

Mountain Lake City Council Meeting
Mountain Lake City Hall
Monday, February 1, 2016
6:30 p.m.

AGENDA

1. Meeting called to order by Mayor Mike Nelson
* Further information on agenda item is attached
2. Approval of Agenda and Consent Agenda
 - a. Bills: Check #'s 9918338-9918406; 423E*(1-6)
 - b. Approval of Payroll Checks #'s 62261-62291
 - c. Approval of Jan. 19 Council Minutes and Jan. 26 Public Meeting Minutes*(7-10)
 - d. Approval of Jan. 11 Planning and Zoning Commission Minutes and Jan. Building Permits*(11-13)
 - e. Approval of Jan. 14 Utility Commission Minutes*(14-15)
 - f. Approval of Sept. 14, 2015 Tree Commission Minutes*(16)
3. Public – A total of ten (10) minutes is allotted for individuals to briefly discuss a topic of concern with the Council.
4. Solid Waste Services Contract, Hometown Sanitation*(17-20)
5. Active Living Plan Active Places Demonstration Project*(21-25)
6. Insured Cash Sweep – United Prairie Bank*(26-32)
7. Conditional Use – Wi-Fi Tower at Campground*(33-45)
8. Approve Pay Equity Report*(46-50)
9. Adopt Resolution #4-16, Establish Procedures Related to Reimbursement Bond Regulations*(51-55)
10. Adopt Resolution #5-16 Support Increasing Local Government Aid*(56)
11. City of Mt. Lake vs. Ken and Rachel Yoder Update, Meeting may be Closed, Attorney/Client Privilege
12. Adjourn

REMEMBER WEBSITE PHOTOS WILL BE TAKEN.

***Check Detail Register©**

*February 1, 2016
mtg
9918338-9918406
423E*

January 2016 to February 2016

Check Amt Invoice Comment

10100 United Prairie

Paid Chk#	Date	Description	Check Amt	Invoice	Comment
Paid Chk# 9918338	1/14/2016	KAREN & MAKAYLAS LITTLE CARE			
		G 230-10639 Karen & MaKaylas Little Care	\$3,434.04		SUPPLIES FOR DAYCARE
		Total KAREN & MAKAYLAS LITTLE CARE	\$3,434.04		
Paid Chk# 9918342	1/15/2016	BLOOMBERG BUSINESSWEEK			
		E 211-45500-591 Periodicals	\$140.00		LIBRARY PERIODICALS
		Total BLOOMBERG BUSINESSWEEK	\$140.00		
Paid Chk# 9918343	1/15/2016	BON APPETIT			
		E 211-45500-591 Periodicals	\$39.00		LIBRARY PERIODICALS
		Total BON APPETIT	\$39.00		
Paid Chk# 9918344	1/15/2016	COOKS COUNTRY			
		E 211-45500-591 Periodicals	\$44.95		LIBRARY PERIODICALS
		Total COOKS COUNTRY	\$44.95		
Paid Chk# 9918345	1/15/2016	COUNTRY LIVING			
		E 211-45500-591 Periodicals	\$21.97		LIBRARY PERIODICALS
		Total COUNTRY LIVING	\$21.97		
Paid Chk# 9918346	1/15/2016	COUNTRY WOMAN			
		E 211-45500-591 Periodicals	\$25.98		LIBRARY PERIODICALS
		Total COUNTRY WOMAN	\$25.98		
Paid Chk# 9918347	1/15/2016	ELLE DECOR			
		E 211-45500-591 Periodicals	\$18.00		LIBRARY PERIODICALS
		Total ELLE DECOR	\$18.00		
Paid Chk# 9918348	1/15/2016	GLUTEN FREE & MORE			
		E 211-45500-591 Periodicals	\$39.00		LIBRARY PERIODICALS
		Total GLUTEN FREE & MORE	\$39.00		
Paid Chk# 9918349	1/15/2016	GOOD HOUSEKEEPING			
		E 211-45500-591 Periodicals	\$15.00		LIBRARY PERIODICALS
		Total GOOD HOUSEKEEPING	\$15.00		
Paid Chk# 9918350	1/15/2016	HARPERS BAZAAR			
		E 211-45500-591 Periodicals	\$21.97		LIBRARY PERIODICALS
		Total HARPERS BAZAAR	\$21.97		
Paid Chk# 9918351	1/15/2016	HR MEDIA LLC			
		E 211-45500-591 Periodicals	\$35.95		PERIODICALS-MN MONTHLY 3 YEAR
		Total HR MEDIA LLC	\$35.95		
Paid Chk# 9918352	1/15/2016	MARY JANES FARM			
		E 211-45500-591 Periodicals	\$19.95		LIBRARY PERIODICALS
		Total MARY JANES FARM	\$19.95		
Paid Chk# 9918353	1/15/2016	MSHS			
		E 211-45500-591 Periodicals	\$63.00		LIBRARY PERIODICALS-NORTHERN GARDNER
		Total MSHS	\$63.00		
Paid Chk# 9918354	1/15/2016	NATIONAL GEOGRAPHIC SOCIETY			
		E 211-45500-591 Periodicals	\$39.00		LIBRARY PERIODICALS-1 YR
		Total NATIONAL GEOGRAPHIC SOCIETY	\$39.00		

(1)

***Check Detail Register©**

January 2016 to February 2016

			Check Amt	Invoice	Comment
Paid Chk#	9918355	1/15/2016			ROMANTIC HOMES
	E 211-45500-591	Periodicals	\$32.95		LIBRARY PERIODICALS-2 YR
		Total ROMANTIC HOMES	\$32.95		
Paid Chk#	9918356	1/15/2016			SOUTHERN LIVING
	E 211-45500-591	Periodicals	\$25.00		LIBRARY PERIODICALS-1 YR
		Total SOUTHERN LIVING	\$25.00		
Paid Chk#	9918357	1/15/2016			STAR TRIBUNE
	E 211-45500-591	Periodicals	\$394.16		LIBRARY PERIODICALS-1 YEAR
		Total STAR TRIBUNE	\$394.16		
Paid Chk#	9918358	1/15/2016			LEAGUE OF MN CITIES-FINANCE
	E 101-41110-308	Training & Instruction	\$255.00	225391	LEADERSHIP CONF-DAVID SAVAGE
		Total LEAGUE OF MN CITIES-FINANCE	\$255.00		
Paid Chk#	9918359	1/21/2016			AFLAC
	G 101-21713	AFLAC	\$192.74		
		Total AFLAC	\$192.74		
Paid Chk#	9918360	1/21/2016			AFSCME COUNCIL 65
	G 101-21707	Union Dues	\$154.86		
		Total AFSCME COUNCIL 65	\$154.86		
Paid Chk#	9918361	1/21/2016			BCBS/HSA
	G 101-21714	HSA	\$393.85		
		Total BCBS/HSA	\$393.85		
Paid Chk#	9918362	1/21/2016			COMMISSIONER OF REVENUE
	G 101-21702	State Withholding	\$741.55		
		Total COMMISSIONER OF REVENUE	\$741.55		
Paid Chk#	9918363	1/21/2016			GISLASON & HUNTER
	G 101-21712	Garnishments	\$362.77		
		Total GISLASON & HUNTER	\$362.77		
Paid Chk#	9918364	1/21/2016			INTERNAL REVENUE SERVICE
	G 101-21703	FICA Tax Withholding	\$2,295.88		
	G 101-21701	Federal Withholding	\$1,700.11		
		Total INTERNAL REVENUE SERVICE	\$3,995.99		
Paid Chk#	9918365	1/21/2016			PERA
	G 101-21704	PERA	\$4,092.55		
		Total PERA	\$4,092.55		
Paid Chk#	9918366	1/21/2016			SW/WC SERVICE COOPERATIVES
	G 101-21708	Employee Paid Health Insurance	\$1,169.90		
		Total SW/WC SERVICE COOPERATIVES	\$1,169.90		
Paid Chk#	9918367	1/21/2016			VALIC
	G 101-21705	VALIC	\$902.93		
		Total VALIC	\$902.93		
Paid Chk#	9918368	1/25/2016			KAREN & MAKAYLAS LITTLE CARE
	G 230-10639	Karen & MaKaylas Little Care	\$2,188.11		SUPPLIES-NEW LOAN
		Total KAREN & MAKAYLAS LITTLE CARE	\$2,188.11		

②

***Check Detail Register©**

January 2016 to February 2016

			Check Amt	Invoice	Comment
Paid Chk#	9918369	1/25/2016	KRIENKE FOODS		
E 303-47000-430	Miscellaneous		\$18,411.78		WATER DAMAGE CLAIM
	Total KRIENKE FOODS		\$18,411.78		
Paid Chk#	9918370	1/25/2016	KRIENKE FOODS		
E 303-47000-300	Professional Svcs		\$22,324.75		2015 TIF PAYMENT
	Total KRIENKE FOODS		\$22,324.75		
Paid Chk#	9918371	2/1/2016	MUNICIPAL UTILITIES		
E 101-45200-308	Training & Instruction		\$231.67		1ST QTR 2016 SAFETY TRAINING
E 101-43100-308	Training & Instruction		\$695.00		1ST QTR 2016 SAFETY TRAINING
E 101-46200-308	Training & Instruction		\$231.66		1ST QTR 2016 SAFETY TRAINING
E 101-00000-430	Miscellaneous		\$1,158.35		1ST QTR 2016 SAFETY TRAINING
	Total MUNICIPAL UTILITIES		\$2,316.68		
Paid Chk#	9918372	2/1/2016	FRONTIER		
E 211-45500-321	Telephone		\$68.78		LIBRARY PHONE-507-427-2506
	Total FRONTIER		\$68.78		
Paid Chk#	9918373	2/1/2016	INDOFF INCORPORATED		
E 211-45500-200	Office Supplies		\$144.70		LIBRARY SUPPLIES
	Total INDOFF INCORPORATED		\$144.70		
Paid Chk#	9918374	2/1/2016	AMAZON		
E 211-45500-590	Capital Outlay Books		\$25.57		LIBRARY BOOKS
E 211-45500-592	A.V. Materials		\$214.73		LIBRARY AV
	Total AMAZON		\$240.30		
Paid Chk#	9918375	2/1/2016	AMBULANCE FUND		
E 231-42154-430	Miscellaneous		\$22.70	1/21/16	FOOD ON AMBULANCE RUN
E 231-42154-430	Miscellaneous		\$13.25	1/27/16	FOOD ON AMBULANCE RUN
E 231-42154-430	Miscellaneous		\$24.46	1/28/16	FOOD ON AMBULANCE RUN
	Total AMBULANCE FUND		\$60.41		
Paid Chk#	9918376	2/1/2016	ASA AUTO PLAZA		
E 101-42100-406	Vehicle Maint/Gen Repairs		\$1,048.60	165912	WORK ON 2012 DODGE CHARGER-POLICE DEPT
	Total ASA AUTO PLAZA		\$1,048.60		
Paid Chk#	9918377	2/1/2016	AVENET, LLC		
E 101-41110-200	Office Supplies		\$50.00	38125	MAYOR E-MAIL (1)
E 101-42100-200	Office Supplies		\$50.00	38125	PD E-MAIL (1)
E 205-46500-200	Office Supplies		\$100.00	38125	EDA E-MAIL (2)
E 101-00000-430	Miscellaneous		\$100.00	38125	UT E-MAIL (2)
E 101-41400-200	Office Supplies		\$100.00	38125	OFFICE E-MAIL (2)
	Total AVENET, LLC		\$400.00		
Paid Chk#	9918378	2/1/2016	COMMUNITY ASSET DEVELOP GROUP		
E 342-47000-300	Professional Svcs		\$5,525.67		2ND HALF 2015 TIF FOR LODGE
	Total COMMUNITY ASSET DEVELOP GROUP		\$5,525.67		
Paid Chk#	9918379	2/1/2016	CURT FAST		
E 101-41400-401	Repairs/Maint Buildings		\$70.00	748296	LABOR-INSULATE ATTIC AT CITY H ALL
	Total CURT FAST		\$70.00		
Paid Chk#	9918380	2/1/2016	DENNIS HULZEBOS		
E 211-45500-400	Janitor-Repairs/Maint		\$345.00		FEB MAINT AT LIBRARY
E 101-45186-400	Janitor-Repairs/Maint		\$250.00		FEB MAINT AT SR CTR

