

Regular City Council Meeting
Mountain Lake City Hall
Monday, February 7, 2022
6:30 p.m.

AGENDA

1. Meeting Called to Order *Additional information on agenda item is attached or at City Hall
2. Approval of Agenda and Consent Agenda
 - a. Bills: Checks #25738 – 25799, 776E – 778E (1-8)
 - b. Payroll: Checks #65836 – 65850 (9)
 - c. Approve December 22 Police Commission Minutes (10)
 - d. Approve January 6 Utilities Commission Minutes (11-12)
 - e. Approve January 18 City Council Minutes (13-14)
3. Public – A total of ten (10) minutes is allotted for individuals to briefly discuss a topic of concern or provide comments to the Council.
4. Street Department Report – *Daron Friesen, Street Superintendent* (15)
5. Fire Department
 - a. Discussion/Action – Approve Ordinance #3-22 – Establishing Rates, Fees, and Administrative Fines (16-21)
 - b. Discussion/Action – Approve Fire Contracts (22-24)
6. City Attorney
 - a. Discussion – Public Nuisances
7. City Administrator
 - a. Discussion/Action – Approve Resolution #4-22 – In Support of a Small Cities Development Program Project (25-27)
 - b. Review – Bonded Indebtedness (28)
 - c. Discussion – City Website
8. Adjourn

doug bristol

Dec
Minutes

10

From: Chuck Witt <chuck@charleswitt.com>
Sent: Thursday, December 23, 2021 9:27 AM
To: dbristol@mountainlakemn.com
Subject: December PC Minutes

Police Commission Minutes
Meeting: December 22, 2021

1. Meeting Called to Order at 7:02 PM
2. Members Present:
 - a. Chuck Witt, Secretary
 - b. Chad Eken, Chair
 - c. Randy Junker
 - d. Jason Flanagan
 - e. Doug Bristol, Police Chief
 - f. Michael Mueller, City Administrator
3. Minutes:
 - a. November minutes read and approved
 - i. Motion: Jason
 - ii. Second: Chuck
4. Bills/Income/Expenses
 - a. Bills reviewed and approved
 - i. Motion: Chuck
 - ii. Second: Jason
 - b. Budget for 2021 may go into the red slightly this year since there is an additional pay period
5. Chief's Report
 - a. Call volume approximately same as October
 - b. Accepted without motion
6. Old Business
 - a. Snow tires on back order
7. New Business
 - a. Directive from FBI to State concerning radios and personal information encryption needs
 - i. No timeline for conversion provided at this time
 - b. Department will have 6 hand-held radios needing to be replaced
 - i. Existing radios can be reprogrammed for city/fire/ambulance usage or traded in depending on timeline and value
 - ii. Approved to budget \$10,000 per year for Emergency Communications
 - c. Considering ordering an addition set of snow tires to have on hand for future need
8. Items from Floor
 - a. None
9. Adjourn
 - a. Adjourned at 7:27 PM
 - i. Motion: Randy
 - ii. Second: Jason

Chuck Witt

Owner | Charles Witt Communications, LLC | 507-382-0186
414 11th Street N | Mountain Lake, MN 56159
www.charleswitt.com

Mountain Lake Utilities Commission Meeting
Mountain Lake City Hall
Thursday, January 6, 2022
7 AM

Members Present: Sue Garloff, Todd Johnson, Mark Langland, City Council Liaison Dean Janzen, Brian Janzen

Members Absent: David Savage

Staff Present: Michael Mueller; Clerk/Administrator; Jill Falk; Utilities Office Manager, Dave Watkins; Electric Superintendent; Steve Peters; Lineman; Lane Anderson; Lineman; Scott Pankratz; Water/Wastewater Worker

Others Present:

Call to Order

The meeting was called to order at 7 AM. Nothing added to the agenda.

Approval of Minutes and Bills

Motion by Johnson, seconded by Garloff, to approve the December 22nd Minutes, and Check Numbers 21418-21450. Motion carried.

A motion was made by Brian Janzen requesting that all elected officers remain the same with no changes, seconded by Garloff. Motion carried.

