

**Regular Council Meeting
Mountain Lake City Hall
Monday, March 19, 2018
6:30 p.m.**

AGENDA

1. Meeting Called to Order
 - * Further information on agenda item is attached
2. City Hall Approval of Agenda and Consent Agenda
 - a. Bills: check # 20959-21007, payroll#63757-63794*(1-5)
 - b. Approval of March 5 Council Minutes*(6-7)
 - c. February 8, 2018 Utility Commission Minutes *(8-9)
 - d. February 12, 2018 Lake Commission minutes *(10-11)
 - e. February 20, 2018 Police Commission minutes *(12)
 - f. February 9, 2018 EDA minutes *(13-15)
 - g. Accept resignation of Fireman Pat Oja effective 12-31-2017
 - h. Accept resignation of Fireman Lance Bartel effective 3-2-2018*(16)
3. Public – A total of ten (10) minutes is allotted for individuals to briefly discuss a topic of concern with the Council.
4. DDA-City Administrator applicant discussion
5. Loaves and Fishes Food Shelf *(17)
6. Letter from MPCA-Trap Range *(18)
 - a. Draft of lease agreement
7. Request from Mountain Lake Soccer Club to waive rental fee at Community Center *(19)
8. Street Department
 - a. March Activities *(20)
9. Reports
 - a. From the City Attorney
 - b. From Mt. Lake Public School Representative

10. Compensation Study

11. Adjourn

Upcoming Events:

- League of MN Cities Legislative Conference, March 21-22 St. Paul
- Local Board of Adjustment and Equalization, Thursday, May 3, 5:30 p.m. City Hall

***Check Detail Register©**

*March 19, 2018
ck# 20959-21007*

March 2018

			Check Amt	Invoice	Comment
10100 United Prairie					
Paid Chk#	020959	3/7/2018			R & R ESTATES LLC
G	235-10697	R & R Estates LLC	\$19,722.00		NEW LOAN
		Total R & R ESTATES LLC	\$19,722.00		
Paid Chk#	020960	3/12/2018			COMMISSIONER OF REVENUE
G	101-21702	State Withholding	\$94.82		
		Total COMMISSIONER OF REVENUE	\$94.82		
Paid Chk#	020961	3/12/2018			INTERNAL REVENUE SERVICE
G	101-21703	FICA Tax Withholding	\$989.06		
G	101-21701	Federal Withholding	\$127.38		
		Total INTERNAL REVENUE SERVICE	\$1,116.44		
Paid Chk#	020962	3/9/2018			CARCHIOUS RODNEY
E	607-46330-401	Repairs/Maint Buildings	\$10.00		FEBRUARY MAINTENANCE
E	608-46330-401	Repairs/Maint Buildings	\$10.00		FEBRUARY MAINTENANCE
E	609-46330-401	Repairs/Maint Buildings	\$10.00		FEBRUARY MAINTENANCE
		Total CARCHIOUS RODNEY	\$30.00		
Paid Chk#	020963	3/9/2018			COTTONWOOD COUNTY AUD/TREAS
E	607-46330-354	Real Estate Taxes	\$1,457.00		PILOT FOR 607
E	608-46330-354	Real Estate Taxes	\$3,007.00		PILOT FOR 608
		Total COTTONWOOD COUNTY AUD/TREAS	\$4,464.00		
Paid Chk#	020964	3/9/2018			COTTONWOOD COUNTY AUD/TREAS
E	609-46330-354	Real Estate Taxes	\$1,587.75		PILOT-609
		Total COTTONWOOD COUNTY AUD/TREAS	\$1,587.75		
Paid Chk#	020965	3/9/2018			DANIEL MELHEIM
E	607-46330-402	Repairs/Maint- Ground	\$653.33		FEBRUARY SNOW REMOVAL AT APARTMENTS
E	608-46330-402	Repairs/Maint- Ground	\$653.34		FEBRUARY SNOW REMOVAL AT APARTMENTS
E	609-46330-402	Repairs/Maint- Ground	\$653.33		FEBRUARY SNOW REMOVAL AT APARTMENTS
		Total DANIEL MELHEIM	\$1,960.00		
Paid Chk#	020966	3/9/2018			ESSEX CAPITAL LLC
E	205-46500-433	Dues and Subscriptions	\$2,500.00		COMMUNITY VENTURE MEMBERSHIP 6-1-18 TO 5-31-19
		Total ESSEX CAPITAL LLC	\$2,500.00		
Paid Chk#	020967	3/9/2018			HANSON PLUMBING
E	607-46330-401	Repairs/Maint Buildings	\$73.00	4986	SINK PLUGGED-400 HERITAGE B
E	608-46330-401	Repairs/Maint Buildings	\$221.43	4996	GARBAGE DISPOSAL #1625
		Total HANSON PLUMBING	\$294.43		
Paid Chk#	020968	3/9/2018			JOSEPH MARCY
E	607-46330-401	Repairs/Maint Buildings	\$10.00		FEBRUARY MAINTENANCE
E	608-46330-401	Repairs/Maint Buildings	\$10.00		FEBRUARY MAINTENANCE
E	609-46330-401	Repairs/Maint Buildings	\$10.00		FEBRUARY MAINTENANCE
		Total JOSEPH MARCY	\$30.00		
Paid Chk#	020969	3/9/2018			KDOM RADIO
E	205-46500-343	Busnes Recrut/Comm Dev	\$102.00	18020438	EDA-SPORTS SPONSORSHIP
		Total KDOM RADIO	\$102.00		
Paid Chk#	020970	3/9/2018			SMITH APPLIANCE
E	608-46330-401	Repairs/Maint Buildings	\$87.95	1312	HOOD RANGE SWITCH-#1621

