

Regular City Council Meeting
Mountain Lake City Hall
Tuesday, December 21, 2021
6:30 p.m.

AGENDA

1. Meeting Called to Order *Additional information on agenda item is attached or at City Hall
2. Approval of Consent Agenda
 - a. Bills: Checks #25598 – 25639, 757E – 765E (1-5)
 - b. Payroll: Checks #66393 – 66427 (6)
 - c. Approve Library Board November 9, Minutes, November Report, and November Expenditures (7-9)
 - d. Approve October 18 & November 15 EDA Minutes (10-13)
 - e. Approve November 8 Lake Commission Minutes (14-15)
 - f. Approve December 7 City Council Minutes (16-18)
 - g. Approve Resolution #30-21 Certification of Unpaid Public Nuisance Abatement Charges (19)
3. Public – A total of ten (10) minutes is allotted for individuals to briefly discuss a topic of concern or provide comments to the Council.
4. 2022 Items
 - a. Discussion/Action – Approve 2022 Wages, Salaries, & Step Changes
 - b. Discussion/Action – Approve Resolution #31-21 2022 Electric, Water, & Wastewater Rates (20-21(a-c))
5. City Attorney
6. City Administrator
 - a. Discussion/Action – Approve Resolution Calling for the Redemption of the Outstanding Electric Revenue Refunding Bonds, Series 2015B & 2012C (22-28)
 - b. Review – LMCIT Dividend (29-31)
 - c. Review – Board/Commission Appointments for 2022 (32-37)
7. Adjourn

CITY OF MOUNTAIN LAKE

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***Check Detail Register©**

Batch: 12-16-21WH,12-17-21cks,12-21AMBWH,12-21EDACKS

December 21, 2021
mtg

CK# 25598-25639

757E-705E

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
10100 United Prairie 10100					
25598	12/13/21	COMMISSIONER OF REVENUE			
G 101-21702		State Withholding	\$585.36		
		Total	\$585.36		
25599	12/13/21	IRS-DEPT OF TREASURY			
G 101-21701		Federal Withholding	\$1,116.21		
G 101-21703		FICA Tax Withholding	\$3,022.42		
		Total	\$4,138.63		
25600	12/13/21	DANS APPLIANCE INC.			
E 607-46330-401		Repairs/Maint Buildings	\$222.63		400C REFRIGERATOR REPAIR
		Total	\$222.63		
25601	12/13/21	EDAM			
E 205-46500-433		Dues and Subscriptions	\$295.00	2022-11030	2022 EDAM MEMBERSHIP-EDA
		Total	\$295.00		
25602	12/13/21	HANSON PLUMBING			
E 608-46330-401		Repairs/Maint Buildings	\$79.00	8437	1625 5TH AVE-FIX GARBAGE DISPOSAL
E 609-46330-401		Repairs/Maint Buildings	\$79.00	8499	1018 ESTATE DRIVE-LABOR
		Total	\$158.00		
25603	12/13/21	KEITH WILLARD			
E 607-46330-401		Repairs/Maint Buildings	\$200.00		400D REPLACE GARAGE DOOR,REPLACE VINYL SIDING
E 609-46330-401		Repairs/Maint Buildings	\$120.00		REPLACE FRIDGE & STOVE 1022
E 608-46330-401		Repairs/Maint Buildings	\$100.00		1621 DOOR ISSUES
		Total	\$420.00		
25604	12/13/21	MINNESOTA ENERGY RESOURCES COR			
E 607-46330-383		Gas Utilities	\$54.96		GAS 400B
E 610-46330-383		Gas Utilities	\$17.97		GAS 1030 ESTATE DR
		Total	\$72.93		
25605	12/13/21	MINNESOTA ENERGY RESOURCES COR			
E 235-46340-383		Gas Utilities	\$121.45		GAS--FULDA CREDIT BLDG
		Total	\$121.45		
25606	12/13/21	MOUNTAIN LAKE UTILITIES			
E 607-46330-380		Elec,Water,Sewer	\$101.58		UT 400B
E 610-46330-380		Elec,Water,Sewer	\$105.42		UT 1030 ESTATE DRIVE
E 608-46330-380		Elec,Water,Sewer	\$18.16		HERITAGE DRIVE ST LITE
E 607-46330-380		Elec,Water,Sewer	\$9.36		HERITAGE DRIVE ST LITE
		Total	\$234.52		
25607	12/13/21	ROBERT ANDERSON			
E 205-46500-331		Travel Expenses	\$153.40		MILEAGE TO CVN MEETING
		Total	\$153.40		
25609	12/16/21	AFLAC			

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Batch: 12-16-21WH,12-17-21cks,12-21AMBWH,12-21EDACKS

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
G 101-21713		AFLAC	\$206.08		
		Total	\$206.08		
25610	12/16/21	COMMISSIONER OF REVENUE			
G 101-21702		State Withholding	\$857.14		
		Total	\$857.14		
25611	12/16/21	FURTHER			
G 101-21714		HSA	\$507.69		
		Total	\$507.69		
25612	12/16/21	GISLASON & HUNTER			
G 101-21712		Garnishments	\$445.66		
		Total	\$445.66		
25613	12/16/21	IRS-DEPT OF TREASURY			
G 101-21701		Federal Withholding	\$1,536.17		
G 101-21703		FICA Tax Withholding	\$2,663.16		
		Total	\$4,199.33		
25614	12/16/21	PERA			
G 101-21704		PERA	\$5,083.13		
		Total	\$5,083.13		
25615	12/16/21	SW/WC SERVICE COOPERATIVES			
G 101-21708		Employee Paid Health Ins	\$2,394.16		
		Total	\$2,394.16		
25616	12/16/21	A&B BUSINESS INC.			
E 211-45500-200		Office Supplies	\$54.46	IN899811	LIBRARY COPY MACHINE CONTRACT
		Total	\$54.46		
25617	12/16/21	BLUE ROSE CAPITAL ADVISORS			
E 312-47000-430		Miscellaneous	\$1,850.00	2605	BOND PRICING OPTION
		Total	\$1,850.00		
25618	12/16/21	COMMUNITY ASSET DEVELOPMENT			
E 342-47000-300		Professional Srvs	\$14,948.36		2ND HALF 2021 TIF
		Total	\$14,948.36		
25619	12/16/21	COMPUTER LODGE LLC			
E 101-41400-200		Office Supplies	\$15.00	21244	HARD DRIVE BRACKET
E 101-41400-200		Office Supplies	\$43.99	21244	INK CARTRIDGE
E 101-41400-200		Office Supplies	\$109.99	21244	512GB-MICHAEL M
E 101-41400-200		Office Supplies	\$59.99	21244	8GB MEMORY
		Total	\$228.97		
25620	12/16/21	COUNTRY PRIDE SERVICES			
E 231-42154-212		Motor Fuels	\$256.24		AMB FUEL
E 221-42200-212		Motor Fuels	\$752.41		FIRE DEPT FUEL
E 101-42100-212		Motor Fuels	\$345.82		POLICE DEPT GAS
E 101-43100-212		Motor Fuels	\$841.44		ST DEPT GAS

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***Check Detail Register©**

Batch: 12-16-21WH,12-17-21cks,12-21AMBWH,12-21EDACKS

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 101-45200-212		Motor Fuels	\$115.83	11/22/21	PARKS GAS
E 101-46200-402		Repairs/Maint- Ground	\$66.53	2812991	POSTS FOR CEMETERY
E 101-45186-400		Janitor-Repairs/Maint	\$38.44	2813189	COMM CTR-SNOW SHOVEL,BOOT TRAY
E 221-42200-401		Repairs/Maint Buildings	\$143.85	2813223,281	FIREHALL-KEY,THERMOSTAT,FURNACE FILTERS
E 101-43100-404		Repairs/Maint Machinery/	\$22.81	2823995,240	ST-BULBS,TIRE REPAIR
E 101-43100-401		Repairs/Maint Buildings	\$11.31	2824851	FURNANCE FILTERS-ST DEPT
E 608-46330-401		Repairs/Maint Buildings	\$189.01	2831262,283	SIDING,DOOR SPRINGS
E 607-46330-401		Repairs/Maint Buildings	\$295.61	28312622824	SIDING,BULBS,GARAGE DOOR OPENER,TOI LIET SEAT`
E 101-45200-404		Repairs/Maint Machinery/	\$25.17	2831341,M28	PARKS-2X4,LATCH,GRAY PAINT
		Total	\$3,104.47		
25621	12/16/21	EXPERT BILLING LLC			
E 231-42154-300		Professional Svcs	\$403.00		NOVEMBER AMBULANCE BILLING
		Total	\$403.00		
25622	12/16/21	JAND DEVELOPMENT			
E 470-49000-300		Professional Svcs	\$5,445.22		2ND HALF 2021 TIF
		Total	\$5,445.22		
25623	12/16/21	JOSEPH P MCCABE			
E 101-41400-111		Contract	\$3,375.00		NOVEMBER HOURS
E 101-41400-111		Contract	\$323.68		MILEAGE
		Total	\$3,698.68		
25624	12/16/21	KDOM RADIO			
E 101-00000-430		Miscellaneous	\$195.34		MONTHLY ADV
		Total	\$195.34		
25625	12/16/21	LEAGUE OF MN CITIES-FINANCE			
E 101-41400-200		Office Supplies	\$88.00	355483	ADOBE ACROBAT PRO-MICHAEL MUELLER
		Total	\$88.00		
25626	12/16/21	LINDE GAS & EQUIPMENT			
E 231-42154-210		Operating Supplies	\$447.47	67303404	OXYGEN FOR AMBULANCE
E 231-42154-210		Operating Supplies	\$269.69	67573820	OXYGEN FOR AMBULANCE
		Total	\$717.16		
25627	12/16/21	MIDWAY FARM EQUIPMENT			
E 101-45200-500		Capital Outlay	\$19,000.00	EM04154	2 LAWN MOWERS
E 101-45200-500		Capital Outlay	(\$9,600.00)	EM04154	LAWNMOWER TRADE IN
E 101-45200-500		Capital Outlay	\$646.25	EM04154	SALES TAX
		Total	\$10,046.25		
25628	12/16/21	MINNESOTA ENERGY RESOURCES COR			
E 610-46330-383		Gas Utilities	\$19.48		GAS 1026 ESTATE DRIVE
		Total	\$19.48		
25629	12/16/21	MOUNTAIN POWER HYDRAULICS			
E 320-47200-300		Professional Svcs	\$26,967.89		2ND HALF TIF

