

**Regular Council Meeting  
Mountain Lake City Hall  
Monday, November 6, 2017  
6:30 p.m.**

**AGENDA**

1. Meeting Called to Order
  - \* Further information on agenda item is attached
2. Approval of Agenda and Consent Agenda
  - a. Bills: Check #'s 20468 – 20523; 510E \*(1-6)
  - b. Approval of Payroll Checks #'s 63472 - 63487
  - c. Approval of October 16 Council Minutes\*(7-8)
  - d. August 22 Planning and Zoning Minutes\*(9)
  - e. Building Permits, July 28 to October 19\*(10-11)
  - f. September 19 Police Commission Minutes\*(12)
  - g. October 12 Utility Commission Minutes\*(13-14)
3. Public – A total of ten (10) minutes is allotted for individuals to briefly discuss a topic of concern with the Council.
4. Ambulance Service, David Watkins Captain, Sale of 2006 Ford Ambulance
5. Second Reading, Floodplain Management, Ordinance #7-17\*(15-24)
6. Approval of Revised Emergency Management Plan – separate packet
7. Property Split Petitions Approval\*(25-33)
  - a. Adoption of Resolution #28-17 and #29-17\*(30 and 33)
8. 2017-2019 Auditing Agreement, Oberloh and Associates – separate packet
9. City Attorney –Update
10. School Board Update
11. Administrator
  - a. Broadcasting Council Meetings\*(34)
  - b. Grant Applications\*(35)
  - c. Resolution #30-17 Establishing 2018 Election Polling Place\*(36-37)
  - d. Year to Date Conservation Improvement Plan Tracking\*(38)
  - e. Review of 2017 Budget and Current Fund Cash Balances\*(39)
12. Adjourn

Board of Appeal and Equalization Training: <http://www.revenue.state.mn.us>

- Upcoming Meetings
  - Special School Board Meeting, 5:30 p.m. Monday November 6
  - Regular School Board Meeting, 5:30 p.m. Monday November 20
  - Regular School Board Meeting 5:30 p.m. Monday, December 18
  - Coffee with the Council, 12 noon, Friday, November 17, The Laker

**\*Check Detail Register©**

November 6, 2017  
 mtg  
 20468-20523  
 SIOE

October 2017 to November 2017

			Check Amt	Invoice	Comment
<b>10100 United Prairie</b>					
Paid Chk#	020468	10/13/2017		DEMCO, INC	
E 211-45500-200	Office Supplies		\$199.19		LIBRARY SUPPLIES
	<b>Total DEMCO, INC</b>		\$199.19		
Paid Chk#	020469	10/13/2017		INGRAM	
E 211-45500-590	Capital Outlay Books		\$410.01		LIBRARY BOOKS
E 211-45500-592	A.V. Materials		\$32.95		LIBRARY AV
	<b>Total INGRAM</b>		\$442.96		
Paid Chk#	020470	10/13/2017		ROMANTIC HOMES	
E 211-45500-591	Periodicals		\$44.95		LIBRARY PERIODICALS 3 YR
	<b>Total ROMANTIC HOMES</b>		\$44.95		
Paid Chk#	020471	10/26/2017		AFLAC	
G 101-21713	AFLAC		\$186.96		
	<b>Total AFLAC</b>		\$186.96		
Paid Chk#	020472	10/26/2017		BCBS/HSA	
G 101-21714	HSA		\$443.85		
	<b>Total BCBS/HSA</b>		\$443.85		
Paid Chk#	020473	10/26/2017		COMMISSIONER OF REVENUE	
G 101-21702	State Withholding		\$770.72		
	<b>Total COMMISSIONER OF REVENUE</b>		\$770.72		
Paid Chk#	020474	10/26/2017		GISLASON & HUNTER	
G 101-21712	Garnishments		\$382.54		
	<b>Total GISLASON &amp; HUNTER</b>		\$382.54		
Paid Chk#	020475	10/26/2017		INTERNAL REVENUE SERVICE	
G 101-21701	Federal Withholding		\$1,741.37		
G 101-21703	FICA Tax Withholding		\$2,366.88		
	<b>Total INTERNAL REVENUE SERVICE</b>		\$4,108.25		
Paid Chk#	020476	10/26/2017		LAW ENFORCEMENT LABOR SERV	
G 101-21711	PD UNION DUES		\$147.00		
	<b>Total LAW ENFORCEMENT LABOR SERV</b>		\$147.00		
Paid Chk#	020477	10/26/2017		PERA	
G 101-21704	PERA		\$4,289.68		
	<b>Total PERA</b>		\$4,289.68		
Paid Chk#	020478	10/26/2017		SW/WC SERVICE COOPERATIVES	
G 101-21708	Employee Paid Health Insurance		\$2,060.22		
	<b>Total SW/WC SERVICE COOPERATIVES</b>		\$2,060.22		
Paid Chk#	020479	10/26/2017		VALIC	
G 101-21705	VALIC		\$388.00		
	<b>Total VALIC</b>		\$388.00		
Paid Chk#	020480	10/26/2017		AFSCME COUNCIL 65	
G 101-21707	Union Dues		\$157.86		
	<b>Total AFSCME COUNCIL 65</b>		\$157.86		
Paid Chk#	020481	11/3/2017		ADVANCED GRAPHIX INC.	
E 101-42100-550	Motor Vehicles		\$542.00	198091	APPLY GRAPHICS TO 2017 EXPLORER

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**\*Check Detail Register©**

October 2017 to November 2017

		Check Amt	Invoice	Comment
<b>Total ADVANCED GRAPHIX INC.</b>		<b>\$542.00</b>		
Paid Chk#	020482	11/3/2017	<b>ADVANCED SYSTEMS INC</b>	
E	101-42100-200	Office Supplies	\$344.96	574958 PD YEARLY CONTRACT FOR POLICE PRINTER
<b>Total ADVANCED SYSTEMS INC</b>		<b>\$344.96</b>		
Paid Chk#	020483	11/3/2017	<b>ALPHA WIRELESS COMMUNICATIONS</b>	
E	101-43100-404	Repairs/Maint Machinery/Equip	\$52.00	692250 PROGRAM RADIO-ST DEPT
<b>Total ALPHA WIRELESS COMMUNICATIONS</b>		<b>\$52.00</b>		
Paid Chk#	020484	11/3/2017	<b>AMAZON</b>	
E	211-45500-592	A.V. Materials	\$185.01	LIBRARY AV
E	211-45500-590	Capital Outlay Books	\$130.60	
<b>Total AMAZON</b>		<b>\$315.61</b>		
Paid Chk#	020485	11/3/2017	<b>CARDMEMBER SERVICE</b>	
E	101-00000-430	Miscellaneous	\$19.98	CRASH PLAN MONTHLY FEE
<b>Total CARDMEMBER SERVICE</b>		<b>\$19.98</b>		
Paid Chk#	020486	11/3/2017	<b>CHAMBER OF COMMERCE</b>	
R	101-00000-36200	Miscellaneous Revenues	\$105.00	DOWNTOWN BEAUTIFICATION
<b>Total CHAMBER OF COMMERCE</b>		<b>\$105.00</b>		
Paid Chk#	020487	11/3/2017	<b>CHAMBER OF COMMERCE</b>	
R	101-00000-36200	Miscellaneous Revenues	\$51.00	CHRISTMAS IN THE PARK
<b>Total CHAMBER OF COMMERCE</b>		<b>\$51.00</b>		
Paid Chk#	020488	11/3/2017	<b>CITIZEN PUBLISHING</b>	
E	101-00000-430	Miscellaneous	\$42.00	CITY OBSERVER SUBSCRIPTION
<b>Total CITIZEN PUBLISHING</b>		<b>\$42.00</b>		
Paid Chk#	020489	11/3/2017	<b>COMPUTER LODGE</b>	
E	101-42100-200	Office Supplies	\$51.56	8924 SALES TAX ON INVOICE FOR PD
<b>Total COMPUTER LODGE</b>		<b>\$51.56</b>		
Paid Chk#	020490	11/3/2017	<b>DAVID DROWN ASSOCIATES</b>	
E	485-46300-434	Project Expense	\$2,000.00	0003893 FAIRNESS OPINION-COMMERCIAL PARK BONDS
<b>Total DAVID DROWN ASSOCIATES</b>		<b>\$2,000.00</b>		
Paid Chk#	020491	11/3/2017	<b>DAWN FAST</b>	
E	101-41400-331	Travel Expenses	\$26.78	10/12/17 MILEAGE TO LEAGUE OF MN CITIES MTG IN NEW ULM
<b>Total DAWN FAST</b>		<b>\$26.78</b>		
Paid Chk#	020492	11/3/2017	<b>DENNIS E. OBERLOH LTD</b>	
E	101-00000-430	Miscellaneous	\$400.00	2016 TIF REPORTING
<b>Total DENNIS E. OBERLOH LTD</b>		<b>\$400.00</b>		
Paid Chk#	020493	11/3/2017	<b>DENNIS HULZEBOS</b>	
E	101-45186-400	Janitor-Repairs/Maint	\$250.00	NOV MAINT AT SR CTR
E	211-45500-400	Janitor-Repairs/Maint	\$345.00	NOV MAINT AT LIBRARY
<b>Total DENNIS HULZEBOS</b>		<b>\$595.00</b>		
Paid Chk#	020494	11/3/2017	<b>DUERKSEN ELECTRIC INC.</b>	
E	101-45171-401	Repairs/Maint Buildings	\$594.62	3004 PARTIAL BILLING FOR ELECTRICAL SERVICE ICE SKATING RINK WARMING HOUSE
<b>Total DUERKSEN ELECTRIC INC.</b>		<b>\$594.62</b>		

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**\*Check Detail Register©**

