

Regular City Council Meeting
Mountain Lake City Hall
Monday, November 21, 2022
6:30 p.m.

AGENDA

1. Meeting Called to Order *Additional information on agenda item is attached or at City Hall

2. Approval of Agenda and Consent Agenda
 - a. Bills: Checks #26649 – 26678, 837E-839E (1-5)
 - b. Payroll: Checks #67012 – 67041
 - c. Approve October 11 Library Board Minutes, October Report, & October Expenditures (6-8)
 - d. Approve October 27 Utilities Commission Minutes (9-10)
 - e. Approve November 7 City Council Minutes (11-12)
 - f. Accept Resignation of Karin Stoesz, Library Assistant, effective 10/28/22
 - g. Accept Resignation of Will Pohlmann, Police Officer, effective 11/27/22
 - h. Approve Changing Ben McHenry, Part Time Police Officer to Full Time, effective 12/3/22
 - i. Approve Hiring Rebekah Ellingson, EMT, effective 11/21/22
 - j. Approve 2023 Tobacco and Liquor Licenses*

3. Public – A total of ten (10) minutes is allotted for individuals to briefly discuss a topic of concern or provide comments to the Council.

4. City Attorney
 - a. Discussion/Action – Ordinance # 5-22 Section 4.07 (Second Reading)*
 - b. Discussion/Action – Ordinance # 6-22 Section 5.32 & 5.60 (Second Reading) (13)
 - c. Discussion/Action – Greenhouse Update

5. City Administrator
 - a. Discussion – 2023 Budget Items for TNT Meeting on December 6 (Will be distributed at meeting)

6. Roundtable
 - a. Discussion – Commissions/Boards Update

7. Adjourn

Truth-In-Taxation Meeting 6:30PM, Tuesday, December 6th
Regular City Council Meeting – 6:30PM, Tuesday December 6th

MOUNTAIN LAKE PUBLIC LIBRARY BOARD MINUTES
October 11, 2022

Members Present: Dennis Cords, Rick Herrig, Vickie Krueger

Members Absent: Sarah Morey, Rachel Simon

Staff Present: Daniel Mick

Others Present: Michael Mueller

Others Absent: Dana Kass

The meeting was called to order at 4:37 pm by Chairperson Rick Herrig.

Additions to the agenda:

- Updating children’s area – Bins vs Shelves
- Starting “Movie Nights” for children and adults

Daniel M. expressed interest in conducting movie nights for adults and children, he will be reaching out to the friends to ask for assistance in purchasing equipment.

M/S Dennis C. / Vickie K. to approve the minutes of the September 13th meeting.

Reports: Daniel M. presented the September reports indicating 2037 total circulation and expenditures in the amount of \$3,116.14 M/S Rick H. / Vickie K. to accept the September reports as given and to approve the September expenditures, Motion carried.

Changes to the Agenda: NA

In New Business:

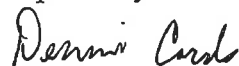
Daniel M. informed the board of the upcoming paint parties on October 20th and December 6th. It was discussed the use of fundraising to fund the purchase of the new shelves for the children’s area.

There also was a motion to hire Daniel Mick for our new Library Director, Motion carried. M/S Rick H. / Vickie K

The meeting was adjourned at 5:08PM

Next Meeting: November 8th, 2022

Respectfully submitted,



Dennis Cords

Mountain Lake
Public Library
October 2022

Children	
Audio	14
Books	753
DVDs	96
Non Print	0
Multi Media	3
Periodicals	3
ADULT	
Audio	1
Books	524
DVDs	154
Non Print	3
Multi Media	0
Periodicals	80
Other Physical Media	0
SUBTOTAL:	1631
Ebooks	132
Downloadable Audio	85
TOTAL CIRCULATION:	2308
ILLN	25
Interlibrary Loan Sent	247
Interlibrary Loan Received	169
ILL Non System	19