CITY OF MOUNTAIN LAKE

***Check Detail Register©**

Batch: 12-16-21WH,12-17-21cks,12-21AMBWH,12-21EDACKS

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
			Total	\$26,967.89	
25630	12/16/21	MOUNTAIN LAKE UTILITIES			
R 101-00000-31000		General Property Taxes	\$2,838.69		22126-2ND HALF ATTACHMENT "F"
			Total	\$2,838.69	
25631	12/16/21	MOUNTAIN LAKE UTILITIES			
R 101-00000-31000		General Property Taxes	\$2,924.39		22123-2ND HALF ATTACHMENT "C"
			Total	\$2,924.39	
25632	12/16/21	MOUNTAIN LAKE UTILITIES			
R 101-00000-31000		General Property Taxes	\$1,462.88		22112--2ND HALF ATTACHMENT"A"
			Total	\$1,462.88	
25633	12/16/21	MOUNTAIN LAKE UTILITIES			
R 101-00000-31000		General Property Taxes	\$45.86		22108--2ND HALF ATTACHMENT "D"
			Total	\$45.86	
25634	12/16/21	PINEBROOK			
E 360-47000-300		Professional Srvs	\$4,625.23		2ND HALF 2021 TIF
			Total	\$4,625.23	
25635	12/16/21	RADAR ROAD TEC			
E 101-42100-406		Vehicle Maint/Gen Repair	\$70.00	6622	POLICE RADAR CHECK
			Total	\$70.00	
25636	12/16/21	RDO EQUIPMENT CO			
E 101-43100-404		Repairs/Maint Machinery/	\$731.35	P0320204	STROBE LIGHT, FILTERS FOR PAYLOADER & MOTOR GRADER
			Total	\$731.35	
25637	12/16/21	RITeway BUSINESS FORMS			
E 101-41400-200		Office Supplies	\$383.00	21-85310	W2'S & 1099'S
			Total	\$383.00	
25638	12/16/21	S & P GLOBAL RATINGS			
E 312-47000-430		Miscellaneous	\$13,750.00		RATING FEE 2021A BOND
			Total	\$13,750.00	
25639	12/16/21	SHORT ELLIOTT HENDRICKSON INC.			
E 422-42280-300		Professional Srvs	\$1,265.00		FOR EMERGENCY SERVICES BLDG
			Total	\$1,265.00	
10100 United Prairie 10100					
				\$115,958.79	

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***Check Detail Register©**

Batch: 12-16-21WH,12-17-21cks,12-21AMBWH,12-21EDACKS

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
Fund Summary					
10100 United Prairie 10100					
101		GENERAL FUND	\$42,597.94		
205		ECONOMIC DEVELOPMENT AUTHORITY	\$448.40		
211		LIBRARY FUND	\$54.46		
221		FIRE DEPT FUND	\$896.26		
231		AMBULANCE FUND	\$1,376.40		
235		SW HOUSING GRANT	\$121.45		
312		2021A--CITY WIDE PROJECT	\$15,600.00		
320		2020A--303- 341- 361	\$26,967.89		
342		2020C--THE LODGE	\$14,948.36		
360		T.I.F. #1-3 PINEBROOK	\$4,625.23		
422		EMERGENCY SERVICES	\$1,265.00		
470		T.I.F. #1 HOSPITAL PROJECT FND	\$5,445.22		
607		EDA---4 PLEX FUND	\$884.14		
608		EDA---8 PLEX FUND	\$386.17		
609		EDA-- MASON MANOR	\$199.00		
610		EDA-MIDWAY ESTATES	\$142.87		
			\$115,958.79		
757 e	11/22/21	FURTHER			
E 101-41400-130		Employer Paid HSA	\$500.00		WELLNESS INCENTIVE
E 101-43100-130		Employer Paid HSA	\$500.00		WELLNESS INCENTIVE
E 101-45200-130		Employer Paid HSA	\$500.00		WELLNESS INCENTIVE
E 101-42100-130		Employer Paid HSA	\$1,000.00		WELLNESS INCENTIVE
E 205-46500-130		Employer Paid HSA	\$500.00		WELLNESS INCENTIVE
		Total	\$3,000.00		
758 e	11/30/21	UNITED PRAIRIE BANK			
E 101-41400-301		Auditing and Acct g Servic	\$30.00		STOP PAYMENT CHARGE
		Total	\$30.00		
759 e	11/30/21	UNITED PRAIRIE BANK			
E 101-41400-301		Auditing and Acct g Servic	\$42.50		NOVEMBER ACH FEES
		Total	\$42.50		
760 e	12/01/21	UNITED PRAIRIE BANK			
E 101-41400-301		Auditing and Acct g Servic	\$20.00		SAFE DEPOSIT BOX RENT
		Total	\$20.00		
761 e	12/08/21	NORTHLAND TRUST SERVICES INC.			
E 312-47000-602		Other Long-Term Oblig Pri	\$190,000.00		WIRE FOR 2021A BOND REISSUE
E 312-47000-430		Miscellaneous	\$38,653.75		WIRE FOR 2021A BOND REISSUE
		Total	\$228,653.75		
762 e	12/06/21	UNITED PRAIRIE BANK			
G 609-22800		Notes Payable - Current	\$551.78		MASON MANOR-PRINC PAYMENT
E 609-46330-610		Interest	\$738.75		MASON MANOR-INTEREST PAYMENT
		Total	\$1,290.53		
763 e	12/09/21	PERA			
E 231-42154-121		PERA	\$8,500.00		2ND HALF 2021 PERA
		Total	\$8,500.00		
764 e	12/08/21	UNITED PRAIRIE BANK			
E 101-41400-301		Auditing and Acct g Servic	\$25.00		WIRE FEE
765 e	12/21/21	USDA-RURAL DEVELOPMENT			
E 221-42200-602		Other Long-Term Oblig Pri	\$7,035.44		2018 FREIGHTLINER FIRE TRUCK PAYMENT
E 221-42200-610		Interest	\$3,626.56		2018 FREIGHTLINER FIRE TRUCK PAYMENT
		Total	\$10,662.00		

CITY OF MOUNTAIN LAKE

*Check Summary Register©

Batch: PAY20210125.00,PAY20210212.00

Payroll
606393-606427

Name	Check Date	Check Amt
10100 United Prairie 10100		
66393 KRUSER, DARLA	12/13/2021	\$1,265.52
66394 ADRIAN, EMILY	12/13/2021	\$3,304.71
66395 BENTSON, EMILY	12/13/2021	\$27.70
66396 CONERS, TIM	12/13/2021	\$55.41
66397 CURRY, RANDY	12/13/2021	\$454.99
66398 GOHR, KAYLENE M.	12/13/2021	\$333.32
66399 JANZEN, TIM	12/13/2021	\$317.68
66400 JENSEN, ASHLEY	12/13/2021	\$1,729.98
66401 KARSCHNIK, NATALIE	12/13/2021	\$1,773.49
66402 LOPEZ , MARITZA	12/13/2021	\$197.63
66403 LUNA, MARY LOU	12/13/2021	\$190.24
66404 LUNZ, BRIAN T.	12/13/2021	\$813.60
66405 O'BANNON, ALLEN	12/13/2021	\$816.90
66406 PANKRATZ, SCOTT	12/13/2021	\$345.39
66407 WARNER, MARK O.	12/13/2021	\$110.82
66408 WATKINS, DAVID	12/13/2021	\$732.19
66409 WENNER, NEIL	12/13/2021	\$92.35
66410 YOUNGWIRTH, HEATHER	12/13/2021	\$2,238.17
66411 YSKER, ANDREW J.	12/13/2021	\$1,741.13
66412 ANDERSON, ROBERT M.	12/16/2021	\$901.99
66413 FAST, DAWN L.	12/16/2021	\$1,210.37
66414 GARLOFF, TABITHA	12/16/2021	\$1,164.80
66415 HIEBERT, CINDY R	12/16/2021	\$96.97
66416 MUELLER, MICHAEL J	12/16/2021	\$2,178.78
66417 BRISTOL, DOUGLAS G.	12/16/2021	\$1,850.31
66418 KINNETZ, ANDREW M.	12/16/2021	\$1,480.32
66419 MCHENRY, BENJAMIN	12/16/2021	\$423.45
66420 POHLMANN, WILLIAM	12/16/2021	\$1,466.41
66421 WATKINS, ADAM	12/16/2021	\$1,643.44
66422 FRIESEN, DARON J.	12/16/2021	\$1,506.91
66423 KARSCHNIK, JACOB	12/16/2021	\$1,141.52
66424 HANSON, KARI	12/16/2021	\$1,391.88
66425 SCHROEDER, DANA	12/16/2021	\$324.88
66426 SCHROEDER, SANDY	12/16/2021	\$921.02
66427 STOESZ, KARIN	12/16/2021	\$106.91
Total Checks		\$34,351.18