October 2017 to November 2017

			Check Amt	Invoice	Comment
Paid Chk#	020495	11/3/2017	<b>EMILY MATHIOWETZ</b>		
E 101-42100-308	Training & Instruction		\$25.00		BCA TRAINING
	<b>Total EMILY MATHIOWETZ</b>		\$25.00		
Paid Chk#	020496	11/3/2017	<b>EXPERT T BILLING</b>		
E 231-42154-300	Professional Svcs		\$514.00	3834	SEPTEMBER AMB BILLING
	<b>Total EXPERT T BILLING</b>		\$514.00		
Paid Chk#	020497	11/3/2017	<b>FRONTIER</b>		
E 101-41400-321	Telephone		\$167.79		CITY HALL PHONE-427-2999
E 101-42100-321	Telephone		\$209.51		POLICE DEPT PHONE-427-3403
E 101-43100-321	Telephone		\$66.06		STREET DEPT PHONE-427-2997
E 101-45186-321	Telephone		\$62.60		SR CTR PHONE-427-2151
E 205-46500-321	Telephone		\$37.50		EDA PORTION OF DSL & 427-2999
E 101-00000-430	Miscellaneous		\$88.26		UT-PHONE
	<b>Total FRONTIER</b>		\$631.72		
Paid Chk#	020498	11/3/2017	<b>FRONTIER</b>		
E 211-45500-321	Telephone		\$68.56		LIBRARY PHONE 507-427-2506
	<b>Total FRONTIER</b>		\$68.56		
Paid Chk#	020499	11/3/2017	<b>GOSEWISCH CONSTRUCTION INC.</b>		
E 101-43100-401	Repairs/Maint Buildings		\$3,375.00		DOOR REPAIR AT STREET DEPARTMENT
	<b>Total GOSEWISCH CONSTRUCTION INC.</b>		\$3,375.00		
Paid Chk#	020500	11/3/2017	<b>GREATAMERICA FINANCIAL SVCS</b>		
E 101-00000-430	Miscellaneous		\$8.43		CHAMBER-MONTHLY COLOR COPY MACHINE LEASE
E 101-41400-200	Office Supplies		\$26.35		OFFICE-MONTHLY COLOR COPY MACHINE LEASE
E 101-42100-200	Office Supplies		\$8.78		PD-MONTHLY COLOR COPY MACHINE LEASE
E 101-00000-430	Miscellaneous		\$91.31		UT-MONTHLY COLOR COPY MACHINE LEASE
E 205-46500-200	Office Supplies		\$5.62		EDA-MONTHLY COLOR COPY MACHINE LEASE
	<b>Total GREATAMERICA FINANCIAL SVCS</b>		\$140.49		
Paid Chk#	020501	11/3/2017	<b>HOLT S CLEANING SERVICE INC.</b>		
E 101-45200-401	Repairs/Maint Buildings		\$1,825.12	3017	EPOXY FLOORS-PARK BATHROOMS & CAMPGROUND BATHROOMS
E 101-45183-401	Repairs/Maint Buildings		\$1,825.12	3017	EPOXY FLOORS-PARK BATHROOMS & CAMPGROUND BATHROOMS
	<b>Total HOLT S CLEANING SERVICE INC.</b>		\$3,650.24		
Paid Chk#	020502	11/3/2017	<b>INDOFF INCORPORATED</b>		
E 101-41400-200	Office Supplies		\$39.95	3011088	WENDY DESK CALENDAR, FILE FOLDERS-OFFICE
E 205-46500-200	Office Supplies		\$46.56	3011088	EDA-TABITHA DESK CALENDAR, ROB & TABITHA APPOINTMENT BOOKS
E 101-43100-200	Office Supplies		\$19.44	3011088	MONTHLY PLANNER-RICK
E 101-41400-200	Office Supplies		\$98.08	3016915	CITY-5" BINDERS
	<b>Total INDOFF INCORPORATED</b>		\$204.03		
Paid Chk#	020503	11/3/2017	<b>INLAND LAKE HARVESTER INC</b>		
E 507-45150-404	Repairs/Maint Machinery/Equip		\$713.10	2764	LOFA PANEL-CONTROL BOX FOR WEED HARVESTOR
	<b>Total INLAND LAKE HARVESTER INC</b>		\$713.10		
Paid Chk#	020504	11/3/2017	<b>JAY SCHIED</b>		
E 101-45210-402	Repairs/Maint- Ground		\$3.73		ORANGE FIBERGLASS MARKING STICK WITH REFLECTOR STICKER-TRAIL
	<b>Total JAY SCHIED</b>		\$3.73		

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October 2017 to November 2017

			Check Amt	Invoice	Comment
Paid Chk#	020505	11/3/2017	JOHN YSKER		
E 101-43240-111	Contract		\$250.00		NOV DUMP SALARY
<b>Total JOHN YSKER</b>			<b>\$250.00</b>		
Paid Chk#	020506	11/3/2017	LEAGUE OF MN CITIES-FINANCE		
E 101-41400-308	Training & Instruction		\$45.00	264778	REGIONAL MEETING IN NEW ULM-DAWN
<b>Total LEAGUE OF MN CITIES-FINANCE</b>			<b>\$45.00</b>		
Paid Chk#	020507	11/3/2017	LEAGUE OF MN CITIES-FINANCE		
E 312-47000-430	Miscellaneous		\$1,000.00	3011	DEDUCTIBLE ON KRAHN CLAIM
<b>Total LEAGUE OF MN CITIES-FINANCE</b>			<b>\$1,000.00</b>		
Paid Chk#	020508	11/3/2017	MACQUEEN EQUIPMENT		
E 101-43100-404	Repairs/Maint Machinery/Equip		\$636.07	P09190	WATER PUMP-ST DEPT
<b>Total MACQUEEN EQUIPMENT</b>			<b>\$636.07</b>		
Paid Chk#	020509	11/3/2017	MINNESOTA ENERGY RESOURCE CORP		
E 221-42200-383	Gas Utilities		\$33.11		FIRE DEPT PORTION OF FIREHALL GAS-ACCT#0507634940
E 231-42154-383	Gas Utilities		\$16.31		AMB PORTION OF FIREHALL GAS-ACCT#0507634940
E 101-43100-383	Gas Utilities		\$52.17		STREET GARAGE GAS-ACCT#0503270939
E 211-45500-383	Gas Utilities		\$48.09		LIBRARY GAS-ACCT#0502593301
E 101-45186-383	Gas Utilities		\$29.04		SR CTR GAS-ACCT#0504742031
<b>Total MINNESOTA ENERGY RESOURCE CORP</b>			<b>\$178.72</b>		
Paid Chk#	020510	11/3/2017	MINNESOTA MUTUAL LIFE		
E 101-42100-135	Employer Paid Other		\$1.70		NOV BRIAN LUNZ LIFE INSURANCE
E 101-42100-134	Employer Paid Life		\$6.80		NOV LIFE INS-POLICE DEPT
E 211-45500-134	Employer Paid Life		\$1.70		NOV LIFE INS-LIBRARY
E 101-43100-134	Employer Paid Life		\$3.06		NOV LIFE INS-ST DEPT
E 101-41400-134	Employer Paid Life		\$3.40		NOV LIFE INS-OFFICE
E 101-45200-134	Employer Paid Life		\$1.02		NOV LIFE INS-PARKS DEPT
E 101-46200-134	Employer Paid Life		\$1.02		NOV LIFE INS-CEMETERY
E 205-46500-134	Employer Paid Life		\$1.70		NOV LIFE INS-EDA ROB ANDERSON
G 101-21706	Hospitalization/Medical Ins		\$25.30		NOV LIFE INS-ROBB ANDERSON
G 101-21706	Hospitalization/Medical Ins		\$10.90		NOV LIFE INS-DARON FRIESEN
G 101-21706	Hospitalization/Medical Ins		\$12.00		NOV LIFE INS-STEVE PETERS
<b>Total MINNESOTA MUTUAL LIFE</b>			<b>\$68.60</b>		
Paid Chk#	020511	11/3/2017	MOTOROLA SOLUTIONS INC		
E 231-42154-580	Other Equipment		\$5,445.38	13183761	2 RADIOS FOR AMBULANCE-#291 & #292
<b>Total MOTOROLA SOLUTIONS INC</b>			<b>\$5,445.38</b>		
Paid Chk#	020512	11/3/2017	MOTOROLA SOLUTIONS INC		
E 101-43100-580	Other Equipment		\$2,658.94	13186154	NEW RADIO-RICK ST DEPT #285-1 SN#426CTV1464
<b>Total MOTOROLA SOLUTIONS INC</b>			<b>\$2,658.94</b>		
Paid Chk#	020513	11/3/2017	MUNICIPAL UTILITIES		
E 101-45200-380	Elec,Water,Sewer		\$92.89		LAWCON PARK
E 101-41400-380	Elec,Water,Sewer		\$348.24		CITY HALL UT
E 101-45200-380	Elec,Water,Sewer		\$123.75		CITY PARK RESTROOMS UT
E 101-45186-380	Elec,Water,Sewer		\$475.89		SR CTR UT
E 101-43100-380	Elec,Water,Sewer		\$246.26		ST DEPT UT
E 221-42200-380	Elec,Water,Sewer		\$122.39		FIRE DEPT PORTION OF FIREHALL UT
E 231-42154-380	Elec,Water,Sewer		\$60.28		AMB PORTION OF FIREHALL UT
E 211-45500-380	Elec,Water,Sewer		\$339.87		LIBRARY UT

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October 2017 to November 2017

			Check Amt	Invoice	Comment
E 607-46330-380	Elec,Water,Sewer		\$6.68		4-PLEX PORTION OF ST LITE ON HERITAGE DRIVE
E 608-46330-380	Elec,Water,Sewer		\$12.98		8-PLEX PORTION OF ST LITE ON HERITAGE DRIVE
E 101-45183-380	Elec,Water,Sewer		\$877.98		UT AT CAMPGROUND
E 101-45200-380	Elec,Water,Sewer		\$16.24		UT AT CITY PARK SHELTERHOUSE
<b>Total MUNICIPAL UTILITIES</b>			<b>\$2,723.45</b>		
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Paid Chk# 020514	11/3/2017	<b>MUNICIPAL UTILITIES</b>			
E 101-43160-381	Electric Utilities		\$3,341.88		SEPTEMBER STREET LIGHTIN
<b>Total MUNICIPAL UTILITIES</b>			<b>\$3,341.88</b>		
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Paid Chk# 020515	11/3/2017	<b>MUNICIPAL UTILITIES</b>			
E 101-00000-430	Miscellaneous		\$1,237.50		SAFETY PROGRAM
E 101-43100-308	Training & Instruction		\$742.50		SAFETY PROGRAM
E 101-45200-308	Training & Instruction		\$247.50		SAFETY PROGRAM
E 101-46200-308	Training & Instruction		\$247.50		SAFETY PROGRAM
<b>Total MUNICIPAL UTILITIES</b>			<b>\$2,475.00</b>		
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Paid Chk# 020516	11/3/2017	<b>MUSKE, MUSKE, SURHOFF</b>			
E 101-41400-304	Legal Fees		\$1,400.00		NOVEMBER LEGAL RETAINER
<b>Total MUSKE, MUSKE, SURHOFF</b>			<b>\$1,400.00</b>		
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Paid Chk# 020517	11/3/2017	<b>NICKEL CONSTRUCTION</b>			
E 101-43121-224	Street Maint Materials		\$800.00	18146	CRUSHED CONCRETE
<b>Total NICKEL CONSTRUCTION</b>			<b>\$800.00</b>		
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Paid Chk# 020518	11/3/2017	<b>OVERHEAD DOOR COMPANY</b>			
E 101-43100-404	Repairs/Maint Machinery/Equip		\$204.00	50407	REMOTES FOR ST DEPT
<b>Total OVERHEAD DOOR COMPANY</b>			<b>\$204.00</b>		
<hr/>					
Paid Chk# 020519	11/3/2017	<b>PRAXAIR</b>			
E 231-42154-210	Operating Supplies		\$162.89	79261357	OXYGEN FOR AMBULANCE
E 231-42154-210	Operating Supplies		\$83.88	79465037	OXYGEN FOR AMBULANCE
<b>Total PRAXAIR</b>			<b>\$246.77</b>		
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Paid Chk# 020520	11/3/2017	<b>RICK OELTJENBRUNS</b>			
E 101-43100-430	Miscellaneous		\$97.20		SAFETY SHOES
<b>Total RICK OELTJENBRUNS</b>			<b>\$97.20</b>		
<hr/>					
Paid Chk# 020521	11/3/2017	<b>SMC</b>			
E 101-43121-224	Street Maint Materials		\$1,653.63	1436117	TAR
E 101-43121-224	Street Maint Materials		\$87.05	1437407	CLASS A QTZ-ST DEPT
<b>Total SMC</b>			<b>\$1,740.68</b>		
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Paid Chk# 020522	11/3/2017	<b>TOWNS EDGE AUTO</b>			
E 101-42100-406	Vehicle Maint/Gen Repairs		\$56.42	79975	PD-CHANGE OIL,FILTER,GREASE
<b>Total TOWNS EDGE AUTO</b>			<b>\$56.42</b>		
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Paid Chk# 020523	11/3/2017	<b>VERIZON</b>			
E 101-42100-321	Telephone		\$9.08		POLICE CELL PHONE
E 231-42154-321	Telephone		\$9.44		AMB CELL PHONE
E 101-42100-321	Telephone		\$35.01		PD TABLET #1
E 101-42100-321	Telephone		\$35.01		PD TABLET #2
E 231-42154-321	Telephone		\$35.01		AMB JET PACK
<b>Total VERIZON</b>			<b>\$123.55</b>		
<b>10100 United Prairie</b>			<b>\$51,580.22</b>		

