

**Mountain Lake City Council Meeting**  
**Mountain Lake City Hall**  
**Monday, March 21, 2016**  
**6:30 p.m.**

**AGENDA**

1. Meeting called to order by Mayor Mike Nelson
  - \* Further information on agenda item is attached
2. Approval of Agenda and Consent Agenda
  - a. Bills: Check #'s 9918525 - 9918578; 428E-430E\*(1-6)
  - b. Approval of Payroll Checks #'s 62355 - 62384
  - c. Approval of March 7 Council Minutes\*(7-8)
  - d. Approval of Feb. 22 Lake Commission Minutes\*(9-10)
  - e. Approval of March 3 Utility Commission Minutes\*(11-12)
  - f. Approval of Feb. 10 Library Board Minutes, Feb. Library Report, Feb. Expenditures\*(13-15)
  - g. Approval of Feb. 12 EDA Minutes\*(16-17)
  - h. Approval of Feb. 11 Police Commission Minutes\*(18)
3. Public – A total of ten (10) minutes is allotted for individuals to briefly discuss a topic of concern with the Council.
4. Mt. Lake EDA, Rob Anderson, Review of 2015 Work Plan\*(19-25)
5. Police Department, Chief Doug Bristol, Equipment Purchase
6. Utilities
  - a. Sub-Station Issues\*(26-28) (See also March 3 Utility Minutes)
  - b. Review of 2015 Water\*(29-33), Sewer\*(34-38), and Electric\*(39-44) Budgets
  - c. PFA 2016 Capital Budget Requests\*(45-46)
7. Kuechle Underground Inc. vs City of Mt. Lake Mediation, Pre-Trial, and Trial Schedule
8. City of Mt. Lake vs. Ken and Rachel Yoder Update, Meeting may be Closed, Attorney/Client Privilege
9. Adjourn

**City of Mt. Lake Local Board of Adjustment and Equalization will be held Thurs. May 5, 5:30 – 6 PM.**

**\*Check Detail Register©**

*March 21, 2016  
mtg*

March 2016

*9918525-9918578  
438E-430E*

Check Amt	Invoice	Comment
<b>10100 United Prairie</b>		
Paid Chk# 9918525 3/7/2016 HEIMAN FIRE EQUIPMENT--USE THI		
E 221-42200-404	Repairs/Maint Machinery/Equip	\$120.00 842987 SUSPENDERS
E 221-42200-404	Repairs/Maint Machinery/Equip	\$119.85 843321 BATTERY CABLE CUTTER
<b>Total HEIMAN FIRE EQUIPMENT--USE THI</b>		<b>\$239.85</b>
Paid Chk# 9918526 3/7/2016 KAREN & MAKAYLAS LITTLE CARE		
G 230-10639	Karen & MaKaylas Little Care	\$1,682.43 SUPPLIES-LOAN
<b>Total KAREN &amp; MAKAYLAS LITTLE CARE</b>		<b>\$1,682.43</b>
Paid Chk# 9918527 3/7/2016 LORI & JORGE PUENTE		
E 101-41400-301	Auditing and Acct g Services	\$32.00 REFUND OVERPAYMENT ON NSF CHECKS
<b>Total LORI &amp; JORGE PUENTE</b>		<b>\$32.00</b>
Paid Chk# 9918528 3/7/2016 STROMS		
E 221-42200-430	Miscellaneous	\$209.00 21916 FIREMAN JACKET
<b>Total STROMS</b>		<b>\$209.00</b>
Paid Chk# 9918529 3/7/2016 TIM JANZEN		
E 231-42154-404	Repairs/Maint Machinery/Equip	\$32.06 REIMBURSE FOR CABLE AND CASE-AMB
<b>Total TIM JANZEN</b>		<b>\$32.06</b>
Paid Chk# 9918530 3/14/2016 COMMISSIONER OF REVENUE		
G 101-21702	State Withholding	\$23.97
<b>Total COMMISSIONER OF REVENUE</b>		<b>\$23.97</b>
Paid Chk# 9918531 3/14/2016 INTERNAL REVENUE SERVICE		
G 101-21703	FICA Tax Withholding	\$816.10
G 101-21701	Federal Withholding	\$44.80
<b>Total INTERNAL REVENUE SERVICE</b>		<b>\$860.90</b>
Paid Chk# 9918532 3/11/2016 BRENDA J. HARDER		
E 609-46330-401	Repairs/Maint Buildings	\$1,230.00 PAINTING-APT 1024
<b>Total BRENDA J. HARDER</b>		<b>\$1,230.00</b>
Paid Chk# 9918533 3/11/2016 CARCHIOUS RODNEY		
E 607-46330-401	Repairs/Maint Buildings	\$30.60 FEB APARTMENT MAINTENANCE
E 608-46330-401	Repairs/Maint Buildings	\$59.40 FEB APARTMENT MAINTENANCE
<b>Total CARCHIOUS RODNEY</b>		<b>\$90.00</b>
Paid Chk# 9918534 3/11/2016 MINNESOTA ENERGY RESOURCE CORP		
E 609-46330-383	Gas Utilities	\$38.37 GAS-APT 1024
<b>Total MINNESOTA ENERGY RESOURCE CORP</b>		<b>\$38.37</b>
Paid Chk# 9918535 3/11/2016 WILLIS KRAHN		
E 609-46330-401	Repairs/Maint Buildings	\$300.00 FEB SNOW REMOVAL MASON MANOR
E 608-46330-402	Repairs/Maint- Ground	\$475.20 FEB SNOW REMOVAL-HERITAGE ESTATES
E 607-46330-402	Repairs/Maint- Ground	\$244.80 FEB SNOW REMOVAL-HERITAGE ESTATES
<b>Total WILLIS KRAHN</b>		<b>\$1,020.00</b>
Paid Chk# 9918536 3/11/2016 KAREN & MAKAYLAS LITTLE CARE		
G 230-10639	Karen & MaKaylas Little Care	\$1,807.80 SUPPLIES-LOAN
<b>Total KAREN &amp; MAKAYLAS LITTLE CARE</b>		<b>\$1,807.80</b>
Paid Chk# 9918537 3/17/2016 AFLAC		
G 101-21713	AFLAC	\$192.74

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			Check Amt	Invoice	Comment
<b>Total AFLAC</b>			<b>\$192.74</b>		
Paid Chk#	9918538	3/17/2016	<b>AFSCME COUNCIL 65</b>		
G 101-21707	Union Dues		\$154.86		
<b>Total AFSCME COUNCIL 65</b>			<b>\$154.86</b>		
Paid Chk#	9918539	3/17/2016	<b>BCBS/HSA</b>		
G 101-21714	HSA		\$393.85		
<b>Total BCBS/HSA</b>			<b>\$393.85</b>		
Paid Chk#	9918540	3/17/2016	<b>COMMISSIONER OF REVENUE</b>		
G 101-21702	State Withholding		\$728.22		
<b>Total COMMISSIONER OF REVENUE</b>			<b>\$728.22</b>		
Paid Chk#	9918541	3/17/2016	<b>GISLASON &amp; HUNTER</b>		
G 101-21712	Garnishments		\$362.77		
<b>Total GISLASON &amp; HUNTER</b>			<b>\$362.77</b>		
Paid Chk#	9918542	3/17/2016	<b>INTERNAL REVENUE SERVICE</b>		
G 101-21701	Federal Withholding		\$1,659.98		
G 101-21703	FICA Tax Withholding		\$2,201.26		
<b>Total INTERNAL REVENUE SERVICE</b>			<b>\$3,861.24</b>		
Paid Chk#	9918543	3/17/2016	<b>PERA</b>		
G 101-21704	PERA		\$4,006.97		
<b>Total PERA</b>			<b>\$4,006.97</b>		
Paid Chk#	9918544	3/17/2016	<b>SW/WC SERVICE COOPERATIVES</b>		
G 101-21708	Employee Paid Health Insurance		\$1,169.90		
<b>Total SW/WC SERVICE COOPERATIVES</b>			<b>\$1,169.90</b>		
Paid Chk#	9918545	3/17/2016	<b>VALIC</b>		
G 101-21705	VALIC		\$869.14		
<b>Total VALIC</b>			<b>\$869.14</b>		
Paid Chk#	9918546	3/18/2016	<b>COUNTRY PRIDE SERVICES</b>		
E 231-42154-212	Motor Fuels		\$194.92		AMB DIESEL
E 101-43100-212	Motor Fuels		\$880.24		ST DEPT GAS
E 101-42100-212	Motor Fuels		\$286.69		PD-CHARGER GAS
E 101-42100-212	Motor Fuels		\$221.94		PD-EXPEDITION GAS
E 101-45200-212	Motor Fuels		\$46.80		PARKS GAS
E 221-42200-212	Motor Fuels		\$33.57	01/24/2016	FIRE DEPT FUEL
E 101-43100-404	Repairs/Maint Machinery/Equip		\$55.00	155916,15680	MARKING PAINT,BLK PAINT,BATTERY-ST DEPT
E 609-46330-401	Repairs/Maint Buildings		\$1,114.03	156125,15637	THERMOSTAT,WATERHEATER,PAINT
E 607-46330-401	Repairs/Maint Buildings		\$200.17	156480,15631	DRAIN CLEANER,FAUCET,PLUMBING LABOR,BATTERIES
E 101-45186-220	Repair/Maint Supply		\$18.67	156482	CLEANERS-COMM CTR
E 101-43100-401	Repairs/Maint Buildings		\$5.85	156519	ST DEPT-FURNACE FILTER
E 101-45183-430	Miscellaneous		\$4.25	156579	KEY-CAMPGROUND
E 231-42154-404	Repairs/Maint Machinery/Equip		\$15.99	156697,15680	AMB-WINDSHIELD DE-ICER,CLIP RING,CABLE
E 101-42100-430	Miscellaneous		\$2.13	156993	PD-KEY
<b>Total COUNTRY PRIDE SERVICES</b>			<b>\$3,080.25</b>		
Paid Chk#	9918547	3/18/2016	<b>ADVANCED SYSTEMS INC</b>		
E 101-41400-200	Office Supplies		\$1,056.83	460344	COPIES ON COLOR PRINTER-11/18/15 TO 2/29/16
E 205-46500-200	Office Supplies		\$41.88	460344	COPIES ON COLOR PRINTER-11/18/15 TO 2/29/16

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		Check Amt	Invoice	Comment
<b>Total ADVANCED SYSTEMS INC</b>		<b>\$1,098.71</b>		
Paid Chk#	9918548	3/18/2016	<b>ALPHA WIRELESS COMMUNICATIONS</b>	
E	221-42200-323	Radio-monthly service contract	\$36.00	681996 MARCH FD RADIO MAINT
E	231-42154-323	Radio-monthly service contract	\$44.00	681996 MARCH AMB RADIO MAINT
<b>otal ALPHA WIRELESS COMMUNICATIONS</b>			<b>\$80.00</b>	
Paid Chk#	9918549	3/18/2016	<b>AMBULANCE FUND</b>	
E	231-42154-430	Miscellaneous	\$12.67	3/1/16 FOOD ON AMB RUN
E	231-42154-430	Miscellaneous	\$6.44	3/5/16 FOOD ON AMB RUN
<b>Total AMBULANCE FUND</b>			<b>\$19.11</b>	
Paid Chk#	9918550	3/18/2016	<b>AMERIPRIDE</b>	
E	101-43100-215	Shop Supplies	\$30.17	2800596600 TOWELS FOR ST DEPT
E	101-41400-401	Repairs/Maint Buildings	\$41.77	2800596600 MATS FOR CITY HALL
<b>Total AMERIPRIDE</b>			<b>\$71.94</b>	
Paid Chk#	9918551	3/18/2016	<b>ASA AUTO PLAZA</b>	
E	101-42100-406	Vehicle Maint/Gen Repairs	\$691.30	167943 PD CHARGER-REPAIR PD CHARGER
E	101-42100-406	Vehicle Maint/Gen Repairs	\$219.30	168031 PD CHARGER-CHECK ENGINE LIGHT ON
<b>Total ASA AUTO PLAZA</b>			<b>\$910.60</b>	
Paid Chk#	9918552	3/18/2016	<b>AUDI NICKEL</b>	
E	221-42200-308	Training & Instruction	\$490.00	FD-CPR & FIRST AID TRAINING
<b>Total AUDI NICKEL</b>			<b>\$490.00</b>	
Paid Chk#	9918553	3/18/2016	<b>CARE &amp; SHARE/TEN THOUSAND VILL</b>	
E	101-42100-430	Miscellaneous	\$100.00	100 ICE CREAM COUPONS-BIKE RODEO
<b>total CARE &amp; SHARE/TEN THOUSAND VILL</b>			<b>\$100.00</b>	
Paid Chk#	9918554	3/18/2016	<b>CARQUEST AUTO PARTS STORES</b>	
E	101-43100-215	Shop Supplies	\$78.24	2789-298485 ST DEPT SUPPLIES
<b>Total CARQUEST AUTO PARTS STORES</b>			<b>\$78.24</b>	
Paid Chk#	9918555	3/18/2016	<b>CASEYS-CREDIT CARD DEPARTMENT</b>	
E	101-43100-212	Motor Fuels	\$66.93	ST DEPT GAS
E	101-45200-212	Motor Fuels	\$57.08	PARKS GAS
<b>otal CASEYS-CREDIT CARD DEPARTMENT</b>			<b>\$124.01</b>	
Paid Chk#	9918556	3/18/2016	<b>COUNTRY PRIDE SERVICES</b>	
E	101-46200-402	Repairs/Maint- Ground	\$53.66	8529 LP FOR GRAVE WARMER
<b>Total COUNTRY PRIDE SERVICES</b>			<b>\$53.66</b>	
Paid Chk#	9918557	3/18/2016	<b>DARON J. FRIESEN</b>	
E	101-43100-430	Miscellaneous	\$99.00	3/7/16 SAFETY BOOTS
<b>Total DARON J. FRIESEN</b>			<b>\$99.00</b>	
Paid Chk#	9918558	3/18/2016	<b>FIRE RELIEF ASSOCIATION</b>	
E	221-42200-124	Fire Pension Contributions	\$1,000.00	FIRE DEPT SBR REIMBURSEMENT
<b>Total FIRE RELIEF ASSOCIATION</b>			<b>\$1,000.00</b>	
Paid Chk#	9918559	3/18/2016	<b>HIGLEY FORD</b>	
E	231-42154-404	Repairs/Maint Machinery/Equip	\$232.14	73262 REPAIR 2006 AMBULANCE
<b>Total HIGLEY FORD</b>			<b>\$232.14</b>	
Paid Chk#	9918560	3/18/2016	<b>INGRAM</b>	
E	211-45500-590	Capital Outlay Books	\$474.28	LIBRARY BOOKS

