

Regular City Council Meeting
Mountain Lake City Hall
Monday, February 1, 2021
6:30 p.m.

AGENDA

1. Meeting Called to Order *Additional information on agenda item is attached or at City Hall
2. Approval of Agenda and Consent Agenda
 - a. Bills: Checks #24594 – 24635, 710E – 711E (1-5)
 - b. Payroll: Checks #65836 – 65850
 - c. Approve December 22 Police Commission Minutes (6)
 - d. Approve January 7 Utilities Commission Minutes (7-8)
 - e. Approve January 19 City Council Minutes (9-10)
3. Public – A total of ten (10) minutes is allotted for individuals to briefly discuss a topic of concern or provide comments to the Council.
4. Street Department Report – *Daron Friesen, Street Superintendent* (11)
5. Update – Fire/Ambulance Hall – *Fire/Ambulance Hall Building Committee*
6. City Attorney
 - a. Discussion – Public Nuisances
7. City Administrator
 - a. Discussion/Action – Approved Resolution #2-21 – Appoint Insurance Agent (12-13)
 - b. Review – Bonded Indebtedness (14-15)
8. Adjourn

CITY OF MOUNTAIN LAKE

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***Check Detail Register©**
 Batch: 012821 PAY,1-28-21WH,1-29-21cks

*February 1, 2021
 mtg
 ck# 24594-24635
 710E-711E*

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
10100 United Prairie 10100					
24594	01/15/21	SW/WC SERVICE COOPERATIVES			
E 101-42100-131		Employer Paid Health	\$4,033.24		FEB HEALTH INS-POLICE DEPT
E 101-41400-131		Employer Paid Health	\$3,506.24		FEB HEALTH INS-OFFICE
E 101-43100-131		Employer Paid Health	\$3,155.62		FEB HEALTH INS-ST DEPT
E 101-45200-131		Employer Paid Health	\$316.20		FEB HEALTH INS-PARKS DEPT
E 101-46200-131		Employer Paid Health	\$561.42		FEB HEALTH INS-CEMETERY
E 205-46500-131		Employer Paid Health	\$1,753.12		FEB HEALTH INS-EDA
E 101-42100-135		Employer Paid Other	\$620.00		FEB HEALTH INS-BRIAN LUNZ
E 101-42100-131		Employer Paid Health	\$620.00		JON BECK FEB INS
		Total	\$14,565.84		
24595	01/28/21	AFLAC			
G 101-21713		AFLAC	\$230.62		
		Total	\$230.62		
24596	01/28/21	AFSCME COUNCIL 65			
G 101-21707		Union Dues	\$148.32		
		Total	\$148.32		
24597	01/28/21	COMMISSIONER OF REVENUE			
G 101-21702		State Withholding	\$959.39		
		Total	\$959.39		
24598	01/28/21	FURTHER			
G 101-21714		HSA	\$769.23		
		Total	\$769.23		
24599	01/28/21	GISLASON & HUNTER			
G 101-21712		Garnishments	\$413.29		
		Total	\$413.29		
24600	01/28/21	IRS-DEPT OF TREASURY			
G 101-21701		Federal Withholding	\$1,785.61		
G 101-21703		FICA Tax Withholding	\$2,859.36		
		Total	\$4,644.97		
24601	01/28/21	PERA			
G 101-21704		PERA	\$5,496.86		
		Total	\$5,496.86		
24602	01/28/21	SW/WC SERVICE COOPERATIVES			
G 101-21708		Employee Paid Health Ins	\$2,351.66		
		Total	\$2,351.66		
24603	01/28/21	VALIC			
G 101-21705		VALIC	\$63.00		
		Total	\$63.00		
24604	02/01/21	ADVANCED GRAPHIX INC.			
E 101-42100-550		Motor Vehicles	\$695.00	205975	GRAFFICS FOR 2021 POLICE CAR

CITY OF MOUNTAIN LAKE

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Batch: 012821 PAY,1-28-21WH,1-29-21cks

