

**Regular City Council Meeting
Mountain Lake City Hall
Monday, November 16, 2020
6:30 p.m.**

***Call-in Number for Public Available Upon Request*
Please call 507-427-2999 ext.1 to learn more.**

AGENDA

1. Meeting Called to Order *Additional information on agenda item is attached or at City Hall

2. Approval of Agenda and Consent Agenda
 - a. Bills: Checks #24276 void; #24277 – 24327, 696E – 699E (1-7)
 - b. Payroll: Checks #65644 – 65674
 - c. Approve October 13 Lake Commission Minutes (8-9)
 - d. Approve October 15 Library Board Minutes, October Report, & October Expenditures (10-12)
 - e. Approve October 22 Utilities Commission Minutes (13-14)
 - f. Approve November 2 City Council Minutes (15-17)
 - g. Approve Resolution #35-20 Accept Fire Relief Donation of \$5,000 (18)
 - h. Hire Jacob Karschnik, Fire Department, effective November 16, 2020
 - i. Approve Resolution #36-20 Setting Polling Place for 2021 (19)

3. Public – A total of ten (10) minutes is allotted for individuals to briefly discuss a topic of concern or provide comments to the Council.

4. City Administrator
 - a. Review – City Hall Office Interior Renovation Floor Plans
 - b. Discussion – 2021 Budget Items for TNT Meeting on December 1
 - c. Review – Board/Commission Appointments for 2021
 - d. Review – Meeting Dates for 2021

5. City Attorney
 - a. Discussion/Action – Public Nuisances Update

6. Adjourn

**Truth-In-Taxation Meeting 6:00PM, Tuesday, December 1st
Regular City Council Meeting – 6:30PM, Tuesday December 1st**

CITY OF MOUNTAIN LAKE

11/12/20 10:13 AM

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***Check Detail Register©**

Batch: 11-12-20cks,11-2-20ck-2,11-4-20carescks,11-5-20WH,11-9-20WH

November 16, 2020
 mtg
 CK# 24276 void
 CK# 24277 - 24327
 1096E - 699E

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
10100 United Prairie 10100					
24277	11/02/20	SYNCHRONY BANK/AMAZON			
E 211-45500-590		Capital Outlay Books	\$126.88		LIBRARY BOOKS
E 211-45500-592		A.V. Materials	\$142.01		LIBRARY AV
		Total	\$268.89		
24278	11/02/20	BORDER STATES ELECTRIC			
E 101-45183-401		Repairs/Maint Buildings	\$114.25	920874288	SUPPLIES FOR CAMPGROUND
		Total	\$114.25		
24279	11/02/20	CITIZEN PUBLISHING CO.			
E 211-45500-430		Miscellaneous	\$644.80		ADS FOR LIBRARY DIRECTOR
		Total	\$644.80		
24280	11/02/20	DARON FRIESEN			
E 101-43100-430		Miscellaneous	\$170.99		SAFETY SHOES
E 101-46200-430		Miscellaneous	\$19.00		SAFETY SHOES
		Total	\$189.99		
24281	11/02/20	INGRAM DISTRIBUTION GROUP INC.			
E 211-45500-590		Capital Outlay Books	\$900.56		LIBRARY BOOKS
		Total	\$900.56		
24282	11/02/20	JANZEN FABRICATION			
E 101-43100-404		Repairs/Maint Machinery/	\$75.00	3038	REPAIR SKIDLOADER BROOM
		Total	\$75.00		
24283	11/02/20	MAYNARDS FOOD CENTER			
E 101-41400-200		Office Supplies	\$17.08	10/1/20	CITY HALL-TP
E 101-41400-200		Office Supplies	\$20.38	10/12/20	CITY HALL-WINDOW CLEANER,GARBAGE BAGS
E 219-00000-214		Cleaning supplies	\$34.85	10/20/20	CLEANING SUPPLIES-CARES FUND
E 101-43100-200		Office Supplies	\$49.58	10/26/20	ST DEPT-SOAP,PAPER TOWELS,TP
		Total	\$121.89		
24284	11/02/20	TRAVIS SMITH			
E 205-46500-430		Miscellaneous	\$67.61		EDA LUNCH MEETING
		Total	\$67.61		
24285	11/02/20	THIRD AVENUE AUTO PARTS			
E 101-45200-404		Repairs/Maint Machinery/	(\$4.25)		credit
E 101-43100-404		Repairs/Maint Machinery/	\$37.74	S182626	ANTI-FREEZE, SHARPEN CHAIN
E 101-42100-406		Vehicle Maint/Gen Repair	\$135.99	S182789	PD-12V HIGH PERF AUTO LINE
E 101-45183-401		Repairs/Maint Buildings	\$27.54	S182844	CAMPGROUND-ANTIFREEZE
E 101-42100-406		Vehicle Maint/Gen Repair	\$43.59	S182920	PD-GLASS CLEANER, CARWASH MONEY
E 101-45200-404		Repairs/Maint Machinery/	\$36.80	S182970	OIL FOR MOWERS
E 101-43100-215		Shop Supplies	\$11.69	S183059	SHOP TOWELS
E 101-45200-404		Repairs/Maint Machinery/	\$20.94	S183073	OIL & FILTER FOR MOWER
E 101-45200-404		Repairs/Maint Machinery/	\$2.18	S183111	FITTING-LAWNMOWER
E 101-43100-404		Repairs/Maint Machinery/	\$53.18	S183116	FILTER FOR #11
E 101-45200-404		Repairs/Maint Machinery/	\$20.72	S183128	OIL FOR LAWNMOWERS
E 101-43100-404		Repairs/Maint Machinery/	\$17.98	S183163	ST DEPT PRIMER

