

**Regular City Council Meeting**  
**Mountain Lake City Hall**  
**Monday, March 7, 2022**  
**6:30 p.m. – Wellhead Protection Plan Public Hearing**  
**6:30 p.m. – Regular City Council Meeting**

**AGENDA**

1. Meeting Called to Order \*Additional information on agenda item is attached or at City Hall
2. Approval of Agenda and Consent Agenda
  - a. Bills: Checks #25840 – 25875 (1-5)
  - b. Payroll: Checks #65881 – 65895 (6)
  - c. Approve February 10 Utilities Commission Minutes (7-8)
  - d. Approve February 22 City Council Minutes (9-11)
  - e. Approve Resolution #6-22 Re-establishing Polling Place for 2022 (12)
3. Public – A total of ten (10) minutes is allotted for individuals to briefly discuss a topic of concern or provide comments to the Council.
4. Wellhead Protection Plan Public Hearing (13-16)
  - a. Discussion/Action – Approve Wellhead Protection Plan
5. Street Department Report – Daron Friesen, Street Superintendent (17)
6. City Attorney
  - a. Discussion – Public Nuisances (Signage)
7. City Administrator
  - a. Discussion/Action – Approve Federal Recreational Trail Grant Application (18-35)
  - b. Discussion/Action – Approve Resolution #7-22 Supporting Grant Application (36)
  - c. Discussion/Action – Discussion/Action – LMCIT Workers’ Compensation Premium Options (37-41)
  - d. Discussion/Action – Tree Removal Bids
  - e. Discussion/Review – Conferences
8. Adjourn

**Mountain Lake Utilities Commission Meeting  
Mountain Lake City Hall  
Thursday, February 10, 2022  
7 AM**

Members Present: Sue Garloff, Todd Johnson, Mark Langland, Brian Janzen

Members Absent: David Savage, City Council Liaison Dean Janzen,

Staff Present: Michael Mueller; Clerk/Administrator; Jill Falk; Utilities Office Manager, Steve Peters; Lineman; Lane Anderson; Lineman; Taylor Nesmoe; Water/Wastewater Superintendent; Scott Pankratz; Water/Wastewater Worker

Others Present:

**Call to Order**

The meeting was called to order at 7 AM. Mueller added Electronic Billing to the agenda for the City Administrator.

**Approval of Minutes and Bills**

Motion by Garloff, seconded by Johnson, to approve the January 20<sup>th</sup> Minutes, and Check Numbers 21480-21520. Motion carried.

**Electric Department**

Watkins was not present but was available by phone. Anderson presented a proposed maintenance contract with Ziegler to service the CAT generators. The proposal is for \$12,040.33 annually for a three-year customer support agreement. The maintenance package does include the oil and filter change and cooling system service every three years, as well as any inspections or adjustments needed for the generators. As of now, the coolant has not been changed in approximately 10 years and close to five years since the oil has been changed. A motion was made by Garloff to accept the agreement. This was seconded by Brian Janzen, motion passed.

**Water/Wastewater Department**

Nesmoe mentioned that the Jetter is currently being serviced. The telescopic were completely rusted through. The total cost to repair came to approximately \$4,000 including new tubing and the flexible piping. Repairs are also needed for the heater in the old water plant. The gas valve has gone out, however, the cost to repair is only about \$120. They are currently

running three electric heaters in its place temporarily and then they will be moved to the chemical room once the main heater is fixed. The water plant has also been having internet issues. The router was replaced, which fixed the issue temporarily, but then they lost service again a few days later. It was determined that the new router was bad, so another replacement was provided. That seemed to fix the issues as the second router is working and service has been restored.

Both Nesmoe and Pankratz are working with ABM for quotes for the service bodies for the new trucks. ABM is really pushing for the fiberglass option and have mentioned that it could cost less than the quote for the steel body provided by Crysteel. Nothing will be determined until the official quote is received.

The discussion was brought up regarding the American Rescue plan and using possible funds to purchase sand filters. The city has allocated \$50K of the \$200K grant. A motion was made by Garloff to request \$100,000 from the city council to purchase the sand filters. Motion was seconded by Brian Janzen, motion passed. During the discussion it was also mentioned that the city is looking into a grant for the security badges to control access to non-public spaces. This will include the entrances for both the Water and Electric plants as well. Since we did receive a grant for the security cameras, this will be placed on hold until October.

### **City Administrator**

The Bond Indebtedness Form was submitted on January 26<sup>th</sup>. Nothing is needed from the commission; however, the information is pertinent since most of the bonds are utility related. Mueller added Electronic Billing for the monthly utility bills to the agenda. An option to sign up for E-billing was included in the December Newsletter. Since then, over 50 utility customers have made contact that they would be interested in receiving their bills electronically. The goal is to get this number closer to around 200 customers. Banyon offers an E-billing module and will send the monthly utility bills along with the newsletter for \$0.08 per email. This would not only save \$0.46-\$0.53 for postage, but approximately \$0.10 for printing, ink, envelopes, etc. It was also discussed to offer an incentive for signing up for both ACH direct pay and E-billing. Windom currently offers \$1.25 credit monthly when someone signs up for both. Langland agreed this is something we should move forward with and requested to get pricing for module and set up fees. Mueller will continue to include in the monthly newsletter. Garloff even recommended using a different color paper or insert to catch their attention.

### **Adjourn**

The meeting was adjourned at 7:42 a.m.

ATTEST:

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Jill Falk, Utilities Office Manager

**City of Mountain Lake  
Regular City Council Meeting  
Mountain Lake City Hall – 930 Third Ave  
Tuesday, February 22, 2022  
6:30 p.m.**

Members Present: Dean Janzen, Dana Kass, Darla Kruser, Andrew Ysker, Mike Nelson

City Staff Present: Michael Mueller City Administrator; Rob Anderson EDA Director

Others Present: Joel Hollerich, Doug Regehr

**Call to Order**

The meeting was called to order by Mayor Nelson at 6:30 p.m.

**Small Cities Development Grant Program Public Hearing**

Motion by Kruser, seconded by Kass, to close the meeting and open the public hearing. Motion carried 5– 0.

Joel Hollerich, Program and Lending Underwriter with the Southwest Minnesota Housing Partnership provided an overview of the SCDP application process and funding request of \$1,092,500.00. This will be leveraged with other funds from USDA Rural Development and The City of Mountain Lake for a total of up to \$1,387,500.00.

The application is for a comprehensive application and will focus on owner-occupied rehab for approximately 20 households for up to \$25,000 per unit, Single Family rental rehab for 8 units for up to \$25,000 per unit, duplex rental rehab for 4 units for up to \$12,500 per unit, and commercial rehab for 5 businesses up to \$40,000 per unit. All projects will focus on areas of health and safety, energy efficiency, accessibility, and environmental hazards. Financing for owner occupied projects will involve 0% deferred loans that will be forgiven over a ten-year period. Financing for rental projects will consist of a 0% deferred loan which will be forgiven over 5 years, and commercial financing will consist of a 0% deferred loan forgivable over 5 years and a 2% loan with required monthly payments amortized over 10 years. The program guidelines will set a maximum funding for property owners. All residential units within the city limits will be eligible for funding and a target area for commercial units was determined by city officials and identified areas with the most need for rehab funding.

As Program Lending Underwriter, Joel Hollerich will run the SCDP program and all matching funds including the application process, income verification and financing. He has 20+ yrs.in financial services experience. Shawn Nelson, Project Manager will do inspections and has been working with the SWMHP/SWBS for 7 yrs with 15+ yrs. previous experience in residential construction. Ali Joens, Director of Homeownership will make sure all Fair Housing

requirements apply and has been working with residential lending with the SWMHP since 2001; and Barb Kirchner, Construction Services Manager will help with the implementation process including Labor Standards, Environmental and general SCDP questions. Barb has been working with the SCDP program for over 20 years.

None of the properties are in a known historic district. Each individual property will be reviewed with the State Historic Preservation Office and any proposed rehab on a historic property will comply with federal regulations when undergoing rehab.

Upon approval of the application in June, the City of Mountain Lake will act as the legal sponsor and the SWMHP will then enter into an agreement with the City to administer the grant. Contracts and federal requirement clearance will take place in July and August. The program will open up to property owners to apply for funding in September and an informational meeting will be held for people to apply. Inspections/Scopes of work/Bidding will begin in October. Projects will then be accepted and proceeds to work issued in November. This will be a two-year repair program with project closeout in December 2024.

Hollerich requested action on the submittal of the Full Application.