③

***Check Detail Register©**

January 2016 to February 2016

		Check Amt	Invoice	Comment
Total DENNIS HULZEBOS		\$595.00		
Paid Chk# 9918381	2/1/2016	EXPERT T BILLING		
E 231-42154-300	Professional Svcs	\$286.00	2580	DECEMBER AMB BILLING
Total EXPERT T BILLING		\$286.00		
Paid Chk# 9918382	2/1/2016	FRONTIER		
E 101-42100-321	Telephone	\$219.13		POLICE DEPT PHONE-427-3403
E 101-43100-321	Telephone	\$71.42		STREET DEPT PHONE-427-2997
E 101-45186-321	Telephone	\$58.28		SR CTR PHONE-427-2151
E 205-46500-321	Telephone	\$37.50		EDA PORTION OF DSL & 427-2999
E 205-46500-321	Telephone	\$4.99		CHAMBER 800#
E 101-00000-430	Miscellaneous	\$97.88		UT-PHONE
E 101-41400-321	Telephone	\$189.01		CITY HALL PHONE-427-2999
Total FRONTIER		\$678.21		
Paid Chk# 9918383	2/1/2016	GREATAMERICA FINANCIAL SVCS		
E 205-46500-200	Office Supplies	\$5.62	18170793	EDA-MONTHLY COLOR COPY MACHINE LEASE
E 101-00000-430	Miscellaneous	\$91.31	18170793	UT-MONTHLY COLOR COPY MACHINE LEASE
E 101-41400-200	Office Supplies	\$26.35	18170793	OFFICE-MONTHLY COLOR COPY MACHINE LEASE
E 101-00000-430	Miscellaneous	\$8.43	18170793	CHAMBER-MONTHLY COLOR COPY MACHINE LEASE
E 101-42100-200	Office Supplies	\$8.78	18170793	PD-MONTHLY COLOR COPY MACHINE LEASE
Total GREATAMERICA FINANCIAL SVCS		\$140.49		
Paid Chk# 9918384	2/1/2016	HEIMAN FIRE EQUIPMENT--USE THI		
E 221-42200-404	Repairs/Maint Machinery/Equip	\$783.37	0842278-IN	1.75 X 50 HOSE, 2.5 X 50 YELLOW HOSE
E 221-42200-404	Repairs/Maint Machinery/Equip	(\$90.00)	0842278-IN	RETURN SUSPENDERS
Total HEIMAN FIRE EQUIPMENT--USE THI		\$693.37		
Paid Chk# 9918385	2/1/2016	INDOFF INCORPORATED		
E 101-41400-200	Office Supplies	\$2.77	2732866	CALCULATOR RIBBON
E 101-41400-200	Office Supplies	\$5.76	2742508	LARGE PAPER CLIPS
Total INDOFF INCORPORATED		\$8.53		
Paid Chk# 9918386	2/1/2016	JANZEN FABRICATION		
E 101-41400-401	Repairs/Maint Buildings	\$25.00	1437	GENERATOR RENTAL FOR INSULATION BLOWIN ATA CITY HALL
Total JANZEN FABRICATION		\$25.00		
Paid Chk# 9918387	2/1/2016	KAREN & MAKAYLAS LITTLE CARE		
G 230-10639	Karen & MaKaylas Little Care	\$641.87	1332	SIGNS & CARDS-LOAN
Total KAREN & MAKAYLAS LITTLE CARE		\$641.87		
Paid Chk# 9918388	2/1/2016	LAWSON PRODUCTS		
E 101-43100-215	Shop Supplies	\$433.37	9303831343	ST DEPT SUPPLIES
E 101-43100-215	Shop Supplies	\$474.43	9303831344	ST DEPT SUPPLIES
Total LAWSON PRODUCTS		\$907.80		
Paid Chk# 9918389	2/1/2016	LEAGUE OF MN CITIES-FINANCE		
E 101-42100-308	Training & Instruction	\$425.00	225126	POLICE-PATROL SUBSCRIPTION 5 X \$85
Total LEAGUE OF MN CITIES-FINANCE		\$425.00		
Paid Chk# 9918390	2/1/2016	MINNESOTA AMBULANCE ASS N		
E 231-42154-433	Dues and Subscriptions	\$42.00		ADDITIONAL FEE BASED ON NUMBER OF RUNS
Total MINNESOTA AMBULANCE ASS N		\$42.00		
Paid Chk# 9918391	2/1/2016	MINNESOTA ENERGY RESOURCE CORP		

4

***Check Detail Register©**

January 2016 to February 2016

			Check Amt	Invoice	Comment
E 101-45186-383	Gas Utilities		\$242.95		SR CTR GAS-ACCT#4010846-6
E 221-42200-383	Gas Utilities		\$364.09		FIRE DEPT PORTION OF FIREHALL GAS-ACCT#4296165-6
E 211-45500-383	Gas Utilities		\$280.79		LIBRARY GAS-ACCT#4134278-3
E 231-42154-383	Gas Utilities		\$179.33		AMB PORTION OF FIREHALL GAS-ACCT#4296165-6
E 101-43100-383	Gas Utilities		\$827.92		STREET GARAGE GAS-ACCT#4092120-7
al MINNESOTA ENERGY RESOURCE CORP			\$1,895.08		
<hr/>					
Paid Chk#	9918392	2/1/2016	MINNESOTA MUTUAL LIFE		
E 211-45500-134	Employer Paid Life		\$1.70		FEB LIFE INS-LIBRARY
G 101-21706	Hospitalization/Medical Ins		\$12.00		FEB LIFE INS-STEVE PETERS
G 101-21706	Hospitalization/Medical Ins		\$10.90		FEB LIFE INS-DARON FRIESEN
G 101-21706	Hospitalization/Medical Ins		\$25.30		FEB LIFE INS-ROBB ANDERSON
E 205-46500-134	Employer Paid Life		\$1.70		FEB LIFE INS-EDA ROB ANDERSON
E 101-46200-134	Employer Paid Life		\$1.02		FEB LIFE INS-CEMETERY
E 101-45200-134	Employer Paid Life		\$1.02		FEB LIFE INS-PARKS DEPT
E 101-43100-134	Employer Paid Life		\$3.06		FEB LIFE INS-ST DEPT
E 101-41400-134	Employer Paid Life		\$1.70		FEB WENDY FAST-LAKER APTS-LIFE INS
E 101-42100-134	Employer Paid Life		\$6.80		FEB LIFE INS-POLICE DEPT
E 101-42100-135	Employer Paid Other		\$1.70		FEB BRIAN LUNZ LIFE INSURANCE
E 101-41400-134	Employer Paid Life		\$3.40		FEB LIFE INS-OFFICE
Total MINNESOTA MUTUAL LIFE			\$70.30		
<hr/>					
Paid Chk#	9918393	2/1/2016	MSFDA		
E 221-42200-433	Dues and Subscriptions		\$168.00		FIRE DEPT SUBSCRIPTION-24 X \$7
Total MSFDA			\$168.00		
<hr/>					
Paid Chk#	9918394	2/1/2016	MUNICIPAL UTILITIES		
E 101-41400-380	Elec,Water,Sewer		\$352.58		CITY HALL UT
E 101-45200-380	Elec,Water,Sewer		\$9.08		LAWCON PARK LIGHTS
E 101-45200-380	Elec,Water,Sewer		\$0.14		UT AT CITY PARK SHELTERHOUSE
E 608-46330-380	Elec,Water,Sewer		\$4.21		8-PLEX PORTION OF ST LITE ON HERITAGE DRIVE
E 607-46330-380	Elec,Water,Sewer		\$2.17		4-PLEX PORTION OF ST LITE ON HERITAGE DRIVE
E 211-45500-380	Elec,Water,Sewer		\$286.96		LIBRARY UT
E 231-42154-380	Elec,Water,Sewer		\$52.95		AMB PORTION OF FIREHALL UT
E 221-42200-380	Elec,Water,Sewer		\$107.48		FIRE DEPT PORTION OF FIREHALL UT
E 101-43100-380	Elec,Water,Sewer		\$241.38		ST DEPT UT
E 101-45186-380	Elec,Water,Sewer		\$261.78		SR CTR UT
E 101-45200-380	Elec,Water,Sewer		\$107.40		CITY PARK RESTROOMS UT
Total MUNICIPAL UTILITIES			\$1,426.13		
<hr/>					
Paid Chk#	9918395	2/1/2016	MUSKE, MUSKE, SURHOFF		
E 101-41400-304	Legal Fees		\$1,400.00		FEBRUARY LEGAL RETAINER
Total MUSKE, MUSKE, SURHOFF			\$1,400.00		
<hr/>					
Paid Chk#	9918396	2/1/2016	NORTHLAND SECURITIES		
E 101-00000-430	Miscellaneous		\$1,375.00		ANNUAL DISCLOSURE REPORT
Total NORTHLAND SECURITIES			\$1,375.00		
<hr/>					
Paid Chk#	9918397	2/1/2016	PEST PRO		
E 101-41400-401	Repairs/Maint Buildings		\$323.35		2016 QUARTERLY SERVICE AT CITY HALL
Total PEST PRO			\$323.35		
<hr/>					
Paid Chk#	9918398	2/1/2016	PETTIPIECE & ASSOCIATES		
E 202-41400-434	Project Expense		\$343.00	25627	GRANT ADMIN
Total PETTIPIECE & ASSOCIATES			\$343.00		

5

***Check Detail Register©**

January 2016 to February 2016

			Check Amt	Invoice	Comment
Paid Chk# 9918399	2/1/2016	PLUM CREEK LIBRARY SYSTEM			
E 211-45500-220	Repair/Maint Supply		\$143.00		LIBRARY SUPPLIES
E 211-45500-434	Project Expense		\$315.60		LIBRARY PROJECT EXPENSE
Total	PLUM CREEK LIBRARY SYSTEM		\$458.60		
Paid Chk# 9918400	2/1/2016	RDJ SPECIALTIES			
E 101-42100-430	Miscellaneous		\$228.63	091028	GLOVES-POLICE DEPT
Total	RDJ SPECIALTIES		\$228.63		
Paid Chk# 9918401	2/1/2016	REDWOOD AREA DEVELOP CORP			
E 221-42200-430	Miscellaneous		\$760.00	21551	FIRE DEPT GRANT WRITING
Total	REDWOOD AREA DEVELOP CORP		\$760.00		
Paid Chk# 9918402	2/1/2016	TOM MAHONEY			
E 101-45210-304	Legal Fees		\$1,169.05		COMMISSIONER FOR YODER HEARING
Total	TOM MAHONEY		\$1,169.05		
Paid Chk# 9918403	2/1/2016	UNIFORMS UNLIMITED			
E 101-42100-205	Uniforms		\$604.53	7577-2	UNIFORMS FOR JAKE VITZTHUM
Total	UNIFORMS UNLIMITED		\$604.53		
Paid Chk# 9918404	2/1/2016	VERIZON			
E 101-42100-321	Telephone		\$35.03		PD TABLET #2
E 231-42154-321	Telephone		\$9.65		AMB CELL PHONE
E 101-42100-321	Telephone		\$9.08		PD CELL PHONE
E 101-42100-321	Telephone		\$35.01		PD TABLET #1
Total	VERIZON		\$88.77		
Paid Chk# 9918405	2/1/2016	WALL CONSTRUCTION			
E 101-41400-401	Repairs/Maint Buildings		\$210.00		BLOW INSULATION AT CITY HALL & GLUE BASEBOARD
Total	WALL CONSTRUCTION		\$210.00		
Paid Chk# 9918406	2/1/2016	WESTERN COMMUNITY ACTION			
E 202-41400-434	Project Expense		\$4,660.00		GRANT-ADMIN
E 202-46300-434	Project Expense		\$15,942.00		GRANT HOUSING
Total	WESTERN COMMUNITY ACTION		\$20,602.00		
	10100 United Prairie		\$105,037.55		

Fund Summary

10100 United Prairie	
101 GENERAL FUND	\$25,884.15
202 2014 SMALL CITIES DEVELOP PROG	\$20,945.00
205 ECONOMIC DEVELOPMENT AUTHORITY	\$149.81
211 LIBRARY FUND	\$2,802.71
221 FIRE DEPT FUND	\$2,092.94
230 REVOLVING LOAN FUND	\$6,264.02
231 AMBULANCE FUND	\$630.34
303 TIF #1-5 POPD KERNS	\$40,736.53
342 T.I.F. #1-4 GOOD SAM	\$5,525.67
607 EDA---4 PLEX FUND	\$2.17
608 EDA---8 PLEX FUND	\$4.21
Total	\$105,037.55

Paid Chk# 000423E	1/18/2016	BCBS/HSA			
G 101-21710	Employee Flex Plan		\$1,596.00		FLEX PLAN
Total	BCBS/HSA		\$1,596.00		

6

DRAFT
Regular Council Meeting
Mountain Lake City Hall
Tuesday, January 19, 2016
6:30 p.m.

Members Present: Mike Nelson, Dana Kass, Darla Kruser, David Savage, Andrew Ysker

Members Absent: None

Staff Present: Wendy Meyer, Clerk/Administrator; Maryellen Suhrhoff, Muske, Muske and Suhrhoff

Others Present: Mt. Lake Boy Scout Troop: Michael Watkins, Dave Watkins, Travis Smith, Landon Smith, Jason Kruser, Doug Regehr, Hugh Simon, Faith Pagel

Call to Order

Mayor Nelson called the meeting to order at 6:30 p.m.

Agenda and Consent Agenda

Motion by Savage, seconded by Kass, to amend the consent agenda with the additions of 5f. New website and 7g. Mt. Lake Foundation request. Motion carried unanimously. Motion by Ysker, seconded by Kass, to approve the consent agenda as presented and adopt the agenda as amended. Motion carried unanimously.

Bills: Check #'s 9918272- 9918337; 419E-422E

Payroll Checks #'s 62245-62260

Jan. 4 Council Minutes

Nov. 23 and Dec. 14 Planning and Zoning Commission Minutes and Dec.

Building Permits

Dec. 23 Utility Commission Minutes

Dec. 4 and Dec 16 Economic Development Authority Minutes

Dec. 30 Library Board Minutes, Dec. Expenditures and Dec. Library Report

Dec. 10 Police Commission Minutes

Dec. 15 Lake Commission Minutes

Resignation of Tera Hahle, part-time Police Officer as of 12/30/15

Appoint Jason Kruser, Lake Commission and Brad Hanson, Advisory EDA

Public

No one present addressed the council during this portion of the meeting.

Boy Scouts – Request to waive Community Center Rent

Michael Watkins, on behalf of the members and leaders present requested the council waive the rental fee for the troop's February 28 pancake breakfast. Funds raised are used by the members to attend Boy Scout camp. Motion by Ysker, seconded by Savage, to waive the fee. Motion carried unanimously.