Electric Department

CE Power has provided a quote for a Switch Gear Cleaning, which is recommended every five years. \$15,000 for this has already been included in the electric budget. The quote for CE Power is \$14,555; however, it does state that it is only good for 30 days. A motion was made by Johnson to accept the proposal and move forward if the pricing is still valid. This was seconded by Garloff. Motion carried.

Water/Wastewater Department

Pankratz had a few items that needed to be mentioned. An alarm at the Lift Station on Fourth Avenue was triggered. This was possibly caused by the windstorm, but there is no additional damage. Flexible Pipe has come to look at the Jetter, for the repairs needed on the vacuum. There is no estimate cost or timeline currently. He also stated that he has looked at the state website regarding the pricing for the Utility boxes. From the state bid spreadsheet, he has calculated rough bids from ABM and North Central. These pricings are similar to the quote that was received from Crysteel; with less options. Brian Janzen made a motion to accept the

proposal from Crysteel and to begin moving forward with the construction of the utility boxes. Motion was seconded by Johnson; motion carried.

City Administrator

Mueller stated that there were two grants mentioned at the CMPAS meeting regarding city improvements. The first is the American Rescue grant; in which the city has already received \$200,000. \$50,000 of that has been used for Broadband improvements with the remaining \$150,000 needing to be spent by December 2024. If there are any improvements needed, a request for the funds can be made to City Council. There was some discussion to replace the sand filters to alleviate some of the debt from the ponds. No action is needed at this time and further discussion will be held at the next meeting. The second grant is for Infrastructure. This is a \$65 million grant for Electrical improvements, and Mueller wanted to know if there were any projects in mind. Watkins mentioned that they would like to coordinate with the street project to replace the lead piping. This discussion has also been tabled for the next meeting. Mueller shared that he will be participating in a few CMPAS events this year and will be out of the office for two events in February and one in June.

Adjourn

The meeting was adjourned at 7:26 a.m.

ATTEST:

Jill Falk, Utilities Office Manager

**City of Mountain Lake
Regular City Council Meeting
Mountain Lake City Hall – 930 Third Ave
Tuesday, January 18, 2022
6:30 p.m.**

Members Present: Dean Janzen, Darla Kruser, Andrew Ysker, Mike Nelson

Members Absent: Dana Kass

City Staff Present: Michael Mueller City Administrator; Maryellen Suhrhoff City Attorney

Others Present: Doug Regehr

Call to Order

The meeting was called to order by Mayor Nelson at 6:30 p.m.

Approval of Agenda & Consent Agenda

Motion by Janzen, seconded by Ysker, to add Resolution # 3-22 Permit Gambling to the consent agenda. Motion carried 4– 0. Motion by Kruser, seconded by Janzen to approve the agenda and consent agenda as amended. Motion carried 4– 0.

Bills: Checks #25671 – 25737, 770E – 775E

Payroll: Checks #65805 – 65835

Approve October 12 Tree Commission Minutes

Approve December 13 Lake Commission Minutes

Approve December 14 Library Board Minutes, December Report, & December Expenditures

Approve December 13 EDA Board Minutes

Approve December 22 Utilities Commission Minutes

Approve January 3 City Council Minutes

Accept Resignation of Tim Swoboda, Economic Development Authority

Approve AWAIR

Approve DOT-Drug and Alcohol Testing Policy

Approve In State & Out of State Travel Policy

Approve Non-CDL Drug & Alcohol Policy

Approve Sexual-Harassment-Prevention Policy

Hire Mark Pankratz, Streets/Public Works II, effective February 22

Hire Jean Hoberman & Anthony Aragon, Ice Rink & Warming House Attendant, effective January 19

Approve Resolution #3-22 Permit Gambling

Public

No comments

Fire Department & Ambulance Rates

Motion by Kruser, second by Janzen to approve the proposed 2023-2027 Fire Department Rates and to increase the Ambulance Rates from \$3 to \$4, a \$1 increase per capita. Motion carried 4 – 0.

City Attorney

An update was given to the council regarding civil processes on various properties, public nuisances, current processes, court procedures, agreements, and plans.