(1)

***Check Detail Register©**

March 2018

			Check Amt	Invoice	Comment
Total SMITH APPLIANCE			\$87.95		
Paid Chk# 020971	3/9/2018	THE DEN LLC			
E 205-46500-430	Miscellaneous		\$88.76		EDA LUNCH
Total THE DEN LLC			\$88.76		
Paid Chk# 020972	3/15/2018	AFLAC			
G 101-21713	AFLAC		\$249.64		
Total AFLAC			\$249.64		
Paid Chk# 020973	3/15/2018	AFSCME COUNCIL 65			
G 101-21707	Union Dues		\$157.86		
Total AFSCME COUNCIL 65			\$157.86		
Paid Chk# 020974	3/15/2018	BCBS/HSA			
G 101-21714	HSA		\$1,008.45		
Total BCBS/HSA			\$1,008.45		
Paid Chk# 020975	3/15/2018	COMMISSIONER OF REVENUE			
G 101-21702	State Withholding		\$850.23		
Total COMMISSIONER OF REVENUE			\$850.23		
Paid Chk# 020976	3/15/2018	GISLASON & HUNTER			
G 101-21712	Garnishments		\$398.90		
Total GISLASON & HUNTER			\$398.90		
Paid Chk# 020977	3/15/2018	INTERNAL REVENUE SERVICE			
G 101-21703	FICA Tax Withholding		\$2,522.90		
G 101-21701	Federal Withholding		\$1,600.28		
Total INTERNAL REVENUE SERVICE			\$4,123.18		
Paid Chk# 020978	3/15/2018	PERA			
G 101-21704	PERA		\$4,514.12		
Total PERA			\$4,514.12		
Paid Chk# 020979	3/15/2018	SW/WC SERVICE COOPERATIVES			
G 101-21708	Employee Paid Health Insurance		\$2,307.14		
Total SW/WC SERVICE COOPERATIVES			\$2,307.14		
Paid Chk# 020980	3/15/2018	VALIC			
G 101-21705	VALIC		\$388.00		
Total VALIC			\$388.00		
Paid Chk# 020981	3/16/2018	ALEX AIR APPARATUS INC.			
E 221-42200-430	Miscellaneous		\$420.36	35599	NAME TAGS-FIRE DEPT
Total ALEX AIR APPARATUS INC.			\$420.36		
Paid Chk# 020982	3/16/2018	ALPHA WIRELESS COMMUNICATIONS			
E 221-42200-323	Radio/Pager maintenance		\$195.40	204623	REPAIR FD RADIO #214
Total ALPHA WIRELESS COMMUNICATIONS			\$195.40		
Paid Chk# 020983	3/16/2018	AMBULANCE FUND			
E 231-42154-430	Miscellaneous		\$3.45	3/9/2018	FOOD ON AMBULANCE RUN
Total AMBULANCE FUND			\$3.45		
Paid Chk# 020984	3/16/2018	AMERIPRIDE			
E 101-43100-215	Shop Supplies		\$39.12	2800856304	TOWELS FOR ST DEPT

