motor Fuels		\$295.15		AMB DIESEL
E 211-45500-520	Buildings and Structures		\$226.42	190501,19060	PAINT
E 101-43150-220	Repair/Maint Supply		\$40.00	190522	STORM SEWER-SALT
E 101-43124-216	Chemicals and Chem Products		\$35.20	190544,19151	SALT FOR SIDEWALKS
E 101-45186-220	Repair/Maint Supply		\$22.94	190561	COMM CTR-CLEANER,VACUUM BAGS,PAPER TOWELS
E 211-45500-220	Repair/Maint Supply		\$44.82	190592	LIBRARY-CLEANERS,GARBAGE BAGS, PAPER TOWELS
E 101-43100-430	Miscellaneous		\$15.47	190644,19073	ST DEPT-QUICK CRETE,FURNACE FILTERS
E 101-45171-210	Operating Supplies		\$65.40	190751	SKATING RINK-SNOW PUSHER
E 101-42100-430	Miscellaneous		\$19.75	190986	PD-BOWL BRUSH,KEY RING
E 211-45500-220	Repair/Maint Supply		\$29.35	191060	LIBRARY-BALLCOCK,FLAPPER,DELIMER
E 101-45186-401	Repairs/Maint Buildings		\$39.54	191102	COMM CTR-ALLEN KEYS FOR DOOR
E 101-41400-401	Repairs/Maint Buildings		\$14.40	191393	FURNACE FILTERS FOR CITY HALL
E 221-42200-430	Miscellaneous		\$43.57	191419,19142	FD-CASTER & SCREWS
E 101-45186-401	Repairs/Maint Buildings		\$222.82	191478	COMM CTR-DOOR CLOSER,LABOR

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			Check Amt	Invoice	Comment
Total COUNTRY PRIDE SERVICES			\$3,827.14		
Paid Chk#	021087	4/13/2018	DDA HUMAN RESOURCES INC		
E 101-41400-430	Miscellaneous		\$17,000.00		PROFESSIONAL CONSULTING FOR NEW ADMINISTRATOR SEARCH
Total DDA HUMAN RESOURCES INC			\$17,000.00		
Paid Chk#	021088	4/13/2018	DENNIS HULZEBOS		
E 101-45186-400	Janitor-Repairs/Maint		\$250.00		APRIL MAINT AT SR CTR
E 211-45500-400	Janitor-Repairs/Maint		\$345.00		APRIL MAINT AT LIBRARY
Total DENNIS HULZEBOS			\$595.00		
Paid Chk#	021089	4/13/2018	DEPARTMENT OF HUMAN SERVICE		
E 231-42154-430	Miscellaneous		\$1,533.99	00000469308	2017 AMBALANCE SUPPLEMENTALPAYMENT FOR AMBULANCE
Total DEPARTMENT OF HUMAN SERVICE			\$1,533.99		
Paid Chk#	021090	4/13/2018	DEPARTMENT OF HUMAN SERVICE		
E 231-42154-430	Miscellaneous		\$1,291.85	0000470117	2018 AMBULANCE SUPPLEMENTAL PAYMENT
Total DEPARTMENT OF HUMAN SERVICE			\$1,291.85		
Paid Chk#	021091	4/13/2018	DEREK TUTTLE		
E 101-41400-430	Miscellaneous		\$76.38		INTERVIEW REIMBURSEMENT
Total DEREK TUTTLE			\$76.38		
Paid Chk#	021092	4/13/2018	DUERKSEN ELECTRIC INC.		
E 211-45500-520	Buildings and Structures		\$682.99	3312	LIBRARY-MATERIALS AND LABOR TO FINISH OUTLETS & DATA
Total DUERKSEN ELECTRIC INC.			\$682.99		
Paid Chk#	021093	4/13/2018	EXPERT T BILLING		
E 231-42154-300	Professional Svcs		\$725.00	4345	MARCH AMBULANCE BILLING
Total EXPERT T BILLING			\$725.00		
Paid Chk#	021094	4/13/2018	INGRAM		
E 211-45500-590	Capital Outlay Books		\$814.63		LIBRARY BOOKS
Total INGRAM			\$814.63		
Paid Chk#	021095	4/13/2018	JOHN YSKER		
E 101-43240-111	Contract		\$250.00		APRIL DUMP SALARY
Total JOHN YSKER			\$250.00		
Paid Chk#	021096	4/13/2018	KDOM RADIO		
E 101-00000-430	Miscellaneous		\$30.09	18030256	RED ROCK BOOSTERS-MONTHLY ADV
Total KDOM RADIO			\$30.09		
Paid Chk#	021097	4/13/2018	LUKE WINGER		
E 101-00000-430	Miscellaneous		\$75.23		SUPPLIES FOR BIKE SHARE PROJECT
E 101-00000-430	Miscellaneous		\$240.00		WORK ON 8 BIKES @ \$30 PER BIKE
Total LUKE WINGER			\$315.23		
Paid Chk#	021098	4/13/2018	MIDWAY FARM EQUIPMENT		
E 101-43100-212	Motor Fuels		\$8.27	IM30034	ST DEPT-2 GAL DEF
E 101-43100-404	Repairs/Maint Machinery/Equip		\$1.50	IM30094	ZERK FOR BACKHOE
E 101-43100-212	Motor Fuels		\$8.27	IM30098	ST DEPT-2 GAL DEF
E 101-43100-404	Repairs/Maint Machinery/Equip		\$17.27	IM30221	CHAIN,LINKS FOR SWEEPER
E 101-43100-212	Motor Fuels		\$33.08	IM30237	ST DEPT-2 GAL DEF

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			Check Amt	Invoice	Comment
Total MIDWAY FARM EQUIPMENT			\$68.39		
Paid Chk#	021099	4/13/2018	MILLER SELLNER EQUIPMENT		
E 101-43100-404	Repairs/Maint Machinery/Equip		\$50.22	9766OB	PIGTAIL & LAMP FOR #15
Total MILLER SELLNER EQUIPMENT			\$50.22		
Paid Chk#	021100	4/13/2018	MINNESOTA WEST-CANBY		
E 221-42200-308	Training & Instruction		\$425.00	00227416	FIRE DEPT TRAINING-FIRST IN SIZE UP
Total MINNESOTA WEST-CANBY			\$425.00		
Paid Chk#	021101	4/13/2018	MOUNTAIN LAKE AUTOMOTIVE		
G 230-10645	MOUNTAIN LAKE AUTOMOTIVE		\$50,000.00		NEW LOAN
Total MOUNTAIN LAKE AUTOMOTIVE			\$50,000.00		
Paid Chk#	021102	4/13/2018	MUNICIPAL UTILITIES		
E 101-43160-381	Electric Utilities		\$4,572.55		JANUARY STREET LIGHTING
E 101-43160-381	Electric Utilities		\$3,755.14		FEBRUARY STREET LIGHTING
Total MUNICIPAL UTILITIES			\$8,327.69		
Paid Chk#	021103	4/13/2018	NICKEL CONSTRUCTION		
E 101-43121-224	Street Maint Materials		\$45.48	18554	RED ROCK
Total NICKEL CONSTRUCTION			\$45.48		
Paid Chk#	021104	4/13/2018	PLUM CREEK LIBRARY SYSTEM		
E 211-45500-220	Repair/Maint Supply		\$40.50		LIBRARY-BAR CODE LABELS
E 211-45500-220	Repair/Maint Supply		\$48.00		LIBRARY-EMAIL SUPPLIES
E 211-45500-220	Repair/Maint Supply		\$107.00		LIBRARY MOTION PICTURE LICENSE
E 211-45500-307	Delivery Services		\$1,750.00		DELIVERY FEE-LIBRARY
E 211-45500-309	Automation/Tech Expense		\$3,506.37		AUTOMATION FEE-LIBRARY
E 211-45500-430	Miscellaneous		\$818.20		E-BOOKS-LIBRARY
E 211-45500-430	Miscellaneous		\$351.69		ONE-CLICK DIGITAL-LIBRARY
E 211-45500-309	Automation/Tech Expense		\$681.60		COMPUTER & MONITOR-LIBRARY
E 211-45500-434	Project Expense		\$278.73		WRP-LIBRARY
Total PLUM CREEK LIBRARY SYSTEM			\$7,582.09		
Paid Chk#	021105	4/13/2018	PRO-RIDER INC.		
E 101-42100-430	Miscellaneous		\$89.60	73653	BIKE HELMETS-PD BIKE SAFETY
Total PRO-RIDER INC.			\$89.60		
Paid Chk#	021106	4/13/2018	RADTKE WELDING		
E 101-43100-404	Repairs/Maint Machinery/Equip		\$724.40	9291	MATERIALS & LABOR-ST DEPT
Total RADTKE WELDING			\$724.40		
Paid Chk#	021107	4/13/2018	RUNNINGS		
E 101-43100-212	Motor Fuels		\$239.98	3391200	TOOLS FOR ST DEPT
Total RUNNINGS			\$239.98		
Paid Chk#	021108	4/13/2018	SOUTH CENTRAL COLLEGE		
E 231-42154-308	Training & Instruction		\$396.82	00160991	EMT REFRESHER-AUDI NICKEL
Total SOUTH CENTRAL COLLEGE			\$396.82		
Paid Chk#	021109	4/13/2018	SW/WC SERVICE COOPERATIVES		
E 101-42100-131	Employer Paid Health		\$3,541.96		MAY HEALTH INS-POLICE DEPT
E 101-41400-131	Employer Paid Health		\$2,723.40		MAY HEALTH INS-OFFICE
E 101-43100-131	Employer Paid Health		\$2,451.06		MAY HEALTH INS-ST DEPT
E 101-45200-131	Employer Paid Health		\$817.02		MAY HEALTH INS-PARKS DEPT
E 211-45500-131	Employer Paid Health		\$1,361.70		MAY HEALTH INS-LIBRARY

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			Check Amt	Invoice	Comment
E 101-46200-131	Employer Paid Health		\$817.02		MAY HEALTH INS-CEMETERY
E 205-46500-131	Employer Paid Health		\$1,361.70		MAY HEALTH INS-EDA
E 101-42100-135	Employer Paid Other		\$481.50		MAY HEALTH INS-BRIAN LUNZ
Total SW/WC SERVICE COOPERATIVES			\$13,555.36		

Paid Chk#	Date	Vendor		Check Amt	Invoice	Comment
021110	4/13/2018	TOWNS EDGE AUTO				
E 231-42154-404		Repairs/Maint Machinery/Equip		\$7.75	22120	FLUID FOR AMBULANCE
E 101-42100-406		Vehicle Maint/Gen Repairs		\$41.10	81156	PD-CHANGE OIL,FILTER,GREASE 2017 FORD EXPLORER
Total TOWNS EDGE AUTO				\$48.85		

Paid Chk#	Date	Vendor		Check Amt	Invoice	Comment
021111	4/13/2018	WILLIAM POHLMAN				
E 101-42100-205		Uniforms		\$89.72		UNIFORM-IFAK SUPPLIES
Total WILLIAM POHLMAN				\$89.72		

Paid Chk#	Date	Vendor		Check Amt	Invoice	Comment
021112	4/13/2018	ZIEGLER INC.				
E 101-43100-404		Repairs/Maint Machinery/Equip		\$746.29	PC630096912	4 EDGES- ST DEPT
Total ZIEGLER INC.				\$746.29		
10100 United Prairie				\$129,961.40		

Fund Summary

Fund	Amount
10100 United Prairie	
101 GENERAL FUND	\$58,529.59
205 ECONOMIC DEVELOPMENT AUTHORITY	\$2,847.45
211 LIBRARY FUND	\$11,367.51
221 FIRE DEPT FUND	\$468.57
230 REVOLVING LOAN FUND	\$50,000.00
231 AMBULANCE FUND	\$4,358.91
235 SW HOUSING GRANT	\$47.50
507 LAKE COMMISSION FUND	\$16.00
607 EDA----4 PLEX FUND	\$653.33
608 EDA----8 PLEX FUND	\$722.34
609 EDA-- MASON MANOR	\$950.20
Total	\$129,961.40

Paid Chk#	Date	Vendor		Check Amt	Invoice	Comment
000534E	4/2/2018	SELECT ACCOUNT				
G 101-21710		Employee Flex Plan		\$230.10		FLEX PLAN
Total SELECT ACCOUNT				\$230.10		

Paid Chk#	Date	Vendor		Check Amt	Invoice	Comment
000535E	4/4/2018	STATE OF MINNESOTA				
E 101-41910-430		Miscellaneous		\$24.97		1ST QUARTER BUILDING PERMIT FEES
Total STATE OF MINNESOTA				\$24.97		

Paid Chk#	Date	Vendor		Check Amt	Invoice	Comment
000536E	4/6/2018	UNITED PRAIRIE BANK				
G 609-22800		Notes Payable - Current		\$468.00		MASON MANOR-PRINC PAYMENT
E 609-46330-610		Interest		\$822.53		MASON MANOR-INTEREST PAYMENT
Total UNITED PRAIRIE BANK				\$1,290.53		

6

DRAFT
Regular Council Meeting
Mountain Lake City Hall
Monday, April 2, 2018
6:30 p.m.

Members Present: Dana Kass, Mike Nelson, David Savage

Members Absent: Darla Kruser, Andrew Ysker

Staff Present: Wendy Meyer, Clerk/Administrator; Maryellen Suhrhoff, City Attorney;
Rick Oeltjenbruns, Street Superintendent

Others Present: Mary Oeltjenbruns, Bertha Klassen, Jerry Logue, Loaves and Fishes Food
Shelf; John Oeltjenbruns, Loyal Klassen, Doug Regehr, Karen Stoesz

Call to Order

The meeting was called to order by Mayor Nelson at 6:30 p.m.

Approval of Agenda and Consent Agenda

Motion by Savage, seconded by Kass, to adopt the agenda and approve the consent agenda as presented. Motion carried.

Bills: Check # 21008 - 21053, Payroll #63795 - 63809

March 19 Council Minutes

March 8 Utility Commission Minutes

Public

No one addressed the council during this portion of the meeting.

Review of First Quarter 2018 Budget Revenue and Expenses

The revenues and expenses were reviewed. No action taken.