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			Check Amt	Invoice	Comment
E 211-45500-592	A.V. Materials		\$16.50		LIBRARY AV
	<b>Total INGRAM</b>		\$490.78		
Paid Chk# 9918561	3/18/2016	<b>KDOM RADIO</b>			
E 101-00000-430	Miscellaneous		\$164.00	540160238530	MONTHLY ADV
	<b>Total KDOM RADIO</b>		\$164.00		
Paid Chk# 9918562	3/18/2016	<b>LAKER GRILL</b>			
E 205-46500-430	Miscellaneous		\$36.98		2-12-16 EDA MEETING
	<b>Total LAKER GRILL</b>		\$36.98		
Paid Chk# 9918563	3/18/2016	<b>MAYNARDS FOOD CENTER</b>			
E 101-41400-200	Office Supplies		\$23.43	2/12/16	CITY HALL-TP & CLEANERS
	<b>Total MAYNARDS FOOD CENTER</b>		\$23.43		
Paid Chk# 9918564	3/18/2016	<b>MID-AMERICAN RESEARCH CHEMICAL</b>			
E 101-45200-210	Operating Supplies		\$321.40	0574013	PARKS SUPPLIES
	<b>Total MID-AMERICAN RESEARCH CHEMICAL</b>		\$321.40		
Paid Chk# 9918565	3/18/2016	<b>MINNESOTA WEST-CANBY</b>			
E 221-42200-308	Training & Instruction		\$400.00	00199495	FIRE DEPT-RTK,BBP,HS
	<b>Total MINNESOTA WEST-CANBY</b>		\$400.00		
Paid Chk# 9918566	3/18/2016	<b>MOREMAGAZINE</b>			
E 211-45500-591	Periodicals		\$30.00		LIBRARY PERIODICALS 2 YR
	<b>Total MOREMAGAZINE</b>		\$30.00		
Paid Chk# 9918567	3/18/2016	<b>MOTHER EARTH NEWS</b>			
E 211-45500-591	Periodicals		\$18.95		LIBRARY PERIODICALS 2 YR
	<b>Total MOTHER EARTH NEWS</b>		\$18.95		
Paid Chk# 9918568	3/18/2016	<b>MUNICIPAL UTILITIES</b>			
E 101-43100-401	Repairs/Maint Buildings		\$10.00		PRESSURE VESSEL FEE-ST DEPT
	<b>Total MUNICIPAL UTILITIES</b>		\$10.00		
Paid Chk# 9918569	3/18/2016	<b>NORTH AMERICAN SAFETY</b>			
E 101-45200-430	Miscellaneous		\$67.59	16983	SAFETY CLOTHING
	<b>Total NORTH AMERICAN SAFETY</b>		\$67.59		
Paid Chk# 9918570	3/18/2016	<b>PETERSON DRUG &amp; GIFTS</b>			
E 101-45186-220	Repair/Maint Supply		\$21.65	2/16/16	COMM CTR-GLOVES,ANTI-BACTERIAL SOAP
E 211-45500-220	Repair/Maint Supply		\$16.32	2/16/16	LIBRARY-GLOVES,ANTI-BACTERIAL SOAP
E 231-42154-210	Operating Supplies		\$3.99	2/9/16	AMB-LYSOL WIPES
	<b>Total PETERSON DRUG &amp; GIFTS</b>		\$41.96		
Paid Chk# 9918571	3/18/2016	<b>PRAXAIR</b>			
E 231-42154-210	Operating Supplies		\$79.79	72376099	OXYGEN FOR AMBULANCE DEPT
E 231-42154-210	Operating Supplies		\$246.37	72557189	OXYGEN FOR AMBULANCE DEPT
	<b>Total PRAXAIR</b>		\$326.16		
Paid Chk# 9918572	3/18/2016	<b>SW/WC SERVICE COOPERATIVES</b>			
E 101-43100-131	Employer Paid Health		\$2,212.96		APRIL HEALTH INS-ST DEPT
E 101-45200-131	Employer Paid Health		\$737.66		APRIL HEALTH INS-PARKS DEPT
E 211-45500-131	Employer Paid Health		\$1,229.42		APRIL HEALTH INS-LIBRARY
E 101-46200-131	Employer Paid Health		\$737.64		APRIL HEALTH INS-CEMETERY
E 205-46500-131	Employer Paid Health		\$1,229.42		APRIL HEALTH INS-EDA
E 101-42100-135	Employer Paid Other		\$420.50		APRIL HEALTH INS-BRIAN LUNZ

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			Check Amt	Invoice	Comment
E 101-41400-131	Employer Paid Health		\$2,458.84		APRIL HEALTH INS-OFFICE
E 101-42100-131	Employer Paid Health		\$3,224.16		APRIL HEALTH INS-POLICE DEPT
<b>Total SW/WC SERVICE COOPERATIVES</b>			<b>\$12,250.60</b>		
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Paid Chk# 9918573	3/18/2016	<b>TIME INC.</b>			
E 211-45500-591	Periodicals		\$227.84		LIBRARY PERIODICALS 3 YR
<b>Total TIME INC.</b>			<b>\$227.84</b>		
<hr/>					
Paid Chk# 9918574	3/18/2016	<b>TITAN MACHINERY</b>			
E 101-43100-404	Repairs/Maint Machinery/Equip		\$476.92	2377319	ST DEPT-4 3/4X8X7'
E 101-43100-404	Repairs/Maint Machinery/Equip		\$906.33	7299350	ST DEPT-CURVED DUAL CARBIDE
E 101-43100-404	Repairs/Maint Machinery/Equip		\$133.02	7299697	ST DEPT-3/4X6X24
<b>Total TITAN MACHINERY</b>			<b>\$1,516.27</b>		
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Paid Chk# 9918575	3/18/2016	<b>VERIZON</b>			
E 231-42154-321	Telephone		\$51.92		AMB-JET PACK
E 101-42100-321	Telephone		\$35.03		PD-TABLET#2
E 101-42100-321	Telephone		\$35.03		PD-TABLET#1
E 101-42100-321	Telephone		\$9.08		PD CELL PHONE
E 231-42154-321	Telephone		\$10.56		AMB CELL PHONE
<b>Total VERIZON</b>			<b>\$141.62</b>		
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Paid Chk# 9918576	3/18/2016	<b>WESTERN COMMUNITY ACTION</b>			
E 202-41400-434	Project Expense		\$2,713.00		GRANT-ADMIN
E 202-46300-434	Project Expense		\$2,929.00		GRANT-HOUSING
<b>Total WESTERN COMMUNITY ACTION</b>			<b>\$5,642.00</b>		
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Paid Chk# 9918577	3/18/2016	<b>ZAHL EQUIPMENT SERVICE</b>			
E 101-43100-404	Repairs/Maint Machinery/Equip		\$197.55	243873	OIL FOR COMPRESSOR IN ST SHOP
<b>Total ZAHL EQUIPMENT SERVICE</b>			<b>\$197.55</b>		
<hr/>					
Paid Chk# 9918578	3/18/2016	<b>ZOLL MEDICAL CORPORATION</b>			
E 231-42154-580	Other Equipment		\$20,081.09	2338078	DEFIB-AMBULANCE
<b>Total ZOLL MEDICAL CORPORATION</b>			<b>\$20,081.09</b>		
<b>10100 United Prairie</b>			<b>\$68,431.95</b>		

**Fund Summary**

<b>10100 United Prairie</b>	
101 GENERAL FUND	\$28,865.20
202 2014 SMALL CITIES DEVELOP PROG	\$5,642.00
205 ECONOMIC DEVELOPMENT AUTHORITY	\$1,308.28
211 LIBRARY FUND	\$2,013.31
221 FIRE DEPT FUND	\$2,408.42
230 REVOLVING LOAN FUND	\$3,490.23
231 AMBULANCE FUND	\$21,011.94
607 EDA----4 PLEX FUND	\$475.57
608 EDA----8 PLEX FUND	\$534.60
609 EDA-- MASON MANOR	\$2,682.40
	<b>\$68,431.95</b>

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Paid Chk# 000428E 3/7/2016 UNITED PRAIRIE BANK

G 609-22800	Notes Payable - Current	\$426.19	MARCH-MASON MANOR-PRINC PAYMENT
E 609-46330-610	Interest	\$864.34	MARCH-MASON MANOR-INTEREST PAYMENT
<b>Total UNITED PRAIRIE BANK</b>		<b>\$1,290.53</b>	

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Paid Chk# 000429E 2/16/2016 UNITED PRAIRIE BANK

E 101-41400-304	Legal Fees	\$16.00	LORI & JORGE PUENTE-NSF
<b>Total UNITED PRAIRIE BANK</b>		<b>\$16.00</b>	

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Paid Chk# 000430E 3/21/2016 SELECT ACCOUNT

E 211-45500-141	Admin Fees-HSA	\$2.11	MARCH HSA ADMIN FEES
E 101-41400-141	Admin Fees-HSA	\$4.22	MARCH HSA ADMIN FEES
E 205-46500-141	Admin Fees-HSA	\$2.11	MARCH HSA ADMIN FEES
E 101-43100-141	Admin Fees-HSA	\$3.80	MARCH HSA ADMIN FEES
E 101-45200-141	Admin Fees-HSA	\$1.27	MARCH HSA ADMIN FEES
E 101-46200-141	Admin Fees-HSA	\$1.26	MARCH HSA ADMIN FEES
E 101-42100-141	Admin Fees-HSA	\$8.44	MARCH HSA ADMIN FEES
<b>Total SELECT ACCOUNT</b>		<b>\$23.21</b>	

**DRAFT**  
**Mountain Lake City Council Meeting**  
**Mountain Lake City Hall**  
**Monday, March 7, 2016**  
**6:30 p.m.**

Members Present: Mike Nelson, Dana Kass, David Savage,  
Members Absent: Andrew Ysker, Darla Kruser  
Staff Present: Dawn Fast, Deputy Clerk/Treasurer; Maryellen Suhrhoff, Muske, Muske  
and Suhrhoff; Rick Oeltjenbruns, Street Superintendent  
Others Present: Crystal Ella and Tom White, Hometown Sanitation; Josh Cowdery,  
Mckinstry Co; Doug Regehr

**Call to Order**

Mayor Nelson called the meeting to order at 6:30 p.m.

**Agenda and Consent Agenda**

Motion by Savage, seconded by Kass, to approve the consent agenda and agenda as presented.  
Motion carried unanimously.

Bills: Check #'s 9918467-9918524; 426E-427E  
Payroll Checks #'s 62324-62354  
Feb. 16 Council Minutes  
Jan. 11 Lake Commission Minutes  
Jan. 28 Utility Commission Minutes and Feb 11 Notes  
Resolution #8-16 Permit Gambling, Mt. Lake Chamber event  
Resolution #9-16 Attach Unpaid Utility Bills

**Public**

No one present addressed the council during this portion of the meeting.

**Guaranteed Energy Savings Program (GESP)**

Work order contract for the GESP was presented. Motion by Savage, seconded by Kass to select McKinstry Co LLC from Maple Grove for the project and to encumber funds of \$5423.80.  
Motion carried.

Josh Cowdery from McKinstry Co. introduced himself and is looking forward to working with the City on this project.



**Hometown Sanitation**

Crystal Ella and Tom White went over the solid waste and city wide contract. City attorney will make some minor changes. Motion by Kass seconded by Savage, to approve contracts with agreed changes. Motion carried.

**Wastewater Treatment Project**

Updated Preliminary Engineering Report was presented.  
Motion by Savage, seconded by Kass to give City Administrator authorization to begin preliminary discussion with landowners for wastewater treatment facilities. Motion carried.

**Campground**

Rick Oeltjenbruns, Street and Parks Superintendent informed the council that some seasonal campers were stored at the campground for the winter. He asked if we should be charging a storage fee. Council felt we should charge \$100 per camper if left for the winter. There was some concern about liability, City attorney will draft a policy that will address this. We have had numerous requests for seasonal camping, council would like to allow only 9 sites as seasonal as we don't want the campground to be a RV park.

Also if there is an item parked on a campsite such as a boat, a fee needs to be paid.

Motion by Kass, seconded by Savage to add the changes to our campground policy. Motion carried

**City of Mt. Lake vs. Ken and Rachel Yoder Update**

Nelson closed the open meeting and opened the closed meeting at 7:45 p.m. attorney/client privilege. The closed meeting was closed and open meeting opened at 8:12 p.m. No action taken.

**Adjourn**

The meeting was adjourned at 8:14 p.m.

ATTEST:

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Dawn Fast



**Regular Lake Commission Meeting  
Monday, Feb. 22, 2016**

Members Present: Jim Peterson, Jay Schied, John Oeltjenbruns, Dave Bucklin, Heather Funk, Jason Kruser, Jean Haberman

Guests Present: Wendy Meyer, Cheryl Hiebert

Chair Peterson called the meeting to order at 6:30 p.m. M/S/P Bucklin/Schied to approve the minutes of the January 11, 2016 meeting.

**Treasurer's Report:**

**Bills:**

Midway Farm Equip. - Seat cushion for harvester	126.24
Third Avenue Auto - V-belt	17.25
Dave Bucklin - labor & trees (weed management grant)	1,232.00
Jay Schied - labor & chemicals (weed management grant)	1,744.00
WDR#54 - Tabs for can trailer	16.00
Country Pride - Screws for thin ice signs	3.21
Transfer money to savings for weed harvester replacement and repair -	
\$10,000.00	

**Income:**

Martin County Soil & Water - Weed management grant	\$3,076.00
UPB - December Interest	.10

M/S/P Schied/Kruser to approve Treasurer's Report

**Lake/Aeration:**

- Wendy reported that we will not be getting a DNR Aquatic Invasive Species grant in 2016. The application period closed before the application was submitted.
- The aeration system was turned on January 16, 2016.
- As of 1/20/16, there was 16" of ice and a DO level of 12.6. As of 2/11/16, there was 10" of ice and a DO level of 10.5.
- Jay, Heather, and Jean will set up a schedule for secchi disk readings.
- The water depth gauge was damaged by a snowmobile. Heather will request a new gauge.

**Trail:** Jim will check on the pricing of 3' X 8' steel siding to use as a weed barrier by the willows.

**Other Business:**

- Jay has been working on removing screws and posts on the floating dock. The rest of the repairs will have to be done when the ice thaws and the dock can be moved onto the beach area. Workdays will be scheduled.
- Dave will submit a County Invasive Species grant and will request: \$4,000 for weed harvesting, \$10,000 for harvester replacement fund, \$2,000 for plunge pool repairs, and \$1,000 for aeration.
- Dave is still studying possibilities for the golf course sediment basin.
- The Mountain Lake brochures have been delivered.
- The City is going ahead with plans for the trailhead by Casey's. Some trees might have to be removed and parking spots put in. The kiosk has been ordered.
- The can bin is full and Jim will schedule a workday when the weather gets warmer.
- A future goal is to develop the area by the beach – possibly picnic tables, grills, and sand volleyball.
- Heather submitted a lake depth report in early January.
- Jay is currently working on removing buckthorn from the area about 100 yards NW of boat launch on west end of lake.