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Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 101-43100-404		Repairs/Maint Machinery/	\$28.79	S183164	CABIN FILTER #11
E 101-43100-215		Shop Supplies	\$18.99	S183166	ST DEPT-CERAMIC SPRAY COATING
E 101-43100-404		Repairs/Maint Machinery/	\$28.69	S183168	FILTER FOR BACKHOE
E 101-43100-215		Shop Supplies	\$17.16	S183188	WASHER FLUID
E 101-43100-404		Repairs/Maint Machinery/	\$76.08	S183189	AIR FILTER FOR BACKHOE
E 101-43100-404		Repairs/Maint Machinery/	\$79.49	S183192	AIR FILTER #11
		Total	\$653.30		
24286	11/05/20	AFLAC			
G 101-21713		AFLAC	\$237.51		
		Total	\$237.51		
24287	11/05/20	COMMISSIONER OF REVENUE			
G 101-21702		State Withholding	\$829.03		
		Total	\$829.03		
24288	11/05/20	FURTHER/SELECT			
G 101-21714		HSA	\$686.60		
		Total	\$686.60		
24289	11/05/20	GISLASON & HUNTER			
G 101-21712		Garnishments	\$413.29		
		Total	\$413.29		
24290	11/05/20	IRS-DEPT OF TREASURY			
G 101-21701		Federal Withholding	\$1,667.17		
G 101-21703		FICA Tax Withholding	\$2,700.68		
		Total	\$4,367.85		
24291	11/05/20	LAW ENFORCEMENT LABOR SERV			
G 101-21711		PD UNION DUES	\$186.00		
		Total	\$186.00		
24292	11/05/20	PERA			
G 101-21704		PERA	\$4,916.20		
		Total	\$4,916.20		
24293	11/05/20	VALIC			
G 101-21705		VALIC	\$63.00		
		Total	\$63.00		
24294	11/04/20	HERITAGE VILLAGE INC.			
E 219-00000-451		Business/NonProfit Grant	\$2,000.00		ADDITIONAL CARES GRANT
		Total	\$2,000.00		
24295	11/04/20	JENNIFER SHOUSE-KLASSEN			
E 219-00000-451		Business/NonProfit Grant	\$4,000.00		ADDITIONAL CARES GRANT
		Total	\$4,000.00		
24296	11/04/20	MOUNTAIN LAKE AREA CHAMBER			
E 219-00000-451		Business/NonProfit Grant	\$2,000.00		ADDITIONAL CARES GRANT

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Check #	Check Date	Vendor Name	Amount	Invoice	Comment
		Total	\$2,000.00		
24297	11/04/20	PETERSON DRUG & GIFTS			
E 219-00000-451		Business/NonProfit Grant	\$6,000.00		ADDITIONAL CARES GRANT
		Total	\$6,000.00		
24298	11/04/20	KRIENKE FOODS INTERNATIONAL			
E 219-00000-451		Business/NonProfit Grant	\$10,000.00		ADDITIONAL CARES GRANT
		Total	\$10,000.00		
24299	11/04/20	PROGRESSIVE CHIROPRACTIC LLC			
E 219-00000-451		Business/NonProfit Grant	\$6,000.00		ADDITIONAL CARES GRANT
		Total	\$6,000.00		
24300	11/04/20	TRAVIS SMITH			
E 219-00000-451		Business/NonProfit Grant	\$2,000.00		ADDITIONAL CARES GRANT
		Total	\$2,000.00		
24301	11/09/20	COMMISSIONER OF REVENUE			
G 101-21702		State Withholding	\$63.19		
		Total	\$63.19		
24302	11/09/20	IRS-DEPT OF TREASURY			
G 101-21701		Federal Withholding	\$138.08		
G 101-21703		FICA Tax Withholding	\$1,007.06		
		Total	\$1,145.14		
24303	11/12/20	AGCO FINANCE-AGCOPLUS			
E 101-45200-404		Repairs/Maint Machinery/	\$60.72	IM48165	AIR & OIL FILTER FOR FERRIS
E 101-43100-212		Motor Fuels	\$33.08	IM48193	2 GAL DEF
E 101-45200-404		Repairs/Maint Machinery/	\$374.62	IM48227	MOWER BLADES AND HYDRO FILTERS
		Total	\$468.42		
24304	11/12/20	ALPHA WIRELESS COMMUNICATIONS			
E 221-42200-323		Radio/Pager maintenance	\$57.00	703778	MIN V CHARGER-FIRE DEPT
E 221-42200-323		Radio/Pager maintenance	\$342.00	703910	3 BATTERIES FOR APX4000
		Total	\$399.00		
24305	11/12/20	AMERIPRIDE			
E 101-43100-215		Shop Supplies	\$53.60	2801213378	TOWELS FOR ST DEPT
E 101-41400-401		Repairs/Maint Buildings	\$30.23	2801213378	MATS FOR CITY HALL
		Total	\$83.83		
24306	11/12/20	BLUE ROSE CAPITAL ADVISORS			
E 610-46330-434		Project Expense	\$1,000.00	2242	PRICING OPINION SERIES 2020B
E 342-47000-301		Auditing and Acct g Servic	\$900.00	2242	PRICING OPINION SERIES 2020C
		Total	\$1,900.00		
24307	11/12/20	BOLTON & MENK INC.			
E 101-43150-390		Ditch/Road Assessments	\$220.00	0259167	ESTATE DRIVE TWIN HOME DRAINAGE PLAN
		Total	\$220.00		

