

**Regular Council Meeting
Mountain Lake City Hall
Monday, March 20, 2017
6:30 p.m.**

AGENDA

1. Meeting called to order by Mayor Mike Nelson
 - * Further information on agenda item is attached

2. Approval of Agenda and Consent Agenda
 - a. Bills: Check #'s 9919748 - 9919802; 479-480E*(1-6)
 - b. Approval of Payroll Checks #'s 63060 - 63088
 - c. Approval of March 6 Council Minutes*(7-9)
 - d. Approval of Jan. 24 Police Commission Minutes*(10)
 - e. Approval of Feb. 13 Lake Commission Minutes*(11-12)
 - f. Approval of Feb. 10 and Feb. 14 EDA Minutes*(13-14)
 - g. Approval of Feb. 8 Library Board Minutes, Feb. Library Report and Expenditures*(15-19)
 - h. FYI – Legal Fees*(20)

3. Public – A total of ten (10) minutes is allotted for individuals to briefly discuss a topic of concern with the Council

4. Fire Department Service Call*(21-24)

5. General Obligation Bonds, Series 2017B
 - a. Finance Plan*(25-35)
 - b. Adoption of Resolution #7-17(36-38)*

6. West Alley of Block 15, Mt. Lake Public School/Palmer Bus Garage*(39-44)

7. Sunday Liquor Law Discussion*(45-47)

8. Administrator
 - a. Lake Commission Projects*(48)
 - b. Tree Removals*(49-50)
 - c. Mediation with American Federation of State, County and Municipal Employees (AFSCME 65)
 - d. FYI - 3/23/17 County Comprehensive Local Water Management Plan Update Public Hearing*(51)

9. Adjourn

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March 20, 2017
 9919748-9919802
 479E-480E

March 2017

Check Amt Invoice Comment

10100 United Prairie					
Paid Chk#	9919748	3/6/2017	CARDMEMBER SERVICE		
E 101-42100-430	Miscellaneous		\$25.00		BATTERY-PD
E 101-00000-430	Miscellaneous		\$19.98		MONTHLY CRASH PLAN
E 101-42100-580	Other Equipment		\$195.20		BATTERY PACK-PD
E 231-42154-430	Miscellaneous		\$65.00		AMB-MAYO CLINIC FEE
	Total	CARDMEMBER SERVICE	\$305.18		
Paid Chk#	9919749	3/6/2017	MIDWAY FARM EQUIPMENT		
E 231-42154-404	Repairs/Maint Machinery/Equip		\$317.28	IM23208	3 BATTERIES FOR AMBUALNCE
E 101-43100-404	Repairs/Maint Machinery/Equip		\$13.32	IM23389	4-- 5/8 PARTS
	Total	MIDWAY FARM EQUIPMENT	\$330.60		
Paid Chk#	9919750	3/6/2017	POSTMASTER		
E 101-41400-200	Office Supplies		\$116.00		2017 BOX RENT
	Total	POSTMASTER	\$116.00		
Paid Chk#	9919751	3/13/2017	COMMISSIONER OF REVENUE		
G 101-21702	State Withholding		\$86.27		
	Total	COMMISSIONER OF REVENUE	\$86.27		
Paid Chk#	9919752	3/13/2017	INTERNAL REVENUE SERVICE		
G 101-21701	Federal Withholding		\$171.63		
G 101-21703	FICA Tax Withholding		\$909.90		
	Total	INTERNAL REVENUE SERVICE	\$1,081.53		
Paid Chk#	9919753	3/21/2017	SELECT ACCOUNT		
E 101-41400-141	Admin Fees-HSA		\$4.22		HSA ADMIN FEES
E 101-42100-141	Admin Fees-HSA		\$8.44		HSA ADMIN FEES
E 205-46500-141	Admin Fees-HSA		\$2.11		HSA ADMIN FEES
E 211-45500-141	Admin Fees-HSA		\$2.11		HSA ADMIN FEES
E 101-43100-141	Admin Fees-HSA		\$3.80		HSA ADMIN FEES
E 101-45200-141	Admin Fees-HSA		\$1.27		HSA ADMIN FEES
E 101-46200-141	Admin Fees-HSA		\$1.26		HSA ADMIN FEES
	Total	SELECT ACCOUNT	\$23.21		
Paid Chk#	9919754	3/9/2017	CARCHIOUS RODNEY		
E 608-46330-401	Repairs/Maint Buildings		\$49.50		HERITAGE ESTATES APT MAINTENANCE
E 607-46330-401	Repairs/Maint Buildings		\$25.50		HERITAGE ESTATES APT MAINTENANCE
	Total	CARCHIOUS RODNEY	\$75.00		
Paid Chk#	9919755	3/9/2017	DANIEL MELHEIM		
E 607-46330-402	Repairs/Maint- Ground		\$186.67		SNOW REMOVAL
E 608-46330-402	Repairs/Maint- Ground		\$186.67		SNOW REMOVAL
E 609-46330-402	Repairs/Maint- Ground		\$186.66		SNOW REMOVAL
	Total	DANIEL MELHEIM	\$560.00		
Paid Chk#	9919756	3/9/2017	HOLT S CLEANING SERVICE INC.		
E 607-46330-401	Repairs/Maint Buildings		\$185.06	2772	CARPET CLEANING-400D
	Total	HOLT S CLEANING SERVICE INC.	\$185.06		
Paid Chk#	9919757	3/9/2017	SIMPLEX GRINNELL		
E 303-47000-430	Miscellaneous		\$449.17		ANNUAL FIRE ALARM MONITORING AT POPD KERNS
	Total	SIMPLEX GRINNELL	\$449.17		
Paid Chk#	9919758	3/9/2017	UNIVERSITY OF MINNESOTA		

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			Check Amt	Invoice	Comment
E 205-46500-430	Miscellaneous		\$1,500.00	0300017256	EDA-2016 PLANNING SESSION
	Total UNIVERSITY OF MINNESOTA		\$1,500.00		
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Paid Chk#	9919759	3/16/2017			AFLAC
G 101-21713	AFLAC		\$186.96		
	Total AFLAC		\$186.96		
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Paid Chk#	9919760	3/16/2017			AFSCME COUNCIL 65
G 101-21707	Union Dues		\$154.86		
	Total AFSCME COUNCIL 65		\$154.86		
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Paid Chk#	9919761	3/16/2017			BCBS/HSA
G 101-21714	HSA		\$843.85		
	Total BCBS/HSA		\$843.85		
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Paid Chk#	9919762	3/16/2017			COMMISSIONER OF REVENUE
G 101-21702	State Withholding		\$724.69		
	Total COMMISSIONER OF REVENUE		\$724.69		
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Paid Chk#	9919763	3/16/2017			GISLASON & HUNTER
G 101-21712	Garnishments		\$362.72		
	Total GISLASON & HUNTER		\$362.72		
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Paid Chk#	9919764	3/16/2017			INTERNAL REVENUE SERVICE
G 101-21701	Federal Withholding		\$1,672.81		
G 101-21703	FICA Tax Withholding		\$2,178.04		
	Total INTERNAL REVENUE SERVICE		\$3,850.85		
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Paid Chk#	9919765	3/16/2017			PERA
G 101-21704	PERA		\$4,221.76		
	Total PERA		\$4,221.76		
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Paid Chk#	9919766	3/16/2017			SW/WC SERVICE COOPERATIVES
G 101-21708	Employee Paid Health Insurance		\$1,373.66		
	Total SW/WC SERVICE COOPERATIVES		\$1,373.66		
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Paid Chk#	9919767	3/16/2017			VALIC
G 101-21705	VALIC		\$388.00		
	Total VALIC		\$388.00		
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Paid Chk#	9919768	3/14/2017			BCA
E 211-45500-430	Miscellaneous		\$15.00		BACKGROUND CHECK
	Total BCA		\$15.00		
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Paid Chk#	9919769	3/16/2017			COUNTRY PRIDE SERVICES
E 231-42154-212	Motor Fuels		\$506.80		AMB DIESEL
E 221-42200-212	Motor Fuels		\$146.84		FD FUEL
E 101-42100-212	Motor Fuels		\$586.52		PD-GAS
E 101-43100-212	Motor Fuels		\$856.77		ST DEPT GAS
E 231-42154-404	Repairs/Maint Machinery/Equip		\$30.98	173674	AMB-15PC BIT SET
E 101-45200-404	Repairs/Maint Machinery/Equip		\$84.03	173810,17374	PARKS-STAIN,BRUSHES FOR PICNIC TABLES
E 608-46330-401	Repairs/Maint Buildings		\$110.71	173816,17392	LABOR-APT 405,PARTS-APT 401
E 101-43100-226	Sign Repair Materials		\$8.12	173828	BOLTS-SIGNS
E 221-42200-430	Miscellaneous		\$46.77	173877,17436	FD-PROPANE,KEY,NUMBERS
E 101-43100-401	Repairs/Maint Buildings		\$16.86	173953,17363	ST SHOP-DOOR STOP,FURNACE FILTERS
E 101-45186-220	Repair/Maint Supply		\$1.69	173962	COMM CTR-CHAIN
E 101-43150-220	Repair/Maint Supply		\$35.20	173972	SOFTNER SALT-STORM SEWER

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			Check Amt	Invoice	Comment
E 101-41400-401	Repairs/Maint Buildings		\$490.00	173980	CITY HALL FURNACE REPAIR
E 211-45500-220	Repair/Maint Supply		\$36.07	174025	LIB-CLEANERS
E 221-42200-401	Repairs/Maint Buildings		\$28.79	174327	FURNACE FILTERS FOR FIREHALL
E 231-42154-404	Repairs/Maint Machinery/Equip		\$464.06	94372,94428	AMB-TIRE REPAIR & 2 NEW TIRES
Total COUNTRY PRIDE SERVICES			\$3,450.21		
Paid Chk# 9919770 3/16/2017 ALPHA WIRELESS COMMUNICATIONS					
E 231-42154-580	Other Equipment		\$827.68	688430	AMB-2 MIN VI PAGERS
E 221-42200-580	Other Equipment		\$1,655.36	688430	FD-2 MIN VI PAGERS
E 231-42154-580	Other Equipment		\$40.00	688430	AMB-1/2 PROGRAMMING KIT
E 221-42200-580	Other Equipment		\$40.00	688430	FD-1/2 PROGRAMMING KIT
otal ALPHA WIRELESS COMMUNICATIONS			\$2,563.04		
Paid Chk# 9919771 3/16/2017 ALPHA WIRELESS COMMUNICATIONS					
E 221-42200-404	Repairs/Maint Machinery/Equip		\$19.50	688450	MIN V & MIN VI BATTERY
E 231-42154-404	Repairs/Maint Machinery/Equip		\$19.50	688450	MIN V & MIN VI BATTERY
otal ALPHA WIRELESS COMMUNICATIONS			\$39.00		
Paid Chk# 9919772 3/16/2017 AMERIPRIDE					
E 101-43100-215	Shop Supplies		\$32.99	2800727528	TOWELS FOR ST DEPT
E 101-41400-401	Repairs/Maint Buildings		\$45.61	2800727528	MATS FOR CITY HALL
Total AMERIPRIDE			\$78.60		
Paid Chk# 9919773 3/16/2017 CASEYS-CREDIT CARD DEPARTMENT					
E 101-43100-212	Motor Fuels		\$38.44		ST DEPT GAS
otal CASEYS-CREDIT CARD DEPARTMENT			\$38.44		
Paid Chk# 9919774 3/16/2017 CITIZEN PUBLISHING					
E 211-45500-430	Miscellaneous		\$246.80		LIB-ADVERTISING FOR PT POSITION
Total CITIZEN PUBLISHING			\$246.80		
Paid Chk# 9919775 3/16/2017 DOUGHERTY,MOLENDASOLFEST,HILL					
E 101-00000-430	Miscellaneous		\$795.00		LEGAL FEES
tal DOUGHERTY,MOLENDASOLFEST,HILL			\$795.00		
Paid Chk# 9919776 3/16/2017 EXPERT T BILLING					
E 231-42154-300	Professional Svcs		\$675.00	3402	FEBRUARY AMB BILLING
Total EXPERT T BILLING			\$675.00		
Paid Chk# 9919777 3/16/2017 FARM & HOME PUBLISHERS					
E 231-42154-430	Miscellaneous		\$107.60	F621902	AMB-CTTWD COUNTY PLAT BOOKS
Total FARM & HOME PUBLISHERS			\$107.60		
Paid Chk# 9919778 3/16/2017 FINE GARDENING					
E 211-45500-591	Periodicals		\$69.95		LIB-PERIODICALS 3 YR
Total FINE GARDENING			\$69.95		
Paid Chk# 9919779 3/16/2017 FIRE RELIEF ASSOCIATION					
E 221-42200-124	Fire Pension Contributions		\$2,979.20		FIREFIGHTER SBR
Total FIRE RELIEF ASSOCIATION			\$2,979.20		
Paid Chk# 9919780 3/16/2017 HARVEY BULLER					
E 221-42200-210	Operating Supplies		\$150.00		REFUND OF FIRE BILL AS INSURANCE PAID BILL
R 221-42200-34200	Public Safety Charges for Svcs		\$1,000.00		REFUND OF FIRE BILL AS INSURANCE PAID BILL
Total HARVEY BULLER			\$1,150.00		
Paid Chk# 9919781 3/16/2017 HEALTH					