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
Total			\$695.00		
24605	02/01/21	AGCO FINANCE-AGCOPLUS			
E 101-43100-212		Motor Fuels	\$19.60	IM48867	ENGINE OIL
E 101-43100-404		Repairs/Maint Machinery/	\$93.88	IM48882	KNIFES,SKID SHOE-FOR DISC MOWER
Total			\$113.48		
24606	02/01/21	ALPHA WIRELESS COMMUNICATIONS			
E 221-42200-323		Radio/Pager maintenance	\$43.50	10212	BATTERIES FOR RADIOS-FIRE DEPT
E 231-42154-323		Radio/Pager maintenance	\$43.50	10212	BATTERIES FOR RADIOS-AMB
E 101-43100-401		Repairs/Maint Buildings	\$31.50	10281	DARON 3" ANTENNA
E 101-00000-430		Miscellaneous	\$31.50	10281	3" RADIO ANTENNA
Total			\$150.00		
24607	02/01/21	SYNCHRONY BANK/AMAZON			
E 211-45500-590		Capital Outlay Books	\$17.98		LIBRARY BOOKS
E 211-45500-592		A.V. Materials	\$27.92		LIBRARY AV
Total			\$45.90		
24608	02/01/21	AMBULANCE FUND			
E 231-42154-430		Miscellaneous	\$18.19	1/19/21	PURCHASE ON AMB RUN
Total			\$18.19		
24609	02/01/21	BOUND TREE MEDICAL, LLC			
E 231-42154-210		Operating Supplies	\$35.70		GLUCOSE KIT-AMB
Total			\$35.70		
24610	02/01/21	CASEYS BUSINESS MASTERCARD			
E 101-42100-212		Motor Fuels	\$214.79		POLICE DEPT GAS
E 205-46500-430		Miscellaneous	\$23.28		EDA LUNCH
Total			\$238.07		
24611	02/01/21	CGMC			
E 101-41400-433		Dues and Subscriptions	\$4,388.00		2021 DUES
Total			\$4,388.00		
24612	02/01/21	COMPUTER LODGE LLC			
E 231-42154-404		Repairs/Maint Machinery/	\$90.00	19149	PANASONIC TOUGHBOOK 4G CARD-AMB
Total			\$90.00		
24613	02/01/21	DENNIS HULZEBOS			
E 211-45500-400		Janitor-Repairs/Maint	\$345.00		FEBRUARY MAINTENANCE AT LIBRARY
Total			\$345.00		
24614	02/01/21	DOUG BRISTOL			
E 101-42100-430		Miscellaneous	\$187.95		MILEAGE TO PICKUP UP NEW POLICE CAR
E 101-42100-212		Motor Fuels	\$38.20		FUEL POLICE CAR
Total			\$226.15		
24615	02/01/21	EXPERT T BILLING			
E 231-42154-300		Professional Svcs	\$660.00	8051	DECEMBER AMBULANCE BILLING

