

Regular City Council Meeting
Mountain Lake City Hall
Monday, March 21, 2022
6:30 p.m.

AGENDA

1. Meeting Called to Order *Additional information on agenda item is attached or at City Hall

2. Approval of Agenda and Consent Agenda
 - a. Bills: Checks # 25876-25918, 781E-785E (1-5)
 - b. Payroll: Checks #66558 – 66594 (6)
 - c. Approve January 10 Tree Commission Minutes (7-8)
 - d. Approve February 14 Lake Commission Minutes (9-11)
 - e. Approve February 8 Library Board Minutes, February Report & Expenditures (12-14)
 - f. Approve February 14 EDA Board Minutes (15-16)
 - g. Approve February 24 Utilities Commission Minutes (17-18)
 - h. Approve March 7 City Council Minutes (19-20)
 - i. Approve Chamber of Commerce Street Closure Request (21)
 - j. Approve Resolution #8-22 – Permit Gambling (22)

3. Public – A total of ten (10) minutes is allotted for individuals to briefly discuss a topic of concern or provide comments to the Council.

4. City Attorney

5. City Administrator
 - a. Review – Tree Removal & Planting List (23-24)
 - b. Discussion/Action – Approve Lowest Responsible Bidder (at meeting)

6. Adjourn

Mountain Lake Tree Commission
Tuesday, January 10, 2022
7:30 PM
Mountain Lake City Hall

Members Present: David Bucklin, Jerry Logue, Joey Morey, Tim Rahn

Members Absent: One Vacancy

Staff Present: Michael Mueller, Administrator/Clerk

Others Present: Mike Nelson, Mayor

Call to Order

Bucklin called the meeting to order at 7:37 PM.

Election of Officers

Motion by Logue, seconded by Rahn, to continue to have Dave Bucklin to serve as the chair.

Motion carried 4 – 0.

Minutes and Agenda

Motion by Rahn, seconded by Logue, to approve the October 12 Minutes and Agenda, with the addition to add election of officers. Motion carried 4 – 0.

2021 Tree Program

All tree removal and planting requests received to-date were reviewed. Bucklin visited the sites and provided a spreadsheet of which requests were eligible, ineligible, and could be possible in future years. Various utility trees were reviewed and they will be reviewed by the electric department to see if they are eligible. Bucklin is working on the tree locations for the City Tree SUFR Grant, the City was awarded \$5,000 to plant 43 trees. A finalized list will be presented at the next meeting.

Pruning Date

A pruning date is TBD. The best conditions are when the area is dry.

Commission Members

There is one vacancy to be filled. Any ideas of someone to fill the vacancy should contact Mayor Nelson.

Next Meeting

The next meeting will be Monday, March 14, 2022 after the Lake Commission meeting which is projected to be 7:30 p.m.

Adjourn

The meeting was adjourned at 8:38 p.m.

Approved March 14, 2022

ATTEST:

Michael Mueller, Administrator/Clerk

Lake Commission Meeting
Monday, February 14, 2022, 6:30 p.m.

Members Present: Dave Bucklin, Janell Bargen, Joey Morey, Randy Loewen, Kim Syverson, Jean Haberman

Members Absent: Tim Rahn

Guests Present: Mike Nelson (Mayor)

Chair Bucklin called the meeting to order at 6:30 p.m. M/S/P Morey/Bargen to approve the agenda.

M/S/P Loewen/Syverson to approve the minutes of the January 10, 2022 meeting.

Treasurer's Report (2/10/22)

Income:

UPB - Interest	12.96
Mountain Lake Foundation - grant for crack filling	5,000.00

Expenses:

Country Pride - tie downs for tarp on weed harvester	25.64
Country Pride - louver vent	58.24
Randy Loewen - DO meter	250.09
WDR#54 - license tabs for can trailer	19.26
Auditor adjusting entry	<u>2,101.13</u>

Ending Balance **\$37,544.63**

Savings Balance	22,025.19
Weed Harvester replacement funds from Cot. Co. (2018)	20,000.00
Weed Harvester replacement funds from Cot. Co. (Jan. 2019)	10,000.00
Weed Harvester replacement funds from Cot. Co. (Oct. 2019)	20,000.00
Weed Harvester replacement funds from Cot. Co. (Nov. 2021)	<u>20,000.00</u>
Total Savings Balance:	\$92,025.19

Randy submitted a bill in the amount of \$93.93 for Hansen Plumbing for work done on the aeration system. M/S/P Morey/Loewen to approve the Treasurer's Report and reimburse Randy for the Hansen Plumbing bill.