Mountain Lake Public Library Board Minutes

November 9, 2021

Members Present: Dennis Cords, Rachel Simon, Sarah Morey

Kari Hanson, Director

Members Absent: Vickie Krueger, Rick Herrig

The meeting was called to order at 4:33 p.m. by member Rachel Simon.

M/S S. Morey/D. Cords to approve the minutes of the October 12, 2021. Motion carried.

Kari presented the October monthly reports indicating 2189 total circulation and expenditures in the amount of \$1,983.44. M/S D. Cords/S. Morey to accept the October reports as given and to approve the October expenditures. Motion carried.

Kari contacted Amazon and they agreed to credit the account anytime the library is charged a late fee.

Sewer smell in bathroom has disappeared. Project is officially complete!

First adult craft night was held at the library with Rachael Ackermann from Lakefield, MN teaching the group of 10 women to paint and design various signs. Kari is currently looking for next class topic.

Reminder that the library will be closed on Thursday, November 11th in honor of Veteran's Day.

Winter Reading theme and logo for adults is Catch a Keeper at Your Library. Program will run from January 1st – March 31, 2022.

The meeting adjourned at 5:05 p.m.

Respectfully submitted,

Dennis Cords, secretary

Next meeting will be December 14, 2021, at 6:00 PM.

MOUNTAIN LAKE
PUBLIC LIBRARY
NOVEMBER 2021

CHILDREN	
Audio	12
Books	693
DVDs	144
Non Print	
Multi Media	1
Periodicals	6
ADULT	
Audio	8
Books	526
DVDs	168
Non Print	1
Multi Media	14
Periodicals	46
Other Physical Media	
SUBTOTAL	1619
Ebooks	52
Downloadable Audio	109
TOTAL CIRCULATION	1780
Interlibrary Loan Sent	224
Interlibrary Loan Received	177
ILL Non System	20

REVENUE	
Cash Income	
County Revenue	15,522.19
Donations (Monetary)	
Fines	
Misc. Revenue	146.00
Meeting Room Rental	
Sale of supplies	\$160.50
TOTAL REVENUE	15,828.69
EXPENDITURES	
Books	1820.97
Periodicals	\$54.00
Audio/Visual	175.82
Gas Utilities	115.08
Janitorial Supplies	53.91
Office Supplies	54.46
Library Supplies	
Postage	
Project Expense	15.50
Repairs & Maintenance	
Repairs & Maint-Janitorial	345.00
Tech/Automation Expense	
Telephone	77.25
Travel	
MISC. (Min. wage posters, etc.)	\$25.90
Credit - Amazon	-29.99
TOTAL EXPENDITURES	\$2,707.90

**LIBRARY EXPENDITURES
NOVEMBER 2021**

A & B Business, Inc	Office Supplies - Copier contract	\$54.46
Citizen Publishing	Periodical - 1 year subscription	\$54.00
Country Pride	Janitorial - cleaning supplies	\$53.91
Dennis Hulzebos	Repairs & Maint. - Janitorial	\$345.00
Frontier	Telephone Expense	\$77.25
Ingram	Capital Outlay Books	\$1,651.88
Kari Hanson	Capital Outlay Books - reimbursement	\$83.73
MN Energy Resources	Gas Utilities	\$115.08
PCLS	Project - SRP 2022 flash drive	\$15.50
Personnel Concepts	Misc	\$25.90
Synchrony Bank/Amazon	Books 85.36 / AV 175.82 Credit -29.99	\$231.19
	TOTAL	\$2,707.90

Economic Development Authority
 Monday, October 18, 2021
 12:00 Noon to 1:00 p.m.
 Council Chambers

PRESENT: Chuck Stevensen, Tim Swoboda, Steve Syverson, Jerry Haberman. Clara Johnson and Chad Eken, Advisors.

ABSENT: Vern Peterson, Mike Nelson and Darla Kruser.

STAFF: Rob Anderson and Tabitha Garloff

GUEST: Julie Foote, MVTW Wireless

1. CALL TO ORDER: President Haberman called the meeting to order at 12:15 p.m.
2. Motion to Approve Consent Agenda
 Consent Agenda:
 - a. Approval of September 20, 2021, Regular Meeting Minutes.
 - b. Approval of Financial Reports and Bills. Motion made and seconded by Steve and Tim to approve the consent agenda as presented. Carried.
3. MVTW Wireless Get Broadband Program Grant Application. Julie Foote, MVTW Wireless in Attendance to discuss Partnership with City/EDA. Rob gave a brief update on search to bring fiber to the commercial park. Rob stated previous attempts to work with Frontier Communications and Mediacom are not possible without a large investment. Julie gave a brief presentation of how MVTW Wireless could benefit Mountain Lake. Julie stated a Memorandum of Understanding (MOU) has been prepared and presented to the board allowing MVTW Wireless, EDA and City of Mountain Lake to partner in getting fiber into areas of Mountain Lake that are currently not being served. Julie reviewed the MOU. The MOU allows the partners to find engineers and seek grants. MVTW will assist with technical issues, layout and grant funds. The estimated project cost is \$200,000 in which \$100,000 will be contributed from the grant partner, \$50,000 from the City of Mountain Lake and \$50,000 from MVTW Wireless. The route will be from Windom to the commercial park. There may be an opportunity to bring fiber into the community. The City of Mountain Lake is expected to receive \$107,794 from the American Rescue Plan. These funds can be used for investing in water, sewer and broadband infrastructure. Rob stated signing the MOU does not commit the EDA financially but allows us to move forward. Once the MOU is signed and approved by the city council a steering committee will be appointed. The steering committee will consist of 2 city council members, 2 EDA members and 2 representatives from MVTW Wireless. A quote was received from Oddson Underground for the project. Motion made and seconded by Steve and Chuck to move forward with signing the MOU. Carried. Rob stated the MOU will be presented to the City Council on November 1st. Discussion continued.
4. Fulda Area Credit Union/Care & Share MCC Thrift Shop Lease. Care & Share/Ten Thousand Villages will be leasing the previous Fulda Area Credit Union Building. The lease agreement is for November and December for \$300 a month plus utilities and snow removal. Rob stated JSK is not interested. Motion made and seconded by Steve and Tim to approve the lease as presented. Carried.

5. SCDP Housing/Commercial Rehab Application. Rob stated the October 6th public meeting was well attended. Approximately 100 surveys were received. Rob reported there was very little interest shown from commercial and landlords. The tentative timeline is November 17th for the preliminary application, March for full application with grants being awarded in June. Rob stated he is anticipating the funds match from the city to be \$50,000 to \$75,000. There are ample resources to cover the match funds needed. Match funds are not needed until grant funds are awarded to individual property owners. Grants awarded are 100% up to \$25,000, forgiven over 10 years, 10% each year. If a grant recipient sells the home before the 10 years remaining funds are paid by the homeowner. 1 commercial survey was received; however, they did not meet the requirements and 1 landlord survey was received.
6. Krienke Foods International, Inc. Caleb is current to September on payments. October lease payment has not been received and the second half of the property taxes have not been paid. Rob stated he had a conversation with Caleb and Caleb intends to be current by the end of October. Mary Ellen Surhoff stated that the EDA does not have to go through the same process as before. Upon violation of the lease agreement the lease can be terminated. Rob was instructed to inform Caleb that the EDA is running out of patience and to give Caleb until the November 15th EDA board meeting to get current and make the 2nd half property tax payment.
7. Jenny's Subdivision Lots 2 and 3 for Potential Fire/Ambulance Hall Location. Rob stated the city has hired an architect. Nothing else to report at this time.
8. Midway Estates. 1 single stall unit is available. Rob will no longer have Midway Estates as a separate Agenda item going forward.
9. Mountain Lake Commercial Park:
 - a. Internet/Data Infrastructure. Previously discussed in item 3.
 - b. Update City/Commercial Park Video. Nothing new to report.
10. GENERAL DISCUSSION:
 - a. Next Regular Board Meeting is November 15, 2021.
 - b. Other Business. The
11. ADJOURN. President Haberman adjourned the meeting at 1:02 p.m.

