**Mountain Lake City Council Meeting**

**Mountain Lake City Hall**

**Monday,** **November 7, 2016**

**6:30 PM**

Members Present: Mike Nelson, Dana Kass, Darla Kruser, David Savage, Andrew Ysker

Members Absent: None

Staff Present: Rob Anderson, EDA Director; Carol Lehman, Library Director, Wendy Meyer, Clerk/Administrator; Maryellen Suhrhoff, City Attorney, Muske, Muske, and Suhrhoff

Others Present: Tammy Omdal, Northland Securities; Chad Pedersen; Daintri Pedersen; Jason Kruser; Doug Regehr; Luke Winger

**Call to Order**

The council meeting was called to order at 6:30 PM by Mayor Mike Nelson. Motion by Kass, seconded by Kruser, to add 12e. Dog Park to the agenda. Motion carried unanimously. Motion by Savage, seconded by Ysker, to adopt the agenda as amended and the consent agenda as presented. Motion carried unanimously.

Bills: Check #’s 9919292 - 9919345, 457-458E

Payroll #’s 62762-62792

October 17 Council Minutes

September 20 Police Commission Minutes

October 13 Utilities Commission Minutes

October 14 Economic Development Authority Minutes

Appoint Gary Hildebrandt to Tree Commission

Accept Resignation of Brian Lunz, Part-time Police Officer

**Public**

Chad and Daintri Pedersen questioned the utility deposit for properties being purchased by contract for deed. The utility’s policy is to treat a contract for deed like a rental. The council directed the administrator to ask other cities for their policies and to determine if the utility has a written policy. The matter will be considered at the November 21 council meeting.

**Electric Revenue Bonds, Series 2017A**

Tammy Omdal, Northland Securities reviewed the Finance Plan and other information with the council. The bonds will be used to pay for a second sub-station currently under construction and to bring the five engines in the power plant in to National Emission Standards for Hazardous Air Pollutants (NESHAP). The increase in electricity purchased by Milk Specialties Global will pay a large part of the yearly bond payment. Current electric rates and the need to maintain the 125% coverage ratio and Resolution #28-16 were discussed. Motion by Savage, seconded by Kruser, to adopt Resolution #28-16 Approving the Issuance of Electric Revenue Bonds, Series 2017A. Motion carried unanimously.

**New Industrial Park, Next Steps, Rob Anderson, Economic Development Authority**

Annexation, installation of infrastructure, bonding for infrastructure, and ownership were discussed. A wetland delineation study will be conducted by Bolton and Menk. It was agreed that the property should be deeded to the EDA when annexation is completed. Formal action will be taken at a later date. Anderson and Meyer will be attending the next Mt. Lake Township Board meeting to discuss orderly annexation.

**Library, Carol Lehman, Library Director, Adoption of Plum Creek Library System Agency Agreement**

Lehman discussed the reasons for the new agreement and highlighted sections for the council. Motion by Kass, seconded by Kruser, to adopt the new agreement. Motion carried unanimously. The distribution of Cottonwood County library aid dollars was also reviewed.

**Award Bid, Grading and Site Preparation, New Sub-Station**

One bid was received. The project’s engineer is recommending the bid be awarded to the bidder Mathiowetz Construction, Sleepy Eye, at a cost of $96,500. The work will be completed by December 15. Motion by Savage, seconded by Ysker, to award the project to Mathiowetz. Motion carried unanimously.

**Police Department, Dispatch Agreement with Cottonwood County**

The county will bill for dispatching on a per call basis instead of the yearly flat fee beginning January 1, 2017. It is expected that dispatching costs will rise slightly. Previously the dispatch fee was paid entirely by the Police Department; now Fire, Ambulance and Police will each be charged for their calls for service. Motion by Kass, seconded by Ysker, to enter into the new dispatch agreement with Cottonwood County. Motion carried unanimously.

**Part-time Officer Update**

Interviews for casual, part-time police officers have been scheduled for November 19.

**Recreational Use of PIN 22.610.0040**

Luke Winger presented his idea of using the city owned 6.75 acre property on the west side of County Road #1 and south of the Union Pacific rail line, for mountain biking and cross country skiing. Volunteers would do the work. Winger will prepare and provide the city with a diagram of his plan.

**First Reading - Ordinance 11-16, Amendment of Section 3.05, Subdivision 7, Paragraph E**

The Utility Commission is recommending that Section 3.05 be amended so a utility account affiliated with a property where a theft or other unlawful act has occurred be billed for the cost of determining and repairing damage, the cost of the unmetered usage, and fined.

**Revision of Drug and Alcohol Policy**

The revisions were reviewed and further changes were suggested. The revised policy will be reviewed at a future meeting. No action taken.

**Close City Hall Friday, November 25**

Motion by Kass, seconded by Ysker, to close City Hall on Fri. Nov. 27. Motion carried unanimously.Employees have the option of working or using a personal/vacation day.

**Wind Turbine Production, Small Cities Development Program Tracking Report, 3rd Quarter Mt. Lake Public School Pool Billing**

These items were reviewed. No action taken.

**Dog Park**

Council Member Kruser has been approached by residents that would like the city to consider a dog park. Location, size, and amenities were discussed. The administrator will do some research and the matter will be discussed at a future meeting.

**Preparation for Union Negotiations**

Motion by Kass, seconded by Kruser, to close the meeting at 8:17 PM and opened the closed meeting pursuant to MN Statutes 179.01 – 179A.25 to consider union contact negotiation strategies. Motion carried unanimously. Motion by Kruser, seconded by Ysker, to close the close meeting and open the open meeting at 8:58 PM. Motion carried unanimously.

**Adjourn**

The meeting was adjourned at 9 PM.

**Approved November 21, 2016.**

ATTEST:

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Wendy Meyer, Clerk/Administrator