2022 Lake Projects Review (See attached)

Aeration: Randy purchased an oximeter and the DO readings have been excellent, ranging from 8.5 to 12. Matt Johnson plowed many trails on the lake, which also helped the oxygen level.

Harvesting: Received the weed harvesting permit, which allows harvesting from spring until July 1st. After that date, some maintenance harvesting can be done. Advertise for weed harvesting operators at \$18.00 per hour.

Trail: J

- Jean is completing an application for a DNR Local Trail Connection grant. The deadline is March 31, 2022.
- Bergen submitted a contract for applying RePlay on the trail for \$57,768. This was approved at the October 12, 2021 meeting.

Next meeting is **THURSDAY, MARCH 17th** at 6:30 p.m.

Respectfully submitted,
Jean Haberman,
Secretary/Treasurer

2022 Project Review:

- January – Apply for weed harvesting permit
- December – Put ads for the aeration system in the newspaper two weeks before starting the aerator.
- January – Put out thin ice signs and notify the DNR
- March – Advertise for the weed harvesting position
- April/May – Move weed harvester to Janzen Fabricating and Repair to repair the hydraulic hose. Then launch the harvester.
- April/May – Lake Clean-up with elementary students
- April/May – Move fishing pier to its summer location
- June/July/August – Remove vegetation from the beach and control weeds on sand.
- October – Move fishing pier to its winter location
- October/November – Apply for an Odell Wind Farm Community Fund grant.
- Apply RePlay on trail - Bergen
- Can Bin – Clean out twice a year or as needed
- Old Aluminum Dock –Janzen Fabricating and Repair will fix it.
- Secchi Disk – Randy will continue to do the Secchi Disk readings.
- Web Page – Jean will continue keeping current
- Facebook and Instagram – Janell will continue posting
- Fire Pit by Beach – Jean will get the pavers and Jason Kruser will finish the project.
- Memorial Benches – Put composite decking on the two benches close to the dam.
- Fundraising – Possible projects: Disc Golf Tournament / Selling personalized planks for the new boardwalk

Mountain Lake Public Library Board Minutes

February 8, 2022

Members Present: Rachel Simon, Sarah Morey, Rick Herrig, Dennis Cords, Vickie Krueger

Staff Present: Kari Hanson, Director

Others Present: Michael Mueller, city administrator

The meeting was called to order at 4:31 p.m. by chair Rick Herrig.

M/S V. Krueger/S. Morey to approve the minutes of the January 11, 2022 meeting. Motion carried.

Kari presented the January monthly reports indicating 1713 total circulation and expenditures in the amount of \$11,334.77. M/S R. Simon/V. Krueger to accept the January reports as given and to approve the January expenditures. Motion carried.

First Lego Club was held on January 27, 2022. Great success.

In old business, Kari updated the board on the shelves that need to be repaired. Scheduled to start on February 22. Will be done in 2 sessions.

The meeting adjourned at 5:13 p.m.

Respectfully submitted,



Dennis Cords, secretary

Next meeting will be March 8, 2022, at 4:30 PM.

MOUNTAIN LAKE
PUBLIC LIBRARY
FEBRUARY 2022

CHILDREN		REVENUE
Audio	27	
Books	733	
DVDs	163	
Non Print		
Multi Media		
Periodicals	17	
ADULT		
Audio	12	
Books	615	
DVDs	138	
Non Print	5	
Multi Media		
Periodicals	29	
Other Physical Media	5	
SUBTOTAL	1744	
Ebooks	89	
Downloadable Audio	90	
TOTAL CIRCULATION	1923	
Interlibrary Loan Sent	218	
Interlibrary Loan Received	144	
ILL Non System	4	
Cash Income		
County Revenue		
Donations (Monetary)		
Fines		
Misc. Revenue		
Meeting Room Rental		
Sale of supplies		
TOTAL REVENUE		0.00
EXPENDITURES		
Books		\$ 479.83
Periodicals		\$ -
Audio/Visual		\$ 74.89
Gas Utilities		\$ 376.54
Janitorial Supplies		\$ -
Office Supplies		\$ 54.46
Library Supplies		\$ 132.09
Postage		
Project Expense		\$ -
Repairs & Maintenance		
Repairs & Maint-Janitorial		\$ 345.00
Tech/Automation Expense		\$ -
Telephone		\$ 74.64
Travel		
MISC.		\$ 4.29
PCLS Delivery		\$ -
TOTAL EXPENDITURES		\$ 1,541.74