City Administrator

Discussion/Action – Approve Personnel Policy

Discussion/Action – Approve Technology Use Policy

Discussion/Action – Hire Assistant Office Manager

Motion by Kruser, second by Ysker to approve the Personnel Policy. Motion carried 4 – 0.

Motion by Kruser, second by Ysker to approve the Technology Use Policy, with the changes discussed about removal of cell phone reimbursement. Motion carried 4 – 0. Motion by Ysker, second by Janzen to approve hiring Alyssa Nesmoe for the Assistant Office Manager position, effective February 22, 2022. Motion carried 4 – 0.

Adjourn

The meeting was adjourned at 7:07 p.m.

ATTEST:

Michael Mueller, Administrator/Clerk

STREET Dept JANUARY Report

- Fix Door Trim, Garage hook / Community Center
- Service 320 D skid loader
- Tires # 20 / Service
- New LED lights Street Dept Shop / Dusakson Elec
- City Hall Work, Hang Tag Boards, Etc, Put in Cabinet hooks
- Remove Tree's hooon Park Big Plunge Pool
- Wash, Grease EQ
- Snow Removal, Plow Streets, Clean Sidewalks, Haul Sno
- Interviews Street Dept Job
- Street Repair # 9 / New Injectors, Todd thins, halle Green Truck

CITY OF MOUNTAIN LAKE
Ordinance 3-22
Establishing Rates, Fees and Administrative Fines

The Mountain Lake City Council hereby establishes the following rates, fees, and administrative fines:

(Changes have been bolded.)

WATER, SEWER AND ELECTRIC UTILITIES

Water Service:

Residential

Base	\$32.92
1,000 to 6,999 gals.	\$7.62 per 1,000
7,000 to 12,999 gals.	\$8.53 per 1,000
13,000 to 25,999 gals.	\$9.75 per 1,000
26,000 gals. and up	\$10.98 per 1,000

Rural

Base	\$34.13
1,000 to 6,999 gals.	\$8.53 per 1,000
7,000 to 12,999 gals.	\$9.75 per 1,000
13,000 to 25,999 gals.	\$10.98 per 1,000
26,000 gals. and up	\$12.19 per 1,000

Industrial/Commercial

Base	\$32.92
1,000 to 50,999 gals.	\$8.23 per 1,000
51,000 gals. and up	\$8.43 per 1,000

Sewer:

Residential:	\$44.81 per month
Rural:	\$47.80 per month
Commercial:	\$47.80 minimum first 3,000 gallons of water used \$8.96 excess water usage per 1,000 gallons

Electric:

** All rates shown are subject to a fuel and/or purchased cost adjustment and states sales tax.

** Energy charge is in addition to the minimum charge.

Residential:

Customer Base Charge	\$14.28
All Energy	11.53 cents per KWH

Rural Residential:

Customer Base Charge	\$17.34
All Energy	11.53 cents per KWH

Commercial under 20kW

Customer Base Charge	\$24.48
All Energy	11.12 cents per KWH

Large Commercial &**Large Rural Commercial Over 20kW**

Customer Base Charge	\$56.10
Demand Charge	\$14.28 per kW
Energy Charge	5.92 cents per KWH

City Facilities and Street Lighting:

Customer Base Charge	\$24.48
Energy Charge	8.77 cents per KWH

**Conservation Improvement Plan Surcharge
(effective Jan. 1, 2015)**

1.5% of electric bill

Deposits:

Landlord	\$100 per unit, up to \$500 maximum
Homeowner	\$150
Tenant	\$250
Tenant with electric heat	\$300
Contract for Deed Vendor	\$0
Contract for Deed Vendee	\$250

Other Charges:

Late payments charge for payment not received or postmarked after the due date	10% of the bill
Processing delinquent notices fee	\$25
Shut-off fee	\$25
Re-connect fee	\$25
Water line tapping fee	\$205 per connection
Sewer line tapping fee	\$205 per connection

Small Cell

Rent to Collocate on the City Structure \$270 per year

Maintenance Associated with the Collocation \$25 per year

Monthly fee for electrical service as follows:

- i. \$73 per radio node less than or equal to 100 maximum watts;
- ii. \$182 per radio node over 100 maximum watts; or
- iii. The actual cost of electricity if the actual cost exceeds the foregoing.