2

***Check Detail Register©**

March 2018

			Check Amt	Invoice	Comment
E 101-41400-401	Repairs/Maint Buildings		\$49.53	2800856304	MATS FOR CITY HALL
	Total AMERIPRIDE		\$88.65		
Paid Chk# 020985	3/16/2018	BORSGARD CONSTRUCTION			
E 211-45500-520	Buildings and Structures		\$22,291.77		REMODELING AT LIBRARY
	Total BORSGARD CONSTRUCTION		\$22,291.77		
Paid Chk# 020986	3/16/2018	BOUND TREE MEDICAL			
E 101-42100-430	Miscellaneous		\$254.28	82779591	DEFIB FOR POLICE DEPT
E 101-42100-430	Miscellaneous		\$74.80	82779592	BATTERY FOR POLICE DEPT AED
	Total BOUND TREE MEDICAL		\$329.08		
Paid Chk# 020987	3/16/2018	C & B OPERATIONS LLC			
E 101-43100-404	Repairs/Maint Machinery/Equip		\$56.36	2569269	LIGHT-ST EQUIP
	Total C & B OPERATIONS LLC		\$56.36		
Paid Chk# 020988	3/16/2018	CASEYS-CREDIT CARD DEPARTMENT			
E 101-00000-430	Miscellaneous		\$125.18		UT GAS (BILLED THEM)
E 101-43100-212	Motor Fuels		\$115.26		ST DEPT GAS
E 101-45200-212	Motor Fuels		\$102.80		PARKS GAS
	Total CASEYS-CREDIT CARD DEPARTMENT		\$343.24		
Paid Chk# 020989	3/16/2018	COUNTRY PRIDE SERVICES			
E 231-42154-212	Motor Fuels		\$268.65		AMBULANCE DIESEL
E 101-42100-212	Motor Fuels		\$625.13		POLICE DEPT GAS
E 101-43100-212	Motor Fuels		\$1,791.82		
E 609-46330-401	Repairs/Maint Buildings		\$13.09	189693	FACIA-MASON MANOR
E 221-42200-401	Repairs/Maint Buildings		\$81.80	190229,19023	FIREHALL-CO ALARM,CHAIN REEL,SPRING SNAP,QUICK LINK
E 211-45500-520	Buildings and Structures		\$19.15	190375,19037	PAINT FOR LIBRARY
E 101-43150-220	Repair/Maint Supply		\$46.94	190442	SOFTNER SALT-STORM SEWER
E 101-45186-220	Repair/Maint Supply		\$1,379.68	190452,19025	COMM CTR-NEW SOUTH DOOR,KEY,PLATE FOR DOOR
E 101-43100-404	Repairs/Maint Machinery/Equip		\$72.81	96847,190101	TIRE REPAIR-320D,HITCH PIN,BOLTS
	Total COUNTRY PRIDE SERVICES		\$4,299.07		
Paid Chk# 020990	3/16/2018	COUNTRY PRIDE SERVICES			
E 101-46200-402	Repairs/Maint- Ground		\$119.07	10525	LP FOR GRAVE WARMER
	Total COUNTRY PRIDE SERVICES		\$119.07		
Paid Chk# 020991	3/16/2018	DAVID BORSGARD			
E 211-45500-520	Buildings and Structures		\$1,347.50		REMODELING AT LIBRARY
	Total DAVID BORSGARD		\$1,347.50		
Paid Chk# 020992	3/16/2018	DUERKSEN ELECTRIC INC.			
E 211-45500-520	Buildings and Structures		\$629.62		WIRING AT LIBRARY
	Total DUERKSEN ELECTRIC INC.		\$629.62		
Paid Chk# 020993	3/16/2018	EXPERT T BILLING			
E 231-42154-300	Professional Srvs		\$580.00		FEBRUARY AMBULANCE BILLING
	Total EXPERT T BILLING		\$580.00		
Paid Chk# 020994	3/16/2018	HOMETOWN SANITATION SERVICE			
E 101-45183-384	Refuse/Garbage Disposal		\$36.01	278968	NOV 1--NOV 9,2017 CAMPGROUND GARBAGE
	Total HOMETOWN SANITATION SERVICE		\$36.01		
Paid Chk# 020995	3/16/2018	INDOFF INCORPORATED			