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Check #	Check Date	Vendor Name	Amount	Invoice	Comment
24308	11/12/20	CAROL LEHMAN			
E 211-45500-200		Office Supplies	\$47.12		TONER FOR LIBRARY
		Total	\$47.12		
24309	11/12/20	CITIZEN PUBLISHING CO.			
E 101-41400-351		Legal Notices Publishing	\$41.00	10/7/20	COND USE KRISTALL KAPTAL
E 101-41400-351		Legal Notices Publishing	\$36.90	10/7/20	VARIANCE D MEYER
E 101-41400-351		Legal Notices Publishing	\$32.80	10/7/20	COND USE J KRUSER
		Total	\$110.70		
24310	11/12/20	COMPUTER LODGE LLC			
E 101-41110-200		Office Supplies	\$15.00	MSP-18694	MAYOR-WEEKLY WORKSTATION UPDATES AND MONTHLY SERVER UPDATES
E 205-46500-200		Office Supplies	\$48.75	MSP-18694	EDA-WEEKLY WORKSTATION UPDATES AND MONTHLY SERVER UPDATES
E 101-42100-200		Office Supplies	\$48.75	MSP-18694	PD-WEEKLY WORKSTATION UPDATES AND MONTHLY SERVER UPDATES
E 101-00000-430		Miscellaneous	\$78.75	MSP-18694	UT-WEEKLY WORKSTATION UPDATES AND MONTHLY SERVER UPDATES
E 101-41400-200		Office Supplies	\$48.75	MSP-18694	OFFICE-WEEKLY WORKSTATION UPDATES AND MONTHLY SERVER UPDATES
		Total	\$240.00		
24311	11/12/20	COMPUTER LODGE LLC			
E 101-41400-200		Office Supplies	\$79.36	18693	CITY-RENEWAL OFFICE 365 SOFTWARE
E 101-00000-430		Miscellaneous	\$79.35	18693	UT-RENEWAL OFFICE 365 SOFTWARE
E 101-42100-200		Office Supplies	\$79.36	18693	PD-RENEWAL OFFICE 365 SOFTWARE
E 205-46500-200		Office Supplies	\$79.35	18693	EDA-RENEWAL OFFICE 365 SOFTWARE
		Total	\$317.42		
24312	11/12/20	COUNTRY PRIDE SERVICES			
E 101-42100-212		Motor Fuels	\$166.15		PD GAS
E 101-43100-212		Motor Fuels	\$803.93		ST DEPT GAS
E 101-45200-212		Motor Fuels	\$20.13		PARKS GAS
E 231-42154-212		Motor Fuels	\$126.17		AMB FUEL
E 101-45200-402		Repairs/Maint- Ground	\$958.15	102882	TIRES #4,BOLTS,DRIVE SCREWS,TRASH BAGS
E 101-43100-404		Repairs/Maint Machinery/	\$63.36	229001,2289	ST-PROPANE, ABRASIVE
E 101-45183-401		Repairs/Maint Buildings	\$30.45	229121	BALLAST FOR CAMPGROUND
E 240-46500-401		Repairs/Maint Buildings	\$8.54	229667	UPSHOT SPRAY FOR JSK BLDG
E 219-00000-214		Cleaning supplies	\$113.15	229669	PAPER TOWELS,PINESOL,HANDSOAP,GLOVES
E 101-43100-401		Repairs/Maint Buildings	\$16.00	229704	ST SHOP FURNACE FILTER
E 608-46330-401		Repairs/Maint Buildings	\$192.18	229764,2299	CARTRIDGES & FURNACE FILTERS
E 219-00000-214		Cleaning supplies	\$7.47	229775	CHLOROX WIPES
E 101-43124-216		Chemicals and Chem Pro	\$54.63	229794	SALT FOR SIDEWALKS
E 607-46330-401		Repairs/Maint Buildings	\$21.33	229953	FURNACE FILTERS
E 609-46330-401		Repairs/Maint Buildings	\$52.69	229953 2300	FURNACE FILTERS,TORX DRIVE
E 221-42200-430		Miscellaneous	\$138.85	230032	FD-BATTERIES,FACE MASKS,TAPE,TP
E 101-45186-401		Repairs/Maint Buildings	\$40.60	230063	COMM CTR-BALLAST
E 101-41400-200		Office Supplies	\$21.36	230063,2293	CITY HALL-GARBAGE BAGS,VACCUM BAGS
		Total	\$2,835.14		