REVENUE	
Cash Income	
County Revenue	\$ -
Donations (Monetary)	\$ 100.00
Fines	
Misc. Revenue	\$ 27.99
Meeting Room Rental	\$ -
Sale of supplies	
TOTAL REVENUE	\$ 127.99
EXPENDITURES	
Books	\$ 617.24
Periodicals	\$ 49.00
Audio/Visual	\$ 458.25
Gas Utilities	\$ 52.63
Janitorial Supplies	\$ 474.45
Office Supplies	\$ 63.95
Library Supplies	\$ -
Postage	\$ -
Project Expense	\$ 203.68
Repairs & Maintenance	\$ 0.00
Repairs & Maint-Janitorial	\$ -
Tech/Automation Expense	\$ -
Telephone	\$ 84.18
Travel	\$ 198.63
MISC.	\$ 107.07
PCLS Delivery	\$ -
TOTAL EXPENDITURES	\$ 2,309.08

Library expenditures

Travel	Plum Creek Monthly Meeting & Trip to	\$198.63
Reimbursement	Mapleton for screens	
Indoff	Aerosol Dispenser	\$24.36
Demco	CD Cases	\$224.05
Plum Creek	MN Read & Write Renewal	\$60.00
Frontier	Telephone	\$84.18
Ingram	Books	\$617.24
MN Energy	Gas	\$52.63
Dennis Paycheck	Janitor Pay	\$345.00
Nobles Co. Library	CD Repair and Clean	\$20.00
Oriental Trading	Lanyards & Decorations	\$94.04
Amazon	Order 3780200	\$79.91
Amazon	Disc Slips	\$27.89
Amazon	Card Stock	\$17.49
Amazon	Shelf Labels	\$16.64
Amazon	DVD	\$16.33
Amazon	DVD Order	\$100.93
Amazon	Lego Plates	\$27.99
Amazon	Rubbing Alcohol & Sharpies	\$52.97
Amazon	Q-Tips	\$18.69
1000 Bulbs	Lightbulb Order	\$105.09
Consumer Report	Renewal	\$49.00
Grafe Auction	Projector Screens	\$76.02
	Total:	\$2309.08

**Mountain Lake Utilities Commission Meeting
Mountain Lake City Hall
Thursday, October 27, 2022
7 AM**

Members Present: Mark Langland, Sue Garloff, David Savage, Todd Johnson

Members Absent: Brian Janzen; City Council Liaison Dean Janzen,

Staff Present: Michael Mueller; Clerk/Administrator; Jill Falk; Utilities Office Manager, Dave Watkins; Electric Superintendent; Steve Peters; Lineman; Taylor Nesmoe; Water/Wastewater Superintendent; Scott Pankratz; Water/Wastewater Worker

Others Present: Dean Sawatzky

Call to Order

The meeting was called to order at 7 AM.

Approval of Minutes and Bills

Motion by Garloff seconded by Johnson to approve the October 13th Minutes, and Check Numbers 22072-22100 (421E-423E). Motion carried.

Electric Department

The street light repairs on Third Avenue have been completed. They will begin working on a few other lights around town that need repairing. The generator project is still slowly moving forward. The final process for the presentation should be completed soon. Also, regarding the generator, the League of Minnesota has completed a generation audit to verify that all generators are operational and producing safely and accurately.

Gun Range

Dean Sawatzky was present requesting permission to cut down four trees around the site for the potential long-distance gun range. The removal of trees will provide a clearer view to continue collecting the information needed to move forward. This would also be beneficial for the utilities, as it will clear up the access to the pond for the Jetter truck or other utility vehicles. Langland wanted to discuss the berm needed for the range. Sawatzky said that he was planning on building the berm approximately ten feet high. It would be placed up against the hill, which already has a rise of about 50 feet. He will be bringing in his dirt and clay and will be using used tires. At this time, no decision has been made and the issue will be re-evaluated in the spring. A

motion was made, however, by Savage to allow for the removal of the trees, this was seconded by Garloff; the motion passed.