RICE/NESHAP Compliance Hardware Update

The Utility Commission has decided to upgrade the two Caterpillar engines at this time and self-fund the project. This will ensure that the hardware will be installed by June 1, 2016 and the utility will not need to buy capacity to cover Mt. Lake's load.

Resolution #3-16, Consent to Levy

The city must consent on an annual basis to levy on behalf of Mason Manor if the project does not produce enough revenue for bond and interest payments. Motion by Savage, seconded by Kass, to adopt Resolution #3-16. Motion carried unanimously.

Miscellaneous

The Bonded Indebtedness Report as of Dec. 31, 2015, the 2015 4th Quarter Public School Pool Contribution, the city's Jan. 1, 2016 Seniority List and 2015 Building Permit Summary were reviewed and discussed. No action taken.

Council Page on City Website

The composition of the council's page was discussed. Pictures, phone numbers and e-mail address were considered. It was decided that each council member should have a city e-mail account for city business. Individual photos will be taken at the next council meeting.

Mt. Lake Foundation

The foundation is planning a fund-raising silent auction in spring. The city is being asked to contribute a camping stay for the auction and allow the auction to be held at city hall. Motion by Ysker, seconded by Kass, to contribute one (1) two-night stay, and one (1) three night stay at Island View Campground. Motion carried unanimously.

City of Mt. Lake vs. Kenneth Yoder and Rachel Yoder

The city attorney was not present when the agenda was adopted. She requested that the meeting be closed for an update of this matter. Nelson closed the open meeting and opened the closed meeting at 7:02 p.m., attorney/client privilege. The closed meeting was closed and the open meeting opened at 7:16 p.m. No action taken.

Adjourn

Nelson adjourned the meeting at 7:17 p.m.

8

ATTEST:

Wendy Meyer, Clerk/Administrator

DRAFT
Public Meeting
Mountain Lake City Hall
Tuesday, January 26, 2016
7:00 p.m.

City Officials Present: Mayor Mike Nelson; Council Members Dana Kass, Darla Kruser, David Savage, Andrew Ysker; Utility Commissioners: Mark Langland, Mike Johnson, Brett Lohrenz, Todd Johnson

Staff Present: Wendy Meyer, Clerk/Administrator; Kevin Krahn, Water/Wastewater Supt.; David Watkins, Water/Wastewater Dept.

Others Present: Andy Kehren, Bolton and Menk, City Engineer; Pam Meyer, MN Pollution Control Agency; Tom Appel, County Commissioner; Kris Langland, Cross-Counties Connect On-line; Dean Janzen, Jacob Ackermann, John Nauwerth III, Zach Grein, Rachel Yoder, Del Decko, Willard Dick, Karen Stoesz, Rich Meyer

At 7 pm Mayor Nelson welcomed those present and introduced Andy Kehren, Bolton and Menk, and Pam Meyer, MN Pollution Control Agency. Kehren used a Power Point presentation to review the City's wastewater problems and identify those that have been corrected as part of the 2012-2014 Utility and Street Project and prior to that project. Pam Meyer, MN Pollution Control Agency (MPCA) provided additional information on some Power Point topics.

A question and answer session following the presentation. Items in the Power Point presentation were explained in greater detail in response to questions asked. Other topics discussed were the cost and functioning of the reverse osmosis system at the water treatment plant, the daily average amount of reverse osmosis 'reject water' that enters the wastewater system, utility rates, affordability, funding of the project with grants and loans, other communities' water and wastewater issues, and economic competitiveness and viability.

The meeting ended at 9:15 pm.

ATTEST:

Wendy Meyer, Clerk/Administrator

**City of Mountain Lake
Planning and Zoning Commission
Mon., Jan 11, 2016
5:30 PM
City Hall**

Members Present: Bryan Bargaen, Sharron Hanson, Doug Regehr, Tim Swoboda

Members Absent: Nathan Harder, Dean Janzen, Nik Strom

Staff Present: Wendy Meyer, Clerk/Administrator

Others Present: None

Call to Order

The Chair Bryan Bargaen called the meeting to order at 5:30 p.m.

Conditional Use Hearing for 520 Third Ave.

It was noted that the hearing had been cancelled because the petition was withdrawn.

Additions to and Approval of Agenda

There were no additions to the agenda.

Approval of Nov. 23 and Dec. 14 minutes

Motion by Hanson, seconded by Regehr, to approve the Nov. 23 and Dec. 14 minutes. Motion carried unanimously.

Building/Shingling/Siding Permits

The Dec. Building and Shingling/Siding Permits were reviewed. Motion by Swoboda, seconded by Hanson, to approve the permits. The summary of 2015 permits was reviewed and discussed. No action taken.

Island View Campground Conditional Use

The current Telecommunication Towers and Antennae Ordinance was reviewed and discussed. The ordinance was intended to allow safe, well-constructed towers that do not disturb neighbors and would not fall on neighboring properties. The tower meets most of the requirements of the ordinance but it is not a monopole (Subd. 6B) and because it is used it does not have engineering certification (Subd. 7B). The Commission does have the ability to waive portions of the ordinance. Amending the ordinance was also discussed. The Commission

directed the administrator to get the cost of a new tower, and ask if there are documents that could be used in lieu of engineering certification.

Encroachments

Revising the setback ordinance to allow small, low decks in the front yard setback was discussed. Currently a small, low deck in the front yard setback requires a variance. This matter was also discussed at the Nov. 23 commission meeting. The ordinances of four nearby communities, Windom, St. James, New Ulm, and Mankato that allow a landing of limited size was reviewed and discussed. Possible ordinance language was discussed. The administrator was directed to prepare a draft for the commission's next meeting.

Overland Group Termination of Contract

Overland Group is no longer interested in purchasing the lot at the corner of Co. Rd. #1 and First Ave. The Mt. Lake EDA has withdrawn their petition requesting re-zoning of the lot from Industrial to General Commercial.

January meeting

By consensus it was agreed that the January 28 commission meeting will begin at 5 p.m.

ATTEST:

Wendy Meyer, Clerk/Administrator

City of Mt. Lake Building Permits
January, 2016

LAST	FIRST	ADDRESS	PARCEL	T Y P E	Contractor License #	Work
Faber	Craig & Deb	1109 Castle Dr.	22.292.0020	B	Bargen	kitchen remodel and 6' wall removal
Perkins	Ben & Chelsey	908 10th St. N.	22.443.0390	B	SELF	construct 2 walls and 2 closets to complete lower level bedrooms
Heritage	Village	1803 Mt. Lake Rd.	22.034.1800	B	Quad Brothers	foundation for moved-in building
Mechanical						
Freitag	Brad	315 8th St. N.	22.520.0841	M	Bruce's P & H	Amana furnace; Daikin air conditioner.

DRAFT
Regular Meeting
Mt. Lake Utilities Commission
Thursday, January 14, 2016
7 AM

Members Present: Mark Langland, John Carrison, Mike Johnson, Todd Johnson, Brett Lohrenz; David Savage, Council Liaison

Members Absent: None

Staff Present: Wendy Meyer, Clerk/Administrator; Lynda Cowell, Utilities Office Manager; Ron Melson, Electric Supt.; Kevin Krahn, Water and Wastewater Supt.; David Watkins, Water and Wastewater Worker

Others Present: None

Call to Order

Chairman Langland called the meeting to order at 7 AM. There was one addition to the agenda 3c. old digger-derrick.

Minutes and Bills

Several questions were asked and answered about specific bills. Motion by Carrison, seconded by M. Johnson, to approve the Dec. 22, 2015 minutes and check numbers #15856 - #15930. Motion carried unanimously.

Reciprocal Internal Combustion Engines (RICE) National Emission Standards for Hazardous Air Pollutants (NESHAP) Update

The information in the packet and a handout from Utilities Plus Energy Services (UPES) including a proposed contract with UPES, and comments and comparisons of the three quotes received by the utility for engine upgrades were reviewed and discussed. Staff is recommending that two engines be upgraded now to assure the utility has capacity that meets RICE/NESHAP for itself by June 1, 2016 and the utility self-fund the work. Motion by M. Johnson, seconded by Lohrenz, approving the agreement with UPES to oversee the project at a cost of \$13,650. Motion carried unanimously. Motion by Carrison, seconded by T. Johnson, to accept the quote of \$81,659 from Fairbanks-Morse to bring the two Caterpillar engines into compliance. Motion carried unanimously. Upgrading the rest of the engines will be considered later this year.

Community Solar

Central Municipal Power Agency and Services (CMPAS) is looking at an agency sponsored solar project where participating CMPAS members would build a small solar project in their individual communities and sell solar subscriptions to their retail customers. To gauge interest CMPAS is asking Mt. Lake Utilities to complete a survey, and if interested approve a non-binding participation agreement. Discussion was held on the amount of interest there might be in Mt. Lake for this type of project. Motion by M. Johnson, seconded by Lohrenz, approving the non-binding agreement and authorizing the Chairman to sign. Motion carried unanimously.

Digger-Derrick

Motion by Lohrenz, seconded M. Johnson, to declare the equipment surplus and directing staff to sell it.

Miscellaneous

The Utility's Bonded Indebtedness as of 12-31-15 and December adjustments were reviewed.

Public Meeting, Jan. 26, 7 PM City Hall

The commission was reminded of the public meeting to discuss the problems with and upgrades needed at the wastewater treatment facility.

Adjourn

The meeting was adjourned at 7:47 AM.

Mountain Lake Tree Commission Minutes
September 14, 2015
City Hall, 7:45 p.m.

Present: Steve Harder, Dean Janzen, Dave Bucklin,
Others: Nathan Harder, Judy Harder

1. April 13, 2015 minutes M/S/P
2. We missed our July meeting.
3. Dave has 30 trees on the Bailey order for Mountain Lake: 6 Matador Maple, 6 Hackberry, 6 Cathedral Elm, 6 N. Acclaim Honey Locust, 6 Boulevard Linden.
4. To get the news out – we can notify via: utility mailing, taped to the front door if no phone number, Cross County Connect, cable news and both Wendy and Dave have radio personalities!
5. The food forest needs to be weeded. Dates set for Sept 17 & 19. Bring buckets & gloves.
6. Tree trimming around town date: October 3 at 8 am at city Hall. I sent out the wrong date, so it was done an additional Saturday, just in case someone wanted training. (No one came.)
7. We are down for Conservation Corps MN in 2016. Yay!
8. Dave reported on a DNR grant that has an education component. Ken Holmen was in town for a visit, along with some other foresters. They would like towns to replicate what we have been able to do in Mountain Lake over the last 10 years; to slowly remove hazardous ash and diversify the community forest.
9. Our next meeting was to be January 11, 2016 but changed to January 20, 2016, 7 pm at City Hall.

SOLID WASTE SERVICES CONTRACT

THIS CONTRACT is made commencing the 1st day of April 2013, by and between the City of Mountain Lake, MN, hereinafter referred to as "City," and Hometown Sanitation Services, Inc., hereinafter referred to as "Contractor."

WHEREAS, Contractor has been awarded the contract for solid waste services for the City for April 1, 2013 through March 31, 2016.

WHEREAS, the following sets forth the parties' responsibilities;

NOW, THEREFORE, IT IS AGREED:

1. All previous contracts or agreements between the parties relating to solid waste services are hereby declared to be null and void and of no further affect.
2. The City hereby grants to the Contractor the exclusive right to pick up solid waste from all residences located within the City, and the Contractor agrees to provide such solid waste collection service subject to the terms and conditions of this agreement. The term "solid waste" as used in this agreement shall not include demolition debris resulting from the demolition of buildings, roads or other structures.
3. The Contractor acknowledges and agrees to abide by all city ordinances regulating solid waste as well as all state and/or federal statutes, rules or regulations. Contractor shall be properly licensed, bonded and insured in compliance with all city ordinances as well as state and/or federal statutes, rules or regulations and shall show proof thereof to the City. Limits of said performance bond shall be as agreed upon by the parties. Contractor will at all times during the term of this agreement carry the following insurance coverage:
 - A. Comprehensive General Liability Insurance covering bodily injury liability and property damage liability with a combined single limit of not less than one million dollars.
 - B. Automobile Liability Insurance covering all vehicles for bodily injury liability and property damage liability with a combined single limit of not less than one million dollars.
 - C. Workers Compensation Insurance as required by law.

Contractor will file with the City a certificate of insurance setting forth compliance with these requirements prior to commencing performance under this agreement.

