

**Regular City Council Meeting**  
**Mountain Lake City Hall**  
**Tuesday, February 16, 2021**  
**6:30 p.m.**

**AGENDA**

1. Meeting Called to Order \*Additional information on agenda item is attached or at City Hall
2. Approval of Agenda and Consent Agenda
  - a. Bills: Checks #24636 – 24685, 712E – 715E (1-7)
  - b. Payroll: Checks #65851 – 65880
  - c. Approve January 11 EDA Board Minutes (8-10)
  - d. Approve January 11 Lake Commission Minutes (11-12)
  - e. Approve January 12 Library Board Minutes, January Report, & January Expenditures (13-15)
  - f. Approve January 21 Utilities Commission Minutes (16-18)
  - g. Approve February 1 City Council Minutes (19-20)
3. Public – A total of ten (10) minutes is allotted for individuals to briefly discuss a topic of concern or provide comments to the Council.
4. Discussion – Fire/Ambulance Hall
5. City Attorney
  - a. Discussion – Public Nuisances
6. City Administrator
  - a. Discussion/Action – Approve Federal Recreational Trail Grant Application (21-37)
  - b. Discussion/Action – Approve Resolution #3-21 Supporting Grant Application (38)
  - c. Discussion/Action – Approve Resolution #4-21 Supporting LGA (39)
7. Adjourn

CITY OF MOUNTAIN LAKE

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**\*Check Detail Register©**

Batch: 2-11-20WH,2-11-21cks,2-1-21cks,2-21AMBWH,2-21eda

*February 16, 2021  
meeting  
ck# 24636 - 24685  
712E - 715E*

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
<b>10100 United Prairie 10100</b>					
<b>24636</b>	02/01/21	<b>ANDREW KINNETZ</b>			
E 101-42100-205		Uniforms	\$142.98		UNIFORM SHIRTS
		Total	\$142.98		
<b>24637</b>	02/01/21	<b>BALZER</b>			
E 101-43100-404		Repairs/Maint Machinery/	\$2,470.00	PSINV79223	BOX FLOOR #17
		Total	\$2,470.00		
<b>24638</b>	02/01/21	<b>GFC LEASING - WI</b>			
E 101-41400-200		Office Supplies	\$843.98	I00631190	CITY-COPIES COLOR COPIER-10/25/20 TO 1/28/21
E 205-46500-200		Office Supplies	\$111.47	I00631190	EDA-COPIES COLOR COPIER-10/25/20 TO 1/28/21
E 101-00000-430		Miscellaneous	\$461.80	I00631190	UT-COPIES COLOR COPIER-10/25/20 TO 1/28/21
		Total	\$1,417.25		
<b>24639</b>	02/01/21	<b>MILLER SELLNER EQUIPMENT</b>			
E 221-42200-404		Repairs/Maint Machinery/	\$5,671.73	24461B	REPLACE LEAF SPRINGS FD PETERBUILT
E 221-42200-404		Repairs/Maint Machinery/	\$1,116.25	24462B	REPAIR 2007 KENWORTH FIRE TRUCK
		Total	\$6,787.98		
<b>24640</b>	02/01/21	<b>THIRD AVENUE AUTO PARTS</b>			
E 101-43100-404		Repairs/Maint Machinery/	(\$13.34)		CREDIT
E 101-43100-215		Shop Supplies	\$39.77	S184091	ST-EPOXY PRIMER,MASKING TAPE
E 101-43100-404		Repairs/Maint Machinery/	\$21.67	S184134	ST-#16 ROCKER PANEL PROTECTOR,STIKIT GOLD
E 101-43100-215		Shop Supplies	\$5.79	S184153	ST--CHROME POLISH
E 101-43100-215		Shop Supplies	\$10.08	S184235	ST-MASKING TAPE
E 101-43100-215		Shop Supplies	\$20.99	S184258	ST-HAND PADS,MASKING TAPE
E 101-42100-406		Vehicle Maint/Gen Repair	\$45.57	S184262	OIL CHANGE '17 POLICE CAR
E 101-43100-404		Repairs/Maint Machinery/	\$12.29	S184272	ST-OIL FILTER 320D
E 101-43100-404		Repairs/Maint Machinery/	\$22.69	S184290	ST-#16 LACQUER THINNER
E 101-43100-404		Repairs/Maint Machinery/	\$80.68	S184292	ST-AIR FILTERS 320D
E 101-43100-404		Repairs/Maint Machinery/	\$59.61	S184385	ST-CHISEL,SHARPEN CHAIN
E 101-43100-404		Repairs/Maint Machinery/	\$4.39	S184484	ST-#14 GLOSS BLACK
		Total	\$310.19		
<b>24641</b>	02/08/20	<b>COMMISSIONER OF REVENUE</b>			
G 101-21702		State Withholding	\$136.25		
		Total	\$136.25		
<b>24642</b>	02/08/20	<b>IRS-DEPT OF TREASURY</b>			
G 101-21701		Federal Withholding	\$273.94		
G 101-21703		FICA Tax Withholding	\$1,215.16		
		Total	\$1,489.10		
<b>24643</b>	02/08/20	<b>DANIEL MELHEIM</b>			
E 607-46330-402		Repairs/Maint- Ground	\$480.00		JANUARY SNOW REMOVAL
E 608-46330-402		Repairs/Maint- Ground	\$960.00		JANUARY SNOW REMOVAL
E 609-46330-402		Repairs/Maint- Ground	\$480.00		JANUARY SNOW REMOVAL
		Total	\$1,920.00		
<b>24644</b>	02/08/20	<b>HANSON PLUMBING</b>			

CITY OF MOUNTAIN LAKE

**\*Check Detail Register©**

Batch: 2-11-20WH,2-11-21cks,2-1-21cks,2-21AMBWH,2-21eda

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 608-46330-401		Repairs/Maint Buildings	\$107.77	7649	APT 1625
E 608-46330-401		Repairs/Maint Buildings	\$108.89	7649	APT 401
E 607-46330-401		Repairs/Maint Buildings	\$221.51	7664	GARBAGE DISPOSAL 400A
		Total	\$438.17		
<b>24645</b>	02/08/20	<b>KDOM RADIO</b>			
E 205-46500-343		Busnes Recrut/Comm De	\$100.98		ADVERTISING
		Total	\$100.98		
<b>24646</b>	02/08/20	<b>KEITH WILLARD</b>			
E 609-46330-401		Repairs/Maint Buildings	\$75.00	1/26	MASON MANOR REPLACE FURNACE FILTERS & ALARM BATTERIES
E 608-46330-401		Repairs/Maint Buildings	\$150.00	1/26 &27	8-PLEX REPLACE FURNACE FILTERS & ALARM BATTERIES
E 607-46330-401		Repairs/Maint Buildings	\$20.00	1/26/21	REPLACE TRIM BY FRIDGE-400A
E 607-46330-401		Repairs/Maint Buildings	\$75.00	1/27	4-PLEX REPLACE FURNACE FILTERS & ALARM BATTERIES
E 608-46330-401		Repairs/Maint Buildings	\$40.00	1/6/21	REPLACE RO FILTERS APT 1621
		Total	\$360.00		
<b>24647</b>	02/08/20	<b>MOUNTAIN LAKE UTILITIES</b>			
E 608-46330-380		Elec,Water,Sewer	\$18.61		HERITAGE DRIVE STREET LIGHT
E 607-46330-380		Elec,Water,Sewer	\$9.59		HERITAGE DRIVE STREET LIGHT
		Total	\$28.20		
<b>24648</b>	02/08/20	<b>WILCON CONSTRUCTION SERV LLC</b>			
E 610-46330-434		Project Expense	\$262,048.00		PAY REQUEST #4--MIDWAY ESTATES
		Total	\$262,048.00		
<b>24649</b>	02/11/21	<b>AFLAC</b>			
G 101-21713		AFLAC	\$230.62		
		Total	\$230.62		
<b>24650</b>	02/11/21	<b>COMMISSIONER OF REVENUE</b>			
G 101-21702		State Withholding	\$884.13		
		Total	\$884.13		
<b>24651</b>	02/11/21	<b>FURTHER</b>			
G 101-21714		HSA	\$769.23		
		Total	\$769.23		
<b>24652</b>	02/11/21	<b>GISLASON &amp; HUNTER</b>			
G 101-21712		Garnishments	\$445.66		
		Total	\$445.66		
<b>24653</b>	02/11/21	<b>IRS-DEPT OF TREASURY</b>			
G 101-21701		Federal Withholding	\$1,608.50		
G 101-21703		FICA Tax Withholding	\$2,791.04		
		Total	\$4,399.54		
<b>24654</b>	02/11/21	<b>LAW ENFORCEMENT LABOR SERV</b>			
G 101-21711		PD UNION DUES	\$190.50		

CITY OF MOUNTAIN LAKE

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Batch: 2-11-20WH,2-11-21cks,2-1-21cks,2-21AMBWH,2-21eda