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			Check Amt	Invoice	Comment
E 211-45500-591	Periodicals		\$40.00		LIBRARY-PERIODICALS 3 YR
	Total HEALTH		\$40.00		
Paid Chk# 9919782	3/16/2017	INDOFF INCORPORATED			
E 211-45500-591	Periodicals		\$92.69		LIBRARY SUPPLIES
	Total INDOFF INCORPORATED		\$92.69		
Paid Chk# 9919783	3/16/2017	INGRAM			
E 211-45500-590	Capital Outlay Books		\$491.09		LIBRARY BOOKS
	Total INGRAM		\$491.09		
Paid Chk# 9919784	3/16/2017	KDOM RADIO			
E 101-00000-430	Miscellaneous		\$81.00	540170241782	MONTHLY ADV
	Total KDOM RADIO		\$81.00		
Paid Chk# 9919785	3/16/2017	KEEPRS, INC			
E 101-42100-205	Uniforms		\$89.19	337389	2 OZ FREEZE FOR PD
	Total KEEPRS, INC		\$89.19		
Paid Chk# 9919786	3/16/2017	LAKER GRILL			
E 205-46500-430	Miscellaneous		\$26.45		2-10-17 EDA LUNCH
	Total LAKER GRILL		\$26.45		
Paid Chk# 9919787	3/16/2017	MARK WARNER			
E 221-42200-308	Training & Instruction		\$595.00		FIRE DEPT CPR/AED
E 231-42154-308	Training & Instruction		\$210.00		AMB DEPT CPR/AED
	Total MARK WARNER		\$805.00		
Paid Chk# 9919788	3/16/2017	MAYNARDS FOOD CENTER			
E 205-46500-430	Miscellaneous		\$52.49	2/14/17	EDA MTG LUNCH
E 101-41400-200	Office Supplies		\$7.47	2/14/17	TP FOR OFFICE
E 101-41400-200	Office Supplies		\$15.01	2/7/17	CLEANERS FOR CITY HALL
	Total MAYNARDS FOOD CENTER		\$74.97		
Paid Chk# 9919789	3/16/2017	MINNESOTA WEST-CANBY			
E 221-42200-308	Training & Instruction		\$475.00	00210324	RTK-BBP-CS-HM TRAINING FIRE DEPT
	Total MINNESOTA WEST-CANBY		\$475.00		
Paid Chk# 9919790	3/16/2017	MUNICIPAL UTILITIES			
E 101-43100-401	Repairs/Maint Buildings		\$10.00		PRESSURE VESSEL FEE-ST DEPT
	Total MUNICIPAL UTILITIES		\$10.00		
Paid Chk# 9919791	3/16/2017	NATIONAL GEOGRAPHIC ADVENTURE			
E 211-45500-591	Periodicals		\$39.00		LIB PERIODICALS-1 YR
	otal NATIONAL GEOGRAPHIC ADVENTURE		\$39.00		
Paid Chk# 9919792	3/16/2017	P&P COMPANY			
G 235-10696	P&P Company(Peterson Drug)		\$5,891.66		SMALL CITIES LOAN-0% PORTION
	Total P&P COMPANY		\$5,891.66		
Paid Chk# 9919793	3/16/2017	PETERSON DRUG & GIFTS			
E 101-43100-430	Miscellaneous		\$8.91	2/14/17	ST DEPT SHIPPING
E 231-42154-404	Repairs/Maint Machinery/Equip		\$44.99	2/15/17	AMB-BP MONITOR OPP WRIST
E 101-45186-220	Repair/Maint Supply		\$8.53	2/16/17	COMM CTR-HAND SOAP
E 211-45500-220	Repair/Maint Supply		\$8.54	2/16/17	LIB-GLOVES
E 231-42154-404	Repairs/Maint Machinery/Equip		\$183.44	2/17/17	AMB SUPPLIES
E 221-42200-404	Repairs/Maint Machinery/Equip		\$8.91	2/6/17	SHIP RADIO TO ALPHA WIRELESS

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March 2017

			Check Amt	Invoice	Comment
E 231-42154-404	Repairs/Maint Machinery/Equip		\$19.22	2/6/17	EARLOOP MASKS-AMB
	Total PETERSON DRUG & GIFTS		\$282.54		
Paid Chk# 9919794	3/16/2017	RIHM KENWORTH			
E 221-42200-404	Repairs/Maint Machinery/Equip		\$17.44	649822C	KNOB FOR TANKER
	Total RIHM KENWORTH		\$17.44		
Paid Chk# 9919795	3/16/2017	RUNNINGS			
E 221-42200-404	Repairs/Maint Machinery/Equip		\$30.49	2-18-17	CABLE CUTTER FOR FIRE DEPT
	Total RUNNINGS		\$30.49		
Paid Chk# 9919796	3/16/2017	SOUTHERN LIVING			
E 211-45500-591	Periodicals		\$60.00		LIBRARY PERIODICALS-3 YR
	Total SOUTHERN LIVING		\$60.00		
Paid Chk# 9919797	3/16/2017	SWWC SERVICE COOPERATIVES			
E 101-42100-131	Employer Paid Health		\$3,248.67		APRIL HEALTH INS-POLICE DEPT
E 101-41400-131	Employer Paid Health		\$2,603.50		APRIL HEALTH INS-OFFICE
E 101-43100-131	Employer Paid Health		\$2,343.14		APRIL HEALTH INS-ST DEPT
E 101-45200-131	Employer Paid Health		\$781.05		APRIL HEALTH INS-PARKS DEPT
E 211-45500-131	Employer Paid Health		\$1,301.75		APRIL HEALTH INS-LIBRARY
E 101-46200-131	Employer Paid Health		\$781.06		APRIL HEALTH INS-CEMETERY
E 205-46500-131	Employer Paid Health		\$1,301.75		APRIL HEALTH INS-EDA
E 101-42100-135	Employer Paid Other		\$430.00		APRIL HEALTH INS-BRIAN LUNZ
	Total SWWC SERVICE COOPERATIVES		\$12,790.92		
Paid Chk# 9919798	3/16/2017	TASTE OF HOME			
E 211-45500-591	Periodicals		\$19.97		LIBRARY PERIODICALS-2 YR
	Total TASTE OF HOME		\$19.97		
Paid Chk# 9919799	3/16/2017	TAYLOR NESMOE			
E 221-42200-404	Repairs/Maint Machinery/Equip		\$35.00	418155	LABOR ON CHAIN SAW
	Total TAYLOR NESMOE		\$35.00		
Paid Chk# 9919800	3/16/2017	WEBICINE			
E 101-41400-320	Internet		\$100.00		CITY-ANNUAL WEBSITE HOSTING
E 205-46500-343	Busnes Recrut/Comm Dev		\$100.00		EDA-ANNUAL WEBSITE HOSTING
E 101-00000-430	Miscellaneous		\$100.00		UT-ANNUAL WEBSITE HOSTING
	Total WEBICINE		\$300.00		
Paid Chk# 9919801	3/16/2017	WEIGHT WATCHERS			
E 211-45500-591	Periodicals		\$34.95		LIBRARY PERIODICALS 3 YR
	Total WEIGHT WATCHERS		\$34.95		
Paid Chk# 9919802	3/16/2017	WINDOM AREA HOSPITAL			
E 101-45200-430	Miscellaneous		\$35.00		EMPLOYEE SCREENING
E 101-46200-430	Miscellaneous		\$35.00		EMPLOYEE SCREENING
	Total WINDOM AREA HOSPITAL		\$70.00		
	10100 United Prairie		\$50,784.57		

CITY OF MOUNTAIN LAKE
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March 2017

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Fund Summary

10100 United Prairie	
101 GENERAL FUND	\$27,332.40
205 ECONOMIC DEVELOPMENT AUTHORITY	\$2,982.80
211 LIBRARY FUND	\$2,457.92
221 FIRE DEPT FUND	\$7,228.30
231 AMBULANCE FUND	\$3,511.55
235 SW HOUSING GRANT	\$5,891.66
303 TIF #1-5 POPD KERNS	\$449.17
607 EDA----4 PLEX FUND	\$397.23
608 EDA----8 PLEX FUND	\$346.88
609 EDA-- MASON MANOR	\$186.66
Total	\$50,784.57

10100 United Prairie

Paid Chk# 000479E 3/6/2017 UNITED PRAIRIE BANK		
G 609-22800 Notes Payable - Current	\$445.77	MASON MANOR-PRINC PAYMENT
E 609-46330-610 Interest	\$844.76	MASON MANOR-INTEREST PAYMENT
Total UNITED PRAIRIE BANK	\$1,290.53	

Paid Chk# 000480E 3/9/2017 SELECT ACCOUNT		
G 101-21710 Employee Flex Plan	\$710.38	EMPLOYEE FLEX
Total SELECT ACCOUNT	\$710.38	

6

DRAFT
Regular Council Meeting
Mountain Lake City Hall
Monday, March 6, 2017
6:00 p.m.

Members Present: Mike Nelson, David Savage, Andrew Ysker

Members Absent: Dana Kass, Darla Kruser

Staff Present: Wendy Meyer, Clerk/Administrator; Maryellen Suhrhoff, City Attorney, Muske, Muske, and Suhrhoff; Rob Anderson, Economic Development Authority; American Federation of State, County and Municipal Employees (AFSCME) Members: Street Dept.: Rick Oeltjenbruns, Daron Friesen, Steve Peters; Water/Wastewater Dept.: Kevin Krahn, David Watkins; Electric Dept.: Ron Melson, Patrick Oja

Others Present: Joshua Englar; Jay Scheid; Doug Regehr; Keith Ferrington, AFSCME Business Agent

Call to Order

The meeting was called to order by Mayor Mike Nelson at 6:00 P.M. Motion by Savage, seconded by Ysker, to adopt the agenda as presented and approve the consent agenda as presented. Motion carried unanimously.