Economic Development Authority
Monday, November 15, 2021
12:00 Noon to 1:00 p.m.
Council Chambers

PRESENT: Mike Nelson, Chuck Stevensen, Darla Kruser, Tim Swoboda, Steve Syverson and Jerry Haberman. Clara Johnson and Chad Eken, Advisors.

ABSENT: Vern Peterson

CITY ADMINISTRATOR: Michael Mueller

STAFF: Rob Anderson and Tabitha Garloff

1. CALL TO ORDER: President Haberman called the meeting to order at 12:05 p.m.
2. Motion to Approve Consent Agenda
Consent Agenda:
 - a. Approval of October 18, 2021, Regular Meeting Minutes.
 - b. Approval of Financial Reports and Bills. Rob reported that Krienke Foods made the lease payment and property taxes and is current on payments. The summary of bills provided in the EDA packet included payment for the property tax payment. The check was pulled from the checks to be signed and voided. Motion made and seconded by Tim and Mike to approve the consent agenda with the deletion on the check to Cottonwood County Auditor/Treasurer for Krienke Foods property taxes. Carried.
3. Introduce New City Administrator Michael Mueller.
4. MN Energy Bills for Vacant Midway Estates Unit. Motion made and seconded by Tim and Mike to approve paying MN Energy bills by due date to avoid late fees, bills overlapping and approving at the following EDA meeting. Carried.
5. MVTV Wireless Memorandum of Understanding. Update and Next Steps. Appoint two from EDA Board to be on Steering Committee. Rob stated that Dana Kass and Mike Nelson will be on the committee representing the city. Steve Syverson and Chuck Stevensen stated they would serve on the steering committee.
6. SCDP Housing/Commercial Rehab Application. Rob stated 109 surveys were received. 26 surveys did not include addresses and could not be used in determining funds to be received. 33 surveys were non-low to moderate income, and 15 were life estate properties. 20 residential and 10 rental surveys qualified for up to \$25,000 and 5 commercial surveys qualified for up to \$40,000 each. The qualified surveys total \$950,000 of which the local grant match would be \$75,000. The total application grant funds that would be applied for are \$875,000 plus administration fees. Pre-application will be submitted on Wednesday and will know in March, 2022 if we will be invited to submit a full application.
7. Low Income/Multi-Family Housing Need/Housing Study. Rob reported 15 housing units have been built in the last year; however, that has not addressed the need for low-income housing in our area. Housing is needed to attract labor. We need to attract developers that can obtain low-income housing tax credits. Rob discussed the need for a housing study. The

estimated cost for a housing study is \$15,000 to \$20,000. The construction of 25 units would be needed for a housing project to cash flow. The last housing study/market analysis was done in 2018 for the downtown apartment project. Clara stated that Laker Apartments has been at 100% occupancy for a year. Motion made and seconded by Mike and Steve to approve moving forward with a housing study. Carried.

8. Apartment Rent Rate Adjustment. Motion made and seconded by Mike and Darla to approve \$25 a month rent increase for Heritage Estates and Mason Manor effective February 1st, 2022. Carried. Tabitha will send rent increase notices to each tenant. Midway Estates projected 3% increase yearly and 30% vacancy rate the first year. Midway Estates rent will not be increased at this time.
9. Krienke Foods International, Inc. Krienke Foods made the lease payment and provided a receipt for the property tax payment. Krienke Foods payments are paid current.
10. Jenny's Subdivision Lots 2 and 3 for Potential Fire/Ambulance Hall Location. Darla stated the two lots together are 300 feet by 450 feet and the potential fire/ambulance hall length is 267 feet. The committee feels it will need both Lots 2 and 3. Discussion continued regarding the suggestion of including a community room to the building. No action taken.
11. Mountain Lake Commercial Park:
 - a. Internet/Data Infrastructure. Previously discussed in #5.
 - b. Update City/Commercial Park Video. Mike stated the video is completed and he and Ethan will complete the voice over portion of the video as soon as possible.
12. GENERAL DISCUSSION:
 - a. Next Regular Board Meeting is December 20, 2021. Rob on Vacation, Request to Reschedule December Meeting to December 13th. Next EDA meeting will be December 13th.
 - b. Other Business. Nothing further to discuss.
13. ADJOURN. President Haberman adjourned the meeting at 12:45 p.m.

**Lake Commission Meeting
Monday, November 8 , 2021, 6:30 p.m.**

Members Present: Jason Kruser, Janell Bargen, Joey Morey, Dave Bucklin, Tim Rahn, Randy Loewen, Jean Haberman

Guests Present: Mike Nelson (Mayor), Rachel & Ken Yoder, Joe McCabe (Interim Admin.)

Chair Kruser called the meeting to order at 6:30 p.m.

M/S/P Rahn/Loewen to approve the minutes of the Oct. 12, 2021 meeting.

Treasurer's Report (11/4/21)

Income:

UPB - Interest	9.57
Alter Recycling - 1420 lbs. alum @\$\$.30	426.00

Ending Balance **\$44,678.35**

Savings Balance	22,025.19
Weed Harvester replacement funds from Cot. Co. (2018)	20,000.00
Weed Harvester replacement funds from Cot. Co. (Jan. 2019)	10,000.00
Weed Harvester replacement funds from Cot. Co. (Oct. 2019)	<u>20,000.00</u>
Total Savings Balance:	\$72,025.19

M/S/P Rahn/Morey to approve Treasurer's Report.

Trail:

- The MnDOT Bicycle and Pedestrian Count Report from Sept. 11 - Oct. 5, 2021 was presented.
- Bargen is waiting to do the crack repair until after some cold weather. They will complete the crack filling before winter.
- A \$5,000 grant was received from the Mountain Lake Foundation to help with trail repair expenses. Luke Ewald from Active Living Committee completed the grant application and the City submitted it.
- A permit for a new boardwalk was received and is good until July 1, 2026.

Fishing Pier: Jason, Randy, Joey, and Ryan Pederson moved the fishing pier to its winter location on Nov. 4.

Memorial Benches:

Jean contacted Benjamin Schaefer, DNR, to get permission to plant a tree by one of the memorial benches. Ben Schaefer wrote to Phil Nasby, who informed us that the benches are on DNR land and gave permission to plant a tree in memory of Eric-John Niss de Jesus. Phil Nasby encouraged the Lake Commission to commemorate Rachel's uncle, Ray Dick, with a bench.

Rachel and Ken Yoder expressed their concerns about their riparian rights and ownership of the land to the north of dam. They were encouraged to contact the DNR about those concerns.

The Lake Commission asked Ken and Rachel if a memorial bench in honor of Ray Dick could be put near the trail on their land. They will consider it and let us know.

Projects on Hold:

- The aluminum dock will be fixed when Brian Janzen has time.
- Brian Janzen will also make brackets for the memorial benches.
- Jason will work on the fire pit at the beach in spring.

The City crew has completed the work list for the trail.

Lake:

- Jason is working on the aeration permit application for 2022 and the two DNR surveys for aquatic plant permits #16F-4128 & #2017-0577 which are due by December 31st.
- Brent Hanson will donate his time to work on the aeration system. He will install pipe crosses, a union, and a vent. Randy will raise the aerator 3 feet. M/S/P Rahn/Morey to pay for the materials.
- Randy will pick up an oximeter from Marlin Palm.
- Jason will pick up the Freedom Riders tent and will contact members to help with covering the weed harvester.
- Joe McCabe presented a check in the amount of \$20,000 from Cottonwood County for the weed harvester replacement fund.

The Lake Commission terms expiring at the end of the year are Janell Barga, Jason Kruser, and Dave Bucklin.

Next Lake Commission meeting will be **Monday, December 13, 2021**. Katie Wigen is planning to attend that meeting.

Respectfully submitted, Jean Haberman, Secretary/Treasurer

City of Mountain Lake
Regular City Council Meeting
Mountain Lake City Hall – 930 Third Ave
Tuesday, December 7, 2021
6:30 p.m. – Truth In Taxation Public Budget Meeting
6:30 p.m. – Regular City Council Meeting

Members Present: Dean Janzen, Darla Kruser, Andrew Ysker, Mike Nelson, Dana Kass

City Staff Present: Michael Mueller City Administrator; Maryellen Suhrhoff City Attorney,
Daron Friesen Street Superintendent

Others Present: Doug Regehr

Call to Order

The meeting was called to order by Mayor Nelson at 6:30 p.m.

Approval of Agenda & Public Meeting to Discuss 2022 Budget

Motion by Kass, seconded by Janzen, to approve the agenda and public meeting as presented.

Motion carried 5– 0.

- Review – Preliminary 2022 Summary Budget and Tax Levy
- Review – Local Government Aid
- Review – 2022 Capital Improvement Plan
- Review – 2022 Budget Packet

Resolution #27-21 - 2022 Final Levy & 2022 Budget

Motion by Kruser, seconded by Ysker, to approve Resolution #27-21 – 2022 Final Levy & 2022 Budget. Motion carried 5– 0.

Approval of Agenda & Consent Agenda

Motion by Kruser, seconded by Kass, to pull the posting to hire Assistant Office Manager.