3

***Check Detail Register©**

March 2018

			Check Amt	Invoice	Comment
E 211-45500-200	Office Supplies		\$47.22		LIBRARY SUPPLIES
	Total INDOFF INCORPORATED		\$47.22		
Paid Chk# 020996	3/16/2018	KDOM RADIO			
E 101-00000-430	Miscellaneous		\$30.09	8020223	RED ROCK BOOSTERS
	Total KDOM RADIO		\$30.09		
Paid Chk# 020997	3/16/2018	LEAGUE OF MN CITIES-FINANCE			
E 101-43100-308	Training & Instruction		\$20.00	4/11/2018	LOSS CONTROL WORKSHOP
	Total LEAGUE OF MN CITIES-FINANCE		\$20.00		
Paid Chk# 020998	3/16/2018	MARK WARNER			
E 221-42200-308	Training & Instruction		\$280.00		FIRE DEPT CPR & AED
	Total MARK WARNER		\$280.00		
Paid Chk# 020999	3/16/2018	MILLER SELLNER EQUIPMENT			
E 101-43100-404	Repairs/Maint Machinery/Equip		\$1,801.09	18598b	REPAIR TO #15
	Total MILLER SELLNER EQUIPMENT		\$1,801.09		
Paid Chk# 021000	3/16/2018	MUSKE, MUSKE, SURHOFF			
G 101-15506	PREPAID-LEGAL FEES		\$1,400.00		MARCH LEGAL RETAINER
	Total MUSKE, MUSKE, SURHOFF		\$1,400.00		
Paid Chk# 021001	3/16/2018	NAM DESIGN			
E 231-42154-430	Miscellaneous		\$810.00	5772	6 JACKETS FOR AMBULANCE DEPT
	Total NAM DESIGN		\$810.00		
Paid Chk# 021002	3/16/2018	PETERSON DRUG & GIFTS			
E 221-42200-323	Radio/Pager maintenance		\$9.31	2/16/2018	UPS PAGER TO MANKATO
E 231-42154-210	Operating Supplies		\$1.37	2/2/2018	WRITING PADS FOR AMB
E 231-42154-210	Operating Supplies		\$5.33	2/5/2018	ARRID SPRAY-AMB
	Total PETERSON DRUG & GIFTS		\$16.01		
Paid Chk# 021003	3/16/2018	RDO EXCH 80-5800			
E 101-43100-404	Repairs/Maint Machinery/Equip		\$1,035.66	P70877	CARBIDE EDGE-#11 2 WAY PLOW
E 101-43100-404	Repairs/Maint Machinery/Equip		\$81.85	P71113	PIN FASTNER 524KII
E 101-43100-404	Repairs/Maint Machinery/Equip		\$139.98	P71514	FOR 524K WD LOADER
E 101-43100-404	Repairs/Maint Machinery/Equip		\$153.34	P71546	HY-GARD 5 GAL
	Total RDO EXCH 80-5800		\$1,410.83		
Paid Chk# 021004	3/16/2018	ST JAMES ELECTRIC			
E 101-45186-401	Repairs/Maint Buildings		\$117.14	379902	REPLACE BALLAST AT COMM CTR
	Total ST JAMES ELECTRIC		\$117.14		
Paid Chk# 021005	3/16/2018	TOWNS EDGE AUTO			
E 231-42154-404	Repairs/Maint Machinery/Equip		\$188.00	80886	AMBULANCE-REPAIR LEFT EMERGENCY BRAKE CABLE
E 101-42100-406	Vehicle Maint/Gen Repairs		\$41.10	80914	PD-CHANGE OIL, FILTER, GREASE
	Total TOWNS EDGE AUTO		\$229.10		
Paid Chk# 021006	3/16/2018	VOLUNTEER FIREMANS BENEFIT			
E 221-42200-433	Dues and Subscriptions		\$11.00		FD-MEMBERSHIP ANDREW KLASSEN
	Total VOLUNTEER FIREMANS BENEFIT		\$11.00		
Paid Chk# 021007	3/16/2018	WINDOM AREA HOSPITAL			
E 231-42154-430	Miscellaneous		\$222.34	2/26/2018	NURSE ON AMBULANCE TRANSFER
E 101-42100-430	Miscellaneous		\$40.00	2/27/2018	BLOOD DRAW-POLICE DEPT

4

*Check Detail Register©

March 2018

	Check Amt	Invoice	Comment
Total WINDOM AREA HOSPITAL	\$262.34		
10100 United Prairie	\$83,250.07		

Fund Summary

10100 United Prairie	
101 GENERAL FUND	\$24,957.82
205 ECONOMIC DEVELOPMENT AUTHORITY	\$2,690.76
211 LIBRARY FUND	\$24,335.26
221 FIRE DEPT FUND	\$997.87
231 AMBULANCE FUND	\$2,079.14
235 SW HOUSING GRANT	\$19,722.00
607 EDA----4 PLEX FUND	\$2,203.33
608 EDA----8 PLEX FUND	\$3,989.72
609 EDA-- MASON MANOR	\$2,274.17
	<hr/>
	\$83,250.07

5

DRAFT
Regular Council Meeting
Monday March 5, 2018
6:30 p.m.

Members Present: Dana Kass, Darla Kruser, Mike Nelson, David Savage, Andrew Ysker

Members Absent: None

Staff Present: Wendy Meyer, Clerk/Administrator; Chief Doug Bristol and Officer Jacob Vitzthum, Mt. Lake Police Dept.

Others Present: Chairman Chad Peterson and Supt. Bill Strom, Mt. Lake Public Schools; Mike Johnson, Hometown Sanitation by phone; Doug Regehr

CALL TO ORDER

The meeting was called to order by Mayor Nelson at 6:30 p.m.

APPROVAL OF AGENDA AND CONSENT AGENDA

Motion by Kass, seconded by Savage, to adopt the agenda and approve the consent agenda as presented. Motion carried.

Check Numbers 20930 - 20958, 530 E

Payroll Check Numbers 63740 – 63756

PUBLIC

No one present addressed the council during this portion of the meeting.

MT. LAKE PUBLIC SCHOOL, CHAD PETERSON, SCHOOL BOARD CHAIR AND BILL STROM, SUPERINTENDENT Peterson discussed the August referendum and asked questions about the city's budget, indebtedness, further bonding, and utility rates. Strom, Chief Bristol and the council discussed safety needs at the school. Bristol was directed to meet with Strom to discuss the ideas presented in more detail.

HOMETOWN SANITATION

Mike Johnson, Hometown General Manager discussed the proposed 2019 - 2021 city-wide clean-up contract. The event would continue to be held on the first Saturday of May. Motion by Savage, seconded by Kruser, to enter into a three year contract with rates of \$140/ton in 2019, \$145/ton in 2020, and \$150/ton in 2021. Motion carried. The city attorney will prepare the contract for signature.