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
		Total	\$190.50		
<b>24655</b>	02/11/21	<b>PERA</b>			
G 101-21704		PERA	\$5,088.76		
		Total	\$5,088.76		
<b>24656</b>	02/11/21	<b>VALIC</b>			
G 101-21705		VALIC	\$63.00		
		Total	\$63.00		
<b>24657</b>	02/11/21	<b>AGCO FINANCE-AGCOPLUS</b>			
E 101-43100-212		Motor Fuels	\$33.08	IM49109	DEF-ST DEPT
E 101-43100-212		Motor Fuels	\$33.08	IM49304	DEF-ST DEPT
		Total	\$66.16		
<b>24658</b>	02/11/21	<b>ALL PRO OVERHEAD DOOR CO INC</b>			
E 101-42100-430		Miscellaneous	\$1,157.50	14603	GARAGE DOOR OPENER FOR POLICE GARAGE
		Total	\$1,157.50		
<b>24659</b>	02/11/21	<b>BOUND TREE MEDICAL, LLC</b>			
E 231-42154-210		Operating Supplies	\$71.69	83930641	BLANKETS FOR AMBULANCE
		Total	\$71.69		
<b>24660</b>	02/11/21	<b>CITIZEN PUBLISHING CO.</b>			
E 507-46103-430		Miscellaneous	\$97.00	01/27/21	LAKE COMM--NICKEL THANK YOU AD
		Total	\$97.00		
<b>24661</b>	02/11/21	<b>CITIZEN PUBLISHING CO.</b>			
E 101-41400-351		Legal Notices Publishing	\$20.00		DIGITAL UPLOAD
E 101-41400-351		Legal Notices Publishing	\$106.60	309203	ORDINANCE #1-21
E 101-41400-351		Legal Notices Publishing	\$90.20	309448	SUMMARY BUDGET
		Total	\$216.80		
<b>24662</b>	02/11/21	<b>CITIZEN PUBLISHING CO.</b>			
E 211-45500-591		Periodicals	\$75.00		LIBRARY OBSERVER SUBSCRIPTION
		Total	\$75.00		
<b>24663</b>	02/11/21	<b>COMPUTER LODGE LLC</b>			
E 101-41110-200		Office Supplies	\$15.00		MAYOR-WEEKLY WORKSTATION UPDATES AND MONTHLY SERVER UPDATES
E 205-46500-200		Office Supplies	\$48.75	MSP-18878	EDA-WEEKLY WORKSTATION UPDATES AND MONTHLY SERVER UPDATES
E 101-42100-200		Office Supplies	\$48.75	MSP-18878	PD-WEEKLY WORKSTATION UPDATES AND MONTHLY SERVER UPDATES
E 101-00000-430		Miscellaneous	\$78.75	MSP-18878	UT-WEEKLY WORKSTATION UPDATES AND MONTHLY SERVER UPDATES
E 101-41400-200		Office Supplies	\$48.75	MSP-18878	OFFICE-WEEKLY WORKSTATION UPDATES AND MONTHLY SERVER UPDATES
		Total	\$240.00		
<b>24664</b>	02/11/21	<b>COUNTRY PRIDE SERVICES</b>			
E 101-46200-402		Repairs/Maint- Ground	\$104.12	1334	LP FOR GRAVE WARMER

CITY OF MOUNTAIN LAKE

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Batch: 2-11-20WH,2-11-21cks,2-1-21cks,2-21AMBWH,2-21eda

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
<b>Total</b>			<b>\$104.12</b>		
<b>24665</b>	02/11/21	<b>COUNTRY PRIDE SERVICES</b>			
E 101-42100-212		Motor Fuels	\$300.72		PD GAS
E 231-42154-212		Motor Fuels	\$82.55		AMB FUEL
E 221-42200-212		Motor Fuels	\$44.40		FD FUEL
E 101-45200-212		Motor Fuels	\$89.43		PARKS GAS
E 101-43100-212		Motor Fuels	\$1,567.29		ST DEPT GAS
E 101-43100-404		Repairs/Maint Machinery/	\$768.00	103377,2331	ST DEPT-TIRES BATTERIES,SPRAYER,KEY
E 608-46330-401		Repairs/Maint Buildings	\$250.85	232698,2327	WATER FILTERS,FURNACE FILTERS,BATTERIES
E 221-42200-404		Repairs/Maint Machinery/	\$139.91	232883,2330	FD-CHARGERS,CABLE,BATTERY,GARAGE REMOTE
E 101-41400-200		Office Supplies	\$17.08	233182	GARBAGE BAGS--CITY HALL
E 607-46330-401		Repairs/Maint Buildings	\$5.33	233258	FURNACE FILTERS
E 609-46330-401		Repairs/Maint Buildings	\$21.34	233258	FURNACE FILTERS & BATTERIES
E 101-45186-384		Refuse/Garbage Disposal	\$8.54	233434	COMM CTR-VACUUM BAGS
<b>Total</b>			<b>\$3,295.44</b>		
<b>24666</b>	02/11/21	<b>DARON FRIESEN</b>			
E 101-43100-430		Miscellaneous	\$130.50		DARON FRIESEN-PESTICIDE LICENSE
E 101-46200-430		Miscellaneous	\$14.50		DARON FRIESEN-PESTICIDE LICENSE
E 101-43100-430		Miscellaneous	\$130.50		STEVE PETERS-PESTICIDE LICENSE
E 101-46200-430		Miscellaneous	\$14.50		STEVE PETERS-PESTICIDE LICENSE
<b>Total</b>			<b>\$290.00</b>		
<b>24667</b>	02/11/21	<b>DUERKSEN ELECTRIC INC.</b>			
E 211-45500-401		Repairs/Maint Buildings	\$83.25	5415	REPAIR LIGHT FIXTURE AT LIBRARY
<b>Total</b>			<b>\$83.25</b>		
<b>24668</b>	02/11/21	<b>EXPERT T BILLING</b>			
E 231-42154-212		Motor Fuels	\$496.00	8138	AMB BILLING
<b>Total</b>			<b>\$496.00</b>		
<b>24669</b>	02/11/21	<b>GFC LEASING - WI</b>			
E 101-41400-200		Office Supplies	\$2.90	100637242	COPIES ON B&W PRINTER-OCT-JAN
E 101-00000-430		Miscellaneous	\$140.91	100637242	UT-COPIES ON B&W PRINTER OCT-JAN
E 205-46500-200		Office Supplies	\$1.46	100637242	EDA-COPIES ON B&W PRINTER OCT-JAN
E 101-41400-200		Office Supplies	\$251.12	100637242	CITY LEASE & COPIES ON COLOR PRINTER
E 101-00000-430		Miscellaneous	\$137.41	100637242	UT-LEASE & COPIES ON COLOR PRINTER
E 205-46500-200		Office Supplies	\$33.17	100637242	EDA-LEASE & COPIES ON COLOR PRINTER
<b>Total</b>			<b>\$566.97</b>		
<b>24670</b>	02/11/21	<b>HGTV MAGAZINE</b>			
E 211-45500-590		Capital Outlay Books	\$15.00		LIBRARY PERIODICAL-1 YEAR
<b>Total</b>			<b>\$15.00</b>		
<b>24671</b>	02/11/21	<b>INDOFF INCORPORATED</b>			
E 211-45500-200		Office Supplies	\$355.45		LIBRARY OFFICE SUPPLIES
<b>Total</b>			<b>\$355.45</b>		
<b>24672</b>	02/11/21	<b>INGRAM DISTRIBUTION GROUP INC.</b>			
E 211-45500-590		Capital Outlay Books	\$124.24		LIBRARY BOOKS

CITY OF MOUNTAIN LAKE

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Check #	Check Date	Vendor Name	Amount	Invoice	Comment
		Total	\$124.24		
<b>24673</b>	02/11/21	<b>KDOM RADIO</b>			
E 101-00000-430		Miscellaneous	\$30.09	21010205	MONTHLY ADV
		Total	\$30.09		
<b>24674</b>	02/11/21	<b>MAYNARDS FOOD CENTER</b>			
E 101-41400-200		Office Supplies	\$17.08		TP--CITY HALL
E 101-41400-200		Office Supplies	(\$15.39)		CREDIT
		Total	\$1.69		
<b>24675</b>	02/11/21	<b>MILLER SELLNER EQUIPMENT</b>			
E 101-43100-404		Repairs/Maint Machinery/	\$57.15	32750B	BOLT FOR CUTTING EDGE
		Total	\$57.15		
<b>24676</b>	02/11/21	<b>MINNESOTA DEPT OF NATURAL RES</b>			
E 507-45210-408		Boardwalk Expense	\$500.00		BOARDWALK PERMIT--2019-1090
		Total	\$500.00		
<b>24677</b>	02/11/21	<b>MINNESOTA WEST-CANBY</b>			
E 221-42200-308		Training & Instruction	\$1,370.00	768745	JAKE KARSCHNIK-NFPA1001
		Total	\$1,370.00		
<b>24678</b>	02/11/21	<b>MOUNTAIN LAKE UTILITIES</b>			
E 101-43100-308		Training & Instruction	\$785.00		1ST QTR SAFETY TRAINING
E 101-45200-308		Training & Instruction	\$261.67		1ST QTR SAFETY TRAINING
E 101-46200-308		Training & Instruction	\$261.66		1ST QTR SAFETY TRAINING
E 101-00000-430		Miscellaneous	\$1,308.33		1ST QTR SAFETY TRAINING
		Total	\$2,616.66		
<b>24679</b>	02/11/21	<b>MUSKE, SUHRHOFF &amp; PIDDE</b>			
G 101-15506		PREPAID-LEGAL FEES	\$20.80		LEGAL FEES
		Total	\$20.80		
<b>24680</b>	02/11/21	<b>PLUM CREEK LIBRARY SYSTEM</b>			
E 211-45500-309		Automation/Tech Expense	\$4,340.00		LIBRARY--KOHA
E 211-45500-307		Delivery Services	\$1,835.00		LIBRARY-DELIVERY
E 211-45500-590		Capital Outlay Books	\$1,384.04		LIBRARY-EBOOKS & AUDIO BOOKS
		Total	\$7,559.04		
<b>24681</b>	02/11/21	<b>PRAXAIR DISTRIBUTION INC.</b>			
E 231-42154-210		Operating Supplies	\$150.98	61350936	OXYGEN FOR AMBULANCE
		Total	\$150.98		
<b>24682</b>	02/11/21	<b>SANFORD HEALTH OCCUPATIONAL ME</b>			
E 101-43100-430		Miscellaneous	\$22.50		EMPLOYEE DRUG TESTING
E 101-46200-430		Miscellaneous	\$2.50		EMPLOYEE DRUG TESTING
E 101-45200-430		Miscellaneous	\$33.00		EMPLOYEE DRUG TESTING
E 101-46200-430		Miscellaneous	\$22.00		EMPLOYEE DRUG TESTING
		Total	\$80.00		
<b>24683</b>	02/11/21	<b>SMITH AUTO SUPPLY</b>			