Motion carried 5– 0. Motion by Kruser, seconded by Kass to approve the agenda and consent agenda as amended. Motion carried 5– 0.

- Bills: Checks #25526-22527 void, #25528 – 25597
- Payroll: Checks #66341 – 66392
- Approve November 12 Utilities Commission Minutes
- Approve November 15 City Council Minutes
- Approve hiring Chanah Brandt & Angela Braun as new EMT's with Ambulance Service
- Approve posting to hire Ice Rink and Warming House Attendant
- Approve posting to hire Street Worker/ Public Works II
- Approve Resolution #28-21 Reimbursement Bond

Approve 2022 Tobacco and Liquor Licenses
 Approve November Street Department Report
 Approve Resolution #29-21 \$5000 Fire Relief Donation

Public

No comments

Street Department

Motion by Janzen, second by Kruser, to approve the Street Department to trade in and purchase a lawn mower. Motion carried 5-0.

Fire Relief Association

Discussed increasing the benefit level, will be brought back to Council when more information is given, no motion made.

City Attorney

An update was given to the council regarding civil processes on various properties, public nuisances, current processes, court procedures, agreements, and plans.

City Administrator

Review – Board/Commission Appointments for 2022
 Discussion/Action – Close City Hall December 31
 Discussion/Action – COVID Policy/ Pay
 Discussion/Action – City Website Upgrade
 Discussion/Action – Approve posting to hire Assistant Office Manager/ Hiring Committee & Procedures to Fill Vacancy
 Discussion/Action – 609 -13th Street North

Motion by Kruser, second by Kass, to approve closing City Hall December 31. Motion carried 5-0. No motion/action taken on COVID Policy/Pay. Motion by Kass, second by Ysker, to approve the city website upgrade. Motion carried 5-0. Motion by Kruser, second by Kass, to approve posting to hire Assistant Office Manager. Motion carried 5-0. Council will discuss forgiving the outstanding assessments on 609- 13th Street North if the owners plan on building a home, the next step would be Planning & Zoning. No Motion made.

Adjourn

The meeting was adjourned at 8:08 p.m.

ATTEST:

Michael Mueller, Administrator/Clerk

Resolution #30-21
Certification of Unpaid Public Nuisance Abatement Charges
City of Mountain Lake, MN

WHEREAS the City Council of the City of Mountain Lake, Minnesota acknowledges that the properties located in the City of Mountain Lake listed below failed to abate public nuisances when notified of their existence, and

Parcel Number	Amount
22.520.0600	\$194.46
22.441.0050	\$100.00
22.413.0393	\$300.00

WHEREAS the City did abate the public nuisances whose costs have been billed to the property owners and to this date are unpaid; and

WHEREAS Minnesota Statutes, Chapter 429.101 allows these unpaid costs to be certified to the county auditor for collection as other taxes are collected and provides a procedure for such certification; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Mountain Lake, Minnesota that it approve the certification as listed above, payable in a single installment at an annual rate of 0% interest.

BE IT FURTHER RESOLVED that the City Clerk is hereby authorized and directed to certify the same to the County Auditor.

Adopted by the Council this 21st day of December, 2021.

Mike Nelson, Mayor

ATTEST: _____
Michael Mueller, Administrator/Clerk

Mountain Lake Municipal Electric Rate Adjustments
Effective January 1, 2022.
For Usage after January 1, 2022.

New rate will first be noticed on bills due March 5, 2022.

	Current	Effective January 1, 2022
Power Cost Adjustment		
Base cost per KWH	6.5 cents	6.5 cents
Annual Average	-0.0038	-0.0038
Residential		
Customer Base Charge	\$14.00	\$14.28
All Energy	11.30 cents/KWH	11.53 cents/KWH
Rural Residential		
Customer Base Charge	\$17.00	\$17.34
All Energy	11.30 cents/KWH	11.53 cents/KWH
Commercial under 20kW		
Customer Base Charge	\$24.00	\$24.48
All Energy	10.90 cents/KWH	11.12 cents/KWH
Large Commercial and Large Rural Commercial over 20 kW		
Customer charge	\$55.00	\$56.10
Demand Charge	14.00 cents/kW	14.28 cents/kW
Energy Charge per KWH	5.80 cents/KWH	5.92 cents/KWH
City Facilities & Street Lighting		
Customer Base Charge	\$24.00	\$24.48
Energy charge	8.60 cents/KWH	8.77 cents/KWH
Conservation Improvement Plan		
	1.50%	1.50%
A residential household using 800 KWH of energy a month will see an increase of \$2.12 a month		
2021 rates were recommended by an electric rate study completed by Missouri River Energy Services in 2019		

Mt. Lake Municipal Utility Water and Sewer Rate Increases Effective January 1, 2022.
For usage after January 1, 2022. New rates will first be noticed on bills due March 5, 2022.

	Old Residential Rate	New Residential Rate	Old Rural Rate	New Rural Rate		Old Commercial Industrial Rate	New Commercial/Industrial Rate
WATER							
Base	\$32.27	\$32.92	\$33.46	\$34.13		\$32.27	\$32.92
1000-6999 gallons	\$7.47/1000	\$7.62/1000	\$8.36/1000	\$8.53/1000	1000-50000 gallons	\$8.07/1000	\$8.23/1000
7000-12999 gallons	\$8.36/1000	\$8.53/1000	\$9.56/1000	\$9.75/1000	51000+ gallons	\$8.26/1000	\$8.43/1000
13000-25999 gallons							
26000+ gallons	\$9.56/1000	\$9.75/1000	\$10.76/1000	\$10.98/1000			
	\$10.76/1000	\$10.98/1000	\$11.95/1000	\$12.19/1000			

	Old Residential Rate	New Residential Rate	Old Rural Rate	New Rural Rate		Old Commercial Industrial Rate	New Commercial Industrial Rate
SEWER							
Base	\$43.93	\$44.81	\$46.86	\$47.80		\$0	\$0
0-3000 gallons water used	\$0		\$0			\$46.86	\$47.80
3001+ gallons water used	\$0		\$0			\$8.78/1000	\$8.96/1000

A residential household using 4000 gallons of water a month will see a water bill increase of \$1.25 a month.

The sewer increase for a residential household is 88 cents a month. Residential sewer is billed at a flat rate. Only commercial and industrial bills are based on usage.

2% annual increases were recommended by a Water & Sewer Rate Analysis completed by Northland Securities in 2019.

Resolution #31-21
City of Mountain Lake Minnesota
Resolution Adopting 2022 Water, Sanitary Sewer, and Electric Rates

WHEREAS, Mountain Lake City Code, Section 3.02 gives authority to the Mountain Lake City Council to set utility rates, including water, sanitary sewer, electric rates; and

WHEREAS, water, sanitary sewer, and electric charges are intended to and are used to fund capital expenditures and the cost of operation and maintenance of the city’s water and sanitary sewer systems; and

WHEREAS, Northland Strategies and Missouri River Energy Services (MRES) have conducted analyses of water and sanitary sewer rates, and electric rates respectively and have determined that rate increases are necessary to operate and maintain the city’s water, sanitary sewer and electric systems, to maintain reserves, and to repay debt incurred to improve the systems; and

WHEREAS, the Mountain Lake Utility Commission has considered the rate increases for 2022 and has recommended that the Mountain Lake City Council adopt said increases, and

WHEREAS, the city’s 2021 water, sanitary sewer and electric rates are as follows:

WATER

	Residential	Rural		Commercial/ Industrial
Base	\$32.27	\$33.46		\$32.27
1,000 – 6,999 gallons	\$7.47/1000	\$8.36/1000	1,000 – 50,000 gallons	\$8.07/1000
7,000 – 12,999 gallons	\$8.36/1000	\$9.56/1000	51,000+gallons	\$8.26/1000
13,000 – 25,999 gallons	\$9.56/1000	\$10.76/1000		
26,000+ gallons	\$10.76/1000	\$11.95/1000		

SANITARY SEWER

	Residential	Rural	Commercial/ Industrial
Base	\$43.93	\$46.86	\$0
0 – 3,000 gallons of water used	\$0	\$0	\$46.86
3,001 + gallons on water used	\$0	\$0	\$8.78/1000

ELECTRIC

	Customer Charge	Energy Charge	Demand Charge
Residential	\$14.00	\$0.1130 per kWh	None
Rural Residential	\$17.00	\$0.1130 per kWh	None
Commercial	\$24.00	\$0.1090 per kWh	None
Lg. Commercial & Rural Lg. Commercial	\$55.00	\$0.0580 per kWh	\$0.1400 per kW
City Facilities & Street Lights	\$24.00	\$0.0860 per kWh	None

Power Cost Adjustment Base \$.0650 per kWh

Conservation Improvement Plan Surcharge – 1.5% of bill.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MOUNTAIN LAKE, MINNESOTA, that the following water, sanitary sewer and electric rates are hereby adopted effective January 1, 2022 for usage after January 1, 2022:

WATER

	Residential	Rural		Commercial/ Industrial
Base	\$32.92	\$34.13		\$32.92
1,000 – 6,999 gallons	\$7.62/1000	\$8.53/1000	1,000 – 50,000 gallons	\$8.23/1000
7,000 – 12,999 gallons	\$8.53/1000	\$9.75/1000	51,000+gallons	\$8.43/1000
13,000 – 25,999 gallons	\$9.75/1000	\$10.98/1000		
26,000+ gallons	\$10.98/1000	\$12.19/1000		

SANITARY SEWER

	Residential	Rural	Commercial/ Industrial
Base	\$44.81	\$47.80	\$0
0 – 3,000 gallons of water used	\$0	\$0	\$47.80
3,001 + gallons on water used	\$0	\$0	\$8.96/1000

ELECTRIC

	Customer Charge	Energy Charge	Demand Charge
Residential	\$14.28	\$.1153 per kWh	None
Rural Residential	\$17.34	\$.1153 per kWh	None
Commercial	\$24.48	\$.1112 per kWh	None
Lg. Commercial & Rural Lg. Commercial	\$56.10	\$.0592 per kWh	\$.1428 per kW
City Facilities & Street Lights	\$24.48	\$.0877 per kWh	None

Power Cost Adjustment Base \$.0650 per kWh

Conservation Improvement Plan Surcharge – 1.5% of bill

Approved by the Mountain Lake City Council on this 21st day of December 2021.