CITY OF MOUNTAIN LAKE

***Check Detail Register©**

Batch: 012821 PAY,1-28-21WH,1-29-21cks

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
Total			\$660.00		
24616	02/01/21	FRONTIER COMMUNICATIONS			
E 101-41400-321		Telephone	\$201.46		CITY HALL PHONE 427-2999
E 101-42100-321		Telephone	\$221.34		POLICE DEPT PHONE 427-3403
E 101-43100-321		Telephone	\$76.39		ST DEPT PHONE 427-2997
E 101-45186-321		Telephone	\$77.46		SR CTR PHONE 427-2151
E 205-46500-321		Telephone	\$37.50		EDA PORTION OF DSL & 427-2999
E 101-00000-430		Miscellaneous	\$110.09		UT PHONE
E 101-43100-321		Telephone	\$36.98	507-427-065	ST DEPT-INTERNET
Total			\$761.22		
24617	02/01/21	FRONTIER COMMUNICATIONS			
E 211-45500-321		Telephone	\$70.97		LIBRARY PHONE 507-427-2506
Total			\$70.97		
24618	02/01/21	HEIMAN FIRE EQUIPMENT			
E 221-42200-580		Other Equipment	\$2,457.00	0894334-IN	FIRE DEPT PANTS & COAT
Total			\$2,457.00		
24619	02/01/21	INDOFF INCORPORATED			
E 101-42100-200		Office Supplies	\$20.48	3433538	FILES FOR POLICE DEPT
E 101-41400-200		Office Supplies	\$48.53	3433538	OFFICE-MAILING LABELS & FOLDERS
E 205-46500-200		Office Supplies	\$61.89	3435628	EDA-FOLDERS
E 101-42100-200		Office Supplies	\$14.16	3435628	AAA BATTERIES-PD
E 205-46500-200		Office Supplies	\$4.37	3435628	NOTEBOOK-EDA
Total			\$149.43		
24620	02/01/21	INDOFF INCORPORATED			
E 211-45500-200		Office Supplies	\$355.45		LIBRARY OFFICE SUPPLIES
Total			\$355.45		
24621	02/01/21	KARI HANSON			
E 211-45500-200		Office Supplies	\$38.61		AV & OFFICE SUPPLIES FOR LIBRARY
Total			\$38.61		
24622	02/01/21	LEAGUE OF MN CITIES-FINANCE			
E 101-42100-433		Dues and Subscriptions	\$360.00	334101	PATROL SUBSCRIPTION
Total			\$360.00		
24623	02/01/21	MINNESOTA DEPT OF NATURAL RES			
E 507-46103-430		Miscellaneous	\$34.60		BOAT LICENSE RENEWAL--LAKE COMM
Total			\$34.60		
24624	02/01/21	MINNESOTA ENERGY RESOURCES COR			
E 101-45186-383		Gas Utilities	\$257.75		COMM CTR GAS-ACCT#0504742031
E 211-45500-383		Gas Utilities	\$195.58		LIBRARY GAS-ACCT#0502593301
E 101-43100-383		Gas Utilities	\$659.94		STREET GARAGE GAS-ACCT#0503270939
E 231-42154-383		Gas Utilities	\$138.29		AMB PORTION OF FIREHALL GAS
E 221-42200-383		Gas Utilities	\$280.77		FIRE DEPT PORTION FIREHALL GAS
E 101-41400-383		Gas Utilities	\$276.58		CITY HALL GAS-ACCT#0505387558

CITY OF MOUNTAIN LAKE

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***Check Detail Register©**

Batch: 012821 PAY,1-28-21WH,1-29-21cks

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
Total			\$1,808.91		
24625	02/01/21	MINNESOTA LIFE INSURANCE CO			
E 101-42100-135		Employer Paid Other	\$1.70		FEB BRIAN LUNZ LIFE INSURANCE
E 101-42100-134		Employer Paid Life	\$6.80		FEB LIFE INS-POLICE DEPT (4)
E 211-45500-134		Employer Paid Life	\$1.70		FEB LIFE INS-LIBRARY
E 101-43100-134		Employer Paid Life	\$3.06		FEB LIFE INS-ST DEPT
E 101-41400-134		Employer Paid Life	\$3.40		FEB LIFE INS-OFFICE
E 101-45200-134		Employer Paid Life	\$1.02		FEB LIFE INS-PARKS DEPT
E 101-46200-134		Employer Paid Life	\$1.02		FEB LIFE INS-CEMETERY
E 205-46500-134		Employer Paid Life	\$3.40		FEB LIFE INS-EDA ROB & TABITHA
G 101-21706		Hospitalization/Medical In	\$40.10		FEB LIFE INS-ROBB ANDERSON
G 101-21706		Hospitalization/Medical In	\$17.30		FEB LIFE INS-DARON FRIESEN
G 101-21706		Hospitalization/Medical In	\$20.00		FEB LIFE INS-STEVE PETERS
E 211-45500-134		Employer Paid Life	\$1.70		CAROL JAN LIFE INSURANCE
E 211-45500-134		Employer Paid Life	\$1.70		KARI JAN LIFE INSURANCE
E 101-42100-134		Employer Paid Life	\$1.70		JON BECK JAN LIFE INSURANCE
E 205-46500-134		Employer Paid Life	\$1.70		TABITHA JAN LIFE INSURANCE
Total			\$106.30		
24626	02/01/21	MINNESOTA STATE FIRE DEPT ASSO			
E 221-42200-433		Dues and Subscriptions	\$225.00		2021 MSFDA MEMBERSHIP DUES
Total			\$225.00		
24627	02/01/21	MOUNTAIN LAKE UTILITIES			
E 101-45200-380		Elec,Water,Sewer	\$105.57		LAWCON PARK LIGHT
E 101-41400-380		Elec,Water,Sewer	\$364.72		CITY HALL UT
E 101-45200-380		Elec,Water,Sewer	\$174.94		CITY PARK RESTROOMS UT
E 101-45186-380		Elec,Water,Sewer	\$348.10		SR CTR UT
E 101-43100-380		Elec,Water,Sewer	\$320.33		ST DEPT UT
E 221-42200-380		Elec,Water,Sewer	\$167.62		FIRE DEPT PORTION OF FIREHALL UT
E 231-42154-380		Elec,Water,Sewer	\$82.56		AMB PORTION OF FIREHALL UT
E 211-45500-380		Elec,Water,Sewer	\$457.67		LIBRARY UT
E 101-45183-380		Elec,Water,Sewer	\$5.60		UT AT CAMPGROUND
E 101-45200-380		Elec,Water,Sewer	\$53.49		UT AT CITY PARK SHELTERHOUSE
E 101-45171-380		Elec,Water,Sewer	\$57.37		UT AT SKATING RINK
Total			\$2,137.97		
24628	02/01/21	MOUNTAIN LAKE UTILITIES			
R 101-00000-31000		General Property Taxes	\$700.46		#22123 SEWER INFRASTRUCTURE
Total			\$700.46		
24629	02/01/21	MOUNTAIN LAKE UTILITIES			
E 101-43160-381		Electric Utilities	\$6,683.11		DECEMBER STREET LIGHTING
Total			\$6,683.11		
24630	02/01/21	MUSKE, SUHRHOFF & PIDDE			
G 101-15506		PREPAID-LEGAL FEES	\$1,400.00		FEBRUARY LEGAL RETAINER
Total			\$1,400.00		
24631	02/01/21	NORTHLAND TRUST SERVICES INC.			

