

**City of Mountain Lake  
Regular City Council Meeting  
Mountain Lake City Hall – 930 Third Ave  
Monday, March 1, 2021  
6:30 p.m.**

Members Present: Dean Janzen, Dana Kass, Mike Nelson, Andrew Ysker

Members Absent: Darla Kruser

City Staff Present: Michael Schulte, City Administrator/Clerk; Maryellen Suhrhoff, City Attorney; Daron Friesen, Street Superintendent

Others Present: Doug Regehr

**Call to Order**

The meeting was called to order by Mayor Nelson at 6:30 p.m.

**Approval of Agenda & Consent Agenda**

Motion by Janzen, seconded by Kass, to add Resolution #5-21 - Accept \$3,000 Donation from the Fire Relief Association to the consent agenda. Motion carried 4 – 0. Motion by Kass, seconded by Janzen to approve the agenda and consent agenda as amended. Motion carried 4 – 0.

Bills: Checks #24686 – 24719

Payroll: Checks #65881 – 65895

Approve February 11 Utilities Commission Minutes

Approve February 16 City Council Minutes

Approve Resolution #5-21 Accept \$3,000 Donation from the Fire Relief Association

**Public**

No one spoke during this portion of the meeting.

**Street Department Report**

Daron Friesen provided a report of completed items in the month of February. There were 3 snow events in February, 12 picnic tables were made, other routine items were completed. Discussion ensued on the condition of the sidewalk and side of the street near the post office. Over the years the street lights have been worked on along with underground utilities causing the area to wear out. The pavement around certain street lights on 3<sup>rd</sup> Avenue and the blacktop path in the park were discussed as there are some areas that need attention. These areas will be reviewed. Quotes of industrial bucket grapples were reviewed. GDF had the lowest quote for a

74” industrial bucket grapple for \$2,949.56 and GDF would accept the current grapple for \$700. Motion by Kass, seconded by Ysker, to approve the trade-in amount and the quote for the grapples for \$2,949.56. Motion carried 4 – 0.

### **Fire/Ambulance Hall**

Quotes from two companies who provide geotechnical services were reviewed. American Engineering Testing had the lowest cost per boring and provided various options of what could be done. If USDA financing is pursued, USDA requires 15’ borings and a certain number of borings depending on the size of the building. The administrator asked if the council desired to do borings at each possible location or just the location in Jenny’s subdivision. Direction was given to focus on doing borings just at the Jenny’s subdivision lot, to look into requirements of the USDA, and to discuss the work at the next EDA and Council meeting on the 15<sup>th</sup>.

### **Office Space at City Hall Remodel**

The administrator and city staff have been working with architect Marquis Erickson on finalizing plans of a remodel layout in the interior office space of city hall. The most updated set of plans was reviewed. The plans include adding a small utility office in the lobby area, a private area to pay utility bills with new walls connected to the office for customer privacy, moving desk spaces and cabinets around, and creating two front window counters with dividers. The plan includes reusing all existing cabinets and desks to save on costs. The administrator is meeting with the architect tomorrow to review the plans and discuss electrical components. The architect will then work with an electrical engineer to provide a plan of electrical, internet, and telephone line components. Direction was to continue to work with Marquis Erickson towards the final stages of the plans.

### **LMCIT Liability Coverage**

The decision to waive or not waive statutory tort limits must be made annually by the member’s governing body on their renewal insurance coverage with the League. Motion by Janzen, seconded by Ysker, to not waive the statutory tort limits. Motion carried 4 – 0.

### **LMCIT Workers’ Compensation Premium Options**

There are various workers’ compensation premium options of selecting the amount of the deductible which provides a premium credit on the policy. Motion by Kass, seconded by Ysker, to select the \$1,000 deductible with a 2.9% premium credit. Motion carried 4 – 0.

### **City Attorney**

The city attorney is working with the Hiebert Greenhouses property owners’ attorney on setting up a Zoom meeting to discuss the property with the city’s building inspector, attorney, and representation from the city. More contact information of the former property owner’s

descendants of 209 9<sup>th</sup> Street was given to the attorney and she will be in contact with them to discuss the property. Other nuisances were discussed.

**City Administrator**

The city administrator provided a brief update that the city's auditors will be here this week and that the monthly CMPAS board meeting was moved to March 12<sup>th</sup> which will involve interviewing and hiring a new CEO for CMPAS. The Board of Appeal & Equalization meeting will be held virtually at 5:30pm on Monday, April 26, 2021.

**Adjourn**

The meeting was adjourned at 7:40 p.m.

**Approved March 15, 2021**

ATTEST:

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Michael Schulte, Administrator/Clerk