Community Center, Pool Players, and Loaves and Fishes Food Shelf

John Oeltjenbruns, on behalf of the pool players, and the council discussed options to move the food shelf to a larger space, and to move the pool tables and possibly the American Legion Post room to other locations within the building. Moving or removing several walls and building a new outside entrance to the food shelf was discussed. Nelson will meet with the pool players at the community center to determine which options would work.

Lawnmower Purchase – Parks

Rick Oeltjenbruns, Street Superintendent, presented a quote from Midway Farm Equipment for the purchase of two new mowers. The current rotation cycle and the age and condition of the mowers to be traded in were discussed. The decision was tabled.

200 Block of 10th St. N.

An engineer's estimate to reconstruct the block including water, sewer and storm sewer improvements, new asphalt, curb and gutter prepared by Bolton and Menk, the city's engineers was discussed. The estimated cost is \$407,596.27. The block is in poor condition. Replacing only the curb, gutter and sidewalk, and some short-term repairs were discussed. No action taken.

Billing Street Patching Costs

Currently when a street is dug up the only charge for patching the cut is the cost of the asphalt. Oeltjenbruns discussed the actual costs associated with patching. Motion by Savage, seconded by Kass, to establish a fee of \$4.50 per square foot for patching. Motion carried.

Truck Routes

Oeltjenbruns and the Street Department are concerned about the seemingly increasing number of semi-trucks on city streets that are not truck routes and were not built heavy enough to carry the weight. It was agreed that an educational outreach is needed. The administrator will discuss this with the Police Department.

Miscellaneous Street Department Items

The banners on the Third Avenue street lights, and the condition of sidewalks throughout the city were discussed.

Public

Karen Stoesz arrived late and was not present during the initial public portion of the meeting. Allowed a few minutes, she asked about the status of the warranty work from the 2012-2014 Utility and Street Project that still needs to be done and discussed her efforts to contact legislators regarding j-turns and other construction projects at the entrances to city from Hwy. 60. Kuechle, the general contractor, and Bolton and Menk, the engineer, will be contacted about the schedule for the warranty work.

Report from the City Attorney

Suhrhoff discussed the work being done to clear up ownership issues on the property that city intends to purchase for the new wastewater treatment facility, and nuisance violations. The city will be in court with one property owner in late May.

City Administrator Interview Schedule

The schedule for the interviews to be held on Thursday, April 5 was reviewed.

Nelson Auto Center Reimbursement

The city was overcharged for a police vehicle that was purchased in 2016. Criminal charges were files against a former Nelson employee and an audit was performed. As a result, the city has received a \$341 refund. Motion by Kass, seconded by Savage, to accept the reimbursement.
Motion carried.

Cottonwood County Building Burning Memo

A letter and a hand-out regarding the burning of buildings as a demolition method were briefly reviewed.

Adjourn

The meeting was adjourned at 8:17 p.m.

ATTEST:

Wendy Meyer, Clerk/Administrator

DRAFT
Regular Council Meeting
Mountain Lake City Hall
Thursday, April 5, 2018
9 a.m.

Members Present: Dana Kass, Darla Kruser, Mike Nelson, David Savage, Andrew Ysker

Members Absent: None

Other Present: Liza Donabauer, David Drown and Associates Human Resources, Inc.;
City Staff

Call to Order

The meeting was called to order by Mayor Nelson at 9 a.m.

Interviews

The council interviewed four candidates for the City Administrator position: Denise Nichols, Derek Tuttle, Michael Schulte, and Angela Grafstrom. City staff had had the opportunity to meet and ask questions of each candidate prior to the interview with the council.

At the end of the day the council and city staff to discuss strengths and weaknesses of each candidate.

Decision to Offer Position

Motion by Kruser, seconded by Kass, to offer the position to Michael Schulte, and directing Nelson and Donabauer to negotiate contract terms. Motion carried.

Special Meeting Scheduled

A special meeting to consider a possible contract was called for 6:20 p.m. Monday, April 9.

Adjourn

The meeting was adjourned.

ATTEST:

Dana Kass, Council Member

DRAFT
Regular Council Meeting
Mountain Lake City Hall
Monday, April 9, 2018
6:26 p.m.

Members Present: Dana Kass, Darla Kruser, Mike Nelson, David Savage, Andrew Ysker

Members Absent: None

Other Present: None

Call to Order

The meeting was called to order by Mayor Nelson at 6:20 p.m.

Hiring of Michael Schulte

Motion by Savage, seconded by Kass, to hire Michael Schulte at Step 1 on the salary schedule. His tentative first day of employment is Thursday April 26. Motion carried.

Adjourn

The meeting was adjourned at 6:26 p.m.

ATTEST:

Dana Kass, Council Member

Mountain Lake Utilities Commission Meeting
Mountain Lake City Hall
Thursday, March 29, 2018
7 AM

Members Present: John Carrison, Todd Johnson, Brett Lohrenz, Council Liaison David Savage

Members Absent: Mike Johnson, Mark Langland

Staff Present: Wendy Meyer, Clerk/Administrator; Lynda Cowell, Utilities Office Manager, Ron Melson, Electric Superintendent; Dave Watkins, Water/Wastewater Superintendent; Tristan Varpness, Lineman; Taylor Nesmoe, Water/Wastewater Worker

Others Present: None

Call to Order

The meeting was called to order at 7 AM.

Approval of Minutes and Bills

Motion by Lohrenz, seconded by T. Johnson, to approve the March 8 minutes and Check Numbers 17898 - 17944. Motion carried.

Water/Wastewater Department

After some discussion the rate for a department generator being used by Conductor Power at the new sub-station site was set at \$910/week - \$130/day.

Electric Department Spill Plan

The plan has been updated and amended by Utilities Plus Energy Services. The plan was briefly reviewed.

Power Plant Engines #2 and #5

The inspection reports prepared by Farabee Mechanical Inc. Hickman NE, following their inspection on the engines on February 28 and March 4 were reviewed by the commission. There was no major area of concern for either engine.

Commercial/Industrial/Rural Service Upgrades

A rural customer is considering the construction of an additional hog barn. After some discussion it was agreed that the project would be an expansion and not a service upgrade and the customer

would not be billed for the transformer. Usually the electric service is brought to the property's edge. In this case there are already several underground lines on the property and Melson prefers to do. The owner is willing to waive any damages that could occur when the work is done including disease spreading to the hogs. The policy adopted April 24, 2014 regarding service upgrades will be clarified.

Electric Department Furniture

A desk and storage are needed for new east sub-station office. Melson presented a quote from Indoor Business Products for a credenza and stack-on storage. Motion by Lohrenz, seconded by T. Johnson to purchase the furniture at a cost of \$1,000.

Golf Course Calendar Ad

Motion by Lohrenz, seconded by T. Johnson to purchase an ad at a cost of \$25. Motion carried.

Miscellaneous

The reverse osmosis filter, the progress being made on the wastewater treatment expansion land purchase, the hiring of a new administrator/clerk, and the possibility of changing the time of commission meeting were discussed.

Adjourn

The meeting was adjourned at 8:02 a.m.

Approved April 12, 2018.

ATTEST:

Wendy Meyer, Clerk/Administrator

REGULAR MEETING
ECONOMIC DEVELOPMENT AUTHORITY
MARCH 9, 2018
12:00 NOON

PRESENT: Vern Peterson, Mike Nelson, Brian Harder, Jerry Haberman. Clara Johnson, Brad Hanson and Dean Janzen, Advisors.

ABSENT: Steve Syverson, Darla Kruser and Mark Hanson.

STAFF: Rob Anderson and Tabitha Garloff

CITY ADMINISTRATOR: Absent

GUESTS: Chuck Stevensen, United Prairie Bank and Jason Flanagan, new owner Town's Edge Auto.

1. Call to Order. Vern called the meeting to order at 12:02 p.m.
2. Motion to Approve Consent Agenda. Rob gave a brief update on Lori Puente, Hometown Café. Payments continue to be late. Past due payments are: \$200 (2 months) for small cities loan, \$517.34 (2 months) RE Taxes, \$500 March Contract for Deed payment and \$287.58 Lakeview Estates payment (March) total of payments due \$1,504.92. Motion made and seconded by Mike and Jerry to approve the Consent Agenda. Carried.
3. Ratify February 20th Email Vote for Barbara & Dilly Rodney, SCDP for \$19,722 to Accommodate New Office Space for Apex Clean Energy. Results of email vote. Yes votes: Vern, Mike, Jerry and Brian. No vote: Mark. Steve abstained from the vote. No vote received from Darla. Rob stated that the EDA has not received a copy of the signed lease and will hold the funds until a signed lease is received. Rob also gave a brief update on Apex Clean Energy. Motion made and seconded by Jerry and Brian to ratify the February 20th email vote to approve SCDP loan to help cover remodeling cost of the former Parkside Depot building for office space to accommodate Apex Clean Energy by Barbara & Dilly Rodney. Carried.
4. Lakeview Estates Lot Purchase, Jason Flanagan, Block 1, Lot 4, Assessments are \$18,480. Lot Request Supporting Materials (floor plan, elevation, etc.) will be Presented at the Meeting. Jason is the new owner of Town's Edge Auto and is interested in building a new home in Mt. Lake. Jason will be Attending the Meeting. Rob stated that Jason approached him before the meeting and requested that we hold off on the purchase of the lot as he is looking at other possible lots. Board members introduced themselves to Jason. Jason gave a brief overview of his background and work history. Jason asked about financing assistance to purchase Town's Edge Auto. Jason is working with a lender and would like to keep everything with one lender; however, the lender is not able to do the real estate loan. United Prairie Bank (UP) has an interest in the loan. Real Estate cost is \$200,000 of which UPB will lend \$150,000, Jason is asking for an EDA loan of \$50,000 with a 20-year amortization and 10-year balloon payment. Jason stated the EDA's help would speed up the loan process. Rob stated that funds are available to lend. Rob asked if the board wants to move forward. The consensus from board members is that the EDA would like to help Jason in whatever way works best for all parties. Jason will be in contact with Rob. Jason has all paperwork needed for the loan request. Brad asked if there are property tax incentives for someone wanting to build outside of Lakeview Estates. Rob stated that yes there is.

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5. Request from Casey's for Joint Access Easement, Maintenance Agreement and Temporary Construction Easement. Rob briefly described Casey's request. Andy Kehren recommended the EDA Board not to approve the request and offer Casey's the option to purchase additional land to accommodate their needs. Cost for additional land needed by Casey's at \$40,000 an acre would be \$9,600 for the 25-foot needed by Casey's. Jerry feels selling Casey's the additional 25 feet is the cleanest way of rectifying the easement being requested. Motion made and seconded by Jerry and Mike to offer Casey's the additional 25 feet at a cost of \$9,600. Carried.
6. TIF District 1-8, Economic Development District No. 2 (Downtown Redevelopment Project). Rob stated there is nothing new for consideration. Rob stated the last communication with Sanford was that the lease amount would need to be the same as their current lease amount of \$2,500 a month. Rob stated that it is not feasible for the EDA to build a new building and have the lease amount that low for the structure Sanford is requesting. To begin construction the EDA will need a signed lease from at least one future tenant. Brad asked if a different type of building could be constructed such as a steel building with a brick front with office space. Mike suggested the EDA relook at a less expensive building, not finished. Jerry asked if it could be built unfinished on the first floor and apartments on the second floor. Apartments would be easy to build but vacancy rate would have to be taken into consideration. Rob will do more research and contact Corey Brunton about other options. Jerry stated we need to keep looking at other options. Brad spoke with a representative of Fulda Area Credit Union (FACU) and stated that FACU could potentially be interested in office space in the lower level. Clara stated she feels there is a need for high end apartments and she feels there would not be an issue getting renters. Clara also stated there would need to be garages with the apartments.
7. Mt. Lake Commercial Park. Rob gave an update on street lights and stated that funds are available for the project. Cost for 13 light poles is estimated at \$250,000. Installation is included in the cost. Electricity was installed during construction to prepare for street lights. Lights will be LED with energy rebates available. The City of Mt. Lake pays the electric cost for the lights. Lights will cover the entire commercial park road ways. Street lights will need to be bid out if the decision is made to move forward with installing light poles in the Mt. Lake Commercial Park. Motion made and seconded by Brian and Mike to receive more information on plans and specs available before moving forward. Carried.
8. Apartments:
 - a. HVAC Contract with Hall's. Tabled from last meeting. Board requested a copy of the "33 point" checklist from Hall's Handy Heating. Tabitha provided the board with the checklist for review. There was discussion comparing cost and repairs covered. Motion made and seconded by Jerry and Mike to have each tenant carry the minimum of the heating only plan for \$17.95 a month, adjust tenants rents accordingly, and require all tenants to sign a new lease to accommodate this change. Carried.
 - b. Tenants Keeping in Unsanitary Condition. Tabitha provided a list of issues that need to be addressed. Board members suggested that a letter be sent out addressing the issues stated and reviewed by city attorney. Tabitha will send out a letter outlining issues to be addressed within 30 days with a follow-up inspection. City attorney should be consulted to consider stronger language in future leases.
 - c. Ice Removal. Tabitha told board members of a recent tenant fall on the ice outside her front door. The fall resulted in an injury. The fall was reported to our insurance carrier which brought up the question of who is responsible for ice removal? It also brought up the

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subject of liability insurance for those doing snow removal, mowing and maintenance along with requiring the service provider to carrying insurance. Consensus of board members felt that yes, we should have contracts with each person providing a service for the EDA and they also be insured. Ice removal should be the responsibility of the tenant. Tabitha will prepare contracts for each of the services and add ice removal is the responsibility of the tenant on the important numbers sheet that each tenant receives.

9. GENERAL DISCUSSION:

- a. Welcome Sign. Rob gave a brief update on the sign design and location that the Sign Committee has worked on. Motion made and seconded by Mike and Brian to approve the design and location of the sign.
- b. Next Regular Board Meeting is April 11th, Same Date of Next CVN. Consider Moving Meeting Date to April 6, 2018. Motion made and seconded by Vern and Brian to move the next meeting date to April 6, 2018. Carried.
- c. Other Business. No other business.