CITY OF MOUNTAIN LAKE

***Check Detail Register©**
 Batch: 012821 PAY,1-28-21WH,1-29-21cks

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 607-47000-620		Fiscal Agent s Fees	\$247.50		AGENT FEE
E 608-47000-620		Fiscal Agent s Fees	\$247.50		AGENT FEE
		Total	\$495.00		
24632	02/01/21	SCHWALBACH HARDWARE			
E 101-41400-401		Repairs/Maint Buildings	\$444.31	31127	REPAIR TOLIET IN POLICE DEPT
		Total	\$444.31		
24633	02/01/21	TENVOORDE FORD INC			
E 101-42100-550		Motor Vehicles	\$36,939.24	10161	2021 FORD EXPLORER
		Total	\$36,939.24		
24634	02/01/21	VERIZON WIRELESS			
E 101-42100-321		Telephone	\$41.75		PD PHONE #1
E 101-42100-321		Telephone	\$41.75		PD PHONE #2
E 231-42154-321		Telephone	\$46.75		AMB PHONE
E 101-42100-321		Telephone	\$35.01		PD TABLET #1
E 101-42100-321		Telephone	\$35.05		PD TABLET #2
		Total	\$200.31		
24635	02/01/21	WEBICINE			
E 101-41400-320		Internet	\$143.75	7107	WEBSITE UPDATES
		Total	\$143.75		
		10100 United Prairie 10100	\$92,160.31		

Fund Summary

10100 United Prairie 10100	
101 GENERAL FUND	\$83,942.29
205 ECONOMIC DEVELOPMENT AUTHORITY	\$1,885.26
211 LIBRARY FUND	\$1,514.28
221 FIRE DEPT FUND	\$3,173.89
231 AMBULANCE FUND	\$1,114.99
507 LAKE COMMISSION FUND	\$34.60
607 EDA----4 PLEX FUND	\$247.50
608 EDA----8 PLEX FUND	\$247.50
	\$92,160.31

710 e	01/19/21	TREASURER STATE OF MINNESOTA			
E 101-41910-430		Miscellaneous	\$59.91		4TH QUARTER 2020 BUILDING PERMITS
		Total	\$59.91		
711 e	01/27/21	TREASURER STATE OF MINNESOTA			
E 211-45500-430		Miscellaneous	\$3.00		2020 LIBRARY SALES TAX
		Total	\$3.00		

doug bristol

From: Chuck <chuck@charleswitt.com>
Sent: Wednesday, January 20, 2021 2:33 PM
To: dbristol@mountainlakemn.com
Subject: December 2020 Minutes