Bills: Check #'s 9919711 – 9919747; 478E

Payroll Checks #'s 63046 – 63059

Feb. 21 Council Minutes

Feb. 9 Utility Commission Minutes

Kyle Schroeder, Lance Bartel and Mitchel Schroeder, Fire Department effective Feb. 27, 2017

Public

Joshua Englar discussed his Fire Department service charge with the council. The administrator will research the matter for a further consideration at a future council meeting.

Workers Compensation Premium Options

Information on three options was reviewed and discussed. Motion by Savage, seconded by Ysker, to selection the Regular Premium Option for the 2017-2018 Workers Compensation Insurance policy. Motion carried unanimously.

City-Wide Clean-Up

A draft copy of the utility flyer for the Saturday, May 6, 2017 event was discussed. The city will again charge the full recycling fee (\$13) for the recycling of each mattress or box spring.

General Obligation Bonds, 2017B, Industrial Park Infrastructure

The proposed schedule of events, the financial plan and plats being considered were reviewed and discussed. The council intends to increase the bond size by \$200,000 to include the purchase LED street lights. The project bidding and award schedule was also discussed. Opening project bids and award dates occur prior to the sizing of the issue was discussed. Tammy Omdal Northland Securities, and Andy Kehren Bolton and Menk will be contacted.

Public Hearing, Annexation from Mountain Lake Township

No one present addressed the council during this portion of the meeting. Motion by Savage, seconded by Ysker, to adopt City of Mountain Lake and Township of Mountain Lake Joint Resolution #1-17 annexing ten (10) parcels on the southwest edge of the City of Mountain Lake into the city and compensating the Township of Mountain Lake for lost property tax revenue. Motion carried unanimously.

Public

Jay Scheid asked to address the council. He asked about and commented on the development of southeast corner of the Fourth Avenue and Tenth St. intersection, ownership of a portion of Fifth Avenue, the city's noise, snow removal, and use of the public streets ordinances, and the cost of the city's attorneys' fees resulting from the Yoder lawsuit. The administrator will gather more information for discussion at a future council meeting.

Administrator

The key issues discussed at the American Public Power Association (APPA) Rally were reviewed.

American Federation of State, County and Municipal Employees (AFSCME) Union Negotiations

Motion by Ysker, seconded by Savage, to close the meeting at 7:00 PM and opened the closed meeting pursuant to MN Statutes 179.01-179A.25 to prepare union contract officers and counter officers. Motion carried unanimously. Motion by Ysker, seconded by Savage, to close the close meeting and open the open meeting at 7:09 PM. Motion carried unanimously. Motion by Ysker, seconded by Savage, to close the meeting at 7:48 PM pursuant to MN Statutes 179.01-179A.25 to discuss a union offer and prepare a counter offer. Motion by Savage, seconded by Ysker, to close the closed meeting and open the open meeting at 7:52 PM. Motion carried unanimously. During the open portion of the meeting salary and benefit offers were presented by both groups and discussed. There was little progress toward contract settlement; both groups agreed that mediation would be beneficial. Keith Ferrington, AFSCME business agent, will contact the

Bureau of Mediation Services. Motion by Savage, seconded by Ysker, to close the meeting at 9:12 PM to discuss AFSCME's final offer of the evening. Motion carried unanimously. Motion by Ysker, seconded by Savage, to close the closed meeting and open the open meeting at 9:20 PM. Motion carried unanimously. No action taken.

Adjourn

The meeting was adjourned at 9:25 PM.

ATTEST:

Wendy Meyer, Clerk/Administrator

Doug Bristol

From:
Sent: Sunday, February 12, 2017 5:58 PM
To: dbristol@mountainlakern.com
Subject: Police Commission Minutes

Flag Status: Flagged

Police Commission Minutes
January 24, 2017

Present: Norm K., Dana K., Brian L., Doug B., Chuck W., Sue G., Wendy M.

Zuercher Report: 147 calls for January
1,289 total calls for 2016

Old Business:
Anthony Daily will not be joining the MLPD. He decided he did not want the job. Brad Peters might be joining the department instead.

Body cameras will not be used for a while. We are still waiting to see what happens with policies.

New Business:
We may possibly be ordering a new vehicle in April.

The new squad car is due back from the body shop soon. It received \$ 11,000 damage from hitting a sign at the Good Sam.

Chief Bristol and the city council have received numerous complaints regarding Will's driving (speed). No one has filed a formal complaint so no disciplinary action has been taken, however Will has been spoken to regarding this issue.

M/A Sue/Chuck

Respectfully submitted,
Norm Kunkel

Regular Lake Commission Meeting
Monday, Feb. 13, 2017

Members Present: Jason Kruser, Dave Bucklin, Heather Funk, Jean Haberman

Guests Present: Wendy Meyer, Cheryl Hiebert

Chair Kruser called the meeting to order at 6:30 p.m. M/S/P Bucklin/Funk to approve the minutes of the January 9, 2017 meeting.

Treasurer's Report:

Bills:		
Country Pride - torx screws, orange enamel		15.46
Municipal Utilities - postage 10/1/16 - 12/31/16		1.61
DNR - aquatic vegetation cutting permit		35.00
Income:		
UPB - Interest		2.95
Ending Balance:		\$6,350.52

M/S/P Funk/Bucklin to approve Treasurer's Report

Trail:

- Dave received a bid from Nickel Construction for the two projects. He has contacted Lohrenz Construction and Mathiowitz Construction and they indicated that they would be submitting bids. He will contact them again and ask for the bids by the end of February.
- Dave did some cutting and removing of debris from the trail on the island.
- Since the walking bridge will have to be replaced at some time in the future, Jean brought up the idea of having people make a donation for a board with their name, business, or a memorial inscribed on it. That way a fund could be started for the future replacement of the walking bridge.
- Wendy showed us a map from Zieske Surveying for the proposed easement on Yoder's property. There will be a 7-½ foot easement from the center of the trail on the north side, with the exception of a few areas where more feet are needed for maintaining the trail near the waterways. The south side of the trail remains public access.

- Jay Schied submitted a report of the hours he has put in removing buckthorn and Russian olive. He has worked 26 days since January 1st. He has removed 997 units for \$1,605.00 expenses (covered by a grant).

Lake:

- Jim has been checking the aerator every day. Jason is checking it while Jim is on vacation. He checked it today (2/13/17) and found open water and some of the thin ice signs were tipping, so he turned it off.
- A permit has been received to keep the boat landing open.
- Wendy submitted the Invasive Species Removal grant application.

Beach:

- Heather brought an estimate from Steve Funk for three benches, a pergola, and landscaping block around a fire pit. He estimates it will cost between \$1,500 and \$2,000. Wendy needs an itemized cost estimate to submit for grant applications.
- There was some discussion about the possibility of improving the beach with a dock, swimming platform, and changing house. Rachel Yoder has been corresponding with Scott Bohling, DNR. He suggested contacting Durel Carstensen, the Aquatic Plant Management specialist about the removal of vegetation. There is a possibility that the Friends of the Pool could donate some money towards this project.

Respectfully submitted,

Jean Haberman,
Secretary

REGULAR MEETING
ECONOMIC DEVELOPMENT AUTHORITY
February 10, 2017
12:00 Noon

PRESENT: Mike Nelson, Jerry Haberman, Darla Kruser, Brian Harder, Steve Syverson and Dean Janzen and Clara Johnson, Advisors

ABSENT: Mark Hanson

STAFF PRESENT: Rob Anderson and Marva Ott

CITY ADMINISTRATOR: Wendy Meyer

GUESTS: Cheryl Hiebert, Observer/Advocate; Chuck Stevensen-UPB

1. Call to Order: Mike called the meeting to order.
2. Consent Agenda. Motion made and seconded by Brian and Darla to approve the Consent Agenda as presented. Carried.
3. Mountain Lake 2026 and 2017 EDA Work Plan: Rob handed out copies to the board for their review and explained how he put the plan together. No action taken. Plans will be approved at the March meeting.
4. Mountain Lake Commercial Park Development:
 - a. Annexation and additional land purchase: Wendy told the board that the council will have a public hearing on March 6th to approve the annexation. Additional land purchase: there is a verbal offer from the Helfrich boys for \$13,970.38 per acre (3.97 acres) for a total cost of \$55,463.20. Ivan Harder has offered his land for assessed market value of \$10,559.00 for 10 acres. Andy Kehren has told Rob that the Harder property is not a good area for the ponds. Several questions were asked about the ponds so a call was put in to Andy to ask him the questions. Andy stated that the ponds area he had proposed was the best use of the property but doesn't mean they can't move them to another area. Cost would be an issue. After more discussion the board thought a counter offer should be made to the Helfrich boys and to get Andy to figure costs of moving the ponds if a price can't be negotiated. This will be tabled till after Tuesday meeting before anything is done.
 - b. Northland Securities proforma for taxpayer impact: Lots could be sold for \$40,000.00 only if special assessments are abated. Lot costs with assessments could run \$110,000.00 per acre. There was discussion about the increase in taxes on the project with and without selling lots.
 - c. Consider purchase agreement from the Dearborne group representing Dollar General: Since this was tabled from our last meeting Rob left it on the agenda. After brief discussion it was tabled again until we can get more information about what businesses should be on what lots. There was brief discussion about their business restrictions that they want us to agree to not allow in the park. A motion was made and seconded by Brian and Steve to table this discussion until the next meeting. Carried. Rob told the board that Andy Kehren, Justin Erickson and Kent Bargfrede will be at the meeting on Tuesday. This is not a formal meeting but because all board members are invited, it will be posted so will be open to the public.
 - d. Rob told the board that he has met with Mark Langland from the Coop board and he has been invited to attend their board meeting on March 17th regarding an opportunity to consider putting a station in the new commercial park.

5. TIF District 1-8, Downtown Redevelopment: Rob met with Dale Friesen about his interest in being a developer for either the Downtown area or the new commercial park. Rob put him in touch with Sanford and others.
6. General Discussion:
 - a. Recruiting a new doctor to town. The EDA cannot do much but can offer support in this effort. Sanford has hired a recruiter to help with this.
 - b. Next meeting will be March 10th.
 - c. Other: Rob handed out an option agreement from Balzer regarding the Watkins property. They would pay \$400.00 per month with an option to buy the property within 5 years. They won't improve the property but will maintain it until then. The monthly payment will go towards the purchase if they decide to buy it but it will be forfeited if they don't. After brief discussion a motion was made and seconded by Jerry and Darla to approve the option agreement as presented. Carried.
Rob also told the board that Balzer would like to purchase a robotic arm for \$250,000.00 and will finance a bank loan for \$150,000.00 but would want the EDA to finance the balance. No new jobs would be created with this but it would keep the ones they currently have. Discussion ensued and Rob asked the board for guidance on structure and terms of this loan. He was not asking for them to approve it until they formally present a loan application but just wanted to know what the board's thoughts were. After discussion on term of loan and interest rate, the board felt we should only agree to whatever terms the bank offers at 4% interest. They would also like to see Balzer put in some equity. Rob will inform Balzer of the board's discussion prior to them presenting a formal loan application. Also, Rob told the board that Custom Motors has agreed to pay \$4,000.00 prior to the end of February and then pay \$500.00 per month thereafter. If they default, they signed a Confession of Judgement so we can repossess property at that time if necessary.
 - d. Nothing further. Meeting adjourned.