LOAVES AND FISHES FOOD SHELF

Pool table size and the size of the current food shelf and Legion spaces were discussed. Moving the pool tables into the current food shelf space, removing the furnace in the room next to the Legion room and extending the south wall of the furnace wall to the west exterior wall was discussed. This would reduce the size of the Legion room but would create a storage space for the tables and chairs that are currently stored where the entrance to the food shelf would be located. The cost to replace the garage door was reviewed. Research will be needed to answer the questions raised.

6

COFFEE WITH THE COUNCIL

Issues raised at the February 28 event were discussed.

COMPENSATION STUDY

The council reviewed the information prepared to answer the questions raised at the February 27 council meeting. The administrator was directed to contact Fox-Lawson to get a quote to update the 2014-1015 compensation study.

AWARD TREE REMOVAL QUOTE

Three quotes were received. Motion by Kruser, seconded by Ysker, to award the work to Zinniel Tree Service LLC, Sleepy Eye, at a cost of \$9,975. Motion carried.

ADJOURN

The meeting was adjourned at 8:45 P.M.



DRAFT
Mountain Lake Utilities Commission Meeting
Mountain Lake City Hall
Thursday, February 8, 2018
7 AM

Members Present: John Carrison, Todd Johnson, Mark Langland, Council Liaison David Savage

Members Absent: Brett Lohrenz, Mike Johnson

Staff Present: Wendy Meyer, Clerk/Administrator; Lynda Cowell, Utilities Office Manager, Ron Melson, Electric Superintendent; Dave Watkins, Water/Wastewater Superintendent; Tristan Varpness, Lineman; Taylor Nesmoe, Water/Wastewater Worker

Others Present: None

Call to Order

The meeting was called to order at 7 AM.

Approval of Minutes and Bills

Motion by Carrison, seconded by T. Johnson, to approve the January 25 minutes and Check Numbers 17787 - 17826. Motion carried.

Water/Wastewater Department

The list of properties on Third Avenue to be televised/inspected in 2018 was reviewed. Ritter and Ritter who did the work in the past no longer has the equipment. Watkins is looking for another contractor. Watkins also told the commission that the reverse osmosis filters at the water treatment plant will be cleaned the week of February 12th.

Electric Department

Work continues to progress on the sub-station. Power plant engine maintenance will be done at the end of this month.

Bonded Indebtedness as of 12/31/17

The utility portions of the report were reviewed.

Steve Thompson Retirement



A letter announcing the retirement of Steve Thompson Chief Executive Officer at Central MN Municipal Power Agency was noted.

February and March Meetings

Meetings will be held March 1 and March 29 and return to the regular second and fourth Thursday schedule in April.

Adjourn

The meeting was adjourned at 7:25 a.m.

ATTEST:

Wendy Meyer, Clerk/Administrator

9

**Regular Lake Commission Meeting
Monday, February 12, 2018, 6:30 p.m.**

Members Present: Jason Kruser, Jean Haberman, Dave Bucklin,
Jason Honkomp, Mike James

Members Absent: Heather Funk, Jim Peterson

Chair Kruser called the meeting to order at 6:30 p.m.

M/S/P Bucklin/Honkomp to approve the minutes of the Dec. 11, 2017 meeting.
There was no official meeting in January, 2018 due to the lack of a quorum.

Treasurer's Report:

Income:

UPB – Interest	16.71
League of MN Cities – Insurance dividend	34.15
Cottonwood County – Tax settlement	5,900.00
Cottonwood SWCD – Final payment golf course pond	300.00
Cottonwood County – Weed harvester operating	10,000.00

Expenses:

Country Pride – Mouse bait for aeration shed	8.54
MN DNR – Boat license	29.00
MN DNR – Aquatic Plant Management Permit	35.00

Ending Balance: \$26,838.06

Savings Balance 22,025.19
Weed Harvester replacement fund 20,000.00
Total Savings Balance: 42,025.19

M/S/P James/Honkomp to approve the Treasurer's Report.

Election of Officers: M/S/P Bucklin/James to cast a unanimous ballot to elect the current officers: Jason Kruser, Chair; Dave Bucklin, Vice Chair; Jean Haberman, Secretary/Treasurer

Lake:

- Received an Aquatic Plant Management Permit for 10 acres from the DNR.
- Mike James has submitted the Secchi Disk readings for 2017.

Aeration:

- There was a power outage and Jason K. had to restart the aeration system.
- Jason reported that the two heads closest to shore aren't bubbling as much as the other heads. They will look at them in spring.

10

Fishing Pier: Jason K. has purchased the Handyman Jack.

Trail:

- There was discussion about how to control snowmobiles on the trail.
- The Active Living Committee would like to work with the Lake Commission on obtaining grants for future replacement of the foot bridge on the west end of the trail. It was decided that the first step would be to obtain a plan with specs. Options for building the bridge were discussed.