4. The Contractor agrees not to subcontract, lease, assign or otherwise convey any interest or right under this contract, whether voluntarily or by operation of law, without the prior written consent of the City.
5. The Contractor shall provide an adequate number of enclosed vehicles to collect and haul all solid waste to be hauled pursuant to this contract. Vehicles shall be so constructed that no portion of the solid waste so collected will leak out or be blown from any vehicle used to perform this contract.
6. This three-year contract shall commence effective April 1, 2013, and shall continue until March 31, 2016. Thereafter, the contract shall automatically renew for one year extensions, with like terms and conditions unless either party gives written notice (90) days prior to the expiration of any annual renewal term or unless terminated sooner pursuant to paragraph 14 below.
7. Contractor agrees to service all residences within city limits. Contractor agrees to provide solid waste collection for solid waste generated by the City offices and departments and solid waste generated during Pow Wow Celebration, with the exception of the campground, free of charge. City agrees that it will not separately contract with any other person or entity to provide such services during the term of this agreement, provided however, that the parties agree that this contract does not cover collection of electronics and appliances and the collection and disposal of recyclables from either residential or commercial areas, and the rental of dumpsters or roll-off containers. The Contractor will have no exclusive right or obligation to pick up and dispose of electronics, appliances or recyclables or to rent dumpsters or roll-off containers under this contract.
8. The Contractor shall pick up solid waste at the residences one time per week. The hours of operation shall be as follows:

6:00 a.m. - 6:00 p.m.
9. All solid waste, upon being removed from the premises where produced or accumulated, shall become the property of the Contractor. The Contractor shall dispose of same in a proper manner as designated in the Cottonwood County Solid Waste plan. The Contractor shall hold the City harmless from any and all claims or causes of action with regard to disposal of the solid waste collected from the city. The contractor will haul all garbage and refuse picked up in the City of Mt. Lake to the Cottonwood County Landfill.
10. The parties acknowledge the state has now mandated "volume based" charges for solid waste disposal. The Contractor agrees to bill every residential customer who has selected garbage cart service a service fee based on the cart size selected. The pre-tax cart service fees are:

	Base Price
1. Autopay:	
35 gallon	\$11.54
65 gallon	\$13.64

95 gallon \$15.74

2. Paper Bill:

35 gallon \$12.06
65 gallon \$14.16
95 gallon \$16.26

3. Sr. Citizen Autopay:

35 gallon \$10.49
65 gallon \$12.59
95 gallon \$14.69

4. Sr. Citizen Paper Bill:

35 gallon \$11.01
65 gallon \$13.11
95 gallon \$15.21

5. Alternative 35 gallon every other week tub:

Base Price

1. Autopay:

35 gallon \$8.49

2. Paper Bill:

35 gallon \$8.99

3. Sr. Citizen Autopay:

35 gallon \$7.49

4. Sr. Citizen Paper Bill:

35 gallon \$7.99

6. City Campground dumpster: \$120 per month

11. Hometown Sanitation's 30 and 20 gallon bags and stickers previously available for purchase at Mountain Lake businesses are eliminated effective April 1, 2013. After such date, all solid waste removed by the contractor must be in a contractor-provided garbage cart.
12. Contractor may raise container rates up to 2.5% or the CPI, whichever is less, each in year two and year three of the contract.
13. To the extent a residential customer fails to pay the Contractor the cart service fee, the Contractor shall terminate cart service to that residence unless and until requested to do so by the City.

14. All of the terms and conditions of this contract are considered to be material and, should the Contractor fail to perform any of its obligations hereunder or comply with any terms or conditions hereof, the City shall have the right to terminate this contract upon the mailing of written notice to the Contractor indicating the default or nonperformance and, further, upon the Contractor's failure to remedy said violation within thirty (30) days after receipt of said notice.

Hometown Sanitation Services, Inc.

By: Torr Melton

Its: Partner

City of Mountain Lake

By: Debra Jay
Its Mayor

Attest: Wendy Men
Its City Administrator

Wendy Meyer

From: Diana Madsen <diana.madsen@dvhhs.org>
Sent: Thursday, January 21, 2016 9:12 AM
To: Wendy Meyer; Jennifer Bromeland; Bruce Heitkamp; Dwayne Haffield
Subject: Active Places Grant Opportunity

Good Morning City Administrators!

Over the past year, you have spent a great deal of time planning and prioritizing active living opportunities in your community. The Center for Prevention at Blue Cross and Blue Shield of MN has announced a new funding initiative to support the planning and completion of Active Places demonstration projects. Active Places demonstration projects are temporary, low-cost projects that aim to build momentum for future, long-term changes within a community. They must contribute to a long-term goal of making a community more accessible to all types of physical activity, including walking and biking. Active Places demonstration projects could include pop up parks, temporary "bump outs" at busy intersections and temporary plaza/gathering spaces.

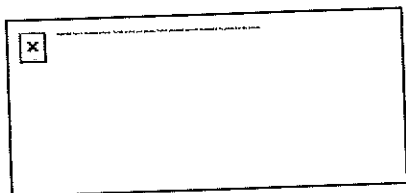
If you are interested in brainstorming potential project ideas for your community, please let me know. **Application deadline is Friday, March 4, 2016 at 1 p.m. Central time.** There is an optional webinar on January 27 at 12:30 p.m. Central time that will offer details about different kinds of demonstration projects and will also provide an opportunity to ask questions. I know Drew Hage would also be willing to collaborate on this project and he may have ideas to offer too.

Please let me know if you would like more information, want to brainstorm ideas or are interested in the link to the webinar.

Examples of past projects are available [here](#).

My Best,
Diana

Diana Madsen
Statewide Health Improvement Program (SHIP)
Des Moines Valley Health & Human Services
235 9th Street, Windom, MN 56101
507-831-1987, ext 8344
Diana.Madsen@DVHHS.org



Wendy Meyer

From: Diana Madsen <diana.madsen@dvhhs.org>
Sent: Friday, January 22, 2016 9:14 AM
To: Wendy Meyer
Subject: Re: Active Places Grant Opportunity

Here's an idea.....Could you combine an open streets event (closing off a couple blocks of the city for people to ride anywhere). You could have bike check stations (breaks, seat height, helmet checks, etc.). Then you could have maps and encourage people to ride the in-town route. Maybe at certain intervals of the route you have stations where people could stop and get something (incentives like reflector strips, water bottles, etc) and then get a card stamped to show they made it to the station. Everyone who completes the route and gets the card stamped at every station can come back and be eligible for larger prize drawings-- bike(s), helmets, reflective bike gear, etc.

Diana Madsen

Statewide Health Improvement Program (SHIP)
Des Moines Valley Health & Human Services
235 9th Street, Windom, MN 56101
507-831-1987, ext 8344
Diana.Madsen@DVHHS.org

Active Places Demonstration Projects

In an effort to make neighborhoods more amenable to walking, biking and other forms of physical activity, we're funding 10 demonstration projects in 2015.

These temporary, low-cost projects will help illustrate how small changes to our surroundings make it easier for people to be physically active. And, by giving people opportunities to experience their neighborhoods in a new way, these projects also aim to build support and momentum for more permanent, long-term changes within communities.

INTRODUCING BOCCE BALL TO SOMALI ELDERS AND YOUTH

In parts of Somalia, the well-known game of Boja closely resembles its western counterpart: bocce ball. Despite its popularity and prominence, the practice of Boja has not followed many Somali immigrants to the United States. In general, the elder Somali community finds themselves with few opportunities to engage in physical activity, leading to a more sedentary lifestyle.

The Ventura Village Neighborhood aims to provide Somali elders with opportunities for physical activity, while promoting cross-generational community connections. With funding from the Center for Prevention, they will establish portable bocce ball venues and organize weekly events and monthly tournaments. Through this initiative, the group hopes to address existing health inequities within the Somali-American community while engaging community members and promoting inclusion and a sense of belonging.

MILACA ART IN THE PARKS

If you drive through the small town of Milaca, you will notice its vibrant downtown business district and recently established walking routes. In spite of these features, downtown Milaca is not a destination that encourages residents to linger. Most people run their errands downtown and immediately head home. The Milaca Fine Arts Council hopes to change that.

The Council will create an energetic and active place that will incite residents to spend time in downtown Milaca and use the available walking routes throughout the town. It will also partner with the Milaca Farmers Market to encourage the community to buy fresh, local products, engage with their neighbors and take advantage of opportunities to be more physically active.

LITTLE MEKONG INTERIM PLAZA PROJECT

St. Paul's Little Mekong District is located in the heart of Frogtown, which has been cited as one of the city's unhealthiest neighborhoods due to crime rates, safety concerns and lack of pedestrian-friendly amenities. Through a recent community-wide planning effort, diverse stakeholders identified the need for more opportunities to promote outdoor physical activity, improve safety and strengthen the local economy.

The Asian Economic Development Association plans to use funding to create an interim plaza that will transform an unsightly, underutilized space into a green and welcoming public area, while incorporating temporary bike lanes and walkways to encourage physical activity within the community. The 2015 Little Mekong Night Market will kick off the plaza's programming, which

will work to shift the public perception of Frogtown as an unsafe, automobile-centric community.

BUILDING AN ACTIVE PUBLIC PLAZA AT LAKE STREET STATION

The Lake Street/Midtown light rail station in Minneapolis is located in an area with high crime rates against pedestrians. Planned development of shops and services aims to increase natural surveillance and improve public safety, but that will not necessarily alter perceptions of the area or change residents' habits.

To encourage community members to reimagine the space while promoting physical activity, the Corcoran Neighborhood Organization and its partners will use an outdoor interim public plaza adjacent to the Lake Street/Midtown light rail station, which will eventually be replaced with a permanent structure. Programming at the plaza will coincide with the Midtown Farmers Market and will include free, ongoing fitness opportunities facilitated by the YWCA. This programming will encourage residents to become more physically active while also engaging them in the future of the public space.

29TH STREET ACTIVE PLACES DEMONSTRATION PROJECT

In Minneapolis's Uptown neighborhood, 29th Street is considered more of a run-down back alley than a community connector. Potholes and general disrepair pepper the street between Hennepin and Lyndale, discouraging bike and pedestrian traffic.

The Lake Street Council looks to bring about long-term improvements to 29th Street, aiming to transform it into a community gathering space and pedestrian connection between the neighborhood, the midtown greenway and the Lake Street transit and business corridor. The Council will use funding to install semi-permanent parklets that will be used to demonstrate active use of the roadway. There will also be a full street closure in conjunction with the Lyndale Avenue Open Streets event.

IMPROVING THE SCHOOL ARRIVAL AND DEPARTURE PROCESS IN NEW ULM

A recent study found that 7% of New Ulm children walk to school in the morning, while 4% ride their bike. Of those who live within schools' two-mile no-busing zone, 45% of children are driven to school. When asked, parents indicate that they feel the area is unsafe for bikers and walkers.

The Minneapolis Heart Institute Foundation will implement a weeklong demonstration that will improve the school arrival and departure areas at a local elementary and high school. The demonstration will promote walking and biking to school through temporary bump-outs at key intersections, enhanced crosswalk markings and delineated arrival and departure zones. This will help parents and residents understand the purpose and function of traffic calming measures, which will hopefully lead to more children walking and biking to school and help pave the way for the adoption of a Complete Streets policy in New Ulm.

THE ARTERY EXPERIMENT: A TEMPORARY INSTALLATION OF A LIVING STREET

In anticipation of light rail transit's arrival in Hopkins, the city is determining the best way to connect the planned light rail station with Hopkins' historic, walkable downtown. The goal is to connect these important areas in a way that is amenable to pedestrians and people on bikes, while infusing it with art and history. The two-block stretch between downtown and the new light rail station will be called the Artery.

The city has conceptualized the design of the Artery and sought public input, and will implement a temporary installation that will allow residents to experience what the Artery will be like, and provide their feedback. Elements of the temporary installation include a farmers market and cycle track, along with bikes that will be available to test out the planned "living street."

DULUTH YEAR 2 PARKLET PILOT PROJECT

In 2014, Duluth piloted the implementation of a parklet, which was set up in three different locations over three months. Due to the success of the pilot year, Healthy Duluth sought funding to expand the number of parklets and to capture robust data that shows the parklets' impact on promoting healthy lifestyles and boosting economic development.

In Year 2 of the pilot project, Healthy Duluth will work to expand residents' and leaders' understanding around the importance of outdoor public spaces and increase community awareness of the economic benefits associated with promoting active lifestyles.

BETTER BRIDGES FOR STRONGER COMMUNITIES

When it comes to walking and biking, many metro communities have expressed that bridges spanning Interstate 94 present both physical and psychological barriers. The bridges are primarily conducive for automobiles and, in several cases, unsafe for non-motorized travelers. The bridges also tend to be aesthetically unpleasant, given their exposure to the harsh Minnesota elements.

Friendly Streets Initiative seeks to seize the opportunity to make several local bridges safe for all types of travelers while incorporating the work of local artists. The transformation of bridges over I-94 will facilitate non-motorized access to transit and businesses on University Avenue and will involve creative placemaking, wayfinding and infrastructure.

CITY OF CLOQUET ACTIVE PLACES PROJECT

The City of Cloquet, along with its partners, is focused on improving the wellness of residents by connecting resources related to walking, bicycling, and transit use. Two main goals are to encourage overall physical activity in the community and, specifically, increase the rate of students walking and biking to school.

To achieve these goals, the city will roll out temporary bike lanes and incorporate bump-outs in two separate areas of downtown Cloquet. The short-term success measure will be usage by community members, while long-term success will be defined by the temporary changes becoming permanent fixtures in the community.



We'll help you get there.™

United Prairie Bank
1545 1st Avenue, Hwy 60 East
Windom, MN 56101
Phone: 507.831.3000
Fax: 507.831.3003
unitedprairiebank.com

January 26, 2016

Attn: Wendy Meyer
City of Mountain Lake
Mountain Lake, MN 56159

RE: ICS Proposal

Dear Wendy,

I wanted to touch base with you after our conversations regarding the Insured Cash Sweep Program and how it can benefit both the City of Mountain Lake and United Prairie Bank. This program will provide access to FDIC insurance on your funds while reducing the ongoing collateral tracking (pledging) requirements. There is online access whereby account balances, withdrawals, placements and other information is available at your fingertips. (Please refer to the tabbed binder provided earlier)

The program complies with the Minnesota State Statute 201, section 385.07 and is fully integrated with United Prairie Bank. The process is very straightforward - you set up an account with us and deposit funds and transact business as normal. The Deposits are sent to deposit accounts at other financial institutions who belong to the ICS Network in amounts under the standard FDIC Insurance maximum of \$250,000.00. The entire process can be accomplished and fully functioning within a matter of days.

There is an ICS Deposit Placement Agreement and a Custodial Agreement to be signed. I have provided two samples for your review – one with a *target* balance and one with a *threshold* balance.