Motion by Kruser, seconded by Kass, to close the public hearing and open the meeting. Motion carried 5– 0.

### **Approval of Agenda & Consent Agenda**

Motion by Kruser, seconded by Ysker, to add discussion of the Fire Hall to the agenda. Motion carried 5– 0. Motion by Kruser, seconded by Ysker to approve the agenda and consent agenda as amended. Motion carried 5– 0.

Bills: Checks #25800 – 25839, 779E – 780E

Payroll: Checks #66511 – 66543

Approve January 10 EDA Board Minutes

Approve January 10 Lake Commission Minutes

Approve January 11 Library Board Minutes, January Report, & January Expenditures

Approve January 20 Utilities Commission Minutes

Approve February 7 City Council Minutes

Approve Resolution #5-22 \$5000 Fire Relief Donation

### **Public**

No comments

### **City Attorney**

No update was given.

### **City Administrator**

Utility Commission ARPA Request

Discussion/Action – GIS

Discussion/Action – City Council Chairs  
Discussion – Fire Hall

Motion by Janzen, second by Kass to approve the Utility Commission ARPA Request of \$100,000 for replacing the sand filters. Motion carried 5 – 0. Motion by Kass, second by Kruser to approve the cemetery GIS migration project. Motion carried 5 – 0. Motion by Kass, second by Ysker to purchase 9 La-Z-Boy Alston Executive Chairs for the Council Chambers. Motion carried 5 – 0. Kruser provided an update on the Fire Hall, Representative Rod Hamilton will introduce our Fire Hall project in the 2022 bonding bill to request funding through the State of MN. Kruser discussed setting up a separate bank account, to receive donations and to earmark for the development of the Fire/ Ambulance Hall.

### **3-Month Performance Evaluation of the City Administrator**

Motion by Kruser, second by Kass to close the meeting. Motion carried 5 – 0. Motion by Kruser, second by Kass to open the meeting. Motion carried 5 – 0.

The council provided the city administrator an evaluation on his performance.

### **Adjourn**

The meeting was adjourned at 7:17 p.m.

ATTEST:

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Michael Mueller, Administrator/Clerk

**RESOLUTION #6-22****RESOLUTION RE-ESTABLISHING THE CITY OF MOUNTAIN LAKE POLLING PLACE FOR ALL ELECTIONS IN 2022.****City of Mountain Lake, MN**

**WHEREAS**, the legislature of the State of Minnesota has been redistricted; and

**WHEREAS**, Minnesota Statute section 204B.14, subd. 3 (d) requires that precinct boundaries must be reestablished within 60 days of when the legislature has been redistricted or at least 19 weeks before the state primary election, whichever comes first;

**NOW, THEREFORE BE IT RESOLVED** that the City Council of the City of Mountain Lake, County of Cottonwood, State of Minnesota hereby reestablishes the boundaries of the voting precincts and polling places as follows:

Mountain Lake Community Center, 1027 Second Avenue.

Adopted by the City Council this 7th day of March, 2022.

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Mike Nelson, Mayor

Attest:

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Michael Mueller, City Administrator/Clerk

## Mountain Lake Wellhead Protection Plan

March 7, 2022

### Background

As a public water provider, the City of Mountain Lake is required by federal and state public drinking water laws and rules to amend an existing wellhead protection (WHP) plan to 1) understand where their source water comes from and how vulnerable it may be to contamination (Part 1), and 2) identify potential sources of contamination based on geologic vulnerability and management strategies addressing potential contaminants (Part 2). On the state level, the Minnesota Department of Health (MDH) administers the Source Water Protection program also referred to as WHP. A WHP team formed in September 2020 to assist in the completion of Part 2 of the WHP plan has completed its task. Local governmental units (LGU) and the public have been given the opportunity to review the draft Mountain Lake WHP plan.

### A brief outline of the scope of the WHP plan:

1. **Groundwater vulnerability is High and Low.** City wells #5 and #6 are completed in a shallow sand and gravel aquifer. Consequently, combined aquifer characteristics and geologic sensitivity results in a high vulnerability ranking of the two wells and the associated surface water contribution area.
2. **Components of the WHP Plan:**
  - See Forward and Figure of DWSMA (attached)
  - Issues – the primary issues are: a) Two city wells (#5 and #6) are located in a geological sensitive aquifer that is vulnerable to potential contamination; 2) The DWSMA is a challenge to manage due to a large area, land uses and multiple jurisdictions; 3) Various types of potential contaminant sources - abandoned wells, storage tanks, hazardous waste generators and stormwater can pose a threat to the aquifer if not properly managed; 4) Locating and financing an alternative water source to replace Well #5 and associated infrastructure will be a challenge to the City; and 5) severe or long-term drought can have an impact on availability of public drinking water supplies.
3. **Goals**
  - **Improve system resilience and the ability to provide a safe and adequate water supply.**
  - **Protect the aquifers from which the City of Mountain Lake draws its drinking water.**
  - **Educate public officials, land owners and the general public about the importance of protecting public drinking water supplies.**
4. **Implementation:** Emphasis will be on educating the public about WHP and developing partnerships with LGUs and state agencies to assist the City of Mountain Lake in implementing the WHP Plan. MDH has WHP grant opportunities to help implement the plan.

### Next Steps:

1. The City of Mountain Lake has submitted the draft WHP plan to surrounding LGUs for a 60 day review period ending February 28, 2022. The City has posted a public notice of this public hearing to hear any comments on the WHP plan. After the public hearing, City Council takes action to request the draft WHP plan be submitted to MDH for state approval.
2. State WHP plan review process takes 90 days, therefore, expect approval about mid May 2022. Various state agencies will review and submit any comments to MDH within the 90 day time period.
3. Upon MDH approval, The City must notify LGUs that your WHP plan has been approved by MDH and that implementation of the WHP plan will begin within 60 days of approval.



## Forward (from Wellhead Protection Plan)

This document presents an amended, comprehensive wellhead protection plan for the City of Mountain Lake that will help provide for an adequate and safe drinking water supply for community residents.

The City has made good progress in implementing the original wellhead protection (WHP) plan and continues in efforts to protect the City source water. Past efforts on addressing unused or abandoned wells have been successful as have educational efforts, and two city wells have been sealed in the past ten years. The amended drinking water supply management area (DWSMA) has been reduced in size and DWSMA vulnerability has changed from 'high and low vulnerable areas' to 'high and low vulnerability' with a highly vulnerable surface water contribution area. The City will continue to work with citizens and local and state partners in implementation of the WHP plan.

MDH wellhead protection rules require a review and assessment of various data elements as determined by DWSMA vulnerability must be completed for the DWSMA. This process must address existing and historical aspects of the 1) physical environment, 2) land uses, 3) water quantity, and 4) water quality. The data assessment process conducted by the Mountain Lake wellhead protection team supports both the delineation and vulnerability reports (part one) and assists in the identification of potential impacts the data elements may have on the source water and how the water supplier can address potential impacts (part two). Appendix A contains detailed assessments of all applicable data elements for the DWSMA.

Five wells contribute source water to the Mountain Lake system. Each well has undergone an extensive groundwater modeling process as part of wellhead protection planning. The modeling results are presented in a 'part one' report. The part one report for the Mountain Lake wells is located in Appendix B which contains the 1) delineation of the wellhead protection area, 2) delineation of the DWSMA, and 3) the assessments of well and drinking water supply management area vulnerability. The part one report was approved by the Minnesota Department of Health (MDH) before the second part of the plan was prepared.

The remainder of the wellhead protection plan is referred to as 'part two' and contains procedures followed for conducting a potential contaminant source inventory (PCSI) and the development of goals, objectives and measures that the City of Mountain Lake will take to offset the risk that potential contamination sources present to the public water supply system.

The identification of potential contaminant sources within the DWSMA is a fundamental element of wellhead protection. A PCSI is needed to assign meaningful priorities to management measures and to effectively monitor the effectiveness of implementation of the WHP plan. This is an ongoing process that entails inventorying present and past land uses and periodically updating the PCSI as land uses change within the DWSMA. The extent of potential contaminant inventory conducted within a DWSMA is determined by the vulnerability of the public water supply wells and the DWSMA. The Mountain Lake wellhead protection team has conducted a thorough inventory of potential contaminant sources within the DWSMA which are discussed in Chapter 4 and shown on maps and a table in Appendix C.

The wellhead protection team discussed and listed any expected changes to the physical environment, land use, surface and groundwater that may impact the aquifer serving the public water supply wells in the DWSMA. Chapter 5 discusses this subject in greater detail to clarify expected changes and how those changes may impact the source water used by Mountain Lake.

