

Regular City Council Meeting
Mountain Lake City Hall – 930 Third Ave
Monday, October 5, 2020
6:30 p.m.

Members Present: Mike Nelson, David Savage, Dana Kass

Members Absent: Darla Kruser, Andrew Ysker

City Staff Present: Michael Schulte, City Administrator/Clerk; Maryellen Suhrhoff, City Attorney, Daron Friesen, Street Superintendent

Others Present: Doug Regehr, Gloria McKissick

Call to Order

The meeting was called to order by Mayor Nelson at 6:30 p.m.

Approval of Agenda & Consent Agenda

It was noted from the administrator the variance request from Keith Willard from the September 21 draft minutes was not included and the edited September 21 minutes given to the Council includes the item. Motion by Savage, seconded by Kass, to add 4.D - Street Closure Request – Mountain Lake Alliance Church to the agenda. Motion carried 3 – 0. Motion by Kass, seconded by Savage, to approve the agenda as amended and consent agenda. Motion carried 3 – 0.

Bills: Checks #24105 – 24162, 689E – 691E

Payroll: Checks #65578 – 65594

Approve April 27 Planning & Zoning Minutes

Approve August 17 EDA Board Minutes

Approve September 1 Police Commission Minutes

Approve September 8 Special EDA Board Minutes

Approve September 10 Utilities Commission Minutes

Approve September 21 City Council Minutes

Public

No one spoke during this portion of the meeting.

Street Department Report

Daron Friesen, Street Superintendent, provided a report of completed items in the month of September. The one-way signs on 4th Avenue appear to be working well and no complaints have been reported to City Hall. Mayor Nelson asked procedures of the public using the city's picnic tables. Friesen explained that the picnic tables are available for public or private events. The

department recently delivered tables for a private event. Nelson asked if a fee should be charged if it is requested to have the department deliver tables for a private event. More will be researched.

Snow Removal Policy

The city's snow removal policy was presented. No changes were made from the approved policy from last year. Motion by Savage, seconded by Kass, to approve the snow removal policy for the 2020-2021 winter. Motion carried 3 – 0.

2020 – 2021 Winter Snow Agreement with Cottonwood County

The snow removal agreement with Cottonwood County was reviewed. No changes were made from last year's agreement. Cottonwood County pays the city \$3,600 to assist with removal of snow on 3rd Avenue and 10th Street North. Motion by Kass, seconded by Savage, to approve the 2020 – 2021 Winter Snow Agreement with Cottonwood County. Motion carried 3 – 0.

Storm Water Infrastructure – EDA Lots on Estate Drive

As approved at the last meeting, Bolton & Menk visited the EDA owned lots on Estate Drive. Currently there is a storm water in-take that connects to an existing clay tile across 921 11th Street North to 11th Street. The clay tile is believed to be damaged and blocked in at least one area. From reviewing the sites and reviewing current storm water infrastructure in the area, three options were reviewed. The first option is to replace the existing clay tile with 12" tile to 11th Street. Staff met with the property owner and the property owner is willing to allow the city to replace the tile through his property. The second option, in which Bolton & Menk provided a site map, is to connect a 12" tile from the existing in-take to head northwest towards Estate Drive and parallel Estate Drive to connect to a storm water catch basin at the intersection of Midway Road and Estate Drive. The fall would only be 4'. The third option is to connect 12" tile to the existing in-take to go southwest across the other EDA owned lots and connect to a storm water catch basin on 10th Avenue. However, the fall may be too flat in areas for water to move in a forward direction. Three contractors were contacted to provide quotes. 2 bids were received and upon further review and discussion, it was decided to go with the first option to replace the existing clay tile. The total price would be determined by the amount of feet of tile installed but is expected to be around \$5,500. The area of the street that is torn up will either be patched this fall or next spring by the street department. Motion by Kass, seconded by Savage, to select Lohrenz Excavating to replace the existing clay tile with 12" tile, install connecting infrastructure in the right-of-way, and to seed the torn up areas. Motion carried 3 – 0.

Street Closure Request

Petra Montagne, Director of Children's Ministry of Alliance Church, wrote a letter to the Council requesting to close 5th Avenue from 8th to 9th Street for a "Trunk or Treat" event on October 31st from 3 – 5pm hosted by Alliance Church. One driveway would be affected in which

they already received written approval from the property. Motion by Savage, seconded by Kass, to approve the street closure as requested. Motion carried 3 – 0.

Pay Request #5 - Wastewater Ponds Project

A memo update from John Graupman and the pay request from Mathiowetz Construction were reviewed. The project is near 65% completion. Motion by Kass, seconded by Savage, to approve Pay Request #5 to Mathiowetz Construction for \$1,071,147.09. Motion carried 3 – 0.

Windows at Mountain Lake Public Library

Carol Lehman, Library Director, provided a quote from Royal Glass and Fairmont Glass to replace the windows at the north entrance of the library. The bid from Fairmont Glass was \$8,370 and the bid from Royal Glass was \$3,893.49. Replacing the windows is on the city's capital improvement plan to be replaced in 2020 or 2021. Motion by Savage, seconded by Kass, to approve the bid submitted by Royal Glass. Motion carried 3 – 0.

City Attorney

The city attorney asked the council which date would work for three public nuisances to allow the property owner to be heard at a City Council meeting as part of the public nuisance procedures. November 2nd was the chosen date.

City Administrator

The administrator reminded the Council that the CMPAS annual meeting will be in Mankato on October 21st and to RSVP via the link from CMPAS if they plan to attend.

Adjourn

The meeting was adjourned at 7:21 p.m.

Approved October 19, 2020

ATTEST:

Michael Schulte, Administrator/Clerk