LIBRARY EXPENDITURES - FEBRUARY 2022

A & B Business	Office Supplies / Copier Contract	\$54.46
Demco	Miscellaneous	\$132.09
Dennis Hulzebos	Repairs & Maint. - Janitorial	\$345.00
Frontier	Telephone Expense	\$74.64
Ingram	Books	\$370.99
MN Energy Resources	Gas Utilities	\$376.54
Synchrony Bank/Amazon	Books 108.84 /AV \$74.89/Misc. \$4.29	\$188.02
	TOTAL	\$1,541.74

Economic Development Authority
Monday, February 14, 2022
12:00 Noon to 1:00 p.m.
Mt. Lake City Hall

PRESENT: Jerry Haberman, Mike Nelson, Darla Kruser, Steve Syverson and Clara Johnson, Advisor.

ABSENT: Vern Peterson, Chuck Stevensen and Chad Eken, Advisor.

STAFF: Rob Anderson and Tabitha Garloff

GUEST: John and Tammy Engstrom

1. CALL TO ORDER: President Haberman called the meeting to order at 12:02 p.m.
2. Motion to Approve Consent Agenda
Consent Agenda:
 - a. Approval of January 10, 2021, Regular Meeting Minutes.
 - b. Approval of Financial Reports and Bills. Motion made and seconded by Mike and Steve to approve the minutes and financials as presented. Carried. Rob stated Salon 310 has only paid 1 of their 3 loan payments for January, and no February payments have been received to date..
3. Report from Feb. 8 Broadband Committee Meeting. Consider Contract with Oak Hill Consulting, Inc. Presentation from Larry Butler with Oak Hill Consulting via Zoom. Larry gave a brief overview of Oak Hill Consulting, Inc. and discussed the needs of broadband in Mountain Lake. Larry reviewed discussion from the last two broadband committee meetings. Rob stated Larry has prepared a contract and the committee feels we are ready to take the next step in signing the contract. Larry stated it's a good time to decide. Rob stated there are \$50,000 in Cares Act funds available. Discussion continued. Larry stated some type of consulting is necessary to submit grants and a certified licensed engineer is required. Steve asked if we need to explore other options for tv, phone and internet, not just internet. Darla stated at one time Windom was interested in extending Windomnet to Mountain Lake. Rob will invite Jeff Dahna and Steve Nasby to the March broadband steering committee meeting. No action taken.
4. Proposal from Tammy Engstrom to Purchase 212 10th Street North Property. John and Tammy provided a handout to board members and gave a brief description of their proposal and how they would like to use the 10th street building. The Engstrom's were excused, and discussion continued. Motion made and seconded by Steve and Mike to offer the Engstrom's an 18-month lease with lease payments of \$500 a month for the first 9 months and \$1,000 a month for the following 9 months, 50% of rent to be applied to the purchase price at end of lease if they decide to buy the building, get the EDA's approval to sub-lease the building or a portion of the building and pay all utilities. Carried.
5. 2022 Proposed EDA Work Plan. Motion made and seconded by Mike and Steve to approve the 2022 EDA Work Plan as presented. Carried.
6. Krienke Foods International, Inc. - Update. Rob stated the letter of default and eviction notice was sent to Krienke Foods on January 27th. Caleb has until February 28th to bring

payments current. Rob reported that Caleb contacted him and inquired on purchasing the building. The current lease is until 2029. The original bond was \$1.3 million and the cost to purchase the building would be \$980,000. Discussion continued.

