

**Regular Council Meeting
Mountain Lake City Hall
Tuesday, December 19, 2017
6:30 p.m.**

AGENDA

1. Meeting Called to Order
 - * Further information on agenda item is attached
2. Approval of Agenda and Consent Agenda
 - a. Bills: Check #'s 20613 – 20670, 513E-517E *(1-6)
 - b. Approval of Payroll Checks #'s 63564 - 64600
 - c. Approval of December 5 Council Minutes*(7-9)
 - d. November 9 EDA Minutes*(10-12)
 - e. November 13 Lake Commission Minutes*(13-14)
 - f. November 22 Utility Commission Minutes*(15-16)
3. Public – A total of ten (10) minutes is allotted for individuals to briefly discuss a topic of concern with the Council.
4. Public Hearing - MediaCom Franchise Agreement
 - a. Approve Franchise Agreement – separate packet
5. Street Department – Rick Oeltjenbruns, Superintendent
 - a. Activities Report*(17-19)
 - b. Campground Income and Expenses*(20)
 - c. Resolution # 37-17 Attach Unpaid Mowing Bills*(21)
6. 2018 City Budget – separate packet
7. Library Project Award – Quotes will be Available at Meeting
8. Utility Departments
 - a. Wastewater Treatment Facility Project - Approve Resolution #35-17 Authorizing Submission of Clean Water Application to Public Facilities Authority*(22)
 - b. Wastewater Treatment Facility Project – Authorize Signatures, Forms 5 and 6*(23-29)
 - c. Approve Utility Budgets – separate packet
 - d. Approve 2018 Water, Sewer and Electric Rates*(30-32)
9. Reports
 - a. From the City Attorney
 - b. From Mt. Lake Public School Board Representative

10. Administrator

- a. Authorize Submittal of Invasive Species Grant Application*(33-34)
- b. Approve 2018 Council Meeting Calendar*(35)
- c. Set Next 'Coffee With The Council' Date, Time, Location
 - Wed. May 18, 2017, 3PM, Our Hometown
 - Wed. Aug. 15, 2017, 9AM, Sweetfield's
 - Fri. Nov. 17, 2017, Noon, The Laker

11. Adjourn

Board of Appeal and Equalization Training: <http://www.revenue.state.mn.us>

- Upcoming Meetings

- Regular School Board Meeting 5:30 p.m. Tuesday, January 16
- Mark Gabriel, Western Area Power Agency CEO, 2PM Wed. Dec. 20, Lakefield Community Center, 112 Main Street

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December 19, 2017
 mly
 20613-20670
 513E to 517E

December 2017

Check Amt Invoice Comment

10100 United Prairie

| Paid Chk# | Date | Payee | Check Amt | Invoice | Comment |
|---|------|-------------------------------|-------------------|----------|--|
| Paid Chk# 020613 12/7/2017 AFLAC | | | | | |
| G 101-21713 | | AFLAC | \$186.96 | | |
| Total AFLAC | | | \$186.96 | | |
| Paid Chk# 020614 12/7/2017 BCBS/HSA | | | | | |
| G 101-21714 | | HSA | \$443.85 | | |
| Total BCBS/HSA | | | \$443.85 | | |
| Paid Chk# 020615 12/7/2017 COMMISSIONER OF REVENUE | | | | | |
| G 101-21702 | | State Withholding | \$819.48 | | |
| Total COMMISSIONER OF REVENUE | | | \$819.48 | | |
| Paid Chk# 020616 12/7/2017 GISLASON & HUNTER | | | | | |
| G 101-21712 | | Garnishments | \$382.54 | | |
| Total GISLASON & HUNTER | | | \$382.54 | | |
| Paid Chk# 020617 12/7/2017 INTERNAL REVENUE SERVICE | | | | | |
| G 101-21703 | | FICA Tax Withholding | \$2,338.96 | | |
| G 101-21701 | | Federal Withholding | \$1,856.52 | | |
| Total INTERNAL REVENUE SERVICE | | | \$4,195.48 | | |
| Paid Chk# 020618 12/7/2017 LAW ENFORCEMENT LABOR SERV | | | | | |
| G 101-21711 | | PD UNION DUES | \$147.00 | | |
| Total LAW ENFORCEMENT LABOR SERV | | | \$147.00 | | |
| Paid Chk# 020619 12/7/2017 PERA | | | | | |
| G 101-21704 | | PERA | \$4,485.19 | | |
| Total PERA | | | \$4,485.19 | | |
| Paid Chk# 020620 12/7/2017 VALIC | | | | | |
| G 101-21705 | | VALIC | \$388.00 | | |
| Total VALIC | | | \$388.00 | | |
| Paid Chk# 020621 12/5/2017 ADVANCED SYSTEMS INC | | | | | |
| E 101-41400-200 | | Office Supplies | \$90.35 | 581981 | STAPLES FOR COPY MACHINE |
| Total ADVANCED SYSTEMS INC | | | \$90.35 | | |
| Paid Chk# 020622 12/5/2017 ADVANCED SYSTEMS INC | | | | | |
| E 101-41400-200 | | Office Supplies | \$817.23 | 582342 | CITY-COPIES ON COLOR COPIER 9-1-17 TO 11-30-17 |
| E 205-46500-200 | | Office Supplies | \$187.65 | 582342 | EDA-COPIES ON COLOR COPIER 9-1-17 TO 11-30-17 |
| E 101-42100-200 | | Office Supplies | \$1.09 | 582342 | PD-COPIES ON COLOR COPIER 9-1-17 TO 11-30-17 |
| Total ADVANCED SYSTEMS INC | | | \$1,005.97 | | |
| Paid Chk# 020623 12/5/2017 ALPHA WIRELESS COMMUNICATIONS | | | | | |
| E 221-42200-404 | | Repairs/Maint Machinery/Equip | \$232.50 | 204265 | FIRE DEPT-REPAIR RADIO #253 |
| E 231-42154-404 | | Repairs/Maint Machinery/Equip | \$232.50 | 204265 | AMB DEPT-REPAIR RADIO #253 |
| E 231-42154-404 | | Repairs/Maint Machinery/Equip | \$93.56 | 692868 | BATTERY FOR AMB RADIO |
| Total ALPHA WIRELESS COMMUNICATIONS | | | \$558.56 | | |
| Paid Chk# 020624 12/5/2017 AMERICAN ENGINEERING TESTING | | | | | |
| E 485-46300-434 | | Project Expense | \$1,606.70 | 805897 | SOIL TESTING-COMMERICAL PARK |
| Total AMERICAN ENGINEERING TESTING | | | \$1,606.70 | | |
| Paid Chk# 020625 12/5/2017 CITIZEN PUBLISHING | | | | | |
| E 101-41400-351 | | Legal Notices Publishing | \$78.00 | 11/15/17 | COFFEE WITH COUNCIL AD |
| E 101-41400-351 | | Legal Notices Publishing | \$46.80 | 11/29/17 | ORDINANCE 7-17 |

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| E 101-41400-351 | Legal Notices Publishing | | \$20.00 | 11/29/17 | DIGITAL UPLOAD |
| E 101-41400-351 | Legal Notices Publishing | | \$31.20 | 11/8/17 | NFIP HEARING |
| E 101-41400-351 | Legal Notices Publishing | | \$78.00 | 11/8/17 | COFFEE WITH COUNCIL AD |
| Total CITIZEN PUBLISHING | | | \$254.00 | | |
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| Paid Chk# 020626 | 12/5/2017 | CITIZEN PUBLISHING | | | |
| E 507-46103-430 | Miscellaneous | | \$160.40 | | THIN ICE ADS |
| Total CITIZEN PUBLISHING | | | \$160.40 | | |
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| Paid Chk# 020627 | 12/5/2017 | EMILY MATHIOWETZ | | | |
| E 101-42100-430 | Miscellaneous | | \$3.16 | 11/24/17 | BCA POSTAGE |
| E 101-42100-205 | Uniforms | | \$29.07 | 11/27/17 | UNIFORMS-TOURNIQUET |
| E 101-42100-205 | Uniforms | | \$67.98 | 11/27/17 | UNIFORMS-SHIRTS |
| Total EMILY MATHIOWETZ | | | \$100.21 | | |
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| Paid Chk# 020628 | 12/5/2017 | SCHOLASTIC EQUIPMENT COMPANY | | | |
| E 101-45200-401 | Repairs/Maint Buildings | | \$3,906.25 | 11619 | TOLIET COMPARTMENTS WITH DOORS FOR PARKS |
| Total SCHOLASTIC EQUIPMENT COMPANY | | | \$3,906.25 | | |
| <hr/> | | | | | |
| Paid Chk# 020629 | 12/5/2017 | STEVEN J. CARSON | | | |
| E 101-41910-111 | Contract | | \$4,790.10 | 20175 | DEC 16 TO DEC 17 BUILDING INSPECTION SERVICES |
| Total STEVEN J. CARSON | | | \$4,790.10 | | |
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| Paid Chk# 020630 | 12/5/2017 | THIRD AVENUE AUTO PARTS | | | |
| E 101-43100-404 | Repairs/Maint Machinery/Equip | | (\$3.57) | | CREDIT |
| E 101-43100-404 | Repairs/Maint Machinery/Equip | | \$100.45 | S164081 | AIR & CABIN FILTER #11 |
| E 101-43100-404 | Repairs/Maint Machinery/Equip | | \$23.30 | S164099 | FUEL FILTER-WHITE DUMP TRUCK |
| E 101-43100-404 | Repairs/Maint Machinery/Equip | | \$19.36 | S164118 | TIRE FOAM,GAL CAR WASH |
| E 101-43100-404 | Repairs/Maint Machinery/Equip | | \$97.99 | S164130 | 12V DUAL TERMINAL #13 |
| E 101-42100-406 | Vehicle Maint/Gen Repairs | | \$109.96 | S164134 | FLOOR MATS-POLICE CAR |
| E 101-43100-404 | Repairs/Maint Machinery/Equip | | \$42.25 | S164173 | OIL & HYDRAULIC FILTER-#14 |
| E 101-43100-212 | Motor Fuels | | \$553.06 | S164178 | 55 GAL 15W40-ST DEPT |
| E 101-43100-404 | Repairs/Maint Machinery/Equip | | \$30.35 | S164186 | FUEL FILTER-#14 |
| E 101-43100-404 | Repairs/Maint Machinery/Equip | | \$14.30 | S164189 | OIL FILTER #14 |
| E 101-45200-404 | Repairs/Maint Machinery/Equip | | \$5.90 | S164208 | LAWNMOWER OIL FILTER |
| E 101-43100-404 | Repairs/Maint Machinery/Equip | | \$48.00 | S164298 | OIL & FUEL FILTER-#11 |
| Total THIRD AVENUE AUTO PARTS | | | \$1,041.35 | | |
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| Paid Chk# 020631 | 12/5/2017 | TOWNS EDGE AUTO | | | |
| E 101-43100-404 | Repairs/Maint Machinery/Equip | | \$575.23 | 80382 | TIRES FOR SKIDLOADER |
| Total TOWNS EDGE AUTO | | | \$575.23 | | |
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| Paid Chk# 020632 | 12/11/2017 | COMMISSIONER OF REVENUE | | | |
| G 101-21702 | State Withholding | | \$474.51 | | |
| Total COMMISSIONER OF REVENUE | | | \$474.51 | | |
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| Paid Chk# 020633 | 12/11/2017 | INTERNAL REVENUE SERVICE | | | |
| G 101-21703 | FICA Tax Withholding | | \$2,388.48 | | |
| G 101-21701 | Federal Withholding | | \$1,140.83 | | |
| Total INTERNAL REVENUE SERVICE | | | \$3,529.31 | | |
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| Paid Chk# 020634 | 12/7/2017 | BOLTON & MENK INC. | | | |
| E 485-46300-434 | Project Expense | | \$34,071.50 | 0209763 | ENGINEERING-COMMERICAL PARK |
| Total BOLTON & MENK INC. | | | \$34,071.50 | | |
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| Paid Chk# 020635 | 12/7/2017 | CARCHIOUS RODNEY | | | |
| E 607-46330-401 | Repairs/Maint Buildings | | \$10.00 | | NOVEMBER MAINTENANCE |