Other Business:

- Jason K. will take care of pushing the aluminum cans to the back of the bin.

Meeting adjourned at 7:45 p.m.

Respectfully submitted,

Jean Haberman,
Secretary

11

Minutes for Police Commission Mtg.
Tuesday, February 20, 2018

Members Present: Dana K., Sue G., Doug B., Brian L., Chuck W.

Zuercher calls average:

Incident north of town had HEAT called in. Incident lasted from early afternoon until approx. 11pm. No one was harmed. Drone used and had high battery usage due to extreme cold.

Overtime hours: about 15 hours due to HEAT situation.

2016 Squad: Currently at Higley Ford. Differential is out
Old Explorer Squad has been sold.
2016 Squad: 42,000 miles
2017 Squad: 5,000 miles

12

REGULAR MEETING
ECONOMIC DEVELOPMENT AUTHORITY
FEBRUARY 9, 2018
12:00 NOON

PRESENT: Mike Nelson, Brian Harder, Steve Syverson, Jerry Haberman, Clara Johnson, Advisor.

ABSENT: Mark Hanson, Vern Peterson, Darla Kruser, Brad Hanson and Dean Janzen, Advisors.

STAFF PRESENT: Rob Anderson and Tabitha Garloff

CITY ADMINISTRATOR: Wendy Meyer

GUEST: Cheryl Hiebert, Observer/Advocate and Chuck Stevensen, United Prairie Bank

1. Call to Order. Mike called the meeting to order at 12:04 p.m.
2. Motion to Approve Consent Agenda. Motion made and seconded by Brian and Steve to approve the consent agenda. Carried.
3. 2018 Proposed EDA Work Plan. Motion made and seconded by Jerry and Steve to approve the 2018 EDA Work Plan.
4. Mountain Lake Apartments Feasibility Study. Rob passed out the 2015-16 Financial Statements for the current owners of the Mt. Lake Apartments. Rob reviewed the feasibility study with the board. The current owner has invested approximately \$800,000 in the property and has not been reimbursed. The feasibility study showed several red flags such as the appraisal and vacancy rate of the apartments. Rob stated that he feels for the purchase to be profitable the owners would need to come down substantially in price or donate the apartments to the EDA. Rob also stated that it is unlikely that a bank would offer a term longer than 10 years at a 4% interest rate given the current market. The apartments are also in need of improvements. There is an RRDL loan available up to \$300,000 deferred for 10-30 years for making improvements. There is also concern about losing the RA housing in our area. The property would need to be purchased by a non-profit to keep the apartments RA apartments. Jerry stated he feels the EDA should continue to look for options to purchase the apartments due to the need for housing in the area. Clara stated she feels the apartments are in such disrepair that it discourages people from renting. A motion was made and seconded by Jerry and Brian to continue looking at ways to make the purchase work. Steve stated he feels the current owners should be encouraged not to pay off the RD loan. Carried.
5. TIF District 1-8, Economic Development District No. 2 (Downtown Redevelopment Project):
 - a. Email from Sanford: Rob reviewed the email from Terry Mahar, Sanford's Executive Director. Jerry stated the it seems that Sanford and the EDA are too far apart in lease amounts to make the lease work. Steve stated that we have a timeline. Rob stated we are 2 years into the 5-year TIF start date. Jerry asked if the EDA should now consider moving forward with something else. Mike asked if other providers had been reached out to or was the next plan for all apartments. Rob stated to make the first-floor retail there would need to be at least 1 committed tenant. Brian asked is FACU was happy where they are located. Rob stated he felt they were and that he sees FACU possibly building their own building in the future. Mike stated that maybe FACU would be interested in the location. Rob stated there is a need for retail space in our community. Rob has been contacted by Beth Smith (Jordann's) and recently Clean Energy about retail/office space in Mt. Lake. Apex will be signing a lease with the Rodney's and will be having office's in the Old Pizza Ranch building. Mike and Jerry suggested that the EDA go back

and look at the first plan for the building. Steve suggested reaching out to the wind companies about office space. Clara asked if the offices would be needed for the wind company before the building is ready. Mike stated that the community needs to have buildings available.