FIRE DEPARTMENTFire Call (0-8 hours) \$1,000 **minimum****Fire Call (8 hours or more) *additional charges****\$200 per apparatus hour over 8 hours****\$25 per person per hour over 8 hours****AMBULANCE DEPARTMENT**

Ambulance Call \$650 Base Rate \$15.00 per loaded mile

\$750 Non-Contract Area

\$150 – Lift Assist

PUBLIC WORKS (all prices includes employee):

Sweeper rental: \$250 per hour

Blade rental: \$250 per hour

Roller rental: \$100 per hour

Sidewalk Grinding: \$40 for first crack

\$20 for each following

Salt/Sand Spreading:

Small Lot \$200

Large Lot \$300

Snow Removal Hauling: \$300 per hour

Mowing \$100 per lawn under 1 hour, \$100 per additional hour

Sewer Camera \$.50 per foot, minimum \$250 per hour

Jet Rodder/Vactor \$200 per hour

Bucket Truck \$250 per hour

Boom Truck \$250 per hour

Patching Streets \$10.50 per square foot

CEMETERY

Grave Lot \$500 each

Grave Open/Close Rates \$600 weekdays (traditional and cremation)

\$800 weekends (traditional and cremation)

ALCOHOL AND TOBACCO LICENSES AND PERMITS

On-sale liquor license, annual fee \$400

Off-sale liquor license, annual fee	\$100
Cigarette sales, annual fee	\$25.00

ADMINISTRATIVE FEES AND MISCELLANEOUS CHARGES

Copies	\$.25 per page
Public Data Requests and City Business Copies	1-19 pgs. – no cost 20 or more pgs. – \$.25/pg.
Faxes (incoming and outgoing)	\$3.00 per page
Laminate (8” by 10”)	\$3.00
Laminate (11” by 14”)	\$3.50
Room Rent (City Hall and Community Center)	\$150.00 + \$150.00 Damage Deposit

POLICE SERVICES

Accident Reports	1-19 pgs. – no cost 20 or more pgs. - \$.25/pg.
Animal Transport	\$50.00
Local Background Check	\$5.00
(no charge for federal, state and local agencies)	\$5.00
Driving Record	\$10.00
False Alarm	\$50.00
Funeral Escort	No Charge
Home Checks	No Charge
ICR/Investigations Reports	\$5.00 + 25 cents per page over 3 pages
Digital Photos	\$2.00 each, printed on standard copy paper

LICENSE AND PERMIT FEES

Alcohol Related Items:	
Investigation for initial application	\$50.00
Event permit (with alcohol)	\$250.00 + police coverage costs
Event permit (w/o liquor)	\$150.00 + police coverage costs as determined by the Chief of Police
Other:	
Cat/dog Licenses	\$15 biennially
Solicitor Registration	\$25.00
Golf Cart Permit	\$10.00 annually
Sale of Legal Fireworks License (8.05)	\$5.00

POLICE DEPARTMENT ADMINISTRATIVE FINES - See attached

	1 st Offense	2 nd Offense	3 rd Offense
Social Host (City Code 5.18)	\$100.00		
Address Numbers	\$60.00		
Public Nuisance	\$100.00		

TRAVEL BY ELECTED OFFICIALS OR EMPLOYEES

IRS Mileage Reimbursement Rate	\$0.585 per mile
IRS Meal Reimbursement Rate	
Breakfast	\$13.00
Lunch	\$15.00
Dinner	\$26.00
Incidentals	\$5.00

PLANNING AND ZONING

Rezoning of property	\$100.00
Conditional Use Permit	\$100.00
Subdivision of Property	\$100.00
Variance	\$100.00
Special meeting by request	\$125.00
Appeals	\$100.00
Excavation Permit	no fee
Building Permit Extension (6 mos.)	no fee
Demolition Permit	No fee
Preliminary Plat	\$150 + \$1 per lot
Final Plat	\$100.00
Minor Subdivision Plat	\$100.00
Street/alley Vacation	\$200.00
Annexation	\$250.00 + costs
Failure to obtain building permit	Two (2) times the building fee applicable to the project
Rental License	\$20.00 per building
Fence under 7 Feet	\$25.00
Siding or Shingles	\$45.00 (includes state surcharge)
Temporary Family	
Health Care Dwelling	\$50.00
Sheds less than 120 sq. ft.	\$0
Building Permit Fees	See attachment, excludes state surcharge
Moving Permit	Actual Costs
Planned Unit Development Application Fee	\$250.00
Utility Water Line Tapping Fee	\$205.00
Utility Sewer Line Tapping Fee	\$205.00
Backyard Chickens License	\$10.00
Small Cell Application	\$100.00

Island View Campground – All fees must be paid at the beginning of stay.