December Police Commission Minutes

Meeting: Dec. 22, 2020

1. Meeting Called to Order at 7:19 PM
2. Members Present:
 - a. Chad Eken, Chairman
 - b. Chuck Witt, Secretary
 - c. Jamie Boldt-Smith
 - d. Jason Flanagan
 - e. Randy Junker
 - f. Doug Bristol, Police Chief
3. Minutes:
 - a. Minutes not available
4. Bills/Income/Expenses
 - a. New equipment arriving causing initial negatives on account
 - b. Will be replenished by savings
5. Chief's Report
 - a. Calls were above normal due to TZD
 - b. Also now including calls for assist
6. Old Business
 - a. New squad still on track for February
 - b. Ad running for PT officer extended to Jan. 8th
 - i. As of 4 PM on 12/22/2020 had 3 applicants
 - ii. Tara Rasmussen possible PT interest
7. New Business
 - a. Beck not available for PT work for approx. 1 year (working for Crystal PD)
 - b. Will received conditional offer from Brown County
 - i. Brown County encourages deputies to work PT to aid smaller communities
8. Items from Floor
 - a. None
9. Adjourn
 - a. Motion: Chuck Witt
 - b. Second: Jamie Boldt-Smith
 - c. Adjourned at 7:40 PM

Chuck Witt

Owner | Charles Witt Communications, LLC | 507-382-0186
414 11th Street N | Mountain Lake, MN 56159
www.charleswitt.com

Instructor | Mountain Lake Firearms Academy | 507-327-2807
<http://www.mountainlakefirearms.com>

"The right to keep and bear arms shall not be infringed." - 2nd Amendment

"Laws that forbid the carrying of arms...disarm only those who are neither inclined

Mountain Lake Municipal Utilities Commission Meeting
Mountain Lake City Hall
Thursday, January 7, 2021
7 AM

Members On-Call: Mark Langland, Sue Garloff, Todd Johnson, Council Liaison Dean Janzen

Members Absent: David Savage, Randy Sawatzky

Staff On-Call: Michael Schulte, Administrator/Clerk; David Watkins, Electric Lineman;
Lane Anderson, Electric Lineman; Taylor Nesmoe, Water/Wastewater
Foreman; Scott Pankratz, Water/Wastewater Operator

Others Present: None

Call to Order

The meeting was called to order at 7:00 a.m.

Election of Officers

Motion by Garloff, seconded by Johnson, to nominate Mark Langland as Chair. No other nominations received. Motion carried 3 – 0.

Motion by Langland, seconded by Johnson, to nominate David Savage as Vice-Chair. No other nominations received. Motion carried 3 – 0.

Approval of Agenda, Minutes, and Bills

Motion by Johnson, seconded by Garloff, to approve the agenda, the December 17 Minutes, and Bills #21708 - 20511. Motion carried 3 – 0.

Electric Department

The department took down Christmas lights was involved in getting the wind turbine back online, and are going to be fixing a leak on one of the generators.

Water/Wastewater Department

The department is looking at different chemical pumps, meeting with their chemical representative at options for the new wastewater ponds, and are researching to re-paint the floor at the water plant and whether it is more efficient for the department to do it themselves or have someone come complete it.

City Administrator

Midwest Power Partners was able to bring the wind turbine online. Half the payment to Nordic Wind was made last week. An invoice for the work has not arrived yet. The city administrator is looking at another internet provider that Midwest Power Partners uses and recommends for the wind turbine. The Assistant Utilities Office Manager job description was approved and will be advertised at the end of this week or next. There is a virtual conference through MMUA that any commissioner can participate in if desired. Randy Sawatzky will be resigning from the commission and possible replacements were discussed.

Adjourn

The meeting was adjourned at 7:25 a.m.