CITY OF MOUNTAIN LAKE

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Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 101-43100-404		Repairs/Maint Machinery/	\$142.17	ID-13407	PAINT FOR #14
		Total	\$142.17		
<b>24684</b>	02/11/21	<b>ST JAMES ELECTRIC</b>			
E 101-42100-430		Miscellaneous	\$344.93	475239	POLICE OVERHEAD DOOR WIRING
E 101-42100-430		Miscellaneous	\$80.50	862840	FIX OVERHEAD DOOR WIRING
		Total	\$425.43		
<b>24685</b>	02/11/21	<b>SW/WC SERVICE COOPERATIVES</b>			
E 101-42100-131		Employer Paid Health	\$4,033.24		MARCH HEALTH INS-POLICE DEPT
E 101-41400-131		Employer Paid Health	\$3,506.24		MARCH HEALTH INS-OFFICE
E 101-43100-131		Employer Paid Health	\$3,155.62		MARCH HEALTH INS-ST DEPT
E 101-45200-131		Employer Paid Health	\$316.20		MARCH HEALTH INS-PARKS DEPT
E 101-46200-131		Employer Paid Health	\$561.42		MARCH HEALTH INS-CEMETERY
E 205-46500-131		Employer Paid Health	\$1,753.12		MARCH HEALTH INS-EDA
E 101-42100-135		Employer Paid Other	\$620.00		MARCH HEALTH INS-BRIAN LUNZ
E 101-42100-131		Employer Paid Health	(\$620.00)		JON BECK FEB HLTH INS
E 101-42100-131		Employer Paid Health	(\$620.00)		JON BECK JAN HLTH INS
		Total	\$12,705.84		
		<b>10100 United Prairie 10100</b>	<b>\$322,635.01</b>		

Fund Summary

<b>10100 United Prairie 10100</b>	
101 GENERAL FUND	\$37,561.68
205 ECONOMIC DEVELOPMENT AUTHORITY	\$2,048.95
211 LIBRARY FUND	\$8,211.98
221 FIRE DEPT FUND	\$8,342.29
231 AMBULANCE FUND	\$801.22
507 LAKE COMMISSION FUND	\$597.00
607 EDA---4 PLEX FUND	\$811.43
608 EDA---8 PLEX FUND	\$1,636.12
609 EDA-- MASON MANOR	\$576.34
610 EDA-MIDWAY ESTATES	\$262,048.00
	<b>\$322,635.01</b>

<b>712 e</b>	01/31/20	<b>UNITED PRAIRIE BANK</b>		
E 101-41400-301		Auditing and Acct g Servic	\$22.50	JANUARY ACH FEES
		Total	<u>\$22.50</u>	
<b>713 e</b>	02/01/21	<b>UNITED PRAIRIE BANK</b>		
E 221-42200-580		Other Equipment	\$12,017.51	2021 SCBA PAYMENT FIRE DEPT
		Total	<u>\$12,017.51</u>	
<b>714 e</b>	02/08/21	<b>UNITED PRAIRIE BANK</b>		
G 609-22800		Notes Payable - Current	\$531.51	MASON MANOR-PRINC PAYMENT
E 609-46330-610		Interest	\$759.02	MASON MANOR-INTEREST PAYMENT
		Total	<u>\$1,290.53</u>	
<b>715 e</b>	02/11/21	<b>SELECT/FURTHER</b>		
E 101-41400-141		Admin Fees-HSA	\$5.50	JAN HSA ADMIN FEES
E 101-42100-141		Admin Fees-HSA	\$8.25	JAN HSA ADMIN FEES
E 205-46500-141		Admin Fees-HSA	\$2.75	JAN HSA ADMIN FEES
E 101-43100-141		Admin Fees-HSA	\$4.95	JAN HSA ADMIN FEES
E 101-46200-141		Admin Fees-HSA	\$1.65	JAN HSA ADMIN FEES
E 101-45200-141		Admin Fees-HSA	\$1.65	JAN HSA ADMIN FEES
E 101-41400-141		Admin Fees-HSA	\$5.50	FEB HSA ADMIN FEES
E 101-42100-141		Admin Fees-HSA	\$8.25	FEB HSA ADMIN FEES
E 205-46500-141		Admin Fees-HSA	\$2.75	FEB HSA ADMIN FEES
E 101-43100-141		Admin Fees-HSA	\$4.95	FEB HSA ADMIN FEES
E 101-46200-141		Admin Fees-HSA	\$1.65	FEB HSA ADMIN FEES
E 101-45200-141		Admin Fees-HSA	\$1.65	FEB HSA ADMIN FEES
		Total	<u>\$49.50</u>	

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Economic Development Authority  
Mt. Lake City Hall  
Monday, January 11, 2021  
Council Chambers

PRESENT: Jerry Haberman, Tim Swoboda, Chuck Stevensen, Vern Peterson, Steve Syverson  
and Clara Johnson, Advisor.

ABSENT: Mike Nelson and Darla Kruser

STAFF: Rob Anderson and Tabitha Garloff

CITY ADMINISTRATOR: Michael Schulte

1. CALL TO ORDER:

- Welcome New Board Member Tim Swoboda. Jerry called the meeting to order at 12:01 p.m.

2. Motion to Approve Consent Agenda

Consent Agenda:

- a. Approval of December 21, 2020 Regular Meeting Minutes.
- b. Approval of Financial Reports and Bills. Motion made and seconded by Vern and Steve to approve the consent agenda as presented. Carried.

3. Election of 2021 Officers. Motion made and seconded by Steve and Chuck to retain the current officers of Jerry Haberman-President, Vern Peterson-Vice President and Tabitha Garloff-Secretary. Carried.

4. 2020 EDA Work Plan Year End Report (Enclosed). 2020 EDA Work Plan. Rob reviewed the 2020 work plan. Discussion continued on 2020 work plan. Motion made and seconded by Steve and Vern to approve the 2020 Work Plan as presented. Carried.

- 2021 EDA Work Plan. Suggestion was made to investigate the State of Minnesota Housing Rehab Program that was utilized in past years. Rob will provide more information at the February meeting.

5. Little Care Bears, LLC. Karen Griffith was unable to be in attendance. Rob sent Karen an email with a list of question the board had. Rob reviewed the questions and Karen's answers. Discussion continued. Suggestion was made to reach out to daycares centers in a 20-mile radius that may be interested in expanding and to compile a list of daycares in the area. Rob will provide more information at the February meeting.

6. Krienke Foods International, Inc. Payment Plan/Property Tax Update. Caleb stated at the December EDA board meeting that he would make a payment by the end of December. To date the December payment has not been received. Rob received an email from Caleb stating he would be making a payment of \$34,146.30 by Friday January 15<sup>th</sup>. That payment would include the December payment, January lease payment and property tax payment.

7. Midway Estates:

- a. Construction Progress. The project is running approximately two weeks behind schedule. Framing has started on the east units.
- b. Budget Update. Approximately \$16,000 in funds remain providing no new change orders are presented.
- c. Construction Change Orders. No new change orders to report.
- d. Lease Prospects/Advertising. Tabitha provided a brochure that is in the process of being created. The information will be on the City's website under EDA.
- e. Other

8. Mountain Lake Commercial Park:

- a. Internet/Data Infrastructure. Rob stated he is making progress with Mediacom. The cost to bring service to A & W is estimated at \$20,000. Mediacom stated they would need 10-12 businesses to make the project feasible. Rob asked Mediacom if it would help if the EDA invested \$10,000 into the project. Rob stated there are funds remaining after completion of the commercial park and funds were moved in 2020 to the debt service account. Michael will check to see if those funds can be moved back to be utilized for this project. Jerry suggested possibly recovering the investment through future lot sales. Rob stated infrastructure is important when marketing shovel ready lots. Steve stated there is fiberoptic that was installed by the railroad tracks to United Prairie Bank. Chuck will reach out to United Prairie Bank's IT Department for more information.
- b. Artic Cold Storage. Rob attempted to contact Artic Cold Storage and has received no response.

9. GENERAL DISCUSSION:

- a. Next Regular Board Meeting is February 15, 2021, President's Day. Consider moving meeting date to February 8<sup>th</sup>. Next meeting is February 8<sup>th</sup>, 2021.
- b. Other Business. Matt and Nicole James contacted Michael via email and would like the EDA to remove the tree on the property line that is on their lot. The branches hang over the new units and are potentially hazardous and would be the liability of the EDA. Jerry suggested having Dave Bucklin look at it and give his recommendation. Tabled until February meeting.  
Rob stated the Tree Commission is offering a tree program and he has made a request for 16 new trees at Midway Estates.  
Chad Eken has expressed interest in serving on the EDA Advisory Board.  
Motion made by Vern and Tim to approve Chad Eken to serve on the EDA Board as an Advisor. Carried.  
Neil Bartel contacted Rob and is interested in purchasing the land south of the daycare building and possibly the building. The board asked Rob to contact Neil and inquire on his intentions for the property. Burton Stoesz is currently farming the land. Vern stated he talked to Steve Harder and Steve stated that their house

has sold but the land and the business are still available. Vern stated there are solar panels on the property and feels the EDA should consider purchasing the property and further investigate a solar farm to reduce the cities electric cost. A one-megawatt solar farm cost is two million dollars. Vern contacted L & S Electric out of Springfield to get information on solar panels and cost to install solar panels. Discussion continued regarding cost of land per acre, value to the EDA of owning the property, storm sewer location, sanitary sewer location and cost of extending the access road. More information will be provided at the February meeting.

10. ADJOURN. Jerry adjourned the meeting at 1:36 p.m.

**Amended Minutes  
Lake Commission Meeting,  
Monday, January 11, 2021, 6:30 p.m.**

**Members Present:** Jason Kruser, Dave Bucklin, Randy Loewen, Tim Rahn, Jean Haberman

**Members Absent:** Janell Bargen, Joey Morey

**Guests Present:** Michael Schulte, Rachel Yoder, Mike Nelson

Chair Kruser called the meeting to order at 6:30 p.m.

A big welcome to our new Lake Commission members – Tim Rahn and Joey Morey! Jason Honkomp decided not to accept another term at this time.

M/S/P Haberman/Loewen to cast a unanimous ballot to keep officers as they are now – Jason Kruser, Chair; Dave Bucklin, Vice Chair; and Jean Haberman, Secretary/Treasurer

M/S/P Bucklin/Loewen to approve the minutes of the Dec. 14, 2020 meeting.

**Treasurer's Report (1/7/2021):**

**Income:**

UPB Interest	24.31
Lions Club – Donation	1,200.00

**Expenses:**

Citizen Publishing – Thin Ice Ads	167.60
Country Pride – Fuel to deliver aluminum to Mankato	40.00
Country Pride – Bunge cord for weed harvester	12.76
Leroy Radtke – Sled for aeration	<u>125.00</u>
<b>Ending Balance</b>	<b>\$43,437.65</b>

Savings Balance	22,025.19
Weed Harvester replacement funds from Cot. Co. (2018)	20,000.00
Weed Harvester replacement funds from Cot. Co. (Jan. 2019)	10,000.00
Weed Harvester replacement funds from Cot. Co. (Oct. 2019)	<u>20,000.00</u>
<b>Total Savings Balance:</b>	<b>72,025.19</b>

M/S/P Loewen/Bucklin to approve Treasurer's Report.