Respectfully submitted,

Jean Haberman,  
Secretary

**Regular Meeting**  
**Mt. Lake Utilities Commission**  
**Thursday, March 3, 2016**  
**7 AM**

Members Present: Mark Langland, John Carrison, Mike Johnson, Todd Johnson, Brett Lohrenz, David Savage, Council Liaison

Members Absent: None

Staff Present: Wendy Meyer, Clerk/Administrator; Lynda Cowell, Utilities Office Manager; Ron Melson, David Watkins, Water and Wastewater Worker

Others Present: None

**Call to Order**

Chairman Langland called the meeting to order at 7 AM. There were no additions to the agenda.

**Minutes and Bills**

Several questions were asked and answered about specific bills. Motion by Carrison, seconded by T. Johnson, to approve the Jan. 28 minutes and the Feb. 11 notes and check numbers #15972-#16029. Motion carried unanimously. The February 25 meeting was postponed due to lack of quorum and rescheduled and held on March 3.

**Milk Specialties**

Electric Supt. Ron Melson had previously been notified that Milk Specialties (MSC) would be adding 900 horse power to provide power to a 'polisher' needed to treat and allow re-use of water from their reverse osmosis process. Currently this water is sent to a pond adjacent to their property. MN Pollution Control Agency (MPCA) has mandated that the water be treated after Nov. 30, 2016. MSC has now informed Melson that it wants to add another 1000 horse power for additional equipment. This will require larger transformers and lines on the property. Mike Thielen, Utilities Plus Energy Services, electrical engineer, feels the additional 1000 HP will cause problems with the existing sub-station and is encouraging the utility to move forward with the sub-station upgrade/expansion that was discussed in 2015 following a study by Thielen. It was agreed that representatives of MSC and the utility, and Thielen should meet to discuss the issues involved in greater detail. MSC and Thielen will be contacted to arrange a meeting.

**Land Acquisition – Wastewater Treatment Project**

Motion by M. Johnson, seconded by Lohrenz, directing the administrator to begin the possible acquisition of land needed for the project. Motion carried unanimously.

**Power Supply Coalition**

The recommendations made by CMPAS were briefly reviewed. Motion by T. Johnson, seconded by M. Johnson, to enter into the Non-Binding Subscription Agreement for purchases in the amounts recommended by CMPAS. Motion carried unanimously.

**Attach Utility Bills**

Motion by Carrison, seconded by Lohrenz, to attach the following utility bills to property taxes for collection. Motion carried unanimously.

<b>Parcel Identification Number</b>	<b>Account Number</b>	<b>Amount Attached</b>
22.443.0140	3300-00-8	\$147.12
22.161.0370	9240-00-7	\$216.97
22.711.0050	8330-01-5	\$407.62
22.443.0200	4680-00-2	\$355.51

**Upcoming Meetings**

It was agreed that the utility commission will meet March 17, April 7 and April 14. Missouri River Energy Services (MRES) will be presenting the results of the rate study at one of the April meetings.

**Adjustments**

The adjustments were reviewed. No action taken.

**2015 Budget Review**

The electric, water and sewer budgets were reviewed. Electric revenues were lower than budgeted and expenses were higher. Only the sewer department was able to show a possible year end when depreciation was included in expenses.

**Adjourn**

Langland adjourned the meeting at 7:56 AM.

**Approved March 17, 2016.**

ATTEST:

\_\_\_\_\_  
Wendy Meyer, Clerk/Administrator

**Mountain Lake Public Library Board Minutes**  
**February 10, 2016**

**Members Present:** Diane Englin, Marci Hernandez, Dennis Cords, Barrie Wright, Vickie Krueger, Carol Lehman-Director

**Members Absent:** None

**Others Present:** Darla Kruser

The meeting was called to order at 4:04 p.m. by chairman, Barrie Wright.

**M/S/P Englin/Krueger** to approve the minutes of the January 13, 2016 meeting.

**Carol presented the January monthly report** indicating 2,811 total circulation and expenditures in the amount of \$7,317.73. **M/S/P Krueger/Englin** to accept the report as given and to approve the January expenditures.

**Old Business:** None

**New Business:**

Carol reported Ebooks MN is launching February 29, 2016. This eBook collection features content from Minnesota's independent publishers, titles about Minnesota that were published outside the state, and a selection of titles that are in the public domain. Ebooks MN is a two-year pilot project of the MN Dept. of Education, State Library Services, and Minitex. The collection was made possible in part by funding from the MN Dept. of Education through a grant from the Institute of Museum and Library Services and by Minitex.

National Library Week is April 10-16, 2016 and program ideas were discussed. Carol will check with life coach/motivational speaker, and former KARE11 meteorologist, Jerrid Sebesta, about an evening program during that week.

Preschool story times begin February 19 and continue every other Friday through April 29.

**Library Activity report for January** was given.

Meeting adjourned at 4:38 p.m. by chairman, Barrie Wright.

**NEXT MEETING: Wednesday, March 9, 2016 – 4:00 p.m.**

Respectfully submitted,

Marci Hernandez, secretary

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CITY OF MOUNTAIN LAKE

PUBLIC LIBRARY REPORT

MONTH OF February, 2016

CIRCULATION AND USE

Adult fiction	_____
Adult nonfiction	_____
Non print (includes videos, cassettes, art prints, etc.)	_____
Juvenile	_____
Periodicals	_____

TOTAL CIRCULATION 2,895

Interlibrary loan sent	<u>342</u>
Interlibrary loan received	<u>339</u>

TOTAL ILL 681

ILL NON SYSTEM 84

RECEIPTS

Cash income	<u>3.22</u>
Donations (monetary)	_____
County Revenue	_____
Misc. Revenue	_____
Fines	<u>15.50</u>
Meeting room rental	<u>45.00</u>
Sale of supplies	_____

TOTAL RECEIPTS 63.72

EXPENDITURES

Books	<u>522.26</u>
Periodicals	<u>311.79</u>
Audio-visual	<u>294.85</u>
Supplies	_____
3.22 Postage	<u>3.22</u>
Miscellaneous	_____
Telephone	<u>17.32</u>
Repairs & maintenance	<u>345.00</u>
Repairs & maint. of equipment	_____
Project expense	_____
Capital outlay	_____
Automation	_____
Gas Utilities	<u>278.48</u>
TOTAL EXPENDITURES	<u>\$1,832.92</u>

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LIBRARY DIRECTOR Carol Lehman

## LIBRARY EXPENDITURES - FEBRUARY 2016

The Comfrey Times	Periodicals - 1 yr.	\$35.00
Frontier	Telephone Expense	\$77.32
Dennis Hulzebos	Repairs & Maint.-Janitorial	\$345.00
Ingram	Books 474.28 / AV 16.50	\$490.78
MN Energy Resources	Gas Utilities	\$278.48
More	Periodicals - 2 yr.	\$30.00
Mother Earth News	Periodicals - 2 yr.	\$18.95
Synchrony Bank/Amazon	Books 47.98 / AV 278.35	\$326.33
Time	Periodicals - 3 yr.	\$227.84
		<hr/>
		\$1,829.70
	Cash Expenditures	\$3.22
		<hr/>
	Total	\$1,832.92



REGULAR MEETING  
ECONOMIC DEVELOPMENT AUTHORITY  
February 12, 2016  
12:00 Noon

PRESENT: Brian Harder, Jerry Haberman, Darla Kruser, Vern Peterson, and Clara Johnson, Advisory  
ABSENT: Mark Hanson, Mike Nelson, Steve Syverson, and Brad Hanson, Advisory  
STAFF PRESENT: Rob Anderson and Marva Ott; and Wendy Meyer, City Administrator  
GUESTS: Cheryl Hiebert, The Observer/Advocate

1. Call to Order: Vern called the meeting to order.
2. Consent Agenda. Additional bills totaling \$8,411.88 were presented for payment also. Motion made and seconded by Brian and Darla to approve the minutes, bills and financials along with the additional bills as presented. Carried.
3. 2016 Work Plan: Rob explained how the work plan works with the 2016 strategic plan that was done in 2006. Rob stated that it's again time to do another strategic planning session. He asked the board if they wanted him to contact the extension office to facilitate the new plan again. The board felt that worked well the last time. We will invite EDA, chamber, council, school and business leaders to join in this. Motion was made and seconded to approve the 2016 work plan for the EDA and begin planning for the Strategic planning session for the next 10 years. Carried.
4. Update on Daycare: Rob reported on the progress. Karen is doing most of the work. Makayla has had health issues so not very involved. Grand Opening/Ribbon cutting ceremony is set for February 29<sup>th</sup> at 10:00 a.m. Board was encouraged to attend. Herrig's will be doing egress windows next week if all goes well. Kids are being signed up already. Karen would like to do 2<sup>nd</sup> and 3<sup>rd</sup> shifts and to become a center at some point in the future. If she has kids overnight the building needs to be sprinkled throughout. Karen got another quote from a building sprinkler company out of Sioux Falls for \$31,480.00 which is less than Simplex Grinnell. The board discussed whether we should do the sprinkler system at the current time or wait till the daycare has been operational for a while. Consensus was to wait for a while. The Smith's are still involved in mentoring Karen.
5. SCG Loan Application from Brad Hanson: Brad purchased the former Laker Electric building and he wants to fix up that building with a SCG loan. The total project cost is about \$20,000.00 with 1/3 equity, 1/3 loan and 1/3 forgivable. The board questioned if this is something we can do and also discussed paint on the building not ever sticking and what it would cost to put new siding on. The board had more questions which couldn't be answered so the matter was tabled till next month. Rob was directed to speak with Brad about these issues they needed answers to.
6. Custom Motors: Rob reported to the board about his loan delinquency, RE taxes not being paid and the rent delinquency. He went over Bill's plan to pay but nothing has been received yet. He is in violation of his lease due to the delinquent taxes. Several minutes spent discussing the situation. Rob explained what he needs to pay to be current including rent, taxes and loan. The amount would be \$4,960.20. More discussion about eviction ensued. He needs to pay rent and taxes by Monday the 15<sup>th</sup> or we start eviction on Tuesday. Jerry made a motion to begin eviction if rent

and taxes aren't paid by Tuesday morning. Brian seconded the motion. Carried. Rob was directed to draft a letter to Bill and walk it over after the meeting today explaining what will happen.

7. Our Hometown Café: loans and rent did not get paid. She also owes for 2015 taxes in the amount of \$3,361.10 which she claims she didn't know she had to pay. Rob has tried several times to call or get in contact with Lori with no response. She finally called him today and said that the café is not doing well at the current time. Rob discussed a plan he and she came up with to get current. She wants to lower her contract for deed payment back to \$500.00 per month and use the balance of the payment that she has been paying to pay us back for the taxes over the next year if we pay the taxes for her. Brian made a motion to allow her to do that and Jerry seconded the motion. Carried.
8. TIF District Downtown Rehab: Rob stated that we need to decide soon about what type of building we want if we are planning on building this year. There has been discussion about whether we should be doing housing with this project. Rob stated that we can't sell bonds without leases for the business retail spaces. Housing would make the bond payments. Several minutes were spent discussing whether we should do apartments and if we do more upscale apartments we wouldn't be competing with current markets. Discussion was tabled for now.
9. Industrial Park Plan: nothing new. Watkins may be willing to sell their property by Balzer's and Balzer may want to buy it. Brian talked to Steve Pankratz about his family's property. Steve said the property is not available yet but they may be interested in selling it at some point in the future. A question was asked if we shouldn't let Rodney Goertzen farm the Jenny's Subdivision lots if he wants to. The board agreed we should ask Rodney.
10. Website: This is still ongoing as there is a lot of information yet to be put on it. It's still under construction but is getting close. Rob stated that the board could go on the link provided to view what already is done.
11. General Discussion:
  - a. Dentist-Vern is going to contact a person he knows to see if he would be interested in putting an office in Mt. Lake.
  - b. Letters were sent to Dick's and Puente's regarding their plans for the Lakeview Estate lots. No response yet from either. The board discussed whether we should do anymore extensions and consensus was we wouldn't.
  - c. Next meeting is March 11<sup>th</sup>.
  - d. Other-nothing.

11. Meeting adjourned at 1:11 p.m.

February 11, 2016  
Police Commission Meeting Minutes

Members Present: Norm Kunkel, Doug Bristol, Chuck Witt, Sue Garloff, Andy Ysker, Wendy Meyer, Chris Boldt

Called to Order: Norm Kunkel

January minutes were read and approved. Chuck Witt motioned and Sue Garloff seconded.

Chief's Report:

Both squad vehicles are back in service.

Jacob V. has meet all his requirements and will be patrolling on his own very soon.

Alpha Wireless no longer does installs. They recommended a former employee of theirs. We will give them a try.

Motion to adjourn: Chuck, seconded by Chris.

Respectfully submitted,

Norm Kunkel

## Mt. Lake Economic Development Authority 2015 Work Plan

### Mission Statement:

The mission of the Mt. Lake Economic Development Authority (EDA) is to serve the socio-economic needs of our community, enhance the business climate, and encourages expansion of retail, commercial and industrial businesses and to educate and work with members of our community to help accomplish our goals.

### Vision Statement:

The vision of the Mt. Lake Economic Development Authority (EDA) is to encourage a progressive full service community that meets the needs of every citizen (*Mt. Lake 2016*).

Proposed 2015 Economic Development Plans for the City of Mt. Lake:

- Goal No. 1. Conduct a study to determine the need for a new Mountain Lake Industrial Park to accommodate new and expanding businesses.

Objective: To investigate all potential sites in the immediate area suited for industrial development, whether or not the land would be for sale and with good water, sewer and street access.

Work Plan:

- i. Contact professional land use planning firms to determine cost of conducting a study.
- ii. Determine sources of funds to pay for a planning study or conduct study on our own if cost prohibitive.
- iii. Contact all potential land owners that have land that meets the objective requirements to determine their level of interest in selling their land.
- iv. Research possible funding sources/grants for land acquisition and infrastructure development.
- v. Market new industrial park to potential interested parties.

***Goal No. 1. Accomplished. In June the EDA consulted with City Engineer Andy Kehren to develop a sketch plan and preliminary project cost estimates for a possible industrial development in the Gemini Street area, Mt. Lake Road and Hiebert Greenhouse. Bolton & Menk conducted the study at no cost to the EDA with the understanding that their firm would be utilized by the EDA for engineering services when/if a project moves forward to construction. Each potential development site was reviewed for location feasibility by the EDA board and it was determined that at this time it will be difficult to acquire land necessary for new industrial park development. The***

*EDA Construction Committee and President Hanson contacted Marge Christensen regarding her interest in selling the greenhouse property to the EDA and were unable to convince Marge to sell to us at this time. Property acquisition efforts will continue with Marge and other property owners in the targeted areas.*

Goal No. 2. Work to assist downtown building owners with a vacant store front to rehabilitate their building to a usable and productive property.

Objective: To utilize all EDA resources to help downtown building owners with or without a vacant storefront to realize their full potential of occupancy by a retail or service related business.

Work Plan:

- i. Contact all downtown property owners with an offer from the EDA to help them with any exterior work needed to improve or otherwise make ready for a business to occupy.
- ii. Consider transferring funds from the Minnesota Investment Fund, Federal Dollars to utilize as a source of funds for improvements.
- iii. The EDA Construction Committee and Director will oversee plans for improvements by property owners.
- iv. Assist property owners with vacant storefronts to marketing their properties via the city web site and any other means available.

