

**Regular City Council Meeting**  
**Mountain Lake City Hall**  
**Tuesday, February 18, 2025**  
**5:45 p.m.**  
**AGENDA**

1. Meeting Called to Order \*Additional information on agenda item is attached or at City Hall
  
2. Approval of Consent Agenda
  - a. Bills: Checks #29039 – 29070, 1284E – 1295E (1-7)
  - b. Payroll: Checks #68614 – 68655
  - c. Approve January 14 Library Board Minutes, Report, & Expenditures (8-10)
  - d. Approve January 23 Utilities Commission Minutes (11-12)
  - e. Approve February 3 City Council Minutes (13-14)
  - f. Approve 2025 Fire & Ambulance Contracts (15)
  
3. Public – A total of ten (10) minutes is allotted for individuals to briefly discuss a topic of concern or provide comments to the Council.
  
4. City Administrator
  - a. Discussion/Action – City Hall Roof
  - b. Discussion/Action – City Park Improvements
  
5. Roundtable
  - a. Discussion – Commissions/Boards Update
  
6. Adjourn

**Special City Council Meeting – Wednesday, March, 12, 2025 at 5:00PM**

**Board of Appeal & Equalization Meeting – Tuesday, April 22, 2025 at 5:30PM**

**MOUNTAIN LAKE PUBLIC LIBRARY BOARD MINUTES**  
**January 14<sup>th</sup>, 2025**

**Members Present:** Rachel B., Rick H., Carol L., Rochelle M., Loida GQ.

**Members Absent:**

**Staff Present:** Daniel Mick

**Others Present:** Michael Mueller, Andy Ysker

**Others Absent:**

**Additions:**

Daniel M. briefed the Library Board on the meeting with Bolton & Menk Engineers for the possible renovation and additional floor added to the library. The engineering team believes it should be possible but old plans are needed, Daniel M. was able to find original plans from 1967 but no plans for the addition. Due to this lack of information it is believed a building scan would be required to ensure all structural information is known. Bolton & Menk will be creating a list of expenses and tasks needed before the project moves forward.

-Jon has approved the cost for the bookends and Cory Schroeder has begun construction.

The meeting was called to order at 4:32 PM by Library chairman Rachel B.

**Reports:** Rochelle M./Carol L. Approved minutes for December 10<sup>th</sup>, 2024 meeting minutes.

-Daniel M. presented the December reports indicating 2552 total circulation. The expenses for December were \$6429.20. M/S Rick H/Carol L. to accept the December reports as given and to approve the December expenditures, Motion carried.

-Daniel M. also presented a breakdown of the Yearly Attendance, showing a slight shift in attendance compared to past years but overall showing a positive growth.

**Unfinished Business:**

Daniel M. presented the Schroeder Carpentry Quote for \$8,119.00, after explaining the details Daniel M. also announced Jon has approved and construction has begun. Both bathrooms are now open with the hole fixed in the larger bathroom, repainting will be needed but a time frame was not given. Sadly, the December Book Folding Fundraiser was canceled due to the lack of sign-ups. Another fundraiser will occur February 22<sup>nd</sup> and will be making porch lean-to signs. New furniture will arrive in in February for the common area and children's area.

**In New Business:** Loida GQ. was sworn into her new position as board member. The rest of the board members also completed the yearly oath of trustee. With approval by all Rachel B. became the new chairwomen and Rick H. as vice-chair. Daniel M. also expressed his goal to refresh the libraries polices in preparation for difficult times ahead but also to ensure the Mountain Lake Public Library can continue to receive funding from the Plum Creek Library System.

**Director Check In:**

**Materials Suggested:** NONE

The meeting was adjourned at 5:24 PM

Respectfully submitted,

Daniel Mick

## Mountain Lake Public Library - January 2025 Report

<b>Children</b>	
Audio	17
Books	1126
DVDs	119
Non Print	0
Multi Media	9
Periodicals	2
<b>ADULT</b>	
Audio	7
Books	635
DVDs	139
Non Print	7
Multi Media	0
Periodicals	50
Other Physical Media	25
<b>SUBTOTAL:</b>	<b>2136</b>
Ebooks	59
Downloadable Audio	108
<b>TOTAL CIRCULATION:</b>	<b>2950</b>
ILLN(MNLink)	86
Interlibrary Loan Sent	328
Interlibrary Loan Received	233