M/S/P Bucklin/Haberman to create two budget line items under Walking/Bike Trail – one for Boardwalk Donations and another one for Boardwalk Expenses. Also, to earmark \$25,000 of the Lake Commission balance for boardwalk replacement. Michael Schulte will make a spreadsheet to keep track of donations and expenses.

**Culvert on Yoder's Property:** The engineering design for the culvert that was created by Bolten & Menk on January 1, 2018 was discussed. The size of culvert needs to be clarified. Due to run-off, the trail gets silt on it which becomes slippery when wet. It is within the jurisdiction of the Lake Commission to maintain waterways and keep them safe for pedestrians. M/S/P Bucklin/Loewen to put in either an 18" or 24" culvert next summer.

**Aeration:**

Jason, Randy, and Mark Pankratz started the aeration system on January 1<sup>st</sup>. They also put out the "Thin Ice" signs. Jason sent the needed information to the DNR and they acknowledged receiving it.

M/S/P Bucklin/Kruser to purchase new bearings for the aerator motor. Randy Loewen will install the bearings.

Jason K. purchased a 30" X 60" Otter sled to use for hauling aeration equipment. Leroy Radtke had an extra one available for \$125.00.

**Trail:**

- **Federal Recreational Trail Grant:** There was discussion about applying for a Recreational Trail Grant. Jean will contact Dan Golner, the DNR Recreation Grant Coordinator, to see if we are eligible to apply. Then we will have to get a material and labor estimate.
- **Boardwalk:** Michael Schulte presented a bill from SW MN K-Fence (Daniel & Terese Hall) in the amount of \$1,740.00 for 2 bundles of posts. M/S/P Haberman/Rahn to approve payment. M/S/P Loewen/Rahn to put an ad in the Observer thanking Nickel Construction for their labor and use of equipment for repairing the boardwalk. Michael will contact Sue Frederickson at the Observer. Michael will also put a thank-you on the City Facebook page.
- **Snowmobile Signs:** *The City ordered a "No Snowmobiling" sign. A new "Respect Private Property" was put up on the east side of Yoder's property.*

Respectfully submitted,  
Jean Haberman,  
Secretary/Treasurer

# MOUNTAIN LAKE PUBLIC LIBRARY BOARD MINUTES

JANUARY 12, 2021

Members Present: Marci Balderas, Vickie Krueger, Sarah Morey  
Rick Herrig

Members Absent: Dennis Cords

Staff Present: Kari Hanson

Others Present: Dana Kass

The meeting was called to order at 1808, by Chairman Marci Balderas

Minutes from December 9, 2020 were read by Marci.

M/S Dana/Vickie to approve the minutes. Motion carried.

Election of officers for 2021: Vickie – chairman  
Rick – vice chairman  
Dennis – secretary

M/S Rick/Sarah. Motion carried.

Reports: Kari presented the December monthly report indicating 1,963 total circulation and expenditures of \$7,413.79. M/S Vickie, Sarah to accept the monthly report and approve the December expenditures. Motion carried.

PCLS: Jim Thompson is filling for Ken for deliveries. Ken will be out for several months due to an injury.

New Business:

- A. Summer Reading Program will have the theme “Reading Colors Our World”
- B. Kari will attend PCLS Advisory Council meeting electronically on Wednesday January 13, 2021
- C. The winter reading program has started.

Next meeting will be February 9, 2021

The meeting adjourned at 1833.

MOUNTAIN LAKE  
PUBLIC LIBRARY  
JANUARY 2021

<u>CIRCULATION</u>	<u>AUDIO</u>	<u>BOOKS</u>	<u>NON PRINT</u>	<u>MULTIMEDIA</u>	<u>PERIODICALS</u>	<u>VIDEOS</u>	<u>TOTALS</u>
Children's	17	672	0	2	0	152	843
Adult	19	618	2	0	33	148	820
Other Physical Media	14						<u>14</u>
						<u>SUBTOTAL</u>	<u>1,677</u>
eBooks							54
Downloadable Audio							<u>67</u>
<b>TOTAL CIRCULATION</b>							<b>1,798</b>

INTERLIBRARY LOAN

Sent	247
Received	229
ILLNon System	18

REVENUE

Cash Income	
County Revenue	
Donations (monetary)	
Fines	\$8.25
Misc. Revenue	
Meeting Room Rental	
Sale of Supplies	
<b>TOTAL REVENUE</b>	<b>\$8.25</b>

EXPENDITURES

(8.25) Books	\$1,526.26
Periodicals	\$90.00
Audio/Visual	\$34.32
Supplies	\$387.66
Postage	
Telephone	\$70.97
Janitor	\$345.00
Rep&Maint	\$191.16
Project Exp	
Tech/Aut Exp	\$4,340.00
Gas Utilities	\$195.58
Travel	
Delivery	<u>\$1,835.00</u>

**TOTAL \$9,015.95**

*Kari Hanson*

Library Director

## LIBRARY EXPENDITURES - JANUARY 2021

Dennis Hulzebos	Repairs & Maint.-Janitorial	\$345.00
Duerksen Electric	Repairs & Maint.	\$191.16
Frontier	Telephone Expense	\$70.97
HGTV Magazine	Periodical - 1 year	\$15.00
Indoff, Inc.	Office Supplies	\$355.45
Ingram	Books	\$124.24
Kari Hanson (reimburse from Walmart purchase)	AV 6.40 / Office Supplies 32.21	\$38.61
MN Energy Resources	Gas Utilities	\$195.58
Observer Advocate	Periodicals - 2 years	\$75.00
Plum Creek Library System		\$7,559.04
	Automation - KOHA \$4340.00	
	Delivery \$1835	
	Misc. E-books & audio books \$1384.04	
Synchrony - Amazon	AV: \$27.95 / Books \$17.95	\$45.90
	Books: \$17.95	
	<b>Subtotal</b>	<u><u>                    </u></u>
	Misc. Income	\$8.25
	<b>Total</b>	<b>\$9,024.20</b>



**Mountain Lake Municipal Utilities Commission Meeting**  
**Mountain Lake City Hall**  
**Thursday, January 21, 2021**  
**7 AM**

Members On-Call: Mark Langland, Sue Garloff, Todd Johnson, Council Liaison Dean Janzen, David Savage

Members Absent: One Vacancy

Staff On-Call: Michael Schulte, Administrator/Clerk; Lynda Cowell, Utilities Office Manager; David Watkins, Electric Lineman; Taylor Nesmoie, Water/Wastewater Foreman; Scott Pankratz, Water/Wastewater Operator

Others Present: None

**Call to Order**

The meeting was called to order at 7:00 a.m.

**Approval of Agenda, Minutes, and Bills**

Motion by Savage, seconded by Johnson, to approve the agenda, the January 7 Minutes, and Bills #20512 - 20551. Motion carried 4 – 0.

**Electric Department**

A company is coming to look at a leak on one of the generators and find the source.

**Water/Wastewater Department**

Thein Well Co. came to review and fix an error code on one of the wells. A small leak was detected at the water plant. The department is looking at a quote to peel and paint the water plant floor and whether having a company or themselves do the work is more feasible. The commission asked to obtain at least one more quote to review.

**Proposal from World Wind & Solar**

Soren Christenson, who formally worked at SUZLON and worked with the Utility last summer on a new contract with SUZLON, sent a proposal from WWS to the Utility to do monitoring and maintenance on the wind turbine. The annual cost would be \$25,000 and would be very similar to the SUZLON contract. The department will continue to work with Midwest Power Partners but it was stated by the administrator that WWS is a back-up option if ever needed.

**SUZLON Settlement Agreement**

As directed from a previous meeting, the administrator and electric superintendent worked with SUZLON on an agreement to separate completely with SUZLON and to obtain wind turbine parts from their Pipestone warehouse to compensate the \$6,250 quarterly invoice paid in December. The administrator asked for a formal approval of the agreement. The parts have been selected and picked up by Midwest Power Partners and are stored at their shop. Motion by Johnson, seconded by Garloff, to approve the settlement agreement with SUZLON. Motion carried 4 – 0.

### **Generation Interconnection**

The Generation Interconnection Study was formally started in 2017 and the purpose was to give Mountain Lake the ability to sell excess capacity to any entity within the MISO footprint using Network Transmission Service. This study is for 2MWs total. The Generation Interconnection Study allows the utility to sell to any entity in the MISO market. Alternatively, CMPAS has the ability to sell excess capacity, but it requires a Point-to-Point Transmission Service study to prove that the capacity can be delivered between Mt Lake and one other specific point in MISO. These Point-to-Point Transmission Studies can be costly when they have to be repeated for every capacity sales transaction. Mountain Lake is the only member participating in this study currently. Two other members, Delano and Glencoe, went through this process in 2010 and it has been profitable for them. The reason to go through this process is to sell excess capacity to counterparties other than the MISO capacity auction. The majority of members do not have significant excess capacity. The anticipated network upgrade costs for the project are over \$500,000. There were no expectations in regards to the Network Upgrade dollar amount, the study and findings are determined solely by MISO. For reference, both Delano and Glencoe paid zero Network Upgrade Charges for their studies of roughly 55MW. Their studies occurred in 2010 though and there has been countless wind/solar farms built since that time that add to the transmission system issues. The Utility has to decide by January 29 if they want to proceed to Phase 3 of the study or withdraw. MLMU would be refunded \$44,614 (from money deposited for the study) if decided to withdraw by January 29. \$18,386 has been spent as of November 1. The pay-back is difficult to pinpoint but an approximate estimate may be 13 years. The \$500,000 in network upgrades could change based on who stays and who withdraws. With possible changes in legislation regarding green energy, it is not guaranteed to be able to sell into the market years from now. Based on the information given from CMPAS and their recommendation, Motion by Savage, seconded by Johnson, to withdraw from the Generation Interconnection Study and not proceed to Phase 3. Motion carried 4 – 0.

### **2020 YTD Revenues & Expenses**

Revenues and expenses were reviewed. Revenues do not include revenues for December invoices. Final numbers will be known once the 2020 audit is completed which is typically in June.