*Goal No. 2. Accomplished/Ongoing. At the end of 2015 few vacant store fronts remain in the downtown area. During 2015 four adjoining vacant/dilapidated properties on the corner of 10th Street and 4th Avenue became available for the EDA to purchase for redevelopment. Northland Securities met with the EDA Board early summer and a Tax Increment Financing Redevelopment Plan was begun to demolish the dilapidated properties to make way for a new retail/mixed use development. Much environmental work was done at the former Ross Cleaner's building and Brunton Architects was hired to establish a demolition and plans for a new building. The first depot building in Mt. Lake was moved to Heritage Village and demolition of three structures and out buildings was begun early December.*

*A SCDP was awarded to Mark & Sharron Hanson, d.b.a. 10th Street Pickers to put a new roof on their property. The new roof will improve the property and help to ensure that the building is an important part of downtown for years to come.*

*During 2015 the EDA worked with Mr. and Mrs. Dilly Rodney on their plan to renovate the vacant main floor of the former Parkside Depot building for a restaurant. SCDP funds have been approved for the project but no action has been taken as of the end of the year.*

*In 2015 Justin & Jennifer Klassen purchased the former and vacant MAX Insurance Building on 10th Street and transformed the property into a nice bridal shop.*

Goal No. 3. Business Retention & Expansion.

Objective: 85% of all new jobs in a community come from existing businesses. An ongoing BR&E program is more effective than a formal effort every 5 years. Communication with existing businesses will prove to be an effective way to retain our existing businesses.

Work Plan:

- i. Schedule business visits to discuss issues regarding business climate and issues affecting their business and growth.
- ii. Visit major employers on a regular basis.
- iii. Keep the EDA Board abreast of issues affecting businesses on a monthly basis.
- iv. Have event to honor local businesses – breakfast, etc.; and Provide loan(s) to at least one existing company for business expansion. According to *Mt. Lake 2016*, special attention needs to be made at retaining core businesses/services in the community including:
  - Health Care
  - Grocery Store
  - Pharmacy
  - Nursing Home

*Goal No. 3. Accomplished/Ongoing. In 2015 the EDA director and assistant visited a large number of businesses. During these visits the director asked the business owner what the city, EDA and Chamber of Commerce can do to help them be successful. The information was shared with the EDA board and other city leaders as necessary.*

*The core businesses were visited several times throughout the year and have owners/managers that are very active in the EDA and Chamber of Commerce. All core businesses are doing well at this time. The EDA director has assisted Sanford health care business with doctor recruitment by providing information to the community and Welcome Bags to visiting doctors.*

*Dollar General is interested in locating a retail store in Mt. Lake. The EDA is working diligently with the company to assist them in finding a suitable location. Other new business opportunities in 2015 include*

***Fulda Credit Union and St. James Mayo Clinic interested in opening branch offices in town.***

Goal No. 4. Encourage Utilization of RLF Program.

Objective: Loan out 90% of available RLF loan funds to Mt. Lake businesses, new and existing.

Work Plan:

- i. Promote availability of loan funds; and
- ii. Consider selling existing development loans to recapitalize the loan portfolio.

***Goal No. 4. Accomplished/Ongoing. In January of 2015 the RLF was utilized by the EDA to provide a business start-up loan to Kelli Anderson to assist her in the purchase of Salon 310. A loan from the RLF was utilized in June by the EDA to provide a business start-up loan to Justin and Jennifer Klassen, d.b.a., JSK Bridal, LLC. In July, a loan was approved by the EDA Board to assist Jim Holmberg purchase the other 2 partners of Mt. Lake Family Fitness. In November an additional loan was made to Kelli Anderson, Salon 310 to help Kelli with working capital needs.***

Goal No. 5. Marketing.

Objective: Attract one or more companies to locate in Mt. Lake.

Work Plan:

- i. Market industrial land available on city web site.
- ii. Work with MN Department of Employment & Economic Development to make sure they have accurate information on available industrial/commercial land and buildings.
- iii. Keep web site updated with easy to find community and economic development resources.
- iv. Participate in regional and state marketing efforts; and
- v. Attend local, regional and state conferences that provide and opportunity to network marketing ideas from other communities and organizations.

***Goal No. 5. Accomplished. As noted throughout this 2015 Work Plan Year End Report, several new businesses have located in town this year and several more are interested in locating in town if the a suitable building can be acquired or rented. It is our hope that a new building constructed at the corner of 10th Street North and 4th Avenue will provide the operating space that many business recruits have been seeking.***

Goal No. 6. Housing.

Objective No. 1: Support the new City of Mt. Lake Small Cities Grant for housing rehab in Mountain Lake by providing program information and encouraging Mt. Lake residents to apply for funding.

Objective No. 2: The Lakeview Estates lots will be used as a tool to bring new families to the community with reduced cost lots. Lots then become affordable with the return on investment being increased property taxes.

Work Plan:

- i. Work with Western Community Action (WCA) in administering the MN Department of Employment & Economic Development Small Cities Housing Rehab Grant. Help WCA to get grant information out to residents and monitor number of grant recipients to determine if additional marketing or expanding the target area is needed.
- ii. Market the Lakeview Estates lots to other communities as affordable lots for building new homes.
- iii. Give away one or more Lakeview Estates lots.
- iv. Consider working with local developers that may be interested in constructing a "spec" home including coming-up with creative financing programs as incentive to build.
- v. Explore other avenues for marketing lots.

**Goal No. 6. *Accomplished/Ongoing. The \$366,000 DEED grant for housing rehab is in its second year. To date 4 home owners have been assisted with grant funds to rehab their homes, 4 grants are in progress and 6 grants are available. Western Community Action is administering the grant on behalf of the city that will assist homeowners in Mountain Lake make improvements to their homes.***

***One new home construction was completed in Lakeview Estates in 2015. The EDA has granted a time extension to 2 property owners to start construction on their homes by July, 2016 for a total of 5 lots sold to date.***

**Other EDA Accomplishments:**

**Initiated the development of a new City, Utility and Chamber of Commerce Web Site. The EDA established a committee to work on web site and hire a developer. The new city web site will be more attractive, user friendly and will be better at marketing the community. The new web site will be completed early 2016.**



Took the lead role in addressing the lack of day care providers in the community by creating a committee to come up with a proactive plan to attract providers. The opportunity was presented to the EDA to purchase the former "Elizabeth House" in August. The EDA purchased the property with hopes of being able to attract a day care provider to open a business in this location. EDA Director has worked with three different parties interested in opening a day care in the Elizabeth House. The first person was unable to complete her desire to open a day care due to family issues. The last two people have formed a partnership and have been approved by the EDA to lease the property from the EDA and plan to open a family day care early in 2016 and transition to a day care center later in the year.

Creation of Tax Increment Financing (TIF) District 1-8, Economic Development District No. 2. In June the EDA began to purchase 4 dilapidated properties located at 322, 324 and 326 10th Street North and 1050 Fourth Avenue with the plan to demolish these properties and build a new multi-use building that could potentially house retail and service businesses. The project was delayed for some time due to environmental remediation required of 326 10th Street North as the property was used as a dry cleaning business for many years. Since 1050 Fourth Avenue was the original train depot for the community, the building was moved in November to Heritage Village. Demolition began early December and the property is now ready for new development. This is a major project for the EDA in 2015 and well into 2016. Many important decisions remain to be made regarding the future of this property.

#### **2015 Chamber of Commerce Accomplishments:**

Assembled 100 Welcome Bags for new people moving to town.

Held Chamber Annual Meeting on February 17th, elected new officers, gave financial and work plan reports.

Discussed the need for day care services in town and voted to support efforts by the Early Childhood Initiative Committee and EDA to bring awareness to the issue and work to encourage new providers.

Selected Outstanding Citizen of 1st, 2nd, 3rd and 4th Quarters.

Approved the 2015 Chamber Work Plan.

Shop Local/Retail Committee was very active in 2015 implementing the "It's All About Community Campaign".

Held Ribbon Cutting and First \$2 in Business Award for Salon 310, ML Insurance, Uncle B's Liquor, Pop'd Kerns, JSK Bridal, Jubilee Fruits & Vegetables.

**Held Progress Award for Milk Specialties Global.**

**Pow Wow Committee planned for special events for the 81st Anniversary Pow Wow including a special Lynn Stoneking concert Tuesday night.**

**The Easter Egg Hunt was held on April 4th.**

**Selected Yard of the Month for June, July, August and September.**

**Held the 81st Anniversary Pow Wow June 12th through 16th.**

**Participated in the new City Web Site Planning Committee.**

**Participated in the EDA Day Care Committee.**

**Crazy Days was held on July 23rd.**

**Received a 3 month extension from Toro to complete the \$10,000 grant from the Toro Legacy Grant Program Foundation and a \$2,340.65 from the Mountain Lake Area Foundation for Downtown Beautification! A grant final report was submitted to Toro Foundation in October.**

**Held Chamber Coffee most months except December.**

**Held Annual Chamber Golf Tournament on August 19th.**

**Held Chamber Sunflower Days on August 26th that included a Lion's Club Sausage Feed, Banana Split Social and Sunflower Seed Spitting Contest.**

**Held "Wolverine Madness" at the High School Homecoming Football game on October 2nd.**

**Held Christmas Shopping Spree Raffle, Mt. Lake Christmas on Small Business Saturday, November 28th. Gave out \$950 in Chamber Bucks to raffle winners and 100 goodie bags to children.**

**The Mountain Lake Chamber of Commerce was very active in 2015!**

1-22-15  
Mike Thielen  
UPES

# Report on Interconnection Facilities for Mountain Lake Municipal Utilities Project No. N14153

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The mountain lake Interconnection facilities consists of a 69KV circuit switcher, a 5000 Kva Load Tap Changing Transformer, a 1200 amp 5kv circuit breaker and underground power cables. Each of the devices has a maximum load rating. As equipment ages we like to limit the amount of stress in order to prolong their life. The equipment has the following ratings

- Circuit switcher            1200 amperes    19,903 amperes at 4160 volts
- Transformer                868 amperes
- Cables                        868 amperes
- Circuit breaker            1200 amperes

Since the circuit breakers are a mechanical device we would like to limit the load to 75 percent of their capacity  $0.75 * 1200 = 900$  amperes. The loading on the equipment during peak loading times approaches these limits and after years of service the equipment can fail.

If the plant were to run engine generators for 200 hours per year the length of service would be 2.2 percent of the hours the utility serves its customers. Our experience indicates the utility runs for urge tests and maintenance of the transmission lines. This time is usually less than 200 hours. The rice rules would further limit you to 50 hours for non-emergency operation. Engine operating hours are as follows:

YEAR	HOURS
2010	44.4
2011	64.1
2012	40.7
2013	70.7
2014	112.3

Notice engine operating hours appear to be increasing.

The transformer and other equipment are presently 41 years old and at that age 10 percent of the transformers are expected to fail. At the age of 50 years the failure rate increases to 50 percent. The peak load on the transformer is also increasing. We estimate a load growth of 1 percent per year. At this growth rate the load on this transformer will increase to 6179 KVA by the year 2024. This rating is very close to the 6250.00 Kva we would like to limit the transformer to. The transformer capacity does not leave any spare capacity for new load increases by new customers over and above normal load growth.

The peak loading of the interconnect transformer are as follows:

YEAR	PLANT KW	CMMPA KW	PF	CMMPA KVA
2005	4600			
2006	4800			
2007	4600			
2008	4500			
2009	4500			
2010	4750			
2011	5200			
2012	5000			
2013	5200	5176	0.9663	5536
2014		4505	0.9737	4616

We have no way to recover from a failure of any one of these components than to run generators. This option has two main concerns:

- Operating personnel: Who is going to run the generators for a week with the two staff members we have? The run period is 24 hours per day 7 days per week. The staff required to perform this task is much greater than what the present staff can handle.
- The fuel cost will increase to approximately 31.5 cents per KWH. This would also be a economical hit to your customers.

Energy costs of several previous months are as follows:

YEAR	MONTH	CENTS/KWH
2014	march	6.0
2014	May	7.0
2014	July	7.70

The outage would go something like this.

- Outage occurs and UPES is notified of the problem
- Local personnel start engine generators and restore service to customers
- UPES arrives on site and assess the situation
- UPES starts to call vendors and other utilities in the area
- Some of the material may take 2-3 days to arrive at the site. This is if no road restrictions are in force.
- Heavy equipment is brought in to unload transformers etc.
- Temporary pad need to be built to accept the equipment
- Temporary dead end structures are built to bring the transmission line to the transformer.
- By the end of the week hopefully we have service restored
- The damaged equipment is shipped out to be repaired or sold and the replacement equipment is ordered. Some of the equipment may take as long as a year to get if ordered new.

We hear of mobile substations are available. Our experience has been, the equipment may be available as long as the equipment owner is not in need of the equipment. The rental is also quite high for this type of equipment.

We envision a second transformer installed near the existing transformer and a second switchgear line up with some of the feeders fed from the new switchgear. The existing switchgear would be connected to the new switchgear with a bus tie. With the duplicate facility, the single point contingency is eliminated and the system can be restored by isolating the damaged equipment. The loss of equipment is the same but the interruption of service is reduced. Windom has a similar installation after they lost their primary transformer several years ago. This scenario also allows the equipment to be serviced without having to run generators. The addition of a second bus and a new transformer would be on the order of 1.5 to 1.75 million dollars. The cost cannot be fully arrived at until several choices are made to determine the final solution.

One concern that is often raised, can the new transformer be larger than the present transformer? Yes the impedance of the new transformer can be chosen so that each transformer carries the load in proportion to its size.