Per Night	\$20
Monthly	\$450
Seasonal (May 1 – October 1)	\$1,700
Winter Storage	\$100

Adopted by the City Council this 7th day of February 2022.

ATTEST:

Mike Nelson, Mayor

Michael Mueller, City Administrator/Clerk

CITY OF MOUNTAIN LAKE
MOUNTAIN LAKE VOLUNTEER FIRE DEPARTMENT
MOUNTAIN LAKE, MINNESOTA 56159

THIS AGREEMENT is made and entered into this **1ST day of April 2022** by and between the City of Mountain Lake, Minnesota, a Municipal Corporation of Cottonwood County, party of the first part, and the Town (Township) of **MIDWAY** of Cottonwood County, Minnesota, party of the second part.

WHEREAS, the second party deeming it advisable to have available for the benefit of the residents of said town, services of the first party's fire fund for the furnishing of such services, and

WHEREAS, the first party agrees to supply said **MIDWAY TOWNSHIP** with adequate fire protection, including such equipment as deemed necessary to carry out and render all assistance possible in saving lives and property;

NOW, THEREFORE, IT IS mutually agreed between parties hereto, that for a period of four years from and after the date hereof, the Fire Department of the first party will answer any and all fire calls of the residents in sections **Numbered 1 TO 36, less Section 33**. The first party will respond to such calls with suitable fire-fighting and rescue apparatus manned by at least eight (8) members of the Mountain Lake Fire Department, who will render all assistance possible in the saving of life and property. In consideration of said services, the second party agrees to pay as follows:

Fire Protection Fee: Charges for the year 2023 are \$375.00 per section on the above **thirty-five (35)** sections for a total of **\$13125.00**. The fee shall be increased \$15 per section per year for the next four years. It is understood that portions of these payments, as may be determined by the first party, from time to time will be applied toward Mountain Lake Firemen's Relief Association and operation of the department. **A bill will be sent annually as per the following schedule:**

2022	\$11550.00
2023	\$13125.00
2024	\$13650.00
2025	\$14175.00
2026	\$14700.00
2027	\$15225.00

It is understood and agreed by the parties that at times weather and road conditions throughout the various seasons of the year will interfere in the rendering of such service. In the event that failure to furnish the services herein is due to such weather and road conditions, such failure to furnish services shall not be taken to be a breach of this agreement.

It is further agreed that either party shall have the privilege of canceling this agreement with a written notice in advance of such termination of 180 days.

Parties requesting and receiving fire services will be directly billed \$1000 for assistance rendered under this agreement for the first 8 hours on scene, at which time an additional charge of \$200 dollars per apparatus hour, and twenty five dollars per hour, per emergency worker shall be charged by the City of Mountain Lake within 14 days of the fire service. Additionally, if the party receiving fire services did not request services but a fire or other situation exists, the party will be charged and billed by the fire department. All parties will be billed whether or not the fire service is covered by insurance. Any billable amount of the fire charge not covered by a party's insurance remains a debt of the party receiving the fire service. Parties billed for fire service will have 45 days to pay. If the fire service charge is not paid by that time, it will be considered delinquent and the City will send a notice of delinquency. If the fire service charge remains unpaid for 30 days after this notice of delinquency is sent, the City will use all practical and reasonable legal means to collect the fire service charge, including assessing the fee as a lien on the real estate. The party receiving fire service shall be liable for all collection costs incurred by the City including, but not limited to, reasonable attorney fees and court costs.

