

**Regular City Council Meeting**  
**Mountain Lake City Hall**  
**Monday, November 4, 2024**  
**5:45 p.m.**  
**AGENDA**

1. Meeting Called to Order \*Additional information on agenda item is attached or at City Hall
  
2. Approval of Agenda and Consent Agenda
  - a. Bills: Checks #28766-28803, 1173e-1184e (1-7)
  - b. Payroll: Checks # 68391-68407
  - c. Approve October 10 Utilities Commission Minutes (8-9)
  - d. Approve October 21 City Council Minutes (10-11)
  - e. Approve October Street Department Report (12)
  - f. Approve Mountain Lake Cross Country Team Proclamation (13)
  
3. Public – A total of ten (10) minutes is allotted for individuals to briefly discuss a topic of concern or provide comments to the Council.
  
4. City Administrator
  
5. Roundtable
  - a. Discussion – Commissions/Boards Update
  
6. Adjourn

**Mountain Lake Utilities Commission Meeting**  
**Mountain Lake City Hall**  
**Thursday, October 10, 2024**  
**7 AM**

Members Present: Todd Johnson; Mark Langland; Sue Garloff; City Council Liaison Dean Janzen

Members Absent: Brian Janzen; David Savage

Staff Present: Michael Mueller, City Administrator; Jill Falk; Utilities Office Manager; Dave Watkins; Electric Superintendent; Steve Peters; Lineman; Taylor Nesmoe; Water/Wastewater Superintendent; Scott Pankratz; Water/Wastewater

Others Present: Matt Johnson

**Call to Order**

The meeting was called to order at 7 AM.

**Approval of Minutes and Bills**

Motion by Garloff, seconded by Johnson to approve the September 26<sup>th</sup> Minutes and Check Numbers 23726-23758 (588E-590E). Motion carried.

**Water/Wastewater Department**

Matt Johnson was present to request permission to hook up to City Water for the Freedom Riders building and his shop SW Yamaha. There are a few rural residents outside of city limits connected to water. Mueller will look into the ordinance. The total connection cost will go to the property owner. An answer will be provided at the next commission meeting.

**Electric Department**

Brigham Erickson and Ben Israel with Barr Engineering were present for a Zoom meeting. A purchase order revision was received for \$72,000 for additional time and material. Before the agreement is signed and paid for, a better understanding of the charges is needed. In the original bid, the Instrumentation and Genset development was to be completed by Qualus. However, Mike Thielen had requested Barr to assist with these, causing them to bring in senior support team members. Currently, \$120,000 has been paid out to Qualus for hourly labor and spec changes. Langland would like a breakdown of the exact charges. Additional changes were also required for the general building and layout and vapor mitigation plans. Once the change request is approved, the next step will be to begin bid requests. Mueller will schedule a call or meeting with Qualus to discuss the revisions. The second item discussed with Barr was the bid for Support for the power plant construction. The more time Barr is on-site, the less chance of risks with contractors. The total cost of support ranges from \$405,000 to \$688,000 based on the level of support. Israel did advise that a fixed contracted price could be calculated once the bids are

complete, and the contractor's schedule is available. At this time, no decision was made regarding the support.

**City Administrator**

Garloff would like the utilities to sponsor the telephone building at Heritage Village once again and decorate it for the holidays. Watkins agreed that should not be a problem and they would take care of it. Langland mentioned that a resident approached him with questions regarding the new power plant. He would like to schedule a meeting open to the public to discuss the project. Mueller stated he has submitted a request to ITC to switch the direction in which power is received. The line will run west to east and come from Windom to Butterfield. There is no cost for the request, however, there is a one-time switch of \$50,000. With this, there will still be access to the North-South line if needed.

**Adjourn**

The meeting was adjourned at 8:27 a.m.

ATTEST:

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Jill Falk, Utilities Office Manager

**City of Mountain Lake  
Regular City Council Meeting  
Mountain Lake City Hall – 930 Third Ave  
Monday, October 21, 2024  
5:45 p.m.**

Members Present: Andrew Ysker, Darla Kruser, Dean Janzen, Bryan Bargen, Mike Nelson

Members Absent: None

City Staff Present: Michael Mueller City Administrator; Ben McHenry Police Officer

Others Present: None

**Call to Order**

The meeting was called to order by Mayor Nelson at 5:45 p.m.

**Approval of Agenda & Consent Agenda**

Motion by Janzen, seconded by Bargen to approve the agenda and consent agenda as presented.

Motion carried 5 – 0.

Bills: Checks #28735-28765, 1151E – 1172E

Payroll: Checks #68339 – 68390

Approve September 10 Library Board Minutes & Expenditures

Approve September 16 EDA Minutes

Approve September 26 Utilities Commission Minutes

Approve October 7 City Council Minutes

**Public**

No Comments.

**City Administrator**

Motion by Kruser, seconded by Janzen to approve splitting the cost with Cottonwood County for the purchase and installation of a Rapid Flashing Beacon at the intersection of County Road 1 and 5<sup>th</sup> Avenue, to insure the safety of children crossing the road to get to Munson Field. Motion carried 5 – 0.

**Roundtable**

An update was given to the council regarding board and commission meetings.

**Adjourn**

The meeting was adjourned at 6:30 p.m.

ATTEST:

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Michael Mueller, Administrator/Clerk

# STREET DEPT OCTOBER Report

- Cement Around Shelter House North @ West side connect to Sidewalks
- Dig @ close 3 Graves
- Replace 6x6s, Facia Siding Shelter House City Park
- Sweep streets
- BLADE @ Towdrip Gravel Roads
- Fix Door Senior Center
- Memorial Bench Jerry @ NW corner of Trail
- Clean library Roof Gutters
- Paint Bath Rms City Park
- Mole leaves City Park, Down Town Property's
- Mowdown Tree Dump

**PROCLAMATION  
MOUNTAIN LAKE CROSS COUNTRY TEAMS  
CITY OF MOUNTAIN LAKE, MN**

***WHEREAS***, the City of Mountain Lake celebrates the Mountain Lake Cross Country Teams for winning sectionals and heading to State and wishes to honor them for their hard work and dedication; and

***WHEREAS***, Head Coach Kyle Blomgren, Assistant Coach Gary Hildebrandt, member parents, faculty and student body at Mountain Lake were integral in guiding the teams to victory through their unwavering support; and

***WHEREAS***, citizens of Mountain Lake and fans are proud of the accomplishments thus far of the Mountain Lake Cross Country Teams, and

***WHEREAS***, the City of Mountain Lake commends the Mountain Lake Cross Country Teams for their athleticism and grace in the sport of cross country, and wishes them well in their future endeavors!

**BE IT FURTHER RESOLVED**, that a copy of this proclamation be spread upon the official minute books of the Mountain Lake City Council as a lasting testament for the appreciation and the affection the community has for the Mountain Lake Cross Country Teams. The Mountain Lake City Council heartily congratulate the Mountain Lake Cross Country Teams and recognize November 2<sup>nd</sup> as

**MOUNTAIN LAKE STATE CROSS COUNTRY DAY!**

\_\_\_\_\_  
Mike Nelson, Mayor

ATTEST: \_\_\_\_\_  
Michael Mueller, City Administrator