10. Adjourn. Vern adjourned the meeting at 1:18 p.m.

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SPECIAL MEETING
ECONOMIC DEVELOPMENT AUTHORITY
March 21, 2018
12:00 NOON

PRESENT: Mark Hanson, Vern Peterson, Brian Harder, Jerry Haberman, Darla Kruser, Mike Nelson, Clara Johnson, Dean Janzen and Brad Hanson, Advisors.

ABSENT: Steve Syverson

STAFF PRESENT: Rob Anderson and Tabitha Garloff

CITY ADMINISTRATOR: Absent

GUEST: Jason Flanagan, Jason Flanagan LLC, future owner of Town's Edge Auto.

1. Call to Order. Mark called the meeting to order at 12:02 p.m.
2. Consider a Loan Request from Jason Flanagan, LLC, d.b.a. Mountain Lake Chevrolet to Purchase Town's Edge Auto Real Estate. EDA board members introduced themselves to Jason. Rob gave an overview of the loan request to purchase partial acquisition of Town's Edge Auto Real Estate. The purchase price is \$200,000. Jason is requesting a \$50,000 RLF at 4%, 20-year fixed rate from the EDA to complete the purchase of Town's Edge Auto real estate. United Prairie Bank (UPB) will be the primary lender and is lending Jason \$150,000. Jason is working with Ally Bank as the primary lender for purchasing the floor plan and assets. Jason will operate under the following names, Mt. Lake Automotive LLC., Mt. Lake Chevrolet, LLC., and Flanagan LLC. The real estate loan will be to Mountain Lake Automotive, LLC. The EDA would hold second collateral position behind UPB if the loan is approved. Market value of the property is \$250,000 as of the last appraisal. Rob stated he anticipates UPB will approve the loan and stated the EDA can approve the loan request today contingent upon financing from UPB and Ally Bank. Jason stated that UPB is waiting for an approval using the last appraisal. Mike made a motion seconded by Darla to approve the loan requested contingent on financing from Ally Bank and United Prairie Bank. Brian abstained from voting. Carried.
3. Other. Rob gave a brief overview of previous meeting discussion on double homes. Jim Johnson, builder of double homes, is looking for investors to construct quality efficient double homes. Jim was invited to the meeting today but told Rob he isn't coming today because he had written down the wrong date. Mr. Johnson is looking at building double homes on the 4 lots located within Lakeview Estates on Golf Course Road. Cost to construct the double homes would be approximately \$200,000 and resale would be approximately \$150,000 per unit. Brian asked if double homes are against the Lakeview Estates Covenants? Rob stated that it is not. The homes would be 1,500 square feet with 2-bedrooms and double garage, masonry front, cement drive and no basement. Rob stated the EDA can not be an equity investor, the EDA's contribution would be free lots and pay for assessments. The builder uses local contractors when available. The EDA could partner with private parties or financial institutions. Brian asked what the cost would be to build single family homes with 3 bedrooms? Jerry suggested Jim be invited to the next EDA Board Meeting to answer those questions. Brad and Vern stated Mt. Lake needs more housing. Tabled until next meeting.

Mark asked where the EDA is with downtown bare lots. Could a spec office building or apartments be constructed? Rob reminded the board that there is a cost every time a new plan is done. To date the EDA has over \$275,000 invested in the lot. The question was asked what

happens with the \$10,000 retainer paid to Brunton if we do not build. Rob will invite Corey Brunton to the April 6th board meeting to discuss construction/cost options.

4. Adjourn. Mark adjourned the meeting at 12:32 p.m.

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Mountain Lake Tree Commission
Monday, January 8, 2018
7:45 PM
Mountain Lake City Hall

Members Present: David Bucklin, Steve Harder, Gary Hildebrandt, Jerry Logue
Members Absent: None
Staff Present: Wendy Meyer, Clerk/Administrator
Others Present: Mike Nelson

Call to Order

Bucklin called the meeting to order at 7:45 PM.

Minutes and Agenda

Motion by Logue, seconded by Hildebrandt, to approve the October 9, 2017 minutes. Motion carried.

Election of Officers

Hildebrandt nominated Bucklin for Chair and Logue for Vice-Chair. There were no other nominations. Motion by Harder, seconded by Hildebrandt that nominations cease and a unanimous ballot be cast for Bucklin and Harder. Motion carried.

2017 and 2018 Budgets

The 2017 budget to date and the 2018 budget were reviewed. The city has budgeted \$2,000 for tree removals and \$1,000 to purchase trees. These amounts will be augmented by a \$1,000 grant and \$1,300 of water planning funds from Cottonwood Soil and Water Conservation District (CSWCD) to purchase trees, and \$3,000 from Steve and Judy Harder to remove ash from public property and boulevards. The Harder's will be providing \$3,000 each year for the next three years (2018-2020). The electric department also has \$5,000 in its budget for tree removal.

2018 Tree Order

Bucklin presented the tree order. Bucklin and Harder have been contacting homeowners and a location for nearly all of the 30 trees ordered has been determined.

Tree Removals

The list of applications was reviewed. A list prepared by Bucklin and Harder after they viewed the applications and trees was discussed. The following trees were tentative placed on the removal list:

Sananikone/Saysamone Khampome	1320 Second Avenue
Lenora Kunkel	860 Basinger Memorial Drive
Bruno and Julia Penner	1313 Second Avenue
Boualy Sayavong	1309 Second Avenue
Brad and Kelly Hanson	1322 Second Avenue
Paul, Joyce and Larry Schultz	605 Sixth Avenue
Charles and Sharon Issac	609 Sixth Avenue
Brandon & Kaitlyn Green	507 Tenth Street North
Lori Braun/One Xayamourom	209 County Road #1

Several owners still need to be contacted or give their consent. Once the list is finalized the trees will be marked and quotes for removal will be sought. Mulch will also be requested.

Electric Utility Trees

Quotes will be requested for the trees below; listed in order of severity.

#1. Khamphay Phetsomphou	151 County Road #1
#2. Jody Sonnabend	1410 Third Avenue
#3. Van Luangaphay	1411 Fourth Avenue
#4 SanJuanita Pesqueda	809 Tenth Street North

A tree at 720 Prince Street, Sonja and Niceforo Lopez, was removed in late 2017 by the electric utility.

Conservation Corps

Bucklin has applied to have the Corps again plant trees and carry out other work in May. Awards will be announced by the end of the month.

Next Meeting

The next meeting is tentatively scheduled for Monday, April 9, 2018.

Adjourn

The meeting was adjourned at 8:35 PM.

ATTEST:

Wendy Meyer, Clerk/Administrator

DRAFT
Mountain Lake Tree Commission
Wednesday, February 28, 2018
8 PM
Mountain Lake City Hall

Members Present: David Bucklin, Steve Harder, Gary Hildebrandt, Jerry Logue, Shelby Medina

Members Absent: None

Staff Present: Wendy Meyer, Clerk/Administrator

Others Present: Mike Nelson, Mayor

Call to Order

Bucklin called the meeting to order at 8 PM.

Tree Removal Quotes

Quotes received from Zinniel Tree Service Sleepy Eye, Carr's Tree Service Courtland and Kolander Tree Service Windom were reviewed. Motion by Hildebrandt, seconded by Logue, to award the work to Zinniel Tree Service at a cost of \$9,925.

Removing a stump at 718 North Eighth Street was inadvertently left on the list of work to be quoted. The Harder's have requested the ash trees removed through their gift be brought to their property The administrator will check with Zinniel on these matters.

The list of trees to be planted with locations was reviewed. Some property owners still need to be contacted about the type and location of the replacement tree that will be planted on their property.

The city, utility and Harder tree programs and their sources of funds was briefly discussed.

Adjourn

The meeting was adjourned at 8:40 p.m.

ATTEST:

Wendy Meyer, Clerk/Administrator

Regular Lake Commission Meeting
Monday, March 12, 2018, 6:30 p.m.

Members Present: Jason Kruser, Heather Funk, Jim Peterson, Jean Haberman,
Members Absent: Dave Bucklin, Jason Honkomp, and Mike James
Guest Present: Jay Schied

Chair Kruser called the meeting to order at 6:30 p.m.

M/S/P Peterson/Funk to approve the minutes of the February 12, 2018 meeting.

Public Forum: Jean brought up Rachel Yoder's concern about snowmobiles on the trail. The members discussed adding signage for "No Motorized Vehicles / Snowmobiles" at three points on the trail: at the NE corner (close to Yoder's property); the footbridge on the west end of the trail; and the foot bridge going to First Island. Next fall the Lake Commission will work on public education regarding snowmobiling rules with notices in the utility bills, Observer, and by asking the DNR to write an article about the laws regarding snowmobiling on DNR property.

Treasurer's Report:

Income:	
UPB – Interest	13.45
Expenses:	
Country Pride – 4-ton jack for fishing pier	85.49
Ending Balance:	\$26,766.02
Savings Balance	22,025.19
Weed Harvester replacement fund	<u>20,000.00</u>
Total Savings Balance:	42,025.19

M/S/P Funk/Peterson to approve the Treasurer's Report.

Aeration: Jason reported that there are Tundra Swans, Canada Geese, and Canvasback Ducks on the open water. He shut off the aeration system on March 12, 2018.

Lake: The fire pit and pergola need to follow the ADA guidelines. Wendy will be contacted to see what was decided concerning that. Heather will talk to Steve Funk about his plans for building and installing the fire pit and pergola.

Trail:

- Wendy will be contacted to see if she has talked to an engineer about a footbridge plan. We need a plan so we can proceed with grants and fundraising.

Other Business:

- Jason K. will choose a date to empty the can bin.
- Mike James has expressed his intention to resign from the Lake Commission. Members are encouraged to contact people who would be willing to serve.
- Travis Martin has expressed interest in returning as a trail maintenance person in early June. He could also run the weed harvester if he is willing.
- Jay Schied mentioned that the bench on the north end of the footbridge is in need of repair. One of the boards on the seat is broken.
- He also talked about the possibility of moving the #2 interest point marker to a place near the Schmidt bench since that is now the highest point of the trail. The trail is not mowed up to the previous high point of the trail. The bench that is there could be placed in another location.

Meeting adjourned at 7:35 p.m.

Respectfully submitted,

Jean Haberman,
Secretary

Reso. # 8-18



Whereas, In 1872, J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees, and

Whereas, this holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska, and

Whereas, Arbor Day is now observed throughout the nation and the world, and trees can reduce the erosion of our precious topsoil by wind and water, cut heating and cooling costs, moderate the temperature, clean the air, produce life-giving oxygen, and provide habitat for wildlife, and

Whereas, trees are a renewable resource giving us paper, wood for our homes, fuel for our fires and countless other wood products, and

Whereas, trees in our city increase property values, enhance the economic vitality of business areas, and beautify our community, and

Whereas, trees, wherever they are planted, are a source of joy and spiritual renewal.

Now, Therefore, I, Mike Nelson, Mayor of the City of Mountain Lake, do hereby proclaim Friday, May 4 as

Arbor Day

In the City of Mountain Lake, MN, and I urge all citizens to celebrate Arbor Day and to support efforts to protect our trees and woodlands, and

Further, I urge all citizens to plant trees to gladden the heart and promote the well-being of this and future generations.

Dated this 16th day of April
Mayor _____

Resolution #9-18

RESOLUTION TO PERMIT GAMBLING

City of Mountain Lake, Minnesota

WHEREAS, an official of the City of Mountain Lake, Minnesota has received a Minnesota Lawful Gambling Application for an Exempt Permit submitted by the Mountain Lake Chamber of Commerce on April 11, 2018; and

WHEREAS, the City of Mountain Lake has no objection to the application, which would allow the Mountain Lake Chamber of Commerce to conduct a raffle at Mountain Lake City Park in Mountain Lake, Minnesota on Tuesday, June 19, 2018.

NOW THEREFORE, BE IT RESOLVED, that the City of Mountain Lake waives the 30-day waiting period and approves the application with no waiting period; and

BE IT FURTHER RESOLVED that the City of Mountain Lake recommends prompt approval of said application by the Minnesota Gambling Control Board.

Adopted this 16th day of April 2018.

Mike Nelson, Mayor

ATTEST:

Wendy Meyer, Clerk/ Administrator

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Resolution #10-18

RESOLUTION TO PERMIT GAMBLING

City of Mountain Lake, Minnesota

WHEREAS, an official of the City of Mountain Lake, Minnesota has received a Minnesota Lawful Gambling Application for an Exempt Permit submitted by the Mountain Lake Chamber of Commerce on April 11, 2018; and

WHEREAS, the City of Mountain Lake has no objection to the application, which would allow the Mountain Lake Chamber of Commerce to conduct a raffle at the Mt. Lake Community Center 1017 Second Avenue on Sunday May 20, 2018.

NOW THEREFORE, BE IT RESOLVED, that the City of Mountain Lake waives the 30-day waiting period and approves the application with no waiting period; and

BE IT FURTHER RESOLVED that the City of Mountain Lake recommends prompt approval of said application by the Minnesota Gambling Control Board.

Adopted this 16th day of April, 2018.

Mike Nelson, Mayor

ATTEST:

Wendy Meyer, Administrator/Clerk

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Mt. Lake Chamber of Commerce
Pow Wow, 2018 Request for Street Closings:

June 17th

Pow Wow 3 on 3 Basketball Tournament
4th Ave. from 9th Street to 10th Street and 9th Street from 3rd to 4th Avenue
10:00 a.m. to 3:00 p.m.

Pow Wow Carnival

10th Street N. from 3rd Ave. to 4th Ave. and 9th Street to 11th Street
1:00 p.m. on June 17th to 9:00 a.m. on June 20th

June 17th

Pow Wow Kiddie Parade and Antique Car Parade
3rd Avenue from Co. Hwy. 1 to 7th Ave.
4:45 p.m. to 6:00 p.m.
3rd Avenue from 10th Street N. to 11th St.
6:00 p.m. to 8:00 p.m.

June 18th

Pow Wow Grand Parade
3rd Avenue from Co. Hwy. 1 to 7th Ave.
5:00 p.m. to 9:00 p.m.

June 19th

Pow Wow Kids Tractor Pull/Fire Department Water Fight
10th Street N. from 3rd Ave. to 2nd Ave.
1:00 p.m. to 6:00 p.m.