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Check #	Check Date	Vendor Name	Amount	Invoice	Comment
24313	11/12/20	DEFRIES COLLISION CENTER LLC			
E 101-42100-406		Vehicle Maint/Gen Repair	\$7,416.04		REPAIR TO 2016 FORD POLICE CAR
		Total	\$7,416.04		
24314	11/12/20	DUERKSEN ELECTRIC INC.			
E 101-45183-401		Repairs/Maint Buildings	\$123.79	5235	REPLACE FIXTURE AT CAMPGROUND
		Total	\$123.79		
24315	11/12/20	HOMETOWN SANITATION SERVICE			
E 101-00000-430		Miscellaneous	\$122.43	391460	SERVICE
		Total	\$122.43		
24316	11/12/20	KDOM RADIO			
E 101-00000-430		Miscellaneous	\$208.59		MONTHLY ADV
		Total	\$208.59		
24317	11/12/20	LOHRENZ EXCAVATING INC			
E 101-43150-390		Ditch/Road Assessments	\$6,550.00	7736	STORM SEWER-KUETZEL PROJECT
		Total	\$6,550.00		
24318	11/12/20	MAYNARDS FOOD CENTER			
E 211-45500-220		Repair/Maint Supply	\$16.77		SUPPLIES FOR LIBRARY
		Total	\$16.77		
24319	11/12/20	MICHAEL SCHULTE			
E 219-00000-214		Cleaning supplies	\$38.36		CLEANING SUPPLIES-CARES FUND
		Total	\$38.36		
24320	11/12/20	MOUNTAIN LAKE UTILITIES			
R 101-00000-31000		General Property Taxes	\$512.24		SEWER ASSMT PAYOFF-306 6TH ST--FRANK YOUNGWIRTH
		Total	\$512.24		
24321	11/12/20	PETERSON DRUG & GIFTS			
E 231-42154-210		Operating Supplies	\$307.76	10/12/20	GLUCAGON FOR AMB
E 101-43100-404		Repairs/Maint Machinery/	\$3.20	10/22/20	ST DEPT-BATTERIES #15
E 221-42200-323		Radio/Pager maintenance	\$11.34	10/29/20	FD-SHIP RADIO TO ALPHA WIRELESS
		Total	\$322.30		
24322	11/12/20	PETERSON DRUG & GIFTS			
E 211-45500-220		Repair/Maint Supply	\$8.46		LIBRARY -TOLIET BOWL CLEANER
E 219-00000-202		Personal Protective Equip	\$6.39	10/17/20	LIBRARY-ALCOHOL
E 219-00000-202		Personal Protective Equip	\$60.70	11/2/20	LIBRARY-GLOVES
		Total	\$75.55		
24323	11/12/20	PLUNKETT'S			
E 211-45500-401		Repairs/Maint Buildings	\$56.57		SERVICE AT LIBRARY
		Total	\$56.57		
24324	11/12/20	PRAXAIR DISTRIBUTION INC.			
E 231-42154-210		Operating Supplies	\$141.07	99642605	OXYGEN FOR AMBULANCE

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Check #	Check Date	Vendor Name	Amount	Invoice	Comment
Total			\$141.07		
24325	11/12/20	SW/WC SERVICE COOPERATIVES			
E 101-42100-131		Employer Paid Health	\$4,153.08		DECEMBER HEALTH INS-POLICE DEPT
E 101-41400-131		Employer Paid Health	\$3,193.44		DECEMBER HEALTH INS-OFFICE
E 101-43100-131		Employer Paid Health	\$2,874.10		DECEMBER HEALTH INS-ST DEPT
E 101-45200-131		Employer Paid Health	\$287.89		DECEMBER HEALTH INS-PARKS DEPT
E 211-45500-131		Employer Paid Health	\$479.82		DECEMBER HEALTH INS-LIBRARY
E 101-46200-131		Employer Paid Health	\$511.27		DECEMBER HEALTH INS-CEMETERY
E 205-46500-131		Employer Paid Health	\$1,596.72		DECEMBER HEALTH INS-EDA
E 101-42100-135		Employer Paid Other	\$564.50		DECEMBER HEALTH INS-BRIAN LUNZ
Total			\$13,660.82		
24326	11/12/20	VALLEY ASPHALT PRODUCTS INC.			
E 101-43121-224		Street Maint Materials	\$999.90	12529	WINTER MIX ASPHALT
Total			\$999.90		
24327	11/12/20	WINDOM TOWING COMPANY			
E 101-42100-406		Vehicle Maint/Gen Repair	\$213.75		TOW 2016 POLICE CAR
Total			\$213.75		
10100 United Prairie 10100			\$85,023.91		