**Adjourn**

The meeting was adjourned at 7:55 a.m.

**Approved February 11, 2021**

ATTEST:

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Michael Schulte, Administrator/Clerk

**City of Mountain Lake  
Regular City Council Meeting  
Mountain Lake City Hall – 930 Third Ave  
Monday, February 1, 2021  
6:30 p.m.**

Members Present: Dean Janzen, Dana Kass, Darla Kruser, Mike Nelson

Members Absent: Andrew Ysker

City Staff Present: Michael Schulte, City Administrator/Clerk; Maryellen Suhrhoff, City Attorney; Daron Friesen, Street Superintendent; Tim Coners, Fire Chief; Scott Pankratz, Fire Department; Taylor Nesmoe, Fire Department; Andrew Kinnetz, Police Officer

Others Present: Doug Regehr

**Call to Order**

The meeting was called to order by Mayor Nelson at 6:30 p.m.

**Approval of Agenda & Consent Agenda**

Motion by Kruser, seconded by Kass, to approve the agenda and consent agenda as presented.

Motion carried 4 – 0.

Bills: Checks #24594 – 24635, 710E – 711E

Payroll: Checks #65836 – 65850

Approve December 22 Police Commission Minutes

Approve January 7 Utilities Commission Minutes

Approve January 19 City Council Minutes

**Public**

No one spoke during this portion of the meeting.

**Street Department Report**

Daron Friesen, Street Superintendent, provided a report of completed items in January. Ash trees were removed from Lawcon park and new trees will be planted this spring. Maintenance on equipment is ongoing. Snow removal was discussed.

**Fire/Ambulance Hall**

A building committee was formed last year to review the possibilities of renovating the current building or building a new building on a different lot. Councilmember Kruser, Taylor Nesmoe

Tim Coners, and Scott Pankratz were present to discuss their findings over the past year. Pankratz went through a PowerPoint presentation. An architect was hired last year to provide basic floor plans of renovating the current hall and building a new hall that utilizes the former Lohrenz shop building purchased by the Utility. The committee visited neighboring fire/ambulance halls. The current hall does not have adequate space around apparatuses, adequate space for turnout lockers, maneuvering apparatuses, space for storage, and proper door heights for the ambulances. Pankratz reviewed the history of reviewing options for the fire/ambulance hall, provided basic floor plans, pictures of possible lots, and estimated costs. The committee is recommending to not renovate the current building and to build a new building. The current building is limited on expansion and meeting the proper safety measures. Pros and cons of various lots were discussed. The council provided direction to keep moving forward on a solution. More research on possible lots, costs, and financing options will be conducted by the committee and the city administrator.

### **City Attorney**

Various public nuisances and updates from the attorney were discussed.

### **Resolution #2-21 – Appoint Insurance Agent**

The city has historically switched insurance agents for property, liability, and casualty every 3 years. United Prairie Insurance has been the agent for the past 3 years. The resolution appoints Hanson Insurance Agency for the next 3 years beginning on April 1, 2021. Motion by Kruser, seconded by Janzen, to approve Resolution #2-21. Motion carried 4 – 0.

### **Bonded Indebtedness Report**

The administrator briefly explained the report. The report is required to submit to the county each January. The report includes all bonds and notes issued with the city and utility.

### **Adjourn**

The meeting was adjourned at 7:57 p.m.

ATTEST:

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Michael Schulte, Administrator/Clerk



Project #

## FEDERAL RECREATIONAL TRAIL PROGRAM 2021 Trail Grant Application

### 1) GENERAL CONTACT INFORMATION:

Grant Applicant (Unit of Government Required):	City of Mountain Lake
Contact Person:	Michael Schulte
Contact Title:	City Administrator
Mailing Address (include street address):	930 Third Avenue Drawer C Mountain Lake, MN 56159
Phone:	507-427-2999, ext. 1
Email address:	mschulte@mountainlakemn.com
<i>If the project has a trail club, organization, or project partner, please include below:</i>	
Organization/Club Name:	Mountain Lake Lake Commission
Contact Person:	Jean Haberman
Contact Title:	Secretary/Treasurer
Mailing Address (include street address):	37663 560 <sup>th</sup> Ave. Mountain Lake, MN 56159
Phone:	507-822-2611
Email address:	jhaberman56159@gmail.com

### 2) GENERAL PROJECT INFORMATION:

Project Name:	<b>Mountain Lake Trail Boardwalk</b>
Project Summary <i>(30 words or less):</i>	Purchase and construct a new 420' raised 8-foot-wide boardwalk for Mountain Lake's recreational trail, which will replace the existing flood-damaged 5-foot-wide boardwalk.
Project Completion Date:	October 1, 2022
Trail Name:	Mountain Lake Trail
Website with Trail Info:	<a href="https://sites.google.com/site/lakecommission/">https://sites.google.com/site/lakecommission/</a>

### 3) FINANCIAL INFORMATION:

Grant Request:	<b>\$133,875</b>	Source of Cash Match (describe below in the box next to \$ amount):	Are match funds secured? (Yes/No)	Grant-in-Aid Funds (Yes/No)
Matching Funds (25% match required)	\$ 44,625	Lake Commission Fund (City of Mountain Lake)	Yes	No
	\$			
	\$			
Total Project Cost:	\$178,500	(Grant Request + Matching Funds must = Total Project Cost)		
If this project has received federal funding through the Enhancements Program or Transportation Alternative Program, please indicate which year the project is programmed for				FFY: <span style="border: 1px solid black; display: inline-block; width: 40px; height: 20px; vertical-align: middle;"></span>

construction?		
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**4) PROJECT LOCATION:**

County Project is Located:	Cottonwood
State Legislative (House) District:	22B
State Senate District:	22
State House Representative: (name)	Rod Hamilton
State Senator: (name)	Bill Weber
Congressional District:	1 <sup>st</sup> Congressional District
PIN: Enter county Property (Parcel) Identification Number(s) of parcel where project is located:	Parcel #110300504 Owner: City of Mountain Lake

**5) MEASURABLE TARGETS/OUTCOMES FOR THIS PROJECT ONLY:**

It is required that measurable targets and outcomes be collected for your project. Complete the boxes below on the right with exactly how many miles of trail that will be acquired, newly developed or existing trail miles improved, along with the number of trailhead facilities, bridges, and/or culverts that will be developed or restored as part of just this project, not the whole trail. After the project is complete the measurable outcome will be compared with the target included.

Trail Miles to be Acquired:	0
New Trail Miles to be Developed/Created:	0
Existing Trail Miles to be Restored or Improved:	0.1
Number of Trailhead Facilities to be Developed or Restored:	0
Number of Trail Bridges/Culverts to be Developed or Restored:	1
Existing Trail Miles to be Maintained:	5.2

**6) RECREATIONAL USES FOR PROJECT:**

**6A)** Indicate the existing or proposed uses of the trail under primary use and the secondary recreation uses which will directly benefit from the proposed project:

Primary Use	Secondary Use	
X		Walking/Hiking
	X	Bicycling
		Mountain Bicycling
		Horseback Riding
		Cross-Country Skiing
		In-Line Skating
		Snowmobiling
		ATV Riding
		Off-Highway Motorcycling
		Off-Road Vehicles (4x4, Jeep, etc.)
		Other (specify):

**6B)** Describe/Justify how each of the above identified primary and/or secondary trail user groups will benefit from the project. Response required for each identified use above. Letters of support attached to this application for both primary and secondary usage **strongly recommended**. See manual for secondary usage criteria.

**Walking/Hiking (Including with assistive vehicles):** Walkers and hikers will benefit from a wider boardwalk, which will match the width of the paved trail. Currently the paved trail is eight feet wide and the boardwalk is five feet wide, which creates accessibility constraints for the number of trail users who can walk side-by-side or meet on the boardwalk. The problem is exacerbated when pedestrians using assistive vehicles need more room on the boardwalk when



meeting other trail users.

**Bicycling:** Bicycling is a popular use of the 5.2-mile trail, ranging from casual family bicycling to mountain and fat-tire bicyclists. Currently, bicyclists are often struggling to share the limited space available along the boardwalk with pedestrians, often needing to stop and wait until pedestrians cross the boardwalk. With a wider boardwalk, cyclists will be able to share the width of the boardwalk with pedestrians. Development of a wider boardwalk will create a more equitable trail atmosphere and will create an enjoyable experience for all trail users.

**6C)** Will this project provide year round trail use? If it is planned to provide year round use, outline which users indicated above will benefit and how the facility will be maintained for those uses.

The Mountain Lake Trail is available for use year-round. During the summer season, trail usage is frequented by bicyclists, walkers, and hikers. During the winter season, fat-tire biking, cross country skiing, and snowshoeing are popular trail activities. Adults and children use the trail year-round for exercise, bird watching, and as a nature trail. The trail and boardwalk are not groomed during the winter months; however, fat-tire biking, cross-country skiing, and snowshoeing are popular sports in winter when feasible.

Since the trail winds through a public hunting area on the west end of the lake, warning signs are posted and bright orange clothing is encouraged during the hunting season to alert trail users.

## **7) PROJECT DESCRIPTION:**

Provide a description sufficient enough to understand the project. Indicate prominently whether this is primarily a new trail or facility development request, an enhancement to an existing trail or facility, or an acquisition. Make sure to include the design specifics of the project, such as the trail width (paved multi-use bicycle/pedestrian trails must be at least 10 feet wide). Include how this project will be immediately available for use by the general public. If this project is a phase of a larger project, very briefly describe how it fits into the larger plan, however, focus specifically on how the grant funds will be used for this project. Also, briefly explain why it is important for this project to be funded. Use the box below.

