

Regular City Council Meeting
Mountain Lake City Hall
Monday, February 5, 2024
5:45 p.m. – Regular City Council Meeting
5:45 p.m. – Body Camera Public Hearing

AGENDA

1. Meeting Called to Order *Additional information on agenda item is attached or at City Hall
2. Approval of Agenda and Consent Agenda
 - a. Bills: Checks # 27998-28041, 1018E-1028E (1-8)
 - b. Payroll: Checks #67872-67887
 - c. Approve January 11 Utilities Commission Minutes (9-10)
 - d. Approve January 16 City Council Minutes (11-12)
 - e. Approve January Street Department Report (13)
 - f. Accept Mark Warner Resignation, Ambulance, effective 1-8-2024
3. Public – A total of ten (10) minutes is allotted for individuals to briefly discuss a topic of concern or provide comments to the Council.
4. Police- Public Hearing to Discuss Body Cameras
 - a. Discussion/Action – Body Cameras
5. Fire & Ambulance Hall
 - a. Discussion/Action – Fire & Ambulance Hall Next Steps (14-15)
6. City Attorney
 - a. Discussion/Action – Greenhouse Update
 - b. Discussion/Action – National Propane Building
7. City Administrator
8. Roundtable
 - a. Discussion – Commissions/Boards Update
9. Adjourn

Mountain Lake Utilities Commission Meeting
Mountain Lake City Hall
Thursday, January 11, 2024
7 AM

Members Present: Todd Johnson; Sue Garloff; City Council Liaison Dean Janzen; Brian Janzen; David Savage

Members Absent: Mark Langland

Staff Present: Michael Mueller; Clerk/Administrator; Jill Falk; Utilities Office Manager; Dave Watkins; Electric Superintendent; Lane Anderson; Lineman; Steve Peters; Lineman; Taylor Nesmoe; Water/Wastewater Superintendent; Scott Pankratz; Water/Wastewater

Others Present:

Call to Order

The meeting was called to order at 7 AM.

Approval of Minutes and Bills

Motion by Garloff seconded by Brian Janzen to approve the December 28th Minutes and Check Numbers 23108-23138 (522E-524E). Motion carried.

A motion was made by Garloff to nominate David Savage as the new Chairman of the board and to nominate Mark Langland as the Vice-Chairman. The motion was then seconded by Brian Janzen and the motion passed.

Electric Department

Watkins stated that the main focus at this time is to finish up the year-end reports. He also mentioned that once the weather permits, they will begin tearing down the overhead lines that have been converted to underground.

Water/Wastewater Department

Nesmoe stated that they have been working on annual cleaning and maintenance. A backwash valve at the water plant is having issues and will need to be replaced. They will also be taking the Jetter in for an annual service. Pankratz is currently working on a Lead and Copper inventory to find which houses still contain these metals. Nesmoe also mentioned that they are continuing to work on the new trucks. He will be taking the water truck to Crysteel today to have them reset the shelving. A motion was made by Garloff to surplus the old trucks and sell them through Mountain Lake Automotive. The motion was seconded by Brian Janzen and the motion passed.

City Administrator

Mueller has been actively searching for available grants. He is working with Kasson and Fairfax, along with Frontier Energy on a DOE grant for \$28 million. This would assist with purchasing

towards building a new substation, wind tower maintenance, or the new power plant. Also, a grant was received for \$25,000 to go towards the generator project. An invoice then needed to be created to reflect the cost applied for the grant.

Adjourn

The meeting was adjourned at 7:12 a.m.

ATTEST:

Jill Falk, Utilities Office Manager

11

**City of Mountain Lake
Regular City Council Meeting
Mountain Lake City Hall – 930 Third Ave
Tuesday, January 16, 2024
5:45 p.m.**

Members Present: Andrew Ysker, Dean Janzen, Darla Kruser, Bryan Bargen,
Mike Nelson (remote)

Members Absent: None

City Staff Present: Michael Mueller City Administrator; Maryellen Suhrhoff City Attorney,
Doug Bristol Police Chief; Louis Norell Assistant Police Chief

Others Present: Doug Regehr, Rachel Yoder, Meghan Johnson, Grace Sherman, Sam
Petersen

Call to Order

The meeting was called to order by Councilmember Ysker at 5:45 p.m.