Fund Summary

10100 United Prairie 10100	
101 GENERAL FUND	\$45,248.64
205 ECONOMIC DEVELOPMENT AUTHORITY	\$1,792.43
211 LIBRARY FUND	\$2,422.99
219 CORONAVIRUS RELIEF AID	\$32,260.92
221 FIRE DEPT FUND	\$549.19
231 AMBULANCE FUND	\$575.00
240 PROTIENT--DTED LOAN	\$8.54
342 T.I.F. #1-4 GOOD SAM	\$900.00
607 EDA----4 PLEX FUND	\$21.33
608 EDA----8 PLEX FUND	\$192.18
609 EDA-- MASON MANOR	\$52.69
610 EDA-MIDWAY ESTATES	\$1,000.00
	\$85,023.91

696 e	10/30/20	UNITED PRAIRIE BANK			
E 101-41400-301		Auditing and Acct g Servic	\$25.00		OCTOBER ACH FEE
		Total	\$25.00		
697 e	11/06/20	SELECT/FURTHER			
E 101-41400-141		Admin Fees-HSA	\$5.90		NOVEMBER HSA ADMIN FEES
E 101-42100-141		Admin Fees-HSA	\$11.80		NOVEMBER HSA ADMIN FEES
E 205-46500-141		Admin Fees-HSA	\$2.95		NOVEMBER HSA ADMIN FEES
E 211-45500-141		Admin Fees-HSA	\$2.95		NOVEMBER HSA ADMIN FEES
E 101-43100-141		Admin Fees-HSA	\$5.30		NOVEMBER HSA ADMIN FEES
E 101-46200-141		Admin Fees-HSA	\$1.78		NOVEMBER HSA ADMIN FEES
E 101-45200-141		Admin Fees-HSA	\$1.77		NOVEMBER HSA ADMIN FEES
		Total	\$32.45		
698 e	11/06/20	UNITED PRAIRIE BANK			
G 609-22800		Notes Payable - Current	\$525.58		MASON MANOR-PRINC PAYMENT
E 609-46330-610		Interest	\$764.95		MASON MANOR-INTEREST PAYMENT
		Total	\$1,290.53		
699 e	11/10/20	FURTHER/SELECT			
E 101-41400-130		Employer Paid HSA	\$1,000.00		LIVE WELL HSA CONTRIBUTION
E 101-42100-130		Employer Paid HSA	\$2,000.00		LIVE WELL HSA CONTRIBUTION
E 101-43100-130		Employer Paid HSA	\$900.00		LIVE WELL HSA CONTRIBUTION
E 101-45200-130		Employer Paid HSA	\$300.00		LIVE WELL HSA CONTRIBUTION
E 101-46200-130		Employer Paid HSA	\$300.00		LIVE WELL HSA CONTRIBUTION
E 205-46500-130		Employer Paid HSA	\$500.00		LIVE WELL HSA CONTRIBUTION
Check #	Check Date	Vendor Name	Amount	Invoice	Comment
		Total	\$5,000.00		

**Lake Commission Meeting
Monday, Oct. 13, 2020, 6:30 p.m.**

Members Present: Jason Kruser, Jim Peterson, Dave Bucklin, Jean Haberman

Members Absent: Jason Honkomp, Janell Bargen, Randy Loewen

Guests Present: Michael Schulte

Chair Kruser called the meeting to order at 6:30 p.m.

M/S/P Bucklin/Peterson to approve the minutes of the Sept. 14, 2020 meeting.

Treasurer's Report (10/8/2020):

Income:

UPB Interest	19.14
Alter Recycling – Aluminum Cans 1280 lbs. @ .20	320.00

Expenses:

AGCO – Bolts	29.18
Country Pride – Can trailer repair and tires	1,057.57
Third Ave Auto – Spark plug & labor – John boat	63.18

Ending Balance: **\$39,162.77**

Savings Balance	22,025.19
Weed Harvester replacement funds from Cot. Co. (2018)	20,000.00
Weed Harvester replacement funds from Cot. Co. (Jan. 2019)	10,000.00
Weed Harvester replacement funds from Cot. Co. (Oct. 2019)	<u>20,000.00</u>
Total Savings Balance:	72,025.19

Michael Schulte clarified that the September bill for truck repair in the amount of \$831.40 was for the truck used for hauling harvested weeds.

M/S/P Peterson/Bucklin to approve Treasurer's Report.

Lake:

Fishing Pier: Jim Peterson, Randy Loewen, and Kevin Ella moved the fishing pier to its winter location on September 23. It was moved early due to the low lake level.

Fish Survey: Jim checked with the Brian Schulz and he didn't think the Fisheries did a survey in 2020. He said that some of the native plants cycle and to wait until next summer to see what happens.

Aeration: Jason sent in the application for the aeration permit. The permit will be issued as soon as copies of the two newspaper ads are submitted sometime in November. Jim recommended that the aeration system be turned on ASAP because of the low lake level.