**Mountain Lake Public Library Board Minutes
February 14, 2018**

Members Present: Diane Englin, Barrie Wright, Dennis Cords, Carol Lehman, director

Members Absent: Vickie Krueger, Marci Balderas

Others Present: Randy Strom

The meeting was called to order at 4:15 p.m. by vice-chair, Diane Englin.

M/S Wright/Cords to approve the minutes of the January 10, 2018 and January 29, 2018 meetings.
Motion carried.

Carol presented the January monthly report indicating 2,185 total circulation and expenditures in the amount of \$1,791.94. **M/S Wright/Cords** to accept the January report as given and to approve the January expenditures. **Motion carried.**

The progress of the building renovation was reviewed and after some discussion, the board decided to proceed with adding additional sheetrock to finish two interior walls. This includes part of the wall behind the circulation desk and the portion over the doorway between the main room and the east addition.

The final decision was made for the carpet choice and the board directed Randy Strom from Barga, Inc. to proceed with the order.

M/S Englin/Wright to approve the PCLS Agency Agreement. **Motion carried.**

M/S Englin/Wright to approve the Amendment to the Minnesota Library Reciprocal Borrowing Compact by Pioneerland, Plum Creek Library System, and Traverse des Sioux Library Cooperative. **Motion carried.**

The PCLS Photograph Policy was reviewed.

The January library activity report was given.

The meeting adjourned at 5:30 p.m.

NEXT MEETING: WEDNESDAY, MARCH 14, 2018 – 4:00 P.M.

Respectfully submitted,

Dennis Cords, secretary

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CITY OF MOUNTAIN LAKE

PUBLIC LIBRARY REPORT

MONTH OF February, 2018

CIRCULATION AND USE

Adult fiction	_____
Adult nonfiction	_____
Non print (includes videos, cassettes, art prints, etc.)	_____
Juvenile	_____
Periodicals	_____

TOTAL CIRCULATION 2,265

Interlibrary loan sent	<u>264</u>
Interlibrary loan received	<u>351</u>

TOTAL ILL 615

ILL NON SYSTEM 42

RECEIPTS

Cash income	_____
Donations (monetary)	_____
County Revenue	_____
Misc. Revenue	<u>6.75</u>
Fines	<u>3.00</u>
Meeting room rental	_____
Sale of supplies	_____

TOTAL RECEIPTS \$11.75

EXPENDITURES

Books	<u>487.19</u>
Periodicals	_____
Audio-visual	<u>56.34</u>
Supplies	<u>47.22</u>
Postage	_____
Miscellaneous Bldg Renovation	<u>24,268.89</u>
Telephone	<u>67.41</u>
Repairs & maintenance - janitor	<u>345.00</u>
Repairs & maint. of equipment	_____
Project expense	_____
Capital outlay	_____
Automation	_____
Gas Utilities	<u>280.16</u>

TOTAL EXPENDITURES \$25,552.21

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LIBRARY DIRECTOR Carol Lehman

CITY OF MOUNTAIN LAKE

PUBLIC LIBRARY REPORT

MONTH OF March, 2018

CIRCULATION AND USE

Adult fiction	_____
Adult nonfiction	_____
Non print (includes videos, cassettes, art prints, etc.)	_____
Juvenile	_____
Periodicals	_____
TOTAL CIRCULATION	<u>2,358</u>

Interlibrary loan sent	<u>294</u>	
Interlibrary loan received	<u>275</u>	<u>569</u>
TOTAL ILL		

ILL NON SYSTEM 82

RECEIPTS

Cash income	<u>222.98</u>
Donations (monetary)	
County Revenue	<u>15,918.92</u>
Misc. Revenue	
Fines	<u>9.00</u>
Meeting room rental	_____
Sale of supplies	_____
TOTAL RECEIPTS	<u>\$16,150.90</u>

EXPENDITURES

Books	<u>903.31</u>
Periodicals	_____
10.00 Audio-visual	<u>240.23</u>
4.98 Supplies	<u>200.48</u>
208. Postage	<u>208.00</u>
Miscellaneous	<u>1,833.59</u>
Telephone	<u>64.10</u>
Repairs & maintenance	<u>345.00</u>
Repairs & maint. of equipment	<u>305.98</u>
Project expense	<u>318.73</u>
-Capital outlay Delivery	<u>1,750.00</u>
Automation	<u>4,187.97</u>
Gas Utilities	<u>208.61</u>
TOTAL EXPENDITURES	<u>\$10,566.00</u>

(30)

LIBRARY DIRECTOR Carol Lehman

LIBRARY EXPENDITURES - FEBRUARY 2018

Borsgard Construction	Buildings and Structures	\$22,291.77
Dave Borsgard	Buildings and Structures	\$1,347.50
Duerksen Electric, Inc.	Buildings and Structures	\$629.62
Frontier	Telephone Expense	\$67.41
Dennis Hulzebos	Repairs & Maintenance - Janitorial	\$345.00
Indoff, Inc.	Supplies	\$47.22
Ingram	Books	\$472.20
MN Energy Resources	Gas Utilities	\$280.16
Synchrony Bank/Amazon	Books 14.99 / AV 56.34	<u>\$71.33</u>
	TOTAL	\$25,552.21

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LIBRARY EXPENDITURES - MARCH 2018

Dave Borsgard	Building & Structures	\$423.19
CSLP	Project Expense	\$40.00
Frontier	Telephone Expense	\$64.10
Hall's Handy Heating & Cooling	Building & Structures	\$240.51
Dennis Hulzebos	Repairs & Maintenance - Janitorial	\$345.00
Ingram	Books	\$814.63
Charles Lehman	Repairs & Maintenance of Equip. - Benches	\$305.98
MN Energy Resources	Gas Utilities	\$208.61
PCLS	Supplies - Barcode labels	\$40.50
	Supplies - Email	\$48.00
	Supplies - Motion picture license	\$107.00
	Delivery	\$1,750.00
	Automation Fee	\$3,506.37
	eBooks	\$818.20
	One Click Digital	\$351.69
	Aut./Tech Expense - HP computer & monitor	\$681.60
	Project Expense - WRP	\$278.73
	PCLS TOTAL = 7,582.09	
Synchrony Bank/Amazon	Books 88.68 / AV 230.23	<u>\$318.91</u>
	SUBTOTAL	\$10,343.02
	Cash Expenditures	<u>\$222.98</u>
	TOTAL	\$10,566.00

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PO Box 543
 Mountain Lake, MN 56159
 (507) 427-0500
 handyheatandcool@gmail.com
 http://www.handyheatandcool.com



ESTIMATE

ESTIMATE # 1187
 DATE 03/28/2018
 EXPIRATION DATE 05/01/2018

ADDRESS

Mountain Lake Public Library
 PO Box 477
 Mountain Lake, Minnesota
 56159

Please detach top portion and return with your payment.

ACTIVITY	QTY	RATE	AMOUNT
<p>The following estimate is for the balancing, cleaning, and installation of an air exchanger. We feel the best opportunity at this time is to clean and inspect the current equipment, seal off the broken air intake system, balance the current ducting system to the best of it's ability, and install a new air exchange system that maintain a safe carbon dioxide level at all times. Once we this is done and furnther mechanical systems are required we can take a look at it at that time. An electrician will be needed to complete wiring for the new air exchanger and will be an additional costs of the project.</p>			
Services Cleaning of 3 furnaces and air conditioning systems	6	75.00	450.00
Services Sealing off old air intake	1	115.00	115.00
Services Air ducting balancing	1	1,500.00	1,500.00
			Subtotal: 2,065.00
Air Echange System			
Equipment Renewaire EV-300 Energy Recovery Ventilator	1	2,160.00	2,160.00
Equipment Push button timer by counter	1	76.00	76.00
Materials Ventilation installation materials	1	340.00	340.00
Installation Labor Installation Labor	1	1,760.00	1,760.00
			Subtotal: 4,336.00

Thank you for allowing us to present you with this estimate. Upon approval a down payment of 50% of the total cost is required for us to obtain your materials and equipment and

TOTAL

\$6,401.00

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Interest rate of 18% APR will be charged monthly if payment not made within 30 days.

RENTAL POLICY

City Hall Council Chambers/Conference Room

Rental Fee - \$125.00 per day

Food and drink in the rooms are discouraged

The following are allowed to use the rooms for free

- Any meeting involving city employees
- Chamber of Commerce
- Any non-profit organization

Senior Citizen Center

Rental Fee - \$125.00 per day

With or without the kitchen

The following are allowed to use the rooms for free

- 4-H (2 local clubs)
- FFA
- Legion
- Community Education (Defensive Driving, Gun Safety, Snowmobile Safety, etc.)
- Blood Mobile
- Heritage House Board
- Public School affiliated groups (National Honor Society, etc.)
- Lion's Club

Note: All groups are responsible for clean-up following their meetings. A janitorial fee will be charged if rooms are not left in the same condition as found..

LeRoy Reynolds

1013 6th Ave.

Mountain Lake, MN 561159

Phone 507-317-5413

April 12, 2018

Mountain Lake Council

Dear Mountain Lake Council,

I am writing in hopes of securing a spot at the Community Center to hold an ongoing Bible Study. I don't believe there will be more than 6 people if that attending at first. We or I will be able to clean up after-- thus hoping to reduce the cost.

- What ---Bible Study open to the public.
- When---Every Thursday night from 7:00pm to 8:00.

Sincerely,



LeRoy Reynolds

2018

FIRE DEPARTMENT

	<u>Contract Number of Sections @ \$330</u>	<u>Amount</u>
Kimball Township	14	\$4,620.00
Carson Township	18	\$5,940.00
Mountain Lake Township	36	\$11,880.00
Midway Township	35	\$11,550.00
Selma Township	5	\$1,650.00
Lakeside Township	<u>11</u>	\$3,630.00
	119	\$39,270.00

Ambulance

	<u>\$3 per capita charge</u>	<u>Amount</u>
Mountain Lake Township	442	\$1,326.00
Delton Township	53	\$159.00
Carson Township	145	\$435.00
Midway Township	208	\$603.00
Selma Township	150	\$450.00
Lakeside Township	<u>139</u>	\$417.00
	1137	\$3,390.00

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CITY OF MOUNTAIN LAKE
MOUNTAIN LAKE VOLUNTEER FIRE DEPARTMENT
MOUNTAIN LAKE, MINNESOTA 56159

THIS AGREEMENT is made and entered into this 1ST day of April 2018 by and between the City of Mountain Lake, Minnesota, a Municipal Corporation of Cottonwood County, party of the first part, and the Town (Township) of LAKESIDE of Cottonwood County, Minnesota, party of the second part.

WHEREAS, the second party deeming it advisable to have available for the benefit of the residents of said town, services of the first party's fire fund for the furnishing of such services, and

WHEREAS, the first party agrees to supply said LAKESIDE TOWNSHIP with adequate fire protection, including such equipment as deemed necessary to carry out and render all assistance possible in saving lives and property;

NOW, THEREFORE, IT IS mutually agreed between parties hereto, that for a period of four years from and after the date hereof, the Fire Department of the first party will answer any and all fire calls of the residents in sections Numbered 1,2,3,10,11,12,13,14,15,N1/2 22, N1/2 23,24. The first party will respond to such calls with suitable fire-fighting and rescue apparatus manned by at least eight (8) members of the Mountain Lake Fire Department, who will render all assistance possible in the saving of life and property. In consideration of said services, the second party agrees to pay as follows:

Fire Protection Fee: \$330.00 per section per year on the above eleven (11) sections for a total of \$3630.00. It is understood that portions of these payments, as may be determined by the first party, from time to time will be applied toward Mountain Lake Firemen's Relief Association and operation of the department. **A bill will be sent annually as per the following schedule:**

2019	\$3630.00
2020	\$3630.00
2021	\$3630.00

It is understood and agreed by the parties that at times weather and road conditions throughout the various seasons of the year will interfere in the rendering of such service. In the event that failure to furnish the services herein agreed upon is due to such weather and road conditions, such failure to furnish services shall not be taken to be a breach of this agreement.

It is further agreed that either party shall have the privilege of canceling this agreement with a written notice within 180 days.

Parties requesting and receiving fire services will be directly billed \$1000 by the City of Mountain Lake within 14 days of the fire service. Additionally, if the party receiving fire services did not request services but a fire or other situation exists, the party will be charged and billed by the fire department that provided service. All parties will be billed whether or not the fire service is covered by insurance. Any billable amount of the fire charge not covered by a party's insurance remains a debt of the party receiving the fire service. Parties billed for fire service will have 45 days to pay. If the fire service charge is not paid by that time, it will be considered delinquent and the City will send a notice of delinquency. If the fire service charge remains unpaid for 30 days after this notice of delinquency is sent, the City will use all practical and reasonable legal means to collect the fire service charge, including assessing the fee as a lien on the real estate. The party receiving fire service shall be liable for all collection costs incurred by the City including, but not limited to, reasonable attorney fees and court costs.

False alarms will be billed the same as a fire call--\$1000.00

CONTRACT DATE - APRIL 1, 2018 TO MARCH 31, 2022

IN WITNESS WHEREOF, the respective parties have caused this instrument to be executed by the respective officers thereof and the respective seals of the parties to be affixed thereon.

CITY OF MOUNTAIN LAKE, A MUNICIPAL CORPORATION OF COTTONWOOD COUNTY, MINNESOTA

IN PRESENCE OF:

CITY OF MOUNTAIN LAKE,
COTTONWOOD COUNTY, MINNESOTA

BY _____
(Mayor)

(City Clerk)

TOWNSHIP OF LAKESIDE
BY Jay R Smith
(Chairman)
Bruce Nagroske
(Clerk)

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MOUNTAIN LAKE
AMBULANCE SERVICE
AGREEMENT

THIS AGREEMENT is made and entered into this 1ST day of JANUARY 2018 by and Between the City of Mountain Lake, Cottonwood County, Minnesota, a Municipal Corporation, part of the first part, and Township of LAKESIDE Cottonwood County, Minnesota, part of the second part.

WITNESSETH: WHEREAS, the parties hereto desire to provide for ambulance service to be furnished by the first party to all of the second part, and to set forth the terms and conditions of such service.