Water/Wastewater Department

At this time, it has been decided that ordering the new utility trucks through the State bid will not be beneficial. The state bids are the lowest in priority and are placed at the end of the production process. Nesmoe reached out to Higley Ford, who in turn told him they prioritize their repeat customers, which we are not. He also reached out to Asa Auto Plaza in Jackson. Asa will provide a quote for the 2023 Chevrolet trucks, however, without state bid pricing, may no longer be able to purchase with the utility box. At this point, they will obtain quotes from both Asa Auto and Mountain Lake Automotive to see what would be available. It will most likely still be at least a one-year turnaround.

Jon Graupman was here last week to discuss the sand filter process and will begin looking into bids. Unfortunately, with the increase in costs, the quotes will be closer to \$175,000 instead of the \$100,000 that has already been allocated. Nesmoe wanted the opinion from the commission regarding a future purchase to replace the membranes for the RO. The membranes do have a life expectancy of five years. This was not included in the 2022 budget. The expected purchase should be around \$80,000.

The utilities will be taking part in the lighting of Christmas at the Village. The utilities are responsible for decorating the Telephone Museum. Mueller stated that they may purchase the lights and then submit the receipts to Frontier Energy for energy rebates.

City Administrator

Frontier Energy presents monthly updates at CMPAS board meetings with grant information and recommendations for funding possibilities. He would like to agree to the proposal with Frontier Energy so that they are able to apply for grants or funding on behalf of the utilities. The motion was made by Garloff; seconded by Savage; the motion passed.

Adjourn

The meeting was adjourned at 7:27 a.m.

ATTEST:

Jill Falk, Utilities Office Manager

**City of Mountain Lake
Regular City Council Meeting
Mountain Lake City Hall – 930 Third Ave
Monday, November 7, 2022
6:30 p.m.**

Members Present: Dean Janzen, Dana Kass, Darla Kruser, Andrew Ysker, Mike Nelson

City Staff Present: Michael Mueller City Administrator

Others Present: Doug Regehr

Call to Order

The meeting was called to order by Mike Nelson at 6:30 p.m.

Approval of Agenda & Consent Agenda

Motion by Kass, seconded by Ysker to approve the agenda and consent agenda as presented.

Motion carried 5– 0.

Bills: Checks #26584-26648, 833e-836e

Payroll: Checks # 66978-67011

Approve September 19, 22, 27 & October 3, 12 EDA Board Minutes

Approve October 13 Utilities Commission Minutes

Approve October 17 City Council Minutes

Approve October Street Department Report

Public

No comments

Active Living Committee

The Active Living Committee has been working with the school and county to apply for a safe routes to school grant. The school board will be discussing the potential project and routes at their next school board meeting at 5:30pm on November 21st. For the county to apply for the grant, the school and city will need to approve the project.

City Attorney

There was a first reading regarding a proposed ordinance change regarding section 4.07, 5.32 & 5.60 of the city code.

City Administrator

Michael Mueller City Administrator discussed with the council about purchasing a TV instead of a projector for the Council Chambers. There was also an update given to the council on County Ditch 21, the tile drain system is in worse condition than anticipated, preliminary estimates were given, roughly \$175,000- \$200,000.

Roundtable

An update was given to the council regarding board and commission meetings.

Adjourn

The meeting was adjourned at 7:05 p.m.

ATTEST:

Michael Mueller, Administrator/Clerk

Ordinance #6-22
An Ordinance of the City of Mt. Lake
Amending Chapter 5 of the City Code

The City Council of City of Mt. Lake ordains that Section 5.32 & 5.60 be amended as follows:

SECTION. 5.32. BEER LICENSE RESTRICTIONS AND REGULATIONS.

Subdivision 5. Except as otherwise provided in this Chapter, no license shall be granted for any building within ~~300~~ 200 feet of any public elementary or secondary school structure, or within 100 feet of any church structure.

SECTION 5.60. LIQUOR AND ON-SALE WINE LICENSE RESTRICTIONS AND REGULATIONS:

Subdivision 4.

No license shall be granted for any building within ~~300~~ 200 feet of any public elementary or secondary school structure or within 100 feet of any church structure.

Adopted by the City Council this 6th day of December 2022.

ATTEST:

Mike Nelson, Mayor

Michael Mueller, City Administrator/Clerk