**\*Check Detail Register©**

October 2017 to November 2017

Check Amt Invoice Comment

**Fund Summary**

<b>10100 United Prairie</b>	
101 GENERAL FUND	\$39,467.46
205 ECONOMIC DEVELOPMENT AUTHORITY	\$91.38
211 LIBRARY FUND	\$1,805.93
221 FIRE DEPT FUND	\$155.50
231 AMBULANCE FUND	\$6,327.19
312 CITY WIDE PROJ-DEBT SERV	\$1,000.00
485 ML COMM PARK-INFRASTRUCTURE	\$2,000.00
507 LAKE COMMISSION FUND	\$713.10
607 EDA---4 PLEX FUND	\$6.68
608 EDA---8 PLEX FUND	\$12.98
	<hr/>
	\$51,580.22

**Paid Chk# 000510E 10/20/2017 SELECT ACCOUNT**

E 101-41400-141	Admin Fees-HSA	\$4.22	HSA ADMIN FEES
E 101-42100-141	Admin Fees-HSA	\$8.44	HSA ADMIN FEES
E 205-46500-141	Admin Fees-HSA	\$2.11	HSA ADMIN FEES
E 211-45500-141	Admin Fees-HSA	\$2.11	HSA ADMIN FEES
E 101-43100-141	Admin Fees-HSA	\$3.80	HSA ADMIN FEES
E 101-45200-141	Admin Fees-HSA	\$1.27	HSA ADMIN FEES
E 101-46200-141	Admin Fees-HSA	\$1.26	HSA ADMIN FEES
	<b>Total SELECT ACCOUNT</b>	<hr/>	
		\$23.21	

6



**DRAFT**  
**Regular Council Meeting**  
**Mountain Lake City Hall**  
**Monday, October 16, 2017**  
**6:30 p.m.**

Members Present: Dana Kass, David Savage, Andrew Ysker

Members Absent: Darla Kruser, Mike Nelson

Staff Present: Wendy Meyer, Clerk/Administrator; Maryellen Suhrhoff, City Attorney, Muske, Muske and Suhrhoff

Others Present: None

**Call to Order**

The meeting was called to order by Acting Mayor Savage at 6:30p.m. Motion by Kass, seconded by Ysker, to adopt the agenda and to approve the consent agenda as presented. Motion carried.

Bills: Check #'s 20408 - 20467; 506E, 508E – 509E

Approval of Payroll Checks #'s 63437 - 63471

Approval of October 2 Council Minutes

September Library Board Minutes, September Library Report, September Expenditures

July 11 Tree Commission Minutes

September 28 Utility Commission Minutes

September 11 Lake Commission Minutes

September 8 Economic Development Authority Minutes

**Public**

No one was present to address the council during this portion of the meeting.

**First Reading Floodplain Management Ordinance #7-17**

The draft ordinance and the Flood Insurance Rate Map (FIRM) currently in effect were reviewed. The ordinance will be forwarded to the MN Department of Natural Resources (DNR) for their approval.

**Zaremba Group/Dollar General**

Water and sewer lines need to be extended to the lot that Zaremba intends to purchase from JLJR Midway LLC on west Third Avenue. Zaremba will prepare plans for the project for approval by the city engineer, hire a contractor, and pay for the work. Three options were presented by Zaremba at the October 12 Utility Commission meeting. In all three options the sewer line will cross the property in a southeasterly direction to a manhole on the sewer main being constructed to serve the Mt. Lake Commercial Park. There is no difference in cost. JLJR has agreed to an

easement allowing the sewer line to cross the property JLJR will continue to own after the sale of the Zaremba lot.

The cost of the three options for water varies. Option #3 meets Zaremba's needs. The city engineer, to meet city requirements, is recommending Option #1 or #2 with 8 inch water mains. Option #1 is best long term because it puts in place infrastructure that would support the further development south on Co. Rd. #27, and the eventual looping of water to the new subdivision. The cost difference between Options #1 and #3, of roughly \$25,000 - \$30,000, was discussed. The business will not be a significant water user. The Utility Commission approved the use of Option #1 with eight inch water mains and recommended to the council that the cost difference between Options #1 and #3 be refunded to Zaremba through tax abatement. The rough estimated value of the building, the approximate amount of property tax generated, and the approximate amount that could be abated were discussed. Motion by Kass, seconded by Ysker, to support the use of property tax abatement in the Zaremba/Dollar General project provided a satisfactory agreement with Zaremba can be reached. Motion carried. A development agreement with specific amounts and terms will be presented to the council for their approval when actual costs are known.

#### **Review of 2017 Budget and Current Fund Cash Balances**

Expenses, revenues, and fund balances through the end of the third quarter were reviewed. No action taken.

#### **City Attorney –Update**

Several public nuisances were briefly discussed.

#### **School Board Update**

There was no update.

#### **Broadcasting Council Meetings**

Questions were raised regarding storing recorded meetings to meet legal requirements, re-broadcasting on the public access channel, and accessing recorded meetings from the city's website. The administrator will contact Computer Lodge.

#### **Community Center**

Motion by Kass, seconded by Ysker to replace the front (south) door at the Community Center at a cost of \$1,882.43. Motion carried. The kitchen floor will be replaced sometime in the future.

#### **Adjourn**

Motion by Ysker, seconded by Kass, to adjourn at 7:23 PM.

#### **ATTEST:**

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Wendy Meyer, Clerk/Administrator

**City of Mountain Lake  
Planning and Zoning Commission  
Tuesday, August 22, 2017  
5:30 PM  
City Hall**

Members Present: Bryan Bargen, Dean Janzen, Doug Regehr, Tim Swoboda, Sharron Hanson and Council Liaison Andy Ysker

Members Absent: Nik Strom

Staff Present: Rob Anderson, Community Development Director

Others Present: None

**Call to Order**

The meeting was called to order at 5:30 PM.

**Agenda and Minutes**

There were no additions to the agenda. Motion by Janzen, seconded by Hanson, to adopt the agenda as presented. Motion carried. Motion by Swoboda, seconded by Janzen, to approve the July 31 minutes. Motion carried.

**Modification of Tax Increment Plan District 1-8**

- a. Map of Area. Anderson explained the TIF Redevelopment Plan for District 1-8.
- b. Sections of 2015 TIF Plan to be Modified. Anderson explained the need for modification of TIF District 1-8 is from changes needed when the plan was written regarding size and scope of the project to actual development moving forward today. Anderson gave a brief overview of the construction being planned, occupants, budget and expected outcomes.
- c. Sections of 2017 Plan to be Adopted. Anderson explained how Tax Increment Financing (TIF) works and again explained the expected outcomes of the project. Anderson explained that the use of TIF revenue over a 26 year period along with Sanford Clinic lease should attract a private developer to take over the project.
- d. Resolution P&Z #1. Motion by Janzen, seconded by Hanson, to approve Resolution P&Z#1, A Resolution of the Planning Commission Finding Proposed Modification to Tax Increment Financing Plan for Tax Increment Financing District #1-8 Within Redevelopment Project #1 Conforms to the Plan for Development of the City of Mountain Lake as a Whole. Motion carried.

**Adjourn**

The meeting was adjourned at 5:53 p.m.

**ATTEST:**

\_\_\_\_\_  
Wendy Meyer, Clerk/Administrator



**July 28 through October 19, 2017  
City of Mt. Lake Building Permits**

Building									
40-17	Stebert	Micah	1406 2nd Ave.	22.610.0150	B	Self			add room and closet, finish out laundry room in basement
43-17	Fast	Curt	1419 3rd Ave.	22.610.0650	B	Self			Roof, paint, wrap around porch
52-17	Rodriguez	Siebia	1305 3rd Ave.	22.162.0120	B	Self			add 'roof' over cement patio
56-17	Klassen	Janice	705 4th Ave	22.520.1670		Quad Brothers 679141			build garage
57-17	Milk Specialties	Global	2204 3rd Ave.	22.613.0120	B	Industrial Construction Services 2047009			New concrete slab/foundation for silos
58-17	Fast	Trevor/Crystal	1719 7th Ave.	22.356.0140	B	Complete Basement Systems 143377			egress window
59-17	Gonzalez	Alma Rosa	714 7th St.	22.611.1050	B	Rocker Const. 638265			Remove 5 windows, 1 door; add peaked roof over entry
62-17	Peters	Marlo & Char	1225 Prince St.	22.290.0041	B	NA			replace existing rock basement with new foundation and floor, new furnace, plumbing, electrical and sewer
<b>Shingling and Siding</b>									
41-17	Feil	Arlene	1023 Midway Rd.	22.550.0100	S	Todd Simon BC717800			shingle house/garage
42-17	Senesourinh	Champidone	906 Prince St.	22.611.1180	S	Self			shingle house/garage
44-17	Sananikone	Khampson & Saysamone	1320 2nd Ave	22.610.0130	S	Self			reside house and garage
51-17	Prachomphonh	Sam	722 9th St. N.	22.611.1070	S	Self			Re-side house and garage
60-17	Gonzalez	Alma Rosa	714 7th St.	22.611.1050	S	Rocker Const. 638265			shingle house
63-17	Speikers	James	606 9th St. N.	22.611.0930	S	Self			shingle house
<b>Fence</b>									
50-17	Schwartz	Jeff and Julie	314 S. 9th St.	22.169.0040	F	Self			chain link in backyard



**doug bristol**

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**From:**  
**Sent:** Saturday, October 7, 2017 7:44 PM  
**To:** dbristol@mountainlakemn.com  
**Subject:** Police Commission Minutes

**Flag Status:** Flagged

Sept. 19th , 2017

Present : Dana K., Brian L., Wendy M., Doug B., Chuck W. & Norm K.