Approved January 21, 2021

ATTEST:

Michael Schulte, Administrator/Clerk

**City of Mountain Lake
Regular City Council Meeting
Mountain Lake City Hall – 930 Third Ave
Tuesday, January 19, 2021
6:30 p.m.**

Members Present: Dana Kass, Dean Janzen, Mike Nelson, Andrew Ysker

Members Absent: Darla Kruser

City Staff Present: Michael Schulte, City Administrator/Clerk; Maryellen Suhrhoff, City Attorney

Others Present: None

Call to Order

The meeting was called to order by Mayor Nelson at 6:30 p.m.

Approval of Agenda & Consent Agenda

Motion by Kass, seconded by Ysker, to approve the agenda and consent agenda as presented.

Motion carried 4 – 0.

Bills: Checks #24525 – 24593, 706E – 709E

Payroll: Checks #65805 – 65835

Approve October 13 Tree Commission Minutes

Approve November 14 Lake Commission Minutes

Approve December 9 Library Board Minutes, December Report, & December Expenditures

Approve December 21 EDA Board Minutes

Approve December 17 Utilities Commission Minutes

Approve January 4 City Council Minutes

Accept Resignation of Randy Sawatzky, Utilities Commission, effective January 6, 2021

Public

No one spoke during this portion of the meeting.

2021 Designations and Appointments

There were no updates from the current list from Mayor Nelson. Mayor Nelson is working to fill an opening on the Planning & Zoning Commission, Tree Commission, and Utilities Commission.

2021 On-Sale Liquor License

Due to restaurant closures in 2020 as mandated by the governor's executive orders, discussion ensued on offering a lower on-sale license fee for 2021. The Den is the only establishment in Mountain Lake with an on-sale license. The annual license fee is \$400. Motion by Nelson, seconded by Kass, to lower the \$400 on-sale liquor license fee to \$200 for the year of 2021. Motion carried 4 – 0.

Emergency Family and Medical Leave & Emergency Paid Sick Leave

The federal mandated EFML & EPSL that started in April of 2020 expired on December 31, 2020 and is no longer mandated from the federal level. The administrator asked the council how they wanted to handle situations that are listed in these two types of leaves in 2021 as the pandemic continues on. Information and timelines of the leaves were discussed. Motion by Kass, seconded by Ysker to extend the same Emergency Family and Medical Leave & Emergency Paid Sick Leave as followed in 2020 as a city policy until June 30, 2021. Motion carried 4 – 0.

City Attorney

Various public nuisances and updates were discussed.

2020 YTD Revenues & Expenses

2020 YTD revenues and expenses were reviewed. The numbers for 2020 are not final until the 2020 audit is completed which is typically completed around June each year.

Upcoming Events

The administrator provided a list of events that are typically in-person but are all virtual this year. If any councilmember is interested in attending any upcoming virtual events they should contact the city administrator to be registered.

Annual Performance Evaluation of the City Administrator

The council provided the city administrator their written evaluations.

Adjourn

The meeting was adjourned at 6:56 p.m.

ATTEST:

Michael Schulte, Administrator/Clerk

Street Dept JANUARY - Report

- Finish Inventory
- New Tire # 16
- New Battery # 20
- Dig 3 Graves City Cemetery 1 MB Cemetery
- Replace Box Floor # 16, Paint Box @ Underbody
- Remove 4 ASH Trees Hocon Park
- Clean, Grease, Maintain EQ
- Clean Shop
- 3 Snow Storms, Plow Streets, Clean Sidewalks, Haul Snow
- ORDER Trail Signs

RESOLUTION #2-21

CITY OF MOUNTAIN LAKE, MN

***A RESOLUTION TO APPOINT A CITY INSURANCE AGENT FOR
THE YEARS 2021 THROUGH 2024***

WHEREAS, the League of Minnesota Cities Insurance Trust (LMCIT) requires cities to use the services of an agent to participate in the LMCIT property/casualty program; and

WHEREAS, the City Council has reviewed and considered the written materials from LMCIT discussing the agent's role and compensation in LMCIT; and

WHEREAS, the City Council on December 20, 1993 approved a three-year rotation among qualified insurance agents within the City of Mt. Lake for the Agent of Record for the City's property/casualty insurance; and

WHEREAS, Hanson Insurance Agency has agreed that they are willing to provide to the city the services listed below under the terms and conditions listed below;

The City Council of the City of Mountain Lake, Minnesota resolves as follows:

Appointment

1. The City of Mountain Lake, Minnesota hereby appoints as its agent for purposes of the City's participation in the LMCIT property/casualty the Hanson Insurance Agency effective April 1, 2021.
2. This appointment shall remain effective until March 31, 2024.