United Prairie suggests using the *target* balance agreement. This gives the customer the flexibility to set an account balance to maintain in the account. At end of the day when the account settles there are minimum and maximum sweep amount increments that keep the balance at or near the target. This option limits the number of sweeps due to settlement at end of day.

26

The *threshold* option is where there is a minimum balance to maintain in the account and the account sweeps back and forth to maintain a balance between that minimum and the \$250,000.00 FDIC insurance amount. This option would mean numerous sweep entries could occur throughout the processing day to maintain the pre-determined threshold.

Currently, the City of Mountain Lake has on account with United Prairie the following account balances and rates:

Checking	\$2,196,505.69	.0099%
Savings	\$1,848,450.54	.2691%
Certificates	\$ 17,128.61	.1499%
Total Deposits	\$4,062,084.84	.1284% weighted rate

The City is also not being assessed the \$50.00 monthly cash management fee. Cash Management is the commercial online system whereby transfers between accounts, payroll entries (ACH) and wires may be initiated. It offers additional security features and limits access per employee.

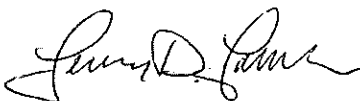
I would like to extend the offer of 20 bp on the entire relationship (an increase of 7 bp from current rate). Based on your current balances and proposed rate increase, this would equate to an **additional \$2,843/year** of earned interest ($\$4,062,085 \times .0700\% = \$2,843$). This will more than cover the \$2.50 ACH file fee that would go into effect. During this transition, support will be provided up to such a time as when staff is confident and it is functioning as intended.

United Prairie will be upgrading your business checking account in the near future. This upgrade will offer various online packages which will have refundable fees based on relationship balances. One of our knowledgeable staff members will be contacting you to set up an appointment to discuss.

Please do not hesitate to contact me with any questions or concerns you may have. I look forward to working on this exciting program with you and helping us both to get there.

Thank you,

United Prairie Bank



Jeremy Janssen
Market President

RELEVANT LINKS:

26 U.S.C. § 408(a).

26 U.S.C. § 457.

26 U.S.C. § 401(d).

29 U.S.C. § 1002(34).

Certain types of retirement funds have FDIC coverage up to \$250,000 for each trustee or beneficiary. (This coverage amount will not revert to \$100,000 in 2010.) This “pass-through” coverage means employers that offer certain types of retirement savings plans will be able to have FDIC coverage for up to \$250,000 for each beneficiary. The following types of retirement accounts are eligible for this type of FDIC coverage:

- Qualified individual retirement accounts (IRAs).
- Qualified 457-deferred compensation plans for state and local governments.
- Qualified trusts forming part of a pension or profit-sharing plan that benefits self-employed individuals (Keogh plans).
- Individual accounts or defined contribution pension plans that provide individual accounts for each participant and for benefits based solely upon the amounts contributed to the particular account, and any income, expenses, gains and losses, and any forfeitures of accounts of other participants which may be allocated to such participant’s account (including 401(k) plans).

Some of the above exceptions have limited application to Minnesota cities. And, although one might argue that some of these apply to a volunteer firefighters’ relief association, it is unclear whether or not a firefighters’ relief pension plan would be eligible for this type of “pass-through” coverage. Depositors of these funds should check carefully to ensure their plans will be eligible before depositing an amount in excess of \$250,000. At the same time, as a practical matter, most retirement funds are invested rather than deposited to ensure greater returns for the beneficiaries.

C. Collateral

If the funds on deposit at the close of a financial institution’s banking day exceed the FDIC coverage limit amount, a city must require the financial institution to furnish either a corporate surety bond executed by a company authorized to do business in the state or collateral security.

“Banking day” is defined as that part of any business day in which an office of a bank is open to the public for carrying on substantially all of its banking functions. The banking day ends at “cutoff,” an hour of 2 p.m. or later set by the bank as a final hour for the handling of money and items and the making of entries in its books. Items or deposits received after the bank’s cutoff hour may be treated by the bank as being received at the opening of the next business day.

The total amount of the collateral computed at its market value must be at least 10 percent more than the amount on deposit at the close of the financial institution’s banking day, except when the collateral is irrevocable standby letters of credit issued by Federal Home Loan Banks.

Minn. Stat. § 118A.03, subd. 1.

Minn. Stat. § 118A.03, subd. 1.
12 C.F.R. § 229.2(f).
Minn. Stat. § 336.4-108.

Minn. Stat. § 118A.03, subd. 3.

28

RELEVANT LINKS:

Minn. Stat. § 427.01.

Minn. Stat. § 118A.03, subd. 1.

Minn. Stat. § 469.052, subd. 1.
Minn. Stat. § 469.099, subd. 1.

12 U.S.C. § 1823(e)(1).

North Ark. Med. Ctr. v. Barrett, 962 F.2d 780 (8th Cir. 1992).

12 U.S.C. § 1823(e)(2).

In that case, the amount of collateral must at least equal the amount on deposit at the close of the financial institution's banking day. The financial institution may furnish both a surety bond and collateral aggregating the required amount.

Under the older statute, statutory cities and fourth class home rule charter cities have special collateral requirements. The financial institution must provide a bond to these cities in at least double the amount of the deposit if the deposit is neither FDIC insured, nor protected by collateral or corporate surety bond under Minn. Stat. § 118A.03.

While some banks are not FDIC insured, most are covered by FDIC insurance. But again, deposited amounts subject to and in excess of the \$250,000 insurance limit must be protected by collateral or a corporate surety bond.

Note that all funds belonging to a port authority or EDA must be bonded or collateralized, regardless of whether deposit insurance applies.

1. Ensuring the city will receive the collateral

If collateral is required from one depository, the collateral is held by a second unrelated depository. If the first depository fails, then the city doesn't have a right to the collateral unless it has "perfected its interest in the pledge of collateral."

Generally, the following steps must be taken to perfect a security interest in pledged collateral under federal law:

- The assignment must be in writing.
- The assignment must have been executed at the same time the deposit was received by the depository.
- The assignment must have been approved by the depository's board of directors or loan committee, and the approval must be reflected in the minutes of the board or committee.
- The assignment must have been continuously, from the time of its execution, an official record of the depository.

In 1992, a federal court awarded a public depositor's collateral to the FDIC because the interest in the collateral was not perfected by following those steps. This prompted Congress to amend federal law to provide an exemption from some of these requirements for public deposits. The current law says an agreement to provide for collateralization of a city's deposit will not be deemed invalid solely because the agreement was not executed at the same time the collateral was acquired. Nor will the agreement be invalid because of pledges, delivery, or substitution of the collateral made in accordance with such agreement.

29

RELEVANT LINKS:

See Part III for a detailed description of these instruments.

Minn. Stat. § 118A.03, subd. 2(1).

Minn. Stat. § 118A.03, subd. 2(2).

Minn. Stat. § 118A.03, subd. 2(3).

Minn. Stat. § 118A.03, subd. 2(4).

Minn. Stat. § 118A.03, subd. 2(5).

Minn. Stat. § 118A.03, subd. 2(6).

Minn. Stat. § 118A.03, subd. 4.

Minn. Stat. § 118A.03, subd. 4.

Minn. Stat. § 118A.03, subd. 5.

2. Securities that may be pledged as collateral

The following forms of securities collateral are allowed in lieu of a corporate surety bond:

- United States government treasury bills, treasury notes, and treasury bonds.
- Issues of U.S. government agencies and instrumentalities as quoted by a recognized industry quotation service available to the government entity.
- General obligation securities of any state or local government with taxing powers which is rated "A" or better by a national bond rating service, or revenue securities of any state or local government which is rated "AA" or better by a national bond rating service.
- General obligation securities of a local government with taxing powers may be pledged as collateral against funds deposited by that same local government entity.
- Irrevocable standby letters of credit issued by Federal Home Loan Banks to a municipality accompanied by written evidence that the bank's public debt is rated "AA" or better by Moody's Investor's Service, Inc., or Standard & Poor's Corporation.
- Time deposits that are fully insured by any federal agency.

United States treasuries and government agencies are most common. These instruments are usually preferred because they are liquid, safe, and easily traded.

3. Assignment of collateral

Any collateral that is pledged must be accompanied by a written assignment to the city from the financial institution. The assignment must state that, upon default, the financial institution must release to the city on demand, free of exchange or any other charges, the pledged collateral.

Interest earned on assigned collateral will be remitted to the financial institution as long as it is not in default. The city may sell the collateral to recover the amount due. Any surplus from the collateral must be paid to the financial institutions, its assigns, or both.

4. Excess collateral

A financial institution may withdraw excess collateral or substitute other collateral after giving written notice to the government entity and receiving confirmation. The authority to return any delivered and assigned collateral rests with the government entity.

RELEVANT LINKS:

Minn. Stat. § 118A.03, subd. 6.

See *North Ark. Med. Cir. v. Barrett*, 962 F.2d 780 (8th Cir. 1992), mentioned above.

Minn. Stat. § 118A.03, subd. 4.

Minn. Stat. § 118A.03, subd. 7.

See GASB.

See the State Auditor's factsheet on GASB Statement 34.

Minn. Stat. § 6.47.

5. Default of financial institution

Default of a financial institution includes, but is not limited to, any of the following:

- Failure to make interest payments when due.
- Failure to promptly deliver upon demand all money on deposit (less any early withdrawal penalty that may be required in connection with the withdrawal of a time deposit).
- Closure of a depository.

If a financial institution closes, all deposits are immediately due and payable. However, it is not a default to require prior notice of withdrawal if such notice is required as a condition of withdrawal by federal law or regulation.

Interest earned on assigned collateral will be remitted to the financial institution as long as it is not in default. The city may sell the collateral to recover the amount due. Any surplus from the collateral must be paid to the financial institutions, its assigns, or both.

6. Safekeeping collateral

All collateral must be placed in safekeeping. The city council must approve the selection. The council may select from among the following places to keep the collateral:

- A restricted account at a Federal Reserve Bank.
- An account at a trust department of a commercial bank or other financial institution that is not owned or controlled by the financial institution furnishing the collateral.

Some representatives of financial institutions maintain they do not own or control other branches of the same institution. Cities should not assume that placing collateral in a different branch of the same bank would be appropriate.

7. GASB considerations

The Government Accounting and Standards Board (GASB) is an independent organization that establishes standards of accounting and financial reporting for local governments. The state auditor regards GASB as the "acknowledged authoritative body in setting generally accepted accounting principles (GAAP) for local and state agencies." And, since the state auditor prescribes suitable systems of accounts and budgeting for all cities, the statements promulgated by GASB require some attention.

31

RELEVANT LINKS:

GASB Statement No. 40.
See State Auditor's Statement
of Position on Custodial
Credit Risk.

See Part V. *Outline of an
investment policy.*

According to the state auditor, GASB Statement No. 40 requires notes to financial statements to disclose a public entity's investment policy provision regarding custodial credit risk and the extent to which city deposits are exposed to custodial credit risk. Compliance with Minnesota Statutes eliminates custodial credit risk for deposits, but the state auditor still recommends language for a city investment policy. The auditor's recommended language is included in the investment policy outline at the end of this memo.

III. Investments

Many cities invest idle funds in order to gain the best returns from their money. Generally, investments see higher returns than the amount of interest normally given on deposits. Although the primary goal should always be to safeguard the principal, another goal is to achieve returns that keep up with inflation and provide a market rate of return. Given high enough returns, the city can actually make a profit. However, higher returns often mean greater risks.

A. Authority for investments

Any public funds may be invested if not needed for other purposes or restricted for other purposes. Such investments are subject to certain conditions, depending upon the instrument that is used.

Minn. Stat. § 118A.04, subd.
1.

B. Broker's annual notification and certification

Cities must annually give all brokers a written statement of investment restrictions and notification that all future investments are to be made in accordance with Minnesota statutes governing the investments of public funds. The broker must also annually acknowledge the receipt of the investment restrictions.

Minn. Stat. § 118A.04, subd.
9(b).

Minn. Stat. § 118A.04, subd.
9(c).

A "broker" includes any broker, broker-dealer, or agent of a government entity who transfers, purchases, sells, or obtains securities for or on behalf of a government entity.

Minn. Stat. § 118A.04, subd.
9.

A city cannot enter into a transaction with a broker until the form has been completed by the broker and returned to the city. The state auditor is responsible for preparing this notification form.