Zuercher report : 172 calls

The scope mount Doug ordered for the M16 won't work so that plan has been put on hold for now. Next spring maybe .

No new squad info.

No new news on Nelson Ford.

Body cams still aren't going to happen for awhile.

The bicycle gets some use but not much.

Respectfully submitted ,  
Norm K.



**Mountain Lake Utilities Commission Meeting**  
**Mountain Lake City Hall**  
**Thursday, October 12, 2017**  
**7 AM**

Members Present: Commissioners John Carrison, Mike Johnson, Todd Johnson, Mark Langland, Brett Lohrenz; Council Liaison David Savage

Members Absent: None

Staff Present: Wendy Meyer, Clerk/Administrator; Ron Melson, Electric Supt.; Tristan Varpness, Lineman; Kevin Krahn, Water/Wastewater Superintendent, and Dave Watkins, Water Worker/Superintendent

Others Present: Andy Kehren, Bolton and Menk, City Engineer; MaryAnn Wervey, Zaremba Group/Dollar General

**Call to Order**

The meeting was called to order at 7 AM. There were no additions to the agenda.

**Approval of September 14 Minutes, and Bills: Check Numbers 17478 - 17513**

Motion by T. Johnson, seconded by Carrison, to approve the minutes and pay the bills. Motion carried.

**Zaremba Group/Dollar General**

Zaremba will prepare plans to be approved by the city engineer, hire a contractor, and pay for the work. Three options were presented by Zaremba to provide water and sewer to the lot they intend to purchase from JLJR. In all three options the sewer line will cross the property in a southeastern direction to a manhole on the sewer main being constructed to serve the Mt. Lake Commercial Park. JLJR has agreed to an easement allowing the sewer line to cross property JLJR will continue to own after the sale of the Zaremba lot.

Option 3 meets Zaremba's water needs. The city engineer, to meet city requirements, is recommending Option 1 or 2 with 8 inch water mains. Option 1 is the best long term option because it would put in place infrastructure that would support the further development of the JLJR property and the eventual looping of water to the new subdivision. The cost difference between Options 1 and 3 was discussed. The business will not be a significant water user.

Motion by Lohrenz, seconded by Carrison to require Option #1 with an upgrade to an 8 inch water main; and recommend to the council that the difference between Options #1 and #3 be refunded to Zaremba through tax abatement. Motion carried.

**Power Plant Tuck-pointing**

Melson told the commission that Karr will be tuck-pointing the north, south and west sides of the power plant in 2018

**Substation Update**

Melson updated the work completed since the last commission meeting and reviewed the work remaining. It was agreed that the Utility will not bill the Police Department for a portion of the fence but will charge the department rent when a vehicle is impounded.

**Adjourn**

The meeting was adjourned at 8:07AM.

**Approved October 26, 2017.**

ATTEST:

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Wendy Meyer, Clerk Administrator

# CITY OF MOUNTAIN LAKE, MN

## ORDINANCE #7-17

### AN ORDINANCE OF THE CITY OF MOUNTAIN LAKE

#### ESTABLISHING SECTION 9.34

#### RESTRICTIVE FLOODPLAIN MANAGEMENT ORDINANCE

##### SUBDIVISION 1.0 STATUTORY AUTHORIZATION AND PURPOSE:

- 1.1 **Statutory Authorization:** The legislature of the State of Minnesota has, in Minnesota Statutes Chapter 103F and Chapter 462, delegated the responsibility to local government units to adopt regulations designed to minimize flood losses.
- 1.2 **Purpose:**
  - 1.21 This ordinance regulates development in the flood hazard areas of the City of Mountain Lake. These flood hazard areas are subject to periodic inundation, which may result in loss of life and property, health and safety hazards, disruption of commerce and governmental services, extraordinary public expenditures for flood protection and relief, and impairment of the tax base. It is the purpose of this ordinance to promote the public health, safety, and general welfare by minimizing these losses and disruptions.
  - 1.22 National Flood Insurance Program Compliance. This ordinance is adopted to comply with the rules and regulations of the National Flood Insurance Program codified as 44 Code of Federal Regulations Parts 59 -78, as amended, so as to maintain the community's eligibility in the National Flood Insurance Program.
  - 1.23 This ordinance is also intended to preserve the natural characteristics and functions of watercourses and floodplains in order to moderate flood and stormwater impacts, improve water quality, reduce soil erosion, protect aquatic and riparian habitat, provide recreational opportunities, provide aesthetic benefits and enhance community and economic development.

##### SUBDIVISION 2.0 GENERAL PROVISIONS:

- 2.1 **Lands to Which Ordinance Applies:** This ordinance applies to all lands within the jurisdiction of the City of Mountain Lake shown on the Flood Insurance Rate Maps adopted in Subdivision 2.2 as being located within the boundaries of the Floodplain District. The Floodplain District is an overlay district that is superimposed on all existing zoning districts. The standards imposed in the overlay districts are in addition to any other requirements in this ordinance. In case of a conflict, the more restrictive standards will apply.
- 2.2 **Adoption of Flood Insurance Study and Maps:** The Flood Insurance Study for Cottonwood County, Minnesota, and Incorporated Areas, dated July 1980, and Flood Insurance Rate Map panel 2706220150B, dated January 2, 1981; prepared by the Federal Emergency Management Agency,



are hereby adopted by reference and declared to be a part of this ordinance and the Official Zoning Map. These materials are on file at Mountain Lake City Hall.

- 2.3 **Interpretation:** The boundaries of the Floodplain District are determined by scaling distances on the Flood Insurance Rate Map.
- 2.31 Where a conflict exists between the floodplain limits illustrated on the official zoning map and actual field conditions, the flood elevations must be the governing factor. The Zoning Administrator must interpret the boundary location based on the ground elevations that existed on the site on the date of the first National Flood Insurance Program map showing the area within the regulatory floodplain, and other available technical data.
- 2.32 Persons contesting the location of the district boundaries will be given a reasonable opportunity to present their case to the *City Council* and to submit technical evidence.
- 2.4 **Abrogation and Greater Restrictions:** It is not intended by this ordinance to repeal, abrogate, or impair any existing easements, covenants, or deed restrictions. However, where this ordinance imposes greater restrictions, the provisions of this ordinance prevail. All other ordinances inconsistent with this ordinance are hereby repealed to the extent of the inconsistency only.
- 2.5 **Warning and Disclaimer of Liability:** This ordinance does not imply that areas outside the floodplain districts or land uses permitted within such districts will be free from flooding or flood damages. This ordinance does not create liability on the part of the City of Mountain Lake or any officer or employee thereof for any flood damages that result from reliance on this ordinance or any administrative decision lawfully made hereunder.
- 2.6 **Severability:** If any subdivision, clause, provision, or portion of this ordinance is adjudged unconstitutional or invalid by a court of law, the remainder of this ordinance shall not be affected and shall remain in full force.
- 2.7 **Definitions:** Unless specifically defined below, words or phrases used in this ordinance must be interpreted so as to give them the same meaning as they have in common usage and so as to give this ordinance its most reasonable application.
- 2.711 Base Flood – the flood having a one percent chance of being equaled or exceeded in any given year.
- 2.712 Base Flood Elevation – The elevation of the “regional flood,” as defined. The term “base flood elevation” is used in the flood insurance survey.
- 2.713 Development – any man-made change to improved or unimproved real estate including, but not limited to, buildings, manufactured homes, and other structures, recreational vehicles, mining, dredging, filling, grading, paving, excavation, drilling operations, or storage of materials or equipment.
- 2.714 Farm Fence – A fence as defined by Minn. Statute §344.02 Subd. 1(a)-(d). An open type fence of posts and wire is not considered to be a structure under this

ordinance. Fences that have the potential to obstruct flood flows, such as chain link fences and rigid walls, are not permitted in the Floodplain District.

- 2.715 Flood Fringe – the portion of the floodplain located outside of the floodway. Flood fringe is synonymous with the term "floodway fringe" used in the Flood Insurance Study, Crow Wing County, Minnesota and Incorporated Areas.
- 2.716 Flood Insurance Rate Map - An official map of a community, on which the Federal Insurance Administrator has delineated both the special hazard areas and the risk premium zones applicable to the community. A FIRM that has been made available digitally is called a Digital Flood Insurance Rate Map (DFIRM).
- 2.717 Floodplain – the areas adjoining a watercourse which have been or hereafter may be covered by the regional flood.
- 2.718 Floodway – the bed of a wetland or lake and the channel of a watercourse and those portions of the adjoining floodplain which are reasonably required to carry or store the regional flood discharge.
- 2.719 Manufactured Home – a structure, transportable in one or more sections, which is built on a permanent chassis and is designed for use with or without a permanent foundation when attached to the required utilities. The term "manufactured home" does not include the term "recreational vehicle."
- 2.720 Obstruction – any dam, wall, wharf, embankment, levee, dike, pile, abutment, projection, excavation, channel modification, culvert, building, wire, fence (with the exception of farm fences), stockpile, refuse, fill, structure, or matter in, along, across, or projecting into any channel, watercourse, or regulatory floodplain which may impede, retard, or change the direction of the flow of water, either in itself or by catching or collecting debris carried by such water.
- 2.721 Recreational Vehicle – a vehicle that is built on a single chassis, is 400 square feet or less when measured at the largest horizontal projection, is designed to be self-propelled or permanently towable by a light duty truck, and is designed primarily not for use as a permanent dwelling but as temporary living quarters for recreational, camping, travel, or seasonal use. For the purposes of this ordinance, the term recreational vehicle is synonymous with the term "travel trailer/travel vehicle."
- 2.722 Regional Flood – a flood which is representative of large floods known to have occurred generally in Minnesota and reasonably characteristic of what can be expected to occur on an average frequency in the magnitude of the 1% chance / 100-year recurrence interval. Regional flood is synonymous with the term "base flood" used in the Flood Insurance Study.
- 2.723 Regulatory Flood Protection Elevation – an elevation no lower than one foot above the elevation of the regional flood plus any increases in flood elevation caused by encroachments on the floodplain that result from designation of a floodway.
- 2.724 Structure – anything constructed or erected on the ground or attached to the ground, including, but not limited to, buildings, factories, sheds, detached garages, cabins, manufactured homes, and other similar items.



2.725 Substantial Damage - damage of any origin sustained by a structure where the cost of restoring the structure to its before damaged condition would equal or exceed 50 percent of the market value of the structure before the damage occurred.

2.726 Substantial Improvement - within any consecutive 365-day period, any reconstruction, rehabilitation (including normal maintenance and repair), repair after damage, addition, or other improvement of a structure, the cost of which equals or exceeds 50 percent of the market value of the structure before the "start of construction" of the improvement. This term includes structures that have incurred "substantial damage," regardless of the actual repair work performed. The term does not, however, include either:

(a) Any project for improvement of a structure to correct existing violations of state or local health, sanitary, or safety code specifications which have been identified by the local code enforcement official and which are the minimum necessary to assure safe living conditions.