Trail: Dave Bucklin received a DNR permit to remove sediment from the creek on the southwest side of the trail. The City workers will use their backhoe to remove and scatter the sediment that they remove.

Dave also reported that a DNR permit is pending for a new boardwalk that will be placed 15 to 20 feet upstream from the existing boardwalk. There will be a condition in the permit that we stay far away from the fen.

Nickel Construction has plans to prop up the existing boardwalk this fall.

Dave brought up the idea of honoring Ray Dick with a sign and historical marker because he was instrumental in getting the trail started. Nickel Construction is using a plasma cutter to cut out a picture of Ray. Action postponed until the sign is completed.

Harvester: Tony Ewert does not have room to store the harvester. There was discussion about possible storage. Jason will contact Al Coners and Cindy Johnson to see if they have room. Otherwise, the harvester will stay outside and be covered with a tarp.

Cemetery Trees: Dave Bucklin is working with Darren Friesen on a tree planting project at the cemetery. Approximately 100 trees will be planted to help water quality and well head protection. There will be a 75% cost share for a \$10,000 project. The remaining \$2,500 to be raised locally.

Meeting adjourned at 7:20.

Respectfully submitted,

Jean Haberman,
Secretary/Treasurer

MOUNTAIN LAKE PUBLIC LIBRARY BOARD MINUTES

OCTOBER 15, 2020

Members Present: Marci Balderas, Dennis Cords, Rick Herrig, Sarah Morey,
Vickie Krueger, Carol Lehman, director

Members Absent: None

Others Present: Dana Kass

The meeting was called to order at 4:00 p.m. by chairman, Marci Balderas.

M/S Krueger/Kass to approve the minutes of the September 17, 2020 meeting. Motion carried.

Reports:

Carol presented the September monthly report indicating 2,090 total circulation and expenditures in the amount of \$2,485.16. M/S Kass/Krueger to accept the monthly report as given and to approve the September expenditures. Motion carried.

Budget: No update information

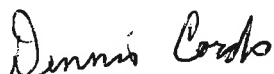
PCLS: Another delivery driver resigned so Plum Creek is currently advertising for a replacement. In the meantime, delivery service for the region will continue, as a former driver agreed to fill in until a replacement is hired.

Carol reported that the advertising is underway for the director position and that applications will be accepted through October 26, 2020. Interviews will be scheduled as soon as possible in November.

The remainder of the meeting was spent reviewing the Patron Conduct policy.

The meeting adjourned at 5:15 p.m.

Respectfully submitted,



Dennis Cords, secretary

MOUNTAIN LAKE
PUBLIC LIBRARY
OCTOBER 2020

<u>CIRCULATION</u>	<u>AUDIO</u>	<u>BOOKS</u>	<u>NON PRINT</u>	<u>MULTI MEDIA</u>	<u>PERIODICALS</u>	<u>VIDEOS</u>	<u>TOTALS</u>
Children's	12	833	0	0	4	173	1,022
Adult	25	656	3	0	51	186	921
Other Physical Media							<u>11</u>
eBooks							1,954
Downloadable Audio							73
TOTAL CIRCULATION							<u>78</u>
							2,105
							SUBTOTAL

INTERLIBRARY LOAN

Sent	196
Received	188
ILL Non System	16


REVENUE

Cash Income	
County Revenue	
Donations (monetary)	
Fines	
Misc. Revenue	
Meeting Room Rental	
Sale of Supplies	
TOTAL REVENUE	\$0.00

EXPENDITURES

Books	\$1,077.44
Periodicals	\$59.95
Audio/Visual	\$142.01
Supplies	\$258.11
Postage	
Telephone	\$72.10
Janitor	\$345.00
Rep&Maint	
Project Exp	
Tech/Aut Exp	
Gas Utilities	\$19.92
Misc.	\$704.90
PPE	<u>\$67.02</u>

TOTAL \$2,746.52

Library Director 

LIBRARY EXPENDITURES - OCTOBER 2020

Citizen Publishing Co.	Misc. - Director position ads	\$644.80
Consumer Reports	Periodicals - 1 yr.	\$30.00
Demco	Office Supplies	\$188.79
Frontier	Telephone Expense	\$72.10
Dennis Hulzebos	Repairs & Maint. - Janitorial	\$345.00
Ingram	Books	\$900.56
Carol Lehman	Office Supplies - copier toner	\$44.09
MaryJanesFarm	Periodicals - 2 yr.	\$29.95
Maynard's	Supplies	\$16.77
MN Energy Resources	Gas Utilities	\$19.92
Peterson Pharmacy & Gifts	PPE 67.09 / Supplies 8.46	\$75.55
PCLS	Misc. - MN Writes MN Reads	\$60.10
Synchrony Bank/Amazon	Books 176.88 / AV 142.01	<u>\$318.89</u>
	TOTAL	\$2,746.52

Mountain Lake Municipal Utilities Commission Meeting
Mountain Lake City Hall
Thursday, October 22, 2020
7 AM

Members On-Call: Mark Langland, Sue Garloff, Todd Johnson, Dean Janzen, Council Liaison David Savage

Members Absent: Randy Sawatzky

Staff On-Call: Michael Schulte, Administrator/Clerk; Ron Melson, Electric Superintendent; David Watkins, Electric Lineman; Lane Anderson, Electric Lineman; Taylor Nesmoe, Water/Wastewater Foreman; Scott Pankratz, Water/Wastewater Operator

Others Present: None

Call to Order

The meeting was called to order at 7:00 a.m.