NOW THEREFORE, the valuable consideration, parties hereto agree as follows:

1. First party will furnish ambulance services to all of second party for a term expiring December 31, 2018.
2. Second party will pay to first party for such service at the rate of Three Dollars (\$3.00) per capita annually. In addition, Medicare and private insurance will be billed Six hundred dollars (\$600) per run with an additional Eleven dollars and two cents (\$11.02) per loaded mile. If RN is required, those wages will be billed separately.

NOTE: Per capita figure to be used for our duration of this agreement is established to be 139 at which \$3.00 per capital totals \$417.00

IN TESTIMONY WHEREOF, parties hereto have executed this Agreement in duplicate the day and year above written.

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CITY OF MOUNTAIN LAKE
COTTONWOOD COUNTY, MINNESOTA

BY _____
(Mayor)

(City Clerk)

TOWNSHIP OF LAKESIDE
BY Tony R Smith
(Chairman of Supervisors)

Bruce Nagroski
(Clerk)

CITY OF MOUNTAIN LAKE, MINNESOTA

MOUNTAIN LAKE CITY COUNCIL

RESOLUTION # 7-18

INTRODUCED:

SECONDED:

VOTED: Aye:
 Nay:
 Absent:

**RESOLUTION CALLING FOR PUBLIC HEARING ON PROPOSED
TAX ABATEMENT FOR NEW RESIDENTIAL PROJECT**

WHEREAS, Minnesota Statutes §469.1813 gives authority to the City of Mountain Lake to grant an abatement of taxes imposed by the City if certain criteria are met; and

WHEREAS, in addition to the statutory requirements, on January 17, 2017, the City of Mountain Lake adopted Resolution # 3-17 approving the Cottonwood County Home Initiative Guidelines (which must be met before an abatement of taxes will be granted for residential development) and approving participation in the Cottonwood County Home Initiative Program; and

WHEREAS, Bryan Barga and Janell Barga, husband and wife, (the "Bargas") are the owners of the following described real estate within Cottonwood County, Minnesota:

Parcel #: 22-358-0010

Address of Property: 1012 Midway Road, Mountain Lake, MN 56159

Legal Description of Property: The East Half of Lot One (1) and all of Lot Two (2) of Block 1.57 of Hale Estates Subdivision, in the City of Mountain Lake, Cottonwood County, Minnesota; and

WHEREAS, Jason Flanagan and Michelle Flanagan, husband and wife, (the "Flanagans") are in the process of purchasing this property from the Bargas;

WHEREAS, the Flanagans propose to a construct a new home on this property; and

WHEREAS, the Flanagans have requested tax abatement on this property pursuant to the Guidelines; and

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WHEREAS, the abatement of taxes on the above-described parcel would be for the period of five (5) years commencing on the first year of taxes payable for the assessed value related to the capital improvements as outlined in Cottonwood County Home Initiative Guidelines; and

WHEREAS, based on an Estimated Market Value of \$297,000 for the new home and based on 2018 tax rates, the estimated tax abatement for the City of Mountain Lake for this property would be approximately \$3,280 per year. The total estimated tax abatement by the City of Mountain Lake for the five-year period is approximately \$16,400. (These figures were calculated using 2018 tax rates. The market value for the project is only an estimate, since the building has not yet been constructed. The tax rates will also change each year.)

WHEREAS, Minnesota Statutes require that a public hearing be held prior to the approval of the proposed tax abatement.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WINDOM, MINNESOTA, AS FOLLOWS:

1. Public Hearing. A public hearing to consider the proposed tax abatement, as set forth above, shall be held on Monday, May 7, 2018, in the Mountain Lake City Hall Council Chambers during the regular City Council Meeting which begins at 6:30 p.m.

2. Notice of Public Hearing. The City Administrator is authorized and directed to cause notice of the hearing to be published once in the official newspaper of the City at least ten (10) days prior to the date of hearing. The public hearing notice shall include a description of the property for which the abatement is being considered and the total estimated amount of the proposed tax abatement based on current information.

Adopted by the City Council this 16th day of April, 2018.

Mike Nelson, Mayor

Attest: _____
Wendy Meyer, City Administrator/City Clerk

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CITY OF MOUNTAIN LAKE, MINNESOTA

MOUNTAIN LAKE CITY COUNCIL

RESOLUTION #3-17

**A RESOLUTION APPROVING GUIDELINES AND PARTICIPATION
IN THE COTTONWOOD COUNTY HOME INITIATIVE PROGRAM**

WHEREAS, Minnesota Statutes §469.1813 gives authority to Minnesota cities to grant an abatement of taxes imposed by the City if certain criteria are met; and

WHEREAS, the City of Mountain Lake has been asked by Cottonwood County to participate in a tax abatement program known as the "Cottonwood County Home Initiative Program"; and

WHEREAS, the purpose of the Cottonwood County Home Initiative is to provide incentives to encourage the construction of new owner-occupied and rental residential housing units, encourage replacement of dilapidated housing structures within Cottonwood County, and increase future tax revenues in Cottonwood County; and

WHEREAS, an eligible participant in the program would be any person who constructs a new single-family home, duplex, or multi-family complex and who files application material and seeks formal approval from the appropriate local jurisdictions; and

WHEREAS, in addition to the statutory requirements, the City of Mountain Lake has reviewed the proposed Cottonwood County Home Initiative guidelines which must be met before an abatement of taxes will be granted for residential development; and

WHEREAS, individual applications requesting tax abatement for new residential construction projects in Mountain Lake will come before the Mountain Lake City Council for approval; and

WHEREAS, it is in the best interests of the City of Mountain Lake and its citizens that the guidelines of the Cottonwood County Home Initiative be approved; and

WHEREAS, it is in the best interests of the City of Mountain Lake and its citizens that the City participate in the Cottonwood County Home Initiative Program as proposed.

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MOUNTAIN LAKE, MINNESOTA, as follows:

1. The guidelines of the Cottonwood County Home Initiative Program are hereby amended to exclude any property currently owned by the Mountain Lake Economic Development Authority.

2. The guidelines of the Cottonwood County Home Initiative Program as amended are

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hereby approved.

3. The City of Mountain Lake's participation in the Cottonwood County Home Initiative Program is hereby approved.


4. The City Council retains the authority for final approval of individual projects requesting tax abatement by the City of Mountain Lake.

5. The Mayor and City Administrator are hereby authorized to sign any required documents approving the proposed guidelines for the Cottonwood County Home Initiative Program and authorizing the City of Mountain Lake's participation in the Cottonwood County Home Initiative Program.

Adopted this 17th day of January, 2017.



Mike Nelson, Mayor

ATTEST: 
Wendy Meyer, Clerk/City Administrator

project; however, funds were not available at this time. Other funders such as the Mountain Lake Area Foundation can be sought out dependent on need.

Maintenance costs will be covered by the rental revenues and, when that is not enough, the Cities of Mountain Lake and Jackson. All marketing costs and efforts will be covered by the Mountain Lake Active Living Committee, City of Mountain Lake, Friends of the Jackson County Trails Committee, the City of Jackson, and the Jackson Parks Board.

Community / Area served by this project: The Cities of Mountain Lake and Jackson as well as all visitors.

If this is an event, approximately how many participants/people will be attending? N/A

If this is not an event, how many people will be impacted by this project? 5,340+. [Mountain Lake, pop. 2,102, Jackson, pop. 3,238, and all visitors/tourists]

How will the community benefit from this project? (Please explain below on the next line. When typing, the box below will expand as you type.)

The goal of this project is four-fold: (1) To increase the number of residents who have access to active living/recreational opportunities, (2) to increase the usage of trails in Mountain Lake and Jackson, (3) to increase the number of bicyclists within the cities of Mountain Lake and Jackson, and (4) to provide a sustainable bike share system that avoids the pitfalls of a free, on-your-honor system.

In order to reach these goals, we have developed a multifaceted approach to increasing bicycling in our communities as well as ensuring our residents and visitors utilize the bike rental opportunity. The Mountain Lake Active Living Committee and the Friends of the Jackson County Trails have coupled this effort with other trail improvement efforts and various encouragement efforts in their respective communities. Additionally, the committees have been enhancing their marketing presence in order to build knowledge among residents and visitors of the bicycling opportunities available. Both communities work closely with Community Wellness Partners and other stakeholders to stay updated and connected to how they can better serve the community's needs.

With the rentals being tied to a computer data system, we will be able to see the number and frequency of rentals along with trends over time. With our connections to the Minnesota Department of Transportation, we will also use bicycle counters to get baseline data on how many users we have before and after implementation of the rental system. We plan to use this data to improve outreach to the community and visitors to make them aware of the expanded biking opportunities and to measure how successful we are in increasing the usage of the trail.

Are you currently a Sanford Health employee?

Yes No

Please type in an "X" for your selection above. (Yes or No)

Does the organization/project have a relationship with a Sanford Health entity?

Yes No (ie: Sanford Health Plan, Sanford Foundation, Board, CMN, etc.)

Please type in an "X" for your selection above. (Yes or No) (Please explain below on the next line. When typing, the box below will expand as you type.)

While this project is not related to Sanford, we have support from local Sanford institutions (see attached letters of support).

If this donation/sponsorship request is for a youth sports team or youth sports event; Do you agree with and are committed to the Youth Sports Parent Pledge?

Yes No (*Please see the attached Youth Sports Parent Pledge for clarification of this pledge.)

Has the organization previously received funding from any Sanford Health entity in the past?

Yes No

If Yes, what was the amount? \$ 50,000

Please type in an "X" for your selection above. (Yes or No)

If "Yes" - What were the funds used for:

(Please explain below on the next line. When typing, the box below will expand as you type.)

The City of Jackson received \$10,000 per year for 5 years for their splash pad project.

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For non-profit organizations - If you have previously received funding from Sanford in the past, please complete and return the attached "Community Dividend Fund / Follow-Up Evaluation" form with this application. The completion of this form will give us a better perspective of your previous project and/or event's impact in the community you serve, and help us in determining future funding.

Are you a United Way agency or do you receive United Way funding? Yes No
Please type in an "X" for your selection above. (Yes or No)

If Yes, What percent of your yearly revenues come from United Way? X %

If you are part of a national organization, what percentage of these dollars will stay local? X %

Is this a non-profit organization? Yes - my nonprofit code # is _____ No
Please type in an "X" for your selection above. (Yes or No) If Yes, please type in your nonprofit code (ie. 501c3).

Employer Identification Number (EIN): 41-6005401

Tax Identification Number: 41-6005401

Value Added Benefits: Please indicate any additional items you would like to request from Sanford Health

- Please type in an "X" for your selection(s) below.
- Sanford Health Banner
 - Sanford Children's Banner
 - Sanford Ortho & Sports Medicine Banner
 - Logo (3-color)
 - Logo (black & white)
 - Email logo to: _____
 - Ad Space (color ad)
 - Ad Space (black & white ad)
 - Ad Size: _____
- Please indicate height & width of ad needed (ie: 8" high x 4.25" wide)

Deadline for ad: _____ Email ad to: _____

Is a booth/display space provided with this sponsorship? Yes No
Please type in an "X" for your selection above. (Yes or No)

Other requests - please explain: (ie: Educational Information, Speaker opportunities, etc.) (Please explain below on the next line.)
If Sanford Health would like to have its name/logo displayed as a funder, we can place the Sanford Health logo on the bikes/bike racks or as a sign (if provided a sign or adhesive to place on them).

This request for funding is being respectfully submitted for consideration. I believe that the facts stated/provided in this document are true.

Print Name: _____ Signature: _____
Requesting Organization Representative Signature / Requesting Organization Representative

On behalf of the Public Affairs Team at Sanford Health, thank you for completing the Sanford Funding Request Form, the Community Dividend Follow-Up Form and Parent Pledge as they pertain to your specific request. If you have any questions, please feel free to contact my assistant (information below), and we will be sure to complete this process for you as quickly as possible.

Sincerely,

Mike Begeman, Vice President Public Affairs & Corporate Administration
Sanford Health - Route 5698
1305 W 18th Street
PO Box 5039
Sioux Falls SD 57117-5039

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Please return this form with any background information or support materials to the below contact – per your convenience:

Sioux Falls Office:

Sanford Health – Public Affairs
Attn: Ann Deg - Route # 5698
PO Box 5039
Sioux Falls, SD 57117-5039

Phone: (605) 312-7053

Fax: (605) 312-9814

Email: ann.deg@sanfordhealth.org
(Ann Deg, Lead Executive Assistant)

Please complete and submit the pages above (no need to resend the “Guidelines for Application” page) for your application.
Thank you.

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March 23, 2018

To the Sanford Foundation Board:


I'm writing this letter on behalf of Sanford Clinic-Mountain Lake in support of the bike rental proposal brought forth by the Mountain Lake Active Living Committee. I believe their request for funding to be directly related to Sanford's mission statement of being "dedicated to the work of health and healing" by offering bike rentals as a means of active transportation to explore the community as a resident or visitor.

The need for a bike rental program was identified in Mountain Lake's Active Living Plan created in May 2015 and has been a priority project for the Active Living Committee since its inception in January 2017. The community boasts a 5.2-mile lakeside trail that is designed for bike use and experiences a steady flow of traffic during Minnesota's warm weather months. An in-town bike loop has been established and designated with signage to encourage bicyclists of all ages and abilities to take in all that the community has to offer. There is also an in-town campground located on the lake trail with 18 sites that are frequently filled during the summer; the Active Living Committee sees this as an opportunity to offer campers, as well as residents without bikes, the opportunity to experience Mountain Lake by bike. Offering a locked, Bluetooth-enabled bike rental program would also give everyone the opportunity to fit physical activity into their day; with obesity rates continuing to rise, it is imperative that Sanford Health is a leader in promoting physical activity to not only our patients but to the communities we serve.

A similar bike share rental program was established in the neighboring town of Sleepy Eye in 2017 through funding provided by the Sleepy Eye Healthcare Foundation; in the first month, more than 200 people rented bikes through the system. The community attributes much of this success to the close proximity of the system to the town's lakeside trail and campgrounds. I believe this success can be replicated in the community of Mountain Lake if they are awarded funding to purchase the system. This is a perfect project for Sanford Health to invest in as it will highlight our organization's commitment to health in our communities.