- b. TIF Redevelopment 4/1/21 TIF Funds Must be Spent of Committed. Discussed above.
6. Mt. Lake Commercial Park. Rob passed out a proposed plan for light poles for the Commercial park. Ron Melson received a plan from his rep that he works with. The plan allows for 13 light poles with a cost of \$225,000-250,000. The electrical is in place and was installed when the road construction was done. Mike asked is Jenny's subdivision had lights. There are no lights in Jenny's subdivision. Jerry stated he feels Ron has the knowledge to make an informed decision on the lights. Rob handed out a site plan for Casey's building site. The Cottonwood Road entrance is located over a utility easement. A suggested alternative was made by Andy Kehren of Bolton & Menk. Brian asked is there had been any other interest in the lots and wondered if Family Dollar should be perused. Rob stated the there are several businesses concerned about a dollar store of any sort coming to the community. Steve stated he also feels any type of dollar store coming to the community could be hard on several local businesses.
7. Apartments HVAC Maintenance Contract, (tabled from January 12 Meeting). Tabitha researched Minnesota Energy's rates for annual maintenance contracts to compare with Hall's Handy Heating's maintenance contracts. Jerry asked if a list of what is included in the 33-point check could be obtained. Tabitha will contact Hall's and get the list. Tabled until next meeting.
8. Welcome Sign. Brian and Mike will be representing the EDA on the Sign Committee. The committee met on the 7th and there were a lot of good ideas on the design and the location. The plan is to build next year but it could happen sooner.
9. General Discussion:
 - a. Heritage Estates Units/some Tenants keeping in Unsanitary Condition. Rob and Tabitha discussed some of the items of concern. It was suggested to look at the lease and get a copy of the lease to each of the board member for review. Clara also suggested contacting Lisa Witt at Mt. Lake apartments and asking for a copy of their lease. They also do a monthly inspection and enforce how the apartments are cared for. Tabled until next meeting.
 - b. Next Regular Board Meeting is March 9, 2018.
 - c. Other business.
 - Apex Wind Clean Energy will be leasing the former Parkside Depot building owned by the Rodney's. Dilly is in the process of remodeling the building to make it a more suitable for offices. Dilly would like to apply for a SCDP loan to help with the cost of the repairs. Dilly will get cost estimates and copy of the lease and cash flow to Rob. Rob asked in the interest of time if the board would like to vote to approve the loan through an email vote. The board members stated yes, an email vote was fine.
 - Justin Erickson of Community Venture Network stated that they are finding housing is an issue in almost every town that they work with and they will be trying this year to work with a housing developer in multiple communities. Rob handed out a site map of Lakeview Estates showing possible twin home units along Golf Course Road. Rob asked for the board members thoughts. The covenants do allow for twin homes. Brian suggested that in the future the whole lot be paid for and utilities right away. Board Members agreed. Rob was encouraged to continue twin home construction with the CVN Developer.

- MN Dot J-turns meeting February 12, 2018 at 6:00 p.m. at the Mt. Lake Community Center.

10. Adjourn. Mike adjourned the meeting at 1:15 p.m.

15

Lance Bartel
1217 Prince Street
Mountain Lake, MN 56159

I, Lance Bartel, would like to submit my resignation from the Mountain Lake Fire Department effective immediately due to my work schedule. Please let me know if you have any questions.