Approval of Agenda & Consent Agenda

Motion by Janzen, seconded by Bargen to approve the agenda and consent agenda as presented.

Motion carried 4– 0.

Bills: Checks #27953 – 27997, 1009E – 1017E

Payroll: Checks #67832 – 67871

Approve November 13 Tree Commission Minutes

Approve December 11 Lake Commission Minutes

Approve December 11 EDA Board Minutes

Approve December 12 Library Board Minutes, Report, & Expenditures

Approve December 28 Utilities Commission Minutes

Approve January 2 City Council Minutes

Review Bonded Indebtedness

Accept Resignation of Nathan Harder, Lake Commission

Public

Rachel Yoder spoke during the public comment section of the meeting.

Fire & Ambulance Hall

The city administrator is still working to get specs and costs for EPS, Bulter Steel, and Lester Buildings for the Fire & Ambulance Hall. The city administrator will continue to research building materials, costs and financing options.

City Attorney

An update was given to the council regarding civil processes on various properties, public nuisances, current processes, court procedures, agreements, and plans.

City Administrator**4th Quarter Revenue & Expenses**

2023 YTD revenue and expenses were reviewed. The numbers listed are not final numbers for the year until the 2023 audit is completed.

Roundtable

An update was given to the council regarding board and commission meetings.

Adjourn

The meeting was adjourned at 6:25 p.m.

ATTEST:

Michael Mueller, Administrator/Clerk

JANUARY - STREET DEPT REPORT

- INVENTORY
- BUILD 13 PICNIC TABLES
- COMPLETE MEMORIAL BENCHES, TRIAL ISLAND
- TRIM TREES City Street BUDS
- CLEAN SHOP, Parts Room, HOFT
- TRIM TREE HWY 60 Right Away For MOUNTAIN LAKE SIGN
- Dig @ Close 1 GRAVE
- Plow SNOW, HAUL SNOW, Clean SIDE WALKS
- NEW SKID LOADER SET UP, Wiring Hydraulics
- MOVE Flags From Senior CENTER to street STOP
- BUILD, INSTALL Pallet Rack STREET STOP, Flags, Attachments
- REMOVE & Cleanup APX 40 TREES LOCON PARK
- WASH EQUIPMENT
- NEW CARBIDE TEETH Asphalt GRINDER

Thomas Olson, Sales Representative

2035 410th Avenue
 Estherville, Iowa 51334
 Ph: (712) 209-1702
 toolsonaccusteel@gmail.com

QUOTE

DATE: JANUARY 16, 2024

TO:

MOUNTAIN LAKE FIRE HALL
 60'X240'X18'

DESCRIPTION	Quantity	Unit Price	AMOUNT
CONCRETE FOUNDATION AND FLOOR ALL MATERIALS AND LABOR 6" FLOOR DOES NOT INCLUDE DIRT WORK OR SAND AND GRAVEL			\$189,000
Estimated dirt work and gravel based off building size			\$75,000
LESTER BUILDING MATERIALS AND LABOR			\$320,000
OVERHEAD DOORS	8	18,500	\$92,500
BUILDING ELECTRICAL FOR BASIC OUTLETS AND LED LIGHTING			\$107,000
Tube radiant heaters installed			\$65,000
(Infloor heat installed pex with natural gas boiler system) OPTION			\$85,000
Offices completed to specs provided approximately 60'x90'			\$265,000
Hvac for offices with duct work			\$146,000
Sheet rock and painting for offices			\$85,000
Insulation for ceiling and walls for offices and fire hall			\$95,000
Plumbing for building and offices			\$110,000

TOTAL	\$1,634,000
--------------	--------------------

*All prices are subject to change without prior notice due to inflation, supply, fuel prices, and/or any unforeseen economic circumstances. The quote price is an approximation of the project requirements as described by the client. The actual cost is subject to change after all project elements have been finalized. All quotes will be valid for a period of 30 days. After the 30 day period expires, the quote will become void and a new quote must be requested.

Thank you for your business!