7. SCDP Housing/Commercial Rehab Application Public Hearing, City Council Meeting on February 22, 2022, 6:30 p.m. at Mountain Lake City Hall. Rob stated that more surveys were received increasing the grant fund amount to \$1,092,500, local funds of \$295,000 for a total of \$1,387,500. The grant deadline is March 7th.
8. Low Income/Multi-Family Housing Need/Housing Study. Rob stated he is working on the housing study.
9. Jenny's Subdivision Lots 2 and 3 for Potential Fire/Ambulance Hall Location. Darla gave a brief update stating the project would cost \$4.2/5 million dollars. Due to funds being tied up until 2047 with the commercial park bonds the project will likely not happen for several years. Darla stated the current building does not meet OSHA codes and the rigs can not be cleaned due to the amount of space available. Rob will keep it on the agenda.
10. Mountain Lake Commercial Park:
 - a. Update on Cold Storage Prospect. Rob stated he has been in contact with the company in Wisconsin and they stated they are still interested in moving forward.
 - b. Update City/Commercial Park Video. Mike stated he sent an email to Rob with the updates.
11. GENERAL DISCUSSION:
 - a. Open EDA Board Member. Mike stated he is working on filling the open position.
 - b. Little Care Bears Lease. Rob reported that Karen accepted the lease terms of \$450 a month with the city continuing to do the snow removal.
 - c. Next Regular Board Meeting is March 21, 2022
 - d. Other Business. No other business to discuss.
12. ADJOURN. President Haberman adjourned the meeting at 1:34 p.m.

Mountain Lake Utilities Commission Meeting
Mountain Lake City Hall
Thursday, February 24, 2022
7 AM

Members Present: Sue Garloff, Todd Johnson, Mark Langland, Brian Janzen, David Savage, City Council Liaison Dean Janzen,

Members Absent:

Staff Present: Michael Mueller; Clerk/Administrator; Jill Falk; Utilities Office Manager, Dave Watkins; Electric Superintendent; Steve Peters; Lineman; Taylor Nesmoe; Water/Wastewater Superintendent; Scott Pankratz; Water/Wastewater Worker

Others Present:

Call to Order

The meeting was called to order at 7 AM. Nothing added to the agenda.

Approval of Minutes and Bills

Motion by Johnson, seconded by Garloff, to approve the February 10th Minutes, and Check Numbers 21521-21555. Motion carried.

Electric Department

Watkins has been out of the office for the last few weeks so spent most of the week catching up and getting year end reports completed. Dave Bucklin has completed the contract with Star Energy for the installation of solar panels. Star Energy has also submitted the Distributed Energy Resources (DER) report for us. They were unaware of the two properties that currently have solar panels installed. Watkins has been working with them to get that information corrected. He also stated that the Switch Gear cleaning has been completed and everything went smoothly and will continue to have this done every five years. Mike Thielen has informed Watkins that the contract is in place with BARR Engineering for the new generator. They are requesting structural drawings. Dean Janzen wanted to know if we possibly still have the drawings from the last time a replacement was needed since a wall was removed then as well.

The Chamber is requesting more electrical usage for Pow Wow. This year they are looking at an additional 6-8 food trucks that will be needing electric hookups. Previously, the utilities have covered all electric cost during Pow Wow. The Food trucks are charged a rental fee when they register. It was discussed to bill the chamber for the material cost and equipment

for the additional work. Watkins stated that the cost to run the wire should be around \$2-\$4 per foot plus the cost of the panel, which will be set on an existing pole.

Water/Wastewater Department

The Jetter was having battery issues and even after they were changed, the new batteries still would not hold a charge. Nesmoe brought the Jetter to Miller Sellner, which it then was left outside and unfortunately froze which has caused additional issues. Flexible Pipe has estimated the damage to be around \$25K-\$30K. Both Nesmoe and Pankratz are heading to St Cloud for a conference next Tuesday-Thursday, so they will bring the Jetter into Flexible Pipe. It was also mentioned that Nickel Construction is finishing the work to repair the leak on Well #5. The well should be back up online today. Nesmoe also wanted it mentioned that he has been in contact with Jon Graupman who plans to meet up in the near future to discuss the sand filters, as well as the new contract with MSC.