<b>REVENUE</b>	
Cash Income	\$ -
County Revenue	\$ 15,457.82
Donations (Monetary)	\$ -
Fines	\$ -
Misc. Revenue	\$ -
Meeting Room Rental	\$ -
Sale of supplies	\$ -
<b>TOTAL REVENUE</b>	<b>\$ 15,457.82</b>
<b>EXPENDITURES</b>	
Books	\$ 703.89
Periodicals	\$ 305.97
Audio/Visual	\$ 39.92
Gas Utilities	\$ 329.81
City Utilities	\$ 429.53
Janitorial Supplies	\$ 13.34
Office Supplies	\$ 436.43
Library Supplies	\$ -
Postage	\$ 11.54
Project Expense	\$ 1,881.89
Repairs & Maintenance Building	\$ -
Repairs & Maint-Materials	\$ -
Tech/Automation Expense	\$ 6,065.00
Telephone	\$ -
Training, Instruction & Milage	\$ -
MISC.	\$ -
PCLS Delivery	\$ 2,160.00
<b>TOTAL EXPENDITURES</b>	<b>\$ 12,377.32</b>

## JANUARY LIBRARY EXPENDITURES

Expenditure	Description	Budget #	Total
Indoff	Sanitizer & Cork Board	200	\$51.92
Amazon	Prime Membership-7296256	200	\$139.00
Amazon	Sticky Easel-1298608	200	\$51.52
Amazon	Office Supplies-0690652	200	\$102.76
Amazon	Book Ends & Clock-2780243	200	\$91.23
USPS	Cookbook Shipping	200	\$11.54
PlumCreek	Delivery Fee	307	\$2,160.00
PlumCreek	Digital/IT Services & Automation Fee	309	\$6,065.00
City Utilites	Monthly Bill	380	\$429.53
MN Energy	Gas Bill	383	\$329.81
Country Pride	Spakling and Tool	400	\$13.34
PlumCreek	WRP Rewards	434	\$287.05
All Pro Powder Coating	Bench Pieces Powder Coated	434	\$1,594.84
Ingram	January Order	590	\$609.78
Amazon	Book-4999467	590	\$10.99
Amazon	Book-5398661	590	\$9.29
Amazon	Book-4206664	590	\$16.99
Amazon	Book-8568226	590	\$56.84
Bookpage	Make Up Bill	591	\$276.00
Car & Driver	Renewal	591	\$29.97
Amazon	DVD-0405818	592	\$19.96
Amazon	DVD-1149867	592	\$19.96
		<b>Sub-Total:</b>	<b>\$12,377.32</b>

## CASH EXPENDITURES

Expenditure	Description		Total
		<b>Sub-Total:</b>	<b>\$0.00</b>
		<b>Final Total:</b>	<b>#REF!</b>

## LIBRARY REVENUE

Revenue	Description	Budget #	Total
County	County Check Part 1	31200	\$15,457.82
		<b>Total:</b>	<b>\$15,457.82</b>

**Mountain Lake Utilities Commission Meeting  
Mountain Lake City Hall  
Thursday, January 23, 2025  
7 AM**

Members Present: Todd Johnson; Mark Langland; Sue Garloff; Dean Janzen

Members Absent: David Savage; City Council Liaison Jeff Jack

Staff Present: Michael Mueller, City Administrator; Jill Falk; Utility Office Manager; Dave Watkins, Electric Superintendent; Lane Anderson; Lineman; Steve Peters; Lineman; Taylor Nesmoe; Water/Wastewater Superintendent; Scott Pankratz; Water/Wastewater

Others Present:

**Call to Order**

The meeting was called to order at 7 AM.

**Approval of Minutes and Bills**

Motion by Janzen, seconded by Garloff to approve the January 9<sup>th</sup> Minutes and Check Numbers 23953-23982 (613E-618E). Motion carried.

**Electric Department**

The maintenance agreement on the CAT engines has expired. Watkins has agreed to a one-year service contract for \$4,000 per engine. At this time, it will not include changing or replacing antifreeze. Langland recommended having the current antifreeze assessed, to determine if it will last through the year, until the new power plant is built. In regard to the power plant, the packet will be completed around the first week of February to be approved. Then bids will be requested in the middle of February. Watkins mentioned that they are looking into replacing the Digger Derrick as it is almost 20 years old and beginning to have some issues. The last quote received was \$266,000 to purchase one new. Watkins stated the cost was budgeted for but was uncertain of the exact amount. It will be necessary to review the budget to see what was included, and to get a price quote for the resale value of our current Digger.