A WHP plan must identify water use, land use issues, problems and opportunities related to the aquifer serving the public water supply wells, the well water and each DWSMA. The wellhead protection team needs this process to define the nature and magnitude of contaminant source management issues within each DWSMA. The identification of issues, problems and opportunities that may exist in the DWSMA enables the City of Mountain Lake to 1) take advantage of opportunities that may be available to make effective use of existing resources, 2) set priorities for management of contaminants listed, and 3) request support for implementing specific management

strategies. Chapter 6 provides further discussion and tables of issues, problems and opportunities identified by the Mountain Lake wellhead protection team.

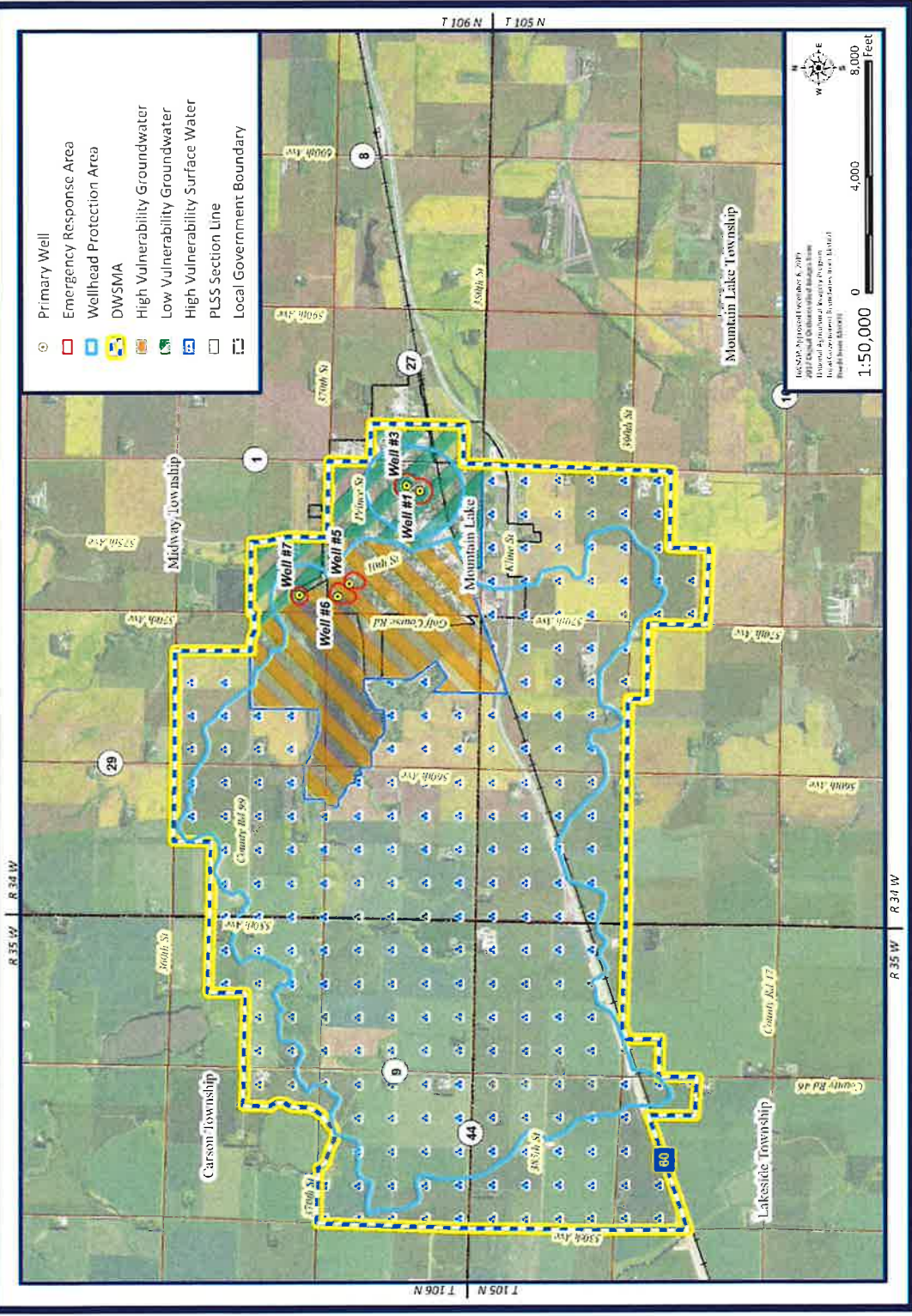
Finally, the core of a WHP plan is the identification and implementation of effective management strategies that will protect the public water supply wells from contamination. These management strategies or measures, may range from nonregulatory activities such as public education, to regulatory activities such as adoption by federal, state or local units of government to control specific types of contaminant sources. The Mountain Lake wellhead protection team has selected measures and prioritized each measure that should effectively address local land and water uses as well as resource needs.

Factors the team considered include:

- contamination of a public water supply well;
- quantities of potential contaminant sources and their proximity to a public water supply well;
- capability of the geologic material to absorb a contaminant;
- existence and effectiveness of existing official controls;
- time required to obtain cooperation; and
- administrative, legal, technical and financial resources needed.

The long range goals, objectives and measures assigned to the DWSMA by the Mountain Lake wellhead team is discussed and itemized in Chapters 8 and 9 and Appendix D.

Upon approval by the MDH, the Public Water Supplier has met all requirements that are contained in Minnesota Rules Chapter 4720, parts 4720.5100 to 4720.5590 for preparing an amended wellhead protection plan.



**Red Boundary (Emergency Response Area)** - One (1) year 'Time of Travel' = time of travel for a drop of water in the aquifer to travel to the well.

**Blue Boundary** - Well #7 = Ten (10) year 'Time of Travel' = time of travel for a drop of water in the aquifer to travel to the well. For Wells #5 and #6 the blue line represent the Surface Water Contribution Area (SWAC).

**Yellow/Blue Boundary** - The Drinking Water Supply Management Area (DWSMA) – the area the WHP Plan applies to.

'Time of Travel' is determined by groundwater models using various parameters such as aquifer properties, well and pump capabilities and assuming a maximum pumping rate of 24 hours/day for either one or ten years.

# STREET DEPT FEBRUARY Report

- New Cutting Edge Snow Bucket
- New Blades # 11 Plow Truck, Wash, Lense
- Service 524 K# Oil, Lense, Wash
- City Hall Work, TV Mount, Tag Board, Key Holder
- Library, Install Old City Hall Cabinets
- New Injectors # 9 | Sell 62 Ford?
- Post Snow Back out skirts, Clean Intersections.
- ORDER Gravel 400 Ton
- Service Sweeper Wash, Clean Interiors.
- Paint Box Floor # 16 Snow hauler.
- Broom skating Rink
- MARK Pankratz Starts 2-22-22
- Plow Snow, Clean Sidewalks, Alys, City Parking lots, Haul Snow
- Dile Grave 2-24-22
- Remove BASKET Ball Hoop City Park, ORDER New One.



# LOCAL TRAIL CONNECTIONS PROGRAM 2022 Grant Application

## INSTRUCTIONS

**Delete this page before submitting Application**



**Before completing this application read and study the program manual, all information on the program website, and these instructions.**

**APPLICATION DUE DATE: March 31, 2022**

### COMPLETING THE APPLICATION:

- Carefully review the Project Eligibility section of the program manual to understand the different requirements and eligible expenditures and tips in the How To Apply section.
- Type all responses within the blank boxes associated with each question. Do not type your answers in the same box as the question. For location and site maps, you may insert these as separate pages immediately following each question.
- Replace the sample resolution page with the actual approved resolution.
- DO NOT change the format of this document.
- Respond to all of the required questions and provide all required documents, including those outlined in the Attachment Checklist. Failure to complete the application appropriately will mean that the project will not be considered for funding.
- Please keep answers as brief and concise as possible, but thoroughly answer all parts of a question. Answers should focus on the project for which the funds will be utilized and less on future phases (if applicable) of your project.

### HOW TO SUBMIT THE APPLICATION:

Applications are to be submitted electronically in a “.pdf” format by the due date above. Paper submission of applications will not be accepted. To submit the application, email a pdf version of the application and attachments to [Trailgrants.DNR@state.mn.us](mailto:Trailgrants.DNR@state.mn.us). This is the official submittal email box. **Submitting to any other email will not be accepted.** Format the entire application, including all attachments, as one pdf document with all pages 8 ½” by 11” in dimension. After submission, make sure you have received a confirmation email that your application has arrived in a useable format by the due date. A confirmation email should arrive within one or two business days after you have submitted your application. Each email is opened to insure the files are readable and then followed with a confirmation email. Applications submitted in an unusable format will NOT be considered for funding. If there are any questions about submitting the application, please contact the program staff below.