Mike Nelson, Mayor

ATTEST: _____
Michael Mueller, City Administrator/Clerk

EXTRACT OF MINUTES OF A MEETING OF THE
CITY COUNCIL OF THE
CITY OF MOUNTAIN LAKE, MINNESOTA

Held: December 21, 2021

Pursuant to due call and notice thereof, a regular or special meeting of the City Council of the City of Mountain Lake, Cottonwood County, Minnesota, was duly called to order on December 21, 2021, at 7:00 P.M.

The following members were present:

and the following members were absent:

Member _____ introduced the following resolution and moved its adoption:

RESOLUTION CALLING FOR THE REDEMPTION OF
THE OUTSTANDING
ELECTRIC REVENUE REFUNDING BONDS, SERIES 2015B
AND THE ELECTRIC REVENUE REFUNDING BONDS, SERIES 2012C

WHEREAS:

A. The City Council of the City of Mountain Lake, Minnesota issued \$391,000 Electric Revenue Refunding Bonds, Series 2015B, dated November 10, 2015 (the "2015B Bonds"); and

B. All of said bonds maturing or subject to mandatory redemption on December 1, 2021 through 2024, inclusive, are subject to redemption, in whole or in part, and prepayment at the option of the City on December 1, 2020, and on any date thereafter at par plus accrued interest, all as provided in the resolution of the City authorizing the issuance of said bonds; and

C. The City Council of the City of Mountain Lake, Minnesota issued \$645,000 Electric Revenue Refunding Bonds, Series 2012C, dated November 15, 2012 (the "2012C Bonds"); and

D. All of said bonds maturing or subject to mandatory redemption on December 1, 2021 through 2023, inclusive, are subject to redemption, in whole or in part, and prepayment at the option of the City on December 1, 2020, and on any date thereafter at par plus accrued interest, all as provided in the resolution of the City authorizing the issuance of said bonds; and

E. The City deems it desirable and in the best interest of the City to call \$136,000 of the outstanding 2015B Bonds maturing or subject to mandatory redemption in the year 2024, for redemption on January 26, 2022, in accordance with said resolution authorizing the issuance of said bonds; and

F. The City deems it desirable and in the best interest of the City to call \$130,000 of the outstanding 2012C Bonds maturing or subject to mandatory redemption in the year 2023, for redemption on January 26, 2022, in accordance with said resolution authorizing the issuance of said bonds; and

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Mountain Lake, Minnesota as follows:

1. \$136,000 of the Electric Revenue Refunding Bonds, Series 2015B, dated November 10, 2015, of the City of Mountain Lake, Minnesota, maturing or subject to mandatory redemption in the year 2024, shall be redeemed and prepaid on January 26, 2022, at 100% of their principal amount plus accrued interest for each such bond called.

2. \$130,000 of the Electric Revenue Refunding Bonds, Series 2012C, dated November 15, 2012, of the City of Mountain Lake, Minnesota, maturing or subject to mandatory redemption in the year 2023, shall be redeemed and prepaid on January 26, 2022, at 100% of their principal amount plus accrued interest for each such bond called.

3. The City Administrator is hereby authorized and directed to give mailed notice of the calls to the banks where said bonds are payable and said banks shall provide such notice to the holders of the bonds as may be required by law. Said notices shall be in substantially the attached form.

4. The City Administrator is hereby authorized and directed to deposit with the banks where said bonds are payable prior to said call date sufficient funds to pay all principal and interest due on each bond as of the call date.

The motion for the adoption of the foregoing resolution was duly seconded by member _____ and upon a vote taken thereon, the following voted in favor thereof:

and the following voted against the same:

Whereupon said resolution was declared duly passed and adopted.

STATE OF MINNESOTA
COUNTY OF COTTONWOOD
CITY OF MOUNTAIN LAKE

I, the undersigned, being the duly qualified and acting City Administrator of the City of Mountain Lake, Cottonwood County, Minnesota, DO HEREBY CERTIFY, that I have carefully compared the preceding extract of minutes of a meeting of the City Council of said City held on the date therein indicated with the original minutes thereof on file in my office and that the same is a full, true and correct transcript thereof insofar as said minutes relate to the topic described in the title of the resolution set forth in the extract.

WITNESS my hand officially and the official seal of the City on December 21, 2021.

City Administrator

(SEAL)

NOTICE OF CALL FOR REDEMPTION

ELECTRIC REVENUE REFUNDING BONDS, SERIES 2012C

DATED: NOVEMBER 15, 2012

CITY OF MOUNTAIN LAKE, MINNESOTA

NOTICE IS HEREBY GIVEN that by order of the City Council of the City of Mountain Lake, Minnesota, there have been called for redemption and prepayment on

JANUARY 26, 2022

those outstanding bonds of the City designated as Electric Revenue Refunding Bonds, Series 2012C, dated November 15, 2012, maturing or subject to mandatory redemption in the year 2023, totaling \$130,000 in principal amount and with the following CUSIP number:

<u>Maturity</u>	<u>Principal Amount</u>	<u>CUSIP</u>
2023*	\$130,000	624165EG7

**This is a Term Bond with a mandatory sinking fund payment in 2022.*

The bonds are being called for redemption at a price of 100% of their principal amount plus accrued interest to January 26, 2022, on which date all interest on said bonds will cease to accrue. Holders of the bonds hereby called for redemption are requested to present their bonds for payment to Northland Trust Services, Inc., 150 South Fifth Street, Suite 3300, Minneapolis, Minnesota 55402, on or before January 26, 2022.

Dated: December 21, 2021

BY ORDER OF THE CITY COUNCIL

/s/ Michael Mueller
City Administrator

Important Notice: In compliance with the Economic Growth and Tax Relief reconciliation Act of 2001, federal backup withholding tax will be withheld at the applicable backup withholding rate in effect at the time of the payment by the redeeming institutions if they are not provided with your social security number or federal employer identification number, properly certified. This requirement is fulfilled by submitting a W-9 Form, which may be obtained at a bank or other financial institution.

Additional Information may be obtained from:

NORTHLAND SECURITIES, INC.
150 South Fifth Street, Suite 3300
Minneapolis, Minnesota 55402
Attn: Public Finance
Phone: 612-851-5900 or 800-851-2920

NOTICE OF CALL FOR REDEMPTION

ELECTRIC REVENUE REFUNDING BONDS, SERIES 2015B

DATED: NOVEMBER 10, 2015

CITY OF MOUNTAIN LAKE, MINNESOTA

NOTICE IS HEREBY GIVEN that by order of the City Council of the City of Mountain Lake, Minnesota, there have been called for redemption and prepayment on

JANUARY 26, 2022

those outstanding bonds of the City designated as Electric Revenue Refunding Bonds, Series 2015B, dated November 10, 2015, maturing or subject to mandatory redemption in the year 2024, totaling \$136,000 in principal amount and with the following CUSIP number:

<u>Maturity</u>	<u>Principal Amount</u>	<u>CUSIP</u>
2024*	\$136,000	624165EJ1

**This is a Term Bond with mandatory sinking fund payments in 2022 and 2023.*

The bonds are being called for redemption at a price of 100% of their principal amount plus accrued interest to January 26, 2022, on which date all interest on said bonds will cease to accrue. Holders of the bonds hereby called for redemption are requested to present their bonds for payment to Northland Trust Services, Inc., 150 South Fifth Street, Suite 3300, Minneapolis, Minnesota 55402, on or before January 26, 2022.

Dated: December 21, 2021

BY ORDER OF THE CITY COUNCIL

/s/ Michael Mueller
City Administrator

Important Notice: In compliance with the Economic Growth and Tax Relief reconciliation Act of 2001, federal backup withholding tax will be withheld at the applicable backup withholding rate in effect at the time of the payment by the redeeming institutions if they are not provided with your social security number or federal employer identification number, properly certified. This requirement is fulfilled by submitting a W-9 Form, which may be obtained at a bank or other financial institution.

