

**Regular Council Meeting
Mountain Lake City Hall
Monday, March 5, 2018
6:30 p.m.**

AGENDA

1. Meeting Called to Order
 - * Further information on agenda item is attached
2. City Hall Approval of Agenda and Consent Agenda
 - a. Bills: Will be distributed at meeting
 - b. Approval of February 27 Council Minutes*(1-2)
3. Public – A total of ten (10) minutes is allotted for individuals to briefly discuss a topic of concern with the Council.
4. Mt. Lake Public School, Chad Pederson, School Board Chair and Bill Strom, Superintendent
5. Hometown Sanitation
 - a. City-Wide Cleanup Contract*(4-5)
6. Loaves and Fishes Food Shelf
7. Reports
 - a. From the City Attorney
 - b. February 28 ‘Coffee with the Council’
8. Compensation Study
9. Administrator
 - a. Award Tree Removal Work*(6-8)
10. Adjourn

Upcoming Events:

- Coalition of Greater Minnesota Cities’ Legislative Action Day, Wednesday, March 14
- League of MN Cities Legislative Conference, March 21-22 St. Paul
- Local Board of Adjustment and Equalization, Thursday, May 3, 5:30 p.m. City Hall

DRAFT
Regular Council Meeting
Mountain Lake City Hall
Tuesday, February 27, 2018
6:30 p.m.

AGENDA

Members Present: Dana Kass, Mike Nelson, David Savage, Andrew Ysker

Members Absent: Darla Kruser

Staff Present: Wendy Meyer, Clerk/Administrator; Chief Tim Coners, Mt. Lake Fire Department; Rick Oeltjenbruns. Street Superintendent

Others Present: Mary Oeltjenbruns, Jay Scheid, Jerry Logue, Loaves and Fishes Food Shelf; Steve Dick, KBQ; Mike Johnson, Hometown Sanitation; Doug Regehr, Karen Stoesz

Call to Order

The meeting was called to order by Mayor Nelson at 6:30 p.m.

Approval of Agenda and Consent Agenda

Motion by Savage, seconded by Kass, to adopt the agenda and the consent agenda as presented.
Motion carried.

Bills: Check #'s 20866 – 20929, 527E-529E
Payroll Checks #'s 63703 - 63739
February 5 and 12 Council Minutes
January 25 Utility Commission Minutes
January 10 and 29 Library Board Minutes, January Expenditures
December 11, 2017 Lake Commission Minutes
January 23 Police Commission Minutes
January 12 EDA Minutes

Public

No one present addressed the council during this portion of the meeting.

Public Hearing, Variance, PIN 22.610.0650

Nelson opened the public hearing at 6:32 p.m. No one present addressed the council. The findings of facts, maps and other documents were reviewed. The petitioners are requesting a property split and a variance from side yard setbacks. The Planning and Zoning Commission has

reviewed the petitions and documentation and has recommended that the split and variance be granted. The public hearing closed at 6:35 p.m. Motion by Kass, seconded by Ysker, to adopt Resolution #4-18 Approving a Variance from Setback Regulations and Resolution #3-18 Approving the Subdivision of Parcel Identification Number 22.610.0650. Motion carried.

Hometown Sanitation, Mike Johnson

Johnson reviewed the current waste hauling contract with the city council. New rates, with a 2.5% increase over 2017, will start April 1st and be implemented according to the customer billing cycle. This is the final year of the three-year city-wide clean-up contract. The council asked Johnson to prepare an offer for 2019, 2020 and 2021 for the next council meeting.

Loaves and Fishes Food Shelf - Mt. Lake Community Center

Mary Oeltjenbruns, Jerry Logue and Jay Scheid on behalf of the food shelf proposed moving the food shelf into the room that currently houses the pool tables; moving the pool tables into the room currently used by the Legion and moving the items in the 'Legion' room into the current food shelf room. Installing a new garage door, making the northeast 'food shelf' entrance handicapped accessible, removing the furnace room next to the current Legion room to enlarge the space for the pool tables, finding another area to store chairs and tables so the doorway off the storage area could be used as an entrance to the food shelf, and issues related to the proposed changes were discussed. The proposal and answers to the questions raised will be discussed at a future council meeting. Changes to the front door or the locks will wait until all other work is completed.

Mt. Lake Fire Department

The township contract language and the letter to be sent to townships that have not paid past due equipment fees was presented and reviewed. No changes were made. The contracts and letters will be mailed to the townships in time for their March 13 annual meetings.

Street Department

Rick Oeltjenbruns, Street Superintendent, reviewed the department's activity list. Much of their work in February was removing snow and maintaining snow removal equipment. The one-way alley east of Laker Apartments was discussed.