(b) Any alteration of a "historic structure," provided that the alteration will not preclude the structure's continued designation as a "historic structure." For the purpose of this ordinance, "historic structure" is as defined in 44 Code of Federal Regulations, Part 59.1.

2.8. **Annexations:** The Flood Insurance Rate Map panels adopted by reference into Subdivision 2.2 above may include floodplain areas that lie outside of the corporate boundaries of the City of Mountain Lake at the time of adoption of this ordinance. If any of these floodplain areas are annexed into the City after the date of adoption of this ordinance, the newly annexed floodplain lands will be subject to the provisions of this ordinance immediately upon the date of annexation.

### **SUBDIVISION 3.0 ESTABLISHMENT OF FLOODPLAIN DISTRICT**

3.1 **Areas Included:** The Floodplain District for the City of Mountain Lake includes those areas designated as Zone A on the Flood Insurance Rate Maps adopted in Subdivision 2.2, as well as other locations where the best available data identifies special flood hazard areas. The Floodplain District is an overlay district to all existing land use districts. The requirements of this ordinance apply in addition to other legally established regulations of the community. Where this ordinance imposes greater restrictions, the provisions of this ordinance apply.

3.2 **Compliance:** No new structure or land shall hereafter be used and no structure shall be constructed, located, extended, converted, or structurally altered without full compliance with the terms of this ordinance and other applicable regulations. Within the Floodplain District, all uses not listed as permitted uses in Subdivision 4.0 are prohibited.

### **SUBDIVISION 4.0 PERMITTED USES AND STANDARDS IN THE FLOODPLAIN DISTRICT:**

4.1 **Permitted Uses:** The following uses are permitted within the Floodplain District without a permit provided that they are allowed in any underlying zoning district and not prohibited by any other ordinance; and provided that they do not require structures, fill, obstructions, excavations, drilling operations, storage of materials or equipment or any other form of development as defined in Subdivision 2.712 of this ordinance. If the use does require fill, obstruction, excavation, storage of

materials or any other form of development as defined in Subdivision 2.712 of this ordinance, a permit and compliance with Subdivision 4.2 of this ordinance is required. The permit requirement may be waived if there is an application for a public waters work permit from the Department of Natural Resources.

- 4.11 Agricultural uses such as general farming, pasture, grazing, forestry, sod farming, and wild crop harvesting. Farm fences that do not obstruct flood flows are permitted.
- 4.12 Outdoor plant nurseries and horticulture.
- 4.13 Private and public recreational uses such as golf courses, tennis courts, driving ranges, archery ranges, picnic grounds, boat launching ramps, swimming areas, parks, wildlife and nature preserves, game farms, shooting preserves, target ranges, hunting and fishing areas, and single or multiple purpose recreational trails.
- 4.14 Lawns, gardens, parking areas, and play areas.
- 4.15 Railroads, roads, bridges, utility transmission lines, pipelines and other public utilities, provided that the Department of Natural Resources is notified at least ten (10) days prior to issuance of any permit.

**4.2 Standards for Permitted Uses:**

- 4.21 The use must have low flood damage potential.
- 4.22 The use must not cause any increase in the stage of the 1% chance or regional flood or cause an increase in flood damages in the reach or reaches affected. This provision applies to structures (temporary or permanent), fill (including fill for roads and levees), deposits, obstructions, storage of materials or equipment, and all other uses.
- 4.23 Floodplain developments must not adversely affect the hydraulic capacity of the channel and adjoining floodplain of any tributary watercourse or drainage system.
- 4.24 Public utilities, roads, railroad tracks and bridges to be located within the floodplain must be designed in accordance with Subdivisions 4.22 and 4.23 above, or must obtain a Conditional Letter of Map Revision meeting the requirements of 44 CFR 603(d).
  - (a) When failure or interruption of these public facilities would result in danger to the public health or safety or where such facilities are essential to the orderly functioning of the area, such facilities must be elevated to the regulatory flood protection elevation.
  - (b) Where failure or interruption of service would not endanger public health or safety, minor or auxiliary roads, railroads or utilities may be constructed at a lower elevation.
- 4.25 New or replacement water supply systems and sanitary sewage systems must be designed to minimize or eliminate infiltration of flood waters into the systems and discharges from the systems into flood waters.



**SUBDIVISION 5.0      ADMINISTRATION**

- 5.1 **Zoning Administrator:** A Zoning Administrator or other official designated by the City Council must administer and enforce this ordinance.
  
- 5.2 **Development Approvals:** Any construction, enlargement, alteration, repair, improvement, moving or demolition of any building or structure must comply with the requirements of this ordinance. No mining, dredging, filling, grading, paving, excavation, obstruction, drilling operation or other form of development as defined in Subdivision 2.0 of this ordinance are allowed, other than the uses permitted in Subdivision 4.1 and the activities allowed under Subdivision 6.
  
- 5.3 **Permit Required.** A permit must be obtained from the Zoning Administrator prior to conducting the following activities:
  - (a) Expansion, change, enlargement, or alteration of a nonconforming use as specified in Subdivision 6 of this ordinance. Normal maintenance and repair also requires a permit if such work, separately or in conjunction with other planned work, constitutes a substantial improvement as defined in Subdivision 2.7 of this ordinance.
  - (b) Any use that requires fill, obstruction, excavation, storage of materials, or any other form of development as defined in Subdivision 2.7 of this ordinance.
  
- 5.31 Permit applications must be submitted to the Zoning Administrator on forms provided for that purpose and shall include the following where applicable: plans drawn to scale, showing the nature, location, dimensions, and elevations of the lot; existing or proposed structures, fill, or storage of materials; and the location of the foregoing in relation to the stream channel.
  
- 5.32 Prior to granting a permit, the Zoning Administrator must verify that the applicant has obtained all necessary state and federal permits.
  
- 5.4 **Variances:**
  - 5.41 An application for a variance to the provisions of this ordinance will be processed and reviewed in accordance with applicable state statutes and Subdivision 2 Section 9.70 of Chapter 9, Mt. Lake City Code.
  
  - 5.42 A variance must not allow a use that is not allowed in that district; permit a lower degree of flood protection than the regulatory flood protection elevation for the particular area, or permit standards lower than those required by state law.
  
  - 5.43 The following additional variance criteria of the Federal Emergency Management Agency must be met:
    - (a) Variances must not be issued by a community within any designated regulatory floodway if any increase in flood levels during the base flood discharge would result.
  
    - (b) Variances may only be issued by a community upon (i) a showing of good and sufficient cause, (ii) a determination that failure to grant the variance would result in



exceptional hardship to the applicant, and (iii) a determination that the granting of a variance will not result in increased flood heights, additional threats to public safety, extraordinary public expense, create nuisances, cause fraud on or victimization of the public, or conflict with existing local laws or ordinances.

(c) Variances may only be issued upon a determination that the variance is the minimum necessary, considering the flood hazard, to afford relief.

5.44 The City Council must submit hearing notices for proposed variances to the Department of Natural Resources sufficiently in advance to provide at least ten days' notice of the hearing. The notice may be sent by electronic mail or U.S. Mail to the respective DNR area hydrologist.

5.45 A copy of all decisions granting variances must be forwarded to the Commissioner of the Department of Natural Resources within ten days of such action. The notice may be sent by electronic mail or U.S. Mail to the respective DNR area hydrologist.

5.46 The Zoning Administrator must notify the applicant for a variance that: 1) The issuance of a variance to construct a structure below the base flood level will result in increased premium rates for flood insurance up to amounts as high as \$25 for \$100 of insurance coverage and 2) Such construction below the base or regional flood level increases risks to life and property

5.47 The Zoning Administrator must maintain a record of all variance actions, including justification for their issuance, and must report such variances in an annual or biennial report to the Administrator of the National Flood Insurance Program, when requested by the Federal Emergency Management Agency.

5.5 **Notifications for Watercourse Alterations:** Before authorizing any alteration or relocation of a river or stream, the Zoning Administrator must notify adjacent communities. If the applicant has applied for a permit to work in public waters pursuant to Minnesota Statute, Chapter 103G.245, this will suffice as adequate notice. A copy of the notification must also be submitted to the Chicago Regional Office of the Federal Emergency Management Agency (FEMA).

5.6 **Notification to FEMA When Physical Changes Increase or Decrease Base Flood Elevations:** As soon as is practicable, but not later than six months after the date such supporting information becomes available, the Zoning Administrator must notify the Chicago Regional Office of FEMA of the changes by submitting a copy of the relevant technical or scientific data.

## **SUBDIVISION 6.0 NONCONFORMITIES**

6.1 **Continuance of Nonconformities:** A use, structure, or occupancy of land which was lawful before the passage or amendment of this ordinance but which is not in conformity with the provisions of this ordinance may be continued subject to the following conditions. Historic structures, as defined in Subdivision 2.733(b) of this ordinance, are subject to the provisions of Subdivisions 6.11 – 6.14 of this ordinance.

6.11 A nonconforming use, structure, or occupancy must not be expanded, changed, enlarged, or altered in a way that increases its nonconformity. There shall be no expansion to the

outside dimensions of any portion of a nonconforming structure located within the Floodplain District.

- 6.12 The cost of all structural alterations or additions to any nonconforming structure over the life of the structure may not exceed 50 percent of the market value of the structure unless the conditions of this Subdivision are satisfied. The cost of all structural alterations and additions must include all costs such as construction materials and a reasonable cost placed on all manpower or labor. If the cost of all previous and proposed alterations and additions exceeds 50 percent of the market value of the structure, then the structure must meet the standards of Subdivision 6.2 of this ordinance.
  - 6.13 If any nonconforming use, or any use of a nonconforming structure, is discontinued for more than one year, any future use of the premises must conform to this ordinance. The Assessor must notify the Zoning Administrator in writing of instances of nonconformities that have been discontinued for a period of more than one year.
  - 6.14 If any nonconformity is substantially damaged, as defined in Subdivision 2.7 of this ordinance, it may not be reconstructed unless it is located in the flood fringe portion of the floodplain and it is reconstructed in accordance with the standards of Subdivision 6.2 of this ordinance
  - 6.15 Any substantial improvement, as defined in Subdivision 2.7 of this ordinance, to a nonconforming structure, then the existing nonconforming structure must be located in the flood fringe portion of the floodplain and meet the requirements of Subdivision 6.2 of this ordinance.
- 6.2 **Standards for Reconstruction of Nonconforming Structures.** The following standards and procedures apply to nonconforming structures in the flood fringe portion of the floodplain, as allowed under Subdivision 6.1.
- 6.21 All structures, including manufactured homes, must be elevated on fill so that the lowest floor including basement floor is at or above the regulatory flood protection elevation. The finished fill elevation for structures shall be no lower than one foot below the regulatory flood protection elevation and the fill shall extend at such elevation at least 15 feet beyond the outside limits of the structure.
  - 6.22 Fill must be properly compacted and the slopes must be properly protected by the use of riprap, vegetative cover or other acceptable method.
  - 6.23 Floodplain developments must not adversely affect the hydraulic capacity of the channel and adjoining floodplain of any tributary watercourse or drainage system.
  - 6.24 All manufactured homes must be securely anchored to an adequately anchored foundation system that resists flotation, collapse and lateral movement. Methods of anchoring may include, but are not limited to, use of over-the-top or frame ties to ground anchors. This requirement is in addition to applicable state or local anchoring requirements for resisting wind forces.
  - 6.25 On-site Sewage Treatment and Water Supply Systems: Where public utilities are not provided: 1) On-site water supply systems must be designed to minimize or eliminate infiltration of flood waters into the systems; and 2) New or replacement on-site sewage



treatment systems must be designed to minimize or eliminate infiltration of flood waters into the systems and discharges from the systems into flood waters and they shall not be subject to impairment or contamination during times of flooding. Any sewage treatment system designed in accordance with the State's current statewide standards for on-site sewage treatment systems shall be determined to be in compliance with this Subdivision.