As the Director of Clinic Operations at Sanford-Mountain Lake, I ask that you please give this proposal your full attention. If there are any further questions, please feel free to contact me at Joshua.sammons@sanfordhealth.org. Thank you for your consideration of this grant application.

Sincerely,



Josh Sammons, M.B.A, M.P.T.

Director of Clinic Operations- Mountain Lake

CITY OF MOUNTAIN LAKE Fund Balances Working Funds

Account Descr	Current Balance
FUND 101 GENERAL FUND	
G 101-10100 Cash	\$500,955.67
G 101-10150 Savings	\$96,671.12
G 101-10152 Savings - Special	\$475,430.35
G 101-10400 Investments at Cost	\$0.00
G 101-10403 Investments-Northland	\$417,400.36
FUND 101 GENERAL FUND	<u>\$1,490,457.50</u>
FUND 202 2014 SMALL CITIES DEVELOP PROG	
G 202-10100 Cash	\$213.97
G 202-10150 Savings	\$0.00
FUND 202 2014 SMALL CITIES DEVELOP PR	<u>\$213.97</u>
FUND 205 ECONOMIC DEVELOPMENT AUTHORITY	
G 205-10100 Cash	\$55,638.15
G 205-10150 Savings	\$0.00
G 205-10152 Savings - Special	\$10,000.00
G 205-10400 Investments at Cost	\$0.00
FUND 205 ECONOMIC DEVELOPMENT AUT	<u>\$65,638.15</u>
FUND 211 LIBRARY FUND	
G 211-10100 Cash	\$54,959.70
G 211-10150 Savings	\$0.00
G 211-10152 Savings - Special	\$60,601.11
G 211-10400 Investments at Cost	\$0.00
FUND 211 LIBRARY FUND	<u>\$115,560.81</u>
FUND 221 FIRE DEPT FUND	
G 221-10100 Cash	\$203,246.31
G 221-10152 Savings - Special	\$143,244.72
G 221-10400 Investments at Cost	\$0.00
FUND 221 FIRE DEPT FUND	<u>\$346,491.03</u>
FUND 231 AMBULANCE FUND	
G 231-10100 Cash	\$54,741.67
G 231-10150 Savings	\$203.92
G 231-10152 Savings - Special	\$133,596.39
G 231-10400 Investments at Cost	\$0.00
FUND 231 AMBULANCE FUND	<u>\$188,541.98</u>
FUND 303 TIF #1-5 POPD KERNS	
G 303-10100 Cash	-\$67,369.55
G 303-10400 Investments at Cost	\$0.00
FUND 303 TIF #1-5 POPD KERNS	<u>-\$67,369.55</u>
FUND 307 LAKEVIEW ESTATES-2007-2015A	
G 307-10100 Cash	-\$113.06
G 307-10152 Savings - Special	\$0.00
G 307-10400 Investments at Cost	\$0.00
G 307-10403 Investments-Northland	-\$0.54
FUND 307 LAKEVIEW ESTATES-2007-2015A	<u>-\$113.60</u>
FUND 308 2011 BOND REFUND-06 ST PROJ	
G 308-10100 Cash	-\$4,756.86
G 308-10403 Investments-Northland	\$0.00

cemetery savings
city - 355,615.06
Police - 50,781.36
st - 109,033.93

50

Account Descr	Current Balance
FUND 308 2011 BOND REFUND-06 ST PROJ	<u>-4,756.86</u>
FUND 312 CITY WIDE PROJ-DEBT SERV	
G 312-10100 Cash	\$146,373.02
G 312-10152 Savings - Special	<u>\$362,257.60</u>
FUND 312 CITY WIDE PROJ-DEBT SERV	\$508,630.62
FUND 320 EDA - CITY HALL FUND	
G 320-10100 Cash	<u>-4,959.25</u>
FUND 320 EDA - CITY HALL FUND	-4,959.25
FUND 332 2002 STREET IMPROV	
G 332-10100 Cash	\$4,687.10
G 332-10403 Investments-Northland	<u>\$42,000.91</u>
FUND 332 2002 STREET IMPROV	\$46,688.01
FUND 341 T.I.F.# 1-6 MT POWER	
G 341-10100 Cash	<u>\$134,464.17</u>
FUND 341 T.I.F.# 1-6 MT POWER	\$134,464.17
FUND 342 T.I.F. #1-4 GOOD SAM	
G 342-10100 Cash	\$11,063.84
G 342-10152 Savings - Special	\$0.00
G 342-10400 Investments at Cost	<u>\$0.00</u>
FUND 342 T.I.F. #1-4 GOOD SAM	\$11,063.84
FUND 361 PANKRATZ LAND-DEBT SERV	
G 361-10100 Cash	<u>-23,268.00</u>
FUND 361 PANKRATZ LAND-DEBT SERV	-23,268.00
FUND 385 ML COMM PARK-DEBT SERV INFRAST	
G 385-10100 Cash	<u>\$0.00</u>
FUND 385 ML COMM PARK-DEBT SERV INF	\$0.00
FUND 403 POPD KERNS CONST ACCT	
G 403-10100 Cash	<u>\$0.00</u>
FUND 403 POPD KERNS CONST ACCT	\$0.00
FUND 412 2012 CITY WIDE PROJECT	
G 412-10100 Cash	\$0.00
G 412-10152 Savings - Special	<u>\$0.00</u>
FUND 412 2012 CITY WIDE PROJECT	\$0.00
FUND 415 TIF#1-7 MILK SPECIALTIES	
G 415-10100 Cash	<u>\$27,546.47</u>
FUND 415 TIF#1-7 MILK SPECIALTIES	\$27,546.47
FUND 441 MT POWER CONST ACCT	
G 441-10100 Cash	<u>\$0.00</u>
FUND 441 MT POWER CONST ACCT	\$0.00
FUND 450 DOWNTOWN-ROSS PROJECT	
G 450-10100 Cash	<u>-307,961.28</u>
FUND 450 DOWNTOWN-ROSS PROJECT	-307,961.28
FUND 460 PANKRATZ LAND PURCHASE	
G 460-10100 Cash	<u>-8,682.22</u>
G 460-10150 Savings	\$0.00

51

Account Descr	Current Balance
FUND 460 PANKRATZ LAND PURCHASE	<u>-8,682.22</u>
FUND 485 ML COMM PARK-INFRASTRUCTURE	
G 485-10100 Cash	<u>\$1,237,617.09</u>
FUND 485 ML COMM PARK-INFRASTRUCTU	<u>\$1,237,617.09</u>
FUND 501 CAPITAL OUTLAY REVOLVING FUND	
G 501-10100 Cash	\$246.23
G 501-10152 Savings - Special	\$109,241.75
G 501-10400 Investments at Cost	<u>\$0.00</u>
FUND 501 CAPITAL OUTLAY REVOLVING FU	<u>\$109,487.98</u>
FUND 507 LAKE COMMISSION FUND	
G 507-10100 Cash	\$26,764.32
G 507-10152 Savings - Special	\$42,025.19
G 507-10400 Investments at Cost	<u>\$0.00</u>
FUND 507 LAKE COMMISSION FUND	<u>\$68,789.51</u>
	<u>\$3,934,080.37</u>

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Fire Dept

	<u>2016</u> <u>Equipment</u> <u>Capital Fund</u> <u>Payments @</u> \$155 per section	<u>2017</u> <u>Equipment</u> <u>Capital Fund</u> <u>Payments @</u> \$155 per section	<u>2018</u> <u>Equipment</u> <u>Capital Fund</u> <u>Payments @</u> \$155 per section
Kimball Township	\$2,170.00	\$2,170.00	\$2,170.00
Carson Township			\$2,790.00
Mountain Lake Township	\$5,580.00	\$5,580.00	\$5,580.00
Midway Township	\$5,425.00	\$5,425.00	\$5,425.00
Selma Township	\$775.00	\$775.00	\$775.00
Lakeside Township	\$1,705.00	\$1,705.00	\$1,705.00
	\$15,655.00	\$15,655.00	\$18,445.00

49,755

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Mt. Lake 2017 Drinking Water Report

The drinking water for Mt. Lake Utilities customers comes from five ground source wells ranging from 68 to 500 feet deep spread around the city. Mountain Lake works hard to provide its residents with safe and reliable drinking water that meets federal and state water quality requirements.

The just released 2017 Drinking Water Report provides information on the quality of the city's drinking water. The complete report can be found at http://mountainlakemn.com/files/CCR_Report_2017.pdf

The report covers the time period January 1 to December 31, 2017.

The Mt. Lake Water Departments works with the MN Department of Health (MDH) to test for more than 100 possible contaminants. It is not unusual to detect contaminants in small amounts. No water supply is ever completely free of contaminants. Drinking water standards protect Minnesotans from substances that may be harmful health.

The testing found low copper, lead, nitrates, total trihalomethanes, total haloacetic acids, total chlorine, and fluoride. The levels were much lower than the Environmental Protection Agency's (EPA) limits; consequently the city received no violations or penalties.

Copies of the Report are also available at Mt. Lake City Hall, 930 Third Avenue.

Mountain Lake

2017 DRINKING WATER REPORT

This report contains important information about your drinking water. Have someone translate it for you, or speak with someone who understands it.

Información importante. Si no la entiende, haga que alguien se la traduzca ahora.

ໄປລາຍງານໃບນີ້ມີອາຍວະອຽດອັນສຳຄັນກ່ຽວກັບນ້ຳດື່ມຂອງທ່ານ.
ໃຫ້ຄົນໃດຄົນນຶ່ງແປພາສາໃຫ້ທ່ານຝັງ, ຮູ້ ເວົ້ານຳຄົນ
ໃດຄົນນຶ່ງຜູ້ທີ່ເຂົາໃຈມັນ.

Making Safe Drinking Water

X Your drinking water comes from a groundwater source: five wells ranging from 68 to 500 feet deep, that draw water from the Sioux Quartzite and Quaternary Buried Artesian aquifers.

X Mountain Lake works hard to provide you with safe and reliable drinking water that meets federal and state water quality requirements. The purpose of this report is to provide you with information on your drinking water and how to protect our precious water resources.

Contact Dave Watkins, Supervisor, at 507 822 3687 or dripsrus@frontiernet.net if you have questions about Mountain Lake's drinking water. You can also ask for information about how you can take part in decisions that may affect water quality.

X The U.S. Environmental Protection Agency sets safe drinking water standards. These standards limit the amounts of specific contaminants allowed in drinking water. This ensures that tap water is safe to drink for most people. The U.S. Food and Drug Administration regulates the amount of certain contaminants in bottled water. Bottled water must provide the same public health protection as public tap water.

Drinking water, including bottled water, may reasonably be expected to contain at least small amounts of some contaminants. The presence of contaminants does not necessarily indicate that water poses a health risk. More information about contaminants and potential health effects can be obtained by calling the Environmental Protection Agency's Safe Drinking Water Hotline at 1-800-426-4791.

Mountain Lake Monitoring Results

X This report contains our monitoring results from January 1 to December 31, 2017.

X We work with the Minnesota Department of Health to test drinking water for more than 100 contaminants. It is not unusual to detect contaminants in small amounts. No water supply is ever

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completely free of contaminants. Drinking water standards protect Minnesotans from substances that may be harmful to their health.

- X Learn more by visiting the Minnesota Department of Health's webpage Basics of Monitoring and Testing of Drinking Water in Minnesota (<http://www.health.state.mn.us/divs/eh/water/factsheet/com/sampling.html>).

How to Read the Water Quality Data Tables

- X The tables below show the contaminants we found last year or the most recent time we sampled for that contaminant. They also show the levels of those contaminants and the Environmental Protection Agency's limits. Substances that we tested for but did not find are not included in the tables.

We sample for some contaminants less than once a year because their levels in water are not expected to change from year to year. If we found any of these contaminants the last time we sampled for them, we included them in the tables below with the detection date.

We may have done additional monitoring for contaminants that are not included in the Safe Drinking Water Act. To request a copy of these results, call the Minnesota Department of Health at 651-201-4700 or 1-800-818-9318 between 8:00 a.m. and 4:30 p.m., Monday through Friday.

Definitions

- **AL (Action Level):** The concentration of a contaminant which, if exceeded, triggers treatment or other requirements which a water system must follow.
- **EPA:** Environmental Protection Agency
- **MCL (Maximum contaminant level):** The highest level of a contaminant that is allowed in drinking water. MCLs are set as close to the MCLGs as feasible using the best available treatment technology.
- **MCLG (Maximum contaminant level goal):** The level of a contaminant in drinking water below which there is no known or expected risk to health. MCLGs allow for a margin of safety.
- **Level 1 Assessment:** A Level 1 assessment is a study of the water system to identify potential problems and determine (if possible) why total coliform bacteria have been found in our water system.
- **Level 2 Assessment:** A Level 2 assessment is a very detailed study of the water system to identify potential problems and determine (if possible) why an E. coli MCL violation has occurred and/or why total coliform bacteria have been found in our water system on multiple occasions.
- **MRDL (Maximum residual disinfectant level):** The highest level of a disinfectant allowed in drinking water. There is convincing evidence that addition of a disinfectant is necessary for control of microbial contaminants.
- **MRDLG (Maximum residual disinfectant level goal):** The level of a drinking water disinfectant below which there is no known or expected risk to health. MRDLGs do not reflect the benefits of the use of disinfectants to control microbial contaminants.
- **NA (Not applicable):** Does not apply.
- **NTU (Nephelometric Turbidity Units):** A measure of the cloudiness of the water (turbidity).
- **pCi/l (picocuries per liter):** A measure of radioactivity.

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CONSUMER CONFIDENCE REPORT

- **ppb (parts per billion):** One part per billion in water is like one drop in one billion drops of water, or about one drop in a swimming pool. ppb is the same as micrograms per liter ($\mu\text{g/l}$).
- **ppm (parts per million):** One part per million is like one drop in one million drops of water, or about one cup in a swimming pool. ppm is the same as milligrams per liter (mg/l).
- **PWSID:** Public water system identification.
- **TT (Treatment Technique):** A required process intended to reduce the level of a contaminant in drinking water.
- **Variations and Exemptions:** State or EPA permission not to meet an MCL or a treatment technique under certain conditions.