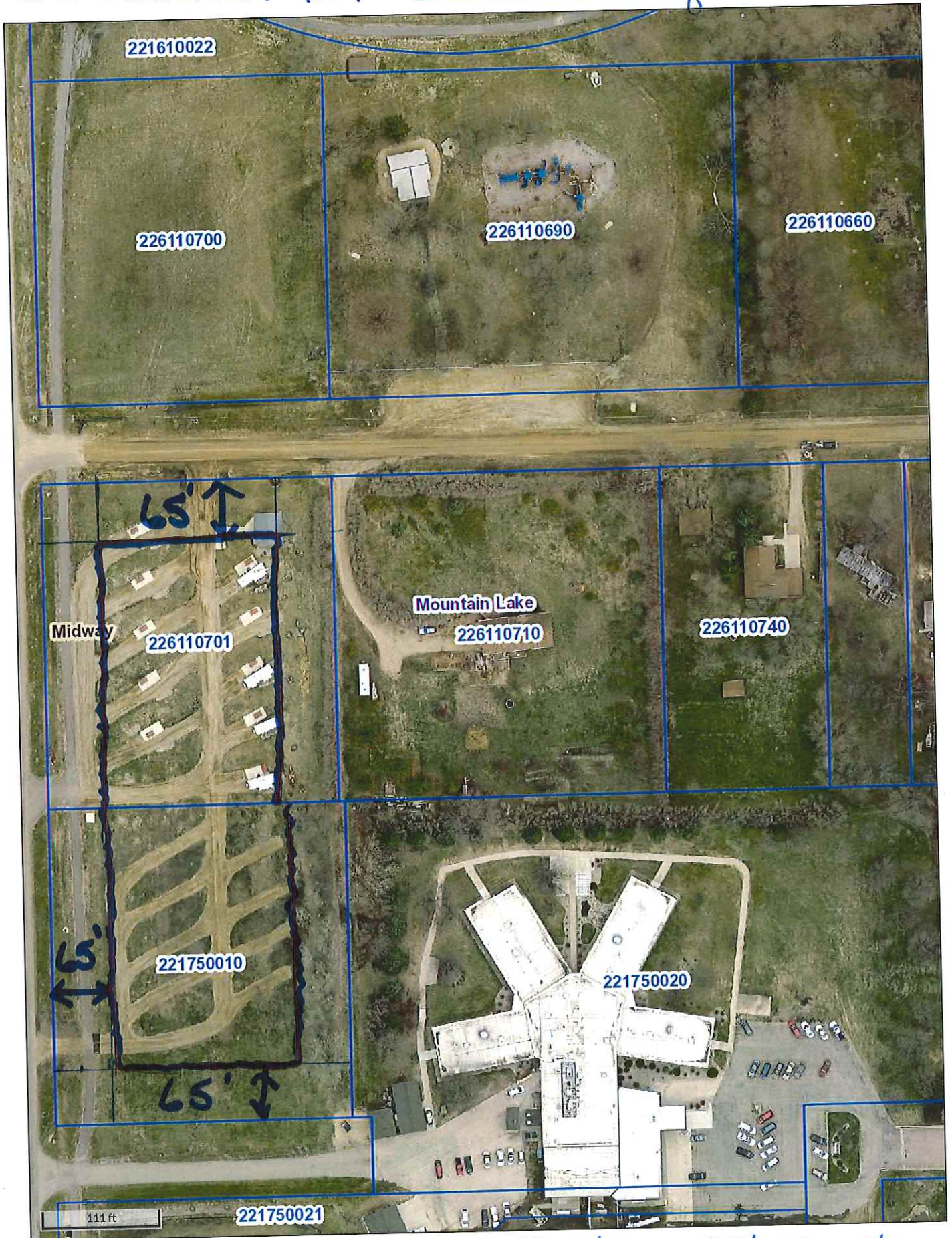
State Auditor's Broker
Notification Form.

C. Permitted investments

Cities are authorized to invest in a number of different types of investments. Many of these instruments must meet certain criteria, which are discussed in detail in the following sections.

32

65'-Section 9.34 setback requirement



Residential District Setbacks: 25' Front;
max. 10' - side; 10' rear



INFORMATION MEMO

Land Use Conditional Use Permits

Learn the basics of conditional use permits (CUPs) in administering the city's land use ordinances. Define conditional use permits, for what purposes they may be granted; learn who grants them and procedural considerations for public hearings and the role of neighborhood opinion. Understand expiration dates, time limits and revocation of CUPs.

RELEVANT LINKS:

I. Conditional use

A conditional use is a land use designated in a zoning ordinance that is specifically allowed in a zoning district so long as certain standards are met. The zoning ordinance typically detail both general standards that apply to all conditional uses, as well as specific standards that apply to a particular conditional use in a given zoning district.

A use is typically designated in a zoning ordinance as conditional because of hazards inherent in the use itself or because of special problems that its proposed location may present. For example, uses that generate traffic such as family childcare, service stations, convenience stores, or drive-thrus are often designated as conditional uses.

II. Conditional use permit (CUP)

A conditional use permit is a document a city issues to grant a conditional use when the general and specific ordinance standards have been met by the applicant. The use is allowed by permit only if the special concerns are addressed as set forth in the zoning ordinance. Conditional use permits are authorized under state law.

A. General CUP standards

A zoning ordinance will typically detail general standards that apply to all conditional uses. For example, some zoning ordinances provide that all conditional uses must conform to the comprehensive land use plan of the community, be compatible with the adjoining properties, and be served by adequate roads and public utilities.

Minn. Stat. § 462.3595.

34

This material is provided as general information and is not a substitute for legal advice. Consult your attorney for advice concerning specific situations.

RELEVANT LINKS:

See Section IV, Public hearings.

Minn. Stat. § 15.99.

B. Specific CUP standards

In addition to general CUP standards, many zoning ordinances will detail specific standards that apply to a particular conditional use, such as those made for businesses operating a drive-thru. Conditions for such uses may include specific standards regarding things like off-street parking and loading areas, landscaping and site plan, and hours of business operation.

III. Granting conditional use permits

Generally CUPs are granted only for uses specifically listed in the zoning ordinance as conditional uses in a particular zoning district. If a use is not designated as a conditional use in a zoning district, then arguably the city has no ability to issue a CUP without first amending the zoning ordinance to provide for the conditional use. This would of course allow other applicants to apply for a conditional use permit under the same standards.

A. Who grants

A CUP is typically approved by the city council. Planning commissions often first consider the CUP application and make recommendations to the city council. State statute allows the city council to designate its CUP approval to another authority, and some cities have designated the planning commission as the approving body. In any event, the city council is generally makes the final decision on CUPs.

B. Required approval

If a proposed conditional use satisfies both the general and specific standards set forth in the zoning ordinance, the applicant is entitled to the conditional use permit. Importantly, if the applicant meets the general and specific ordinance standards, the city usually has no legal basis for denying the CUP.

C. Time limits

A written request for a CUP is subject to Minnesota's 60-day rule, and must be approved or denied within 60 days of the time it is submitted to the city. A city may extend the time period for an additional 60 days, but only if it does so in writing before expiration of the initial 60-day period. Under the 60-day rule, failure to approve or deny a request within the statutory time period is considered an approval.

35

RELEVANT LINKS:

Minn. Stat. § 462.3595, subd. 3.
A.G. Op. 59-A-32 (February 27, 1990).

Minn. Stat. § 462.3597.

Minn. Stat. § 462.3595, subd. 2.
Minn. Stat. § 462.357, subd. 3.

See LMC information memo, *Public Hearings*.

D. Other conditions on permits

1. Permitted

Reasonable conditions relating to the ordinance standards may be attached to a CUP based upon factual evidence contained in public record. For example, if a zoning ordinance provides that a conditional use should not have adverse visual or noise impacts on any adjacent property, a city might require specific screening and landscaping conditions to address any potential impacts established in the record.

2. Not permitted

State statute provides that a CUP remains in effect as long as the conditions agreed upon are observed. The attorney general has found that time limits such as sunset provisions or automatic annual review are not consistent with state law, explaining that cities may not enact or enforce provisions that allow a city to terminate CUPs without regard to whether or not the conditions agreed upon are observed.

If a city wishes to place time constraints on particular uses, then the appropriate zoning tool is an interim use permit, rather than a conditional use permit. State law authorizes interim use permits for a temporary use of property until a particular date, until the occurrence of a particular event, or until zoning regulations no longer permit it.

IV. Public hearings

A proposed conditional use is allowed only after a statutorily required public hearing. The city must provide published notice of the time, place, and purpose of the hearing on a proposed CUP at least 10 days prior to the day of the hearing. If the decision affects an area of five acres or less, the city may need to mail notice to property owners within a 350-foot radius of the land in question. The purpose of the public hearing is to help develop a factual record as to whether the applicant meets the relevant ordinance standards such that the CUP should be granted.

A. City role in hearing

A city exercises so-called "quasi-judicial" authority when considering a CUP application. This means that the city's role is limited to applying the standards in the ordinance to the facts presented by the application. The city acts like a judge in evaluating the facts against the standards. If the applicant meets the standards, then the CUP should be granted. In contrast, when the city in zoning ordinance designates certain uses as conditional, the city is exercising "legislative" authority and has much broader discretion.

36

RELEVANT LINKS:

See LMC information memo,
*Taking the Mystery out of
Findings of Fact.*

Minn. Stat. § 462.3595, subd.
3.

Minn. Stat. § 462.3595, subd.
4.

Jed Burkett
651.281.1247
jburkett@lmc.org

League of Minnesota Cities.

B. Role of neighborhood opinion

Neighborhood opinion alone is not a valid basis for granting or denying a CUP. While city officials may feel their decision should reflect the overall preferences of residents, their task is limited to evaluating how the CUP application meets the ordinance standards. Residents can often provide important facts to help the city address whether the application meets the standards, but unsubstantiated opinions and reactions to an application do not form a legitimate basis for a CUP decision. If neighborhood opinion serves as the sole basis of the decision, it could be overturned by a court if challenged.

C. Documentation of hearing

Whatever the decision, a city should create a record that will support it. If a city denies a CUP application, the 60-day rule requires the reasons for the denial be put in writing. Even if a city approves a CUP, a written statement explaining the decision is advisable. The written statement explaining the decision should address the general and specific ordinance standards, and explain the relevant facts and conclusions.

V. Conditional use permit after issuance

A conditional use permit is a property right that “runs with the land” so it attaches to and benefits the land and is not limited to a particular landowner. State statute requires that CUPs be recorded with the county recorder’s office. When the property is sold, the new landowner will have the continued right to the CUP so long as the conditions are met.

A city can revoke a conditional use permit if there is not substantial compliance with conditions, so long as the revocation is based upon factual evidence, after appropriate notice and hearing. Because a CUP is a property right, a city should work closely with the city attorney if considering a CUP revocation.

VI. Further assistance

LMCIT offers land use consultations, training and information to members. Contact the League’s Loss Control Land Use Attorney for assistance. You can also learn more about land use issues in the land use section of the League’s website.

37

Ordinance #5-09

**An ordinance of the City of Mt. Lake
Establishing Section 9.34
Regulating Telecommunication Towers and Antennae**

The City Council of Mt. Lake ordains that Section 9.34 be adopted to read as follows:

SECTION 9.34⁴. TELECOMMUNICATION TOWERS AND ANTENNAE

Subdivision 1. Definitions

1. Antenna: Any structure or device used for the purpose of collecting or transmitting electromagnetic waves, including but not limited to directional antennas, such as panels, microwave dishes, and satellite dishes, and omnidirectional antennas, such as whip antennas.
2. Co-locate: To be located in the same place; to place together or to arrange; to place on same tower.
3. Commercial Wireless Telecommunication Services: Licensed commercial wireless telecommunication services, including television, cable, radio, cellular, personal communication services (PCS), specialized mobilized radio (SMR), enhanced specialized mobilized radio (ESMR), paging, and similar services that are marketed to the general public.
4. Engineer: A structural engineer licensed by the State of Minnesota.
5. Telecommunication Tower: Any ground or roof mounted pole, spire, self-supporting lattice, guyed or monopole structure, or combination thereof taller than 15', including support lines, cables, wires, braces, and masts, intended primarily for the purpose of mounting an antenna, meteorological device, or similar apparatus above grade. The term tower shall not include amateur radio operators' equipment, as licensed by the FCC.

Subdivision 2 Required Permits

Prior to any construction activities, the following permits must be secured from the City:

- A. a building permit; and
- B. a conditional use permit, as required by Section 9.70, Subd. 4

Subdivision 3 Zoning District Use

38

Telecommunication towers and antennae will be allowed in any zoning district in the City upon approval of the two permits required above.

Subdivision 4 Area, Setback, and Height Restrictions

- A. Lot Area. The minimum lot area requirements are determined by the zoning district in which the tower site is located and as determined by any additional area needed to meet all setback requirements of this ordinance.
- B. Tower Setbacks. The minimum setback from all property lines and public rights of way for telecommunication towers shall be equal to its height, except for towers that are designed to collapse in upon themselves. For these later type of towers, the minimum setbacks are one half the tower height for all yard setbacks.
- C. Height Restrictions. This ordinance shall apply to any telecommunications tower in excess of 15 feet. The maximum height for telecommunications towers, including antennae is two hundred (200) feet.

Subdivision 5 Co-Location Requirements

- A. A proposal for a new commercial wireless telecommunication service tower shall not be approved unless it can be documented by the applicant, and by a qualified and licensed engineer, that the telecommunication equipment planned for the proposed tower cannot be accommodated on an existing or approved tower, commercial building or public structure within a one (1) mile radius of the proposed tower site due to one or more of the following reasons:
1. The planned equipment would exceed the structural capacity of the existing or approved tower or commercial building, and the existing or approved tower cannot be reinforced, modified, or replaced to accommodate planned or equivalent equipment at a reasonable cost.
 2. The planned equipment would cause interference materially impacting the usability of other existing or planned equipment at the tower or building and interference cannot be prevented at a reasonable cost.
 3. Existing or approved towers and buildings within the search radius (1 mile) cannot accommodate the planned equipment at a height necessary to reasonably function.
 4. The applicant must demonstrate that a good faith effort to co-locate equipment on existing towers or structures within the one (1) mile radius was made, but an agreement could not be reached.

39

B. Documentation must be provided that any proposed commercial wireless telecommunication service tower shall be designed to accommodate both the applicant's antennae and comparable antennae for at least two (2) additional users, to allow for future rearrangement of antennae upon the tower, and to accept antennae mounted at varying heights.

Subdivision 6 Tower Design Requirements

Proposed or modified towers and antennae shall meet the following design requirements:

A. Towers and antennae shall be designed to blend into the surrounding environment through the use of color and camouflaging architectural treatment, except in instances where the color is dictated by federal or state authorities.