- 6.28 **Certification.** The applicant is required to submit certification by a registered professional engineer, registered architect, or registered land surveyor that the finished fill and building elevations were accomplished in compliance with the provisions of this ordinance. Floodproofing measures must be certified by a registered professional engineer or registered architect.
- 6.29 **Record of First Floor Elevation.** The Zoning Administrator must maintain a record of the elevation of the lowest floor (including basement) of all new structures and alterations to existing structures in the floodplain. The Zoning Administrator must also maintain a record of the elevation to which structures and alterations or additions to structures are floodproofed.

#### **SUBDIVISION 7.0 PENALTIES AND ENFORCEMENT**

- 7.1 **Violation Constitutes a Misdemeanor:** Violation of the provisions of this ordinance or failure to comply with any of its requirements (including violations of conditions and safeguards established in connection with grants of variances) constitutes a misdemeanor and is punishable as defined by law.
- 7.2 **Other Lawful Action:** Nothing in this ordinance restricts the City of Mountain Lake from taking such other lawful action as is necessary to prevent or remedy any violation. If the responsible party does not appropriately respond to the Zoning Administrator within the specified period of time, each additional day that lapses will constitute an additional violation of this ordinance and will be prosecuted accordingly.
- 7.3 **Enforcement:** In responding to a suspected ordinance violation, the Zoning Administrator and City Council may utilize the full array of enforcement actions available to it including but not limited to prosecution and fines, injunctions, after-the-fact permits, orders for corrective measures or a request to the National Flood Insurance Program for denial of flood insurance availability to the guilty party. The City must act in good faith to enforce these official controls and to correct ordinance violations to the extent possible so as not to jeopardize its eligibility in the National Flood Insurance Program.

#### **SUBDIVISION 8.0 AMENDMENTS**

- 8.1 **Floodplain Designation – Restrictions on Removal:** The floodplain designation on the Official Zoning Map shall not be removed from floodplain areas unless it can be shown that the designation is in error or that the area has been filled to or above the elevation of the regulatory flood protection elevation and is contiguous to lands outside the floodplain. Special exceptions to this rule may be permitted by the Commissioner of the Department of Natural Resources if the Commissioner determines that, through other measures, lands are adequately protected for the intended use.

8.2 **Amendments Require DNR and FEMA Approval:** All amendments to this ordinance must be submitted to and approved by the Commissioner of the Department of Natural Resources (DNR) prior to adoption. The Commissioner of the DNR must approve the amendment prior to community approval.

8.3 **Map Amendments Require Ordinance Amendments.** The floodplain district regulations must be amended to incorporate any revisions by the Federal Emergency Management Agency to the floodplain maps adopted in Subdivision 2.2 of this ordinance.

**EFFECTIVE DATE:** This ordinance shall be in full force and effect from and after its passage and approval and publication, as required by law and/or charter.

*Adopted by the Mountain Lake City Council this \_\_\_\_\_ of \_\_\_\_\_, \_\_\_\_\_*  
*(Day) (Month) (Year)*

Attest: \_\_\_\_\_, Mayor  
Mike Nelson

Attest: \_\_\_\_\_, City Clerk/Administrator  
Wendy Meyer

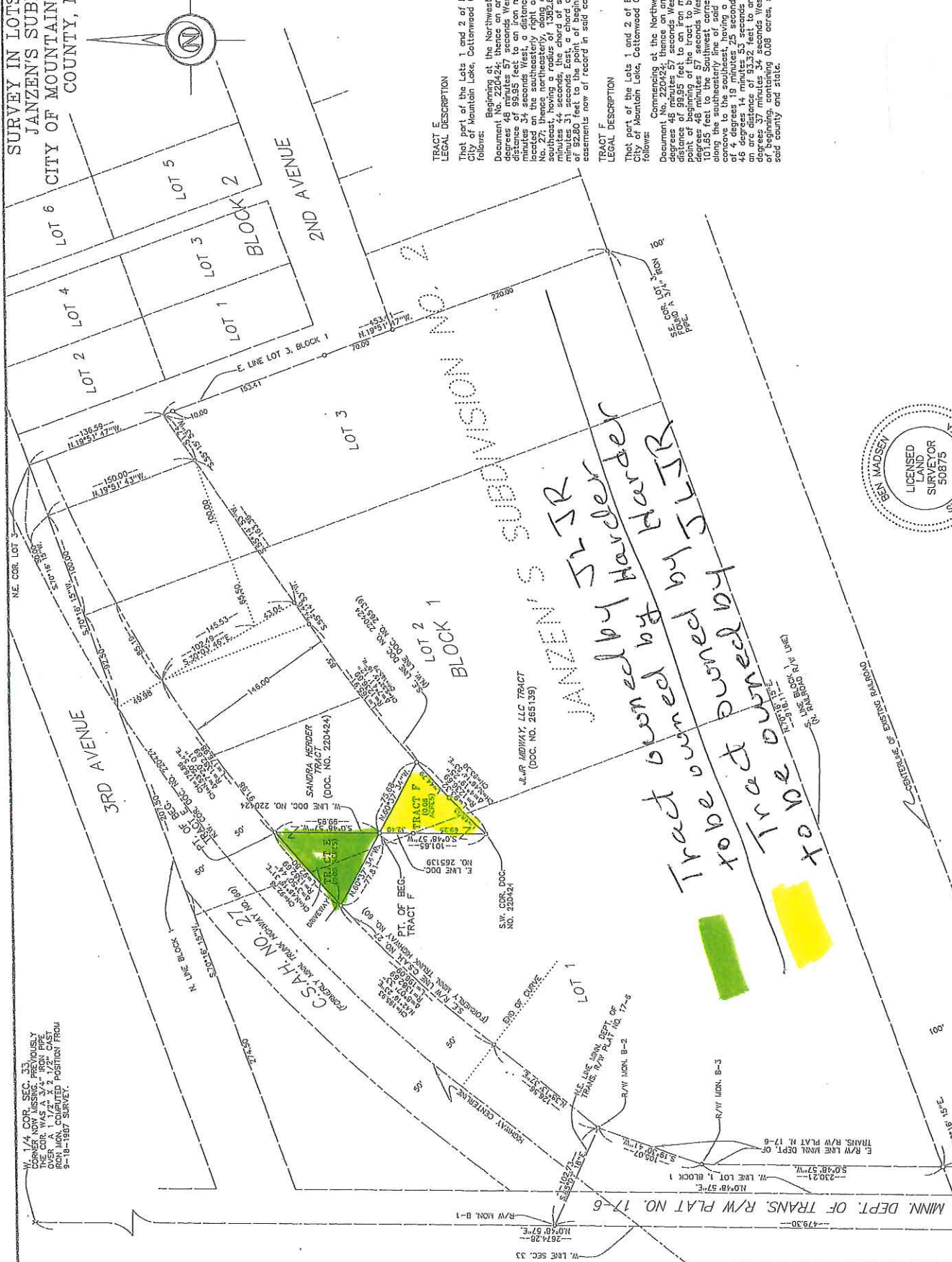
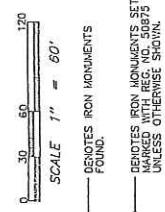
24







**SURVEY IN LOTS 1 & 2, BLOCK 1,  
JANZEN'S SUBDIVISION NO. 2,  
CITY OF MOUNTAIN LAKE, COTTONWOOD  
COUNTY, MINNESOTA**



**TRACT E  
LEGAL DESCRIPTION**

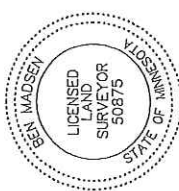
That part of the Lots 1 and 2 of Block 1, Janzen's Subdivision No. 2 to the City of Mountain Lake, Cottonwood County, Minnesota, described as follows:

Beginning at the Northwest corner of a tract as recorded in Document No. 22D424, thence on an assumed bearing of South 60 degrees 37 minutes 34 seconds West, a distance of 77.81 feet to an iron monument located on the southeasterly right of way line of County State Aid Highway No. 17, thence on an assumed bearing of South 60 degrees 37 minutes 34 seconds West, a distance of 132.69 feet to a central angle of 3 degrees 50 minutes 44 seconds East, the chord of said curve bears North 48 degrees 15 minutes 31 seconds East, a chord distance of 92.78 feet, an arc distance of 111.11 feet, and a central angle of 0.08 acres, subject to easements now of record in said county and state.

**TRACT F  
LEGAL DESCRIPTION**

That part of the Lots 1 and 2 of Block 1, Janzen's Subdivision No. 2 to the City of Mountain Lake, Cottonwood County, Minnesota, described as follows:

Commencing at the Northwest corner of a tract as recorded in Document No. 22D424, thence on an assumed bearing of South 0 degrees 46 minutes 57 seconds West, along the west line of said tract, a distance of 99.69 feet to an iron monument located on the southeasterly right of way line of County State Aid Highway No. 17, thence on an assumed bearing of South 0 degrees 46 minutes 57 seconds West, along said west line, a distance of 101.65 feet to the Southwest corner of said tract, thence northeasterly, along the southeasterly right of way line of County State Aid Highway No. 17, a distance of 132.69 feet to a central angle of 3 degrees 50 minutes 44 seconds East, the chord of said curve bears North 48 degrees 14 minutes 53 seconds East, a chord distance of 93.30 feet, an arc distance of 112.22 feet, and a central angle of 0.08 acres, subject to easements now of record in said county and state.



**JLJR MIDWAY, LLC**  
TEL: (907) 235-3780

**BEN MADSEU**  
LICENSED LAND SURVEYOR  
NO. 50875

DATE: 6-26-2017 LICENSE NO. 50875

DRAWN: S.S.  
CHECK: B.L.L.  
SURVEY: B.L.L.

I HEREBY CERTIFY THAT THIS PLAN, SURVEY, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A FULLY LICENSED LAND SURVEYOR UNDER THE LAWS OF THE STATE OF MINNESOTA.

FILE NO. 17128

**COPYRIGHT**  
BY JAMES LAND SURVEYORS, INC.  
THIS SURVEY WAS CONDUCTED BY  
BEN MADSEU, LICENSED LAND SURVEYOR  
NO. 50875, STATE OF MINNESOTA.  
WITHOUT THE WRITTEN CONSENT AND PERMISSION OF  
JAMES LAND SURVEYORS, INC.