### GENERAL INFORMATION:

This is a competitive program. Staff members are available to discuss your project or review application materials. You are encouraged to submit any draft application or materials by March 11, 2022 if you would like staff to provide comments. For assistance, please contact:

Daniel Golner, Grant Coordinator  
[daniel.golner@state.mn.us](mailto:daniel.golner@state.mn.us)  
 (651) 259-5599



## LOCAL TRAIL CONNECTIONS PROGRAM 2022 Grant Application

Project #	
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### 1) GENERAL CONTACT INFORMATION:

Grant Applicant (Unit of Government Required):	City of Mountain Lake
Contact Person:	Michael Mueller
Contact Title:	City Administrator
Mailing Address:	930 Third Ave., Drawer c Mountain lake, MN. 56159
Phone:	507-427-2999, ext. 1
Email address:	<a href="mailto:mmueller@mountainlakemn.com">mmueller@mountainlakemn.com</a>
<i>If the project has a trail club, organization, or project partner, please include below:</i>	
Organization/Club Name:	Mountain Lake Lake Commission
Contact Person:	Jean Haberman
Contact Title:	Secretary/Treasurer
Mailing Address:	37663 560 <sup>th</sup> Ave. Mountain Lake, MN. 56159
Phone:	507-822-2611
Email address:	<a href="mailto:jhaberman56159@gmail.com">jhaberman56159@gmail.com</a>

### 2) GENERAL PROJECT INFORMATION:

Project Name:	<b>Mountain Lake Trail Boardwalk</b>
Project Summary <i>(30 words or less):</i>	Purchase and construct a new 420' raised 8-foot-wide boardwalk for Mountain Lake Trail, which will replace the existing flood-damaged 5-foot-wide boardwalk.
Project Completion Date:	October 1, 2023
Trail Name:	Mountain Lake Trail
Website with Trail Info:	<a href="https://sites.google.com/site/lakecommission/home/walking-biking-trail">https://sites.google.com/site/lakecommission/home/walking-biking-trail</a>

### 3) FINANCIAL INFORMATION:

Grant Request:	<b>\$165,375</b>	Source of Cash Match (describe below in the box next to \$ amount):	Are these match funds secured? (Check below):	
			YES	NO
Non-State Cash Matching Funds (25% cash match required):	\$55,125	City of Mountain Lake	X	
	\$			
	\$			
Total Project Cost:	\$220,500	(Grant Request + Matching Funds must = Total Project Cost)		

If this project has received federal funding through the Enhancements Program or MnDOT's Transportation Alternatives Program, please indicate which year the project is programmed for construction?	FFY:	
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**4) PROJECT LOCATION:**

County Project is Located:	Cottonwood
State Legislative (House) District:	22B
State Senate District:	22
State House Representative (name):	Rod Hamilton
State Senator (name):	Bill Weber
Congressional District:	1 <sup>st</sup> Congressional District

**5) MEASURABLE TARGETS/OUTCOMES:**

It is required that measurable targets and outcomes be collected for your project. Complete the boxes below on the right with exactly how many miles of trail that will be acquired, newly developed or existing trail miles improved, along with the number of trailhead facilities, bridges, and/or culverts that will be developed or restored as part of just this project, not the whole trail. After the project is complete the measurable outcome will be compared with the target included.	
Trail Miles to be Acquired:	0
New Trail Miles to be Developed/Created:	0
Existing Trail Miles to be Restored or Improved:	0.1
Number of Trailhead Facilities to be Developed or Restored:	0
Number of Trail Bridges/Culverts to be Developed or Restored:	1

**6) RECREATIONAL USES FOR PROJECT:**

<b>6A)</b> Indicate the existing or proposed uses of the trail under primary use and the secondary recreation uses which will directly benefit from the proposed project:		
Primary Use	Secondary Use	
X		Walking/Hiking
X		Bicycling
		Mountain Bicycling
		Horseback Riding
	X	Cross-Country Skiing
		In-Line Skating
		Snowmobiling
		ATV Riding
		Off-Highway Motorcycling
		Off-Road Vehicles (4x4, Jeep, etc.)
	X	Other (specify): Snowshoeing
<b>6B)</b> Describe/Justify how <u>each</u> of the above identified primary and/or secondary trail user groups will benefit from the project. Response required for each identified use above.		
<b>Walking/Hiking (Including with assistive vehicles):</b> Trail users will benefit from a safer, wider boardwalk, which will match the current width of the trail. Currently the paved trail is 8 feet wide with easements seven and one-half feet from the centerline of the existing paved trail and the boardwalk is 5 feet wide, which creates accessibility constraints for the number of trail users who walk side-by-side or meet on the boardwalk. The problem is exacerbated when pedestrians using assistive vehicles need more room on the boardwalk when meeting other trail users.		
<b>Bicycling:</b> Bicycling is a popular use of the 5.2-mile trail, ranging from casual family bicycling to e-bikes, mountain, and fat-tire bicyclists. Currently, bicyclists are often struggling to share the limited space available along the boardwalk with pedestrians, often needing to stop and wait until pedestrians cross the boardwalk. With a wider boardwalk, cyclists will be able to share the		



width of the boardwalk with pedestrians. Development of a wider boardwalk will create a safe and enjoyable experience for all trail users.

**Other:** Snowshoeing and cross-country skiing are popular during the winter season. Winter recreation continues to be very popular on the 5.2-mile trail. Having an updated wider boardwalk will help improve accessibility constraints on the trail during the winter season.

**6C)** Will this project provide year-round trail use? If it is planned to provide year-round use, outline which users indicated above will benefit and how the facility will be maintained for those uses.

The Mountain Lake Trail is available for use year-round. During the spring, summer, and fall seasons, trail usage is frequented by bicyclists, walkers, and assisted vehicles. If weather permits, there are walkers year-round. The trail and boardwalk are not groomed in winter, however, fat-tire biking, cross-country skiing, and snowshoeing are popular sports in winter when feasible. Adults and children use the trail year-round for exercise, bird watching, and as a nature trail.

Since the trail winds through a public hunting area on the west end of the lake, warning signs are posted on the trail and bright orange clothing is encouraged during the hunting season for visibility purposes. Notices in utility bills are sent to residents of Mountain Lake along with warnings posted on the Lake Commission website and Facebook page.

The City of Mountain Lake maintains the trail as part of the city park system. The City and the Lake Commission have worked together to improve trail/boardwalk conditions for many years. Regular maintenance includes: mowing beside the trail, weed whipping by the boardwalk, trimming trees along the trail, sweeping the trail and intersections, painting bike stencils on the portion of the trail that shares the road, painting distance markers on the trail, controlling invasive species including buckthorn and wild parsnip, and maintaining the hard surface.

A biobased protective coating was applied in 2016 to protect the hard surface. Extensive crack filling was completed in the fall of 2021 with funding from a local Mountain Lake Foundation grant.

Two sediment ponds have been installed...one at the Golf Course and one where the storm sewer enters the lake.

Local volunteers and construction company have retrieved and repaired the existing boardwalk after each flood event. The city has also installed signage to warn trail users of the narrow usable space when meeting walkers on the boardwalk.

There is adequate parking by the beach area and trail head for fishermen, bikers and hikers.

The Mountain Lake Active Living Committee and the Statewide Health Improvement Partnership (SHIP) team of Des Moines Valley Health and Human Services (Cottonwood and Jackson Counties) have also played an active role in enhancing the trail by obtaining funding for signage, benches, and crack filling. They also ordered and placed a MnDot infrared Eco-Counter to help collect data on bicycling and pedestrians in 2018 and again in 2021. In 2018, the trail counter was placed at Lawcon Park Trailhead from 6/27/18-7/12/18 with total traffic of 612, and again from 9/8/18-9/22/18 with total traffic of 489. In 2021, the Trail counter was placed at the

same location from 6/17/21-6/29/21 with total traffic of 1,046, and again from 9/11/21-10/5/21 with total traffic of 1,160.

Several youth organizations have worked on the trail projects. The Youth Corps have helped the Cottonwood Co. Soil and Water Conservation District plant trees and create food gardens along the trail. The Boy Scouts, High School FFA, and elementary students have conducted clean-up projects along the shoreline, island, and beach.

The Soil and Water Conservation District has provided education to high school agriculture students about invasive species control.

