

**Regular City Council Meeting**  
**Mountain Lake City Hall**  
**Monday, October 18, 2021**  
**6:30 p.m.**

**AGENDA**

1. Meeting Called to Order \*Additional information on agenda item is attached or at City Hall
2. Approval of Agenda and Consent Agenda
  - a. Bills: Checks #25390-25429, 750E – 752E (1-5)
  - b. Payroll: Checks #66255 – 66287 (6)
  - c. Approve September 23, Utilities Commission Minutes (7-8)
  - d. Approve September 13, Lake Commission Minutes (9-10)
  - e. Approve October 4, City Council Minutes (11-14)
  - f. Approve hiring of Steve Peters, Municipal Utilities – Light Department Step 1 per contract
3. Public – A total of ten (10) minutes is allotted for individuals to briefly discuss a topic of concern or provide comments to the Council.
4. Adopt Resolution 18-21 Resolution determining the necessity to issue \$ 1,740,000 GO Equipment Certificates of Indebtedness Series 2021A (15-16)
5. Adopt Resolution 19-21 Resolution approving the issuance of GO Bonds, Series 2021A (17-18)
6. Adopt Resolution 20-21 Resolution calling for Public Hearing on Proposed Tax Abatement for New Residential Project. (19-26)
7. Mountain Lake Alliance Church street closure request. (27)
8. Resolution declaring Civil action regarding property. (28-29)
9. City Attorney
10. City Administrator
11. Adjourn

CITY OF MOUNTAIN LAKE

10/14/21 11:11 AM

Page 1

**\*Check Detail Register©**

Batch: 10-1-21ck2,10-15-21cks,10-21AMBWH,10-7-21WH,CHIEBERTWH

October 18, 2021  
mtg  
ck# 25390 - 25429  
750E - 752E

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
<b>10100 United Prairie 10100</b>					
<b>25390</b>	10/01/21	<b>MN PIE</b>			
E 101-43100-308		Training & Instruction	\$130.00		D FRIESEN PESTICIDE RECERTIFICATON
E 101-43100-308		Training & Instruction	\$130.00		S PETERS PESTICIDE RECERTIFICATION
		Total	\$260.00		
<b>25391 10/01/21 MAYNARDS FOOD CENTER</b>					
E 101-41400-430		Miscellaneous	\$94.22	9/13/21	FOOD FOR ADMINISTRATOR INTERVIEWS
E 101-41400-200		Office Supplies	\$56.74	9/29/21	OFFICE CLEANING SUPPLIES
E 101-41400-200		Office Supplies	\$12.81	9/9/21	TP FOR OFFICE
		Total	\$163.77		
<b>25392 10/01/21 THIRD AVENUE AUTO PARTS</b>					
E 101-43100-404		Repairs/Maint Machinery/	(\$1.46)		CREDIT ON ACCOUNT
E 101-43100-212		Motor Fuels	\$52.08	S188357	OIL-ST DEPT
E 101-42100-406		Vehicle Maint/Gen Repair	\$6.39	S188537	PD-DEEP CRYSTAL CAR WASH
E 101-45200-402		Repairs/Maint- Ground	\$13.18	S188580	TRIMMER LINE
E 101-43100-404		Repairs/Maint Machinery/	\$46.13	S188591	OIL & FILTERS-ST DEPT
		Total	\$116.32		
<b>25393 10/08/21 COMMISSIONER OF REVENUE</b>					
G 101-21702		State Withholding	\$152.78		
		Total	\$152.78		
<b>25394 10/08/21 IRS-DEPT OF TREASURY</b>					
G 101-21701		Federal Withholding	\$297.79		
G 101-21703		FICA Tax Withholding	\$1,225.88		
		Total	\$1,523.67		
<b>25395 10/07/21 AFLAC</b>					
G 101-21713		AFLAC	\$206.08		
		Total	\$206.08		
<b>25396 10/07/21 COMMISSIONER OF REVENUE</b>					
G 101-21702		State Withholding	\$907.54		
		Total	\$907.54		
<b>25397 10/07/21 FURTHER</b>					
G 101-21714		HSA	\$638.46		
		Total	\$638.46		
<b>25398 10/07/21 GISLASON &amp; HUNTER</b>					
G 101-21712		Garnishments	\$445.66		
		Total	\$445.66		
<b>25399 10/07/21 IRS-DEPT OF TREASURY</b>					
G 101-21701		Federal Withholding	\$1,750.06		
G 101-21703		FICA Tax Withholding	\$2,475.70		
		Total	\$4,225.76		
<b>25400 10/07/21 LAW ENFORCEMENT LABOR SERV</b>					