SPECIAL MEETING
ECONOMIC DEVELOPMENT AUTHORITY
February 14, 2017
12:00 Noon

PRESENT: Mike Nelson, Jerry Haberman, Darla Kruser, and Steve Syverson and Dean Janzen, Advisor

ABSENT: Mark Hanson, Brian Harder, Vern Peterson and Brad Hanson and Clara Johnson, Advisors.

STAFF PRESENT: Rob Anderson and Marva Ott

GUESTS: Justin Erickson- President of CVN; Andy Kehren-Bolton & Menk; Kent Bargfrede-Jackson Development Corp; and Cheryl Hiebert-O/A;

1. Call to Order: Mike called the meeting to order.
2. Mt. Lake Commercial Park Planning Session:
 - a. Andy Kehren talked about the land acquisition, pond and lot sizes and construction timeline and the current plan. Annexation needs to happen first and then a public hearing on improvements. Construction can't start until June 1st at the earliest. Bids could be let mid-May. Several options were discussed with Andy on the plans so Andy will put a new plan and costs together per the board's discussion so it can be reviewed prior to a decision being made.
 - b. Justin Erickson of CVN explained who he was and what he does in helping bring small businesses and communities together. He discussed lot sizes and best use of the property in the new development. He stated that 1-4 acre lots are good sizes. Some retail stores only need 3000-5000 sq. ft. Developers usually look for 2-3 acre lots. He stated that Dollar General does not bring in other businesses so Lot 5 would not be a good use for them. Best use for this lot would be for a convenience store, truck stop or hotel. He stated that we need to see what is lacking between Mankato and Sioux Falls and go after that type of business. He also stated that 24 acres is adequate unless you want the Harder land for future development. Metro companies are looking for speedy process by community leaders. Price range of lots can be anywhere between free and \$6.00 a sq. ft. Having lots certified shovel ready is important but not a deal breaker. Businesses are looking for roughed in infrastructure. Most important is to make sure people know what they are buying and what's included so make it simple. They also need to know that there is labor and contractors available. He stated that the number one incentive is TIF. Building a Spec building is a possibility but just a shell is necessary and it should be 20,000-30,000 sq. ft. in size. He discussed his resources for our use if we need them. Several questions were asked and answered.
 - c. Kent Bargfrede of Jackson Development Corp explained what they do in Jackson for housing and offering discounted lots as incentive. He suggested that on land that is not yet acquired we could do a right of first option to purchase. He stated

that if we build a spec building the biggest need for businesses is amenities. He talked about having separate committees to work on acquiring property and one for marketing our community. He stated that in Jackson the Development Corp., the EDA and City all work together. He stated that their biggest obstacle is not having air service. More questions were asked and answered.

3. Nothing further. Meeting adjourned.

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**Mountain Lake Public Library Board Minutes
February 8, 2017**

Members Present: Barrie Wright, Dennis Cords, Vickie Krueger, Diane Englin,
Carol Lehman, director

Members Absent: Marci Balderas

Others Present: Dana Kass, city liaison

The meeting was called to order at 4:10 p.m. by chairman, Barrie Wright.

M/S/P Krueger/Cords to approve the minutes of the January 11, 2017 meeting.

Carol reported the January monthly report indicating 2,392 total circulation and **January expenditures** in the amount of \$7,859.87. **M/S/P Englin/Krueger** to accept the January report as given and to approve the January expenditures.

Old Business: None

New Business: Carol reported that Plum Creek Library System is coordinating a bus trip to the Ordway Theater's matinee production of West Side Story on Saturday, April 8, 2017. There will be 3 buses from throughout PCLS, each stopping at 4 main locations to pick up attendees. Library patrons may register for a chance to win a ticket at their public library and drawings will be held at all the libraries the end of March. This project is funded with money from the Minnesota's Arts and Cultural Heritage fund.


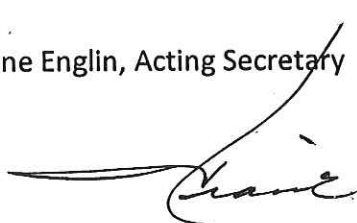
National Library Week is April 9-15, 2017 and after discussing some possible program ideas for that week, Carol was directed to contact naturalist, wildlife photographer and writer, Stan Tekiela to see if he would be available to present a program.

Meeting adjourned at 5:45 p.m. by chairman, Barrie Wright.

NEXT MEETING: WEDNESDAY, MARCH 8, 2017 – 4:00 P.M.

Respectfully submitted,

Diane Englin, Acting Secretary



CITY OF MOUNTAIN LAKE

PUBLIC LIBRARY REPORT

MONTH OF February, 2017

CIRCULATION AND USE

Adult fiction	_____
Adult nonfiction	_____
Non print (includes videos, cassettes, art prints, etc.)	_____
Juvenile	_____
Periodicals	_____

TOTAL CIRCULATION 21695

Interlibrary loan sent	<u>326</u>
Interlibrary loan received	<u>300</u>

TOTAL ILL

626

ILL NON SYSTEM 46

RECEIPTS

Cash income	<u>12.23</u>
Donations (monetary)	_____
County Revenue	_____
Misc. Revenue	_____
Fines	_____
Meeting room rental	_____
Sale of supplies	_____

TOTAL RECEIPTS

\$12.23

EXPENDITURES

Books	<u>532.69</u>
1.25 Periodicals	<u>265.12</u>
8.00 Audio-visual	<u>61.97</u>
2.98 Supplies	<u>95.67</u>
Postage	_____
Miscellaneous	<u>281.80</u>
Telephone	<u>67.01</u>
Repairs & maintenance	<u>345.00</u>
Repairs & maint. of equipment	_____
Project expense	_____
Capital outlay	_____
Automation	_____
Gas Utilities	<u>219.86</u>
TOTAL EXPENDITURES	<u>\$1,869.12</u>

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LIBRARY DIRECTOR Carol Lehman

LIBRARY EXPENDITURES - FEBRUARY 2017

Citizen Publishing Co.	Misc. - Advertizing for PT position	\$246.80
Fine Gardening	Periodicals - 3 yr.	\$69.95
Frontier	Telephone Expense	\$67.01
Health	Periodicals - 3 yr.	\$40.00
Dennis Hulzebos	Repairs & Maintenance-Janitorial	\$345.00
Indoff, Inc.	Supplies	\$92.69
Ingram	Books	\$491.09
MN Energy Resources	Gas Utilities	\$219.86
National Geographic	Periodicals - 1 yr.	\$39.00
Southern Living	Periodicals - 3 yr.	\$60.00
Synchrony Bank/Amazon	Misc. 35.00 / Books 41.60 / AV 53.97	\$130.57
Taste of Home	Periodicals - 2 yr.	\$19.97
Weight Watchers	Periodicals - 3 yr.	<u>\$34.95</u>
		\$1,856.89
	Cash Expenditures	<u>\$12.23</u>
	TOTAL	\$1,869.12

3/9/2017

Legal Fees for Lake Trail

2010	\$	2,658.05
2011	\$	1,947.79
2012	\$	208.00
2013	\$	2,011.28
2014	\$	5,223.03
2015	\$	10,545.75
2016	\$	8,332.24
2017	\$	104.50
		\$ 31,030.64
Nov-16 settlement	\$	96,652.00
13-Dec settlement	\$	14,324.23



Office of the Sheriff

Jason J. Purrington
Cottonwood County Sheriff
902 5th Avenue
Windom, MN 56101

Phone: (507) 831-1375

Windom, MN 56101

Fax: (507) 831-1957



CFS - Command Log

Printed on March 7, 2017

CFS # 2017010563
Call Taker Dannial Myers
Location 1208 6TH AVE, MOUNTAIN LAKE, MN 56159
Location Details
Primary Incident Code GAS-LEAK : Gas Leak/Natural Gas
Mod
Priority 2
Use Caution No
Primary Disposition Handled by Fire
Call Time 01/22/17 06:20:21
Completed Time 01/22/17 06:49:24

Reporters

Englar, Joshua Donald (Initial Reporter)

Sex Male
DOB ██████████
Address 1208 6th Avenue
 MOUNTAIN LAKE, MN 56159
Cell Phone (952) 288-3487
Report Time 01/22/17 06:20:21
How Reported
From Phone
Contact Phone

Comments

Other Names

Vehicles

Responders

MLAMB1 (Primary)	MLAMB
MLFD1 (Primary)	MLFD (Primary)

Response Times

Assigned 01/22/17 06:23:29
Enroute 01/22/17 06:31:39
Arrived 01/22/17 06:31:49
Completed 01/22/17 06:49:24

IR / External Agency Numbers

Command Log

01/22/17 06:20:21 | Myers, Dannial | New CFS
01/22/17 06:20:25 | Myers, Dannial | Josh Elingler. Mt Lake. 1208 6th ave
01/22/17 06:20:56 | Myers, Dannial | carbon monoxide detector is going off
01/22/17 06:22:27 | Myers, Dannial | Page Fire and EMS
01/22/17 06:23:19 | Myers, Dannial | fire received call
01/22/17 06:23:29 | Myers, Dannial | MLFD1 | Assign
01/22/17 06:23:33 | Myers, Dannial | MLAMB1 | Assign
01/22/17 06:25:28 | Myers, Dannial | advised caller to wait outside the home until EMS personnel arrive
01/22/17 06:27:52 | Myers, Dannial | 116 advised
01/22/17 06:31:39 | Myers, Dannial | MLFD1 | Enroute
01/22/17 06:31:49 | Myers, Dannial | MLFD1 | On Scene
01/22/17 06:45:40 | Myers, Dannial | bad detector
01/22/17 06:45:48 | Myers, Dannial | MLFD1 | Leaving Scene
01/22/17 06:49:11 | Myers, Dannial | MLFD1 | cleared
01/22/17 06:49:24 | Myers, Dannial | MLAMB1 | Complete

RE: Dispatch Protocol

I called the Sheriff's office and talked to Jason Rupp the dispatch supervisor.

There is no written protocol for carbon monoxide; the protocol they follow when receiving a call about possible carbon monoxide poisoning is to get the person/people out of the house and dispatch the Fire Dept. because fire has the correct equipment and training.



Dispatch Sheriff's Office

Caller: My name is Josh Englar and I am having an issue with my CO alarm, the carbon monoxide alarm detector (muffled)....

Dispatch Ok

Caller ...so who do I get in contact with to come over and verify everything is ok?

Dispatch And, uh, where do you live?

Caller Mt. Lake

Dispatch What's the address?

Caller 1208 6th Ave.

Dispatch One second, I'll be right back.

10 seconds later

Dispatch Still there?

Caller Yes.

Dispatch Ok, are you inside your house or have you stepped outside?

Caller Inside.

Dispatch And your carbon monoxide detector is going off?

Caller Yes, it's reading a level of like .97 so I reset it but it's still bad (muffled).....

Dispatch Ok, if you think if there's carbon monoxide in your house I would step outside your house but I'll have the fire department actually come and check that out.

Caller Ok.

Dispatch Alright.

Caller How long to they get here? 5 minutes? 10 minutes?

Dispatch Probably within 10 minutes.

Caller Ok

Dispatch I'd stay out of your house because it's poisonous.

Caller Ok, alright.

Dispatch What's your name? Oh, I got it, it's Josh.

HEARTLAND MUTUAL INS.
P.O. BOX 98
LISMORE MN 56155-0098

AND GRINNELL MUTUAL
INSURANCE COMPANY
GRINNELL IA 50112

DECLARATION
Page #: 2 OF 1
Date : 12/19/18

HOME-GUARD POLICY

(HO)

Policy #: _____

Policy: FROM 01/15/17 TO 01/15/18
Period: 12:01 A.M. STANDARD TIME AT
THE RESIDENCE PREMISES.