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| E 608-46330-401 | Repairs/Maint Buildings | | \$10.00 | | NOVEMBER MAINTENANCE |
| E 609-46330-401 | Repairs/Maint Buildings | | \$10.00 | | NOVEMBER MAINTENANCE |
| Total CARCHIOUS RODNEY | | | \$30.00 | | |
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| Paid Chk# 020636 | 12/7/2017 | DARON J. FRIESEN | | | |
| E 608-46330-402 | Repairs/Maint- Ground | | \$108.90 | | OCT/NOV MOWING |
| E 607-46330-402 | Repairs/Maint- Ground | | \$56.10 | | OCT/NOV MOWING |
| E 609-46330-402 | Repairs/Maint- Ground | | \$170.00 | | OCT/NOV MOWING |
| Total DARON J. FRIESEN | | | \$335.00 | | |
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| Paid Chk# 020637 | 12/7/2017 | JOSEPH MARCY | | | |
| E 607-46330-401 | Repairs/Maint Buildings | | \$25.00 | | NOVEMBER MAINTENANCE ALLOTMENT + 1 1/2 HRS |
| E 608-46330-401 | Repairs/Maint Buildings | | \$25.00 | | NOVEMBER MAINTENANCE ALLOTMENT + 1 1/2 HRS |
| E 609-46330-401 | Repairs/Maint Buildings | | \$25.00 | | NOVEMBER MAINTENANCE ALLOTMENT + 1 1/2 HRS |
| Total JOSEPH MARCY | | | \$75.00 | | |
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| Paid Chk# 020638 | 12/15/2017 | ALPHA WIRELESS COMMUNICATIONS | | | |
| E 231-42154-404 | Repairs/Maint Machinery/Equip | | \$111.13 | 204388 | REPAIR AMB PAGER |
| E 221-42200-404 | Repairs/Maint Machinery/Equip | | \$96.00 | 204433 | REPAIR FD PAGER |
| E 221-42200-404 | Repairs/Maint Machinery/Equip | | \$128.34 | 692905 | BATTERIES FOR FD RADIOS |
| E 231-42154-404 | Repairs/Maint Machinery/Equip | | \$128.34 | 692905 | BATTERIES FOR AMB RADIOS |
| otal ALPHA WIRELESS COMMUNICATIONS | | | \$463.81 | | |
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| Paid Chk# 020639 | 12/15/2017 | AMERIPRIDE | | | |
| E 101-43100-215 | Shop Supplies | | \$39.11 | 2800827216 | TOWELS FOR ST DEPT |
| E 101-41400-401 | Repairs/Maint Buildings | | \$49.54 | 2800827216 | MATS FOR CITY HALL |
| Total AMERIPRIDE | | | \$88.65 | | |
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| Paid Chk# 020640 | 12/15/2017 | CASEYS-CREDIT CARD DEPARTMENT | | | |
| E 101-45200-212 | Motor Fuels | | \$110.21 | 11/22/17 | PARKS GAS |
| otal CASEYS-CREDIT CARD DEPARTMENT | | | \$110.21 | | |
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| Paid Chk# 020641 | 12/15/2017 | CHAMBER OF COMMERCE | | | |
| R 101-00000-36200 | Miscellaneous Revenues | | \$332.00 | | DOWNTOWN BEAUTIFICATION |
| Total CHAMBER OF COMMERCE | | | \$332.00 | | |
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| Paid Chk# 020642 | 12/15/2017 | CHAMBER OF COMMERCE | | | |
| R 101-00000-36200 | Miscellaneous Revenues | | \$500.00 | | CHRISTMAS AT THE VILLAGE |
| Total CHAMBER OF COMMERCE | | | \$500.00 | | |
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| Paid Chk# 020643 | 12/15/2017 | COMMUNITY ASSET DEVELOP GROUP | | | |
| E 342-47000-300 | Professional Srvs | | \$12,731.93 | | 2ND HALF 2017 TIF |
| otal COMMUNITY ASSET DEVELOP GROUP | | | \$12,731.93 | | |
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| Paid Chk# 020644 | 12/15/2017 | COUNTRY PRIDE SERVICES | | | |
| E 221-42200-212 | Motor Fuels | | \$209.48 | | FIRE DEPT GAS |
| E 101-42100-212 | Motor Fuels | | \$681.22 | | PD GAS |
| E 101-43100-212 | Motor Fuels | | \$764.08 | | ST DEPT GAS |
| E 231-42154-212 | Motor Fuels | | \$253.51 | | AMB DIESEL |
| E 101-42100-406 | Vehicle Maint/Gen Repairs | | \$849.40 | 096423 | PD-TIRES & BATTERIES |
| E 608-46330-401 | Repairs/Maint Buildings | | \$1,448.42 | 185990,18616 | FLOORING,FAUCET,IGNITOR |
| E 507-46103-430 | Miscellaneous | | \$8.54 | 186017 | LAKE COMM-MICE STATION AERATION SHED |
| E 101-42100-430 | Miscellaneous | | \$7.47 | 186305 | PD-BATTERIES |
| E 221-42200-404 | Repairs/Maint Machinery/Equip | | \$18.24 | 186336,18633 | FD-BATTERIES,BOX COVER OUTLET |
| E 609-46330-401 | Repairs/Maint Buildings | | \$206.58 | 186791 | MOTOR DRAFT INDUCER-MOY APT |
| E 607-46330-401 | Repairs/Maint Buildings | | \$21.36 | 186842 | CHIMES-400B |
| E 101-00000-430 | Miscellaneous | | \$0.86 | 187069 | TORX SCREWS-SIGN BY CASEYS |

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| E 101-45200-404 | Repairs/Maint Machinery/Equip | | \$8.54 | 187070 | PARKS-LEVEL |
| Total COUNTRY PRIDE SERVICES | | | \$4,477.70 | | |
| Paid Chk# 020645 12/15/2017 DUERKSEN ELECTRIC INC. | | | | | |
| E 101-45171-401 | Repairs/Maint Buildings | | \$1,654.13 | | COMPLETION OF ELECTRICAL WORK AT SKATING RINK WARMING SHED |
| Total DUERKSEN ELECTRIC INC. | | | \$1,654.13 | | |
| Paid Chk# 020646 12/15/2017 EXPERT T BILLING | | | | | |
| E 231-42154-300 | Professional Svcs | | \$667.00 | 3977 | NOVEMBER AMBULANCE BILLING |
| Total EXPERT T BILLING | | | \$667.00 | | |
| Paid Chk# 020647 12/15/2017 GM CONTRACTING | | | | | |
| E 485-46300-434 | Project Expense | | \$260,802.84 | | PAYMENT #3-COMMERICAL PARK |
| Total GM CONTRACTING | | | \$260,802.84 | | |
| Paid Chk# 020648 12/15/2017 HEIMAN FIRE EQUIPMENT--USE THI | | | | | |
| E 221-42200-404 | Repairs/Maint Machinery/Equip | | \$274.97 | 0010309 | FIRE DEPT-SUPER AUTO EJECT 20 AMP 120V YELLOW |
| Total HEIMAN FIRE EQUIPMENT--USE THI | | | \$274.97 | | |
| Paid Chk# 020649 12/15/2017 INGRAM | | | | | |
| E 211-45500-590 | Capital Outlay Books | | \$486.84 | | LIBRARY BOOKS |
| Total INGRAM | | | \$486.84 | | |
| Paid Chk# 020650 12/15/2017 JAND DEVELOPMENT | | | | | |
| E 470-49000-300 | Professional Svcs | | \$5,145.14 | | 2ND HALF 2017 TIF |
| Total JAND DEVELOPMENT | | | \$5,145.14 | | |
| Paid Chk# 020651 12/15/2017 KDOM RADIO | | | | | |
| E 101-00000-430 | Miscellaneous | | \$30.09 | 17110191 | MONTHLY ADV-RED ROCK BOOSTERS |
| Total KDOM RADIO | | | \$30.09 | | |
| Paid Chk# 020652 12/15/2017 KEEPRS, INC | | | | | |
| E 101-42100-205 | Uniforms | | \$20.01 | 364085 | PD UNIFORMS-WILL P |
| E 101-42100-205 | Uniforms | | \$49.99 | 364085-01 | PD UNIFORMS-WILL P |
| Total KEEPRS, INC | | | \$70.00 | | |
| Paid Chk# 020653 12/15/2017 LAWSON PRODUCTS | | | | | |
| E 101-43100-430 | Miscellaneous | | \$634.45 | 9305418360 | ST DEPT-DRILL BITS, SCREWS, COTTER PINS, HEX NUTS, FUSES |
| E 101-43100-430 | Miscellaneous | | \$396.01 | 9305418361 | ST DEPT-ASSORTMENT NYLON CABLE TIES |
| Total LAWSON PRODUCTS | | | \$1,030.46 | | |
| Paid Chk# 020654 12/15/2017 MAYNARDS FOOD CENTER | | | | | |
| E 101-43100-215 | Shop Supplies | | \$5.54 | 11/13/17 | ST DEPT-MR CLEAN |
| E 101-41400-200 | Office Supplies | | \$6.40 | 11/21/17 | OFFICE-TP |
| E 101-43100-200 | Office Supplies | | \$24.99 | 11/24/17 | ST DEPT-PAPER TOWELS |
| E 101-41400-200 | Office Supplies | | \$10.89 | 11/29/17 | OFFICE-COFFEE |
| E 101-41400-200 | Office Supplies | | \$6.38 | 11/29/17 | OFFICE-SOAP |
| E 205-46500-430 | Miscellaneous | | \$20.87 | 11/8/17 | EDA |
| E 205-46500-430 | Miscellaneous | | \$20.55 | 11/9/17 | EDA LUNCH |
| Total MAYNARDS FOOD CENTER | | | \$95.62 | | |
| Paid Chk# 020655 12/15/2017 MIDWAY FARM EQUIPMENT | | | | | |
| E 101-43100-404 | Repairs/Maint Machinery/Equip | | \$14.97 | IM29039 | ST DEPT-HOSE |
| E 101-43100-212 | Motor Fuels | | \$8.27 | IM29168 | ST DEPT-2 GAL DEF |