The Lake Commission keeps the public informed by notices in utility bills, maintaining a website, Facebook page, Instagram, and posters. Informative markers have been installed and marked on a trail map to acquaint trail users with eight spots along the trail: 1) Type 1, 2, and 3 wetlands; 2) Cottonwood tree; 3) Second Island; 4) Eagle Lake outlet by the boardwalk; 5) Cedar trees; 6) Scenic overlook; 7) First Island; and 8) the food forest.

The police department organizes bike safety rodeos and works closely with the physical education teachers by offering a bike safety curriculum.

The residents of the city show their support of the trail by donating their aluminum cans to the Lake Commission's ongoing can drive to raise money for trail improvements. The City and Lake Commission are always looking for ways to make the trail more accessible for all users.

**7) PROJECT DESCRIPTION:**

Provide a description sufficient enough to understand the project. Indicate prominently whether this is primarily a new trail or facility development request, an enhancement to an existing trail or facility, or an acquisition. Make sure to include the design specifics of the project, such as the trail width (**paved multi-use bicycle/pedestrian trails must be at least 10 feet wide**). Include how this project will be immediately available for use by the general public. If this project is a phase of a larger project, very briefly describe how it fits into the larger plan, however, focus specifically on how the grant funds will be used for this project. Also, briefly explain why it is important for this project to be funded. Use the box below.

**This grant request is for an enhancement to an existing trail. The Mountain Lake Trail is a 5.2-mile trail that is 8 feet wide for the entirety of its length. There is a 420-foot stretch of trail at the west end of the lake that runs through wetlands. A 5-foot-wide floating boardwalk was constructed in 2003 to cross that area. Due to past flooding, the existing boardwalk has been damaged and should be replaced in order to keep the area safe and comfortable for trail users throughout the year. The grant funds will be used to purchase and construct a new 8-foot-wide boardwalk that will match up with the existing 8-foot-wide paved trail. It will also be elevated so it will survive future flooding events. The boardwalk will have curbed sides. A new boardwalk is important because the existing boardwalk creates a bottleneck for walkers, runners, and bicyclists.**

**During the summer of 2018, widespread flooding in Mountain Lake and across southwest Minnesota resulted in the boardwalk being swept away and being broken into two pieces. For three months that summer, there was no connectivity to the 5.2-mile loop. The boardwalk was moved back into place. Once again, spring flooding in 2019 caused the boardwalk to move. Once again it was put back into place and anchored, however, it buckled and was uneven in places. In fall 2020, a local construction company, along with volunteers, fixed the uneven areas and anchored it with posts. While the boardwalk has been temporarily repaired, a new, elevated boardwalk is needed to avoid frequent repairs and mitigate the risk of further damage.**

**8) PROJECT COST BREAKDOWN:**

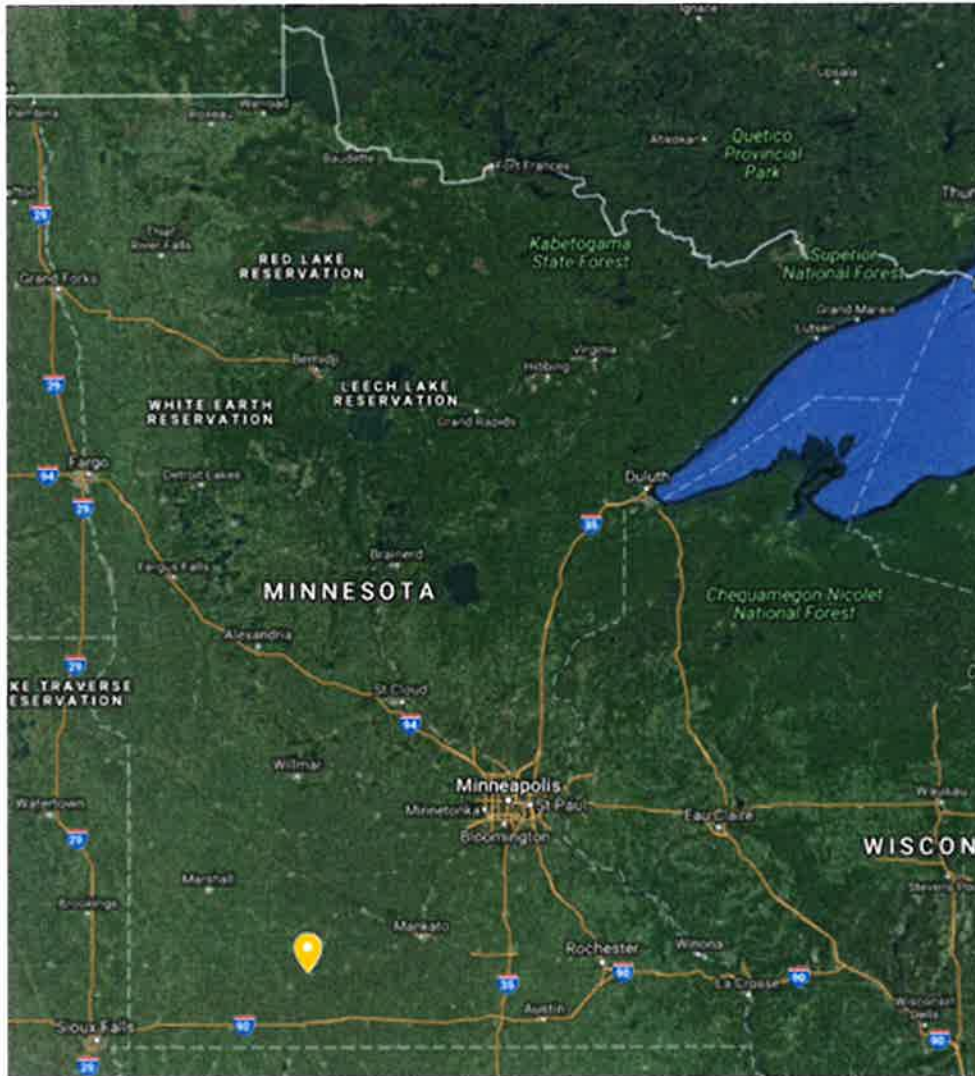
Identify each recreational trail/facility being proposed for funding. Provide a short quantitative description of the facility (linear feet, dimension of structures, number of components, etc.), the total estimated cost and the expected completion date for each for just this grant request. Include materials, landscaping, design/engineering services, contract service, etc. Add or delete rows in the text boxes below as appropriate. For acquisition projects, fill out the acquisition table below.

Trail/Facility	Description	Estimated Cost	Expected Completion Date
Mountain Lake Trail Boardwalk	8' wide x 420' long boardwalk, supported by helical piers system, using 2 7/8" diameter round steel shaft triple lead helical piles. 14' pile length is included. Any additional depth length will be charged at \$35/lin ft, installed. Pressure gauge during installation will determine torque reading, which will determine capacity per pile. All steel is hot dipped galvanized post fabrication. All lumber is brown, cedar tone treated. Boardwalk to accept 4,000 lbs or less to be driven on. Price includes block bumper style curb and installation.	220,500	March 30, 2024
<b>Total</b>		<b>\$220,500</b>	