Approval of Agenda, Minutes, and Bills

Motion by Janzen, seconded by Johnson, to approve the agenda, September 24 Minutes, and Bills #20247 – 20288, 20289 – 20320. Motion carried 4 – 0.

Electric Department

The department is finishing updating all the electric lines and infrastructure in Beehive. An outage occurred last week in which a contractor accidentally hit a high voltage line which caused an outage for the school, bank, and residential homes in the area. The department continues to be updated by Mathiowetz for installing electric line to the building near the new ponds and the project will likely wait until the spring to complete. The shortest path is desired to save on costs and since Mathiowetz will be moving clay, the installation will wait.

Water/Wastewater Department

A new meter on Well #5 was installed. Thein Well did an inspection on the wells and found a hold on top of the engine for Well #5 causing a leak. Thein Well came and replaced the engine the next day. A new roof was also put on the building. Pankratz continues to do sewer cleaning and passed his Class D Wastewater license.

CMPAS Annual Meeting

The administrator provided a summary of the CMPAS annual meeting held last night. Staff presented topics on member connections, energy scheduling, system engineering, and CAPX2020. Malinda Hibben explained how the CAPX2020 investment, which at first was falling short of expected returns, has now exceeded expected returns to-date with the agency and qualified members submitting the Attachment O. The administrator explained a possible transmission project that was submitted to MISO for review. The project would be installing a new transmission line to a substation located north of Butterfield. More details will be known as staff works more with CMPAS staff.

Adjourn

The meeting was adjourned at 7:25 a.m.

ATTEST:

Michael Schulte, Administrator/Clerk

**City of Mountain Lake
Regular City Council Meeting
Mountain Lake City Hall – 930 Third Ave
Monday, November 2, 2020
6:30 p.m.**

Members Present: David Savage, Dana Kass, Darla Kruser, Andrew Ysker, Mike Nelson

Members Absent: None

City Staff Present: Michael Schulte, City Administrator/Clerk (over conference call);
Maryellen Suhrhoff, City Attorney; Doug Bristol, Police Chief; Jon Beck,
Police Officer, Daron Friesen, Street Superintendent

Others Present: Francisco Garza, Bob Christianson, Marty Seifert, CGMC; Braxton Seifert

Call to Order

The meeting was called to order by Mayor Nelson at 6:30 p.m.

Approval of Agenda & Consent Agenda

Motion by Kass, seconded by Savage, to approve the agenda and consent agenda as presented.

Motion carried 5 – 0.

Bills: Checks #24218 – 24275, 693E – 695E

Payroll: Checks #65626 – 65643

Approve September 15 Planning & Zoning Commission Minutes

Approve September 17 Library Board Minutes, September Library Report, and
September Expenditures

Approve September 21 EDA Board Minutes

Approve September 24 Utilities Commission Minutes

Approve September 29 Police Commission Minutes

Approve October 19 City Council Minutes

Public

No one spoke during this portion of the meeting.

Coalition of Greater Minnesota Cities Report

Marty Seifert, Coalition of Greater Minnesota Cities, presented a report on the past legislative session, the ongoing pandemic, CARES Act funds, LGA, and other activities the Coalition has been focusing on along with specific details on Mountain Lake. The state continues to have special sessions each month to continue Governor Walz’s emergency powers. The next state

budget will be the focus point of the next session and the Coalition's main priority will be to have LGA funded and given to cities on time this next year. General questions and discussion ensued.

Street Department Report

Daron Friesen, Street Superintendent, presented a report of completed activities in October.

Ice-Skating Rink

As winter approaches, the administrator asked the council if any changes were needed in operating the ice-skating rink this year. The ice-skating rink is usually flooded in December and continues until March. An ice-skating rink attendant opens and closes the warming house typically from 3-5 p.m. during the week and 1-4 p.m. on weekends. The current ice-skating rink attendant decided not to return to the position this year. Upon further discussion, direction was given to operate the ice-skating rink as normal this winter season and to hire a new attendant.

Motion by Kruser, seconded by Kass, to advertise for an Ice-Skating Rink Attendant and to post the wage as \$12/hour. Motion carried 5 – 0.

Grant Application to Mountain Lake Area Foundation

Motion by Kruser, seconded by Savage, to approve an application to Mountain Lake Area Foundation for various ice-skating rink items for \$3,989. Motion carried 5 – 0.

Pay Request #6 - Wastewater Ponds Project

John Graupman, Bolton & Menk, submitted a memo providing an update on the wastewater ponds project. The project is near 70% completed and is wrapping up for the season to continue next spring. The pay request to Mathiowetz Construction was recommended to be approved.