## 2015 WATER BUDGET SUMMARY

Water Fund	Budget	Actual	Difference
<b>Total Revenues</b>	<b>579,549</b>	<b>587,408</b>	<b>7,858</b>
Residential	472,011	470,591	1,419
Commercial	96,206	104,285	8,079
Rural	3,476	3,489	13
All Other Revenues	7,856	9,041	1,185
<b>Total Expenses</b>	<b>767,139</b>	<b>808,890</b>	<b>41,751</b>
DEBT SERVICE	334,418	334,456	38
DEPRECIATION	170,520	169,980	540
PUMPING/TREATMENT	69,775	36,250	33,524
Repair/maint bldgs	38,800	20,788	18,011
Repair/maint wells	15,000	3,787	11,213
DISTRIBUTION	126,452	109,452	16,989
Water tower	10,000	0	10,000
ADM/GEN	61,111	158,740	97,629
2012 Project Payment	0	107,278	107,278
Actual Revenues	587,408		
subtract Actual Expenses	808,890		
total	221,482		
remove depreciation	169,980		
total	51,502		
remove 2012 project payment	107,278		
total	55,776		

**MOUNTAIN LAKE MUNICIPAL UTILITIES  
REV SHEETS FOR BUDGET**

Current Period: Closing 2015

Account	Source Descr	2015 YTD Amt	2015 Budget	2015 YTD Balance	2016 Budget	Comment
<b>Fund 601 WATER FUND</b>						
Dept 49400 Water Utilities (GENERAL)						
R 601-49400-33100	Federal Grants and Aids	\$0.00	\$0.00	\$0.00	\$0.00	
R 601-49400-33408	PERA RATE INCREASE	\$317.76	\$0.00	-\$317.76	\$0.00	
R 601-49400-33410	PFA LOAN FOREGIVENESS GR	\$0.00	\$0.00	\$0.00	\$0.00	
R 601-49400-33422	Other State Aid Grants	\$0.00	\$0.00	\$0.00	\$0.00	
R 601-49400-36200	Miscellaneous Revenues	\$1,030.07	\$0.00	-\$1,030.07	\$0.00	
R 601-49400-36210	Interest Earnings	\$995.10	\$1,656.00	\$660.90	\$1,000.00	ckbk int & sweep int.
R 601-49400-37100	Residential Sales	\$470,591.67	\$472,011.12	\$1,419.45	\$483,442.97	
R 601-49400-37110	Commercial Sales	\$104,285.69	\$96,206.40	-\$8,079.29	\$113,745.84	
R 601-49400-37120	Rural Sales	\$3,489.07	\$3,476.16	-\$12.91	\$3,600.00	
R 601-49400-37150	Taps Installed	\$0.00	\$0.00	\$0.00	\$0.00	
R 601-49400-37170	Late Fees	\$5,499.16	\$5,000.00	-\$499.16	\$5,000.00	
R 601-49400-37190	Miscellaneous Services	\$0.00	\$0.00	\$0.00	\$0.00	
R 601-49400-37224	MVTV ANTENNA ON WATERTO	\$1,200.00	\$1,200.00	\$0.00	\$1,200.00	100x12
R 601-49400-37225	Credit/Debit Card 3% fee	\$0.00	\$0.00	\$0.00	\$0.00	
R 601-49400-39101	Sales of General Fixed Assets	\$0.00	\$0.00	\$0.00	\$0.00	
R 601-49400-39200	Interfund Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	
R 601-49400-39998	OFFSET BONDS	\$0.00	\$0.00	\$0.00	\$0.00	
R 601-49400-39999	Offset to capital outlay	\$0.00	\$0.00	\$0.00	\$0.00	
Dept 49400 Water Utilities (GENERAL)						
		\$587,408.52	\$579,549.68	-\$7,858.84	\$607,988.81	
<b>Fund 601 WATER FUND</b>						
		\$587,408.52	\$579,549.68	-\$7,858.84	\$607,988.81	

((Fund='601'))

Water

# MOUNTAIN LAKE MUNICIPAL UTILITIES

## sheets to use for budgets

Current Period: Closing 2015

Account	Object Descr	2015 YTD Amt	2015 Budget	2015 YTD Balance	2016 Budget	Comment
<b>Fund 601 WATER FUND</b>						
<b>Dept 47000 Debt Service (GENERAL)</b>						
E 601-47000-600	Debt Srv Principal (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	
E 601-47000-601	2011A ST & UT IMP	\$19,375.00	\$19,375.00	\$0.00	\$20,150.00	2011A ST & UT IMP(2006 st/ut project)
E 601-47000-602	2009A refinanced project	\$4,400.00	\$4,000.00	-\$400.00	\$4,000.00	2009A,jennysub2002 GO
E 601-47000-603	Princ 2013A (12-14 st. project	\$85,000.00	\$85,000.00	\$0.00	\$85,000.00	2013A (principal) 12-14 project
E 601-47000-606	Water Treatment Plant Bond	\$153,000.00	\$153,000.00	\$0.00	\$155,000.00	Drinking Water Rev. Fund(PFA)
E 601-47000-609	12-14 St. & Ut Proj Princ	\$2,000.00	\$2,000.00	\$0.00	\$2,000.00	PFA drinking water loan 12-14 project
E 601-47000-610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	
E 601-47000-611	Bond Intt 2011A ST & UT IMP	\$3,842.07	\$3,842.07	\$0.00	\$3,446.82	2011A,ST & UT IMP (2006 st/ut project)
E 601-47000-612	Bond Interest 2009A	\$1,029.60	\$1,130.40	\$100.80	\$913.40	2009A,jennysub2002GO
E 601-47000-613	Bond Interest 2013A (12-14 p	\$43,062.50	\$43,062.50	\$0.00	\$42,212.50	2013A (interest) 12-14 project
E 601-47000-616	Bond Int. Water Treatment Pla	\$20,820.80	\$20,820.80	\$0.00	\$18,632.90	Drinking Water Rev Fund (PFA)
E 601-47000-619	12-14 St. & Ut Proj. Int.	\$313.38	\$360.00	\$46.62	\$339.22	PFA drinking water loan 12-14 project
E 601-47000-620	Fiscal Agent s Fees	\$76.73	\$0.00	-\$76.73	\$0.00	
E 601-47000-621	Bond Issuance Costs	\$0.00	\$0.00	\$0.00	\$0.00	
E 601-47000-622	Well # 7 Bond principal	\$1,444.00	\$1,444.00	\$0.00	\$2,000.00	PFA well #7 principal
E 601-47000-623	Well #7 Bond interest	\$92.71	\$383.50	\$290.79	\$945.70	PFA well #7 interest
E 601-47000-630	DISCOUNT AMORTIZATION	\$0.00	\$0.00	\$0.00	\$0.00	
<b>Dept 47000 Debt Service (GENERAL)</b>						
		\$334,456.79	\$334,418.27	-\$38.52	\$334,640.54	
<b>Dept 49400 Water Utilities (GENERAL)</b>						
E 601-49400-420	Depreciation Expense	\$169,980.00	\$170,520.00	\$540.00	\$169,980.00	Depreciation(14165.0012)
E 601-49400-720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	
<b>Dept 49400 Water Utilities (GENERAL)</b>						
		\$169,980.00	\$170,520.00	\$540.00	\$169,980.00	
<b>Dept 49410 Water-Pumping/Treatment Produc</b>						
E 601-49410-210	Operating Supplies (GENERAL)	\$0.00	\$300.00	\$300.00	\$300.00	shipping
E 601-49410-211	Cleaning Supplies	\$283.54	\$200.00	-\$83.54	\$200.00	shop towels,p.towels,t. paper, 25 lbs absorbent
E 601-49410-217	Safety Clothing	\$233.70	\$500.00	\$266.30	\$500.00	steel toe shoes/safety glasses,fire ext insp
E 601-49410-229	Fuel Oil/Diesel	\$26.71	\$1,000.00	\$973.29	\$1,000.00	fuel for backup generator
E 601-49410-240	Small Tools and Minor Equip	\$466.22	\$275.00	-\$191.22	\$275.00	marking paint/ cutter,air filter, tools
E 601-49410-310	Meetings,Meals & Travel	\$554.32	\$1,000.00	\$445.68	\$1,000.00	reservations
E 601-49410-383	Natural Gas	\$2,904.28	\$6,500.00	\$3,595.72	\$6,500.00	garage & water plant natural gas
E 601-49410-386	Power for Pumping	\$7,092.72	\$6,000.00	-\$1,092.72	\$22,000.00	power for pumping wells/water plant
E 601-49410-401	Repairs/Maint Buildings	\$20,788.82	\$38,800.00	\$18,011.18	\$38,800.00	ro maint/oxygen/concrete/generator maint.,pumps
E 601-49410-405	Repairs/Maint -Wells	\$3,787.21	\$15,000.00	\$11,212.79	\$5,000.00	well maint., caulk
E 601-49410-430	Miscellaneous (GENERAL)	\$113.21	\$200.00	\$86.79	\$200.00	ice/key/battery,junk to landfill,hose,vaive
<b>Dept 49410 Water-Pumping/Treatment Produc</b>						
		\$36,250.73	\$69,775.00	\$33,524.27	\$75,775.00	
<b>Dept 49420 Water -Distribution</b>						
E 601-49420-101	Wages and Salaries	\$42,995.98	\$41,880.80	-\$1,115.18	\$43,600.00	Kevin & Dave-Reg hrs.

Water

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**MOUNTAIN LAKE MUNICIPAL UTILITIES**  
**sheets to use for budgets**  
 Current Period: Closing 2015

Account	Object Descr	2015 YTD Amt	2015 Budget	2015 YTD Balance	2016 Budget	Comment
E 601-49420-102	Full-Time Employees Overtime	\$0.00	\$906.07	\$906.07	\$900.00	Kevin & Dave - OT (30 hrs)10.50+9.64=20.14x30*2
E 601-49420-121	PERA Expense (Utilities Share)	\$3,225.17	\$3,209.00	-\$16.17	\$3,300.00	PERA - 7.5%*
E 601-49420-122	FICA Expense (Utilities Share)	\$3,160.10	\$3,227.00	\$66.90	\$3,350.00	FICA - 7.65%
E 601-49420-131	Health Insurance	\$12,841.92	\$12,840.00	-\$1.92	\$14,750.00	Health Ins (1070.00x2x12/2)
E 601-49420-132	HSA Contribution	\$3,494.50	\$3,300.00	-\$194.50	\$3,300.00	HSA (Kevin/Dave)
E 601-49420-133	Life Insurance	\$22.20	\$24.00	\$1.80	\$24.00	Life Ins(2.00x2x12/2)
E 601-49420-135	OPEB COST	\$0.00	\$0.00	\$0.00	\$0.00	
E 601-49420-136	HSA ADMIN FEE	\$25.32	\$25.32	\$0.00	\$26.00	
E 601-49420-216	Chemicals and Chem Products	\$34,392.84	\$40,000.00	\$5,607.16	\$40,000.00	chlorine,hydro acid,potassium
E 601-49420-310	Meetings,Meals & Travel	\$4.25	\$100.00	\$95.75	\$100.00	meals pd thru payroll(1 day mtg or trips)
E 601-49420-311	Water Testing	\$2,200.40	\$2,500.00	\$299.60	\$2,500.00	coliform, water sampling
E 601-49420-321	Telephone	\$240.00	\$240.00	\$0.00	\$240.00	cell phone reimbursement (20x12/2)
E 601-49420-400	Repairs & Maint Misc	\$858.20	\$800.00	-\$58.20	\$800.00	batteries/bulb/tire repair/tr. Insp/tires/filter
E 601-49420-406	Repair/Maint-Water Tower	\$0.00	\$10,000.00	\$10,000.00	\$0.00	water tower
E 601-49420-407	Repair/Maint-Mains	\$11.52	\$5,000.00	\$4,988.48	\$5,000.00	gravel/tar/root control
E 601-49420-408	Repair/Maint-Hydrants	\$202.88	\$1,000.00	\$797.12	\$5,000.00	hose, nozzle, o-rings
E 601-49420-409	Repair/Maint-Meters	\$516.70	\$750.00	\$233.30	\$750.00	orings/plate/thermwire
E 601-49420-410	Repairs/Maint-Service	\$3,608.36	\$500.00	-\$3,108.36	\$500.00	curb boxes, meter
E 601-49420-430	Miscellaneous (GENERAL)	\$1,662.05	\$150.00	-\$1,512.05	\$150.00	locates/blue flags/markng paint
Dept 49420	Water -Distribution	\$109,462.39	\$126,452.19	\$16,989.80	\$124,290.00	
Dept 49430	Water-Admin and General					
E 601-49430-101	Wages and Salaries	\$10,340.96	\$9,963.04	-\$377.92	\$10,500.00	Wendy & Lynda
E 601-49430-102	Full-Time Employees Overtime	\$141.48	\$156.17	\$14.69	\$160.00	Lynda -OT
E 601-49430-106	Boards and Salaries	\$184.50	\$270.00	\$85.50	\$270.00	Comm. Salaries
E 601-49430-121	PERA Expense (Utilities Share)	\$485.49	\$483.10	-\$2.39	\$500.00	PERA - 7.5%
E 601-49430-122	FICA Expense (Utilities Share)	\$509.26	\$486.72	-\$22.54	\$550.00	FICA -7.65%
E 601-49430-131	Health Insurance	\$2,772.96	\$2,696.79	-\$76.17	\$3,100.00	Health Ins - Wendy & Lynda
E 601-49430-132	HSA Contribution	\$495.00	\$693.00	\$198.00	\$693.00	HSA (Lynda -Wendy)
E 601-49430-133	Life Insurance	\$4.80	\$5.04	\$0.24	\$5.04	Life Ins - Wendy & Lynda
E 601-49430-135	OPEB COST	\$0.00	\$0.00	\$0.00	\$0.00	
E 601-49430-136	HSA ADMIN FEE	\$7.56	\$7.56	\$0.00	\$7.56	
E 601-49430-150	Workers Compensation Insura	\$1,944.16	\$1,400.00	-\$544.16	\$2,000.00	Work Comp.
E 601-49430-200	Office Supplies (GENERAL)	\$1,169.80	\$2,000.00	\$830.20	\$2,000.00	fax cart/copies/photo/cks made/pencils/paper
E 601-49430-208	Computer Supplies	\$1,180.76	\$3,000.00	\$1,819.24	\$3,000.00	mens internet/battery for backup
E 601-49430-212	Motor Fuels	\$1,372.52	\$3,000.00	\$1,627.48	\$3,000.00	gas for vehicles
E 601-49430-300	Professional Svcs (GENERAL)	\$1,157.03	\$2,200.00	\$1,042.97	\$2,200.00	attorney fees/auditors/
E 601-49430-310	Meetings,Meals & Travel	\$0.00	\$150.00	\$150.00	\$150.00	conference/mileage
E 601-49430-312	Fees and Dues	\$2,356.51	\$4,400.00	\$2,043.49	\$4,400.00	dues/donations/permits/licensesafety comp/drug&alc
E 601-49430-321	Telephone	\$1,848.58	\$1,900.00	\$51.42	\$1,900.00	phone/cell/dsl charge
E 601-49430-322	Postage	\$1,003.27	\$1,100.00	\$96.73	\$1,100.00	qrly postage/bulk permit/postage for machine
E 601-49430-340	Advertising	\$748.64	\$1,200.00	\$451.36	\$1,200.00	ads in paper/kdom

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**MOUNTAIN LAKE MUNICIPAL UTILITIES**  
**sheets to use for budgets**

Current Period: Closing 2015

Account	Object Descr	2015 YTD Amt	2015 Budget	2015 YTD Balance	2016 Budget	Comment
E 601-49430-361	General Liability Ins	\$3,980.75	\$6,000.00	\$2,019.25	\$6,000.00	insurance
E 601-49430-430	Miscellaneous (GENERAL)	\$17.50	\$0.00	-\$17.50	\$0.00	
E 601-49430-432	Bad Debt Expense	\$0.00	\$0.00	\$0.00	\$0.00	
E 601-49430-530	Capital Improvement Projects	\$0.00	\$0.00	\$0.00	\$0.00	
E 601-49430-531	2012 PUBLIC IMPROVEMENT	\$107,278.41	\$0.00	-\$107,278.41	\$0.00	RRmeters \$10,000
E 601-49430-580	Capital Outlay-Equipment	\$19,740.25	\$20,000.00	\$259.75	\$20,000.00	
Dept 49430 Water-Admin and General		\$158,740.19	\$61,111.42	-\$97,628.77	\$62,735.60	
Dept 49460 Sewer -Admin and General		\$0.00	\$0.00	\$0.00	\$0.00	
E 601-49460-135	OPEB COST	\$0.00	\$0.00	\$0.00	\$0.00	
Dept 49460 Sewer -Admin and General		\$0.00	\$0.00	\$0.00	\$0.00	
Dept 49999 Contribution of debt from City		\$0.00	\$4,862.53	\$4,862.53	\$4,862.53	307(4023.50),308(700.25),332(138.75)
E 601-49999-000	Contribution of Debt to City	\$0.00	\$4,862.53	\$4,862.53	\$4,862.53	
Dept 49999 Contribution of debt from City		\$808,890.10	\$767,139.41	-\$41,750.69	\$772,283.67	
Fund 601 WATER FUND		\$808,890.10	\$767,139.41	-\$41,750.69	\$772,283.67	