Named : _____
Insured : _____

Agency: 1

380
3

MOUNTAIN LAKE MN 56159

MT LAKE MN 56159
05-108-
Phone #: (507) 427

***** CONTINUED FROM PREVIOUS PAGE *****

LINE	LIMIT	DESCRIPTION	PERIL	COVERAGES
9.	1,000	<u>FIRE DEPARTMENT SERVICE CHARGE</u>		
10.				
11.		----- HOME-GUARD PERSONAL LIABILITY -----		
12.	300,000	PERSONAL LIABILITY LIMIT (PER OCCURRENCE)		
13.	600,000	PERSONAL LIABILITY LIMIT (ANNUAL AGGREGATE)		
14.	1,000	MEDICAL PAYMENTS TO OTHERS (PER PERSON)		
15.	250	DAMAGE TO PROPERTY OF OTHERS (EACH OCCURRENCE)		
16.		PERSONAL INJURY		
17.		SELECT RECREATIONAL VEHICLE ENDORSEMENT		
18.				
19.				
20.		----- INLAND MARINE SECTION -----		
21.				
22.				
23.				
24.		GOLF CARTS ----- \$250 DEDUCTIBLE		
25.	2,700			
26.				
27.		AUTO CREDIT		
28.		INFLATION GUARD		

***** DESCRIPTION OF PREMISES *****

LOC DWG BDG ACRES QTR SEC TWP RNG TOWNSHIP COUNTY STATE INTEREST
MT LAKE MN 56159

24

Finance Plan

City of Mountain Lake, Minnesota

\$2,625,000

General Obligation Bonds, Series 2017B

March 20, 2017



45 South 7th Street, Suite 2000

Minneapolis, MN 55402

612-851-5900 800-851-2920

www.northlandsecurities.com

Member FINRA and SIPC

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Executive Summary

The following is a summary of the recommended terms for the issuance of \$2,625,000 General Obligation Bonds, Series 2017B (the "Bonds" or "2017B Bonds"). Additional information on the proposed finance plan and issuing process can be found after the Executive Summary, in the Issue Overview and Attachment 3- Related Considerations.

Purpose	Proceeds from the Bonds will be used to fund infrastructure improvements related to the City's industrial park and the purchase of street light equipment.
Security	The Bonds will be a General Obligation of the City. The City will pledge for payment of the Bonds: <ul style="list-style-type: none">• Special assessments collected from benefitted properties.• Property tax levies.
Repayment Term	The Bonds will mature annually each February 1 in the years 2019 - 2043. Interest on the Bonds will be payable on February 1, 2018 and semiannually thereafter on each August 1 and February 1.
Estimated Interest Rate	Average coupon: 3.36% True interest cost (TIC): 3.49%
Prepayment Option	Bonds maturing on and after February 1, 2026 will be subject to redemption on February 1, 2025 and any day thereafter at a price of par plus accrued interest.
Rating	A rating will be requested from Standard and Poor's (S&P). The City's general obligation debt is currently rated "A+" by S&P.
Tax Status	The Bonds will be tax-exempt, bank qualified obligations.
Risk Factors	There are certain risks associated with all debt. Risk factors related to the Bonds are discussed in Attachment 5.
Type of Bond Sale	Negotiated
Council Consideration	Monday, May 15, 2017 @ 7:00 P.M.

Issue Overview

Purpose

Proceeds from the Bonds will be used to fund infrastructure improvements related to the City's industrial park and the purchase of street light equipment. The Bonds have been sized based on project estimates received from City staff on March 15, 2017. The table below contains the sources and uses of funds and preliminary interest rates for the bond issue.

	Improvement Portion	Equipment Portion	Issue Summary
Sources Of Funds			
Par Amount of Bonds	\$2,415,000.00	\$210,000.00	\$2,625,000.00
Total Sources	\$2,415,000.00	\$210,000.00	\$2,625,000.00
Uses Of Funds			
Total Underwriter's Discount (1.960%)	47,334.00	4,116.00	51,450.00
Costs of Issuance	19,090.00	1,660.00	20,750.00
Deposit to Capitalized Interest (CIF) Fund	48,191.32	2,795.52	50,986.84
Deposit to Project Construction Fund	2,300,000.00	200,000.00	2,500,000.00
Rounding Amount	384.68	1,428.48	1,813.16
Total Uses	\$2,415,000.00	\$210,000.00	\$2,625,000.00
Date And Term Structure			
Dated			6/06/2017
Delivery Date			6/06/2017
First available call date			2/01/2025
Call Price			100.000%
Yield Statistics			
Bond Year Dollars			\$37,908.54
Average Life			14.441 Years
Average Coupon			3.3625584%
Net Interest Cost (NIC)			3.4982798%
True Interest Cost (TIC)			3.4886788%
All Inclusive Cost (AIC)			3.5629929%

Authority

The Bonds will be issued pursuant to the authority of Minnesota Statutes, Chapters 475 and 429 and Section 412.301.

Structure

The Bonds have been structured to result in relatively level annual debt service payments over the life of the Bonds for each portion. The equipment portion of the Bonds has a ten year term, which is the maximum allowed life for equipment debt. The improvement portion of the Bonds has a term of 25 years.

The proposed structure for the bond issue and preliminary debt service projections are illustrated in Attachment 1.

Security and Source of Repayment

The Bonds will be general obligations of the City. The finance plan relies on the following assumptions for the revenues used to pay debt service, as provided by City staff:

- Special Assessments. The City is expected to levy special assessments against benefited properties in the amount of \$2,300,000 (City Staff's estimate as of March 15, 2017). The assessments will be payable over 25 years, with an interest rate of 1% over the average coupon on the Bonds (currently assumed to be 4.50%), and structured for level annual payments of principal and interest. The assessments will be levied in 2017 for initial payment in 2018. At time of issuance it is estimated that a majority, and potentially 100% of the special assessments will be levied against property owned by the City within the industrial park area.
- Property Taxes. The remaining revenues needed to pay debt service on the Bonds are expected to come from property tax levies. The initial projections show an annual tax levy is needed to produce the statutory requirement of 105% of debt service, after accounting for assessments. The levy will be adjusted annually based on actual special assessment collections and any additional monies in the debt service fund. The initial tax levy will be made in 2017 for taxes payable in 2018.

The table in Attachment 2 shows the estimated flow of funds.

Plan Rationale

The Finance Plan recommended in this report is based on a variety of factors and information provided by the City related to the financed projects and City objectives, Northland's knowledge of the City and our experience in working with similar cities and projects. The issuance of General Obligation Bonds provides the best means of achieving the City's objectives and cost effective financing. The City has successfully issued and managed this type of debt for previous projects.

Issuing Process

The City has engaged Northland to act as underwriter for the Bonds pursuant to federal securities regulations. Northland will purchase the Bonds in an "arm's length" negotiated sale. The City has chosen this approach for a variety of reasons, including flexibility in timing, ability of the underwriter to explain the Bonds to investors and cultivate investor interest in the issue in advance of the sale, certainty of underwriting commitment and transparency of pricing process. The calendar of events for the issuing process can be found in Attachment 4.

In authorizing the issuance, the City Council will adopt a trigger (parameters) resolution. The resolution authorizes the Mayor and the City Clerk/Administrator to execute a bond purchase agreement when the True Interest Cost of the Bonds is less than 4.25%. The bond purchase agreement will be ratified by the City Council at its next meeting. This approach gives the City greater flexibility in selling the Bonds when market conditions produce the desired results, rather than accepting the conditions that exist on a specific Council meeting date.

Municipal Advisor: Northland Securities, Inc.

Bond Counsel: Briggs and Morgan, P.A., Minneapolis

Paying Agent: Northland Trust Services, Inc.

Attachment 1 - Preliminary Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	Fiscal Total
06/06/2017	-	-	-	-	-
02/01/2018	-	-	50,986.84	50,986.84	50,986.84
08/01/2018	-	-	39,053.75	39,053.75	-
02/01/2019	90,000.00	1.500%	39,053.75	129,053.75	168,107.50
08/01/2019	-	-	38,378.75	38,378.75	-
02/01/2020	90,000.00	1.500%	38,378.75	128,378.75	166,757.50
08/01/2020	-	-	37,703.75	37,703.75	-
02/01/2021	95,000.00	1.850%	37,703.75	132,703.75	170,407.50
08/01/2021	-	-	36,825.00	36,825.00	-
02/01/2022	100,000.00	1.850%	36,825.00	136,825.00	173,650.00
08/01/2022	-	-	35,900.00	35,900.00	-
02/01/2023	100,000.00	2.000%	35,900.00	135,900.00	171,800.00
08/01/2023	-	-	34,900.00	34,900.00	-
02/01/2024	100,000.00	2.150%	34,900.00	134,900.00	169,800.00
08/01/2024	-	-	33,825.00	33,825.00	-
02/01/2025	105,000.00	2.300%	33,825.00	138,825.00	172,650.00
08/01/2025	-	-	32,617.50	32,617.50	-
02/01/2026	105,000.00	2.400%	32,617.50	137,617.50	170,235.00
08/01/2026	-	-	31,357.50	31,357.50	-
02/01/2027	105,000.00	2.550%	31,357.50	136,357.50	167,715.00
08/01/2027	-	-	30,018.75	30,018.75	-
02/01/2028	85,000.00	2.800%	30,018.75	115,018.75	145,037.50
08/01/2028	-	-	28,828.75	28,828.75	-
02/01/2029	85,000.00	2.800%	28,828.75	113,828.75	142,657.50
08/01/2029	-	-	27,638.75	27,638.75	-
02/01/2030	90,000.00	3.000%	27,638.75	117,638.75	145,277.50
08/01/2030	-	-	26,288.75	26,288.75	-
02/01/2031	90,000.00	3.000%	26,288.75	116,288.75	142,577.50
08/01/2031	-	-	24,938.75	24,938.75	-
02/01/2032	95,000.00	3.200%	24,938.75	119,938.75	144,877.50
08/01/2032	-	-	23,418.75	23,418.75	-
02/01/2033	100,000.00	3.200%	23,418.75	123,418.75	146,837.50
08/01/2033	-	-	21,818.75	21,818.75	-
02/01/2034	100,000.00	3.300%	21,818.75	121,818.75	143,637.50
08/01/2034	-	-	20,168.75	20,168.75	-
02/01/2035	105,000.00	3.400%	20,168.75	125,168.75	145,337.50
08/01/2035	-	-	18,383.75	18,383.75	-
02/01/2036	110,000.00	3.450%	18,383.75	128,383.75	146,767.50
08/01/2036	-	-	16,486.25	16,486.25	-
02/01/2037	110,000.00	3.550%	16,486.25	126,486.25	142,972.50
08/01/2037	-	-	14,533.75	14,533.75	-
02/01/2038	115,000.00	3.600%	14,533.75	129,533.75	144,067.50
08/01/2038	-	-	12,463.75	12,463.75	-
02/01/2039	120,000.00	3.700%	12,463.75	132,463.75	144,927.50
08/01/2039	-	-	10,243.75	10,243.75	-
02/01/2040	125,000.00	3.750%	10,243.75	135,243.75	145,487.50
08/01/2040	-	-	7,900.00	7,900.00	-
02/01/2041	130,000.00	3.850%	7,900.00	137,900.00	145,800.00
08/01/2041	-	-	5,397.50	5,397.50	-
02/01/2042	135,000.00	3.900%	5,397.50	140,397.50	145,795.00
08/01/2042	-	-	2,765.00	2,765.00	-
02/01/2043	140,000.00	3.950%	2,765.00	142,765.00	145,530.00
Total	\$2,625,000.00	-	\$1,274,696.84	\$3,899,696.84	-