S.W. COR. SEC. 33,  
FOUND IRON MON. (6"  
CAST IRON MON. (6"  
DEEP).

97c



# UTILITY EXTENSION: OPTION 1

MOUNTAIN LAKE, MN Scale: 1"=100'





**DRAFT  
Findings of Fact**

**Split of  
PIN 22.413.0050 Portions of Lots 1 and 2,  
Block 1, Janzen's Subdivision #2;  
and  
PIN 22.413.0030 Portions of Lots 1, 2 and 3,  
Block 1, Janzen's Subdivision #2**

**City of Mountain Lake**

**FACTS**

That JLJR Midway LLC, hereafter 'JLJR' s the owner of 22.413.0030; and Brenda Harder, hereafter 'Harder', is the owner of 22.413.0050.

That JLJR and Harder have petitioned for the split of a .08 acre tract from each of their properties, hereafter called Tract E and Tract F, with the re-attachment to the property of the other in accordance with *Section 10.10, Subdivision 6, of Mountain Lake City Code*. (See Attachment A.)

That both parcels are zoned General Commercial (C-2).

That the Harder property is bounded by Third Avenue (Co. Rd. 27) on the north side; parcel number 22.413.0040 owned Kelly Hanson on the east side, and the JLJR property on the south and west sides.

That the Harder parcel is an irregular shaped piece larger than the 10,000 sq. ft. minimum lot size required by in *Ch. 9 Section 9.21, Subd.5* with a 1,070 sq. ft. building; the JLJR parcel is 7.54 acres in size, no structures, and currently used as a farm implement display lot.

That the owners wish to adjust Harder's west boundary to establish a new lot line more perpendicular to Third Avenue (Co. Rd. 27) and create, especially for Harder, a more usable rectangular shaped lot.

That the size of each Parcel will not change because Tract E and Tract F are identical in size.

That both Parcels following the split and transfer will meet the Lot Size (10,000 sq. ft.), Lot Width (80 ft.), as required in *Ch. 9, Section 9.21 Subd. 4 of Mountain Lake Code*.

That the location of the building on Parcel 22.413.0050 will meet the side yard setback (10 ft.) as required by *Section 9.21, Subdivision 5 of Mountain Lake City Code*.

That split and transfer will not affect or in any way change access to public streets and utilities.

That each split and transfer will not lessen the Parcels' current ability to comply with the requirements of *Section 9.50 General Requirements, Subdivision 4 Parking and Loading Requirements* and *Section 9.56 Performance Standards*.

That the public and adjacent property owners were notified of the public hearing as required by *Section 10.10 Subdivision 6 of Mountain Lake City Code*.

That a public hearing was held at 7:30 p.m. on Monday October 23, 2017 before the Mountain Lake Planning and Zoning Commission in the Council Chambers, City Hall, 930 Third Avenue, Mountain Lake, Minnesota, who received and considered all evidence brought before them.

That no oral or written comments either in favor of or against the proposal were received prior to the public hearing. No one appeared at the meeting to speak either in favor or against the proposal.

That following the public hearing the Mountain Lake Planning and Zoning Commission recommended approval of the split and transfer petition.

DRAFT

On November 6, 2017 following the review and consideration of all evidence brought before them, and after consideration of the Planning and Zoning Commission's recommendation the City Council did approve the property split and re-attachment.



**RESOLUTION # 28-17**

**APPROVING THE SUBDIVISION OF  
PARCEL NUMBERS**

**22.413.0050**

**PORTIONS OF LOTS 1 AND 2, BLOCK 1, JANZEN'S SUBDIVISION #2**

**AND**

**22.413.0030**

**PORTIONS OF LOTS 1, 2, AND 3, BLOCK 1, JANZEN'S SUBDIVISION #2**

**ALL IN THE CITY OF MOUNTAIN LAKE**

WHEREAS, the City Council and the Planning and Zoning Commission of the City of Mountain Lake, Minnesota have reviewed and approved the Subdivision of Parcel Number 22.413.0050, and the Attachment of Tract F to 22.413.0030; and the Subdivision of Parcel Number 22.413.0030 and the Attachment of Tract E to 22.413.0050 all located in Block 1 of Janzen's Subdivision #2, City of Mountain Lake;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Mountain Lake, Minnesota that the Subdivisions and Attachments as described above is hereby approved and the Mayor and the City Administrator/Clerk are authorized to sign.

Adopted this 6th day of November 2017.

---

Mike Nelson, Mayor

ATTEST:

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Wendy Meyer, City Administrator/Clerk

**DRAFT**

**Findings of Fact  
Property Split of  
Parcel Identification Number 22.413.0030  
Portions of Lots 1, 2, and 3, Block 1  
Janzen's Subdivision #2  
City of Mt. Lake**

**FACTS**

That owner of Parcel Identification Number 22.314.0030, JLJR Midway LLC, hereafter 'JLJR' has reached an agreement to sell to the Zaremba Group, hereafter 'Zaremba' a portion of the property, a parcel of 58,442 sq. ft., roughly 220 ft. by 250 ft., for the construction of a commercial building in which a retail business, Dollar General, will operate. (See Attachment B.)

That Zaremba has submitted a petition on behalf of the owner for a split of the 58,442 sq. ft. parcel.

That PIN 22.413.0030 prior to the split is 7.54 acres in size, bare land, and used as a farm implement display lot.

That PIN 22.413.0030 is zoned General Commercial (C-2). The parcel being purchased by Zaremba will be zoned General Commercial (C-2) and the intended use of the property, a commercial store, is a permitted use in the district.

That the split creates two lots that exceed the lot area (10,000 sq. ft.) and lot width (80 ft.) as required in *Section 9.21, Subd. 5 of Mt. Lake Code*.

That Zaremba has submitted a plan 'Option #1' to extend water and sewer service to the parcel to the Mt. Lake Municipal Utilities Commission. The plan has been reviewed and approved by Bolton and Menk, Inc., city engineer.

That Zaremba is preparing project specifications which, when completed, will be reviewed and approved by Bolton and Menk, Inc.

That each parcel created will have one drive-way off Third Ave. (Co. Rd. #270 which will provide adequate access to public streets.

That the split will not reduce the ability of the JLJR parcel to comply with the requirements of *Section 9.50 General Requirements, Subdivision 4 Parking and Loading Requirements* and *Section 9.56 Performance Standards on remaining Parcel 22.413.0030*.

That the Zaremba parcel's intended building location as it appears on the preliminary site plan provided by Zaremba, will meet the setback requirements of Section 9.21 Subd. 5, the requirements of *Section 9.50 General Requirements, Subdivision 4 Parking and Loading*, and the requirements of *Section 9.56 Performance Standards*

That the public and adjacent property owners were notified of the public hearing as required by *Section 10.10 Subdivision 6 of Mt. Lake City Code*.

That a public hearing was held at 7:30 p.m. on Monday October 23, 2017 before the Mt. Lake Planning and Zoning Commission in the Council Chamber, City Hall, 930 Third Avenue, Mountain Lake, Minnesota, who received and considered all evidence brought before them.

That no oral or written comments either in favor of or against the proposed were received prior to the public hearing. No one appeared at the meeting to speak either in favor or against the proposal. Joe Lucht, Anderson Engineering of MN, LLC on behalf of the Zaremba Development Group and Dollar General briefly explained the intended project on the lot to be created by the split.

That following the public hearing the Mountain Lake Planning and Zoning Commission recommended approval of the property split to the Mountain Lake City Council.

DRAFT

On November 6, 2017 following the review and consideration of all evidence brought before them, and after consideration of the Planning and Zoning Commission's recommendation the City Council did approve the property split.

**RESOLUTION #29-17**

**APPROVING THE SUBDIVISION OF  
PARCEL NUMBER**

**22.413.0030**

**PORTIONS OF LOTS 1, 2, AND 3, BLOCK 1, JANZEN'S SUBDIVISION #2**

**CITY OF MOUNTAIN LAKE**

WHEREAS, the City Council and the Planning and Zoning Commission of the City of Mountain Lake, Minnesota have reviewed and approved the Subdivision of Parcel Number 22.413.0030 located in Block 1 of Janzen's Subdivision #2, City of Mountain Lake;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Mountain Lake, Minnesota that the Subdivision as described above is hereby approved and the Mayor and the City Administrator/Clerk are authorized to sign.

Adopted this 6th day of November 2017.

\_\_\_\_\_  
Mike Nelson, Mayor

ATTEST:

\_\_\_\_\_  
Wendy Meyer, City Administrator/Clerk





**Computer Lodge**  
 1039 oxford street  
 Worthington, MN 56187  
 Phone: 507-727-2000

# QUOTE

DATE:	10/13/2017
QUOTE #	1258
Customer ID	
Valid Until:	11/13/2017

**Customer**  
 Mountain Lake

DESCRIPTION	TAXED	AMOUNT
Option 1 Ipad pro 12.9 inch display 256 gb storage	x	\$ 1,138.00
Option 2 Ipad 9.7 Inch display 128 gb storage	x	\$ 557.99
Mevo Camera	x	\$ 480.00
Tech Time 2 hours		\$ 170.00

Subtotal	\$ 2,345.99
Taxable	\$ 2,175.99
Tax rate	6.50%
Tax due	\$ 141.44
Other	\$ -
<b>TOTAL Due</b>	<b>\$ 2,487.43</b>

If you have any questions about this price quote, please contact  
 Shane Spiker at [sspiker@computerlodge.com](mailto:sspiker@computerlodge.com)

*Option 1*  
 1138  
 480  
 -----  
 \$1,618  
 +  
 tech  
 time

*Opt. 2*  
 557.99  
 480.00  
 -----  
 \$1,037.99 + tech time  
 Thank You For Your Business!

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## **Grant Applications**

The Tree Commission and City submitted a grant application to the Mt. Lake Area Foundation for \$1000 for the purchase of trees. It was due Oct. 31.

The Fire Department and City submitted a grant application the South Central Rural Electrical Association's Round Up program for \$2000 for one set of turn-out gear. Applications were due Oct. 27.

The Ambulance Service and City submitted a grant application to the South Central Rural Electrical Association's Round Up program for \$2763 for the purchase of one radio. Applications were due Oct. 27.

**CITY OF MOUNTAIN LAKE, MN**  
**RESOLUTION # 30-17**

A Resolution Establishing the City of Mountain Lake Polling Place  
for the 2018 Primary and General Elections

**Whereas**, in 2006 the City of Mountain Lake, determined it would purchase combined voting equipment for future elections with Mountain Lake Township and Midway Township, and

**Whereas**, the City of Mountain Lake in 2006 also elected to combine with Mountain Lake Township and Midway Township and share a single polling place, and

**Whereas**, it was determined that the Mt. Lake Community Center, 1027 Second Avenue, had sufficient space for the voters of the three units of local government, and

**Whereas**, the City Council of the City of Mountain Lake did on May 1, 2016 adopt Resolution #14-06 establishing the Mountain Lake Community Center as the City of Mountain Lake's polling place, and

**Whereas**, the Mountain Lake Community Center has sufficient space and is able to continue serving as the polling place for the three units of local government.