Compensation

3. As compensation for the services provided to the city as described in Paragraph 4 below, the agent will receive annually a fee equal to ten (10) percent of the annual premiums paid by the city to LMCIT for property, liability, and automotive coverages This fee shall be included in the amounts billed to the city by LMCIT and shall be paid to the agent by LMCIT on the city's behalf.

Services

4. The agent will perform the following services:

- a. Advise and assist the city in assembling and accurately reporting underwriting data, including updating property values, for rating purposes.
- b. Advise and assist the city in evaluating and selecting among coverage alternatives such as deductibles, limits, optional coverages, alternative coverage forms, etc.
- c. Review coverage documents and invoices to assure coverage has been correctly issued and billed.
- d. Advise the city on potential gaps or overlaps in coverages.
- e. Assist the city as requested in submitting claims and interpreting coverage as applied to claims.
- f. Review loss reports for correct reporting, appropriate reserves, etc.
- g. Assist as requested with safety and loss control activities.
- h. Assist the city in identifying risk exposures and developing appropriate strategies to address those exposures.

Adopted by the City Council of the City of Mountain Lake, Minnesota, on this 1st day of February 2021.

Mike Nelson, Mayor

Attest:

Michael Schulte, City Administrator

City of Mountain Lake Bonded Indebtedness as of 12/31/20

Title	Purpose	Issued	Balance as of 12/31/19	2020 Principal Payment	Balance as of 12/31/20	Type
2007B Clean Renewable Energy (Revenue) Bonds	Wind Turbine Project (last payment 2023)	\$2,060,000.00	\$515,000.00	\$128,750.00	\$386,250.00	10
Essential Function Housing Dev. Revenue Bond of 2009	Mason Manor (last payment 2040)	\$254,700.00	\$209,136.45	\$6,202.12	\$202,934.33	10
2011A Crossover Refunding Bonds	Street and Storm Sewer portion of 2006 St. & Ut. Project; replaces 2006 GO Corp. Purpose (67% street, 33% storm) (last payment 2022)	\$845,000.00	\$305,000.00	\$102,000.00	\$203,000.00	8 & 13
2011A Crossover Refunding Bonds	Water and Sewer portion of 2006 St. & Utili Project, places 2006 GO Corp. Purpose (50% water, 50% sewer) (last payment 2022)	\$370,000.00	\$135,000.00	\$43,000.00	\$92,000.00	9 & 13
Series 2012A GO Housing Revenue Ref. Bonds	was 1998 Essential Function Housing Development Bond 4 PLEX (last payment 2026)	\$190,000.00	\$100,000.00	\$15,000.00	\$85,000.00	10 & 13
Series 2012A GO Housing Revenue Ref. Bonds	was 2001 Essential Function (last payment 2026) Housing Development Bond 8 PLEX	\$430,000.00	\$290,000.00	\$20,000.00	\$270,000.00	10 & 13
Electric Refund 2012C	was 2007A Electric Refunding Bonds (last payment 2023)	\$645,000.00	\$250,000.00	\$60,000.00	\$190,000.00	9 & 13
Series 2013A GO Bonds	2012-14 Util & St. Project (Street-15%, Storm Sewer - 85%) (last payment 2035)	\$2,180,000.00	\$1,710,000.00	\$100,000.00	\$1,610,000.00	8
Series 2013A GO Bonds	2012-14 Util & St. Project (Water portion) (last payment 2035)	\$2,060,000.00	\$1,550,000.00	\$90,000.00	\$1,460,000.00	10
2015A GO Refunding Bonds	was 2009A (Jennie's, \$190,000, last payment 2021), 2007C (Lakeview, \$265,000 last payment 2020) and 2001 GO (SE Sewer, \$430,000, last payment 2029) (LAST PAYMENT 2015A 2029) 44% of Jennie's portion (2009A), 39% of Lakeview portion (2007C) is transportation related	\$885,000.00	\$455,000.00	\$130,000.00	\$325,000.00	6 & 13
2015B Electric Refunding Bonds	was 2009B Electric Refunding Bonds ,Feeder #8, (last payment 2024)	\$391,000.00	\$228,000.00	\$44,000.00	\$184,000.00	10 & 13
Series 2017A Electric Revenue	Existing Engines EPA compliant; East Sub-station (last payment 2036)	\$3,000,000.00	\$2,925,000.00	\$15,000.00	\$2,910,000.00	10
Series 2017B GO	Mt. Lake Commercial Subdivision Infrastructure (last payment 2043) Transportation 57%, Sanitary Sewer 18%, Storm sewer 13%, Watermain 12%	\$2,285,000.00	\$2,255,000.00	\$65,000.00	\$2,190,000.00	8
Series 2017B GO	Street Lights (last payment 2027)	\$200,000.00	\$180,000.00	\$20,000.00	\$160,000.00	6
Series 2020A Taxable G.O. Refunding Bonds	Pop'd Kerns Project (last payment 2046). Refunded in 2020, Formerly 2013B GO TIF Bonds, \$1,310,000. Now 2020A.	\$1,015,000.00	\$1,000,000.00	\$65,000.00	\$1,015,000.00	7 & 13
Series 2020A Taxable G.O. Refunding Bonds	Mt. Power TIF (last payment 2029) Refunded in 2020. Formerly 2014A GO TIF Bonds, \$2,040,000. Now 2020A	\$1,330,000.00	\$1,545,000.00	\$130,000.00	\$1,330,000.00	7 & 13
Series 2020A Taxable G.O. Refunding Bonds	Mt. Lake Commercial Subdivision Land Purchase (last payment 2032) Refunded in 2020. Formerly 2016A, \$366,000. Now 2020A.	\$325,000.00	\$329,000.00	\$21,000.00	\$325,000.00	6 & 13
Series 2020B G.O. Tax Abatement Bonds	EDA Housing Project - Midway Estates (last payment 2042)	\$1,600,000.00	\$0.00	\$0.00	\$1,600,000.00	6
Series 2020C G.O. Tax Increment Refunding Bonds	The Lodge/Good Samaritan (last payment 2039) Refunded in 2020. Formerly 2012B, \$830,000. Now 2020C	\$710,000.00	\$709,854.20	\$25,000.00	\$710,000.00	7 & 13
TOTAL BONDS		\$20,775,700.00	\$14,690,990.65	\$1,099,952.12	\$15,248,184.33	