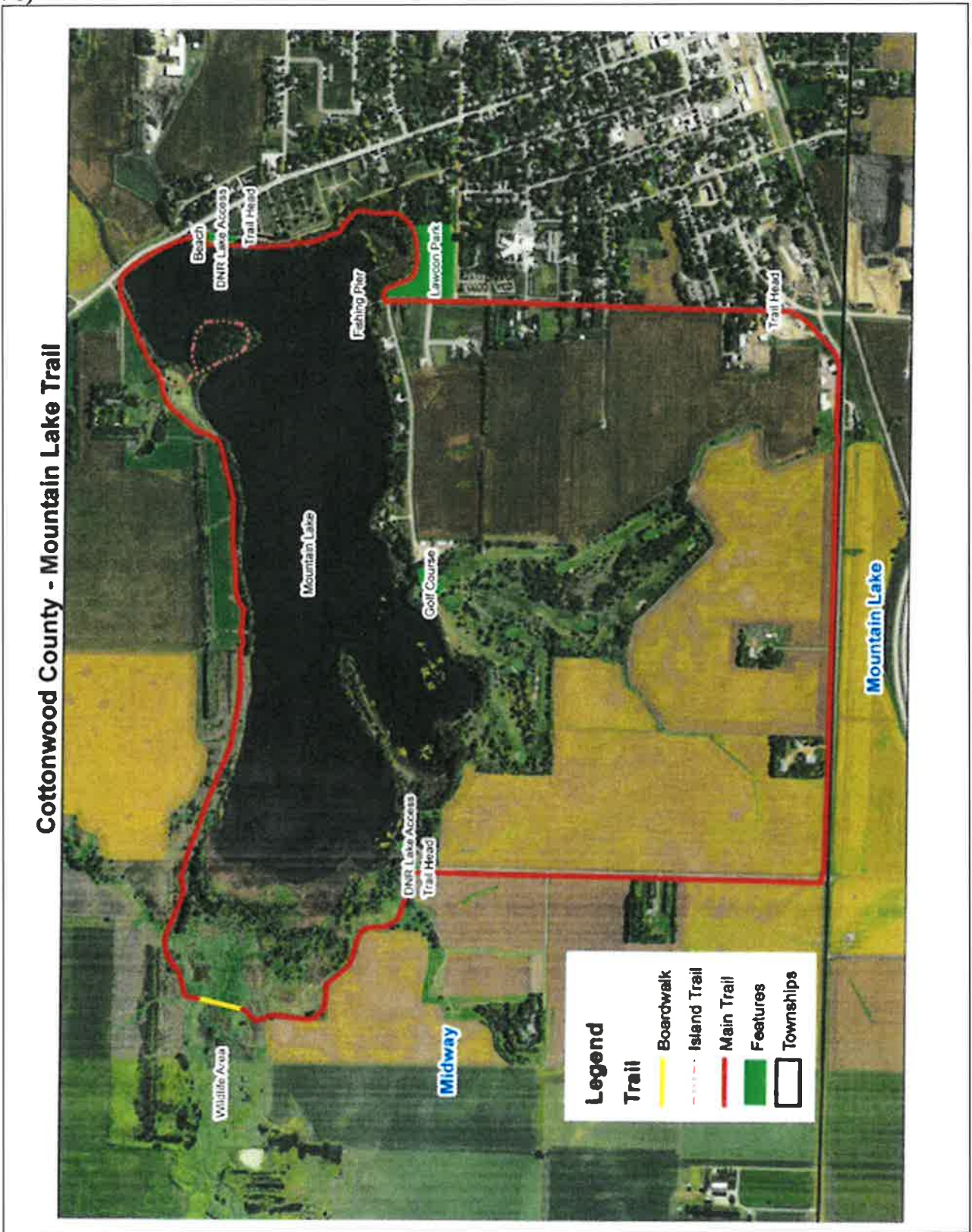
**ACQUISITION** (if applicable):

<b>Description of Parcel</b>	<b>Acres or Miles of Trail</b>	<b>Reasonable Market Value Estimate</b>	<b>Expected Acquisition Date</b>
<b>Total</b>		<b>\$</b>	

9) PROJECT LOCATION MAP:



10) PROJECT SITE LEVEL MAP:



**11) SITE AND PROJECT QUALITY:**

What considerations have been given to the needs of the intended trail user groups and are they appropriate for the location? What attractive features exist on site or within view of the proposed project that may bring in potential user groups to this project location? Does the proposed project develop infrastructure and amenities that meet the needs and interests of future generations and diverse communities? Is the proposed project located in a densely settled area or area of rapid population growth? What other facilities (if any) are on site or within the trail corridor that enhances this project? Describe what attractive features exist on the site or within view. Use the box below.

Mountain Lake has a wonderful recreational culture, and it continues to grow. It is the second largest community in Cottonwood County with a population of 2,092. The community is also home to a growing multicultural population, 14.2% Asian (particularly Laotian) and 9.8% Latinx. The Laotian community often uses the trail to collect native foods. The community also has an above average percentage of residents living below the poverty line compared to the rest of Minnesota 16.7%). The community has an Active Living Plan that was developed in partnership with the Southwest Regional Development Commission, SHIP, and the Mountain Lake Active Living Committee in 2015. The Active Living Plan is an evolving document that is updated as projects are completed and new projects are introduced. Mountain Lake's trail system is an affordable form of recreation for all families living in the community, regardless of race or socio-economic status.

The communities of Mountain Lake and Jackson have worked together to purchase a bike rental system. Currently, each town has four bikes available to rent. Mountain Lake's rental system is adjacent to the trail close to the campground at Lawcon Park and the Good Samaritan Village.

The Good Samaritan Village is located close to the trail and has purchased a Trishaw bicycle that is used to take one or two seniors for a ride on the trail. Their sidewalk system connects to the trail. There is also income-based housing next to the trail which allow occupants to have ready access to the trail.

The boardwalk overlooks a marsh wildlife area that provides a view of a wetland that few people can experience without a facility like this. Trail users have access to many attractive amenities and features including; the lake, two fishing piers, shoreline fishing, a beach area, First Island, Second Island (now a peninsular), a campground, a disc golf course, and Lawcon Park with a shelter house and playground. There are several benches located at vantage points along the trail. The trail offers a safe alternative to walking, running, and bicycling on public roadways.

**12) PROJECT READINESS:**

What is the current status of the project? Can the project begin immediately? What major activities must still be accomplished before the project can begin? Will the project be completed within the appropriation timelines? At a minimum, please reference land acquisition requirements, status of engineering/design, and relevant permits and approvals that have/have not been obtained for the project. Is there urgency to move ahead with this project now, and what consequences are looming if it is not funded? Use the box below.

A construction estimate for a new boardwalk has been solicited and received. The cash match funds from the City are secured. The grant award will allow the city to move ahead immediately with ordering materials and construction as soon as the ground freezes. The City of Mountain



owns the land on which the boardwalk is located. A Department of Natural Resources permit #2019-1090 for a new boardwalk has been obtained. The permit will expire on July 4, 2026. Written approval for the DNR and Minnesota Wetlands Conservation Act applications will be received prior to any construction.

It is important to move ahead with this project so that the existing boardwalk won't be damaged by future storm events and will be safer for all trail users.

### **13) ACCESSIBILITY (ADA):**

All facilities that are developed, or portions thereof, using these funds must be accessible for persons with disabilities or be eligible for an exemption. The Americans with Disabilities Act (ADA) has developed guidelines for outdoor developed areas, buildings and facilities and is available at [www.access-board.gov](http://www.access-board.gov). Will the project facilitate and/or improve ADA access to existing trails or trail related facilities? Does the proposed project develop and/or redevelop facilities that meet the differing outdoor recreation needs for people of all abilities?

Describe how the trail or facility is designed for use by persons of all abilities and takes into consideration ADA design standards. Do not just state the trail will be ADA compliant. If your project will not be ADA accessible, list the specific exemption permitted in ADA guidelines. Use the box below.

In 2002, the Cottonwood County engineer applied for a Federal Transportation grant for hard-surfacing the trail and a new dam and bridge at the east end of the lake. The grant was awarded in March 2003 which also required ADA compliance. Before hard-surfacing could begin, the trail required some earth moving to achieve a grade no greater than five per cent in order to meet the current ADA requirements. The grading work was completed, checked, and surveyed by the Cottonwood County Engineer's office. The trail was hard-surfaced in 2011. The plans are to attach the new boardwalk at the same point on the landscape as the old boardwalk and will comply with all ADA guidelines. Since the trail was hard-surfaced in 2011, no changes have been made to the trail that affect the ADA compliance.

**14) CONNECTIVITY:**

**14A)** Describe how the trail project will connect multiple destinations and/or communities. Use the box below.

This boardwalk project will connect two portions of the Mountain Lake Trail, thereby creating a continuous 5.2-mile loop. The new raised boardwalk will eliminate the problem of the boardwalk washing out because of flooding. Without a boardwalk, the trail is separated and terminates within a wildlife management area. The continuous loop around the lake has several trail head and access points in the City of Mountain Lake, creating a quality outdoor experience.

**14B)** Does the trail project connect directly to an existing state or regional trail? Check all that apply to the right and describe in the box below if applicable.

Connects to Designated and Existing State Trail:

No

Connects to Designated and Existing Regional Trail:

No

**14C)** Does the trail project connect directly to an existing state park, state recreation area, regional park, high quality natural resource, local recreation area, or local park? Check all that apply to the right and describe in the box below if applicable.