Additional Information may be obtained from:

NORTHLAND SECURITIES, INC.
150 South Fifth Street, Suite 3300
Minneapolis, Minnesota 55402
Attn: Public Finance
Phone: 612-851-5900 or 800-851-2920

City of Mountain Lake, Minnesota

Electric Revenue Refunding Bonds, Series 2015B

Cash Call

Debt Service To Maturity And To Call

Date	Principal to Call Date	Interest to Call Date	Principal & Interest to Call Date	Principal	Coupon	Interest	Principal & Interest to Maturity	Fiscal Total
01/26/2022	136,000.00	550.61	136,550.61	-	-	-	-	-
06/01/2022	-	-	-	-	-	1,802.00	1,802.00	-
12/01/2022	-	-	-	47,000.00	2.650%	1,802.00	48,802.00	50,604.00
06/01/2023	-	-	-	-	-	1,179.25	1,179.25	-
12/01/2023	-	-	-	51,000.00	2.650%	1,179.25	52,179.25	53,358.50
06/01/2024	-	-	-	-	-	503.50	503.50	-
12/01/2024	-	-	-	38,000.00	2.650%	503.50	38,503.50	39,007.00
Total	\$136,000.00	\$550.61	\$136,550.61	\$136,000.00	-	\$6,969.50	\$142,969.50	-

Yield Statistics

Base date for Avg. Life & Avg. Coupon Calculation	1/26/2022
Average Life	1.781 Years
Average Coupon	2.6500005%
Weighted Average Maturity (Par Basis)	1.781 Years
Weighted Average Maturity (Original Price Basis)	1.781 Years

Refunding Bond Information

Refunding Dated Date	1/26/2022
Refunding Delivery Date	1/26/2022

City of Mountain Lake, Minnesota

Electric Revenue Refunding Bonds, Series 2012C

Cash Call

Debt Service To Maturity And To Call

Date	Principal to Call Date	Interest to Call Date	Principal & Interest to Call Date	Principal	Coupon	Interest	Principal & Interest to Maturity	Fiscal Total
01/26/2022	130,000.00	526.32	130,526.32	-	-	-	-	-
06/01/2022	-	-	-	-	-	1,722.50	1,722.50	-
12/01/2022	-	-	-	65,000.00	2.650%	1,722.50	66,722.50	68,445.00
06/01/2023	-	-	-	-	-	861.25	861.25	-
12/01/2023	-	-	-	65,000.00	2.650%	861.25	65,861.25	66,722.50
Total	\$130,000.00	\$526.32	\$130,526.32	\$130,000.00	-	\$5,167.50	\$135,167.50	-

Yield Statistics

Base date for Avg. Life & Avg. Coupon Calculation	1/26/2022
Average Life	1.347 Years
Average Coupon	2.6499997%
Weighted Average Maturity (Par Basis)	1.347 Years
Weighted Average Maturity (Original Price Basis)	1.347 Years

Refunding Bond Information

Refunding Dated Date	1/26/2022
Refunding Delivery Date	1/26/2022



DIVIDEND ANNOUNCEMENT

December 9, 2021

Dear Member,

We are pleased to enclose a check for your share of the \$15 million dividend being returned to members of the League of Minnesota Cities Insurance Trust's property/casualty program. Also enclosed is your dividend history and an information sheet showing the data used to calculate your dividend. Your agent will also receive this information, and we encourage you to share it with your city council or other governing body.

Why is a dividend being returned?

If the Trust's fund balance reaches a level where it's more than sufficient to pay claims and plan for contingencies, the Trust is able to return funds to its members. We undertake this evaluation every year based on losses experienced by members, actuarial projections, investment results, legislative and coverage changes, reinsurance costs, and the Trust's long-term strategic direction.

What is the dividend formula?

Dividends are calculated based on a formula that recognizes members with a longer history of coverage with the Trust and greater success in avoiding and controlling claims. Your share was determined based on the calculations shown on the enclosed information sheet.

Is there any pattern or trend to the amount of dividend to expect in the future?

Members should not include dividend returns in their yearly budget projections, because the amount will fluctuate from year to year. The amount of a given year's dividend return has no bearing on the amount returned the following year.

We want to thank you for your continued membership with the Trust. We appreciate your confidence and the chance to partner with you to serve your community. Feel free to contact Laura Honeck, Trust Operations Manager, at lhoneck@lmc.org or (651) 281-1280 if you have any questions.

The League of Minnesota Cities Insurance Trust Board of Trustees

Jake Benson, Councilmember, Proctor	D. Love, Mayor, Centerville
Dave Callister, City Manager, Plymouth	Dave Unmacht, Executive Director, LMC
Clint Gridley, City Administrator, Woodbury	Alison Zelms, Administrator, Rochester
Anna Gruber, City Administrator, Sartell	

**LEAGUE OF MINNESOTA CITIES INSURANCE TRUST
PROPERTY/CASUALTY
2021 DIVIDEND CALCULATION
AT MAY 31, 2021**

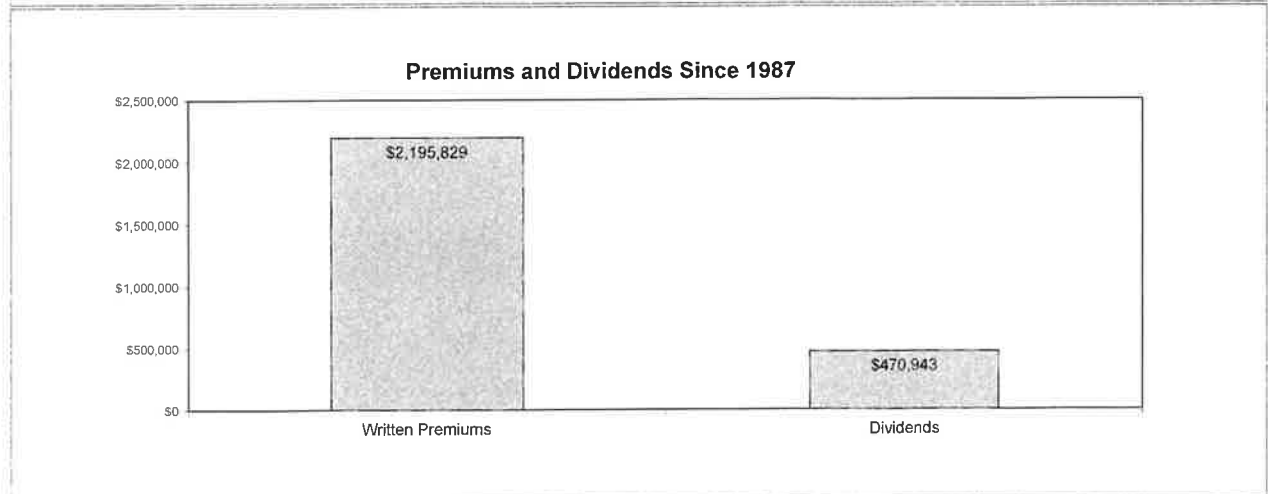
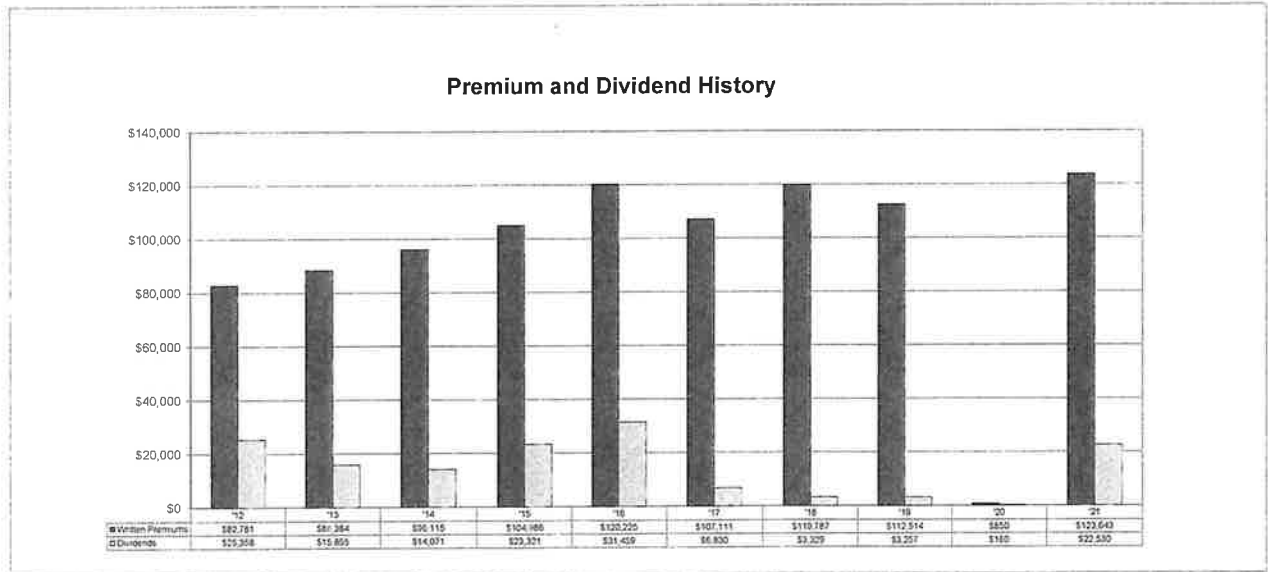
Farmers State Corporation