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| Total MIDWAY FARM EQUIPMENT | | | \$23.24 | | |
| Paid Chk# 020656 | 12/15/2017 | MINNESOTA ENERGY | | | |
| E 485-46300-434 | Project Expense | | \$53,993.11 | | GAS MAIN THROUGH COMMERICAL PARK |
| Total MINNESOTA ENERGY | | | \$53,993.11 | | |
| Paid Chk# 020657 | 12/15/2017 | MOUNTAIN POWER HYDRAULICS | | | |
| E 341-47000-300 | Professional Svcs | | \$24,640.98 | | 2ND HALF 2017 TIF |
| Total MOUNTAIN POWER HYDRAULICS | | | \$24,640.98 | | |
| Paid Chk# 020658 | 12/15/2017 | MUNICIPAL UTILITIES | | | |
| R 101-00000-31000 | General Property Taxes | | \$286.25 | | ATTACHMENT "H"--22016 |
| Total MUNICIPAL UTILITIES | | | \$286.25 | | |
| Paid Chk# 020659 | 12/15/2017 | MUNICIPAL UTILITIES | | | |
| R 101-00000-31000 | General Property Taxes | | \$179.94 | | ATTACHMENT "B"--22102 |
| Total MUNICIPAL UTILITIES | | | \$179.94 | | |
| Paid Chk# 020660 | 12/15/2017 | MUNICIPAL UTILITIES | | | |
| R 101-00000-31000 | General Property Taxes | | \$328.34 | | ATTACHMENT "G"--22117 |
| Total MUNICIPAL UTILITIES | | | \$328.34 | | |
| Paid Chk# 020661 | 12/15/2017 | MUNICIPAL UTILITIES | | | |
| R 101-00000-31000 | General Property Taxes | | \$7.42 | | PAY UT-22017 |
| Total MUNICIPAL UTILITIES | | | \$7.42 | | |
| Paid Chk# 020662 | 12/15/2017 | MUNICIPAL UTILITIES | | | |
| R 101-00000-31000 | General Property Taxes | | \$294.42 | | ASSESSMENTS-22112 |
| Total MUNICIPAL UTILITIES | | | \$294.42 | | |
| Paid Chk# 020663 | 12/15/2017 | MUNICIPAL UTILITIES | | | |
| R 101-00000-31000 | General Property Taxes | | \$1,573.03 | | ASSESSMENTS-22126 |
| Total MUNICIPAL UTILITIES | | | \$1,573.03 | | |
| Paid Chk# 020664 | 12/15/2017 | MUNICIPAL UTILITIES | | | |
| R 101-00000-31000 | General Property Taxes | | \$10,896.11 | | ASSESSMENTS-#22123 |
| Total MUNICIPAL UTILITIES | | | \$10,896.11 | | |
| Paid Chk# 020665 | 12/15/2017 | NATIONAL GOVERNMENT SERVICE | | | |
| R 231-42154-34205 | Ambulance Services | | \$509.55 | 9/29/17 | RETURN AMB PAYMENT-S.JOHNSON |
| Total NATIONAL GOVERNMENT SERVICE | | | \$509.55 | | |
| Paid Chk# 020666 | 12/15/2017 | PETERSON DRUG & GIFTS | | | |
| E 101-43100-404 | Repairs/Maint Machinery/Equip | | \$9.52 | 10/13/17 | SHIPPING ST DEPT RADIO TO MANKATO |
| E 231-42154-404 | Repairs/Maint Machinery/Equip | | \$9.52 | 10/6/17 | SHIPPING AMB RADIO TO MANKATO |
| E 231-42154-210 | Operating Supplies | | \$507.60 | 11/13/17 | ALBUTEROL, VENTOLIN, EPINEPHRINE-AMB |
| E 231-42154-404 | Repairs/Maint Machinery/Equip | | \$25.62 | 11/13/17 | BATTERIES-AMB |
| E 221-42200-404 | Repairs/Maint Machinery/Equip | | \$8.96 | 11/3/2017 | SHIPPING PAGER TO MANKATO |
| E 101-43100-200 | Office Supplies | | \$7.04 | 11/30/17 | ST-POST-IT NOTES, TAPE |
| E 221-42200-404 | Repairs/Maint Machinery/Equip | | \$9.98 | 11/30/17 | SHIPPING FIRE DEPT PAGER TO MANKATO |
| E 231-42154-404 | Repairs/Maint Machinery/Equip | | \$9.07 | 11/9/17 | BATTERIES FOR AMB |
| Total PETERSON DRUG & GIFTS | | | \$587.31 | | |
| Paid Chk# 020667 | 12/15/2017 | PINEBROOK | | | |
| E 360-47000-300 | Professional Svcs | | \$3,475.43 | | 2ND HALF 2017 TIF |
| Total PINEBROOK | | | \$3,475.43 | | |

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CITY OF MOUNTAIN LAKE
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12/14/17 1:07 PM
Page 6

December 2017

Check Amt Invoice Comment

| Paid Chk# | Date | Payee | Check Amt | Invoice | Comment |
|--|------|------------------------|-----------------|----------|--------------------------------------|
| Paid Chk# 020668 12/15/2017 SOUTH CENTRAL COLLEGE | | | | | |
| E 231-42164-308 | | Training & Instruction | \$396.82 | 00158236 | AMB-HEATHER YOUNGWIRTH EMT REFRESHER |
| Total SOUTH CENTRAL COLLEGE | | | \$396.82 | | |

| | | | | | |
|---|--|----------------------|--------------------|--|-------------------------------------|
| Paid Chk# 020669 12/15/2017 SW/WC SERVICE COOPERATIVES | | | | | |
| E 101-42100-131 | | Employer Paid Health | \$3,541.96 | | JANUARY 2018 HEALTH INS-POLICE DEPT |
| E 101-41400-131 | | Employer Paid Health | \$2,723.40 | | JANUARY 2018 HEALTH INS-OFFICE |
| E 101-43100-131 | | Employer Paid Health | \$2,451.06 | | JANUARY 2018 HEALTH INS-ST DEPT |
| E 101-45200-131 | | Employer Paid Health | \$817.02 | | JANUARY 2018 HEALTH INS-PARKS DEPT |
| E 211-45500-131 | | Employer Paid Health | \$1,361.70 | | JANUARY 2018 HEALTH INS-LIBRARY |
| E 101-46200-131 | | Employer Paid Health | \$817.02 | | JANUARY 2018 HEALTH INS-CEMETERY |
| E 205-46500-131 | | Employer Paid Health | \$1,361.70 | | JANUARY 2018 HEALTH INS-EDA |
| E 101-42100-135 | | Employer Paid Other | \$481.50 | | JANUARY 2018 HEALTH INS-BRIAN LUNZ |
| Total SW/WC SERVICE COOPERATIVES | | | \$13,555.36 | | |

| | | | | | |
|---|--|---------------|---------------------|----------|---------------|
| Paid Chk# 020670 12/15/2017 WINDOM AREA HOSPITAL | | | | | |
| E 101-42100-430 | | Miscellaneous | \$40.00 | 11/23/17 | PD-BLOOD DRAW |
| Total WINDOM AREA HOSPITAL | | | \$40.00 | | |
| 10100 United Prairie | | | \$463,401.64 | | |