City of Mountain Lake Bonded Indebtedness as of 12/31/20

Title	Purpose	Issued	Balance as of 12/31/19	2020 Principal Payment	Balance as of 12/31/20	Type
NOTES						
MN PFA (GO Revenue Note) 2012	Water Treatment Plant (last payment 2023)	\$2,985,751.17	\$670,000.00	\$164,000.00	\$506,000.00	15
MN PFA (GO Revenue Note) 2012	Sewer Infrastructure (last payment 2032)	\$7,280,435.40	\$4,861,000.00	\$352,000.00	\$4,509,000.00	15
MN PFA (GO Revenue Note) 2012	Water Infrastructure (last payment 2032)	\$33,778.04	\$22,238.04	\$1,700.00	\$20,538.04	15
USDA Note Payable 2012	Library Roof (last payment 2021)	\$70,000.00	\$41,768.53	\$4,617.10	\$37,151.43	15
MN PFA (GO Revenue Note) 2014	Well #7 (last payment 2034)	\$38,786.30	\$29,447.30	\$1,965.00	\$27,482.30	15
USDA Note Payable 2018	2018 Pumper Fire Truck (first payment begins in 2019) (last payment 2033)	\$125,000.00	\$118,400.50	\$6,813.98	\$111,586.52	15
MN PFA (GO Revenue Note) 2020	New Wastewater Ponds Project (last payment 2039) *Note, project not finalized - final loan amount will be determined when project is completed.	\$8,018,787.00	\$0.00	\$2,787.00	\$8,016,000.00	15
TOTAL NOTES		\$18,552,537.91	\$5,742,854.37	\$531,096.08	\$5,211,758.29	
TOTAL INDEBTEDNESS		\$39,328,237.91	\$20,433,845.02	\$1,631,048.20	\$20,459,942.62	