((Fund="601"))

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Water

## 2015 SEWER BUDGET SUMMARY

Sewer Fund	Budget	Actual	Difference	
<b>Total Revenues</b>	<b>796,812</b>	<b>861,132</b>	<b>64,320</b>	
Residential Sales	363,344	362,589	755	
Commercial	358,901	397,314	38,413	
MSC	0	5,608	5,608	
Rural	7,490	7,491	1	
Sewer Infra	50,000	52,765	2,765	
Loan Repayments	13,000	20,892	7,892	
All other	4,076	14,171	10,092	
<b>Total Expenses</b>	<b>842,459</b>	<b>1,165,232</b>	<b>322,782</b>	
DEBT SERVICE	566,090	516,243	49,847	due to re-issue of 2009A, now 2015A; Jennie's
PUMPING/TREATMENT	57,300	35,758	21,541	
Maint of Lift stations	10,000	7,089	2,910	
Maint of Ponds	15,000	620	14,379	
Maint/purchase Aerators	3,000	0	3,000	
DISTRUBITION	76,652	122,529	45,877	
Sewer Infra loans/Grants	0	39,722	39,722	
Repair/Maint. Misc	500	2,557	2,057	
Repair/Maint. Mains	3,000	6,343	3,343	
ADMIN/GEN	48,116	392,277	344,160	
2012 Improvement	0	341,504	341,504	
DEPRECIATION	87,972	98,424	10,452	
Revenue	861,132			
less expenses	1,165,232			
total	304,100			
less depreciation	98,424			
total	205,676			
less 2012 final payment	341,504			
total	135,828			

MOUNTAIN LAKE MUNICIPAL UTILITIES  
 REV SHEETS FOR BUDGET

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Current Period: Closing 2015

Account	Source Descr	2015 YTD Amt	2015 Budget	2015 YTD Balance	2016 Budget	Comment
Fund 602 SEWER FUND						
Dept 49460 Sewer -Admin and General						
R 602-49460-39200	Interfund Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	
Dept 49460 Sewer -Admin and General						
R 602-49460-39200	Interfund Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	
Dept 49470 Sewer Department						
R 602-49470-33408	PERA RATE INCREASE	\$317.73	\$0.00	-\$317.73	\$0.00	
R 602-49470-36101	SPECIAL ASSESSMENTS	\$0.00	\$0.00	\$0.00	\$0.00	
R 602-49470-36200	Miscellaneous Revenues	\$7,301.48	\$0.00	-\$7,301.48	\$0.00	
R 602-49470-36210	Interest Earnings	\$2,652.59	\$2,076.00	-\$576.59	\$2,100.00	
R 602-49470-37100	Residential Sales	\$362,589.11	\$363,344.40	\$755.29	\$368,000.00	
R 602-49470-37110	Commercial Sales	\$397,314.59	\$358,901.28	-\$38,413.31	\$410,000.00	
R 602-49470-37111	MSC SURCHARGE FEE	\$5,608.24	\$0.00	-\$5,608.24	\$0.00	
R 602-49470-37120	Rural Sales	\$7,491.60	\$7,490.88	-\$0.72	\$7,600.00	
R 602-49470-37150	Taps Installed	\$0.00	\$0.00	\$0.00	\$0.00	
R 602-49470-37170	Late Fees	\$4,199.25	\$2,000.00	-\$2,199.25	\$3,000.00	
R 602-49470-37190	Miscellaneous Services	\$0.00	\$0.00	\$0.00	\$0.00	
R 602-49470-37225	Credit/Debit Card 3% fee	\$0.00	\$0.00	\$0.00	\$0.00	
R 602-49470-37272	Sewer Infrastructure	\$52,765.31	\$50,000.00	-\$2,765.31	\$53,000.00	\$5
R 602-49470-37273	Sewer Infrastructure (Loan)	\$20,892.88	\$13,000.00	-\$7,892.88	\$30,000.00	loan repay
R 602-49470-39101	Sales of General Fixed Assets	\$0.00	\$0.00	\$0.00	\$0.00	
R 602-49470-39998	OFFSET BONDS	\$0.00	\$0.00	\$0.00	\$0.00	
R 602-49470-39999	Offset to capital outlay	\$0.00	\$0.00	\$0.00	\$0.00	
Dept 49470 Sewer Department						
R 602-49470-39999	Offset to capital outlay	\$861,132.78	\$796,812.56	-\$64,320.22	\$873,700.00	
Fund 602 SEWER FUND						
		\$861,132.78	\$796,812.56	-\$64,320.22	\$873,700.00	
		\$861,132.78	\$796,812.56	-\$64,320.22	\$873,700.00	

((Fund="602"))

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# MOUNTAIN LAKE MUNICIPAL UTILITIES

## sheets to use for budgets

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Current Period: Closing 2015

Account	Object Descr	2015 YTD Amt	2015 Budget	2015 YTD Balance	2016 Budget	Comment
<b>Fund 602 SEWER FUND</b>						
<b>Dept 47000 Debt Service (GENERAL)</b>						
E 602-47000-600	Debt Srv Principal (GENERAL)	\$82.46	\$0.00	-\$82.46	\$0.00	
E 602-47000-601	2011A ST & UT IMP	\$19,375.00	\$19,375.00	\$0.00	\$20,150.00	2011A St. & UT IMP (2006 st/ut project)
E 602-47000-602	2009A refinanced project	\$26,950.00	\$24,500.00	-\$2,450.00	\$26,950.00	2009A(Jennysubd,2002 GO) refin. Project
E 602-47000-603	Princ 2013A (12-14 st. project	\$17,869.89	\$18,000.00	\$130.11	\$0.00	
E 602-47000-605	2015 A (PRINCIPAL)	\$0.00	\$36,125.00	\$36,125.00	\$36,125.00	2015A PINCIPAL
E 602-47000-609	12-14 St. & Ut Proj Princ	\$362,000.00	\$362,000.00	\$0.00	\$365,000.00	PFA - Clean Water
E 602-47000-610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	
E 602-47000-611	Bond Intt 2011A ST & UT IMP	\$3,842.06	\$3,648.32	-\$193.74	\$3,446.82	2011A St & UT IMP (2006 st/ut project)
E 602-47000-612	Bond Interest 2009A	\$6,306.30	\$6,923.70	\$617.40	\$5,592.37	2009A(Jennysubd,2002GO) refin project
E 602-47000-613	Bond Interest 2013A (12-14 p	\$18,270.00	\$18,270.00	\$0.00	\$0.00	
E 602-47000-615	Bond Interest 2015A	\$0.00	\$6,278.68	\$6,278.68	\$6,278.68	2015A INTEREST
E 602-47000-619	12-14 St. & Ut Proj. Int.	\$61,470.77	\$70,970.00	\$9,499.23	\$56,260.06	PFA - clean Water
E 602-47000-620	Fiscal Agent's Fees	\$76.73	\$0.00	-\$76.73	\$0.00	
E 602-47000-630	DISCOUNT AMORTIZATION	\$0.00	\$0.00	\$0.00	\$0.00	
Dept 47000 Debt Service (GENERAL)		\$516,243.21	\$566,090.70	\$49,847.49	\$519,802.93	
<b>Dept 49440 Sewer-Pumping/Treatment Product</b>						
E 602-49440-210	Operating Supplies (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	5 yr oxygen contract
E 602-49440-211	Cleaning Supplies	\$279.19	\$200.00	-\$79.19	\$200.00	shop towels
E 602-49440-217	Safety Clothing	\$220.86	\$300.00	\$79.14	\$300.00	Steel Toe Boots/Safety Glasses
E 602-49440-240	Small Tools and Minor Equip	\$199.16	\$300.00	\$100.84	\$300.00	Marking Paint/Cutler
E 602-49440-310	Meetings,Meals & Travel	\$714.85	\$1,500.00	\$785.15	\$1,500.00	Safety Comp/Registrations/Dr&Alc Testing/MWOA Mtg
E 602-49440-383	Natural Gas	\$327.94	\$500.00	\$172.06	\$500.00	Garage Nat. Gas
E 602-49440-386	Power for Pumping	\$1,982.74	\$3,000.00	\$1,017.26	\$2,000.00	Power for Pumping Lifts
E 602-49440-387	Power for Aerators	\$23,870.57	\$22,000.00	-\$1,870.57	\$22,000.00	So Central Power to Aerators,surcharge fees
E 602-49440-400	Repairs & Maint Misc	\$452.66	\$1,500.00	\$1,047.34	\$1,500.00	Batteries/tr. Inspection/tire rep/filter/selant
E 602-49440-419	Maint of Lift Stations	\$7,089.60	\$10,000.00	\$2,910.40	\$10,000.00	degreaser/ valve
E 602-49440-421	Maint of Ponds	\$620.88	\$15,000.00	\$14,379.12	\$15,000.00	chemicals and surcharge fees
E 602-49440-422	Maint of Backhoe	\$0.00	\$0.00	\$0.00	\$0.00	
E 602-49440-440	MSC/Treatment upgrades	\$0.00	\$0.00	\$0.00	\$0.00	
E 602-49440-532	Maint/Purchase Aerators	\$0.00	\$3,000.00	\$3,000.00	\$3,000.00	maint of aerators
Dept 49440 Sewer-Pumping/Treatment Product		\$35,758.45	\$57,300.00	\$21,541.55	\$56,300.00	
<b>Dept 49450 Sewer - Distribution</b>						
E 602-49450-101	Wages and Salaries	\$42,995.97	\$41,880.80	-\$1,115.17	\$43,524.00	Kevin & Dave - Reg. Hrs.
E 602-49450-102	Full-Time Employees Overtime	\$0.00	\$906.07	\$906.07	\$900.00	Kevin & Dave - OT (30 hrs)10.50+9.64=20.14x30*2
E 602-49450-121	PERA Expense (Utilities Share)	\$3,224.86	\$3,209.00	-\$15.86	\$3,300.00	PERA - 7.5%
E 602-49450-122	FICA Expense (Utilities Share)	\$3,159.82	\$3,227.00	\$67.18	\$3,350.00	FICA - 7.65%
E 602-49450-131	Health Insurance	\$12,841.92	\$12,840.00	-\$1.92	\$14,750.00	Health Ins (1070.00x2x12/2)
E 602-49450-132	HSA Contribution	\$3,300.00	\$3,300.00	\$0.00	\$3,300.00	HSA (Kevin/Dave)

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# MOUNTAIN LAKE MUNICIPAL UTILITIES

## sheets to use for budgets

Current Period: Closing 2015

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Account	Object Descr	2015 YTD Amt	2015 Budget	2015 YTD Balance	2016 Budget	Comment
E 602-49450-133	Life Insurance	\$22.20	\$24.00	\$1.80	\$24.00	Life Ins (2.00x2x12/2)
E 602-49450-135	OPEB COST	\$0.00	\$0.00	\$0.00	\$0.00	
E 602-49450-136	HSA ADMIN FEE	\$51.96	\$25.32	-\$26.64	\$25.32	
E 602-49450-310	Meetings, Meals & Travel	\$4.25	\$100.00	\$95.75	\$100.00	meals pd thru payroll (1 day mtg or trips)
E 602-49450-311	Water Testing	\$5,234.93	\$4,000.00	-\$1,234.93	\$4,000.00	sampling/CBOD/TSS/Fecal Coliform/Ice/
E 602-49450-321	Telephone	\$298.08	\$240.00	-\$58.08	\$240.00	cell phone reimbursement (20x12/2)
E 602-49450-400	Repairs & Maint Misc	\$2,557.80	\$500.00	-\$2,057.80	\$500.00	tire repair/ battery
E 602-49450-407	Repair/Maint-Mains	\$6,343.60	\$3,000.00	-\$3,343.60	\$3,000.00	manholes
E 602-49450-410	Repairs/Maint-Service	\$1,444.04	\$0.00	-\$1,444.04	\$0.00	dye/services installed/
E 602-49450-423	Maint of Vactor & Pickup	\$1,068.09	\$3,000.00	\$1,931.91	\$3,000.00	filter/oil/inspection
E 602-49450-424	Camp Ground/skating rink	\$0.00	\$0.00	\$0.00	\$0.00	
E 602-49450-430	Miscellaneous (GENERAL)	\$260.11	\$400.00	\$139.89	\$400.00	gopher locates/cement/cement & padlock drop box
E 602-49450-438	Sewer Infrastructure (Loans)	\$37,645.93	\$0.00	-\$37,645.93	\$0.00	
E 602-49450-441	Sewer Infrastructure (grant)	\$2,075.88	\$0.00	-\$2,075.88	\$0.00	
Dept 49450 Sewer - Distribution		\$122,529.44	\$76,652.19	-\$45,877.25	\$80,413.32	
Dept 49460 Sewer - Admin and General						
E 602-49460-101	Wages and Salaries	\$10,340.86	\$9,963.05	-\$377.81	\$10,500.00	Wendy & Lynda
E 602-49460-102	Full-Time Employees Overtime	\$141.48	\$156.17	\$14.69	\$160.00	Lynda - OT
E 602-49460-106	Boards and Salaries	\$184.50	\$270.00	\$85.50	\$270.00	Comm. Salaries
E 602-49460-121	PERA Expense (Utilities Share)	\$485.49	\$483.10	-\$2.39	\$500.00	PERA - 7.5%
E 602-49460-122	FICA Expense (Utilities Share)	\$509.26	\$493.00	-\$16.26	\$550.00	FICA -7.65%
E 602-49460-131	Health Insurance	\$2,772.96	\$2,696.00	-\$76.96	\$3,100.00	Health Ins -Wendy & Lynda
E 602-49460-132	HSA Contribution	\$689.46	\$693.00	\$3.54	\$700.00	HSA (Lynda -Wendy)
E 602-49460-133	Life Insurance	\$4.74	\$5.04	\$0.30	\$5.10	Life Ins - Wendy & Lynda
E 602-49460-135	OPEB COST	\$0.00	\$0.00	\$0.00	\$0.00	
E 602-49460-136	HSA ADMIN FEE	\$7.56	\$7.56	\$0.00	\$7.56	
E 602-49460-150	Workers Compensation Insura	\$2,094.86	\$1,500.00	-\$594.86	\$2,200.00	Work Comp.
E 602-49460-200	Office Supplies (GENERAL)	\$1,169.52	\$1,000.00	-\$169.52	\$1,250.00	copies/fax cart/checks made/paper/ink/pencils
E 602-49460-208	Computer Supplies	\$1,181.00	\$500.00	-\$681.00	\$500.00	mens internet/battery for backup/module(74.50)
E 602-49460-212	Motor Fuels	\$1,657.60	\$3,000.00	\$1,342.40	\$2,000.00	gas for vehicles
E 602-49460-300	Professional Svcs (GENERAL)	\$901.87	\$2,200.00	\$1,298.13	\$1,000.00	auditors/attorney fees/
E 602-49460-310	Meetings, Meals & Travel	\$0.00	\$50.00	\$50.00	\$50.00	conference
E 602-49460-312	Fees and Dues	\$2,961.87	\$2,500.00	-\$461.87	\$3,000.00	dues/donation/license/box rent/computer support
E 602-49460-321	Telephone	\$94.50	\$200.00	\$105.50	\$200.00	telephone
E 602-49460-322	Postage	\$989.63	\$1,100.00	\$110.37	\$1,100.00	postage for machine/bulk permit/qtrly charge
E 602-49460-340	Advertising	\$249.01	\$300.00	\$50.99	\$300.00	ads
E 602-49460-361	General Liability Ins	\$6,990.85	\$6,000.00	-\$990.85	\$8,500.00	insurances
E 602-49460-430	Miscellaneous (GENERAL)	\$17.50	\$0.00	-\$17.50	\$0.00	
E 602-49460-530	Capital Improvement Projects	\$0.00	\$0.00	\$0.00	\$0.00	
E 602-49460-531	2012 PUBLIC IMPROVEMENT	\$341,504.76	\$0.00	-\$341,504.76	\$0.00	
E 602-49460-580	Capital Outlay-Equipment	\$17,328.00	\$15,000.00	-\$2,328.00	\$15,000.00	pickup