Fund Summary

| | |
|------------------------------------|--------------|
| 10100 United Prairie | |
| 101 GENERAL FUND | \$57,286.71 |
| 205 ECONOMIC DEVELOPMENT AUTHORITY | \$1,590.77 |
| 211 LIBRARY FUND | \$1,848.54 |
| 221 FIRE DEPT FUND | \$978.47 |
| 231 AMBULANCE FUND | \$2,944.22 |
| 341 T.I.F.# 1-6 MT POWER | \$24,640.98 |
| 342 T.I.F. #1-4 GOOD SAM | \$12,731.93 |
| 360 T.I.F. #1-3 PINEBROOK | \$3,475.43 |
| 470 T.I.F. #1 HOSPITAL PROJECT FND | \$5,145.14 |
| 485 ML COMM PARK-INFRASTRUCTURE | \$350,474.15 |
| 507 LAKE COMMISSION FUND | \$168.94 |
| 607 EDA---4 PLEX FUND | \$112.46 |
| 608 EDA---8 PLEX FUND | \$1,592.32 |
| 609 EDA-- MASON MANOR | \$411.58 |
| \$463,401.64 | |

| | | | | | |
|---|--|------------------------------|----------------|--|---------|
| Paid Chk# 000513E 10/31/2017 UNITED PRAIRIE BANK | | | | | |
| E 101-41400-301 | | Auditing and Acct g Services | \$22.50 | | ACH FEE |
| Total UNITED PRAIRIE BANK | | | \$22.50 | | |

| | | | | | |
|--|--|-----------------|----------------|--|------------------------------|
| Paid Chk# 000514E 12/1/2017 UNITED PRAIRIE BANK | | | | | |
| E 101-41400-200 | | Office Supplies | \$20.00 | | SAFE DEPOSIT BOX YEARLY RENT |
| Total UNITED PRAIRIE BANK | | | \$20.00 | | |

| | | | | | |
|---|--|--------------------------------|-------------------|--|----------------------------------|
| Paid Chk# 000515E 12/5/2017 USDA-RURAL DEVELOPMENT | | | | | |
| E 221-42200-602 | | Other Long-Term Oblig Princ at | \$6,391.17 | | FD-2017 PAY FOR 2015 CHEV PICKUP |
| E 221-42200-610 | | Interest | \$797.83 | | FD-2017 PAY FOR 2015 CHEV PICKUP |
| Total USDA-RURAL DEVELOPMENT | | | \$7,189.00 | | |

| | | | | | |
|--|--|-------------------------|-------------------|--|------------------------------|
| Paid Chk# 000516E 12/6/2017 UNITED PRAIRIE BANK | | | | | |
| G 609-22800 | | Notes Payable - Current | \$461.04 | | MASON MANOR-PRINC PAYMENT |
| E 609-46330-610 | | Interest | \$829.49 | | MASON MANOR-INTEREST PAYMENT |
| Total UNITED PRAIRIE BANK | | | \$1,290.53 | | |

| | | | | | |
|---|--|------|-------------------|--|------------------------|
| Paid Chk# 000517E 12/7/2017 PERA | | | | | |
| E 231-42154-121 | | PERA | \$7,499.55 | | 2ND HALF 2017 AMB PERA |
| Total PERA | | | \$7,499.55 | | |

6

DRAFT
Regular Council Meeting
Mountain Lake City Hall
Tuesday, December 5, 2017
6:00 p.m.

Members Present: Dana Kass, Darla Kruser, Mike Nelson, David Savage, Andrew Ysker

Members Absent: None

Staff Present: Wendy Meyer, Clerk/Administrator; Maryellen Suhrhoff, City Attorney, Muske, Muske and Suhrhoff;

Others Present: Utility Commissioners Mark Langeland, Brett Lohrenz, M. Johnson, T. Johnson; Jason Kruser, Doug Regehr

Call to Order

The meeting was called to order by Mayor Nelson at 6:00 p.m.

Public Meeting to Discuss the 2018 City Budget

The history of Local Government Aid was briefly reviewed. Utility Commissioners and the council discussed the \$120,000 transfer from the utility to the city. At their last meeting the Commission went on record that the transfer should be discontinued. The Commission realizes eliminating the transfer from the 2018 budget in December does not give the council sufficient time to adjust the budget. The maximum levy increase for 2018 as set in the preliminary budget is four percent. To replace the transfer the levy would need to be increased an additional 18.6 %. The budgets of individual departments and capital purchases were discussed. The council agreed that better communication with the street department is needed as there is no board or commission that oversees the street department. The superintendent will be asked to attend one of the council's two monthly meetings. A citizen complaint about the police department was raised and will be investigated.

2018 Levy

Motion by Kruser, seconded by Savage, adopt Resolution #34-17, setting the 2018 levy at \$644,431.94 an increase of three percent over 2017.

Approval of Agenda and Consent Agenda

There were no additions to the agenda. Motion by Kass, seconded by Kruser, to adopt the agenda and approve the consent agenda as presented. Motion carried.

Bills: Check #'s 20569 – 20612; 512E

Approval of Payroll Checks #'s 63523 - 63563
Approval of November 20 Council Minutes
October 26 Utility Commission Minutes
Hire Andrew Klassen, Fire Department, effective Dec. 5, 2017
Adopt Resolution #32-17 Accepting \$2,000 gift from Fire Relief Association*

Public

Jason Kruser asked when the burn site closed for the season. It was explained that the date is not fixed but determined by the weather. Kruser had been unaware that a key can be picked up at city hall by residents when the burn site is not opened. He suggested that that information should be on a sign at the burn site and on the city's website.

Review of MediaCom Franchise Agreement

The city attorney reviewed the agreement with the council. The city does not have a right of way ordinance and does not require that a permit be applied for and issued before utility work is done in the right-of-way. A public hearing on the agreement will be held at the December 19 council meeting.

Resolution #33-17, Wastewater Treatment Facility Project

By adopting the ordinance the city is declaring its intent to reimburse itself for costs it incurs prior to receiving funding for a project. Wastewater treatment facility costs that will be incurred prior to the city receiving Public Facilities Authority (PFA) funds were discussed. Motion by Savage, seconded by Kass, to adopt Resolution #33-17 Establishing Procedures Relating to Compliance with Reimbursement Bond Regulations under the Internal Revenue Code.

Partial Pay Estimate #3 Mt. Lake Commercial Park

Motion by Savage, seconded by Kruser, to approve payment in the amount of \$260,802.84 to the general contractor, GM Contracting Lake Crystal. Motion carried.

Mt. Lake Commercial Park Transfer Ownership from City to Economic Development Authority (EDA)

The land was purchased by the city because EDAs are prohibited from owning land outside city limits. The land has been annexed. Motion by Ysker, seconded by Kruser, to transfer ownership from the city to the EDA. Motion carried unanimously.

City Attorney

New telecommunication provisions were passed by the 2017 MN Legislature (small cellular wireless). In response the city attorney is recommending the city adopt a right-of-way ordinance that addresses these and other issues. She suggested a committee be formed to draft an

ordinance. Kass volunteered to serve on the committee with the administrator, the city attorney and an electric department employee.

Public Nuisances and Noise Complaints

The efforts of the police department and city attorney to address these complaints were briefly reviewed.

Resignation of the City Clerk/Administrator

The resignation was presented to the council; last day of work will be Mary 4, 2018. Motion by Savage, seconded by Kass, to accept the resignation and thank the clerk/administrator for her service. Motion carried.

Adjourn

The meeting was adjourned at 7:55 p.m.

ATTEST:

Wendy Meyer, Clerk/Administrator

REGULAR MEETING
ECONOMIC DEVELOPEMENT AUTHORITY
NOVEMBER 9, 2017
12:00 NOON

PRESENT: Mark Hanson, Vern Peterson, Mike Nelson, Darla Kruser, Jerry Haberman. Brad Hanson, Clara Johnson and Dean Janzen, Advisors.

ABSENT: Steve Syverson and Brian Harder

STAFF PRESENT: Rob Anderson and Tabitha Garloff

CITY ADMINISTRATOR: Wendy Meyer

GUESTS: Travis Smith, Tom Appel (County Commissioner), Justin Espenson (Krienke Foods), and Cheryl Hiebert (Observer/Advocate).

1. Call to Order. Mark called the meeting to order at 12:03 p.m.
Tom Appel made a special request to present a Grant Program through MNDOT that he was just made aware. The Grant is to help save lives and is paid for 100% through the State of Minnesota. Tom stated that the grant can be used for installing a J-Turn at the intersection of County Road 1 and Highway 60. Tom stated that because of the number of accidents that have occurred at this intersection it is important that the J-Turn be strongly considered. Tom stated that he has made a request for statistics from the engineers for exact number of accidents at that intersection. A letter of support and resolution would need to be obtained from the City of Mt Lake for the grant application. Tom gave a brief overview of how the J-Turns works. The due date for the grant is November 22nd, 2017, so there is not much time to act and Tom is asking for input. He also stated that they will need the publics input at some point. There currently is a working J-Turn in Heron Lake. Mark asked if it would be possible for speed to be reduced through that area. Tom stated that he doubted MNDOAT would approve. Several people also asked if an overpass was an option. The cost of the J-Turn is 1 to 2 million dollars and the cost of an overpass would be 5-6 million. Tom is going to ask for a 30 day extension. The warning lights that are currently at the intersection will more than likely be removed eventually. Tom will inform the city of updates as they become available. Tom stated that this was not for the public's knowledge yet.
2. Motion to approve Consent Agenda. Motion made and seconded by Mike and Vern to approve the Consent Agenda with 1 extra bill to Midwest Duct Works for \$1,368.06, as presented.
Carried.
3. Loan package update, Travis & Jamie Smith to purchase the Laker Bar & Grill: The appraisal on the Laker Bar & Grill has been completed at \$190,000. The SWIF loan request was \$32,000 and with the appraisal, their loan offer is \$31,300 or \$700 short of what is needed, so Travis is in attendance today to request an additional \$700 which would figure out to be an additional \$5.18 @ month added to the loan payment from the EDA. A motion was made and seconded by Mike and Darla to approve the request for the additional \$700 requested by Travis and Jamie Smith. Carried.
4. Krienke Foods International, Inc. (Pop'd Kerns) Lease Renewal/Flooring. Justin Espenson was in attendance representing the company. Rob has been in contact with both Justin and Caleb Krienke about their request to renew the lease on the building early and restart TIF payments. Rob passed out a spreadsheet showing lease income, expenses and EDA interfund

loan payments. The original lease was for 5 years. There were 2 TIF payments made prematurely. Payments in the amount of \$150,000 have been made on the original interfund loan of \$175,000. Guidelines state that the interfund loan can be borrowed against again to bring balance TIF account back into a positive balance. Projections shown on the spreadsheet are to have the loan paid off in 2026. We are working on a plan that works for Krienke Foods/Pop'd Kerns and the EDA. Justin stated that more than likely they will renew their lease for the remainder of the debt service payments through 2029. Justin also stated that they plan to be located in Mountain Lake long term. Justin stated there are still the 2 issues that need to be resolved, the water intrusion and the manufacturing floor peeling. The company has dealt with water intrusion in the southeast corner for 4 years non-stop, anytime there is any moisture in the ground. Justin feels the EDA is close to a fix with the work that has been done lately on the water intrusion. The epoxy on the flooring is still an issue. Holt's redid 1/3 of the flooring in a new material and there has been no issue with that part of the floor. A quote was received from Holt's to replace the remainder of the flooring. Justin stated that if the 2 issues can be resolved we can move forward with a new lease. Justin also stated that December is the time to have the floor fixed because it is a slower time and Holt's will need 7-10 days to complete the flooring replacement. Estimate from Holt's is \$22,242.21. Rob proposes that the EDA pay for 1/2 and Krienke pay for 1/2, adding 1/2 the cost to the lease renewal, which will add \$84.25 a month to the new lease amount. Jerry asked what happens if something happens with the floor in the future, will Krienke still honor the lease. Justin stated that yes they would honor the lease. Motion made and seconded by Mike and Darla to go with Rob's proposal to split the cost of the flooring repair. Carried.