**Water/Wastewater Department**

The panel for the RO has completely stopped working and the RO will not operate without it. Automatic Systems has found an identical used panel for \$2,000 which is expected to be installed today. It has been recommended to have a complete system upgrade, as the current panel is obsolete, and it was pure luck that a used panel was found. The upgrade will cost \$31,000 and can be completed within the next 30-45 days. It was also recommended to upgrade the office panel system, which would cost an additional \$52,000. If this upgrade is approved by December, it will lock in the price for 2026 and can be added to next year's budget. Langland made a motion purchase the used panel for \$2,000 and to move forward with the upgrade for \$31,000. Johnson then seconded the motion, and the motion approved. The office upgrade will

then be added to the 2026 budget. Nesmoe also mentioned that a hydrant near Casey's was hit. They were able to make repairs so that the hydrant is functional. Once the weather warms up more repairs will be completed.

**City Administrator**

The cost for the 69 Switch is going to be double the original expected price. However, with the Attachment O process, these charges will be recoverable.

Revolve Labs did post an article in the paper regarding the A.I. center in Mountain Lake. There will be opportunities in the future for in-person Q&A sessions.

**Adjourn**

The meeting was adjourned at 7:32 a.m.

ATTEST:

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Jill Falk, Utilities Office Manager

**City of Mountain Lake  
Regular City Council Meeting  
Mountain Lake City Hall – 930 Third Ave  
Monday, February 3, 2025  
5:45 p.m.**

Members Present: Andrew Ysker, Bryan Bargaen, Mike Nelson, Jeff Jack

Members Absent: Darla Kruser

City Staff Present: Michael Mueller City Administrator

Others Present: Deanna Anderson, Doug Regehr

**Call to Order**

The meeting was called to order by Mayor Nelson at 5:45 p.m.

**Approval of Agenda & Consent Agenda**

Motion by Jack, seconded by Bargaen to approve the agenda and consent agenda as presented.

Motion carried 4 – 0.

Bills: Checks # 29005-29038, 1265E-1283E

Payroll: Checks #68595-68613

Approve January 9 Utilities Commission Minutes

Approve January 21 City Council Minutes

Approve January Street Department Report

**Public**

Rachel Yoder spoke during the public comment section of the meeting.

**City Administrator**

Discussion/Action – Pickleball Court/Spray way Misters

Discussion/Action – City Hall Roof Replacement

Discussion/Action – AI Center

Last year, the City Council discussed the installation of a new pickleball court at City Park. Before submitting grant requests to organizations, the city administrator asked the Council for clarification on whether they intended to move forward with the project. The Council's directive was to pursue grants for the pickleball court and to determine the cost of installing a fence. The city administrator continues to apply for grants to purchase the spray way misters for City Park.

The roof of City Hall is 23 years old, in deteriorating condition, and requires replacement. Motion by Bargaen, seconded by Ysker, to approve the 5 Star Roofing bid for leaving on the old shingles and install over the top of the existing shingles with decra metal shingles. Motion carried 4 – 0.

Revolve Labs plans to visit the community to address any questions the public may have about their AI Center, tentatively scheduled for February 18th and 19th at the community center.

### **Roundtable**

An update was given to the council regarding board and commission meetings.

### **Adjourn**

The meeting was adjourned at 6:25 p.m.

ATTEST:

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Michael Mueller, Administrator/Clerk



<u>FIRE DEPARTMENT</u>	2025 Actual		2025 Actual
	221-42200-35250	221-42200-34210	
	\$ 230.00	\$ 175.00	
	<u>Contract @ \$230</u>	Township	
	per section	Equipment @	
		\$175 per section	
Kimball Township	14	\$3,220.00	\$2,450.00
Carson Township	18	\$4,140.00	\$3,150.00
Mountain Lake Township	36	\$8,280.00	\$6,300.00
Midway Township	35	\$8,050.00	\$6,125.00
Selma Township	5	\$1,150.00	\$875.00
Lakeside Township	11	\$2,530.00	\$1,925.00
Total of 119 sections		\$27,370.00	\$20,825.00
			\$48,195.00

<u>Ambulance</u>	10	
	\$10 per capita charge	Amount
Mountain Lake Township	442	\$4,420.00
Delton Township	53	\$530.00
Carson Township	145	\$1,450.00
Midway Township	208	\$2,080.00
Selma Township	150	\$1,500.00
Lakeside Township	139	\$1,390.00
	1137	\$11,370.00