False alarms will be billed the same as a fire call--\$1000.00

CONTRACT DATE - APRIL 1, 2022 TO MARCH 31, 2027

IN WITNESS WHEREOF, the respective parties have caused this instrument to be executed by the respective officers thereof and the respective seals of the parties to be affixed thereon.

CITY OF MOUNTAIN LAKE, A MUNICIPAL CORPORATION OF COTTONWOOD COUNTY, MINNESOTA

IN PRESENCE OF:

CITY OF MOUNTAIN LAKE,
COTTONWOOD COUNTY, MINNESOTA

BY _____
(Mayor)

(City Clerk)

TOWNSHIP OF MIDWAY

BY _____
(Chairman)

(Clerk)

RESOLUTION #4-22

CITY OF MOUNTAIN LAKE

IN SUPPORT OF A SMALL CITIES DEVELOPMENT PROGRAM PROJECT

BE IT RESOLVED THAT THE City of Mountain Lake will act as the legal sponsor for the project contained in the Minnesota Department of Employment and Economic Development Small Cities Development Program application to be submitted on March 11, 2022, and that the Mayor and the City Administrator are hereby authorized to apply to the Minnesota Department of Employment and Economic Development for funding of this project on behalf of the City of Mountain Lake.

BE IT FURTHER RESOLVED the City of Mountain Lake has legal authority to apply for financial assistance, and the institutional, managerial, and financial capacity to ensure adequate construction, operation, maintenance, and replacement of the proposed project for its design life.

BE IT FURTHER RESOLVED that the City of Mountain Lake has not violated any Federal, State, or local laws pertaining to fraud, bribery, graft, kickbacks, collusion, conflict of interest or other unlawful or corrupt practice.

BE IT FURTHER RESOLVED that upon approval of its application by the State, the City of Mountain Lake may enter into an agreement with the State of Minnesota, for the approved project, and that the City of Mountain Lake certifies that it will comply with all applicable laws and regulations as stated in all contract agreements.

NOW THEREFORE BE IT RESOLVED that the Mayor and the City Administrator, or their successors in office, are hereby authorized to execute such agreements and amendments thereto, as are necessary to implement the project on behalf of the applicant.

I CERTIFY THAT the above resolution was adopted by the City Council of the City of Mountain Lake on the 7th of February 2022.

SIGNED:

WITNESSED:

Mike Nelson, Mayor

Michael Mueller, City Administrator

Date

Date

CITY OF MOUNTAIN LAKE Citizen Participation Plan

Pursuant to Section 104(a)(3) of the Housing and Community Development Act of 1974, as amended, this Citizen Participation Plan is hereby adopted to ensure that the citizens of Mountain Lake (hereinafter referred to as the Applicant), particularly persons of low and moderate income residing in slum and blight areas and in areas in which CDBG funds are proposed to be used, are encouraged to participate in the planning and implementation of CDBG-funded activities.

Public Hearing

A public hearing or public hearings will be the primary means of obtaining citizen views and responding to proposals and questions related to community development and housing needs, proposed CDBG activities, and any past CDBG performance.

Prior to submitting the CDBG application to the State of Minnesota, the Applicant will conduct a public hearing on February 22, 2022 at 6:30 pm or soon thereafter to identify community development and housing needs; including the needs of very low and low income persons, as well as other needs in the community that might be addressed through the CDBG program. At the hearing, the Applicant will, at minimum, review the proposed CDBG activities, their benefiting location(s), overall cost and proposed financing, and the implementation schedule. In addition, the past performance of the Applicant in carrying out CDBG responsibilities will be reviewed, if applicable. Compliance with historic requirements of the CDBG program will be discussed, including whether there are/may be any historic or potentially historic buildings in the target area, and how the Applicant intends to address compliance with federal regulations governing the "Protection of Historic Properties."

Formal notice of the public hearing will be provided, which follows the posting/publication requirement(s) of the Applicant. A public notice will also be posted in places frequented by the public, especially low and moderate income persons benefiting from or affected by proposed CDBG activities. As circumstances warrant, and as the Applicant determine necessary or appropriate, participation may additionally be specifically solicited from persons of low and moderate income, those benefiting from or affected by CDBG activities and/or representatives of such persons. Hearings will be held at times and in locations convenient to potential and actual beneficiaries and with accommodation for the handicapped. If the Applicant anticipates a significant number of non-English speaking residents can be reasonably expected to participate, arrangements will be made to have an interpreter present. Citizens will be provided the opportunity to comment upon the original Citizen Participation Plan and on substantial amendments to it, or to the activities for which CDBG funds will be used.