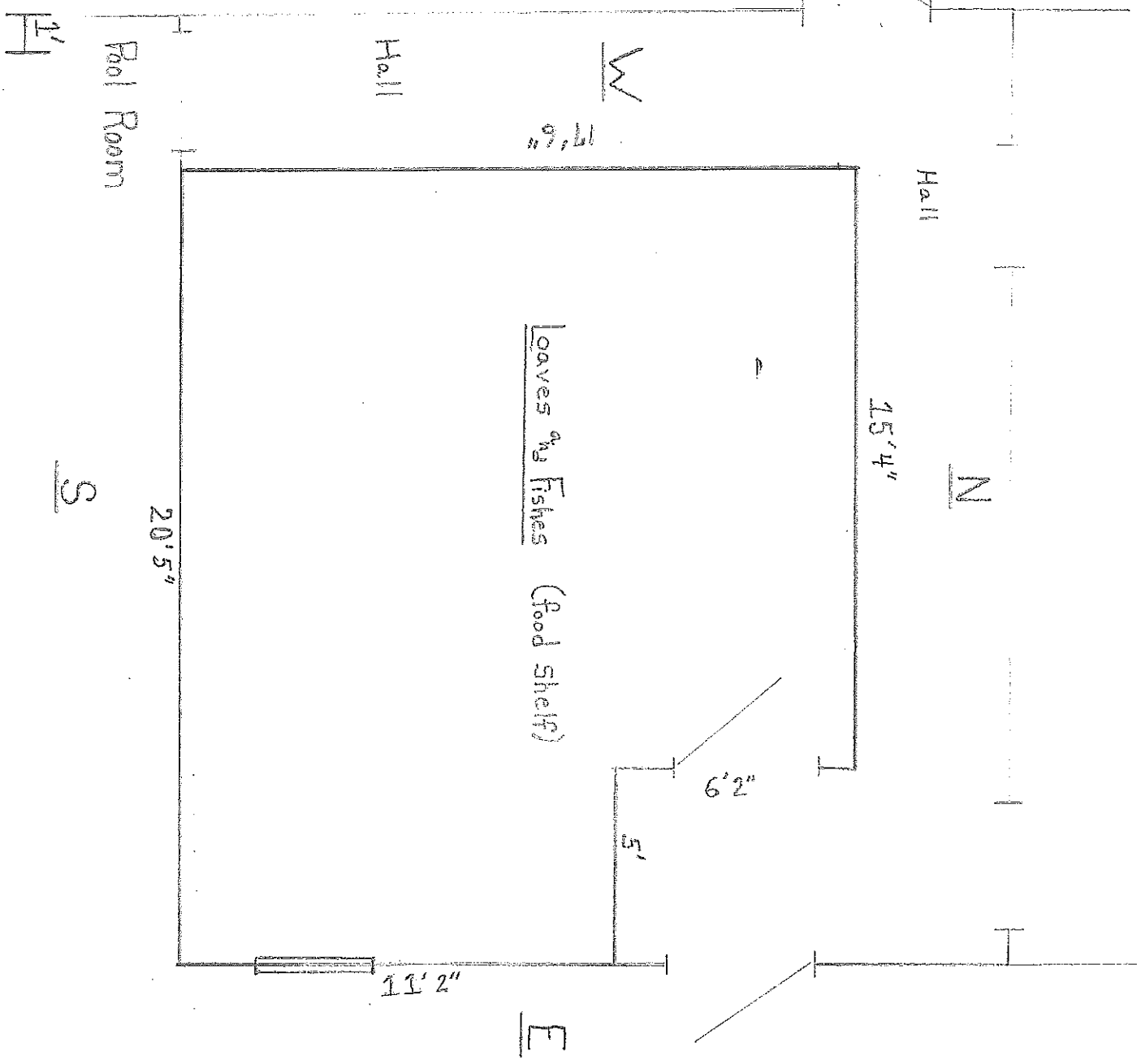
Thanks,



3-2-18

Lance Bartel

16



Eleventh Street

17



520 Lafayette Road North | St. Paul, Minnesota 55155-4194 | 651-296-6300
800-657-3864 | Use your preferred relay service | info.pca@state.mn.us | Equal Opportunity Employer

March 13, 2018

Ms. Wendy Meyer, City Administrator
930 3rd Avenue
P.O. Box C
Mountain Lake, MN 56159

Re: Mountain Lake WWTP (NPDES/SDS Permit MNG580035)
Mountain Lake, Odin, and Ormsby Sportsmen's Club
Steel Shot use at Trap Range

Dear Ms. Meyer:

The purpose of this letter is to inform the City of Mountain Lake (City) that the Minnesota Pollution Control Agency (MPCA) does not have concerns related to the City's ability to comply with the requirements listed in the City's National Pollutant Discharge Elimination System/State Disposal System (NPDES/SDS) discharge permit (MNG580035) with respect to the use of steel shot by the Mountain Lake, Odin, Ormsby Sportsmen's Club trap range. Past deposition of lead shot in the Wastewater Treatment Facility may need to be addressed when pond solids are removed in the future.

If you have any questions regarding this letter, please feel free to contact Abram Peterson, of my staff, at 651-757-2105 or at abram.peterson@state.mn.us.

Sincerely,

Gene M. Soderbeck

This document has been electronically signed.

Gene M. Soderbeck, P.E.
Supervisor, Southwest Regional & SSTS Policy and Planning Unit
SSTS Section
Municipal Division

GMS:map

cc: Dawn Fast, Deputy Clerk, Mountain Lake
David Watkins, Mountain Lake Wastewater Treatment Plant Operator
Richard Gisch, Mountain Lake, Odin, and Ormsby Sportsmen's Club
File Copy @ AI ID 2634

18

Dawn Fast

From: Alison Klassen <allyklassen@gmail.com>
Sent: Wednesday, March 14, 2018 2:33 PM
To: dfast@mountainlakemn.com
Subject: Community Center Rental Letter

Dear City of Mountain Lake,

On Monday, March 26th, the Mountain Lake Soccer Club Board and Coaches would like to host our annual registration event along with a parent/player meeting for our athletes. This is our 3rd year as a club, and as we have grown quite a bit in the last couple years, its important we meet as a group to inform parents and players of this season's goals and schedule. We plan to have our elementary age teams meet at 5:30pm, and our high school age teams at 7pm. We would use the facility from 5-8pm. We would like to request to use our community center free of charge for this event. Thank you for your consideration and support of our program.

Sincerely,
Ally Klassen
Mountain Lake Soccer Club President
507-822-1395

19

Feb. 27 - March 15

Push snow back

Blow snow back

Haul snow

Open storm sewers

#15 repair

skid loader repair

Open cemetery roads

Set up and take down grave warmer

Dig grave

Office work - safety data sheets, Council meeting stuff

Lock out - tag out yearly overview

524 KII maint

Clean equipment

Check and clean sidewalks

Plow snow

Sanding

2-way plow repair on #11

#16 repair

Clean skating rink

Help with waterman break

310 SS maint. (Boobie)

New cutting edge on 524 KII snow bucket

Year-end Campground reports - Number of Campers and number of nights stayed.

Clean shop

Replace street signs

Cleaning up and putting gravel in waterman breaks

Blading, dragging and putting gravel on gravel roads and alleys

(20)