B. Commercial wireless telecommunication service towers shall be of a monopole design unless the City determines that an alternative design would better blend with the surrounding environment. Towers must be self-supporting without the use of wires, cables, beams, or other means.

Subdivision 7. Construction Requirements

A. All antenna, towers, and accessory structures shall comply with all applicable provisions of this ordinance.

B. Towers shall be certified by a qualified and licensed professional engineer to conform to the latest structural standards and wind loading requirements of the Uniform Building Code and the Electronics Industry Association.

C. No part of any antenna or tower nor any lines, cable, equipment, wires, or braces in connection with either shall at any time extend across or over any part of the right-of-way, public street, highway, sidewalk or property line.

D. Towers and associated antennae shall be designed to conform with the accepted electrical engineering methods and practices, and comply with the provisions of the National Electrical Code.

E. All signal and remote control conductors of low energy extending substantially horizontally above the ground between a tower or antennae and a structure, or between towers, shall be at least eight (8') feet above the ground at all points, unless buried underground.

F. Every tower affixed to the ground shall be protected by a security fence that meets the requirements of Section 9.51, to discourage climbing of the tower, unless waived by the City.

G. Tower locations should provide the maximum amount of screening possible for off-site views of the facility. Existing on-site vegetation shall be preserved to the maximum extent practicable. The area around the base of the tower and any accessory structures shall be landscaped and/or screened.

H. All utility buildings and structures accessory to a tower shall be architecturally designed to blend in with the surrounding environment and shall meet the minimum setback requirements of the zoning district in which the tower site is located.

Subdivision 8 Lights and Other Attachments

A. No antenna or tower shall have affixed or attached to it in any way, except during time of repair or installation, any lights, reflectors, flashers, or other illuminating device, except as required by the Federal Aviation Agency (FAA) or the Federal Communications Commission (FCC), nor shall any tower have constructed on, or attached to, in any way, any platform, catwalk, crow's nest, or like structure, except during periods of construction or repair.

B. The use of any portion of a tower for signs other than warning or equipment information signs is prohibited.

C. Proof shall be given that the proposed tower complies with regulations administered by the FAA.

Subdivision 11 Abandoned or Unused Towers or Portions of Towers

A. All abandoned or unused towers and associated facilities shall be removed within six (6) months of the cessation of operations at the site unless a time extension is approved by the City. In the event that a tower is not removed within six (6) months of cessation of operations at a site, the tower and associated facilities may be removed by the City and the cost of removal assessed against the property.

Subdivision 12 Antennae Mounted on Roofs, Walls, and Existing Towers

The placement of wireless telecommunication antennae on roofs, walls, and existing towers may be approved the City, provided the antennae meet the requirements of this ordinance

41

Passed and approved this 2nd day of March, 2009.

Dean Jager
Mayor

ATTEST:

Wendy Meyer
Administrator/Clerk

Published in the Mountain Lake Observer on 3 - 11, 2009.

42

DRAFT
FINDINGS OF FACT
ISLAND VIEW CAMPGROUND
716 PRINCE STREET
CONDITIONAL USE PERMIT

PIN 22.611.0701 Lot 5 Block 3; Prince's 2nd Addition;
PIN 22.175.0010 Lots 1-5, Block 1, County Auditor's Subdivision #13
City of Mountain Lake, Cottonwood County, Minnesota.

1. The conditional use was submitted in compliance with city code. An application has been submitted by Wendy Meyer, Clerk/Administrator on behalf of the City of Mt. Lake the owner of the property as required by Mt. Lake Code Section 9.34 Subd. 2, Required Permits. The owner wishes to erect a telecommunications tower to offer Wi-Fi campers at Island View Campground.

2. The conditional use request was made public in compliance with city code and state law. The Notice of Public Hearing was published on Nov. 11, 2016 at least 10 days but no more than 30 days prior to the hearing in the Mt. Lake/Butterfield Observer/Advocate and posted at City Hall. Property owners within 500 ft. of the property received mailed notification of the hearing. A public hearing was held on Mon. Nov. 23, 2015 at 6 p.m. before the Planning and Zoning Commission. No written comments were received. No one appeared at the public hearing to speak for or against the petition. Due to a misunderstanding about the tower height that needed to be resolved the administrator requested that the public hearing be continued to the Jan. 11 commission meeting. The matter was considered at the Jan. 11 commission meeting. The administrator was directed to collect answers to questions raised and the hearing was continued to the Jan. 25 commission meeting.

3. The conditional use will not be injurious to the use and enjoyment of other property in the immediate vicinity for the purposes already permitted, nor substantially diminish and impair property values within the neighborhood. The proposed conditional use is found in Mt. Lake Code 9.34 Telecommunication Towers and Antennae. The campground opened in 2006. Use continues to increase. Neighbors are not bothered by the campground and its temporary residents. On north side of the campground are Prince St. and Lawcon Park. To the west are Golf Course Road and the Lakeview Estates Subdivision where three lots have been built upon. To the south is a grassed lot owned by the Good Samaritan Society. To the east, screened from the campground by trees and a large hedge are the Good Samaritan complex and a private home. The campground contains a number of young trees. As the trees mature the tower will be screened from all directions. The tower has engineering certification as required by the ordinance and is

④ LB

therefore safe. It will be located 65' from the property line in the northeast corner of the property and if it should collapse will fall on campground property. The base will be fenced as required by the ordinance preventing anyone from climbing the tower. The tower does not meet the requirements of Subd. 6b in that is of brace and not monopole design. The commission has waived this requirement because the tower does not need wires, cables or beams, and would 'blend in' similarly to a monopole.

4. The establishment of the conditional use will not impede the normal and orderly development and improvement of the surrounding vacant property for predominant uses in the area. Due to the distance the development and improvement of the Lakeview Estates should not be impeded. Neither the developer, Mt. Lake EDA, nor homeowners expressed any concern about the conditional use. The Good Samaritan Society has also expressed no concern.

5. That adequate utilities, access roads, drainage and other necessary facilities have been or are being provided for the conditional use. There is adequate electric power to the site. There are no road, drainage, or other facility issues.

6. That adequate measures have been or will be taken to provide sufficient off-street parking and loading space to serve the conditional use. Off-street parking and loading space do not apply to this conditional use.

7. That adequate measures have been or will be taken to prevent or control offensive odor, fumes, dust, noise and vibrations, so that none of these will constitute a nuisance and to control lighted signs and other lights in such a manner that on disturbance to neighboring properties will result. Lights will meet the requirements set forth in the ordinance.

8. That proper facilities are provided which would eliminate any traffic congestion or traffic hazard, which may result from the proposed conditional use. The tower will not cause any traffic problem on the public roads. It will be located an adequate distance from the private road on the property.

9. There is a demonstrated need for the proposed conditional use. There have been requests for Wi-Fi service from campers. Each year the campground becomes the summer home for construction company employees, some of which require Wi-Fi service to carry out their job duties. Wi-Fi has become increasingly necessary for citizens to participate fully in society. Campers strengthen the community by financially support the its businesses.

10. The proposed conditional use is in compliance with the City Comprehensive Plan. The use is consistent with city land use plan (2006) and the intent of the zoning district. Goal #5 of the Plan's Capital Facilities Element is 'Investment in public facilities and services should aim to make the community, as well as, its citizens, healthy. Its strategy calls for the city to "invest in facilities and services that bring people and functions of the community together to make the community a more desirable place to live." Element 3 Economic Development Goal #2 calls for the city to "support the development of a strong, diversified, and growing economic base and create a favorable climate for economic development and ongoing business activities." Goal #2 of the Plan's Community Enhancement Element is 'Promote community spirit and unity and enhance Mountain Lake's character and identity'. One of the eight strategies is to 'Encourage a variety of experience and opportunities in terms of living, working, and social activities within the community'.

Approval

City of Mt. Lake Planning and Zoning Commission held a public hearing during their regularly scheduled meeting on Mon. Nov. 23 and continued the hearing to its Jan. 11 and Jan. 25 meetings. During the public hearing the application, site map and draft findings of fact were reviewed and discussed, and further information requested. At the Jan. 25 meeting the Commission recommended the conditional use be permitted provided that all aspects of the ordinance, with the exception that a brace type structure is allowed as substitution of a monopole, are met.

The Mt. Lake City Council at their Feb. 1, 2016 meeting reviewed the commission's recommendation . . .

45

Minnesota Pay Equity Management System - Mountain Lake(16-Submitted)

[Home](#)

[Utilities](#) [Go To](#)

[Log Out](#)

[<--Jobs Page](#)

[Reports-->](#)

Compliance Report

Jurisdiction: Mountain Lake

Report Year: 2016

Case:1 - Submitted

Contact:	Name	Title	Phone	Email
	Wendy Meyer	City Administrator	507-427-2999	city@mountainlake.govoffice.com

*complete explanation can be found at -
<http://www.mn.gov/mmb/images/guidetounderstandingpayequityreports.pdf>*

The statistical analysis, salary range and exceptional service pay test results are shown below. Part I is general information from your pay equity Report data. Parts II, III and IV give you the test results.

For more detail on each test, refer to the guidebook.

I. GENERAL JOB CLASS INFORMATION

	Male Classes	Female Classes	Balanced Classes	All Job Classes
# Job Classes	7	6	1	14
# Employees	9	6	3	18
Avg.Max Monthly Pay Per Employee	4,002.27	3,760.24		3,846.77

II. STATISTICAL ANALYSIS TEST

A. UNDERPAYMENT RATIO = 114.29 *

	Male Classes	Female Classes
a. # at or above Predicted Pay	3	3
b. # Below Predicted Pay	4	3
c. TOTAL	7	6
d. % Below Predicted Pay (b divided by c = d)	57.14	50.00

*(Result is % of male classes below predicted pay divided by % of female classes below predicted pay.)

Result must be 80% or greater

B. T-test Results

Degrees of Freedom (DF) = 13	Value of T = 1.022
------------------------------	--------------------

a. Avg.diff.in pay from predicted pay for male jobs = \$0

46

b. Avg.diff.in pay from predicted pay for female jobs = (\$201)

III. SALARY RANGE TEST = 0.00% (Result is A divided by B)

- A. Avg.# of years to max salary for male jobs = 0.00
- B. Avg.# of years to max salary for female jobs = 0.00

*must be
0% or 20%
or more*

IV. EXCEPTIONAL SERVICE PAY TEST = 0.00% (Result is B divided by A)

- A. % of male classes receiving ESP 0.00 *
 - B. % of female classes receiving ESP 0.00
- *(If 20% or less, test result will be 0.00)

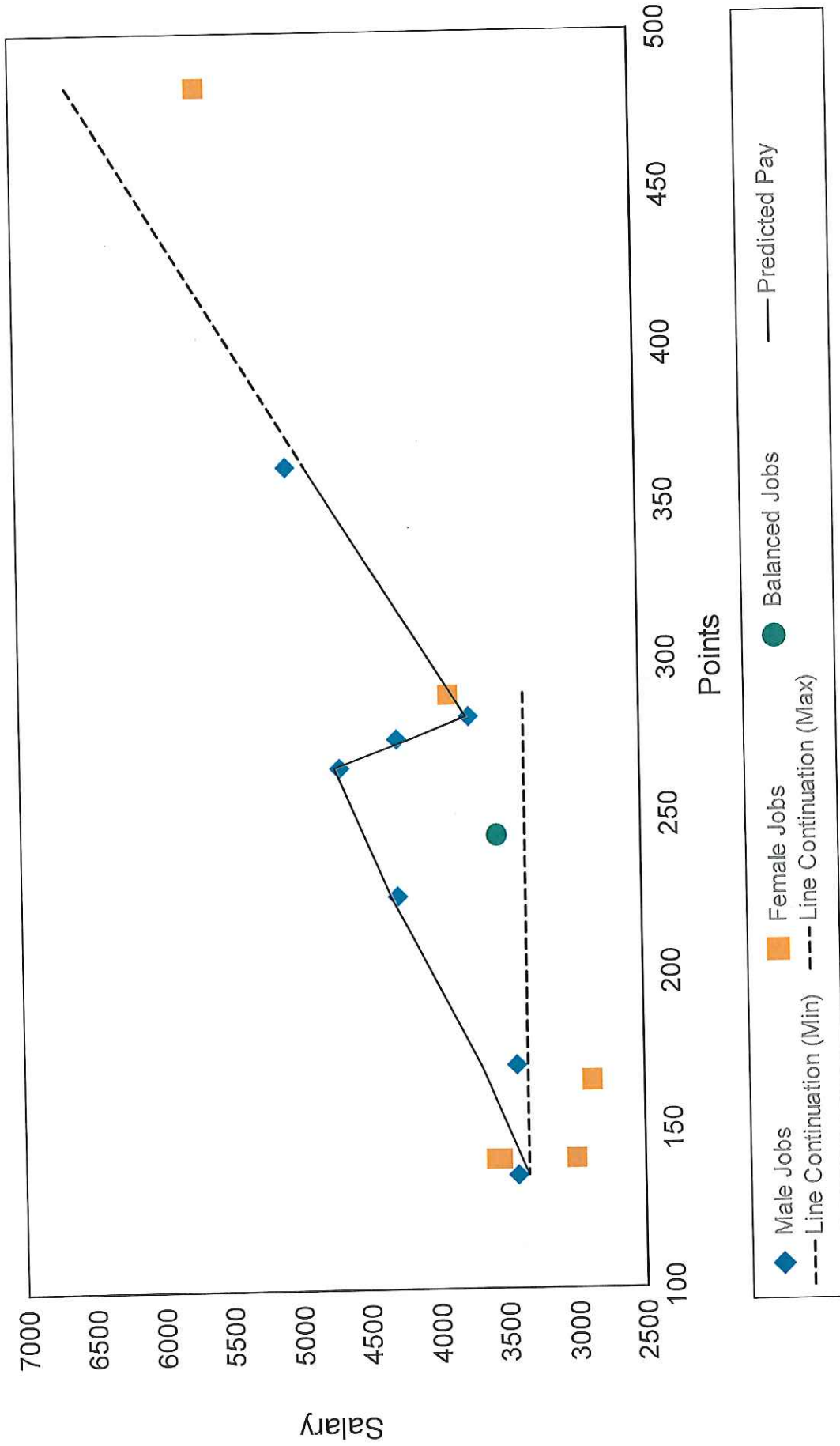
*must be
0% or
20% or more*

[View Another Case](#)

We have worked to ensure this product is accessible and compliant with the standard WCAG 2.0 level AA. We have tested accessibility using the JAWS software from Freedom Scientific. We found it to work correctly for us. If you find errors in accessibility, please let us know at pay.equity@state.mn.us so that we can follow up. Thank you.