Po Box 430

Mountain Lake MN 56159-0430

Mountain Lake
Po Box C
Mountain Lake, MN 56159-0320

GROSS EARNED PREMIUM \$1,609,702
ADJUSTED LOSSES \$508,742
MEMBERS DIVIDEND PERCENTAGE 0.00150199000
DIVIDEND AMOUNT \$22,530



The "gross earned premium" figure is the member's total earned premiums as of May 31, 2021 for the past 20 years. This is the premium figure that's used in the dividend calculation.
The "2021 written premium" figure is the member's total premium for the member's most recent renewal prior to May 31, 2021 (for most members, only a portion of that 2021 written premium would be earned as of May 31, 2021)



145 UNIVERSITY AVE. WEST
ST. PAUL, MN 55103-2044
(651) 281-1200
WWW.LMC.ORG



NO. 186991

31

DATE AMOUNT

December 7, 2021

\$22,530.00

PAY *** Twenty Two Thousand Five Hundred Thirty and 00/100

US Dollar

TO THE
ORDER
OF

City of Mountain Lake
PO Box C
Mountain Lake, MN 56159-0320

⑈ 186991 ⑈ ⑆ 091000022⑆ 104755879665⑈

Check 186991 Date of check 12/7/2021

Vendor : 100545, City of Mountain Lake

Invoice number	Invoice date	Payment amount
2021 PC Divide	12/1/2021	22,530.00
Total		22,530.00

Lake Commission	3 year term
Jason Kruser	1/1/2019
Janell Barga	1/1/2019
David Bucklin	1/1/2019
Police Commission	3 year term
Randy Junker	1/1/2019
Library Board	3 year term
Vacant	
Rick Herrig	1/1/2009
Utility Commission	3 year term
Susan Garloff	1/1/2019
Todd Johnson	1/1/2019
Brian Janzen	1/1/2020
Planning and Zoning	3 year term
Travis Smith	1/1/2020
Douglas Regehr	1/1/2019
Vacant	1/1/2019
Housing and Redevelopment Authority	5 year term
Clara Johnson	1/1/2017
Tree Commission	3 year term
Vacant	

2022 Designations and Appointments as

ELECTED OFFICIALS

Mayor Mike Nelson	Term ends 12/31/22
Council Member Andrew Ysker	Term ends 12/31/22
Council Member Dana Kass	Term ends 12/31/22
Council Member Darla Kruser	Term ends 12/31/24
Council Member Dean Janzen	Term ends 12/31/24

ANNUAL DESIGNATIONS AND APPOINTMENTS

Street Department	*Mike Nelson
Acting Mayor	**Andy Ysker
Official Legal Publication	*Observer/Advocate
City Attorney	*Muske, Suhrhoff, & Pidde Ltd.
City Forester and Weed Inspector	*Daron Friesen
Emergency Management Director	*Douglas Bristol
Fire Chief	*Tim Coners
Ambulance Corps Director	**Emily Adrian
Water License Holder	*David Watkins
Wastewater License Holder	*Taylor Nesmoe
HIPAA Privacy Officer	*Michael Mueller
Data Practices Compliance Officer	*Michael Muller
City Assessor	*Cottonwood County
Salary Negotiations	*Council
Official City Depository	*United Prairie Bank
	*Northland Securities

SOCIAL MEDIA ADMINISTRATORS

Police Department Facebook & Nixle	*Douglas Bristol
	*Will Pohlmann
	*Andrew Kinnetz
	**Adam Watkins
City Facebook	*Rob Anderson
	*Tabitha Garloff
	*Michael Mueller

*Reappointment | ** New Appointment

BOARDS AND COMMISSIONS

Library Board - 5 members, 3 year term

**VACANT	1/1/19 - 12/31/21
Rick Herrig	1/1/19 - 12/31/21
Sarah Morey	1/1/20– 12/31/22
Vicki Krueger	1/1/20 - 12/31/22
*Dennis Chords	1/1/21 - 12/31/23
*Dana Kass, City Council Liaison	

Utilities Commission – 5 members, 3 year term

**David Savage	1/1/21– 12/31/23
*Mark Langland	1/1/21 - 12/31/23
Susan Garloff	1/1/19 - 12/31/21
Todd Johnson	1/1/19 - 12/31/21
**Brian Janzen	1/1/19 - 12/31/21
*Dean Janzen, City Council Liaison	

Planning and Zoning Commission – 7 members, 3 year term

**Amy Graw	1/1/21– 12/31/23
Bryan Bargaen	1/1/20– 12/31/22
**Jason Flanagan	1/1/21 - 12/31/23
*Nik Strom	1/1/21 - 12/31/23
**Travis Smith	1/1/19 - 12/31/21
Douglas Regehr	1/1/19 - 12/31/21
**VACANT	1/1/19 - 12/31/21
*Steve Carson, Building Inspector	
*Andrew Ysker, Ex officio	

Housing and Redevelopment Authority – 5 members, 5 year term

Paul Janzen	1/1/20– 12/31/24
*Yvonne Hildebrandt	1/1/21 – 12/31/25
Clara Johnson	1/1/17 – 12/31/21
James Crawford	1/1/18 - 12/31/22
James McDonald	1/1/19 - 12/31/23

*Reappointment

** New Appointment

Economic Development Authority – 7 members; appointed members, 6 year term; council representatives, 2 year term

- *Darla Kruser, Council 1/1/21 - 12/31/22
- *Mike Nelson, Council 1/1/21 - 12/31/22
- **Tim Swoboda 1/1/19 - 12/31/24
- Steve Syverson 1/1/20– 12/31/22
- *Vern Peterson 1/1/21 - 12/31/25
- *Jerry Haberman 1/1/21 - 12/31/25
- Chuck Stevenson 1/1/17 - 12/31/22
- *Clara Johnson, Advisory

Lake Commission – 7 members, 3 year term

- Jean Haberman 1/1/20– 12/31/22
- Randy Loewen 1/1/20– 12/31/22
- **Joey Morey 1/1/21 - 12/31/23
- **Tim Rahn 1/1/21 - 12/31/23
- Jason Kruser 1/1/19 - 12/31/21
- Janell Bargaen 1/1/19 - 12/31/21
- David Bucklin 1/1/19 - 12/31/21
- *Tim Klassen, Advisory
- *Christine Bennett, Advisory
- *Mike Nelson, City Council Liaison

Police Commission - 5 members, 3 year term

- Chad Eken 1/1/20– 12/31/22
- Jamie Boldt-Smith 1/1/20– 12/31/22
- *Jason Flanagan 1/1/21 - 12/31/23
- *Charles Witt 1/1/21 - 12/31/23
- Randy Junker 1/1/19 - 12/31/21
- *Dana Kass, City Council Liaison

- *Reappointment
- ** New Appointment

Tree Commission, 5 members, 3 year term

- **Joey Morey 1/1/20– 12/31/22
- **Tim Rahn 1/1/20– 12/31/22
- *David Bucklin 1/1/21 - 12/31/23
- *Jerry Logue 1/1/21 - 12/31/23
- **VACANT 1/1/19 - 12/31/21
- *Mike Nelson, City Council Liaison
- *Daron Friesen, Advisory

Ambulance Service

- **Emily Adrian, Captain
- **Heather Youngwirth, Assistant Captain
- **Natalie Karschnik, Secretary
- **Darla Kruser, Training Officer
- **Ashley Jensen, Training Officer
- **Andrew Ysker, Maintenance

Fire Department

- *Tim Coners Chief
- *Andrew Ysker Asst. Chief
- *Jordan Brugman President
- *Scott Pankratz Treasurer
- *Jason Kruser Secretary

- *Trey Hopwood Air Pack Maintenance
- *Tim Janzen Air Pack Maintenance
- *Andrew Ysker Air Pack Maintenance

- *Robert Gohr Training Officer
- *Mark Pankratz Training Officer
- *Garret Wall Training Officer
- *Andrew Windschitl Training Officer

- *Taylor Nesmoe “Grass Rigs” Maintenance
- *Andrew Ysker Pumper Unit 18 Maintenance

- *Reappointment
- ** New Appointment

*Brian Janzen	Rescue Unit 17 Pumper Unit 02 Vehicle Maintenance
*Bob Gohr	Rescue Unit 17 Pumper Unit 02 Vehicle Maintenance
*Andrew Klassen	Rescue Unit 17 Pumper Unit 02 Vehicle Maintenance
*John Carrison	Rescue Unit 17 Pumper Unit 02 Vehicle Maintenance
*Jordan Brugman	Tanker Maintenance

Relief Association (separate)

President – Taylor Nesmoe
 Vice President – Mark Pankratz
 Secretary – John Carrison
 Treasurer – Dean Willaby

Gambling (separate)

Steve Peters
 Daron Friesen
 Trey Hopwood

*Reappointment
 ** New Appointment