5. Ratify October 25th Email Vote Regarding Casey's Store. A purchase agreement has been received. Six "yes" email votes were received and did not receive a vote from Darla. Motion made and seconded by Vern and Jerry to approve the Email Vote from October 25th Regarding Casey's Purchase Offer. Carried.
6. Mountain Lake Apartments Multi-Family Housing Property For Sale. Rob stated that if the EDA is interested in looking further into possibly purchasing the apartments the SW Housing Partnership will put together a feasibility study with income and expense statistics for a small fee. Jerry stated he thinks it is important to our community to look into the purchase further. Mark stated that if the EDA does not buy and if a private person purchases the City of Mountain Lake could potentially lose the low income housing. Motion made and seconded by Jerry and Vern to have Rob contact SW Housing Partnership and have them do the feasibility study. Carried.
7. Watkins Property Demo: Randy McMahon contacted Rob about kids playing on the Watkins' lot and in the buildings. He is concerned for the safety of the children. Randy asked if Balzer could use their equipment and knock down the buildings that are unsafe and possibly be forgiven a few months rent in return. The general consensus in that the buildings need to be knocked down and removed not just knocked down. The City has \$15,000 in the budget left for elimination of blighted properties. Lohrenz Construction gave a verbal bid of \$20,000 to take down and remove the majority of buildings in question. There is also funding through the County to assist in landfill tipping fees. The remaining \$5,000 would come from the EDA budget. Mark stated that we should get other bids on the job. Jerry agreed that the buildings need to be removed but is concerned that we are only holding the lot for Balzer and he feels that they should pay for the removal of the buildings. It was suggested that Rob contact Balzer and get an

agreement to add the cost of the project added to the property purchase making the total purchase price \$80,000. Rob will contact Randy McMahon to discuss further. Decision tabled until next EDA meeting.

8. Heritage Estates/Mason Manor Maintenance Person. Tabitha stated that she has had a hard time getting Dilly to respond to her about a list of repairs that need to be done. An example is Tabitha has contacted Dilly 4 times about fixing the mailboxes on 5th Avenue. Someone hit them and they are broken. Leola Gohr has contacted Tabitha 3 times about the mailboxes not getting fixed. Tabitha has reached out to Dilly and given him the option of hiring someone else. Dilly said that if that is what needs to be done than he is fine with it. Tabitha contacted Joe Marcy from Windom and he is interested in the job. Dilly asked if Joe could be his back-up. After further discussion it was decided that the EDA will go to a straight \$30 an hour and Dilly will be the 1st contact and Joe will be his back up. Dilly will have 24 hours to respond to Tabitha or she will contact Joe. A motion was made and seconded by Vern and Darla to move forward with the \$30 an hour and using Joe as Dilly's back-up. Carried.
9. TIF District 1-8, Economic Development District No. 2 (Downtown Redevelopment Project):
 - a. Sanford Lease Proposal: Rob presented Sanford with the lease amount of \$9,500 a month with Sanford paying property taxes, utilities and insurance. Currently Sanford pays \$2,500 a month. Sanford will get back to Rob on the lease amount within the next week.
 - b. Nothing new
 - c. Nothing new.
10. Mountain Lake Commercial Park:
 - a. Construction Schedule. The substantial completion date is November 17th
 - b. Final Plat. Rob passed out the final plat map. It has been approved by the City Council
 - c. Title Work. Jungas Law Office is working on
 - d. Assessment Alternative Recommendation to City Council. Motion made and seconded by Mike and Jerry to recommend to the City Council the frontage schedule. Carried.
 - e. Other. Mark suggested a "Lots for Sale" sign be put up at the Mountain Lake Commercial Park. Rob will contact Snick Signs to get a cost estimate.
11. General Discussion:
 - a. Rob will email everyone about the date for the next regular board meeting.
 - b. Tabitha passed out per diem sheets to board members.
12. President Hanson adjourned the meeting at 1:20 p.m.

Regular Lake Commission Meeting
Monday, November 13, 2017, 6:30 p.m.

Members Present: Jason Kruser, Jim Peterson, Jean Haberman, Dave Bucklin,
Jason Honkomp

Members Absent: Heather Funk, Mike James

Guests Present: Wendy Meyer, Mike Nelson

Chair Kruser called the meeting to order at 6:30 p.m. M/S/P Bucklin/Peterson to approve the minutes of the October 9, 2017 meeting.

Treasurer's Report:

Income:

| | |
|---|----------|
| UPB – Interest | 8.21 |
| State of MN – curly leaf grant | 3,140.74 |
| Cottonwood County – Golf Course sediment pond | 7,200.00 |

Expenses:

| | |
|--|-----------|
| Caseys – Gas to take cans to Mankato | 49.35 |
| Lohrenz Construction – Golf Course sediment pond | 11,727.50 |
| Inland Lake – Lofa box for harvester | 713.10 |
| Third Avenue – oil for harvester | 3.01 |
| Third Avenue – filters & oil for harvester | 70.45 |

| | |
|------------------|-------------|
| Ending Balance: | \$11,015.50 |
| Savings Balance: | 22,025.19 |

M/S/P Bucklin/Honkomp to approve the Treasurer's Report with a question about the double billing for Caseys for taking cans to Mankato. Wendy will check into it.

Aeration:

- Jason K. sent in the application for the aeration permit. He received an email concerning it, however, has not received the permit.
- Jim will contact the Observer about putting "thin ice" ads in for the next two weeks.
- Jason K. will contact the Sportsmen's Club about helping with aeration. He will try to attend the next meeting.

Fishing Pier:

- Jason Honkomp will submit the paperwork for a grant from the Area DNR office to install benches on the fishing pier. He has the lumber and decking screws. Work will be done in spring.

- Jason K., Jim, and Kevin Ella moved the fishing pier on Oct. 25th. They said the jack they were using is not safe. M/S/P Haberman/Bucklin to purchase a new Handyman jack. Jason K. will get prices from Country Pride True Value.

Trail:

- Barga submitted a bid in the amount of \$5,300 for crack sealing. They would use a blow and go process and would fill old and failed cracks, along with new cracks. They request that the public be notified when they do it. M/S/P Bucklin/Honkomp to accept the bid. The work will be done this fall, if possible, otherwise in spring.
- Mike Nelson reported that a tree is down on the Island Trail. Dave Bucklin will take care of removing it.

Weed Harvester:

- The new Lofa box has been purchased and installed. The problem is fixed. The harvester was put into storage in Tony Ewert's shed on Oct. 20th. M/S/P to pay the \$200.00 rent.
- Wendy reported that there would not be DNR funding for weed harvesting grants in 2018. \$3,140.74 was reimbursed for 2017 harvesting expenses.

Meeting adjourned at 7:15 p.m.

Respectfully submitted,

Jean Haberman,
Secretary

DRAFT
Mountain Lake Utilities Commission Meeting
Mountain Lake City Hall
Wednesday, November 22, 2017
7 AM

Members Present: John Carrison; Mike Johnson; Todd Johnson; Mark Langland; Brett Lohrenz;
Council Liaison David Savage

Members Absent: None

Staff Present: Wendy Meyer, Clerk/Administrator; Lynda Cowell, Utilities Office Manager;
Ron Melson, Electric Superintendent; Tristan Varpness, Lineman; Kevin Krahn,
Water/Wastewater Superintendent; Dave Watkins, Water/Wastewater
Superintendent

Others Present: None

Call to Order

The meeting was called to order at 7 AM. There were no additions to the agenda.

Approval of the October 26 Minutes, and Bills: Check Numbers 17553 – 17612

Motion by M. Johnson, seconded by T. Johnson, to approve the minutes and pay the bills. Motion carried.

Water/Wastewater Department Fund Balances

The fund balances to date were reviewed. The water fund balance is approximately \$70,000 less than beginning of year balance due to the Co. State Aid Hwy. (CSAH) #1 project. The wastewater balance is approximately the same as the beginning of the year despite the CSAH #1 project.

Wastewater Treatment Facility Costs

Bolton and Menk, city engineers, recently submitted an updated Water Infrastructure Fund (WIF) worksheet to the Public Facilities Authority (PFA); estimated cost of the wastewater treatment facility expansion is \$11.5M. The time line of the project and the timing of the purchase of the site were discussed. If the land is purchased before the PFA loan is completed electric reserves will be used to temporarily cover the cost.

Televising of Private Sewer Lines in 2018

No lines were televised in 2017. Watkins suggested televising a section of Ninth Street North and will have more information at the next meeting.

Water and Sewer Budget, 2018

The water and sewer budgets were reviewed and discussed.

Electric Department – Energy Audits

The Utility offered low cost energy audits in partnership with MN Energy Resources in 2014 and 2015. Offering audits, especially to low income households at no cost was discussed. Applied Energy Group and Center for Energy and Environment could help with advertising, marketing, and workshops. Motion by Carrison, seconded by T. Johnson to approve the Memorandum of Understanding. Motion carried.