Water Quality Data Tables

LEAD AND COPPER – Tested at customer taps.						
Contaminant (Date, if sampled in previous year)	EPA's Action Level	EPA's Ideal Goal (MCLG)	90% of Results Were Less Than	Number of Homes with High Levels	Violation	Typical Sources
Copper (07/17/17)	90% of homes less than 1.3 ppm	0 ppm	0.26 ppm	0 out of 10	NO	Corrosion of household plumbing.
Lead (07/17/17)	90% of homes less than 15 ppb	0 ppb	0.71 ppb	0 out of 10	NO	Corrosion of household plumbing.

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CONSUMER CONFIDENCE REPORT

INORGANIC & ORGANIC CONTAMINANTS – Tested in drinking water.						
Contaminant (Date, if sampled in previous year)	EPA's Limit (MCL)	EPA's Ideal Goal (MCLG)	Highest Average or Highest Single Test Result	Range of Detected Test Results	Violation	Typical Sources
Nitrate	10.4 ppm	10 ppm	0.32 ppm	N/A	NO	Runoff from fertilizer use; Leaching from septic tanks, sewage; Erosion of natural deposits.

CONTAMINANTS RELATED TO DISINFECTION – Tested in drinking water.						
Substance (Date, if sampled in previous year)	EPA's Limit (MCL or MRDL)	EPA's Ideal Goal (MCLG or MRDLG)	Highest Average or Highest Single Test Result	Range of Detected Test Results	Violation	Typical Sources
Total Trihalomethanes (TTHMs)	80 ppb	N/A	6.1 ppb	N/A	NO	By-product of drinking water disinfection.
Total Haloacetic Acids (HAA)	60 ppb	N/A	1.6 ppb	N/A	NO	By-product of drinking water disinfection.
Total Chlorine	4.0 ppm	4.0 ppm	0.39 ppm	0.00 - 0.65 ppm	NO	Water additive used to control microbes.

Total HAA refers to HAA5

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OTHER SUBSTANCES – Tested in drinking water.

Substance (Date, if sampled in previous year)	EPA's Limit (MCL)	EPA's Ideal Goal (MCLG)	Highest Average or Highest Single Test Result	Range of Detected Test Results	Violation	Typical Sources
Fluoride	4.0 ppm	4.0 ppm	0.76 ppm	0.66 - 0.81 ppm	NO	Erosion of natural deposits; Water additive to promote strong teeth.

Potential Health Effects and Corrective Actions (If Applicable)

Fluoride: Fluoride is nature's cavity fighter, with small amounts present naturally in many drinking water sources. There is an overwhelming weight of credible, peer-reviewed, scientific evidence that fluoridation reduces tooth decay and cavities in children and adults, even when there is availability of fluoride from other sources, such as fluoride toothpaste and mouth rinses. Since studies show that optimal fluoride levels in drinking water benefit public health, municipal community water systems adjust the level of fluoride in the water to a concentration between 0.5 to 1.5 parts per million (ppm), with an optimal fluoridation goal between 0.7 and 1.2 ppm to protect your teeth. Fluoride levels below 2.0 ppm are not expected to increase the risk of a cosmetic condition known as enamel fluorosis.

Copper: During the year, we failed to provide lead results to persons served at the sites that were tested as required by the Lead and Copper Rule during the timeframe allowed. Results were provided to persons served at the sites that were tested late.

Lead: During the year, we failed to provide lead results to persons served at the sites that were tested as required by the Lead and Copper Rule during the timeframe allowed. Results were provided to persons served at the sites that were tested late.

Some People Are More Vulnerable to Contaminants in Drinking Water

Some people may be more vulnerable to contaminants in drinking water than the general population. Immuno-compromised persons such as persons with cancer undergoing chemotherapy, persons who have undergone organ transplants, people with HIV/AIDS or other immune system disorders, some elderly, and infants can be particularly at risk from infections. The developing fetus and therefore pregnant women



may also be more vulnerable to contaminants in drinking water. These people or their caregivers should seek advice about drinking water from their health care providers. EPA/Centers for Disease Control (CDC) guidelines on appropriate means to lessen the risk of infection by *Cryptosporidium* and other microbial contaminants are available from the Safe Drinking Water Hotline at 1-800-426-4791.

Learn More about Your Drinking Water

Drinking Water Sources

Minnesota's primary drinking water sources are groundwater and surface water. Groundwater is the water found in aquifers beneath the surface of the land. Groundwater supplies 75 percent of Minnesota's drinking water. Surface water is the water in lakes, rivers, and streams above the surface of the land. Surface water supplies 25 percent of Minnesota's drinking water.

Contaminants can get in drinking water sources from the natural environment and from people's daily activities. There are five main types of contaminants in drinking water sources.

- **Microbial contaminants**, such as viruses, bacteria, and parasites. Sources include sewage treatment plants, septic systems, agricultural livestock operations, pets, and wildlife.
- **Inorganic contaminants** include salts and metals from natural sources (e.g. rock and soil), oil and gas production, mining and farming operations, urban stormwater runoff, and wastewater discharges.
- **Pesticides and herbicides** are chemicals used to reduce or kill unwanted plants and pests. Sources include agriculture, urban stormwater runoff, and commercial and residential properties.
- **Organic chemical contaminants** include synthetic and volatile organic compounds. Sources include industrial processes and petroleum production, gas stations, urban stormwater runoff, and septic systems.
- **Radioactive contaminants** such as radium, thorium, and uranium isotopes come from natural sources (e.g. radon gas from soils and rock), mining operations, and oil and gas production.

The Minnesota Department of Health provides information about your drinking water source(s) in a source water assessment, including:

- How Mountain Lake is protecting your drinking water source(s);
- Nearby threats to your drinking water sources;
- How easily water and pollution can move from the surface of the land into drinking water sources, based on natural geology and the way wells are constructed.

Find your source water assessment at [Source Water Assessments](http://www.health.state.mn.us/divs/eh/water/swp/swa/) (www.health.state.mn.us/divs/eh/water/swp/swa/) or call 651-201-4700 or 1-800-818-9318 between 8:00 a.m. and 4:30 p.m., Monday through Friday.

Lead in Drinking Water

You may be in contact with lead through paint, water, dust, soil, food, hobbies, or your job. Coming in contact with lead can cause serious health problems for everyone. There is no safe level of lead. Babies, children under six years, and pregnant women are at the highest risk.

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Lead is rarely in a drinking water source, but it can get in your drinking water as it passes through lead service lines and your household plumbing system. Mountain Lake provides high quality drinking water, but it cannot control the plumbing materials used in private buildings.

Read below to learn how you can protect yourself from lead in drinking water.

1. **Let the water run** for 30-60 seconds before using it for drinking or cooking if the water has not been turned on in over six hours. If you have a lead service line, you may need to let the water run longer. A service line is the underground pipe that brings water from the main water pipe under the street to your home.
 - You can find out if you have a lead service line by contacting your public water system, or you can check by following the steps at: Are your pipes made of lead? Here's a quick way to find out (<https://www.mprnews.org/story/2016/06/24/npr-find-lead-pipes-in-your-home>).
 - The only way to know if lead has been reduced by letting it run is to check with a test. If letting the water run does not reduce lead, consider other options to reduce your exposure.
2. **Use cold water** for drinking, making food, and making baby formula. Hot water releases more lead from pipes than cold water.
3. **Test your water.** In most cases, letting the water run and using cold water for drinking and cooking should keep lead levels low in your drinking water. If you are still concerned about lead, arrange with a laboratory to test your tap water. Testing your water is important if young children or pregnant women drink your tap water.
 - Contact a Minnesota Department of Health accredited laboratory to get a sample container and instructions on how to submit a sample:
Environmental Laboratory Accreditation Program
(<https://apps.health.state.mn.us/eldo/public/accreditedlabs/labsearch.seam>)
The Minnesota Department of Health can help you understand your test results.
4. **Treat your water** if a test shows your water has high levels of lead after you let the water run.
 - Read about water treatment units:
Point-of-Use Water Treatment Units for Lead Reduction
(<http://www.health.state.mn.us/divs/eh/water/factsheet/com/poulead.html>)

Learn more:

- Visit Lead in Drinking Water (<http://www.health.state.mn.us/divs/eh/water/contaminants/lead.html#Protect>)
- Visit Basic Information about Lead in Drinking Water (<http://www.epa.gov/safewater/lead>)
- Call the EPA Safe Drinking Water Hotline at 1-800-426-4791. To learn about how to reduce your contact with lead from sources other than your drinking water, visit Lead Poisoning Prevention: Common Sources (<http://www.health.state.mn.us/divs/eh/lead/sources.html>).

Help Protect Our Most Precious Resource – Water

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The Value of Water

Drinking water is a precious resource, yet we often take it for granted.

Throughout history, civilizations have risen and fallen based on access to a plentiful, safe water supply. That's still the case today. Water is key to healthy people and healthy communities.

Water is also vital to our economy. We need water for manufacturing, agriculture, energy production, and more. One-fifth of the U.S. economy would come to a stop without a reliable and clean source of water.

Systems are in place to provide you with safe drinking water. The state of Minnesota and local water systems work to protect drinking water sources. For example, we might work to seal an unused well to prevent contamination of the groundwater. We treat water to remove harmful contaminants. And we do extensive testing to ensure the safety of drinking water.

If we detect a problem, we take corrective action and notify the public. Water from a public water system like yours is tested more thoroughly and regulated more closely than water from any other source, including bottled water.

Conservation

Conservation is essential, even in the land of 10,000 lakes. For example, in parts of the metropolitan area, groundwater is being used faster than it can be replaced. Some agricultural regions in Minnesota are vulnerable to drought, which can affect crop yields and municipal water supplies.

We must use our water wisely. Below are some tips to help you and your family conserve – and save money in the process.

- Fix running toilets—they can waste hundreds of gallons of water.
- Turn off the tap while shaving or brushing your teeth.
- Shower instead of bathe. Bathing uses more water than showering, on average.
- Only run full loads of laundry, and set the washing machine to the correct water level.
- Only run the dishwasher when it's full.
- Use water-efficient appliances (look for the WaterSense label).
- Use water-friendly landscaping, such as native plants.
- When you do water your yard, water slowly, deeply, and less frequently. Water early in the morning and close to the ground.
- Learn more
 - Minnesota Pollution Control Agency's Conserving Water webpage
(<https://www.pca.state.mn.us/living-green/conserving-water>)
 - U.S. Environmental Protection Agency's WaterSense webpage
(<https://www.epa.gov/watersense>)

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Home Water Treatment

The Pros and Cons of Home Water Softening

Water softeners are a water treatment device. They remove water hardness (dissolved calcium and magnesium). The decision to soften your water is a personal choice that can affect your home and the environment. It is important to understand your home's water quality. This will help you decide if a home water softener is necessary and choose the best treatment device(s). Water softeners must be installed and maintained properly to be safe and effective.

The advantages of home water softening include:

- Prevents build-up of minerals (scale) on the inside of pipes, fixtures, and hot water heaters.
- Lengthens the life of some appliances.
- Reduces or prevents mineral spots on glassware.
- Prevents or reduces soap films and detergent curds in sinks, bathtubs, and washing machines.

The disadvantages of home water softening include:

- Can corrode your pipes. The corroded metal from the pipes can end up in your water.
- Potential health implications from additional sodium from water softening.
- Regular testing of the water and maintenance of the softener is necessary to make sure the softener is working properly.
- Negative impacts to the environment from salt use.
- Water waste: The water used to regenerate the softener beads ends up as waste water.

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520 Lafayette Road North | St. Paul, Minnesota 55155-4194 | 651-296-6300
800-657-3864 | Use your preferred relay service | info.pca@state.mn.us | Equal Opportunity Employer

April 5, 2018

To: All Interested Citizens, Organizations and Government Agencies

Subject: WASTEWATER TREATMENT FACILITY IMPROVEMENTS PROJECT

Loan Applicant: City of Mountain Lake

Loan Project Number: 279868

The purpose of this notice is to advise the public that Minnesota Pollution Control Agency (MPCA) staff has reviewed the proposed project and has determined that the preparation of an Environmental Assessment Worksheet is not mandatory. A preliminary determination has been made that no significant environmental impacts are anticipated.

The city of Mountain Lake has applied for a construction loan under the Minnesota Clean Water Revolving Fund and is, therefore, subject to the state environmental review process.

The Environmental Summary included with this notice provides information on the existing and proposed wastewater treatment facilities and associated environmental considerations. The MPCA is opening a public comment period for environmental review of this project. Comments will be accepted for 30 days and will receive proper response. Please respond to the MPCA by May 4, 2018.

Environmental review documents will be made available upon request.

If you have questions, comments, or desire additional information, please contact Abram Peterson, at abram.peterson@state.mn.us or 651-757-2105.

Your interest in Minnesota's environment is appreciated.

Sincerely,

Abram Peterson

This document has been electronically signed.

Abram Peterson
Staff Engineer
SSTS Section
Municipal Division

AP:map

Enclosure

cc: Activity APP20110002 @ 2634

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ENVIRONMENTAL SUMMARY

I. Project Name: Mountain Lake Wastewater Treatment Improvements

Legal Description: Section 28, T106N, R34W, City of Mountain Lake, Cottonwood County

Project Proposer: City of Mountain Lake
P.O. Box C
Mountain Lake, Minnesota 56159-0320

The City of Mountain Lake is constructing a new lift station and forcemain, as well as two 12 acre aerated primary ponds with an 8-foot range of operation. The existing pond system will remain in place and be used with the proposed new aerated ponds. No change in discharge location or daily discharge volume.

This is the second phase of a two-phase project, the first being an inflow/infiltration project to remove clear water sources from the system, which was recently completed.

The project also includes removing biosolids (vacuum type removal) from the existing pond system and dike repairs in all three existing ponds as well as control structure improvements. The biosolids will be handled in accordance with Minnesota rules 7041 (<https://www.revisor.mn.gov/rules/?id=7041>). Dike repairs will be done using suitable material and standard construction techniques.