City Administrator

It was previously discussed to offer a yearly incentive of \$15 for residents to sign up for both ACH and E-Billing. Mueller recommended to decrease that amount to \$10 based on the total cost for printing and shipping. Sending the bill electronically would save approximately \$0.75 per bill in which we would then issue back to the customer. Right now, there are approximately 60 accounts requesting an email copy of their bill, but we would prefer to get that number closer to 150-200. Savage recommended offering a one-time savings of \$5 for signing up for ACH direct payments and \$5 for signing up for E-billing. This will benefit those that are not interested in signing up for both. Currently, there are roughly 275 accounts that are processed through ACH every month. They would not qualify for the \$5 ACH credit, however, if they also sign up for the electronic billing, we will provide the \$10 credit for signing up for both.

It was also mentioned that the Council approved the request of \$100,000 to be issued to the Utilities for the purchase of new sand filters. Bolton and Menk is currently looking into additional grant options for funding other projects, such as the replacement of lead and copper pipes. The Federal Infrastructure Act is looking into spending \$5 billion to purchase electric school buses and an additional 7.5 billion to build public electric charging stations. As a future project, Mueller would like to look into eventually having an electronic vehicle charging station on Highway 60 near the Casey's.

Adjourn

The meeting was adjourned at 7:34 a.m.

ATTEST:

Jill Falk, Utilities Office Manager

City of Mountain Lake
Regular City Council Meeting
Mountain Lake City Hall – 930 Third Ave
Monday, March 7, 2022
6:30 p.m.

Members Present: Dean Janzen, Dana Kass, Darla Kruser, Andrew Ysker, Mike Nelson

City Staff Present: Michael Mueller City Administrator; Daron Friesen, Street Superintendent, Ben McHenry PT Police Officer

Others Present: Doug Regehr, Terry Bovee

Call to Order

The meeting was called to order by Mayor Nelson at 6:30 p.m.

Approval of Agenda & Consent Agenda

Motion by Kass, seconded by Kruser to approve the agenda and consent agenda as presented.

Motion carried 5– 0.

Bills: Checks #25840 – 25875

Payroll: Checks #65881 – 65895

Approve February 10 Utilities Commission Minutes

Approve February 22 City Council Minutes

Approve Resolution #6-22 Re-establishing Polling Place for 2022

Public

No comments

Wellhead Protection Plan Public Hearing

Motion by Janzen, seconded by Ysker, to close the meeting and open the public hearing. Motion carried 5– 0.

Terry Bovee provided an overview of Mountain Lake’s Wellhead Protection Plan. The City of Mountain Lake has completed the process of developing a Wellhead Protection Plan for its drinking water supply wells. This Plan includes establishing a Wellhead Protection Area, assigning a Drinking Water Supply Management Area, and completing a vulnerability assessment.

Motion by Kass, seconded by Kruser, to close the public hearing and open the meeting. Motion carried 5– 0.

Motion by Kruser, seconded by Ysker to approve Mountain Lake's Wellhead Protection Plan. Motion carried 5- 0.

Street Department Report

Daron Friesen, Street Superintendent, provided a report of completed items in February. Campground advertising was discussed.

City Attorney

Discussion occurred regarding residential signage.

City Administrator

Discussion/Action – Approve Federal Recreational Trail Grant Application
 Discussion/Action – Approve Resolution #7-22 Supporting Grant Application
 Discussion/Action – Discussion/Action – LMCIT Workers' Compensation Premium Options
 Discussion/Action – Tree Removal Bids
 Discussion/Review – Conferences

Motion by Kass, second by Kruser to approve the Federal Recreational Trail Grant Application. Motion carried 5 – 0. Motion by Janzen, second by Ysker to approve Resolution #7-22 Supporting Grant Application. Motion carried 5 – 0. Motion by Janzen, second by Ysker to keep the same LMCIT worker's compensation premium options as the year before. Motion carried 5 – 0. The City of Mountain Lake received 4 bids for Tree Removal this year, it will be brought back to City Council for approval at our next meeting. Michael Mueller City Administrator discussed about participating in conferences, and if there were any procedures that needed to be followed before attending. City Council responded that it was up to the discretion of the City Administrator on what conferences he would like to attend, but to communicate to Council beforehand.

Adjourn

The meeting was adjourned at 7:30 p.m.

ATTEST:

Michael Mueller, Administrator/Clerk

Mt. Lake Chamber of Commerce
Pow Wow, 2022 Request for Street Closings:

June 19th

Pow Wow 3 on 3 Basketball Tournament

9th Street between 3rd Ave. and 4th Ave. and 4th Ave. from 9th Street to 10th Street

10:00 a.m. to 4:00 p.m.