Connects Directly to a State Park or State Recreation Area:

No

Connects Directly to a Regional Park or Regional Recreation Area:

No

Connects Directly to a Local Park or Recreation Area:

Yes

Connects Directly to a High-Quality Natural Resource (not included above):

Yes

The Mountain Lake Trail directly connects to three park and natural resource areas. First, the trail connects to Lawcon Park, the largest park in the City of Mountain Lake that hosts many amenities for residents and visitors. There is a campground, fishing pier, playground, and disc golf course. It continues to be a site for recreational development. Second, the trail runs through the Mountain Lake wildlife area and is adjacent to a Minnesota Department of Natural Resources Wildlife Management Area. These areas provide a unique natural resource experience for trail users. Finally, the trail circles the lake (Mountain Lake), which allows users to enjoy and access the lake from many vantage points along the trail.

**14D)** Describe how the trail project contributes to the overall connectivity of the trail system in the area. Specifically, how well does the project connect existing trail networks or fill critical gaps within the trail system? How well does the project help promote connectivity among trail networks statewide? Use the box below.

The boardwalk project for the Mountain Lake Trail is integral to the connectivity of the trail as a whole. The boardwalk lies about halfway along the length of the trail and extends 420 feet. Without rehabilitation of the boardwalk, the trail is not user friendly, and with flooding, will no doubt continue to become two significantly shorter trails that terminate at two different locations in the Mountain Lake Wildlife Management Area. Replacing the boardwalk ensures that trail users get a more satisfactory trail experience and can utilize the entire trail at their leisure. The existing boardwalk was built before the Federal grant helped with the hard-surfacing of the trail. The existing boardwalk is 5 feet wide and the trail is 8 feet wide. The varying widths present problems with traffic meeting on the boardwalk. These problems will be addressed with a new boardwalk that is eight feet wide.

Additionally, there is a marked bike route throughout the city of Mountain Lake that is also

connected to the lake trail. Members of the Lake Commission have participated in meetings to connect the Mountain Lake trail to statewide trail efforts. So far, these meetings have not resulted in any action. Cottonwood County Engineering has plans to resurface CSAH 27 in 5 to 10 years which will include paving the gravel shoulders, adding bike lanes and route markers that will connect the trail head to Casey's and A&W Restaurant. This will help make the road safer for walkers and bicyclists going to Casey's and A&W.

**15) NATURAL RESOURCE IMPACT:**

Describe the potential impact to natural resources by the project and efforts to avoid or mitigate adverse effects. This includes considerations for trail design and construction practices, noise, odors, dust control measures, surface erosion, fish and wildlife populations, damage to wetlands or other ecologically sensitive natural resources, landscaping that includes native planting, and historical/archaeological sites. Also, demonstrate the compatibility of the proposed project with existing adjoining land uses. To the extent possible, all landscaping or plantings that are done in the project area must be native to Minnesota and preferably of the local ecotype, and describe below how this project will comply with this requirement.

A Mountain Lake Boardwalk Permit 2019-1090 has been obtained from the Department of Natural Resources. It was issued effective July 14, 2021 and expires on July 14, 2026. It has authorized construction of an approximately 450-foot-long by 8-foot-wide boardwalk along the shoreline of Mountain Lake and over unnamed public watercourse. The existing boardwalk will be removed after construction of the new one. The new boardwalk shall be anchored by 2.7” helical piers and shall be installed on frozen ground. A Minnesota Wetland Conservation Act No-Loss wetland permit will be obtained prior to construction.

All equipment will be free of prohibited invasive species and aquatic plants. Very little environmental impact is expected. The area that will be bridged by the boardwalk is a type 1 and 2 wetland that is almost 100 per cent covered by the invasive Reeds Canary grass.

## ATTACHMENT CHECKLIST

<b>REQUIRED ATTACHMENTS (All attachments MUST be 8 ½ by 11 ONLY)</b>	
	<p><b>Attachment A – Required Certifications</b></p> <p>The first signature block is to be signed by the proper authority for the grant applicant. The specific manager of the facility that is being rehabilitated, enhanced or developed should sign the second section. If the proposed project will utilize public land that is not under the jurisdiction of the grant applicant, the proper authority must sign the final section in order to assure that they are both aware and supportive of the project.</p>
	<p><b>Attachment B – Resolution Supporting Application</b></p> <p>The application must be accompanied by either a copy of a resolution, council minutes or some other official documentation that demonstrates that the local unit of government supports the proposed project and the consequent application. The resolution does not need to have a specific form or specific language, as long as it satisfies what was outlined in the previous sentence. A sample resolution has been included. The sample resolution is a combination type resolution example. It shows support of the grant application (as required above), and if the project is awarded, it includes language to support accepting the grant award, names the fiscal agent, and states that the facility or trail will be maintained for no less than twenty years. This combination resolution helps eliminate the need for an additional resolution for this project in the future, if awarded a grant.</p>
<b>ADDITIONAL ATTACHMENTS (if applicable)</b>	
	<p><b>Attachment C – Letters of Support</b></p> <p>Letters of support are an important factor for reviewers when selecting projects. There should be an effort to solicit letters from specific groups that will derive a direct benefit from the project. The applicant is also welcome to provide letters of support from all other sources as well.</p>
	<p><b>Attachment D – Transportation Funding Award Letter</b></p> <p>If this project is scheduled to receive Federal Transportation funds, then your local MnDOT district should have notified you in some manner. Please attach this notification and fill in the year in which you are scheduled to receive the funding under question 3.</p>

**Attachment A – REQUIRED CERTIFICATIONS**

Complete the Required Certifications form below with original signatures.

**For Grant Applicants:**

“I hereby certify that all of the information provided in this application is true and accurate to the best of my knowledge. I recognize that in the event of the proposed project being funded, this document will be used as an addendum to the agreement between the sponsoring unit of government and the state to guide project scope and reimbursement. I also acknowledge that all work must be completed by **June 30, 2024**, and no reimbursement will be sought for an in-house labor service and/or to meet existing payroll. I also preliminarily agree with plans to develop the proposed trail related project on land administered by my agency.”

Name:		Title:	
Unit of Government:			
Signature:		Date:	

**For Trail and Park Administrators:**

“I substantially agree that the proposed trail related project will be mutually beneficial to the local community, as well as to the goals and purposes for which this recreation unit was established. I will cooperate in its provision if the project proposal should be funded.”

Name:		Title:	
Unit of Government:			
Signature:		Date:	

**For All Administrators of Public Lands Crossed/Utilized in the Proposed Linkage**

(Required only if the proposed project will utilize public land that is not under the jurisdiction of the grant applicant):

“I preliminarily agree with plans to develop the proposed trail related project on land administered by my agency, and I will cooperate in seeking more formal authorization in the event the project proposal is authorized for reimbursement.”

Name:		Title:	
Unit of Government:			
Signature:		Date:	

**RESOLUTION #7-22****RESOLUTION SUPPORTING TRAIL GRANT APPLICATION****CITY OF MOUNTAIN LAKE, MN**

**WHEREAS**, the City of Mountain Lake supports the grant application made to the Minnesota Department of Natural Resources for the Federal Recreational Trail Program. The application is to purchase and construct a new 420' raised boardwalk for the Mountain Lake's recreation trail. The trail system is located around Mountain Lake, agricultural land, and Lawcon Park, and

**WHEREAS**, the City of Mountain Lake recognizes that it has secured \$64,625 in local cash matching funds for this project and must provide a twenty-five percent (25%) cash match

**NOW, THEREFORE, BE IT RESOLVED**, if the City of Mountain Lake is awarded a grant by the Minnesota Department of Natural Resources, the City of Mountain Lake agrees to accept the grant award, and may enter into an agreement with the State of Minnesota for the above referenced project. The City of Mountain Lake will comply with all applicable laws, environmental requirements and regulations as stated in the grant agreement, and

**BE IT FURTHER RESOLVED** that the applicant has read the Conflict of Interest Policy contained in the Trail Program Grant Manual and certifies it will report any actual, potential, perceived, or organizational conflicts of interest upon discovery to the state related to the application or grant award.

**BE IT FURTHER RESOLVED**, the City Council of the City of Mountain Lake names the fiscal agent for the City of Mountain Lake for this project as: Michael Mueller, City Administrator/Clerk, 930 3<sup>rd</sup> Ave, Drawer C, Mountain Lake, MN 56159.

**BE IT FURTHER RESOLVED**, the City of Mountain Lake hereby assures the Mountain Lake Recreational Trail will be maintained for a period of no less than 20 years.

**PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF MOUNTAIN LAKE THIS 7<sup>th</sup> DAY OF MARCH, 2022.**

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Mayor Mike Nelson

Attest:

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Michael Mueller, City Administrator/Clerk

**League of Minnesota Cities Insurance Trust**  
**Group Self-Insured Workers' Compensation Plan**  
 145 University Avenue West St. Paul, MN 55103-2044 Phone (651) 215-4173

**Notice of Premium Options for Standard Premiums of \$50,000 - \$100,000**

MOUNTAIN LAKE, CITY OF  
 PO BOX C  
 MOUNTAIN LAKE, MN 56159-0320

Agreement No.: WC 1002111\_Q-6  
 Agreement Period:  
 From: 04/01/2022  
 To: 04/01/2023

Enclosed is a quotation for workers' compensation deposit premium. **Note: Renewal Coverage will be bound as per the expiring coverage arrangement, including coverage for elected and appointed officials, with the premium indicated on the quote, unless the member or agent sends a written request not to bind renewal coverage.**

<u>PAYROLL DESCRIPTION</u>	<u>CODE</u>	<u>RATE</u>	<u>ESTIMATED PAYROLL</u>	<u>DEPOSIT PREMIUM</u>
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SEE ATTACHED SCHEDULE FOR DETAILS

Manual Premium			72,026
Credit	0.72		-20,167
Standard Premium			51,859
Deductible Credit	0.00%		0
Premium Discount			-4,452
Net Deposit Premium			\$47,407
Adjustment for Commission*			0
Total Net Deposit Premium			\$47,407

\*Workers compensation rates assume a 2% standard commission. The commission adjustment accounts for the commission difference, above or below 2%.

**Agent:**  
 00830 Hanson Agency  
 Po Box 555  
 Mountain Lake, MN 56159-0555



**Notice of Premium Options for Standard Premiums of \$50,000 - \$100,000  
(Con't)**

**OPTIONS**

Please indicate below the premium option you wish to select. You may choose only one option and you cannot change options during the agreement period.

1. <input type="checkbox"/>	Regular Premium Option	<u>Net Deposit Premium</u>	<u>Commission Adjustment</u>	<u>Total Net Deposit Premium</u>
		47,407	0	47,407

2.  **Deductible Premium Option**  
 Deductible options are available in return for a premium credit applied to your estimated standard Premium of \$ 51,859. The deductible will apply per occurrence to paid medical costs only. There is no aggregate limit.

	<u>Deductible per Occurrence</u>	<u>Premium Credit</u>	<u>Credit Amount</u>	<u>Net Deposit Premium</u>	<u>Commission Adjustment</u>	<u>Total Net Deposit Premium</u>
<input type="checkbox"/>	\$250	0.70%	-363	47,044	0	47,044
<input type="checkbox"/>	\$500	1.20%	-622	46,785	0	46,785
<input type="checkbox"/>	\$1,000	2.00%	-1,037	46,370	0	46,370
<input type="checkbox"/>	\$2,500	3.50%	-1,815	45,592	0	45,592
<input type="checkbox"/>	\$5,000	5.00%	-2,593	44,814	0	44,814
<input type="checkbox"/>	\$10,000	7.50%	-3,889	43,518	0	43,518
<input type="checkbox"/>	\$25,000	12.00%	-6,223	41,184	0	41,184
<input type="checkbox"/>	\$50,000	16.50%	-8,557	38,850	0	38,850

3.  **Retrospective Rates Premium Option**

	<u>Retro-Rated Minimum Factor</u>	<u>Est. Minimum Premium</u>	<u>Retro-Rated Maximum Factor</u>	<u>Est. Maximum Premium</u>
<input type="checkbox"/>	0.564 %	29,248	1.300 %	67,417
<input type="checkbox"/>	0.525 %	27,226	1.500 %	77,788
<input type="checkbox"/>	0.452 %	23,440	2.000 %	103,718

This quotation is for a deposit premium based on your estimate of payroll and selected options. Your final actual premium will be computed after an audit of payroll subsequent to the close of your agreement year and will be subject to revisions in rates, payrolls and experience modification. While you are a member of the LMCIT Workers' Compensation Plan, you will be eligible to participate in dividend distributions from the Trust based upon claims experience and earnings of the Trust.

If you desire the coverage offered above, please return this signed document for the option you have selected.

This quotation should be signed by an authorized representative of the city requesting coverage.

\_\_\_\_\_  
 Signature Title Date

**Notice of Premium Options for Standard Premiums of \$50,000 - \$100,000  
(Con't)**

**CONTINUATION SCHEDULE FOR QUOTATION PAGE**

<u>REMUNERATION</u>	<u>RATE</u>	<u>CODE</u>	<u>DESCRIPTION</u>	<u>EST. PREM</u>
90,979	9.37	5506	STREET CONSTRUCTION	8,525
110,080	10.83	7381	VOLUNTEER AMBULANCE SERVICE	11,922
49,067	3.95	7520	WATERWORKS	1,938
201,302	3.42	7539	ELECTRIC & STEAM PLANT	6,885
49,067	4.73	7580	SEWAGE DISPOSAL PLANT	2,321
POP 2,750	265.55	7708	FIREFIGHTERS (VOLUNTEER)	7,303
223,042	10.76	7720	POLICE	23,999
7,200	4.11	8017	CHARITABLE GAMBLING	296
100,900	0.74	8810	EDA EMPLOYEES	747
94,156	0.74	8810	LIBRARY OR MUSEUM-PROF & CLERICAL	697
113,911	0.74	8810	CLERICAL OFFICE EMPLOYEES NOC	843
2,000	8.01	9016	SKATING RINK OPERATION	160
29,889	7.68	9102	PARKS	2,295
28,115	10.32	9220	CEMETERY OPERATION	2,901
119,649	0.92	9410	MUNICIPAL EMPLOYEES	1,101
18,200	0.51	9411	ELECTED OR APPOINTED OFFICIALS	93
			Manual Premium	72,026

**League of Minnesota Cities Insurance Trust**  
**Group Self-Insured Workers' Compensation Plan**  
**145 University Avenue West St. Paul, MN 55103-2044 Phone (651) 215-4173**

**DEFINITION OF CITY ENDORSEMENT**

It is agreed and understood the "City" named in item 1 of the Information Page is amended to include:

Utility Commission & EDA

# Worker's Compensation Claims and Costs Related to PTSD



Public safety post-traumatic stress disorder (PTSD) claims have had significant cost implications for the League of Minnesota Cities Insurance Trust, resulting in higher-than-average premium rate increases over the last several years.

Since PTSD claims first became compensable in 2013, they have risen to a point where they're currently making up **about 30% of the Trust's annual claim costs**, with most of that arising from police claims.

## For 2022,

workers' compensation rates for many members will increase, but an overall decrease in 2022 property/casualty rates combined with the **\$15 million** dividend that will be returned to members will help offset rising workers' compensation premiums.



If LMCIT didn't need to fund for projected PTSD costs, it would be able to decrease rates about **25% for 2022**.

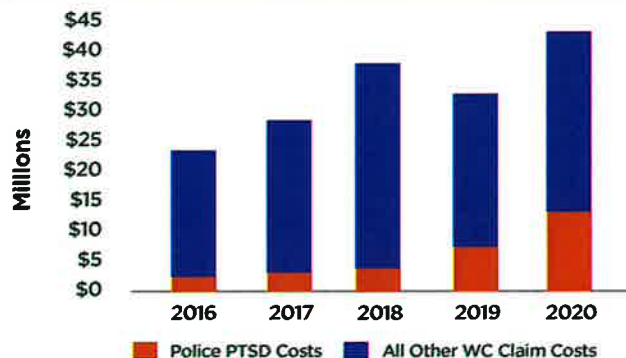


## Since 2013,

the Trust has incurred roughly

**\$36,000,000**

in PTSD claim costs.



PTSD has become an increasingly larger portion of worker's compensation annual incurred costs (as of 6/30/2021)



PTSD is not a sign of weakness and can be successfully treated. Improper treatment or incorrect diagnosis can prolong suffering and end a promising career.



Public safety departments are facing a tighter job market, making it all the more important to successfully treat and retain high-performing individuals through a supportive work and social environment.

Through education resources and advocacy the Trust will continue to partner with members and all relevant stakeholders to stabilize workers' compensation claims and costs related to PTSD. You can help in several ways. Begin by visiting <https://www.lmc.org/ptsd-mental-health-toolkit/>

## The Trust addresses PTSD and other health issues through:

Web resources

Online training (PATROL)

Safety and Loss Control Workshops

Regional meetings and discussions during member visits

PTSD and Mental Health Toolkit for police chiefs and administrators that covers topics such as prevention strategies, therapeutic responses, and mental health programs

A Duty Disability Group formed among law enforcement community stakeholders that work with the League's Intergovernmental Relations team to identify a workable state legislative PTSD disability funding solution without ties to the state's workers' compensation system