II. Alternatives Considered

Other alternatives considered included a new continuous discharge mechanical treatment facility.

III. Present Wastewater System and Need

The existing 3-cell stabilization pond and collection system was constructed in 1957. The collection system was recently rehabilitated.

The existing stabilization pond system has significant erosion to all of the ponds and does not have adequate capacity. The facility has struggled meeting permitted effluent limits. The facility discharges to the Watonwan River; the addition of the two aerated primary cells will allow the facility to avoid the June-September discharge window.

IV. Environmental Impacts of Proposed Projects

The primary impacts of the project are short-term construction related disturbances such as dust and noise. The short-term impacts will be mitigated by the use of standard construction practices. Erosion and sedimentation control measures recommended by the Natural Resources Conservation Service, Minnesota Pollution Control Agency and Department of Natural Resources will be followed.

55 acres of cropland will be converted to pond surface (24 acres), grass covered dikes/lawn surface (24 acres) and impervious surface (2 acres).

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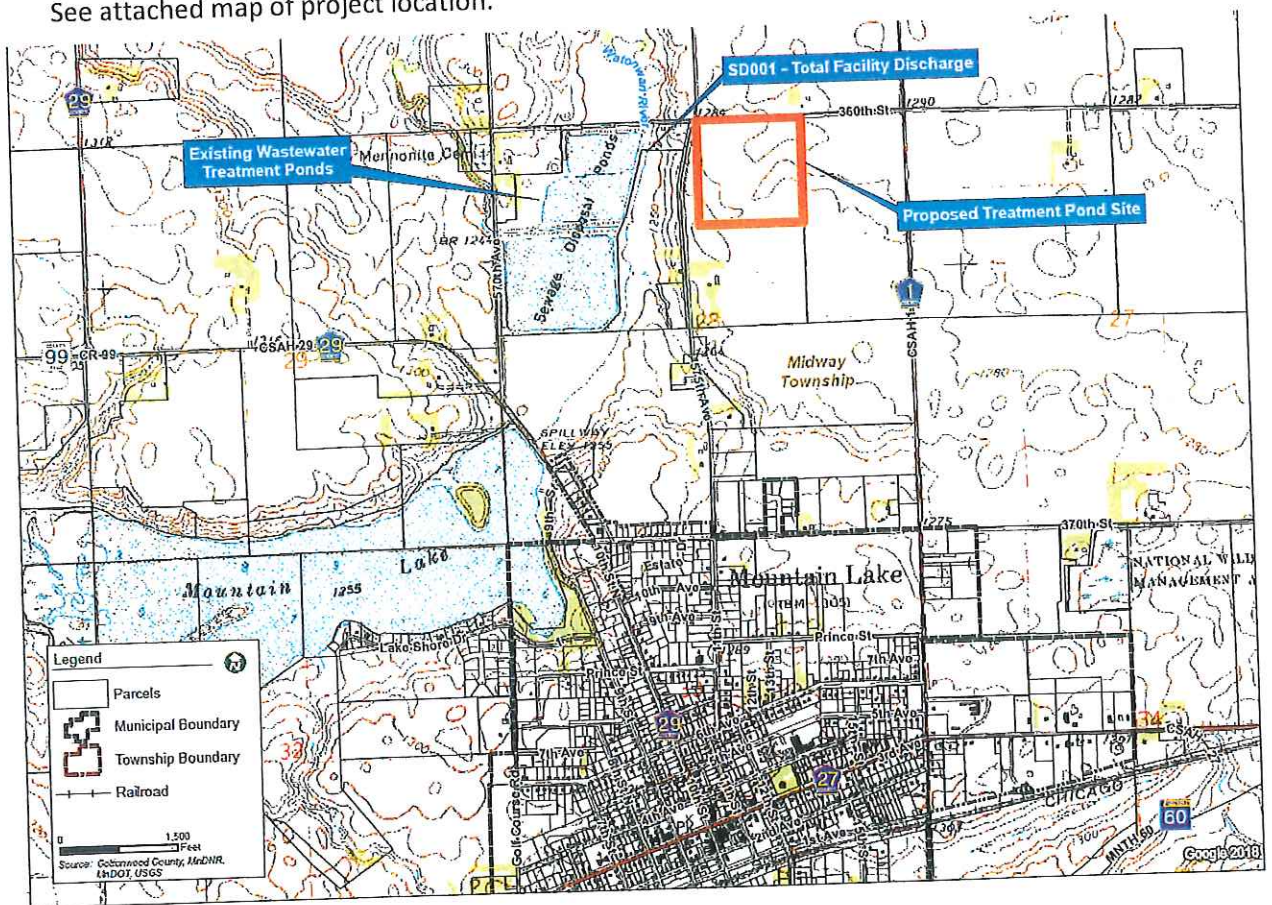
The proposed project is expected to result in no direct impacts to: threatened or endangered plant or animal species or their habitats; wetlands; floodplains; nearby farmland; historic, architectural, cultural, or archaeological features; shorelands, or air quality nonattainment areas.

V. Public Participation Program

On January 26, 2016, a public hearing was convened in the Mountain Lake Council Chambers. The monetary cost, environmental impacts, effluent requirements, operational considerations and proposed financing of the wastewater treatment facility improvements were discussed.

VI. Map of Project Location

See attached map of project location.





Rural Development

1005 High Ave
Willmar, MN 56201

Voice 320.235.3540
Fax 855.823.7654

March 21, 2018

City of Mountain Lake
PO Box C
930 3rd Ave
Mountain Lake, MN 56159

Dear city clerk or administrator,

Hi my name is Kevin Friesen, I am the community programs specialist contact for your city. Did you know that USDA Rural Development can help you with your next project?

USDA Rural Development Community Programs offers many tools to solve your city procurement needs. Our loan and grant program can help you purchase the following list and more!

- City Buildings
- Libraries
- Fire trucks
- Fire halls
- Warning Sirens
- Squad Cars
- Ambulances
- Water/Sewer/Stormwater Treatment facilities
- Streets
- Water/Sewer/Storm distribution and collection lines
- Water Storage Facilities
- Water Meters
- Standby Generators
- Many more....

If any of these projects sound like something you are considering or if you have another project in mind, please feel free to contact me at 320-235-5612 ext. 128 or kevin.friesen@mn.usda.gov

Sincerely,

Kevin Friesen
Area Specialist

Examples of Community Facilities Projects

- Hospitals
- Assisted Living
- Day-care Centers
- Fire Halls
- Dental Clinics
- Ambulances/Rescue Vehicles
- City/Town Halls
- Animal Shelters
- Out-patient Care Centers
- Telemedicine Facilities & Equipment
- Psychiatric Hospitals
- Equipment

Who To Contact

State Office

St. Paul | 651.602.7800

East Central Area

Cambridge | 763.689.3354

Southwest Area

Marshall | 507.532.3234
Worthington | 507.372.7784
Willmar | 320.235.5612

Southeast Area

Faribault | 507.332.7418
Austin | 507.437.8247

Northwest Area

Detroit Lakes | 218.847.9392
Thief River Falls | 218.681.2843
Alexandria | 320.763.3191

Northeast Area

Baxter | 218.829.5965
Virginia | 218.741.3929
Bemidji | 218.751.1942



Visit us on the web at:

Telemedicine Information: www.usda.gov/rus

General Information: www.rurdev.usda.gov/mn

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The USDA is an equal opportunity provider and employer.

USDA

Rural Development

Committed to the future of rural communities

Community Facilities Program



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Committed to the Future of Rural Communities

USDA Rural Development provides direct or guaranteed low-interest loans to build/ renovate essential community facilities and/or to provide equipment for essential community facilities.



Direct Loans

Low-interest loans are available directly from USDA Rural Development. Eligibility requirements include:

- Service area with a population under 20,000
- Unable to borrow funds elsewhere at affordable rates and terms.
- Interest rate depends on median household income of the borrower. It can be as low as 4.5 percent, and is usually no higher than commercial bonds.
- Loan term is the useful life of the security or 40 years, whichever is less.

Grants

Eligibility for grant approval has the same requirements as loans, but also includes:

- Grant recipients' median household communal household income must be below \$42,993 (2000 census)
- Grant assistance is provided on a graduated scale, from 15 to 75 percent, based on median household income and population of the community/service area.

- Grants are limited to amount needed for financial feasibility, and no more than 50 percent of the state allocation or \$50,000, whichever is greater.



Direct Loans & Grants

Low-interest loan and grant combinations are available directly from USDA Rural Development. Eligibility requirements include:

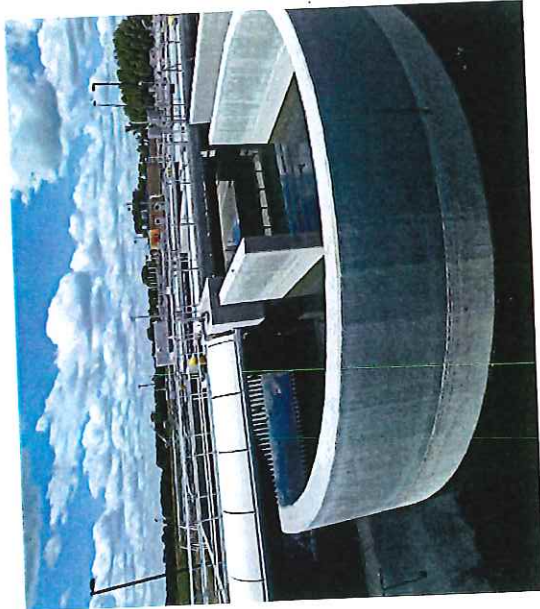
- Service area with population under 20,000
- Unable to borrow funds elsewhere at affordable rates and terms.
- Grant recipients median household income must be below \$42,993 (2000 census)
- Grant funds shall not exceed 75 percent of the cost of developing the facility
- Grants are limited to amount needed for financial feasibility, and no more than 50 percent of the state allocation or \$50,000, whichever is greater



Guaranteed Loans

Guaranteed loans are provided through various lending institutions across the state. Eligibility requirements include:

- Service area with population under 20,000
- Maximum guarantee is 90 percent
- Lender buys the guarantee from USDA Rural Development for 1 percent of the amount guaranteed
- Interest rates negotiated between lender and business, and may change no more than quarterly if variable.
- Terms of the loan are negotiated with lender, and can be up to 40 years
- Lender is responsible for developing the security package. Security can be a combination of assured income, projected revenue, mortgage, land, buildings, equipment, etc.



A step above the rest...

Safe drinking water and sanitary waste disposal systems are vital not only to public health, but also to the economic vitality of rural America. Rural Development is a leader in helping rural America improve the quality of life and increase the economic opportunities for rural people.

WEP provides funding for the construction of water and waste facilities in rural communities and is proud to be the only Federal program exclusively focused on rural water and waste infrastructure needs of rural communities with populations of 10,000 or less.



Who to Contact

State Office

St. Paul | 651.602.7800

Northwest Area

Detroit Lakes | 218.847.9392
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Southeast Area

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Austin | 507.437.8247

visit www.rurdev.usda.gov/mn

State Office | 651-602-7800
375 Jackson Street, Suite 410
Saint Paul, MN 55101

USDA Rural Development is an Equal Opportunity Lender, Provider, and Employer. Complaints of discrimination should be sent to:

USDA, Director, Office of Civil Rights
Washington, DC 20250-9410



Water & Environmental Programs

Providing safe and sanitary drinking water and wastewater treatment facilities for rural communities in Minnesota.



FOUNDATION FOR GROWTH



USDA Rural Development is committed to preserving the environment and improving the health and safety of rural communities.

PROJECT ELIGIBILITY

Water and Environmental Programs (WEP) provide funding for the following types of projects:

- drinking water treatment facilities
- wastewater treatment facilities
- storm water systems
- solid waste management systems

PROGRAM ELIGIBILITY

Water and Environmental Programs (WEP) are available to:

- public bodies,
- non-profit organizations, and
- tribal communities

Direct Loans & Grants

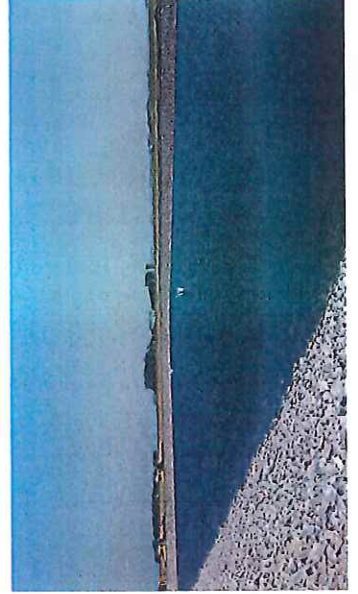
To develop water and waste disposal systems in rural areas and towns with a population of 10,000 or less.

- Loans are made directly through Rural Development - no external lender.
- Interest rates are set quarterly based on an index of current market yields for municipal obligations.
- Grant amounts are determined by the area's median household income and project affordability.
- Rural Development works with each community to ensure a loan/grant combination that maintains an affordable user rate.

Guaranteed Loans

To provide a loan guarantee for the construction or improvement of water and waste disposal projects in areas of 10,000 or less.

- Rural Development guarantees the loan through a traditional commercial lender.
- Interest rates are determined by the lender and guaranteed by Rural Development.



Special Evaluation Assistance for Rural Communities and Households (SEARCH) and Predevelopment Planning Grants (PPGs)

The SEARCH and PPG programs are meant to assist in paying costs associated with Preliminary Engineering and Environmental Reports for projects likely to be funded by Rural Development.

- Grant approval must be obtained prior to costs being incurred.
- Median Household Income must be less than \$46,036 (<80% statewide MHI)
- SEARCH grant population is limited to 2,500 or less
- PPG population is limited to 10,000 or less
- Maximum PPGs are up to \$15,000 or 75 percent of the project costs, whichever is less;
- Maximum SEARCH grants are up to \$30,000.

Emergency Community Water Assistance Grant (ECWAG)

To assist in paying costs associated with water quality or quantity issues directly caused by a documented event.

- Must apply for financing within two years of the date of the documented event.
- Financing is only provided for water projects.
- Maximum grant for a loss of water supply is \$500,000
- Maximum grant for repairs to water distribution is \$150,000

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