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Attachment 2 - Revenue vs. Debt Service

Improvement Portion

Date	Total P+I	CIF	105% Levy	Special	Annual Surplus	Levy Year	Collection Year
				Assessment Revenues*			
02/01/2018	48,191.32	(48,191.32)	-	-	-	-	-
02/01/2019	143,825.00	-	151,016.25	155,406.63	4,390.38	2017	2018
02/01/2020	142,775.00	-	149,913.75	155,406.62	5,492.87	2018	2019
02/01/2021	146,725.00	-	154,061.25	155,406.62	1,345.37	2019	2020
02/01/2022	145,337.50	-	152,604.38	155,406.63	2,802.26	2020	2021
02/01/2023	143,950.00	-	151,147.50	155,406.63	4,259.13	2021	2022
02/01/2024	142,450.00	-	149,572.50	155,406.63	5,834.13	2022	2023
02/01/2025	145,837.50	-	153,129.38	155,406.63	2,277.26	2023	2024
02/01/2026	143,997.50	-	151,197.38	155,406.62	4,209.25	2024	2025
02/01/2027	142,077.50	-	149,181.38	155,406.62	6,225.25	2025	2026
02/01/2028	145,037.50	-	152,289.38	155,406.63	3,117.26	2026	2027
02/01/2029	142,657.50	-	149,790.38	155,406.62	5,616.25	2027	2028
02/01/2030	145,277.50	-	152,541.38	155,406.62	2,865.25	2028	2029
02/01/2031	142,577.50	-	149,706.38	155,406.63	5,700.26	2029	2030
02/01/2032	144,877.50	-	152,121.38	155,406.63	3,285.26	2030	2031
02/01/2033	146,837.50	-	154,179.38	155,406.63	1,227.26	2031	2032
02/01/2034	143,637.50	-	150,819.38	155,406.63	4,587.26	2032	2033
02/01/2035	145,337.50	-	152,604.38	155,406.63	2,802.26	2033	2034
02/01/2036	146,767.50	-	154,105.88	155,406.63	1,300.76	2034	2035
02/01/2037	142,972.50	-	150,121.13	155,406.63	5,285.51	2035	2036
02/01/2038	144,067.50	-	151,270.88	155,406.62	4,135.75	2036	2037
02/01/2039	144,927.50	-	152,173.88	155,406.63	3,232.76	2037	2038
02/01/2040	145,487.50	-	152,761.88	155,406.63	2,644.76	2038	2039
02/01/2041	145,800.00	-	153,090.00	155,406.62	2,316.62	2039	2040
02/01/2042	145,795.00	-	153,084.75	155,406.62	2,321.87	2040	2041
02/01/2043	145,530.00	-	152,806.50	155,406.63	2,600.13	2041	2042
Total	\$3,662,753.82	(48,191.32)	\$3,795,290.63	\$3,885,165.66			

*Assumes \$2,300,000 in principal spread in even payments for a term of 25 years with an interest rate of 4.50%, which is 1% over the average coupon.

Equipment Portion

Date	Total P+I	CIF	105% Levy	Levy Year	Collection Year
02/01/2018	2,795.52	(2,795.52)	-	-	-
02/01/2019	24,282.50	-	25,496.63	2017	2018
02/01/2020	23,982.50	-	25,181.63	2018	2019
02/01/2021	23,682.50	-	24,866.63	2019	2020
02/01/2022	28,312.50	-	29,728.13	2020	2021
02/01/2023	27,850.00	-	29,242.50	2021	2022
02/01/2024	27,350.00	-	28,717.50	2022	2023
02/01/2025	26,812.50	-	28,153.13	2023	2024
02/01/2026	26,237.50	-	27,549.38	2024	2025
02/01/2027	25,637.50	-	26,919.38	2025	2026
Total	\$236,943.02	(2,795.52)	\$245,854.88		

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Attachment 3 - Related Considerations

Bank Qualification

We understand the City (in combination with any subordinate taxing jurisdictions or debt issued in the City's name by 501(c)3 corporations) anticipates issuing \$10,000,000 or less in tax-exempt debt during this calendar year. Therefore the Bonds will be designated as "bank qualified" obligations pursuant to Federal Tax Law.

Arbitrage Compliance

The Bonds are expected to qualify for the "24 month spending" exemption related to arbitrage rebate.

Other aspects of arbitrage regulations will apply to the investment of bond proceeds and the debt service fund.

Project/Construction Fund. All tax-exempt bond issues are subject to federal rebate requirements which require all arbitrage earned to be rebated to the U.S. Treasury. A rebate exemption the City expects to qualify for is the "24 month spending exemption".

Debt Service Fund. The City must maintain a bona fide debt service fund for the Bonds or be subject to yield restriction in the debt service fund. A bona fide debt service fund involves an equal matching of revenues to debt service expense with a balance forward permitted equal to the greater of the investment earnings in the fund during that year or 1/12 of the debt service of that year.

The City should become familiar with the various Arbitrage Compliance requirements for this bond issue. The Resolution for the Bonds prepared by Bond Counsel explains the requirements in greater detail.

Continuing Disclosure

Type: Full

Dissemination Agent: Northland Securities

The requirements for continuing disclosure are governed by SEC Rule 15c2-12. The primary requirements of Rule 15c2-12 actually fall on underwriters. The Rule sets forth due diligence needed prior to the underwriter's purchase of municipal securities. Part of this requirement is obtaining commitment from the issuer to provide continuing disclosure. The document describing the continuing disclosure commitments (the "Undertaking") is contained in the Official Statement that will be prepared to offer the Bonds to investors.

The City has more than \$10,000,000 of outstanding debt and is required to undertake "full" continuing disclosure. Full disclosure requires annual posting of the audit and a separate continuing disclosure report, as well as the reporting of certain "material events." Material events set forth in the Rule, including, but not limited to, bond rating changes and call notices, must be reported within ten days of occurrence. The report contains annual financial information and operating data that "mirrors" material information presented in the Official Statement. The specific contents of the annual report will be described in the Undertaking that appears in the appendix of the Official Statement. Northland currently serves as dissemination agent for the City, assisting with the annual reporting. The information for the Bonds will be incorporated into our reporting.

Premiums

In the current market environment, it is likely that the proposed pricing will include premiums. A premium price occurs when the underwriter pays the City an amount in excess of the par amount of a maturity in exchange for a higher coupon (interest rate). The use of premiums reflects the underwriter's view on future market conditions, tax considerations for investors and other factors. Ultimately, the true interest cost ("TIC") calculation will determine the lowest bid, regardless of premium.

A premium price produces additional funds that can be used in several ways:

- The premium means that the City needs less bond proceeds and can reduce the size of the issue by the amount of the premium.
- The premium can be deposited in the Construction Fund and used to pay additional project costs, rather than used to reduce the size of the issue.
- The premium can be deposited in the Debt Service Fund and used to pay principal and interest.

Northland will work with City staff on the sale day to determine use of premium (if any).

Rating

A rating will be requested from Standard and Poor's (S&P). The City's general obligation debt is currently rated "A+" by S&P. The rating process will include a conference call with the rating analyst. Northland will assist City staff in preparing for and conducting the rating call.

Attachment 4 - Calendar of Events

March 2017						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

April 2017						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

May 2017						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

June 2017						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

Date	Action	Responsible Party
March 13 th	Trigger Resolution Sent to City for Council Packets Finance Plan Sent to the City	Northland, Bond Counsel
March 20 th	Trigger Resolution for Bonds Adopted	City Council Action, Northland, Bond Counsel
April 11 th	Preliminary Official Statement Sent to City for Sign Off and to Rating Agency	Northland, City
Week of April 24 th	Rating Conference Call	Northland, City, Rating Agency
May 1 st	Deadline for Notice of Intended Issuance to be Published in Newspaper	City
May 4 th	Rating Received	Rating Agency, City, Northland
May 11 th	Bond Pricing Bond Purchase Contract Signed Authorizing Resolution Sent to the City for Council Packets	Northland, City
May 15 th	Authorizing Resolution Adopted - 6:30 p.m.	City Council Action, Northland, Bond Counsel
June 6 th	Closing on the Bonds (Proceeds available)	Northland, City Staff, Bond Counsel

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Attachment 5 - Risk Factors

Property tax levies shown in this Finance Plan are based on projected debt service and other revenues. Final levies will be set based on the results of sale. Levies should be reviewed annually and adjusted as needed. The debt service levy must be included in the preliminary levy for annual Truth in Taxation hearings. Future Legislative changes in the property tax system, including the imposition of levy limits and changes in calculation of property values, would affect plans for payment of debt service. Delinquent payment of property taxes would reduce revenues available to pay debt service.

Special assessments for the financed project have not been levied at this time. This Finance Plan is based on the assumptions listed earlier in this report. Changes in the terms and timing for the actual assessments will alter the projected flow of funds for payment of debt service on the Bonds. Also, special assessments may be prepaid. It is likely that the income earned on the investment of prepaid assessments will be less than the interest paid if the assessments remained outstanding. Delinquencies in assessment collections would reduce revenues needed to pay debt service. The collection of deferred assessments have not been included in the revenue projections. Projected assessment income should be reviewed annually and adjusted as needed.

In addition to the risks described above, there are certain general risks associated with the issuance of bonds. These risks include, but are not limited to:

- Failure to comply with covenants in bond resolution.
- Failure to comply with Undertaking for continuing disclosure.
- Failure to comply with IRS regulations, including regulations related to use of the proceeds and arbitrage/rebate. The IRS regulations govern the ability of the City to issue its bonds as tax-exempt securities and failure to comply with the IRS regulations may lead to loss of tax-exemption.

**CERTIFICATION OF MINUTES
RELATING TO GENERAL OBLIGATION BONDS,
SERIES 2017B**

ISSUER: City of Mountain Lake, Minnesota

BODY: City Council

KIND, DATE, TIME AND PLACE OF MEETING:

A regular meeting held on Monday, March 20, 2017, at 6:30 p.m., in the City Offices

MEMBERS PRESENT:

MEMBERS ABSENT:

Documents Attached: Extract of Minutes of said meeting.

**RESOLUTION APPROVING THE ISSUANCE OF
GENERAL OBLIGATION BONDS, SERIES 2017B**

I, the undersigned, being the duly qualified and acting recording officer of the public corporation issuing the obligations referred to in the title of this certificate, certify that the documents attached hereto, as described above, have been carefully compared with the original records of said corporation in my legal custody, from which they have been transcribed; that said documents are a correct and complete transcript of the minutes of a meeting of the governing body of said corporation, and correct and complete copies of all resolutions and other actions taken and of all documents approved by the governing body at said meeting, so far as they relate to said obligations; and that said meeting was duly held by the governing body at the time and place and was attended throughout by the members indicated above, pursuant to call and notice of such meeting given as required by law.

WITNESS MY HAND officially as such recording officer on March 20, 2017.

City Clerk/Administrator

EXTRACT OF MINUTES OF A MEETING
OF THE CITY COUNCIL OF THE CITY OF MOUNTAIN LAKE, STATE OF MINNESOTA

HELD: Monday, March 20, 2017

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Mountain Lake, State of Minnesota, was duly held on Monday, March 20, 2017 at 6:30 p.m.