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Sewer

**MOUNTAIN LAKE MUNICIPAL UTILITIES**

**sheets to use for budgets**

Current Period: Closing 2015

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Account	Object Descr	2015 YTD Amt	2015 Budget	2015 YTD Balance	2016 Budget	Comment
Dept 49460 Sewer -Admin and General		\$392,277.28	\$48,116.92	-\$344,160.36	\$50,892.66	
Dept 49470 Sewer Department						
E 602-49470-420 Depreciation Expense		\$98,424.00	\$87,972.00	-\$10,452.00	\$98,424.00	depreciation (8202 x 12)
E 602-49470-720 Operating Transfers		\$0.00	\$0.00	\$0.00	\$0.00	
Dept 49470 Sewer Department		\$98,424.00	\$87,972.00	-\$10,452.00	\$98,424.00	
Dept 49999 Contribution of debt from City						
E 602-49999-000 Contribution of Debt to City		\$0.00	\$6,318.50	\$6,318.50	\$6,318.50	307(4023.50),308(700.50),332(1594.50)
Dept 49999 Contribution of debt from City		\$0.00	\$6,318.50	\$6,318.50	\$6,318.50	
Fund 602 SEWER FUND		\$1,165,232.38	\$842,450.31	-\$322,782.07	\$812,151.41	
		\$1,165,232.38	\$842,450.31	-\$322,782.07	\$812,151.41	

((Fund="602"))

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Sewer

## 2015 ELECTRIC BUDGET SUMMARY

Electric Fund	Budget	Actual	Difference	
<b>Total Revenues</b>	<b>2,443,377</b>	<b>2,437,850</b>	<b>5,262</b>	
Residential	818,136	804,842	13,294	
Commercial	370,644	367,602	3,042	
Rural	143,508	135,370	8,138	
Industrial	973,860	949,809	24,051	
CIP	35,000	43,507	8,507	
All other revenue	102,229	136,719	37,736	
<b>Total Expenses</b>	<b>2,701,082</b>	<b>2,868,174</b>	<b>167,092</b>	
DEBT SERVICE	249,708	204,062	45,645	due to re-issue of 2009B, now 2015B, Feeder #8
TRANSFER	120,000	120,000	0	
CIP	41,900	43,459	1,559	
PRODUCTION	1,508,500	1,657,816	149,316	
Purchased Power	1,416,000	1,578,824	162,824	
Distribution	325,350	312,721	12,629	
Admin	173,475	248,837	75,362	
Capital Outlay	24,000	36,374	12,375	
Equipment	10,000	84,964	74,964	
Depreciation	282,149	281,280		
Actual Revenues	2,437,850			
less Actual Expenses	2,868,174			
Total	<b>430,324</b>			
remove depreciation	281,280			
	<b>149,044</b>			
remove digger-derrick	74,964			
Total	<b>74,080</b>			



**MOUNTAIN LAKE MUNICIPAL UTILITIES  
REV SHEETS FOR BUDGET**

Current Period: Closing 2015

Account	Source Descr	2015 YTD Amt	2015 Budget	2015 YTD Balance	2016 Budget	Comment
<b>Fund 604 ELECTRIC FUND</b>						
<b>Dept 49510 Electric - General</b>						
R 604-49510-33408	PERA RATE INCREASE	\$746.01	\$0.00	-\$746.01	\$0.00	
R 604-49510-36200	Miscellaneous Revenues	\$17,290.75	\$3,000.00	-\$14,290.75	\$3,000.00	Recycling Junk(3000)
R 604-49510-36201	SKATING RINK	\$0.00	\$0.00	\$0.00	\$0.00	
R 604-49510-36210	Interest Earnings	\$2,966.18	\$2,604.00	-\$362.18	\$2,604.00	CD int, ckbk int, sweep int
R 604-49510-36220	Other Rents and Royalties	\$0.00	\$0.00	\$0.00	\$0.00	
R 604-49510-37100	Residential Sales	\$804,841.65	\$818,136.00	\$13,294.35	\$836,086.66	
R 604-49510-37110	Commercial Sales	\$367,601.80	\$370,644.00	\$3,042.20	\$371,766.00	
R 604-49510-37120	Rural Sales	\$135,370.49	\$143,508.00	\$8,137.51	\$123,409.00	
R 604-49510-37160	Energy Conservation	-\$1,525.00	\$0.00	\$1,525.00	\$0.00	
R 604-49510-37165	Light Bulb Sales	\$0.00	\$0.00	\$0.00	\$0.00	
R 604-49510-37170	Late Fees	\$9,655.64	\$6,500.00	-\$3,155.64	\$8,000.00	
R 604-49510-37171	Reconnect fees	\$750.00	\$0.00	-\$750.00	\$0.00	
R 604-49510-37172	Hanger - delinquent notices	\$6,075.00	\$0.00	-\$6,075.00	\$0.00	
R 604-49510-37173	Shut off fees	\$975.00	\$0.00	-\$975.00	\$0.00	
R 604-49510-37174	Attach Current Limiter	\$0.00	\$0.00	\$0.00	\$0.00	
R 604-49510-37175	Remove Current Limiter	\$0.00	\$0.00	\$0.00	\$0.00	
R 604-49510-37190	Miscellaneous Services	\$0.00	\$0.00	\$0.00	\$0.00	
R 604-49510-37200	Industrial Sales	\$949,808.94	\$973,860.00	\$24,051.06	\$967,212.00	
R 604-49510-37210	Public Street/highway charges	\$37,571.89	\$28,000.00	-\$9,571.89	\$30,000.00	
R 604-49510-37220	Energy Capacity Sold	\$2,412.50	\$7,125.00	\$4,712.50	\$3,000.00	
R 604-49510-37221	GREEN TAGS	\$0.00	\$0.00	\$0.00	\$0.00	not unless we sell
R 604-49510-37222	REPI	\$0.00	\$0.00	\$0.00	\$0.00	not likely
R 604-49510-37223	Transmission Line Payment	\$23,609.16	\$25,000.00	\$1,390.84	\$25,000.00	transmission joint pricing zone agreement 69v line
R 604-49510-37225	Credit/Debit Card 3% fee	\$454.66	\$0.00	-\$454.66	\$0.00	
R 604-49510-37226	CAP-X TRANSMISSION LINE	\$14,716.97	\$0.00	-\$14,716.97	\$9,600.00	
R 604-49510-37230	Interdepartmental charges	\$24,266.31	\$30,000.00	\$5,733.69	\$24,000.00	electricity wells/lifts/waterplant pumping
R 604-49510-39101	Sales of General Fixed Assets	\$0.00	\$0.00	\$0.00	\$0.00	
R 604-49510-39200	Interfund Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	
R 604-49510-39998	OFFSET BONDS	\$0.00	\$0.00	\$0.00	\$0.00	
R 604-49510-39999	Offset to capital outlay	\$0.00	\$0.00	\$0.00	\$0.00	
Dept 49510 Electric - General		\$2,397,587.95	\$2,408,377.00	\$10,789.05	\$2,403,677.66	
<b>Dept 49515 CIP</b>						
R 604-49515-37241	CIP Plan	-\$3,245.40	\$0.00	\$3,245.40	\$0.00	
R 604-49515-37242	CIP 2010	\$43,507.09	\$35,000.00	-\$8,507.09	\$35,000.00	
Dept 49515 CIP		\$40,261.69	\$35,000.00	-\$5,261.69	\$35,000.00	
Fund 604 ELECTRIC FUND		\$2,437,849.64	\$2,443,377.00	\$5,527.36	\$2,438,677.66	

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# MOUNTAIN LAKE MUNICIPAL UTILITIES

## sheets to use for budgets

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Current Period: Closing 2015

Account	Object Descr	2015 YTD Amt	2015 Budget	2015 YTD Balance	2016 Budget	Comment
<b>Fund 604 ELECTRIC FUND</b>						
<b>Dept 47000 Debt Service (GENERAL)</b>						
E 604-47000-600	Debt Srv Principal (GENERAL)	\$83.34	\$0.00	-\$83.34	\$0.00	
E 604-47000-604	Elec Rev Bond of 2012C	\$55,000.00	\$55,000.00	\$0.00	\$55,000.00	2012C(2007A) Elec Rev. Bond Project
E 604-47000-607	2007B Elec Rev Crebs Bond	\$128,750.00	\$128,750.00	\$0.00	\$128,750.00	2007B Elec Rev. Greb Bond
E 604-47000-608	2015B MSC FEEDER LINE	\$0.00	\$36,000.00	\$36,000.00	\$36,000.00	2015B MSC FEEDER PRINCIPAL (2009B)
E 604-47000-610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	
E 604-47000-614	Bond Int Elec Rev Bd 2012C	\$10,500.00	\$10,500.00	\$0.00	\$9,895.00	2012C(2007A) Elec Rev. Refunding Bond
E 604-47000-617	2015B MSC FEEDER LINE INT	\$9,728.75	\$19,457.50	\$9,728.75	\$9,322.86	2015B MSC FEEDER INTEREST (2009B)
E 604-47000-620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	
E 604-47000-630	DISCOUNT AMORTIZATION	\$0.00	\$0.00	\$0.00	\$0.00	
Dept 47000 Debt Service (GENERAL)		\$204,062.09	\$249,707.50	\$45,645.41	\$238,967.86	
<b>Dept 49510 Electric - General</b>						
E 604-49510-430	Miscellaneous (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	
E 604-49510-500	Capital Outlay (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	
E 604-49510-720	Operating Transfers	\$120,000.00	\$120,000.00	\$0.00	\$120,000.00	Transfer to City (100000.00 x 12)
Dept 49510 Electric - General		\$120,000.00	\$120,000.00	\$0.00	\$120,000.00	
<b>Dept 49515 CIP</b>						
E 604-49515-200	Office Supplies (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	
E 604-49515-310	Meetings,Meals & Travel	\$15.01	\$0.00	-\$15.01	\$0.00	
E 604-49515-316	CMMPA/CIP Assessments	\$6,673.17	\$8,400.00	\$1,726.83	\$8,400.00	
E 604-49515-322	Postage	\$0.00	\$0.00	\$0.00	\$0.00	
E 604-49515-340	Advertising	\$1,362.20	\$2,500.00	\$1,137.80	\$2,500.00	
E 604-49515-401	Repairs/Maint Buildings	\$0.00	\$0.00	\$0.00	\$0.00	
E 604-49515-402	Repairs/Maint Structures	\$0.00	\$0.00	\$0.00	\$0.00	
E 604-49515-428	REBATES	\$32,846.41	\$25,000.00	-\$7,846.41	\$25,000.00	income is in 49515-37242
E 604-49515-429	Air Conditioning check ups	\$0.00	\$0.00	\$0.00	\$0.00	
E 604-49515-439	Energy Audit/CEE/MERC	\$2,562.06	\$6,000.00	\$3,437.94	\$3,000.00	
E 604-49515-580	Capital Outlay-Equipment	\$0.00	\$0.00	\$0.00	\$0.00	
Dept 49515 CIP		\$43,458.85	\$41,900.00	-\$1,558.85	\$38,900.00	
<b>Dept 49520 Electric-Pump/treatment/produc</b>						
E 604-49520-200	Office Supplies (GENERAL)	\$793.44	\$1,100.00	\$306.56	\$1,100.00	Mailing tape, shipping, paper
E 604-49520-210	Operating Supplies (GENERAL)	\$627.95	\$300.00	-\$327.95	\$300.00	flags, 5yr oxygen contract, record forms,batteries
E 604-49520-211	Cleaning Supplies	\$809.48	\$1,000.00	\$190.52	\$1,000.00	shop towels,paper towels,windex,t.paper,duct tape
E 604-49520-217	Safety Clothing	\$3,888.26	\$3,000.00	-\$888.26	\$3,000.00	steel toe boots,testing,extinguisher insp.
E 604-49520-229	Fuel Oil/Diesel	\$13,145.85	\$14,000.00	\$854.15	\$14,000.00	fuel oil
E 604-49520-240	Small Tools and Minor Equip	\$3,123.38	\$6,000.00	\$2,876.62	\$6,000.00	knife,pliers,scwdrivers,dig multimeter
E 604-49520-310	Meetings,Meals & Travel	\$3,570.24	\$4,000.00	\$429.76	\$4,000.00	workshops,motels, meals
E 604-49520-313	MMUA Safety fees	\$5,940.18	\$7,000.00	\$1,059.82	\$7,000.00	safety comp,job training,drug consortium,

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# MOUNTAIN LAKE MUNICIPAL UTILITIES