**Therefore, Be It Resolved** by the City Council of the City of Mountain Lake that the City's polling place for the 2018 Primary and General Elections remain the Mountain Lake Community Center located at 1027 Second Avenue, Mountain Lake.

Adopted this 6<sup>th</sup> day of November, 2017.

\_\_\_\_\_  
Mike Nelson, Mayor

ATTEST: \_\_\_\_\_  
Wendy Meyer, Clerk/Administrator

## RELEVANT LINKS:

[Minn. Stat. § 204B.135, subd. 1.](#)

[Minn. Stat. § 204B.146, subd. 3.](#)

[Minn. Stat. § 204B.16, subds. 1, 3.](#)

[Minn. Stat. § 204B.16, subd. 1a.](#)

[Minn. Stat. § 204B.175.](#)

- Precinct boundaries in a city of the first class (having over 100,000 inhabitants) electing councilmembers by wards may be re-established within four weeks of the adoption of ward boundaries in a year ending in 1.

Under certain circumstances, the secretary of state may order correction of an election district's boundaries. This generally may occur if a city's precinct has the same boundaries as a congressional, legislative, or county commissioner district and the boundaries of these districts have changed.

If the secretary of state orders a correction, the secretary of state must give notice to the city clerk and the city clerk must send a non-forwardable notice to every household that contains a registered voter affected by the boundary change. The clerk must send the notice at least 25 days before the next election and must state the location of the polling place.

## 2. Polling places

An amendment to the election law that takes effect Jan. 1, 2018 requires that after Jan. 1, 2018, the city council designate polling places every year by December 31, even if the polling places have not changed from the year before. As a result, starting on and after Jan. 1, 2018, the polling places designated each year by ordinance or resolution must serve as the polling places for elections held during the following calendar year (so in the first instance for the 2019 calendar year), unless one of two situations apply:

- An emergency occurs, defined as any situation that prevents the safe, secure, and full operation of a polling place, or
- A polling place becomes unavailable.

When the need for a new designation for a polling place arises, the council should make this designation at least 90 days before the election. For the year ending on 2017, the cautious approach is to adopt a resolution or ordinance on or before Dec. 31, 2017, designating polling places for elections held during the 2018 calendar year.

Generally, no polling-place changes may occur during the period between the state primary and the state general election, other than the designation of a new polling place when a former polling place has become unavailable for use. Each registered voter affected by the change must be notified by first class, non-forwardable mailing at least 25 days before the next election. The governing body that established the polling place and sent the notice must forward immediately to the county auditor any of the notices returned as undeliverable. This notice to voter requirement does not apply to changes to polling place locations that change on election day.



EL Inc. - Utility Conservation Program Tracking

2017 - CMPAS

CIP Savings Goals and Progress\*

Utility	1.5% kWh Goal	El Goal (1.0%)	Commercial kWh Savings @ Generator**	Residential kWh Savings @ Generator**	EUI kWh Quantified	Commercial kWh Carryover into 2017 (kWh in excess of 1% goal)	Total kWh Saved to Date	Progress to El (1.0%) Goal	Projects Ready to Submit	C&I in the Hopper	Progress to 1.5% Goal
Blue Earth	849,623	566,416	226,332	45,844			272,176	48%		150,000	32%
Fairfax	186,134	124,089	93,591	4,370			97,961	79%		50,000	53%
Granite Falls	446,335	297,557	558,658	28,304			586,962	197%		75,000	132%
Janesville	173,152	115,435	78,122	22,001			100,123	87%		150,000	58%
Kasson	453,230	302,153	50,855		61,046		111,900	37%		125,000	25%
Kenyon	238,064	158,709	110,219	7,642			117,861	74%		15,000	50%
Mountain Lake	345,907	230,605	446,237	8,684			454,921	197%		350,000	132%
Sleepy Eye	672,877	448,585	580,850	51,201			632,051	141%		150,000	94%
Springfield	315,223	210,149	229,432				229,432	109%		20,000	73%
Windom	994,605	663,070	1,734,698	20,218			1,754,916	265%		400,000	176%
<b>Total:</b>	<b>4,675,151</b>	<b>3,116,767</b>	<b>4,108,993</b>	<b>188,264</b>	<b>61,046</b>	<b>903,825</b>	<b>5,262,128</b>	<b>169%</b>	<b>0</b>	<b>1,485,000</b>	<b>113%</b>

\*Savings include additional 7.9%, as allowed by DOC-DER in 2017, for kWh savings at generator.

\*\*Based on the CMPAS website; values expected change as the calculators become more refined.

*Spending goal is \$30,000; to date have spent \$16,000;  
1.5% of average of Gross Operating Revenue 2013-15*

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	2013		2014		2015		2016		2017	
					Beginning Year Balance	Beginning Year Balance	Beginning Year Balance	Beginning Year Balance	Beginning Year Balance	August
General Fund (Fund 101)	\$1,638,075	\$1,706,488	\$1,592,169.24	\$1,615,779.13	\$1,517,082.40	\$1,344,247.00				
<b>Includes unallocated, council, elections, planning &amp; zoning, administration, police department, street department, paved streets, sidewalks, storm sewer, street lighting, city wide cleanup, tree dump, Summer Rec &amp; POW WOW road race, skating rink, campground, Community Center, parks, Tree Commission, Trail, cemetery, transfers</b>										
Police Dept savings	\$37,338	\$80,059	\$83,809.16	\$68,987.30	\$61,729.44	\$91,041.10				
Street Dept savings	\$138,724	\$149,408	\$239,755.10	\$299,646.53	\$326,777.87	\$337,770.68				
Street/Cemetery Open/Close										
Small Cities (Fund 202)	\$0	\$0	(\$35,341.36)	(\$40,576.15)	(\$7,192.83)	\$163,049.51				
EDA (Fund 205)	\$51,661	\$51,332	\$22,586.64	\$25,192.64	\$50,326.04	\$64,993.07				
Library (Fund 211)	\$120,792	\$129,351	\$142,969.75	\$150,860.15	\$159,235.14	\$134,829.00				
Fire Dept (Fund 221)	\$103,607	\$165,786	\$192,100.31	\$264,726.05	\$307,072.33	\$363,198.20				
Revolving Loan (Fund 230)	\$294,170	\$227,131	\$167,610.23	\$149,820.04	\$172,750.51	\$231,773.59				
Ambulance (Fund 231)	\$172,730	\$180,449	\$229,083.75	\$276,467.98	\$287,498.42	\$316,609.73				
SW Housing Loan (Fund 235)	\$24,643	\$25,550	\$20,271.42	\$16,871.58	\$14,556.27	\$12,766.98				
Protient Loan (Fund 240)	\$281,993	\$103,115	\$35,685.48	\$45,856.23	\$86,222.39	\$138,461.53				
MSC Loan (Fund 280)	\$314,193	\$319,922	\$220,426.82	\$220,960.07	\$221,541.49	\$221,947.72				
TIF #1-5 Popd Kerns (Fund 303) Bond 2013B	\$0	\$90,471	\$132,836.08	\$150,830.61	\$72,035.70	(\$9,859.10)				
Lakeview Estates (Fund 307) Bond 2007C	(\$36,228)	(\$19,474)	\$14,909.76	\$23,210.91	\$33,728.02	\$12,328.90				
2006 ST Project (Fund 308) Bond 2011A	\$806,289	\$118,509	\$115,853.43	\$105,550.47	\$90,208.18	\$41,576.92				
2012-14 Street Project (Fund 312) Bond 2013A	\$0	\$21,942	\$120,813.58	\$527,266.56	\$523,158.24	\$569,470.21				
EDA-City Hall (Fund 320) Bond 2008A	(\$13,448)	(\$11,206)	(\$8,965.03)	(\$6,723.78)	(\$4,959.25)	(\$4,959.25)				

	2013	2014	2015	2016	2017	
		Beginning Year Balance	Beginning Year Balance	Beginning Year Balance	Beginning Year Balance	
					August	
2002 Jennie's Project (Fund 332) Bond 2009A	\$144,572	\$159,029	\$167,797.98	\$42,897.92	\$45,794.39	\$47,033.12
2006 Street Project Bond 2006A (Fund 306)	\$108,702	\$0	\$0.00	\$0.00	\$0.00	\$0.00
Pop'd Kerns Const. (Fund 403)	\$0	\$55,373	\$0.00	\$0.00	\$0.00	\$0.00
2012-14 Street Project Const. (Fund 412)	(\$631,269)	\$626,401	\$0.00	\$0.00	\$0.00	\$0.00
TIF#1-6 MT Power (Fund 341) Bond 2014A	\$0	\$0	\$209,470.52	\$282,405.09	\$257,677.09	\$189,334.22
TIF #1-4 Good Sam (Fund 342) Bond 2012B	\$48,900	\$14,428	\$36,852.49	\$51,614.57	\$34,263.93	\$18,941.46
TIF#1-3 Pinebrook (Fund 360)	\$4,140	\$4,641	\$5,310.54	\$5,992.42	\$6,745.36	\$7,144.11
TIF#1-7 MSC (Fund 415)	\$0	\$0	(\$11,575.00)	(\$11,575.00)	(\$2,024.00)	\$27,507.41
Mt. Power Const. (Fund 441)	\$0	(\$8,403)	\$0.00	\$0.00	\$0.00	\$0.00
Downtown Project/Ross Corner (Fund 450)	\$0	\$0	\$0.00	(\$109,874.19)	(\$258,116.84)	(\$269,611.28)
Commerical Park/Land (Fund 460) Bond 2016A	\$0	\$0	\$0.00	\$0.00	\$10,972.37	\$13,383.22
TIF#1 Hospital Project (Fund 470)	\$12,563	\$13,529	\$14,708.42	\$15,877.09	\$17,054.00	\$17,657.27
Commerical Park/Infrastructure Bond 2017B (485)	\$0	\$0	\$0.00	\$0.00	\$0.00	\$2,362,107.19
Capital Revolving (Fund 501)	\$296,312	\$296,878	\$299,207.27	\$299,771.05	\$109,127.37	\$109,332.74
Lake Commission (Fund 507)	(\$6,165)	(\$63,745)	(\$76,573.43)	\$16,215.71	\$16,424.57	\$34,643.15
EDA-4plex (Fund 607)	\$32,643	\$35,089	\$30,711.50	\$24,819.99	\$38,315.00	(\$8,936.21)
EDA-8plex (Fund 608)	\$84,364	\$88,607	\$56,465.38	\$44,706.97	\$64,850.00	\$27,610.29
EDA-Mason Manor (Fund 609)	\$18,473	\$17,497	\$17,599.43	\$22,213.31	\$23,000.43	\$24,638.42
Total	\$4,047,774	\$4,578,158	\$4,036,549.46	\$4,579,791.25	\$4,275,854.03	\$6,630,030.90