**This grant request is for an enhancement to an existing trail. The Mountain Lake Trail is an existing, paved, 5.2-mile trail that is eight feet wide for the entirety of its length. There is a 420-foot stretch of trail at the west end of the lake that goes through wetlands. A 5-foot-wide floating boardwalk was originally constructed in 2003 to cross that area. The existing boardwalk is in need of replacement. The grant funds will be used to purchase and construct a new 8-foot-wide boardwalk that will match up with the existing 8-foot-wide paved trail. It will also be elevated so it will survive future flooding events. The boardwalk will have curbed sides and will be safer for pedestrians.**

**During the summer of 2018, widespread flooding in Mountain Lake and across Southwest Minnesota resulted in the boardwalk being swept away and being broken into two pieces. For 3 months of the summer, there was no connectivity to the 5.2-mile loop. The boardwalk was moved back into place. Then spring flooding in 2019 caused the boardwalk to move again. It was put back into place and anchored, however, it buckled and was uneven in places. In the fall of 2020, a local construction company, along with volunteers, fixed the uneven areas and anchored it with posts. While the boardwalk has been temporarily**

**repaired, a new, elevated boardwalk is needed to avoid frequent repairs and mitigate the risk of further damage.**

**8) PROJECT COST BREAKDOWN:**

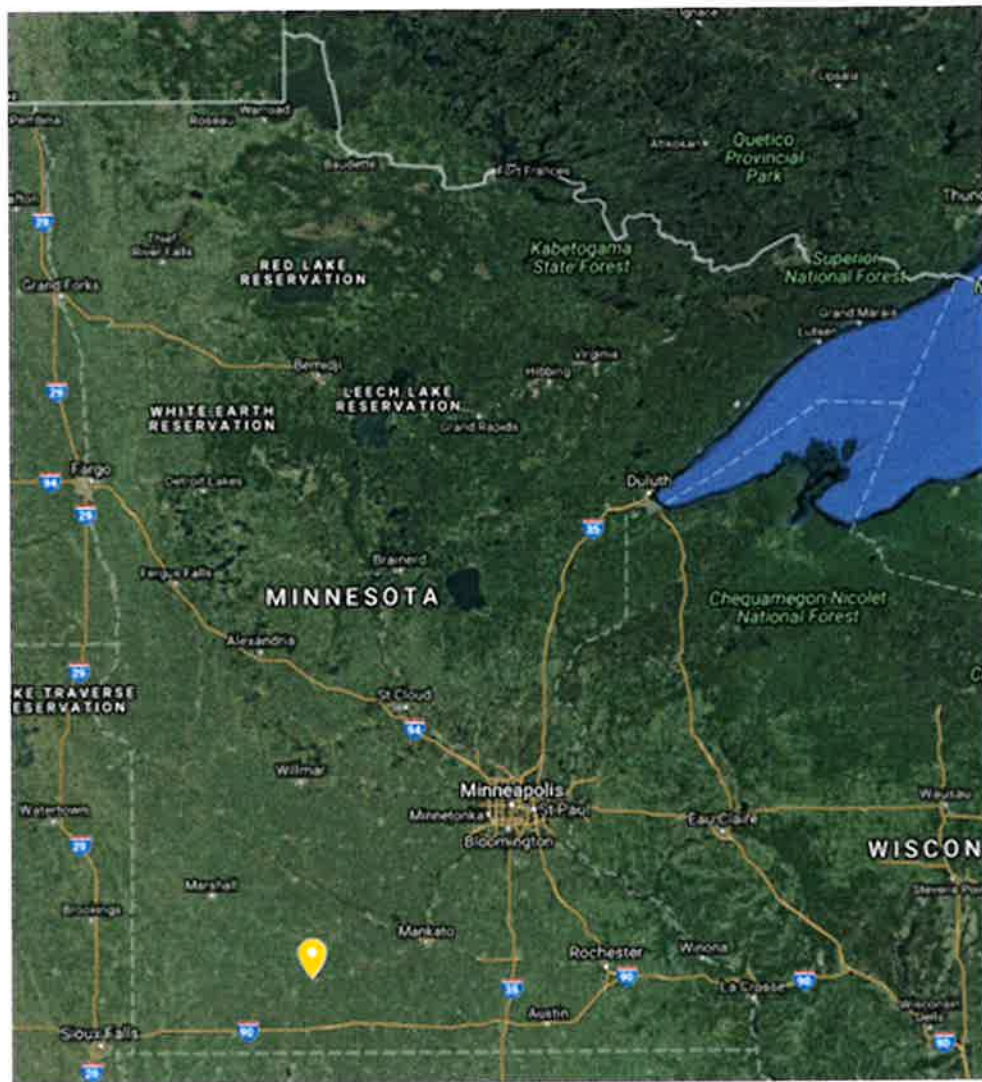
Identify each recreational trail/facility being proposed for funding. Provide a short quantitative description of the facility (linear feet, dimension of structures, number of components, etc.), the total estimated cost and the expected completion date for each for just this grant request. Include materials, landscaping, design/engineering services, contract service, etc. Add or delete rows in the text boxes below as appropriate. For acquisition projects, fill out the acquisition table below.

Trail/Facility	Description	Estimated Cost	Expected Completion Date
Mountain Lake Trail Boardwalk	8' wide x 420' long boardwalk, supported by helical piers system, using 2 7/8" diameter round steel shaft triple lead helical piles. 14' pile length is included. Any additional depth length will be charged at \$35/lin ft, installed. Pressure gauge during installation will determine torque reading, which will determine capacity per pile. All steel is hot dipped galvanized post fabrication. All lumber is brown, cedar tone treated. Boardwalk to accept 4,000 lbs or less to be driven on. Price includes block bumper style curb and installation.	\$425/ft x 420' = \$178,500	Oct. 1, 2022
<b>Total</b>		<b>\$178,500</b>	

Revised 10/2020

<b><i>ACQUISITION</i></b> (if applicable):			
<b>Description of Parcel</b>	<b>Acres or Miles of Trail</b>	<b>Reasonable Market Value Estimate</b>	<b>Expected Acquisition Date</b>
<b>Total</b>		<b>\$</b>	

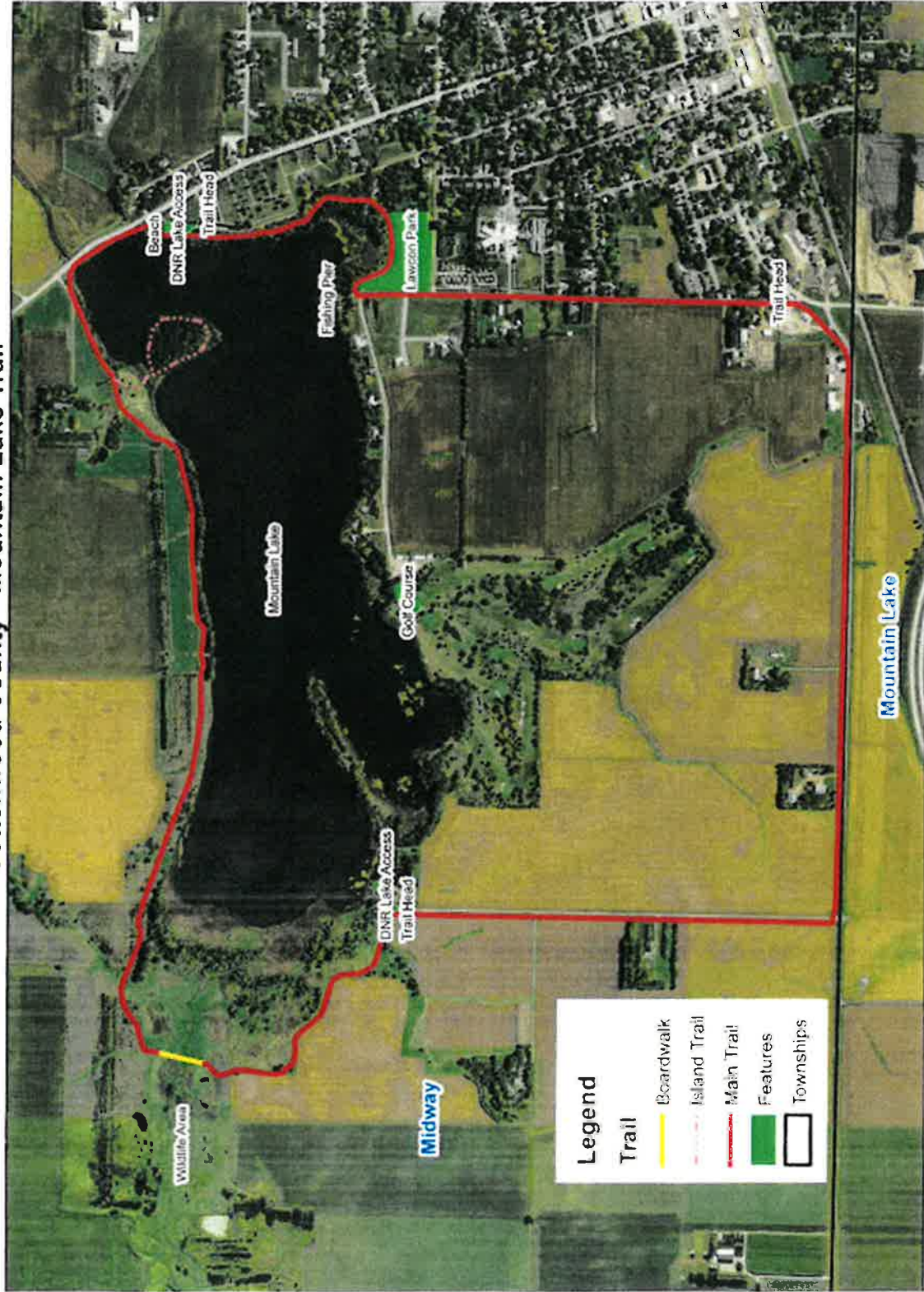
**9) PROJECT LOCATION MAP:**





10) PROJECT SITE LEVEL MAP:

Cottonwood County - Mountain Lake Trail



## 11) SITE AND PROJECT QUALITY:

What considerations have been given to the needs of the intended trail user groups and are they appropriate for the location? What attractive features exist on site or within view of the proposed project that may bring in potential user groups to this project location? Does the proposed project develop infrastructure and amenities that meet the needs and interests of future generations and diverse communities? Is the proposed project located in a densely settled area or area of rapid population growth? What other facilities (if any) are on site or within the trail corridor that enhances this project? Describe what attractive features exist on the site or within view. Use the box below.

Mountain Lake has a wonderful recreational culture, and it continues to grow. It is the second largest community in Cottonwood County with a population of 2,163. The community is also home to growing multicultural populations, including Asian (particularly Laotian) and Latinx. The community also has an above average percentage of residents living below the poverty line compared to the rest of Minnesota. Mountain Lake's trail system is a perfect free form of recreation for all families living in the community, regardless of race or socio-economic status.