Report from the City Attorney

Suhrhoff was not able to attend the meeting.

Local Agent Designation, League of MN Cities Insurance Trust

In 1993 the city adopted a three-year rotation among the qualified insurance agents within the city to serve as Agent of Record for the City's property/casualty insurance. Motion by Savage, seconded by Ysker, to adopt Resolution #5-18 Appointing the United Prairie Insurance Agency as the City's Agent of Record April 1, 2018 through March 31, 2021. Motion carried.

J-Turns

The council discussed the MN Department of Transportation (MNDOT) and State Patrol presentation and public comment made at the February 12 joint meeting with the Cottonwood County Board held to consider Highway 60 safety improvements. MN DOT is proposing to add what are commonly called j-turns, or modified j-turns at the three Mt. Lake Highway 60 exits. Steve Dick presented three new alternatives. He urged the forming of a committee with representatives of the city, county and township to develop a plan supported by all three groups. MN DOT would be asked to use the plan to make changes at the exits. After further discussion Dana Kass and David Savage were appointed to the committee. The county and city will be contacted and asked to appoint representatives.

Library Update

The project continues to move forward as planned.

PIN 22.610.0803 Special Assessments

The owner of the lot has made a second offer. Motion by Ysker, seconded by Kass, accept the offer and adopt Resolution #6-8 deferring 50% of the remaining assessment for five years. If a garage is built on the property by February 27, 2023 the 50% deferred will be waived. Motion carried.

Compensation Study

A quote for the study prepared by David Drown and Associates and the study completed in 2015 by Fox-Lawson were reviewed. Updating the Fox-Lawson study was discussed. More research will be done before a decision can be made.

Upcoming Events

The council was reminded of the upcoming 'Coffee with the Council' on Wednesday February 28 at Noon at Peacemeals/Jubilee Fruits and Vegetables; the Coalition of Greater Minnesota Cities' Legislative Action Day on Wednesday March 14; the League of MN Cities Legislative Conference, on March 21-22; and the Local Board of Adjustment and Equalization on Thursday May 3 at 5:30 p.m. at City Hall

Adjourn

The meeting was adjourned at 8:55 p.m.

ATTEST:

Wendy Meyer, Clerk/Administrator

HOMETOWN

SANITATION SERVICES LLC

Windom Office: 1041 3rd Avenue • PO Box 68 • Windom, MN 56101 • Phone: 507-832-8946
Fairmont Office: 1031 Fairview Avenue • Fairmont, MN 56031 • Phone: 507-235-5665

March 5, 2018

To: Wendy Meyer & Mountain Lake City Council Members
Re: City of Mountain Lake City-Wide Cleanup Proposal

Dear Wendy & Council Members,

Last week we met to discuss the state of garbage services in Mountain Lake. At that time, we also discussed the City-Wide Cleanup contract, which is set to expire after this year's collection.

Current Contract Terms

"2016: \$125/ton

2017: \$130/ton

2018: \$135/ton

Because it is impossible to predict fuel prices of 2016, let alone 2018, we have developed a three-tiered pricing structure for the contract proposal in Option 2.

Fuel Provision

If fuel is under \$4.00 per gallon in Mountain Lake on the day of the service, the rate will be as listed in the proposal. If fuel is between \$4.00 and \$4.99 per gallon, the per ton rate would increase by \$5/ton. If fuel is \$5.00-\$5.99 per gallon, the per ton rate would increase by \$10/ton, and so forth."

Landfill Provision

This piece is also taken from the existing contract:

The Cottonwood County Landfill has implemented a new policy regarding mattresses. We do not know for certain if this policy will be in play forever, or if it will revert back to the old way of doing things.

For the purposes of this proposal, Hometown defines "City-Wide Cleanup" to include only the items that the Cottonwood County Landfill accepts as standard garbage. Mattresses, or any other item that the County deems unacceptable for burial at the landfill, [car seats have been added this year] will NOT be included within the scope of

*our services. We will do our best to communicate any issues that arise on this front, and work with you to find a solution. Any services offered regarding mattresses, or other no items no longer accepted, would **not** be included in the price quotes listed.*

Lastly, should the Cottonwood County Landfill make other changes, specifically – but not limited to, changes in rate or other terms, Hometown reserves the right to replace the terms of this contract with new, updated terms.

Date of Collection

As part of your current contract, you also have the right to have the collection provided on the first Saturday in May, which is highly sought after, as Wendy mentioned last week.