Pow Wow Carnival

10th Street N. from 3rd Ave. to 4th Ave. and 9th Street to 11th Street

1:00 p.m. on 19th to 9:00 a.m. on June 22nd

June 19th

Kiddie Parade 3rd Avenue from 11th Street to 9th Street

5:15 p.m. to 6:00 p.m.

Antique Car Parade 3rd Avenue from 10th Street to 11th St.

6:00 p.m. to 8:00 p.m.

June 20th

Pow Wow Grand Parade

3rd Avenue from Co. Hwy. 1 to corner of "Old Casey's"/Golf Course Road

5:00 p.m. to 9:00 p.m.

June 21st

Pow Wow Kids Tractor Pull

10th Street from 3rd Ave. to 2nd Ave.

2:00 p.m. to 4:00 p.m.

Resolution #8-22

RESOLUTION TO PERMIT GAMBLING

City of Mountain Lake, Minnesota

WHEREAS, an official of the City of Mountain Lake, Minnesota has received a Minnesota Lawful Gambling Application for an Exempt Permit submitted by the Mountain Lake Chamber of Commerce on March 10, 2022; and

WHEREAS, the City of Mountain Lake has no objection to the application, which would allow the Mountain Lake Chamber of Commerce to conduct a raffle at the Mountain Lake City Park, 900 Block of Third Avenue, in Mountain Lake, Minnesota on Tuesday, June 21, 2022.

NOW THEREFORE, BE IT RESOLVED, that the City of Mountain Lake waives the 30-day waiting period and approves the application with no waiting period; and

BE IT FURTHER RESOLVED that the City of Mountain Lake recommends prompt approval of said application by the Minnesota Gambling Control Board.

Adopted this 21st day of March, 2022.

Mike Nelson, Mayor

ATTEST:

Michael Mueller City Administrator/Clerk

2022 Mountain Lake Tree Program

***All trees to be removed are marked with an orange dot* Any questions, call Michael Mueller at 507-427-2999 ext.1**

City Tree Program Removal Trees

Property Owner	Address	Removal
Brenda Feil	1701 3 rd Ave	Large Ash
Khamdaeng Keosaykham	1306 3 rd Ave (Between houses both sides of house)	2 Large Trees
Doris Freisen	1151 2 nd Ave (Tree is on 12 th Street)	1 Large Ash
Jerry Logue	711 6 th Ave	Large Birch Split
Jesse Hiebert	506 12 th Street N (next to drive)	Sm Dead Maple
Wade Nelson	1019 Midway Road	Split Maple in front, two trees to prune between houses one on each side
Joe Grant	519 7 th Street	Large Ash on Corner
City Park Downtown	3 rd Ave & 10 th Street	Remove Ash
Matt & Nicole James	1018 Midway Road (Back of estate drive)	Remove Lg Silver Maple
Jake Karschnik	501 10 th Street SE Corner Blvd	Prune west half of Basswood* Prune East Maple*, North Folk to remove ft yd
Jr. Stoesz	1017 7 th Ave	Prune side yard of house* (landowner)
Wade Nelson	1019 Midway Rd	
*Prune Only		

Tree Plantings Mountain Lake 2022

Kathy Fast	1419 3rd Ave	1 tree
Brenda Feil	1701 3rd Ave	Poss. 1 tree
Von Luangaphay	1411 4th Ave	2 small trees on Blvrd
Tim Renee Herrig	1510 2nd Ave	2 trees east of house Blvrd
Doris Freisen	1151 2nd Ave	1 tree
Jerry Logue	711 6th Ave	1 Tree Maple Mat.
Joe Grant	519 7th Street	2 small trees front of house
Jake Karschnik	501 10th Street	1 tree SW corner of lot
Sherrie Penner	730 10th Street	2 trees front yard
Lisa Witt	414 11th Street	2 trees south of drive on Blvrd
Daron Freisen	1205 2nd Ave	2 trees on Blvrd
Jessie Heibert	506 12th Street north	1 tree next to drive small/Park Pillar Oak
Wade Nelson	1019 Midway Road	1 tree front yard

Downtown City Park, Laker Apartments North side, Camp ground Blvrd west side,
Quad Plexes City owned,