47

Predicted Pay Report for Mountain Lake
Case : 2016 DATA



87

Predicted Pay Report for Mountain Lake
Case : 2016 DATA

Job Nbr	Job Title	Nbr Males	Nbr Females	Total Nbr	Job Type	Job Points	Max Mo Salary	Predicted Pay	Pay Difference
1	Public Works Worker	2	0	2	Male	136	\$3,428.53	\$3,353.30	\$75.23
2	Economic Development Assistant	0	1	1	Female	141	\$3,000.40	\$3,399.45	(\$399.05)
3	Utility Billing Clerk	0	1	1	Female	141	\$3,548.13	\$3,399.45	\$148.68
4	Deputy City Administrator	0	1	1	Female	141	\$3,589.73	\$3,399.45	\$190.28
5	Assistant Library Director	0	1	1	Female	166	\$2,886.00	\$3,630.35	(\$744.35)
6	Water/Wastewater Worker	1	0	1	Male	171	\$3,428.53	\$3,676.50	(\$247.97)
7	Lineperson	1	0	1	Male	225	\$4,272.66	\$4,316.43	(\$43.77)
8	Police Officer	2	1	3	Balanced	244	\$3,553.33	\$4,372.28	(\$818.95)
9	Electric Utility Super.	1	0	1	Male	266	\$4,680.00	\$4,716.90	(\$36.90)
10	Eco. Devo. Coordinator	1	0	1	Male	275	\$4,264.13	\$4,179.70	\$84.43
11	Public Works Superintendent	2	0	2	Male	282	\$3,738.80	\$3,762.56	(\$23.76)
12	Library Director	0	1	1	Female	289	\$3,880.93	\$3,344.39	\$536.54
14	Police Chief	1	0	1	Male	362	\$5,040.49	\$4,902.46	\$138.03
15	City Administrator	0	1	1	Female	483	\$5,656.24	\$6,593.01	(\$936.77)

Job Number Count: 14

49

Job Class Data Entry Verification List

Case: 2016 DATA

Job Nbr	Class Title	Nbr Males	Nbr Females	Class Type	Jobs Points	Min Mo Salary	Max Mo Salary	Yrs to Max Salary	Yrs of Service	Exceptional Service Pay
1	Public Works Worker	2	0	M	136	\$3,428.53	\$3,428.53	0.00	13.00	
2	Economic Development As	0	1	F	141	\$3,000.40	\$3,000.40	0.00	13.00	
3	Utility Billing Clerk	0	1	F	141	\$3,548.13	\$3,548.13	0.00	31.00	
4	Deputy City Administrator	0	1	F	141	\$3,589.73	\$3,589.73	0.00	24.00	
5	Assistant Library Director	0	1	F	166	\$2,886.00	\$2,886.00	0.00	21.00	
6	Water/Wastewater Worker	1	0	M	171	\$3,428.53	\$3,428.53	0.00	19.00	
7	Lineperson	1	0	M	225	\$4,272.66	\$4,272.66	0.00	5.00	
8	Police Officer	2	1	B	244	\$3,021.20	\$3,553.33	0.00	1.00	
9	Electric Utility Super.	1	0	M	266	\$4,680.00	\$4,680.00	0.00	5.00	
10	Eco. Devo. Coordinator	1	0	M	275	\$4,264.13	\$4,264.13	0.00	9.00	
11	Public Works Superintende	2	0	M	282	\$3,738.80	\$3,738.80	0.00	25.00	
12	Library Director	0	1	F	289	\$3,880.93	\$3,880.93	0.00	24.00	
14	Police Chief	1	0	M	362	\$5,040.49	\$5,040.49	0.00	4.00	
15	City Administrator	0	1	F	483	\$5,656.24	\$5,656.24	0.00	10.00	

Job Number Count: 14

50

Memorandum

TO: Wendy Meyer, Administrator-Clerk of the City of Mountain Lake
FROM: Mary Ippel
DATE: January 20, 2016
RE: REIMBURSEMENT RESOLUTION

Enclosed is a resolution for consideration by the City Council at an upcoming council meeting. The Resolution authorizes you to make periodic Declarations of intent to reimburse expenditures from Bonds (the form is in Exhibit A to the Resolution). The general requirements of the tax regulations relating to reimbursing expenditures are as follows:

1. the Declaration must be made no later than sixty days after payment of project costs;
2. the Declaration must contain (a) a reasonable description of the project and (b) the maximum principal amount of bonds expected to be issued for the project. You will need to fill in a description for the project in paragraph 2 and a dollar amount in paragraph 3 on Exhibit A; and
3. the bonds must be issued within the later of (a) 18 months after the payment, or (b) the date the project is placed in service, but not more than three years after the payment.

A Declaration is not required for preliminary and engineering costs as long as those costs do not exceed twenty percent of the bonds.

If you have any questions, please call me.

51

RESOLUTION NO. 4-16
RESOLUTION ESTABLISHING PROCEDURES
RELATING TO COMPLIANCE WITH REIMBURSEMENT BOND
REGULATIONS UNDER THE INTERNAL REVENUE CODE

BE IT RESOLVED by the City Council (the "Council") of the City of Mountain Lake, Minnesota (the "City"), as follows:

1. Recitals.

(a) The Internal Revenue Service has issued Treasury Regulations, Section 1.150-2 (as the same may be amended or supplemented, the "Regulations"), dealing with "reimbursement bond" proceeds, being proceeds of bonds used to reimburse the City for any project expenditure paid by the City prior to the time of the issuance of those bonds.

(b) The Regulations generally require that the City (as the issuer of or the primary obligor under the bonds) make a declaration of intent to reimburse itself for such prior expenditures out of the proceeds of subsequently issued bonds, that such declaration be made not later than 60 days after the expenditure is actually paid, and that the bonding occur and the written reimbursement allocation be made from the proceeds of such bonds within 18 months after the later of (1) the date of payment of the expenditure or (2) the date the project is placed in service (but in no event more than 3 years after actual payment).

(c) The City heretofore implemented procedures for compliance with the predecessor versions of the Regulations and desires to amend and supplement those procedures to ensure compliance with the Regulations.

(d) The City's bond counsel has advised the City that the Regulations do not apply, and hence the provisions of this Resolution are intended to have no application, to payments of City project costs first made by the City out of the proceeds of bonds issued prior to the date of such payments.

2. Official Intent Declaration. The Regulations, in the situations in which they apply, require the City to have declared an official intent (the "Declaration") to reimburse itself for previously paid project expenditures out of the proceeds of subsequently issued bonds. The Council hereby authorizes the Administrator-Clerk to make the City's Declarations or to delegate from time to time that responsibility to other appropriate City employees. Each Declaration shall comply with the requirements of the Regulations, including without limitation the following:

(a) Each Declaration shall be made not later than 60 days after payment of the applicable project cost and shall state that the City reasonably expects to reimburse itself for the expenditure out of the proceeds of a bond issue or similar borrowing. Each Declaration may be made substantially in the form of the Exhibit A which is attached to and made a part of this Resolution, or in any other format which may at the time comply with the Regulations.

52

(b) Each Declaration shall (1) contain a reasonably accurate description of the "project," as defined in the Regulations (which may include the property or program to be financed, as applicable), to which the expenditure relates and (2) state the maximum principal amount of bonding expected to be issued for that project.

(c) Care shall be taken so that the City, or its authorized representatives under this Resolution, not make Declarations in cases where the City doesn't reasonably expect that reimbursement bonds will be issued to finance the subject project costs, and the City officials are hereby authorized to consult with bond counsel to the City concerning the requirements of the Regulations and their application in particular circumstances.

(d) The Council shall be advised from time to time on the desirability and timing of the issuance of reimbursement bonds relating to project expenditures for which the City has made Declarations.

3. Reimbursement Allocations. If the City is acting as the issuer of the reimbursement bonds, the designated City officials shall also be responsible for making the "reimbursement allocations" described in the Regulations, being generally written allocations that evidence the City's use of the applicable bond proceeds to reimburse the original expenditures.

4. Effect. This Resolution shall amend and supplement all prior resolutions and/or procedures adopted by the City for compliance with the Regulations (or their predecessor versions), and, henceforth, in the event of any inconsistency, the provisions of this Resolution shall apply and govern.

Adopted on February 1, 2016, by the City Council of the City of Mountain Lake, Minnesota.

CERTIFICATION

The undersigned, being the duly qualified and acting Administrator-Clerk of the City of Mountain Lake, Minnesota, hereby certifies the following:

The foregoing is true and correct copy of a Resolution on file and of official, publicly available record in the offices of the City, which Resolution relates to procedures of the City for compliance with certain IRS Regulations on reimbursement bonds. Said Resolution was duly adopted by the governing body of the City (the "Council") at a regular meeting of the Council held on February 1, 2016. The Council meeting was duly called, regularly held, open to the public, and held at the place at which meetings of the Council are regularly held.

Councilmember _____ moved the adoption of the Resolution, which motion was seconded by Councilmember _____. A vote being taken on the motion, the following members of the Council voted in favor of the motion to adopt the Resolution:

and the following voted against the same:

Whereupon said Resolution was declared duly passed and adopted. The Resolution is in full force and effect and no action has been taken by the Council which would in any way alter or amend the Resolution.

WITNESS MY HAND officially as the Administrator-Clerk of the City of Mountain Lake, Minnesota, on February 1, 2016.

Administrator-Clerk
City of Mountain Lake, Minnesota

EXHIBIT A

Declaration of Official Intent

The undersigned, being the duly appointed and acting Administrator-Clerk of the City of Mountain Lake, Minnesota (the "City"), pursuant to and for purposes of compliance with Treasury Regulations, Section 1.150-2 (the "Regulations"), under the Internal Revenue Code of 1986, as amended, hereby states and certifies on behalf of the City as follows:

1. The undersigned has been and is on the date hereof duly authorized by the City Council of the City to make and execute this Declaration of Official Intent (the "Declaration") for and on behalf of the City.

2. This Declaration relates to the following project, property or program (the "Project") and the costs thereof to be financed:

The installation of catalytic converters of two electric generators and related work at the City of Mountain Lake Municipal Utilities' Power Plant to meet National Emission Standards for Hazardous Air Pollutants (NESHAP).

3. The City reasonably expects to reimburse itself for the payment of certain costs of the Project out of the proceeds of a bond issue or similar borrowing (the "Bonds") to be issued after the date of payment of such costs. As of the date hereof, the City reasonably expects that \$99,000 is the maximum principal amount of the Bonds which will be issued to finance the Project.

4. Each expenditure to be reimbursed from the Bonds is or will be a capital expenditure or a cost of issuance, or any of the other types of expenditures described in Section 1.150-2(d)(3) of the Regulations.

5. As of the date hereof, the statements and expectations contained in this Declaration are believed to be reasonable and accurate.

Date: February 1, 2016.

Administrator-Clerk
City of Mountain Lake, Minnesota

City of Mountain Lake, Minnesota

Resolution #5-16

Resolution in Support of Increasing Local Government Aid in the 2016 Legislative Session

WHEREAS, Local Government Aid (LGA) is a critical need for our city, and

WHEREAS, LOGA provides funding to restrain property taxes on homeowner and businesses, and

WHEREAS, LOGA provides for basic services such as public safety, infrastructure and fire protection, and

WHEREAS, the legislature and state agencies have imposed unfunded mandates upon local cities, including increased pension requirements, expensive wastewater infrastructure costs, among other mandates, and

*add * other items?* **WHEREAS**, an LGA increase would help the City of Mt. Lake address delayed building maintenance issues, replace old firefighting equipment, install LED street lighting and energy efficient measures, and reduce or eliminate levy increases, and

or **WHEREAS**, no Omnibus Tax Bill was passed by the 2015 legislature, thus freezing the LGA appropriation;

remove some of these? **THEREFORE, BE IT RESOLVED** that the City of Mountain Lake supports an increase in the base appropriation for Local Government Aid of \$45.5 million effective for aid payable in 2016 and urges adoption of this proposal by the House and Senate.

BE IT FURTHER RESOLVED that a copy of this resolution be sent to the following: the legislators representing the City of Mountain Lake, Representative Rod Hamilton and Senator Bill Weber, Speaker of the House Rep. Kurt Daudt, Senate Majority Leader Sen. Tom Bakk, House Tax Chair Rep. Greg Davids, Senate Tax Chair Sen. Rod Skoe and Governor Mark Dayton.

Adopted this 1st day of February, 2016.

Mike Nelson, Mayor

ATTEST:

Wendy Meyer, Clerk/Administrator

56