The communities of Mountain Lake and Jackson have worked together to purchase a bike rental system. Currently, each town has four bikes available to rent. Mountain Lake's rental system is next to the trail by Lawcon Park and the Good Samaritan Village.

The Good Samaritan Village has a sidewalk system that connects to the trail. They own a Trishaw bicycle that is used to take one or two residents for rides on the trail. There is also an apartment complex next to the trail which allows occupants to have ready access to the trail.

The boardwalk overlooks a marsh wildlife area that provides a view of a wetland that few people can experience without a facility like this. The Lake Commission has installed eight points of interest signs on the trail and a brochure with a self-guided tour: First island, scenic overlook, Eastern red cedar trees, Mountain Lake watershed, cottonwood trees, wetlands, Second island, and a food forest.

The Laotian community often uses the trail to collect native foods.

Trail users have access to many attractive amenities and features: the lake, two fishing piers, shoreline fishing, a beach area, the Island, the Second Island (now a peninsula), a campground, a disc golf course, and Lawcon Park with a shelter house and playground. There are several benches located at vantage points along the trail. The trail offers a safe alternative to walking/running/biking on public roadways.

## 12) PROJECT READINESS:

What is the current status of the project? Can the project begin immediately? What major activities must still be accomplished before the project can begin? Will the project be completed within the appropriation timelines? At a minimum, please reference land acquisition requirements, status of engineering/design, and relevant permits and approvals that have/have not been obtained for the project. Is there urgency to move ahead with this project now, and what consequences are looming if it is not funded? Use the box below.

A construction estimate for a new boardwalk has been solicited and received. The cash match funds from the City are set aside. The grant award will allow the city to move ahead immediately with ordering materials and construction as soon as the boardwalk contractor can begin. The

Department of Natural Resources has approved our permit application for a new boardwalk and expect the final permit to be delivered in the spring of 2021.

The contractor abides by the Buy American provision requirement for construction grants. The City of Mountain Lake owns the land where the boardwalk is located.

**13) ACCESSIBILITY (ADA):**

All facilities that are developed, or portions thereof, using these funds must be accessible for persons with disabilities or be eligible for an exemption. The Americans with Disabilities Act (ADA) has developed guidelines for outdoor developed areas, buildings and facilities and is available at [www.access-board.gov](http://www.access-board.gov). Will the project facilitate and/or improve ADA access to existing trails or trail related facilities? Does the proposed project develop and/or redevelop facilities that meet the differing outdoor recreation needs for people of all abilities? Describe how the trail or facility is designed for use by persons of all abilities and takes into consideration ADA design standards. Do not just state the trail will be ADA compliant. If your project will not be ADA accessible, list the specific exemption permitted in ADA guidelines. Use the box below.

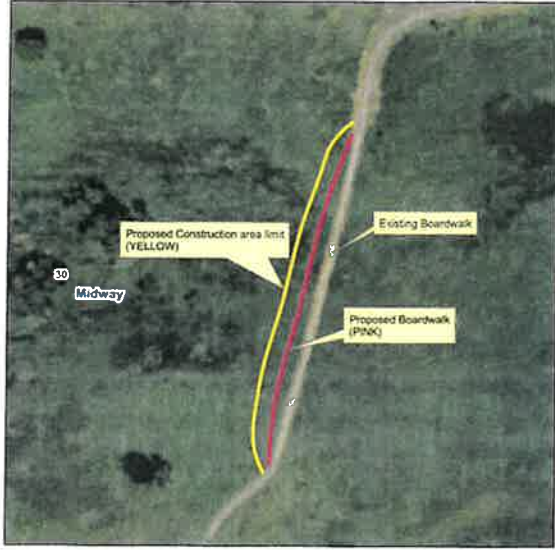
In 2002, the Cottonwood County engineer applied for a Federal Transportation grant for hard-surfacing the trail and a new dam and bridge at the east end of the lake. The grant was awarded in March 2003 and also required ADA compliance. Before hard-surfacing could begin, the trail required some earth moving to achieve a grade no greater than 5 per cent in order to meet the current ADA requirements. The grading work was done and then checked and surveyed by the Cottonwood County Engineer's office. The trail was hard-surfaced in 2011. The plan is to construct the new board walk next to and west of the existing boardwalk (See map). It will connect to the trail at the same point and will comply with all ADA guidelines. From 2011 to 2020, no changes have been made to the trail that affect the ADA compliance.

# Cottonwood County

Midway Township Section 30

Landowner:  
City of Mountain Lake

Date: 11/24/2020



## 14) CONNECTIVITY (If applicable):

**14A)** Describe how the trail project will connect multiple destinations and/or communities. Use the box below.

This boardwalk connects two portions of the Mountain Lake Trail, thereby, creating a continuous 5.2-mile loop. Without a boardwalk, the trail would be separated and would terminate within a wildlife management area.

**14B)** Does the trail project connect directly to an existing state or regional trail? Check all that apply to the right and describe in the box below if applicable.

Connects to Designated and Existing State Trail:

No

Connects to Designated and Existing Regional Trail:

No

**14C)** Does the trail project connect directly to an existing state park, state recreation area, regional park, high quality natural resource, local recreation area, or local park? Check all that apply to the right and describe in the box below if applicable.

Connects Directly to a State Park or State Recreation Area:

No

Connects Directly to a Regional Park or Regional Recreation Area:

No

Connects Directly to a Local Park or Recreation Area:

Yes

Connects Directly to a High Quality Natural Resource (not included above):

Yes

The Mountain Lake Trail directly connects to a city park and many natural resource areas. The



trail connects to Lawcon Park, the largest park in the City of Mountain Lake that hosts many amenities for residents and visitors. There is a campground, fishing pier, playground, and disc golf course. It continues to be a site for recreational development. The trail runs through the Mountain Lake wildlife area and is adjacent to a Minnesota Department of Natural Resources Wildlife Management Area. These areas provide a unique natural resource experience for trail users. The trail circles the lake (Mountain Lake), which allows users to enjoy and access the lake from many public vantage points along the trail. Many people fish along the shore by the dam and public access areas.

**14D)** Describe how the trail project contributes to the overall connectivity of the trail system in the area. Specifically, how well does the project connect existing trail networks or fill critical gaps within the trail system? How well does the project help promote connectivity among trail networks statewide? Use the box below.

The boardwalk project for the Mountain Lake Trail is integral to the connectivity of the trail as a whole. The boardwalk lies about halfway along the length of the trail and extends 420 feet. Without this section of trail rehabilitated, the trail is not as user friendly. With flooding and high-water events, the boardwalk will not survive and the trail will become two significantly shorter trails that terminate at two different locations in the Mountain lake Wildlife Management Area. Replacing the boardwalk ensures that trail users get a more satisfactory trail experience and can utilize the entire trail at their leisure.

There is a designated bike route through the city of Mountain Lake that connects the trail to the city's downtown business district, the downtown park, and the historic museum site called the Heritage Village. Members of the Lake Commission have participated in meetings to connect the Mountain Lake area to statewide trail efforts. At present, these meetings have not resulted in any action.

**15) NATURAL RESOURCE IMPACT:**

Describe the potential impact to natural resources by the project and efforts to avoid or mitigate adverse effects. This includes considerations for trail design and construction practices, noise, odors, dust control measures, surface erosion, fish and wildlife populations, damage to wetlands or other ecologically sensitive natural resources, landscaping that includes native planting, and historical/archaeological sites. Also, demonstrate the compatibility of the proposed project with existing adjoining land uses. To the extent possible, all landscaping or plantings that are done in the project area must be native to Minnesota and preferably of the local ecotype, and describe below how this project will comply with this requirement.

Very little environmental impact is expected. The area that will be bridged by the boardwalk is a type 1 and 2 wetland that is almost 100 per cent covered by the invasive Reeds Canary grass. Several invasive species control and native vegetation reestablishment projects have been carried out using the trail system as access. The wetland will be protected by using helical 2 7/8" diameter piers to elevate the boardwalk above the wetland with very minimal impact.

**16) COMMUNITY COMMITMENT TO TRAIL USE:**

Identify steps that your community has taken to improve the conditions for trail users accommodated by this proposed trail development or enhancement project. Examples would include safety education, enforcement, signing, fund raising, comprehensive barrier identification/removal, trail vehicle parking opportunities, etc.

The Mountain Lake Trail System is part of the Mountain Lake Active Living Plan. In 2015, the

City of Mountain Lake partnered with Community Wellness Partners and Southwest Regional Development Commission to develop an active living plan. Adopting this plan involved several opportunities to engage the community through open house events, community surveys, WikiMapping, and having the City Council help prioritize goals. While the boardwalk itself is not included in the active living plan, it plays an integral part of the trail system. Without the boardwalk, the trail system is not fully accessible, nor safe, to use.

The City of Mountain Lake maintains the trail as part of the city park system. The Lake Commission works closely with the City of Mountain Lake to improve and maintain trail and boardwalk conditions. Regular maintenance includes: mowing, weed whipping by the boardwalk, trimming trees hanging over the trail, sweeping the trail and intersections, painting bike stencils on the portion of the trail that shares Golf Course Road, painting distance markers on the trail, controlling invasive species including wild parsnip and buckthorn, and crack filling. A biobased protective coating was applied in 2016 to protect the hard surface.

Two sediment ponds have been installed: one at the Golf Course and one where the storm sewer enters the lake. A drainage system was installed at Lawcon Park to control water seepage over the trail.

The boardwalk was built by the agriculture students in 2003 and is in need of a major upgrade. After every high water and flood event, volunteers, with the help of the city crew and local construction companies, have had to repair the existing boardwalk.

Signage has been installed to warn of open hunting, prohibiting motor vehicles, keeping dogs on leash, one-way traffic on boardwalk, and respecting private property. There are three trail map signs with brochures.

There is adequate parking by the beach and trail head for fishermen, hikers, and bikers. Another parking lot is located at Lawcon Park. There is also an area just off highway 60 by Golf Course Road with a trail sign, parking and a picnic table.

The Active Living Committee through Community Wellness Partners has also played an active role in enhancing the trail by obtaining grant funding for signage and benches around the trail. They organized a DOT bike/ped count in the summer of 2018.