Member _____ introduced the following resolution and moved its adoption:

Reso. # 7-17

**RESOLUTION APPROVING THE ISSUANCE OF
GENERAL OBLIGATION BONDS, SERIES 2017B**

BE IT RESOLVED by the City Council of the City of Mountain Lake, Minnesota (herein, the "City"), as follows:

1. The City Council hereby finds and declares that it is necessary and expedient for the City to sell and issue its fully registered general obligation bonds in the total aggregate principal amount not to exceed \$3,000,000 (herein, the "Bonds"). The proceeds of the Bonds will be used to finance infrastructure improvements for the City's industrial park, purchase street light equipment, and the costs of issuing the Bonds.
2. The City Council desires to proceed with the sale of the Bonds by direct negotiation with Northland Securities, Inc. (herein, "NSI"). NSI will purchase the Bonds in an arm's-length commercial transaction with the City.
3. The Mayor and Clerk/Administrator are hereby authorized to approve the sale of the Bonds in an aggregate principal amount not to exceed \$3,000,000 and to execute a bond purchase agreement for the purchase of the Bonds with NSI, provided the true interest cost is less than 4.25%.
4. Upon approval of the sale of the Bonds by the Mayor and the Clerk/Administrator the City Council will take action at its next regularly scheduled or special meeting thereafter to adopt the necessary approving resolutions as prepared by the City's bond counsel.
5. NSI is authorized to prepare an Official Statement related to the sale of the Bonds.
6. If the Mayor and the Clerk/Administrator have not approved the sale of the bonds to NSI and executed the related bond purchase agreement by December 31, 2017, this resolution shall expire.

The motion for the adoption of the foregoing resolution was duly seconded by Member _____, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

Whereupon said resolution was declared duly passed and adopted.



Block 15, original Townsite





71

980

Mountain Lake

225201160

High Voltage

High Voltage

40

Midwa

2252

2252

Wendy Meyer

From: Shellum, George (DPS) <george.shellum@state.mn.us>
Sent: Friday, January 20, 2017 2:38 PM
To:
Cc: 'wmeyer@mountainlakemn.com'
Subject: Motor Fuel-Dispensing & Storage Requirements

Dear Mr. Penner,

We write concerning your motor fuel-dispensing and storage operations at Palmer Bus Service, Inc., 1112 Fourth Avenue, Mountain Lake, MN 56159. Our agency has been asked for assistance in reviewing this matter.

All motor fuel-dispensing and storage facilities must comply with the requirements at Minnesota State Fire Code (MSFC [2015]), Chapter 23 - Motor Fuel-Dispensing Facilities and Repair Garages. You can view the MSFC by following the link below to our web site, then: click on the Fire Code tab, click on State Fire Code, click the link to the electronic version provided by the International Code Council (ICC).

We will conduct a site visit at this facility within the next 30 days and will notify you in advance. During the interim, please compile all relevant documentation surrounding the fuel tank installation along with your written procedures for motor fuel dispensing, in support of your compliance with MSFC requirements.

Please feel free to contact me directly with any questions. We look forward to working with you on this matter.

Respectfully,

George Shellum,
Deputy State Fire Marshal - Inspector
Minnesota Department of Public Safety
State Fire Marshal Division
445 Minnesota Street, Suite 145
St. Paul, MN 55101
Office: 320-327-8465
Cellular: 651-769-7774
Email: george.shellum@state.mn.us
Web: www.fire.state.mn.us

Insp. No.:	49400		
File No.:	DC-32009		
Insp. Date:	2/9/2017		
Insp. Time:	1.50	Travel:	2.50
Inspector:	Shellum, George		
Occupied:	<input checked="" type="checkbox"/>		
*Recommendations:	<input type="checkbox"/>		

State Fire Marshal Division
 Minnesota Department of Public Safety
 444 Cedar St., Suite 145
 St. Paul, MN 55101-5145



Inspection and Compliance Orders

Property:
Palmer Bus Service, Inc.
1112 Fourth Avenue
Mountain Lake, MN 56159

Contact: Contact Name/Phone: **Mr. Doug Penner, Site Manager**
 Contact E-mail: dougp@palmerbusservice.com
 Property Phone: **507-427-3974**

Owner:
Mountain Lake Public Schools, I.S.D. 173
450 Twelfth Street
Mountain Lake, MN 56159

Contact: Contact Name/Phone: **Mr. William Strom, Superintendent**
 Contact E-mail: bstrom@mountainlake.k12.mn.us
 Owner Phone: **507-427-2325 Ext. 100**

Agency Req.: Scheduled: Complaint: Permit/Plan Review: Owner Requested: Inspector Initiated: Consultation:

Item #	Ref #	Code	Section	Days to Correct	Violation	Remarks
1	1611	MSFC 2015	2301.1	90	Ensure that automotive fuel dispensing facilities comply with the requirements of Chapter 23.	These orders pertain to the motor fuel storage and dispensing operation located at 1112 Fourth Avenue, Mountain Lake, MN 56159.
2	1612	MSFC 2015	2303.1	90	Relocate flammable/combustible liquid dispenser to comply with the following distances:	1). Relocate the existing 525 gallon motor fuel dispensing tank to comply with the location and dispensing requirements in Minnesota State Fire Code (MSFC [2015]) Chapter 23, Sections 2301 through 2306. Alternatively, the existing tank could be replaced with a UL 2085 protected above ground tank, meeting the location requirements in these same MSFC Sections. 2). Provide an approved, labeled emergency disconnect switch, in accordance with Section 2303.2.
3	1614	MSFC 2015	2305	90	Ensure the dispensing operation complies with section 2305 as follows:	Ensure that tank vehicles for liquid fuel delivery are positioned a minimum of 15-feet from the tank receiving the Class II diesel fuel.
4	1615	MSFC 2015	2306.1	90	Ensure the dispensing operation complies with section 2306 as follows:	Provide approved vehicle impact protection for the above ground tank, in accordance with Chapter 23 Section 2306.4 and Chapter 3, Section 312.

Inspection Remarks:

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Item #	Ref #	Code	Section	Days to Correct	Violation	Remarks
<p>This was an inspection of an existing motor fuel storage tank and dispensing site. Mr. Doug Penner, Site Manager, was present during the inspection. Observation revealed a single above ground tank, 525 gallon capacity, rated by the Steel Tank Institute for flammable liquids use. The tank was located approximately ten feet from a construction trailer, four feet from an electrical transformer and four feet from a bus garage. Distance to the city alley could not be accurately determined. Please notify this Deputy State Fire Marshal upon completion of the above Items. Thank you.</p>						
Owner/Representative:						
Inspector:			DSFM George Shellum - (320) 327-8465			
<p>A variance procedure is available. Please contact the inspector named for further assistance with this or any other matter.</p>						

* Items that are a result of a recommendation do not require days to correct.

Fire Department:

Licensing Agency:

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TABLE 2306.2.3 MINIMUM SEPARATION REQUIREMENTS FOR ABOVE-GROUND TANKS

CLASS OF LIQUID AND LIQUID TYPE	INDIVIDUAL TANK CAPACITY (feet)	MINIMUM DISTANCE FROM NEAREST IMORTANT BUILDING ON SAME PROPERTY (feet)	MINIMUM DISTANCE FROM NEAREST FUEL DISPENSER (feet)	MINIMUM DISTANCE FROM LOTLINE THAT IS OR CAN BE BUILT UPON, INCLUDING THE OPPOSITE SIDE OF A PULBIC WAY (feet)	MINIMUM DISTANCE FROM NEAREST SIDE OF ANY PUBLIC WAY (feet)	MINIMUM DISTANCE BETWEEN TANKS (feet)
Class I protected above-ground tanks	Less than or equal to 6,000	5	25	15	5	3
Class I protected above-ground tanks	Greater than 6,000	15	25	25	15	3
Class II and III protected above-ground tanks	Same as Class I	Same as Class I	Same as Class I	Same as Class I	Same as Class I	Same as Class I
Tanks in vaults	0-20,000	0	0	0	0	Separate compartment required for each tank
Other tanks	All	50	50	100	50	3

Subject: Sunday Liquor Sales

Good morning.

With the new Sunday liquor sales approved and slated to go into effect on July 1st, I am unsure (as is everyone else?) how this would impact current liquor licenses and how best this should be addressed. Does an establishment's current off sale liquor license cover the Sunday sales? Or would a new license need to be applied for and approved by the council and/or State?

Lori Hellmann
City of Grey Eagle
Subject: RE: Sunday Liquor Sales

ANSWER

Great question! We have a bulletin article on this coming out soon, but here's essentially what you need to know.

- * Licenses are unaffected and should require no change.
- * The city's ordinances should be reviewed. If the city explicitly bans Sunday sales in its ordinance, that provision should be removed by amending the ordinance. If the city's ordinance simply refers to the hours and days in 340A.504, subd. 4 as amended from time to time, no change seems necessary
- * If the city desires more restrictive hours than 11:00 am to 6:00 pm on Sunday, that should be added to the ordinance
- * Cities should behave as if the Sunday sales ban has been lifted for municipal liquor stores as well, although the ban never really applied to munis.

Hope that helps.

Edward S. Cadman | Special Counsel
League of Minnesota Cities
Direct: 651.281.1229 | Fax: 651.215.4129
Email: ecadman@lmc.org | www.lmc.org

Subject: RE: [clerk-admins] Sunday Liquor Sales

How does this affect those establishments that have an on-sale and off-sale license. They can sell the off-sale on during these times?

Brigid Murphy
City Administrator
City of Cold Spring

ANSWER

Hi, Brigid,

I'm not 100% sure of the question, but this law has no impact to on-sale. If someone has a license to sell off-sale, they can now do so on Sunday as well. If someone has a license for on-sale, they may still only sell on-sale as before.

Hours of Sunday on-sale are unchanged by this law and Sunday on-sale still requires its own license which the city may only issue if the voters authorized Sunday on-sale.

I hope I'm addressing your concerns, but let me know if not.

Edward Cadman

Revision of State Off-Sale law

Section 1.

Minnesota Statutes 2016, section 340A.504, subdivision 4, is amended to read:

Subd. 4.

Intoxicating liquor; off-sale.

(a) No sale of intoxicating liquor may be made by an off-sale licensee:

(1) on Sundays, except between the hours of 11:00 a.m. and 6:00 p.m.;

(2) before 8:00 a.m. or after 10:00 p.m. on Monday through Saturday;

(3) on Thanksgiving Day;

(4) on Christmas Day, December 25; or

(5) after 8:00 p.m. on Christmas Eve, December 24.

(b) No delivery of alcohol to an off-sale licensee may be made by a wholesaler or accepted by an off-sale licensee on a Sunday. No order solicitation or merchandising may be made by a wholesaler on a Sunday.

EFFECTIVE DATE.

This section is effective July 1, 2017.

Focus on New Laws: Liquor Sales on Sunday

Cities with Sunday liquor sales ordinances will need to review them to either remove their local ban or reshape their permitted hours of operation.

(Published Mar 13, 2017)

Sunday off-sale of intoxicating liquor is coming to every liquor store in the state starting Sunday, July 2, so cities should review their ordinances to make sure they conform to this change in state law.

The bill (HF 30 (Link to: <https://www.revisor.mn.gov/bills/bill.php?f=HF30&b=house&y=2017&ssn=0>) /SF 1086 (Link to: <https://www.revisor.mn.gov/bills/bill.php?f=SF1086&y=2017&ssn=0&b=senate>)) was signed into law as Chapter 6 (Link to: <https://www.revisor.mn.gov/laws/?year=2017&type=0&doctype=Chapter&id=6>) on March 7.

The two basic reasons to check the city ordinances are to eliminate an explicit ban of intoxicating off-sale liquor on Sunday, and to set hours of Sunday sale, should a city wish to be more restrictive than the law.