2019-2021 Proposal

Under our new proposal, we would again guarantee service on the first Saturday in May. Since we last met, I've reviewed surrounding communities and confirmed that the rates we'd propose for this contract extension would follow a similar structure as the existing contract, meaning a \$5/ton increase annually.

2019: \$140/ton

2020: \$145/ton

2021: \$150/ton

Other terms would be the same as well; specifically, the fuel & landfill provisions outlined earlier.

As is the case now, the MN Solid Waste Tax would be added to these rates, and the City of Mountain Lake will be responsible for all disposal expenses.

Conclusion

Thank you for meeting with me again this evening to discuss your City-Wide Cleanup needs. We'd be thrilled to extend this contract out and get things on the books.

Sincerely,



Mike Johnson, General Manager
Hometown Sanitation Services
1041 3rd Avenue – Windom

ZINNIEL TREE SERVICE LLC
 24002 Hwy 4 N
 Sleepy Eye, MN 56085

February 2, 2018

2018 City of Mt. Lake Tree Removals

<u>Owner</u>	<u>Location</u>	<u>Tree Bid</u>
Bruno & Julia Penner	1313 Second Ave	\$800.00
Brad & Kelly Hanson	1322 Fourth Ave	200.00
Boulay Sayavong	1309 Second Ave	250.00
Sananikone & Saysamone	1320 Second Ave	575.00
Bill Freitag & Development Hildebrandt	Sanford Clinic 308 8 th St N 8 th St. N stump	625.00 50.002450 \$2,500
Lenora Kunkel	860 Basinger Mem. Dr	1,475.00
Brandon & Kaitlyn Green	507 Tenth St N	200.00
Paul, Joyce & Larry Schultz	605 Sixth Ave	1,200.00
Charles & Sharon Isaac	609 Sixth Ave	975.00 3850
Khamphay Phetsomphou	151 Co Rd # 1	1,475.00
Jody Sonnabend	1410 Third Ave	575.00
Von Luangaphay	1411 Fourth Ave	600.00
San Juanita Pesqueda	809 Tenth St N	975.00 3,625
Total Bid		\$ 9,925.00

*Stumps will be removed and back filled with black dirt also.

6

Jesse Kalandar
507-822-2681



2018 City of Mountain Lake Tree Removals
ALL TREES BE REMOVED ARE MARKED WITH LARGE ORANGE DOT

"City -Funded"

Owner

Location

Information

✓ Bruno & Julia Penner	1313 Second Avenue	two basswood trees	1200
✓ Brad & Kelly Hanson	1322 Fourth Avenue	one maple tree	500
Boulay Sayavong	1309 Second Avenue	two basswood trees	500
Sananikone & Saysamone Khamphome	1320 Second Avenue	two basswood trees	1000
Bill Freitag, JAND Development	Sanford Clinic, 308 8th St. N.	two basswood trees	1200

4,400

"Harder Grant Funded"

Owner

Location

Information

Lenora Kunkel	860 Basinger Memorial Drive	two ash trees	1500
Brandon & Kaitlyn Green	507 Tenth Street North	one ash tree	400
Paul, Joyce & Larry Schultz	605 Sixth Avenue	three ash trees	2000
Charles & Sharon Isaac	609 Sixth Avenue	two ash trees	1300

5,200

"Utility Funded"

Owner

Location

Information

Khamphay Phetsomphou	151 County Road #1	one tree	1600
Jody Sonnabend	1410 Third Avenue	two trees southeast of house	750
Von Luangaphay	1411 Fourth Avenue	tree in backyard	600
San Juanita Pesqueda	809 Tenth Street North	under utility line	1300

4,250

13,850

Kevin Weiss
Carr

City of Mt. Lake tree bids 2018

City Funded

Penner	1313 2nd Ave	2 basswoods	\$875
Hanson	1322 4th Ave	maple	\$440
Sayavong	1309 2nd Ave	2 basswoods	\$220
Khamphome	1320 2nd Ave	2 basswoods	\$875
Freitag	308 8th St. N	2 basswoods	\$1095

Total City Funded Trees

\$3505

Harder Grant Funded

Kunkel	860 Basinger Mem.	2 ash	\$2200
Green	507 10th St N	1 ash	\$440
Schultz	605 6th Ave	3 ash	\$1315
Isaac	609 6th Ave	2 ash	\$440

Total Harder Grant Trees

\$4395

Utility Funded

Khamphay	151 Cty Rd 1	1 ash	\$2200
Sonnabend	1410 3rd Ave	2 trees	\$660
Luangphay	1411 4th Ave	backyard tree	\$2200
Juanita	809 10th St. N	under lines	\$1095

Total Utility Funded Trees

\$6155

Total stump grinding

\$800

Total bid

\$14,855