Several youth organizations have worked on trail projects. The Youth Corps have assisted the Cottonwood County Soil and Water Conservation District in planting trees along the trail. The Boy Scouts, Mountain Lake High School FFA students, and Lake Commission have organized and conducted clean-up projects along the shoreline, island, and beach. The Cottonwood SWCD educates high school agriculture students about invasive species control and elementary students about erosion and water quality.

The Lake Commission keeps the public informed by maintaining a web page, posters, and notices in the utility bills. The police department organizes a bike safety event every spring and works closely with the physical education teachers to offer a bike safety curriculum.

The City of Mountain Lake received grant funding from the Mountain Lake Foundation and the Remick Foundation for benches along the trail. Recently the Lions Club donated money to go towards a new boardwalk.

Every year during the community celebration, the mayor organizes a community bike ride around the trail.

The residents of Mountain Lake show their support of the trail by donating their aluminum cans to the Lake Commission's ongoing can drive to raise money for trail improvements. The City and Lake Commission are always looking for ways to make the trail more accessible for all users.

## ATTACHMENT CHECKLIST

<b>REQUIRED ATTACHMENTS (All attachments MUST be 8 ½ by 11 ONLY)</b>	
	<p><b>Attachment A – Required Certifications</b> The first signature block is to be signed by the proper authority for the grant applicant. The specific manager of the facility that is being rehabilitated, enhanced or developed should sign the second section. If the proposed project will utilize public land that is not under the jurisdiction of the grant applicant, the proper authority must sign the final section in order to assure that they are both aware and supportive of the project.</p>
	<p><b>Attachment B – Resolution Supporting Application</b> The application must be accompanied by either a copy of a resolution, council minutes or some other official documentation that demonstrates that the local unit of government supports the proposed project and the consequent application. The resolution does not need to have a specific form or specific language, as long as it satisfies what was outlined in the previous sentence. A sample resolution has been included. The sample resolution is a combination type resolution example. It shows support of the grant application (as required above), and if the project is awarded, it includes language required to support accepting the grant award, names the fiscal agent, and states that the facility or trail will be maintained for no less than twenty years. This combination resolution helps eliminate the need for an additional resolution for this project in the future, if awarded a grant. If the applicant is awarded, <u>all three items must be mentioned in the resolution in order to accept the grant.</u></p>
	<p><b>Attachment C – 20 Year Operations and Routine Maintenance Plan</b> Outline how this project will be maintained after the grant is completed. How often will maintenance occur? What funding sources will be used to ensure that this project is available for public use for the next 20 years?</p>
<b>ADDITIONAL ATTACHMENTS (if applicable)</b>	
	<p><b>Attachment D – Letters of Support</b> Letters of support are an important factor for reviewers when selecting projects. There should be an effort to solicit letters from specific groups that will derive a direct benefit from the project, especially from the primary and secondary user groups you identify in Question 6. The applicant is also welcome to provide letters of support from all other sources as well. There is no limit on how many letters may be submitted, and diversity is favorable.</p>
	<p><b>Attachment E – Transportation Funding Award Letter</b> If this project is scheduled to receive Federal Transportation funds, then your local MnDOT district should have notified you in some manner. Please attach this notification and fill in the year in which you are scheduled to receive the funding under question 3.</p>
	<p><b>Attachment F – Grant-in-Aid Award Letter</b> If the proposed project is also receiving funding from one of the DNR grant-in-aid programs (snowmobile, cross-country ski, all-terrain vehicle, off-highway motorcycle, or off-road vehicles), typically the recipients are notified by the DNR, Parks and Trails Area Supervisor with an award letter. Copy the letter and provide as attachment F if applicable.</p>

**Attachment A – REQUIRED CERTIFICATIONS**

Complete the Required Certifications form below with original signatures (see checklist for instructions)

**For Grant Applicants:**

“I hereby certify that all of the information provided in this application is true and accurate to the best of my knowledge. I recognize that in the event of the proposed project being funded, this document will be used as an addendum to the agreement between the sponsoring unit of government and the state to guide project scope and reimbursement. I also acknowledge that all work must be completed by **June 30, 2023**, and no reimbursement will be sought for an in-house labor services and/or to meet existing payroll. I also preliminarily agree with plans to develop the proposed trail related project on land administered by my agency.”

Name:	Michael Schulte	Title:	City Administrator/Clerk
Unit of Government:	City - Local		
Signature:	<i>Michael Schulte</i>	Date:	2-17-21

**For Trail and Park Administrators (if applicable):**

“I substantially agree that the proposed trail related project will be mutually beneficial to the local community, as well as to the goals and purposes for which this recreation unit was established. I will cooperate in its provision if the project proposal should be funded.”

Name:		Title:	
Unit of Government:			
Signature:		Date:	

**For All Administrators of Public Lands Crossed/Utilized in the Proposed Linkage**

(Required only if the proposed project will utilize public land that is not under the jurisdiction of the grant applicant):

“I preliminarily agree with plans to develop the proposed trail related project on land administered by my agency, and I will cooperate in seeking more formal authorization in the event the project proposal is authorized for reimbursement.”

Name:		Title:	
Unit of Government:			
Signature:		Date:	

## **Attachment C – 20 Year Operations and Routine Maintenance Plan**

Outline how this project will be maintained after the grant is completed. How often will maintenance occur? What funding sources will be used to ensure that this project is available for public use for the next 20 years?

*The city of Mountain Lake is committed to maintaining and improving the trail through a variety of methods and activities. The City Council approves a budget each year specifically to maintaining, repairing, and improving the trail. For 2021, \$4,950 is allocated for the trail. 1-2 seasonal employees, are hired each summer who are dedicated to perform trail work such as: cleaning the trail of leaves, twigs, sticks, and dirt, mowing lawn, trimming trees or bushes, inspecting the trail, and performing other miscellaneous tasks as needed. A budget of \$6,750 is also allocated to the Lake Commission that addresses parts of the trail near the lake.*

*The Street Department of three full-time employees also performs work on the trail such as installing benches, crack sealing, repairing signs, hauling away cut or trimmed branches, and other miscellaneous tasks.*

*For the new boardwalk, the City Council and Lake Commission will ensure the boardwalk is maintained, repaired as needed, and properly taken care of over the next 20 years. Funding sources for both the trail and the Lake Commission are planned to continue. The seasonal employees and full-time employees provide direct attention to the trail and can ensure the boardwalk stays in the best shape over the summer months. Lake Commission members also volunteer their time to inspect the trail and boardwalk and ensure the trail is the best it can be for all residents to enjoy.*

**RESOLUTION #3-21**

**RESOLUTION SUPPORTING TRAIL GRANT APPLICATION**

**WHEREAS**, the City of Mountain Lake supports the grant application made to the Minnesota Department of Natural Resources for the Federal Recreational Trail Program. The application is to purchase and construct a new 420' raised boardwalk for the Mountain Lake's recreation trail. The trail system is located around Mountain Lake, agricultural land, and Lawcon Park, and

**WHEREAS**, the City of Mountain Lake recognizes that it has secured \$44,625 in local cash matching funds for this project and must provide a twenty-five percent (25%) cash match

**NOW, THEREFORE, BE IT RESOLVED**, if the City of Mountain Lake is awarded a grant by the Minnesota Department of Natural Resources, the City of Mountain Lake agrees to accept the grant award, and may enter into an agreement with the State of Minnesota for the above referenced project. The City of Mountain Lake will comply with all applicable laws, environmental requirements and regulations as stated in the grant agreement, and

**BE IT FURTHER RESOLVED** that the applicant has read the Conflict of Interest Policy contained in the Trail Program Grant Manual and certifies it will report any actual, potential, perceived, or organizational conflicts of interest upon discovery to the state related to the application or grant award.

**BE IT FURTHER RESOLVED**, the City Council of the City of Mountain Lake names the fiscal agent for the City of Mountain Lake for this project as: Michael Schulte, City Administrator/Clerk, 930 3<sup>rd</sup> Ave, Drawer C, Mountain Lake, MN 56159.

**BE IT FURTHER RESOLVED**, the City of Mountain Lake hereby assures the Mountain Lake Recreational Trail will be maintained for a period of no less than 20 years.

**PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF MOUNTAIN LAKE THIS 16<sup>th</sup> DAY OF FEBRUARY, 2021.**

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Mayor Mike Nelson

Attest:

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Michael Schulte, City Administrator/Clerk

**RESOLUTION #4-21  
RESOLUTION ON PAYING LGA ON TIME AND IN FULL  
CITY OF MOUNTAIN LAKE, MN**

**WHEREAS**, Minnesota’s cities are on the front lines of the COVID-19 response and need to be strong to provide services to support the economic recovery; and,

**WHEREAS**, Local Government Aid (LGA) is an essential aid program to Minnesota cities, helping to restrain local property taxes; and,

**WHEREAS**, LGA helps cities pay for critical needs and services such as public safety, street maintenance & repairs, libraries, parks and trails, economic development and housing; and,

**WHEREAS**, the \$564 million LGA appropriation in 2021 represents just 2.2% of the state’s general fund; and,

**WHEREAS**, our state (and nation) is facing one of the worst economic struggles in its history; and,

**WHEREAS**, our city has taken steps to support our residents and businesses by providing critical services during the pandemic, providing relief and flexibility where possible, and providing CARES Act grants to businesses and nonprofits most in need; and,

**WHEREAS**, the most important thing the Minnesota Legislature can do this session to keep cities strong and healthy is to ensure that LGA is paid on time and in full; and,

**WHEREAS**, LGA is approximately one-third of total city revenue to cover most critical services and items for our city to operate and with cuts or delays in receiving LGA will impact city operations and our citizens negatively; and

**BE IT RESOLVED** that the City Council of Mountain Lake, Minnesota urges through this Resolution to its lawmakers that the state resolves the state budget for 2022-2023 without reductions to Local Government Aid; and,

**BE IT FURTHER RESOLVED** that this resolution be transmitted to Representative Rod Hamilton, Senator Bill Weber, Speaker of the House Melissa Hortman, Senate Majority Leader Paul Gazelka, House Minority Leader Kurt Daudt, Senate Minority Leader Susan Kent, and Governor Tim Walz.

**PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF MOUNTAIN LAKE THIS 16<sup>th</sup> DAY OF FEBRUARY, 2021.**

\_\_\_\_\_  
Mayor Mike Nelson

Attest:

\_\_\_\_\_  
Michael Schulte, City Administrator/Clerk