Public Information and Records

Information and records regarding the proposed and any past use of CDBG funds will be available at the Mountain Lake City Hall located at 930 Third Ave in Mountain Lake, MN during regular office hours. The public will be so informed of this by public notice. Special communication aids can be made available to persons upon request.

Written Comments and Response

The Applicant will respond to written complaints and grievances, in writing, in a timely manner. When at all possible, such written responses shall be made within fifteen (15) working days.

City of Mountain Lake

Mike Nelson, Mayor of Mountain Lake

Date

Instructions: Please return your completed form as part of the Response submittal.

Conflict of Interest Disclosure Form

This form gives applicants and grantees an opportunity to disclose any actual or potential conflicts of interest that may exist when receiving a grant. It is the applicant/grantee's obligation to be familiar with the Office of Grants Management (OGM) [Grants Policy 08-01 Conflict of Interest Policy for State Grant-Making effective date 1/1/21](#) and to disclose any conflicts of interest accordingly.

All grant applicants must complete and sign a conflict of interest disclosure form.

- I or my grant organization do NOT have an ACTUAL or POTENTIAL conflict of interest.

If at any time after submission of this form, I or my grant organization discover any conflict of interest(s), I or my grant organization will disclose that conflict immediately to the appropriate agency or grant program personnel.

- I or my grant organization have an ACTUAL or POTENTIAL conflict of interest. (*Please describe below*):

If at any time after submission of this form, I or my grant organization discover any additional conflict of interest(s), I or my grant organization will disclose that conflict immediately to the appropriate agency or grant program personnel.

Printed name: **Mike Nelson, Mayor of Mountain Lake**

Signature: _____

Organization: **City of Mountain Lake**

Date: _____

REPORT OF OUTSTANDING INDEBTEDNESS

At December 31, 2021

To: County Auditor
Cottonwood County, Minnesota

From: City of Mountain Lake

Reporting Governmental Unit

Bonded Indebtedness - All Bonds	Column 1 Amount *	Column 2 [1] Amount Used For Transportation
1 Bonds Outstanding January 1, 2021.....	15,248,184	1,643,410
2 Issued During 2021.....	1,740,000	0
3 Paid During 2021.....	868,139	203,718.23
4 Bonds Outstanding December 31, 2021.....	16,120,045.00	1,439,691.77
5 Interest Paid On Bonds (Transportation Only).....		27,555.06

Type of Bonds	Amount	Amount Used For Transportation
6 General Obligation.....	5,963,162	
7 General Obligation Tax Increment.....	3,210,000	
8 General Obligation Special Assessment	1,600,000	
9 General Obligation Revenue.....	2,274,545	
10 Revenue.....	3,072,338	
11 Other (Identify).....		
12 Total Bonds Outstanding **	16,120,045	
13 Refunding***	2,835,000	
14 State Aid or Tax Anticipation Certificates.....		
15 Other Long-term Indebtedness.....	12,176,211	
16 Other Short-term Indebtedness.....		
17 Interest Paid On Long-term Debt (Transportation Only).....		

Debt Service Funds			
	Title	Type	Fund Balance
18	Cash Balances		1,639,339.13
19			
20			
21			
22			
23	Escrow Account Balance		

I do hereby certify that this statement is correct

Principal Accounting Officer

(507) 427-2999 Ext. 1
Phone Number

1/26/2022
Date

Note: * Include all bonded debt except refunded bonds.

** This amount should agree with line 4

*** Refunding bonds are also included in Bonded Indebtedness and Type of Bonds

[1] For Questions on Column 2, please call Mike Kilanowski, MN Dept. of Transportation at (651) 366-4870 or email him at Michael.Kilanowski@state.mn.us

Minn. Stat. Section 471.70 requires that this form be completed and filed with the
County Auditor on or before February first of each year.

Amount Used For Transportation Required by FHWA Form-536