The law

Under the new law, off-sale of intoxicating liquor may occur on Sundays between the hours of 11 a.m. and 6 p.m., as of July 1, 2017.

In the case, *A/AL, Inc. v. City of Faribault* (Link to: https://scholar.google.com/scholar_case?q=569+N.W.2d+546&hl=en&as_sdt=6,24&case=12132895306211311809&scilh=0) , the Minnesota Court of Appeals held cities may not prohibit sales of liquor on a day when state law allows it. In other words, cities may not be more restrictive than state law on days of sale. At the same time, the court acknowledged, cities can be more restrictive than state law in the hours of sale, according to Minnesota Statutes, section 340A.504, subdivision 6 (Link to: <https://www.revisor.mn.gov/statutes/?id=340a.504>) .

What cities should do

If a current city ordinance explicitly bans Sunday off-sale of intoxicating liquor, that ban will become invalid on July 1 and so should be repealed prior to that time. If a city's ordinance simply references Minnesota Statutes, section 340A.504 for hours and days of operation, then cities need not change their ordinance to address the addition of Sundays.

A good example of this latter case is on page 9 of the League's Model Liquor Licensing Ordinance.

View the model ordinance (doc) (Link to: http://www.lmc.org/media/document/1/liquor_ordinance.docx)

If a city intends to allow Sunday off-sale of intoxicating liquor between the hours of 11 a.m. and 6 p.m., the city need not set particular hours in ordinance. Alternatively, if a city wishes to be more restrictive on hours of Sunday sales than the state law is, the desired hours should be set in ordinance.

Please note, while a city has authority to be more restrictive in the hours of sale, just how much more restrictive would be a question for the city's legal advisor.

Finally, the law does include two provisions that disallow alcohol deliveries to off-sale licensees and order solicitation/merchandising by wholesalers, both on Sundays. Cities should be aware of these prohibitions and consider adding them to the city's ordinance, because the city is more likely than the state to detect their noncompliance.

Read the current issue of the Cities Bulletin (Link to: <http://www.lmc.org/page/1/cities-bulletin-newsletter.jsp>)

* By posting you are agreeing to the LMC Comment Policy (Link to: <http://www.lmc.org/page/1/comment-policy.jsp>) .

2017 Lake Commission Projects Quotes

Project		Lohrenz	Nickel	Mathiowetz
#1	Lawcon Park	\$4,000.00	\$4,500.00	\$4,700.00
#2	North Side Culvert	\$2,500.00	\$5,000.00	\$5,500.00
#3	Plunge Pool	Did Not Bid		
	Plunge Pool Outlet Wall	Did Not Bid	\$1,500.00	Did Not Bid
	Plunge Pool Stormwater Channel	Did Not Bid	\$4,000.00	\$6,150.00
	Less Donation		\$10,300.00	
#1 - 3	Total	\$6,500.00	\$4,700.00	\$16,350.00
#4	Golf Course Sediment Basin	\$11,727.50	\$14,850.00	\$19,146.00

2017 Tree Removal Quotes

City-Funded Trees		Kolander	Zinniel	Carr
Location	Information			
710 10th Street N	Remove stump			
307 8th Street N	dead			
301 8th St North (3rd Ave)	remove one on Third Ave. side of lot			
609 10th Street	Large dangerous branches hung in tree;over street			
717 5th Ave	Very Large Elm			
510 6th Ave	remove one ash on west side	\$4,000	\$3,775	\$5,050
Utility Funded				
Location	Information			
713 5th Ave.	two maples in backyard in powerline			
613 13th St. N.	one tree in power line in front of house			
520 Klein St.	two trees growing into front yard power line			
310 6th St,	tree close to power line on 4th Ave. side of property			
202 12th St. S.	Two tree in front yard, in power lines			
1425 5th Ave.	northeast corner of lot, maple tree in power line	\$6,900	\$7,400	\$13,450
		buy wood for \$200		
		\$10,700	\$11,175	\$18,500
	Total			

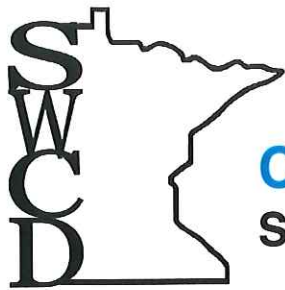
CITY OF MOUNTAIN LAKE

Expenditure Guideline w/next years budget

Act Code	Last Dim Descr	2016 YTD Budget	2016 YTD Amt	Balance	2017 Budget
Dept 45186	Community Center				
101-45186-220	Repair/Maint Supply	\$1,250.00	\$468.19	\$781.81	\$1,250.00
101-45186-321	Telephone	\$600.00	\$671.84	-\$71.84	\$600.00
101-45186-354	Real Estate Taxes	\$25.00	\$24.00	\$1.00	\$25.00
101-45186-362	Property Ins	\$1,300.00	\$943.97	\$356.03	\$1,300.00
101-45186-380	Elec,Water,Sewer	\$3,000.00	\$3,748.67	-\$748.67	\$3,500.00
101-45186-383	Gas Utilities	\$2,000.00	\$995.55	\$1,004.45	\$2,000.00
101-45186-384	Refuse/Garbage Disposal	\$0.00	\$0.00	\$0.00	\$0.00
101-45186-400	Janitor-Repairs/Maint	\$3,000.00	\$3,083.03	-\$83.03	\$3,000.00
101-45186-401	Repairs/Maint Buildings	\$1,000.00	\$649.40	\$350.60	\$1,000.00
101-45186-520	Buildings and Structures	\$0.00	\$0.00	\$0.00	\$0.00
101-45186-560	Furniture and Fixtures	\$0.00	\$0.00	\$0.00	\$0.00
Dept 45186	Community Center	\$12,175.00	\$10,584.65	\$1,590.35	\$12,675.00
Dept 45200	Parks (GENERAL)				
101-45200-100	Wages and Salaries	\$24,685.44	\$25,143.84	-\$458.40	\$25,509.12
101-45200-102	Full-Time Employees Overti	\$2,000.00	\$1,139.34	\$860.66	\$2,000.00
101-45200-104	Temporary Employees Reg	\$0.00	\$0.00	\$0.00	\$0.00
101-45200-121	PERA	\$1,851.44	\$1,971.22	-\$119.78	\$1,913.18
101-45200-122	FICA	\$1,888.44	\$1,710.30	\$178.14	\$1,951.45
101-45200-130	Employer Paid HSA	\$1,980.00	\$1,980.00	\$0.00	\$1,980.00
101-45200-131	Employer Paid Health	\$8,851.80	\$8,114.26	\$737.54	\$8,754.60
101-45200-134	Employer Paid Life	\$14.00	\$12.24	\$1.76	\$14.00
101-45200-141	Admin Fees-HSA	\$15.19	\$15.24	-\$0.05	\$16.00
101-45200-151	Worker s Comp Ins Prem	\$1,500.00	\$2,479.86	-\$979.86	\$2,000.00
101-45200-210	Operating Supplies	\$500.00	\$796.01	-\$296.01	\$500.00
101-45200-212	Motor Fuels	\$3,500.00	\$2,589.07	\$910.93	\$3,500.00
101-45200-308	Training & Instruction	\$1,030.00	\$955.28	\$74.72	\$1,030.00
101-45200-361	General Liability Ins	\$500.00	\$0.00	\$500.00	\$500.00
101-45200-362	Property Ins	\$3,200.00	\$2,461.50	\$738.50	\$3,200.00
101-45200-363	Automotive Ins	\$400.00	\$267.50	\$132.50	\$400.00
101-45200-380	Elec,Water,Sewer	\$2,000.00	\$2,459.41	-\$459.41	\$2,300.00
101-45200-384	Refuse/Garbage Disposal	\$0.00	\$0.00	\$0.00	\$0.00
101-45200-401	Repairs/Maint Buildings	\$500.00	\$0.00	\$500.00	\$500.00
101-45200-402	Repairs/Maint- Ground	\$700.00	\$384.22	\$315.78	\$700.00
101-45200-404	Repairs/Maint Machinery/E	\$1,500.00	\$2,386.44	-\$886.44	\$1,500.00
101-45200-430	Miscellaneous	\$1,000.00	\$669.63	\$330.37	\$1,000.00
101-45200-433	Dues and Subscriptions	\$25.00	\$10.00	\$15.00	\$25.00
101-45200-500	Capital Outlay	\$5,000.00	\$5,800.00	-\$800.00	\$5,000.00
101-45200-550	Motor Vehicles	\$0.00	\$0.00	\$0.00	\$0.00
Dept 45200	Parks (GENERAL)	\$62,641.31	\$61,345.36	\$1,295.95	\$64,293.35
Dept 45204	Parks & Forestry (TREES)				
101-45204-110	Board/Commission Meeting	\$0.00	\$0.00	\$0.00	\$200.00
101-45204-407	Tree Removals	\$2,000.00	\$5,575.00	-\$3,575.00	\$2,000.00
101-45204-435	Tree Purchase	\$1,000.00	\$7,846.25	-\$6,846.25	\$1,000.00
Dept 45204	Parks & Forestry (TREES)	\$3,000.00	\$13,421.25	-\$10,421.25	\$3,200.00
Dept 45210	Walking\Bike Trail				
101-45210-100	Wages and Salaries	\$0.00	\$760.00	-\$760.00	\$2,500.00
101-45210-122	FICA	\$0.00	\$58.14	-\$58.14	\$200.00
101-45210-212	Motor Fuels	\$0.00	\$0.00	\$0.00	\$0.00
101-45210-304	Legal Fees	\$1,500.00	\$104,879.24	-\$103,379.24	\$1,500.00
101-45210-351	Legal Notices Publishing	\$0.00	\$0.00	\$0.00	\$0.00
101-45210-402	Repairs/Maint- Ground	\$6,000.00	\$6,099.13	-\$99.13	\$5,000.00

2016 Rev.
 #6,148 - grant
 #1,525 - owners
 250 - misc
 \$7,923

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COTTONWOOD
SOIL AND WATER CONSERVATION DISTRICT

339 9th Street
Windom, MN 56101

Phone: 507-831-1153 Ext. #3
Fax: 507-831-2928

DATE: MARCH 13, 2017

TO: WENDY MEYER
CITY OF MOUNTAIN LAKE

FROM: KAY GROSS JARED MORRILL
COTTONWOOD SWCD COTTONWOOD CO. LAND MANAGEMENT

SUBJECT: **FINAL UPDATE TO THE COTTONWOOD COUNTY
COMPREHENSIVE LOCAL WATER MANAGEMENT PLAN**

The Cottonwood Soil and Water Conservation District (SWCD) and Cottonwood County Land Management Office along with the Cottonwood County Local Water Management Plan Task Force have completed the update to the Cottonwood County Comprehensive Local Water Management Plan.

At this time notice is being sent requesting further comments and to inform the public of the scheduled Public Hearing.

The Public Hearing for the Cottonwood County Comprehensive Local Water Plan Update is set for 1:00 p.m. Thursday, March 23, 2017, Commissioner's Room, Cottonwood County Courthouse, 900 3rd Avenue, Windom, MN.

Please visit the Cottonwood County website at <http://www.co.cottonwood.mn.us> under the Department of Planning and Zoning or stop in the office to review a copy. Comments can be sent to the Cottonwood Soil and Water Conservation District (339 9th Street, Windom, MN 56101) until Monday, March 20, given at the Public Hearing on March 23 or emailed to Jared Morrill at jared.morrill@co.cottonwood.mn.us.

For more information, please call the Cottonwood SWCD Office at 507-831-1153 Ext #3.

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