Electric Budget, 2018

The 2018 Budget was reviewed and discussed.

Wastewater Treatment Facility Land Purchase

The appraisals have been received and will be forwarded to the property owners involved. Mark Langland and David Savage agreed to serve on the negotiating team.

Interview Panel for Water/Wastewater Position

Applications are being accepted until Wednesday, December 6. Interviews will likely be held on Saturday, December 16. David Savage, if available and Brett Lohrenz agreed to serve on the panel.

2018 Rates

Rate increases as proposed by the studies performance by Northland Securities and Missouri River Energy Services (MRES) were reviewed and discussed. Motion by Langland, seconded by T. Johnson, that the rates as presented be recommended to the city council for adoption. Voting Aye: T. Johnson, Langland. Voting Nay: Carrison, M. Johnson, Lohrenz. Motion failed. Additional financial information was requested and will be presented at the next utility commission meeting. The city budget and the \$120,000/year transfer from the electric department to the city's general fund were discussed. Commission members were encouraged attend the council's December 5 meeting where the 2018 city budget will be discussed. Motion by Lohrenz, seconded by M. Johnson, that the \$120,000 transfer should be discontinued. Motion carried.

Mark Gabriel, Western Area Power Agency Chief Executive Officer at Lakefield

Gabriel will be meeting with area WAPA customers at the Lakefield Community Center 2 p.m. Wednesday, December 20.

Adjourn

The meeting was adjourned at 8:05 a.m.

ATTEST:

Wendy Meyer, Clerk/Administrator

Things We've been doing lately

Sweeping streets - hauling leaves

Locates

Take picnic tables to and from Heritage House

Safety Meeting

Dig and pack graves

Mow skating rink

Put up trail signs by Casey's

Haul dirt along 9th St for culvert extension

Get snow equipment serviced and ready

Sand streets

Salt and clean sidewalks

Paint wall and take down shelf at City Hall

Push up tree dump

Service and put away lawn mowers

Clean shop

Put new tires on skid loader

Pick up branches from tree Com. work day

Put up and take down flags

Clean shop drains

Wash and clean equipment

Broom trail

Fix and paint picnic tables → Not done on list of things to do

Raise and lower flags

Clean plunge pool

Put in cemetery stakes

Blading roads

Things or Just To Do.

- Make new Right of Way Rules
- Check and put up new stop signs
- Fix flag at cemetery
- Water problem on trail by Yoders
- Inspect playground equipment
- Trim trees by trail in Lawson Park
- Cut down trees in City Park, Cemetery
- Clean up and service ST-45
- Cut up wood at tree dump for campground
- Year end reports - mileage, campground, spraying
- Inventory
- New stalls at City Park Bathroom - working on them this week not done yet
- 2018 Seal Coating project
- Haul away Christmas trees
- Trail Signs

Ongoing things

Check sidewalks

Clean shop and equipment

Equipment maintenance

Other work

Check on tree dump

Dig graves

Locates

Clean skating rink

Clean snow (when it comes)

We never know what can come up.

| CAMPGROUND EXPENSES | | | | | | | | | | | | |
|---------------------|-------------|------------|------------|------------|------------|------------|-------------|-------------|-------------|-------------|--------------|-------------|
| | 2006 | 2007 | 2008 | 2009 | 2010 | 2011 | 2012 | 2013 | 2014 | 2015 | 2016 | 2017 |
| | \$63,859.99 | \$6,438.22 | \$5,274.44 | \$5,276.33 | \$6,916.37 | \$5,810.83 | \$37,371.74 | \$15,755.21 | \$ 8,951.30 | \$16,325.23 | \$ 17,834.74 | \$13,246.78 |
| | | | | | | | | | | | | |
| xxx | | | | | | | | | | | | |

| CAMPGROUND INCOME | | | | | | | | | | | | | |
|-------------------|------------|-------------|------------|------------|------------|------------|-------------|-------------|------------|-------------|--------------|-------------|------|
| | 2006 | 2007 | 2008 | 2009 | 2010 | 2011 | 2012 | 2013 | 2014 | 2015 | 2016 | 2017 | 2018 |
| April | | | | | | | | | | \$1,210.62 | \$ 9,685.04 | \$3,166.24 | |
| May | | \$1,121.60 | \$635.80 | \$579.70 | \$353.78 | \$1,005.70 | \$1,610.78 | \$1,196.61 | \$2,495.56 | \$8,697.62 | \$3,091.71 | \$661.17 | |
| June | \$955.00 | \$2,766.69 | \$1,701.70 | \$1,234.20 | \$1,582.70 | \$1,154.51 | \$1,377.88 | \$2,998.32 | \$875.14 | \$4,618.77 | \$3,212.77 | \$1,089.43 | |
| July | \$700.12 | \$1,766.52 | \$1,757.80 | \$837.90 | \$1,638.56 | \$1,191.68 | \$1,461.88 | \$2,929.42 | \$2,141.42 | \$3,352.23 | \$2,663.22 | \$1,610.84 | |
| August | \$1,051.50 | \$3,322.74 | \$635.80 | \$986.86 | \$949.62 | \$1,079.96 | \$2,244.04 | \$6,161.06 | \$437.57 | \$4,269.50 | \$2,393.22 | \$1,592.24 | |
| September | \$182.26 | \$883.26 | \$392.70 | \$893.26 | \$409.64 | \$1,038.07 | \$1,746.13 | \$1,693.09 | \$847.22 | \$3,762.07 | \$4,656.10 | \$4,041.48 | |
| October | \$196.28 | \$1,387.98 | \$486.20 | | \$74.48 | \$409.64 | \$1,983.56 | \$242.06 | \$335.16 | \$3,231.33 | \$744.89 | \$1,671.29 | |
| November | | \$364.52 | | | | | | \$866.06 | \$148.96 | \$111.75 | \$297.98 | \$1,438.53 | |
| | \$3,085.16 | \$11,613.31 | \$5,610.00 | \$4,531.92 | \$5,046.02 | \$5,879.56 | \$10,424.27 | \$16,086.62 | \$7,281.03 | \$29,253.89 | \$ 26,744.93 | \$15,271.22 | |

Resolution #37-17

Certification of Unpaid Utility Charges

City of Mt. Lake, MN

WHEREAS the City Council of the City of Mountain Lake, Minnesota acknowledges that the properties located in the City of Mt. Lake listed below failed to abate public nuisances when notified of their existence, and

| Parcel Number | Amount |
|----------------------|---------------|
| 22.610.0240 | \$225.00 |
| 22.711.0050 | \$300.00 |
| 22.520.1740 | \$225.00 |
| 22.520.0070 | \$75.00 |
| 22.415.0010 | \$150.00 |
| 22.441.0050 | \$75.00 |

WHEREAS the City did abate the public nuisances whose costs have been billed to the property owners and to this date are unpaid; and

WHEREAS Minnesota Statutes, Chapter 429.101 allows these unpaid costs to be certified to the county auditor for collection as other taxes are collected and provides a procedure for such certification; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Mountain Lake, Minnesota that it approve the certification as listed above, payable in a single installment at an annual rate of 0% interest.

BE IT FURTHER RESOLVED that the City Clerk is hereby authorized and directed to certify the same to the County Auditor.

Adopted by the Council this 19th day of December, 2017.

Mike Nelson, Mayor

ATTEST: _____
Wendy Meyer, Clerk/Administrator

Resolution #35-17

**City of Mountain Lake,
Minnesota**

**A Resolution Authorizing
Submission of a Clean Water
Application to the Public
Facilities Authority**

BE IT RESOLVED that the City of Mountain Lake is hereby applying to the Minnesota Public Facilities Authority for a loan from the Clean Water Revolving Fund for improvements to its municipal wastewater treatment system as described in the loan application.

BE IT FURTHER RESOLVED that the City of Mountain Lake estimates the loan amount to be \$11,566,710 or the as-bid cost of the project.

BE IT FURTHER RESOLVED that the City of Mountain Lake has the legal authority to apply for the loan, and the financial, technical, and managerial capacity to repay the loan and ensure proper construction, operation and maintenance of the project for its design life.

BE IT FURTHER RESOLVED that the City of Mountain Lake hereby expresses its official intent to use proceeds of this loan to reimburse construction expenditures made prior to the issuance of its general obligation bond to the Public Facilities Authority.

I CERTIFY THAT the above resolution was adopted by the Mountain Lake City Council on December 19, 2017.

SIGNED:

WITNESSED:

Mike Nelson
Mayor

Wendy Meyer
City Administrator-Clerk

Form 5 – Compliance with Federal and State Laws, Rules, Regulations

As a condition of receiving funding, a Borrower is required to comply with certain state and federal laws, rules and regulations and to ensure that their contractor(s) also comply with these regulations, laws and rules, including, but not limited to the items identified below which will be invoked as a condition of the PFA loan in both the loan agreement and general obligation bond to be executed by the Borrower.