## sheets to use for budgets

Current Period: Closing 2015

Account	Object Descr	2015 YTD Amt	2015 Budget	2015 YTD Balance	2016 Budget	Comment
E 604-49520-383	Natural Gas	\$18,734.88	\$21,000.00	\$2,265.12	\$21,000.00	natural gas
E 604-49520-388	Purchased Power	\$1,578,724.32	\$1,300,000.00	-\$278,724.32	\$1,506,771.00	power bills& CMMPA dues/scheduling fees
E 604-49520-390	Solar Refund	\$1,382.08	\$1,000.00	-\$382.08	\$1,500.00	harder solar refund
E 604-49520-401	Repairs/Maint Buildings	\$13,116.51	\$10,000.00	-\$3,116.51	\$20,000.00	paint,switch gear room,radiator bldg.window replace
E 604-49520-410	Repairs/Maint-Service	\$0.00	\$0.00	\$0.00	\$0.00	school transformer
E 604-49520-411	Maintenance of Engines	\$6,332.43	\$17,000.00	\$10,667.57	\$20,000.00	fuel tank clean, maint, rice stand,cooling tower,
E 604-49520-412	Maintenance of Boilers	\$5,627.00	\$5,000.00	-\$627.00	\$5,000.00	boiler repairs & inspections,water treatment
E 604-49520-430	Miscellaneous (GENERAL)	\$2,000.00	\$2,100.00	\$100.00	\$0.00	APPA Rodeo(2016)
Dept 49520	Electric-Pump/treatment/produ	\$1,657,816.00	\$1,392,500.00	-\$265,316.00	\$1,610,671.00	
			116,000			
Dept 49530	Electric-Distribution/collecti					
E 604-49530-101	Wages and Salaries	\$105,933.81	\$104,232.00	-\$1,701.81	\$107,432.00	Ron & Pat- Reg hrs
E 604-49530-102	Full-Time Employees Overtime	\$943.02	\$2,256.75	\$1,313.73	\$2,325.00	Ron & Pat- 30 hrs OT (11.70+11.20/30)
E 604-49530-103	Part-Time Employees	\$6,075.00	\$7,500.00	\$1,425.00	\$7,500.00	Summer Help - (9/hrx800 hrs)
E 604-49530-121	PERA Expense (Utilities Share)	\$8,081.29	\$8,549.11	\$467.82	\$8,800.00	PERA - 7.5%
E 604-49530-122	FICA Expense (Utilities Share)	\$8,703.10	\$8,720.14	\$17.04	\$9,000.00	FICA - 7.65%
E 604-49530-126	Other Street/Utilities Help	\$873.57	\$750.00	-\$123.57	\$1,000.00	extra dept help for elec projects
E 604-49530-131	Health Insurance	\$16,838.64	\$16,838.64	\$0.00	\$19,345.00	Health Ins (1070.16+333.06x12)
E 604-49530-132	HSA Contribution	\$4,300.00	\$4,300.00	\$0.00	\$4,300.00	Life Ins. (2.00x2x12)
E 604-49530-133	Life Insurance	\$44.40	\$48.00	\$3.60	\$48.00	
E 604-49530-135	OPEB COST	\$0.00	\$0.00	\$0.00	\$0.00	
E 604-49530-136	HSA ADMIN FEE	\$50.64	\$50.64	\$0.00	\$50.64	
E 604-49530-306	Plant Breaker Testing	\$0.00	\$6,000.00	\$6,000.00	\$6,000.00	Breaker maint. At Power Plant, relay testing
E 604-49530-310	Meetings,Meals & Travel	\$93.47	\$200.00	\$106.53	\$200.00	meal reimbursement
E 604-49530-321	Telephone	\$480.00	\$500.00	\$20.00	\$500.00	cell phone reimbursement
E 604-49530-389	Street Lighting and Signal	\$855.98	\$3,500.00	\$2,644.02	\$3,000.00	rods, replace lamps/poles
E 604-49530-400	Repairs & Maint Misc	\$60,292.00	\$40,000.00	-\$20,292.00	\$40,000.00	truck rep/testing,pcb,substaiion/line main,pole rep
E 604-49530-409	Repair/Maint-Meters	\$18,575.82	\$15,000.00	-\$3,575.82	\$15,000.00	pcb testing,new meter program
E 604-49530-424	Camp Ground/skating rink	\$0.00	\$0.00	\$0.00	\$0.00	
E 604-49530-425	Tree Replacement	\$1,658.44	\$5,000.00	\$3,341.56	\$5,000.00	Tree CommissionReplacement
E 604-49530-426	New Lakeshore Development	\$0.00	\$0.00	\$0.00	\$0.00	
E 604-49530-427	WIND TOWER MAINT.	\$59,417.11	\$55,905.00	-\$3,512.11	\$60,000.00	Suzlon (54105) Phone (1800)
E 604-49530-430	Miscellaneous (GENERAL)	\$8,122.36	\$16,000.00	\$7,877.64	\$16,000.00	locates, tree trimming,pow-wow,flags
E 604-49530-442	Interdepartmental Charge	\$11,381.88	\$30,000.00	\$18,618.12	\$2,000.00	Signs,ut garage, cold storage, sportsman club,&CIP
Dept 49530	Electric-Distribution/collecti	\$312,720.53	\$325,350.28	\$12,629.75	\$307,500.64	
Dept 49550	Electric-Administration/Genera					
E 604-49550-101	Wages and Salaries	\$48,257.77	\$46,494.23	-\$1,763.54	\$49,000.00	Wendy & Lynda - reg hrs
E 604-49550-102	Full-Time Employees Overtime	\$660.13	\$607.32	-\$52.81	\$750.00	Lynda- OT
E 604-49550-106	Boards and Salaries	\$861.00	\$1,260.00	\$399.00	\$1,260.00	Comm.- Salaries
E 604-49550-121	PERA Expense (Utilities Share)	\$2,265.23	\$2,245.42	-\$19.81	\$2,300.00	PERA - 7.5%
E 604-49550-122	FICA Expense (Utilities Share)	\$2,376.46	\$2,290.33	-\$86.13	\$2,350.00	FICA - 7.65%

**Elect.**

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**MOUNTAIN LAKE MUNICIPAL UTILITIES**  
**sheets to use for budgets**

Current Period: Closing 2015

Account	Object Descr	2015 YTD Amt	2015 Budget	2015 YTD Balance	2016 Budget	Comment
E 604-49550-130	Employer Paid Ins (GENERAL)	-\$54.50	\$0.00	\$54.50	\$0.00	other insured
E 604-49550-131	Health Insurance	\$12,940.80	\$12,585.08	-\$355.72	\$14,457.00	Health Ins - Wendy & Lynda
E 604-49550-132	HSA Contribution	\$3,217.71	\$3,234.00	\$16.29	\$3,234.00	HSA (Lynda & Wendy)
E 604-49550-133	Life Insurance	\$22.26	\$23.52	\$1.26	\$25.00	Life Ins - Wendy & Lynda
E 604-49550-135	OPEB COST	\$0.00	\$0.00	\$0.00	\$0.00	
E 604-49550-136	HSA ADMIN FEE	\$8.88	\$35.52	\$26.64	\$36.00	
E 604-49550-150	Workers Compensation Insura	\$4,419.22	\$5,000.00	\$580.78	\$5,000.00	Work compensation
E 604-49550-200	Office Supplies (GENERAL)	\$4,996.27	\$3,500.00	-\$1,496.27	\$4,500.00	copies, fax cart., pencils, paper
E 604-49550-208	Computer Supplies	\$3,872.32	\$2,500.00	-\$1,372.32	\$2,500.00	internet, computer repairs, software
E 604-49550-212	Motor Fuels	\$3,371.98	\$3,500.00	\$128.02	\$3,500.00	gas for vehicles
E 604-49550-300	Professional Svcs (GENERAL)	\$4,233.75	\$10,000.00	\$5,766.25	\$5,000.00	auditors, attorney fees, surveyors
E 604-49550-301	Auditing and Acct g Services	\$0.00	\$0.00	\$0.00	\$0.00	
E 604-49550-310	Meetings, Meals & Travel	\$427.41	\$500.00	\$72.59	\$500.00	meetings, meals, travel
E 604-49550-312	Fees and Dues	\$5,637.35	\$125,000.00	\$119,362.65	\$9,000.00	chamber/donations, elec ut dues, licenses, cmmmpa, rmttg
E 604-49550-314	Land Rent for Wind Turbine	\$4,000.00	\$4,000.00	\$0.00	\$4,000.00	wind turbine rent of land
E 604-49550-321	Telephone	\$4,401.59	\$3,200.00	-\$1,201.59	\$4,000.00	light plant phone
E 604-49550-322	Postage	\$4,651.84	\$5,000.00	\$348.16	\$5,000.00	postage
E 604-49550-340	Advertising	\$957.50	\$1,200.00	\$242.50	\$1,200.00	advertising
E 604-49550-361	General Liability Ins	\$15,726.05	\$23,000.00	\$7,273.95	\$22,000.00	vehicle, error/omissions, property, indep contractors
E 604-49550-400	Repairs & Maint Misc	\$0.00	\$0.00	\$0.00	\$1,000.00	radio contract,
E 604-49550-430	Miscellaneous (GENERAL)	\$246.59	\$300.00	\$53.41	\$300.00	
E 604-49550-432	Bad Debt Expense	\$0.00	\$0.00	\$0.00	\$0.00	
E 604-49550-530	Capital Improvement Projects	\$36,375.06	\$24,000.00	-\$12,375.06	\$24,000.00	Cty Rd 1 Urd, 6th ave URD, 5th Ave. URD
E 604-49550-580	Capital Outlay-Equipment	\$84,964.20	\$10,000.00	-\$74,964.20	\$10,000.00	equipment fund, bucket tr, flat bed pickup(10,000)
Dept 49550 Electric-Administration/Genera		\$248,836.87	\$289,475.42	\$40,638.55	\$174,912.00	
- 114 000						
Dept 49599 Depreciation		\$281,280.00	\$282,149.00	\$869.00	\$281,280.00	depreciation(23440x12)
E 604-49599-420	Depreciation Expense	\$281,280.00	\$282,149.00	\$869.00	\$281,280.00	
Dept 49599 Depreciation		\$2,868,174.34	\$2,701,082.20	-\$167,092.14	\$2,772,231.50	
Fund 604 ELECTRIC FUND		\$2,868,174.34	\$2,701,082.20	-\$167,092.14	\$2,772,231.50	

((Fund="604"))

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Elect.

MOUNTAIN LAKE MUNICIPAL UTILITIES  
 REV SHEETS FOR BUDGET

(5)

Current Period: Closing 2015

Account	Source Descr	2015 YTD Amt	2015 Budget	2015 YTD Balance	2016 Budget	Comment
		\$2,437,849.64	\$2,443,377.00	\$5,527.36	\$2,438,677.66	

((Fund="604"))

(44)

Elect



**Minnesota Public Facilities Authority  
2016 Capital Budget Requests**

**Total Request (Governor's Rec):** **\$167,000,000**

**1. State Matching Funds for USEPA Capitalization Grants:** **\$25,000,000**

- USEPA capitalization grants and state matching funds support the Clean Water and Drinking Water Revolving Fund loan programs that provide low interest loans to cities for water infrastructure rehabilitation, replacement and improvement projects.
  - The Clean Water and Drinking Water Revolving Funds are the State's largest water infrastructure programs, with total loans of \$3.6 billion since 1990 and estimated interest savings to borrowers of \$825 million compared to market rate financing
  - Current average annual lending capacity: \$140 million/year
- The requested funds will provide the required 20% match for estimated 2017-18 federal capitalization grants, plus help to build future lending capacity to meet increased demand.
- State funds, together with EPA capitalization grants and PFA revenue bond proceeds, are used directly to make loans to cities for wastewater, drinking water, and stormwater projects. All net loan repayments stay in the revolving funds to make new loans.
  - Since the beginning of the programs, each \$1 of state matching funds has supported \$14 in project construction and more than \$3 in interest savings for local taxpayers
- FY 2016 requested loans (on approved Intended Use Plans)
  - Clean Water Revolving Fund: 104 wastewater and stormwater projects with requested loans totaling \$222 million that have begun or proceeding toward 2016 construction.
  - Drinking Water Revolving Fund: 95 drinking water projects with requested loans totaling \$153 million that have begun or proceeding toward 2016 construction.

**2. Wastewater Infrastructure Funding (WIF) Program:** **\$80,000,000**

- WIF provides supplemental grants based on affordability criteria for high cost projects. Grants are packaged with PFA loans or USDA Rural Development loan and grant funds.
- The Governor's proposal includes recommendations to expand the eligible projects to include drinking water infrastructure projects in addition to wastewater, and to increase the maximum grant to \$5 million (currently \$4 million)
- Projects receiving PFA loans are eligible for WIF grants up to 80% if the average residential system cost per household exceeds established thresholds:
  - Wastewater: 1.4% of MHI (\$48/month for average non-metro MHI)
  - Drinking Water: 1.2% of MHI (\$41/month for average non-metro MHI)
- Projects receiving RD funding can receive a WIF matching grant for a portion of the grant need determined by RD eligibility criteria (based on 1.5% of MHI).
- WIF grants are awarded to projects based on their priority ranking on the Project Priority Lists and their readiness to proceed.

**3. Point Source Implementation Grant (PSIG) Program:**

**\$62,000,000**

- PSIG grants help cities upgrade treatment facilities to reduce their discharge of specific pollutants in order to meet water quality restoration and protection goals as determined by the Pollution Control Agency based on Total Maximum Daily Load (TMDL) studies or water-quality based effluent limits.
- The Governor's bonding proposal for PSIG grants supplements funding from Clean Water Legacy Funds.
  - The Governor's proposal includes recommendations to increase the PSIG grant percentage to 80% of eligible costs (currently 50%) and increase the maximum grant to \$7 million (currently \$3 million)
- PSIG eligible projects include upgrades to wastewater, drinking water and stormwater treatment facilities that are necessary to reduce pollutant discharges to meet new requirements.

***About the PFA:***

- The Public Facilities Authority (PFA) is a multi-agency authority that provides financing and technical assistance to local governments for wastewater, stormwater, drinking water and transportation infrastructure projects throughout the State.
- The PFA is a separate state agency governed by a board consisting of six state commissioners representing the departments of Employment and Economic Development, Management and Budget, Health, Agriculture, Transportation, and the Pollution Control Agency, with the DEED commissioner serving as PFA Chair.
- The PFA manages the investments and transactions of three revolving loan funds and several other state grant and loan programs in conjunction with PFA member agencies.
  - PFA member agencies set project priorities, conduct technical and environmental reviews, and certify approved projects to PFA for funding
  - PFA staff conduct credit reviews, set loan terms and conditions, service loans, coordinate funding from other sources, and provide overall fund management and program administration
  - PFA staff also assist local governments to understand the funding process, program requirements, and local responsibilities
- PFA has statutory authority to sell up to \$1.5 billion in tax-exempt revenue bonds to leverage additional loan dollars within its revolving loan funds. PFA revenue bonds are repaid from loan repayments and investment earnings and are not an obligation of the State. PFA clean water and drinking water bonds are rated AAA by all three rating agencies.
- PFA receives no state appropriations for staff and program administration. Administrative costs are paid from PFA fee revenues.
- Through interagency agreements the PFA also funds positions at the Pollution Control Agency and the Health Department for their technical responsibilities to administer PFA's clean water and drinking water programs.

*For more information contact Jeff Freeman, Executive Director, 651-259-7465  
email: [jeff.freeman@state.mn.us](mailto:jeff.freeman@state.mn.us) website: [www.mn.gov/deed/pfa](http://www.mn.gov/deed/pfa)*

March 2016

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