Motion by Savage, seconded by Kass, to approve Pay Request #6 to Mathiowetz Construction for \$394,403.27. Motion carried 5 – 0.

Public Nuisances

The city attorney sent certified letters to 6 property owners regarding violations with city code on their properties and that the City Council would review them at this meeting, would possibly declare them public nuisances, and would possibly continue the legal process to have the properties cleaned up by the city at the property owner's expense. Only 1 letter was unsigned for. Francisco Garza was in attendance and explained his situation with his property. Questions and discussion ensued. Upon further discussion, the Council gave Garza the option to clean up his property as stated in the original agreement with him in a timely manner or that the matter may need to be addressed by the city to handle if ignored. Motion by Kass, seconded by Savage, to declare the 6 properties who were mailed a certified letter as public nuisances and to continue the legal process of having the properties meet city code and to have any expenses billed to the property owners. Motion carried 5 – 0.

Waiver of Lien Against Property – 429 12th Street North

The property owners of 429 12th Street North received a forgivable grant over 10 years through the Small Cities Development Program from state funds for \$19,130 in 2016. The unforgiven balance stands at \$11,478. Bob Christianson, one of the property owners, was in attendance and explained the situation. Repairs and improvements were made to the property but now the basement walls are caving in making the property unlivable. The repair cost to fix the issue costs more than what the house is worth. The property owners plan to sell to another party who plans to repair the house themselves. If the property is sold to another party, the property owners must pay the remaining balance unless the lien is waived by the City Council. Motion by Kass, seconded by Ysker, to waive the remaining balance of the lien due to the fact that the house is no longer livable. Motion carried 5 – 0.

CARES Act Funds

The administrator provided a list approved by an EDA subcommittee of additional grant funds to businesses and nonprofits who experienced a greater loss of funds due to COVID-19 than what has been given to them from the city and county already. The list includes 5 businesses and 2 nonprofits for a total of \$32,000. Motion by Kruser, seconded by Ysker, to approve the list of grants to businesses and nonprofits presented using CARES Act funds for a total of \$32,000. Motion carried 5 – 0.

3rd Quarter Revenues & Expenses

3rd quarter revenues and expenses were reviewed.

Close City Hall – November 27

Motion by Kass, seconded by Ysker, to close City Hall on November 27. Motion carried 5 – 0. Staff have the option to work or use a vacation / floating holiday.

Adjourn

The meeting was adjourned at 7:49 p.m.

ATTEST:

Michael Schulte, Administrator/Clerk

RESOLUTION #35-20

CITY OF MOUNTAIN LAKE, MINNESOTA

**RESOLUTION TO ACCEPT A \$5,000 GIFT FROM
THE MOUNTAIN LAKE FIRE RELIEF ASSOCIATION**

Whereas, the Mountain Lake Fire Relief Association has a valid license to conduct lawful gambling at “The Den” located in the City of Mountain Lake; and

Whereas, money raised from lawful gambling can be used for ‘lawful purposes’; and

Whereas, a contribution to the City of Mountain Lake is a ‘lawful purpose’ in accordance with MN Statute 349.12, Subd. 25; and

Whereas the Mountain Lake Fire Relief Association has stated its intent to assist the City of Mountain Lake by gifting funds for Mountain Lake Fire Department capital purchases.

Therefore, be it resolved that the Mountain Lake City Council accept the gift of \$5,000 from the Mountain Lake Fire Relief Association; and

Be it further resolved that said funds be reserved for future Mountain Lake Fire Department capital purchases; and

Be it further resolved that the Mountain Lake City Council thanks the Mountain Lake Fire Relief Association for their gift.

Adopted this 12th day of November, 2020.

Mike Nelson, Mayor

ATTEST:

Michael Schulte, Administrator/Clerk

RESOLUTION #36-20

**RESOLUTION ESTABLISHING THE CITY OF MOUNTAIN LAKE POLLING PLACE
FOR ALL ELECTIONS IN 2021.**

City of Mountain Lake, MN

Whereas, in 2006 the City of Mountain Lake, determined it would purchase combined voting equipment for future elections with Mountain Lake Township and Midway Township, and

Whereas, the City of Mountain Lake in 2006 also elected to combine with Mountain Lake Township and Midway Township and share a single polling place, and

Whereas, it was determined that the Mountain Lake Community Center, 1027 Second Avenue, had sufficient space for the voters of the three units of local government, and

Whereas, the City Council of the City of Mountain Lake did on May 1, 2016 adopt Resolution #14-06 establishing the Mountain Lake Community Center as the City of Mountain Lake's polling place, and

Whereas, the Mountain Lake Community Center has sufficient space and is able to continue serving as the polling place for the three units of local government.

Therefore, Be It Resolved by the City Council of the City of Mountain Lake that the City's polling place for all elections in 2021 remain the Mountain Lake Community Center located at 1027 Second Avenue, Mountain Lake.

Adopted this 16th day of November, 2020.

Mike Nelson, Mayor

Attest:

Michael Schulte, City Administrator/Clerk