1. Title VI of the Federal Water Pollution Control Act, more commonly known as the Clean Water Act, as amended (Clean Water Revolving Fund recipients).
2. Safe Drinking Water Act (P.L. 93-523) (Drinking Water Revolving Fund recipients)
3. National Environmental Policy Act (P.L. 91-190 (1970)); National Historic Preservation Act (P.L. 89-665 as amended, 80 Stat. 917 (1966)); Archeological and Historic Preservation Act (P.L. 93-291(1974)); Protection of Wetlands, Executive Order No. 11990 (1977), as amended by Executive Order No. 12608 (1997); Flood Plain Management, Executive Order No 11988 (1977), as amended by Executive Order No. 12148 (1979); Farmland Protection Policy Act (P.L. No 97-98 (1981)); Coastal Zone Management Act (P.L. 92-583 (1972), as amended); Coastal Barriers Resources Act (P.L. 97-378, 96 Stat 1653 (1982)); Wild and Scenic Rivers Act (P.L. 90-542, 82 Stat. 913 (1968)); Endangered Species Act (P.L. 93-205 (1973), as amended); Essential Fish Habitat Consultation Process under the Magnuson-Stevens Fishery Conservation and Management Act (P.L. 94-265 (1976), as amended) and; Clean Air Act Conformity (P.L. 95-95 (1977), as amended).
4. Title VI of the Civil Rights Act of 1964 (P.L 88-352), Section 13 of the Federal Water Pollution Control Act Amendments of 1972 (33 U.S.C. Sec. 1251), Section 504 of the Rehabilitation Act of 1973 (P.L. 93-1123, 87 Stat. 355, 29 U.S.C. Sec. 794), The Age Discrimination Act of 1975 (P.L. 94-135 Sec. 303, 89 Stat. 713, 728, 42 U.S.C. Sec. 6102), and subsequent regulations, ensures access to facilities or programs regardless of race, color, national origin, sex, age or handicap.
5. Executive Orders 11246, as amended by Executive Orders 11375 and 12086 and subsequent regulations. Prohibits employment discrimination on the basis of race, color, religion, sex or national origin. Inclusion of the seven clauses in Section 202 of E. O. 11246 as amended by E. O. 11375 and 12086 are required in all project related contracts and subcontracts over \$10,000.
6. Executive Orders 11625, 12138 and 12432; 40 CFR part 33 Participation by Disadvantaged Business Enterprises in Procurement under Environmental Protection Agency (EPA) Financial Assistance Agreements; Section 129 of P. L. 100-590 Small Businesses Reauthorization & Amendment Act of 1988; Public Law 102-389 (42 U.S.C. 437d); a 1993 appropriations act ("EPA's 8% statute"); Public Law 101-549, Title X of the Clean Air Acts

Form 5 – Compliance with Federal/State Laws, Rules, Regulations**Page 2 of 3**

Amendments of 1990 (42 U.S.C. 7601 note) (“EPA’s 10% statute”). Encourages recipients to award construction, supply and professional service contracts to minority, women’s business enterprises (MBE/WBE’s) and small businesses and requires recipients to utilize affirmative steps in procurement.

7. Executive Orders 12549 and 12689, Subpart C of 2 CFR Part 180 and 2 CFR Part 1532 entitled “Responsibilities of Participants Regarding Transactions (Doing Business with Other Persons).” Prohibits entering into contracts or sub-contracts with individuals or businesses that are debarred or suspended. Borrowers are required to check and keep a record of the status of all contractors (construction and professional services) and must require contractors to check and keep a record of the status of subcontractors for contracts expected to be equal to or over \$25,000 via this Internet address: <https://www.sam.gov/portal/public/SAM/>
8. Executive Order 13502, use of Project Labor Agreements for Federal Construction Projects.
9. 2 CFR part 200, Subpart F, which establishes audit requirements for state and local governments receiving federal funds.
10. Section 602 (b)(9) of the Clean Water Act, as amended, and 40 CFR Part 35, Subpart L, Section 35.3550(i) require Borrowers to maintain project accounts in accordance with generally accepted government accounting standards (GAAP), and to issue annual financial statements that include the reporting of infrastructure assets in accordance with GASB 34.
11. Section 504 of the Federal Rehabilitation Act of 1973, the Americans with Disabilities Act (ADA), Minn. Statutes 1990, Chapter 363 Minnesota Human Rights Act. Requires that all public spaces and programs be designed and constructed to be accessible to the physically handicapped.
12. Title II of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 as amended and subsequent regulations found at 49 CFR Part 24. Identifies procedures for the acquisition of property and the relocation of persons and businesses.
13. Section 602(b)(6) of the Clean Water Act, as amended and section 1450(e) of the Safe Drinking Water Act (42 U.S.C. 300j-9(e)). Requires that all laborers and mechanics employed by contractors or subcontractors be paid wages at rates not less than those prevailing for the same type of work as determined by the U. S. Secretary of Labor in accordance with the federal Davis-Bacon Act (46 Stat. 1494; 40 U.S.C., sec. 276a through 276a-5). Reorganization Plan Numbered 14 of 1950 (15 F.R. 3176) and section 2 of the Davis-Bacon Act of June 13, 1934, as amended (48 Stat. 948; 40 U.S.C. 276c).

Form 5 – Compliance with Federal/State Laws, Rules, Regulations

Page 3 of 3

- 14. Section 608 of the Federal Clean Water Act, as amended and HR 244 the Consolidated Appropriations Act of 2017 that requires all of the iron and steel products used in the CWSRF and DWSRF Projects are to be produced in the United States (“Use of American Iron and Steel Requirement”), unless (i) the Borrower has requested and obtained a waiver from the Environmental Protection Agency pertaining to the Project or (ii) the PFA has otherwise advised the Borrower in writing that the American Iron and Steel Requirement is not applicable to the project.
- 15. Minnesota Statutes, Section 471.345, Uniform Municipal Contracting Law.
- 16. Minnesota Statutes, Section 16C.285, Responsible Contractor Requirements. Solicitation documents must include the specified language for all contracts advertised after January 1, 2015.
- 17. Minnesota Statutes, Section 574.26 to 574.32, the Public Contractors’ Performance and Payment Bond Act, as applicable.
- 18. Minnesota Statutes sections 176.181 – 176.182. Requires recipients and subcontractors to have worker’s compensation insurance coverage.
- 19. Minnesota Statutes, sections 177.41 – 177.43 (prevailing wage rate law). Requires that contractors pay laborers and mechanics prevailing wages established by the Minnesota Department of Labor and Industry for public works projects. Contractors or subcontractors failing to comply with the prevailing wage law may result in civil or criminal penalties.
- 20. Minnesota Statutes 290.9705. Requires that 8 percent of payments made to out-of-state contractors be withheld once cumulative payments made to the contractor for work done in Minnesota exceed \$50,000 in a calendar year, unless an exemption is granted by the Department of Revenue.
- 21. Minnesota Statutes, Chapter 13, the Minnesota Government Data Practices Act.
- 22. Minnesota Statutes Chapter 363A, the Minnesota Human Rights Act.
- 23. Minnesota Statutes, Chapter 16A.633, Subdivision 4, Report on Jobs Created or Retained.

The City of Mountain Lake _____ (Name of Borrower) certifies that it has or will comply with the above requirements. **Additionally, City of Mountain Lake _____ (Name of Borrower) will include the PFA Contract Packet and applicable Davis-Bacon and Minnesota prevailing wages in bid solicitations and incorporate the PFA Contract Packet into all construction contracts.**

(Signature of Authorized Official)

Date

Form 5 – Compliance with Federal and State Laws, Rules, Regulations – Instructions

As a condition of receiving funding, borrowers are required to comply with certain federal and state laws, rules and regulations, including but not limited to those identified in **Form 5** which will be invoked as a condition of the PFA loan in both the Bond Purchase and Project Loan Agreement and General Obligation bond to be executed by the borrower.

Important: By signing **Form 5**, Borrowers acknowledge that the PFA Contract Packet, applicable State of Minnesota Prevailing Wages and Federal Davis Bacon Prevailing Wages, American Iron and Steel contract language and State Job Reporting Requirements will be physically included in bid solicitations and incorporated into the contract(s) between the borrower and the selected contractor(s).

Review the compliances and have the borrower's authorized representative sign and date the form.

**Form 6 – Fair Share Statement, Disadvantaged Business Enterprise (DBE) Certification
Required DBE Procurement & Contract Conditions**

Borrowers that receive CWRP or DWRP funding must comply with federal requirements concerning DBEs (i.e. Minority and Women's Business Enterprises (M/WBE) and Small Businesses in Rural Areas (SBRA)) with respect to procurement activities and contracts. The required contract conditions (see the Contract Packet) must be physically included in all bidding and contract documents. Additional information is in the Supplemental Application Information packet.

DISADVANTAGED BUSINESS ENTERPRISE (DBE) REQUIREMENTS - DBE requirements apply to the project and borrowers and their prime contractors have specific obligations to meet DBE requirements.

All borrowers shall:

- Follow the **Six Good Faith Efforts** in all procurement activities and maintain documentation on file
- Include the PFA Contract Packet in all procurement documents. The PFA contract packet contains **Required Contract Conditions**, along with the **Six Good Faith Efforts**
- Require bidders to provide the borrower with information to create a **Bidder's List**
- Create and maintain the **Bidders List**
- Sign and submit **Form 6 – Fair Share Statement and DBE Certification** with the PFA loan application which includes the Fair Share Objective for MBEs and WBEs. Minnesota's fair share objectives are **3.50% for MBEs and 5.0% for WBEs**.
- Submit annual reports, if required by PFA, on DBE contract activity

All contractors shall:

- Follow the **Six Good Faith Efforts** in all procurement activities
- Comply with required **Good Faith Efforts** contract language; Include specific language in sub-contracts (included in the PFA Contract Packet)
- Comply with the required Contract Conditions (included in the PFA Contract Packet):

SIX GOOD FAITH EFFORTS

Borrowers and Prime Contractors must follow and document their good faith efforts in both the procurement process and by complying with specific contract language. The **Six Good Faith Efforts** listed below are to ensure that DBEs have the opportunity to participate in procurements, by increasing DBE awareness of procurement efforts, and outreach. A PFA borrower is required to make and document the following good faith efforts whenever procuring construction, equipment, services or supplies:

1. Ensure DBEs are made aware of contracting opportunities to the fullest extent practicable through outreach and recruitment activities; including placing DBEs on solicitation lists and soliciting them whenever they are potential sources.

2. Make information on forthcoming opportunities available to DBEs and arrange time frames for contracts and establish delivery schedules, where the requirements permit, in a way that encourages and facilitates participation by DBEs in the competitive process. This includes, whenever possible, posting solicitation for bids or proposals for a minimum of 30 calendar days before the bid or proposal closing date.
3. Consider in the contracting process whether firms competing for large contracts could be subcontracted with DBEs. This will include dividing total requirements when economically feasible into smaller tasks or quantities to permit maximum participation by DBEs in the competitive process.
4. Encourage contracting with a consortium of DBEs when a contract is too large for one of these firms to handle individually.
5. Use the services and assistance of the Small Business Administration and the Minority Business Development Agency of the U. S. Department of Commerce.
6. If the prime contractor awards subcontracts, require the prime contractor to take the steps in numbers 1 through 5 above.

BIDDERS LIST

All CWRF and DWRF borrowers must maintain a Bidders List for their projects. The purpose of a bidders list is to provide the borrower with as accurate a database as possible about the universe of Minority Business Enterprise/Women Business Enterprise (MBE/WBE) and non-MBE/WBE prime and subcontractors. The list must include all firms that bid or quote on prime contracts, or bid or quote subcontracts. The Bidders List must be updated during the disbursement phase of the project. The Bidders List must be retained as part of the project records.

The Bidders List must contain the following information:

| | |
|-------------------------------------|----------------|
| Name of Contractor or Subcontractor | Contact Name |
| Telephone | E-mail address |
| Mailing Address | |

Identify the procurement on which the contractor or subcontractor bid or quoted

Identify the date of the procurement

Identify whether the contractor or subcontractor is a:

- Minority Business Enterprise (MBE)
- Women Business Enterprise (WBE)
- non MBE or WBE

Form 6 – Fair Share Statement
and
Disadvantaged Business Enterprise Certification

The City of Mountain Lake (Borrower) proposes a “fair share objective” percentage of **5.0% for Women Business Enterprise and 3.5% for Minority Business Enterprises** for the Wastewater Treatment Fac. Imp. (name of project).

The Borrower agrees it will follow the **Six Good Faith Efforts** for DBE participation and will require its contractor(s) to follow these steps and provide documentation to the Borrower. The Borrower will retain all documentation and make it available for inspection.

The Borrower agrees it will include the **Required Contract Conditions** and **Good Faith Efforts** in procurement contracts.

The Borrower agrees it will establish and maintain a Bidders List with the information items identified on the **Bidders List** for the disbursement phase of the project.

The Borrower agrees to submit semi-annual reports, if required, on forms provided by the Authority, of total contracts awarded for the semi-annual period and the amounts awarded to Disadvantaged Business Enterprises.

Signature of Authorized Representative

Title

Date

Resolution #36-17
City of Mt. Lake Minnesota
Resolution Adopting 2018 Water, Sanitary Sewer, and Electric Rates

WHEREAS, Mt. Lake City Code, Section 3.02 gives authority to the Mt. Lake City Council to set utility rates, including water, sanitary sewer, electric rates; and

WHEREAS, water, sanitary sewer, and electric charges are intended to and are used to fund capital expenditures and the cost of operation and maintenance of the city's water and sanitary sewer systems; and

WHEREAS, Northland Strategies and Missouri River Energy Services (MRES) have conducted analyses of water and sanitary sewer rates, and electric rates respectively and have determined that rate increases are necessary to operate and maintain the city's water, sanitary sewer and electric systems, to maintain reserves, and to repay debt incurred to improve the systems; and

WHEREAS, the Mt. Lake Utility Commission has considered the rate increases for 2018 and has recommended that the Mt. Lake City Council adopt said increases, and

WHEREAS, the city's 2017 water, sanitary sewer and electric rates are as follows:

WATER

| | Residential | Rural | | Commercial /Industrial |
|-------------------------|-------------|--------------|------------------------|------------------------|
| Base | \$29.81 | \$30.91 | | \$29.81 |
| 1,000 – 6,999 gallons | \$6.90/1000 | \$7.73/1000 | 1,000 – 50,000 gallons | \$7.45/1000 |
| 7,000 – 12,999 gallons | \$7.73/1000 | \$8.83/1000 | 51,000+gallons | \$7.73/1000 |
| 13,000 – 25,999 gallons | \$8.83/1000 | \$9.94/1000 | | |
| 26,000+ gallons | \$9.94/1000 | \$11.04/1000 | | |

SANITARY SEWER

| | Residential | Rural | Commercial /Industrial |
|---------------------------------|-------------|---------|------------------------|
| Base | \$40.59 | \$43.30 | \$0 |
| 0 – 3,000 gallons of water used | \$0 | \$0 | \$43.30 |
| 3,001 + gallons on water used | \$0 | \$0 | \$8.11/1000 |

ELECTRIC

| | Customer Charge | Energy Charge | Demand Charge |
|---------------------------------------|-----------------|-----------------|---------------|
| Residential | \$9.00 | \$.1030 per kWh | None |
| Rural Residential | \$11.50 | \$.1075 per kWh | None |
| Commercial | \$16.00 | \$.1060 per kWh | None |
| Lg. Commercial & Rural Lg. Commercial | \$45.00 | \$.0665 per kWh | \$8.75 per kW |
| City Facilities & Street Lights | \$16.00 | \$.0720 per kWh | None |

Power Cost Adjustment Base \$.0650 per kWh

Conservation Improvement Plan Surcharge – 1.5% of bill

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MOUNTAIN LAKE, MINNESOTA, that the following water, sanitary sewer and electric rates are hereby adopted effective January 1, 2018 for usage after January 1, 2018:

WATER

| | Residential | Rural | | Commercial /Industrial |
|-------------------------|--------------|--------------|------------------------|------------------------|
| Base | \$30.41 | \$31.53 | | \$30.41 |
| 1,000 – 6,999 gallons | \$7.04/1000 | \$7.88/1000 | 1,000 – 50,000 gallons | \$7.60/1000 |
| 7,000 – 12,999 gallons | \$7.88/1000 | \$9.01/1000 | 51,000+gallons | \$7.88/1000 |
| 13,000 – 25,999 gallons | \$9.01/1000 | \$10.14/1000 | | |
| 26,000+ gallons | \$10.14/1000 | \$11.26/1000 | | |

SANITARY SEWER

| | Residential | Rural | Commercial /Industrial |
|---------------------------------|-------------|---------|------------------------|
| Base | \$41.40 | \$44.16 | \$0 |
| 0 – 3,000 gallons of water used | \$0 | \$0 | \$44.16 |
| 3,001 + gallons on water used | \$0 | \$0 | \$8.27/1000 |

ELECTRIC

| | Customer Charge | Energy Charge | Demand Charge |
|---------------------------------------|-----------------|---------------|---------------|
| Residential | \$11.00 | \$0.1075 | None |
| Rural Residential | \$14.00 | \$0.1095 | None |
| Commercial | \$20.00 | \$0.1080 | None |
| Lg. Commercial & Rural Lg. Commercial | \$50.00 | \$0.0650 | \$10.55 |
| City Facilities & Street Lights | \$20.00 | \$0.0760 | None |

Power Cost Adjustment Base \$.0650 per kWh

Conservation Improvement Plan Surcharge – 1.5% of bill.

Approved by the Mountain Lake City Council on this 19th day of December, 2017.

Mike Nelson, Mayor

ATTEST: _____
Wendy Meyer, City Administrator



COTTONWOOD COUNTY
AQUATIC INVASIVE SPECIES GRANT
APPLICATION

Please Return Completed
Application to:
Cottonwood County P&Z
339 9th Street.
Windom, MN 561001

NAME OF ORGANIZATION: City of Mt. Lake - Lake Commission

NAME OF CONTACT: Wendy Meyer, Clerk/Adm.; Jason Kruser, Chair; Dave Bucklin, Commissione

ADDRESS: P. O. Box C, Mt. Lake, MN 56159

City Hall
PHONE: (507) 427-2999 X1 TAX STATUS: Municipal Government

PROPOSAL INFORMATION

PROJECT TITLE: Curly-leaf Pondweed Removal and Invasive Species Weed Harvester

PROJECT START DATE: March 1, 2018

PROJECT END DATE: Oct. 1, 2018

PROJECT DESCRIPTION: The funds will be used to maintain, operate and fund a replacement reserve for the City's mechanical weed harvester. The harvester will remove weeds from approximately 100 acres of the lake during April, May and June, and in limited areas of the lake during the rest of the summer, as permitted by the City's Invasive Aquatic Plant Management Permit issued by the DNR.

PROJECT GOALS (Objectives and Means of Measurement): The goal of the project is to reduce pondweed. The short-term goal is to increase recreational use of the lake by reducing the weed. The long-term goal is to increase and project aquatic native plants. These goals require funds to cover operational costs, and funds for the eventually purchase of a new or newer harvester.

WATERBODY IMPACTED: Mountain Lake #17000300

OTHER ORGANIZATIONS COLLABORATING: Lake Commission and City of Mt. Lake Street Dept.

BUDGET

TOTAL COST OF THE PROJECT: Harvester Operating Fund - \$10,000

Harvester Replacement Fund - \$20,000

AMOUNT REQUESTED: \$30,000

OTHER CONTRIBUTIONS: The Lake Commission oversees the program. The Street Dept. makes in-kind contributions of staff time and city equipment to put the harvester in and out of the lake, removal of harvested weeds from the shore and other miscellaneous items. A combination of paid, volunteer, community members and Lake Commission members operate the harvester.

HOW WILL GRANT CONTRIBUTIONS BE SPENT: \$10,000 will be used to operate the harvester and pay the operators. The \$20,000 will be placed in the harvester replacement reserve.

TOTAL HOURS SPENT ON PROJECT: 200 hours, paid, in-kind or volunteer

AUTHORIZATION

I hereby certify that the information contained in this grant application to be true and correct to the best of my knowledge. I have the authority to apply for the funds requested.

Name and title of Applicant: City of Mt. Lake - Lake Commission

Signature of Applicant: _____

Date: 12 / 19 / 2017

If applicant needs more space to fill out the application, please attach another sheet of paper stapled to the upper left hand corner of the page. Please return to the Cottonwood County Planning and Zoning at 339 9th Street, Windom, MN 56101. Please Call 507-831-1153 with any questions.

2018 Calendar

| January 2018 | | | | | | |
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| March 2018 | | | | | | |
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| April 2018 | | | | | | |
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| May 2018 | | | | | | |
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| June 2018 | | | | | | |
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| July 2018 | | | | | | |
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| August 2018 | | | | | | |
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| September 2018 | | | | | | |
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| October 2018 | | | | | | |
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| November 2018 | | | | | | |
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| December 2018 | | | | | | |
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| 30 | 31 | | | | | |