## CITY OF MOUNTAIN LAKE

10/14/21 11:11 AM

Page 2

**\*Check Detail Register©**

Batch: 10-1-21ck2,10-15-21cks,10-21AMBWH,10-7-21WH,CHIEBERTWH

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
G 101-21711		PD UNION DUES	\$190.50		
		Total	\$190.50		
<b>25401</b>	10/07/21	<b>PERA</b>			
G 101-21704		PERA	\$5,062.20		
		Total	\$5,062.20		
<b>25402</b>	10/07/21	<b>VALIC</b>			
G 101-21705		VALIC	\$63.00		
		Total	\$63.00		
<b>25403</b>	10/07/21	<b>IRS-DEPT OF TREASURY</b>			
G 101-21703		FICA Tax Withholding	\$16.06		
		Total	\$16.06		
<b>25404</b>	10/15/21	<b>A&amp;B BUSINESS INC.</b>			
E 211-45500-200		Office Supplies	\$54.46	IN881428	LIBRARY COPY MACHINE LEASE-10/10/21 TO 11/9/2021
		Total	\$54.46		
<b>25405</b>	10/15/21	<b>ADAM WATKINS</b>			
E 101-42100-308		Training & Instruction	\$195.00	9/22/2021	EMR RENEWAL CLASS
		Total	\$195.00		
<b>25406</b>	10/15/21	<b>CITIZEN PUBLISHING CO.</b>			
E 101-41400-351		Legal Notices Publishing	\$112.00	317222	CUSTODIAN AD
E 101-41400-351		Legal Notices Publishing	\$15.00	317222	DIGITAL UPLOAD
		Total	\$127.00		
<b>25407</b>	10/15/21	<b>COMPUTER LODGE LLC</b>			
E 205-46500-200		Office Supplies	\$48.75	MSP-20906	EDA-WEEKLY WORKSTATION UPDATES AND MONTHLY SERVER UPDATES
E 101-42100-200		Office Supplies	\$48.75	MSP-20906	PD-WEEKLY WORKSTATION UPDATES AND MONTHLY SERVER UPDATES
E 101-00000-430		Miscellaneous	\$78.75	MSP-20906	UT-WEEKLY WORKSTATION UPDATES AND MONTHLY SERVER UPDATES
E 101-41400-200		Office Supplies	\$48.75	MSP-20906	OFFICE-WEEKLY WORKSTATION UPDATES AND MONTHLY SERVER UPDATES
		Total	\$225.00		
<b>25408</b>	10/15/21	<b>COMPUTER LODGE LLC</b>			
E 101-41400-520		Buildings and Structures	\$563.61	20965	CABLES, SWITCH PLATES--CITY HALL REMODEL
		Total	\$563.61		
<b>25409</b>	10/15/21	<b>COMPUTER LODGE LLC</b>			
G 101-15500		PREPAID--COMPUTER S	\$3,400.00	20966	40 HOURS COMPUTER CONTRACT
		Total	\$3,400.00		
<b>25410</b>	10/15/21	<b>COUNTRY PRIDE SERVICES</b>			
E 231-42154-212		Motor Fuels	\$169.31		AMB FUEL
E 101-42100-212		Motor Fuels	\$612.70		POLICE DEPT FUEL
E 221-42200-212		Motor Fuels	\$38.73		FIRE DEPT FUEL

## CITY OF MOUNTAIN LAKE

10/14/21 11:11 AM

Page 3

**\*Check Detail Register©**

Batch: 10-1-21ck2,10-15-21cks,10-21AMBWH,10-7-21WH,CHIEBERTWH

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 101-43100-212		Motor Fuels	\$773.73		ST DEPT FUEL
E 101-45200-212		Motor Fuels	\$349.33		PARKS GAS
E 231-42154-404		Repairs/Maint Machinery/	\$30.00	2400386	AMB TIRE REPAIR
E 101-45200-402		Repairs/Maint- Ground	\$127.32	2810880,282	PARKS-TRASH BAGS,FENCE POSTS,TORX BITS
E 608-46330-401		Repairs/Maint Buildings	\$46.00	2811902,283	HERITAGE ESTATES-TOLIET SEAT,PINEBOARDS
E 221-42200-212		Motor Fuels	\$16.02	2821201	DEF 2.5GAL-FIRE DEPT
E 101-43100-404		Repairs/Maint Machinery/	\$193.67	2821348,282	ST DEPT-TANK SPRAYER,SPADE,PROPANE
E 101-45186-401		Repairs/Maint Buildings	\$13.88	2822598	LOCKSET-COMM CTR
E 609-46330-401		Repairs/Maint Buildings	\$14.95	2830722	FLEX SEAL-MASON MANOR
		Total	\$2,385.64		
<b>25411</b>	10/15/21	<b>EVEREST EMERGENCY VEHICLES INC</b>			
E 231-42154-404		Repairs/Maint Machinery/	\$86.45	P05747	AMB-16" AIR MAX
		Total	\$86.45		
<b>25412</b>	10/15/21	<b>HANSON PLUMBING</b>			
E 211-45500-520		Buildings and Structures	\$1,678.66	8313	TOLIET, FLOOR DRAIN,GRAB BARS-LIBRARY
		Total	\$1,678.66		
<b>25413</b>	10/15/21	<b>HOMETOWN SANITATION SERVICE</b>			
E 101-45183-384		Refuse/Garbage Disposal	\$120.00	434050	OCTOBER CAMPGROUND GARBAGE
		Total	\$120.00		
<b>25414</b>	10/15/21	<b>INDOFF INCORPORATED</b>			
E 211-45500-200		Office Supplies	\$39.86	3509948	LIBRARY SUPPLIES
		Total	\$39.86		
<b>25415</b>	10/15/21	<b>JOSEPH P MCCABE</b>			
E 101-41400-111		Contract	\$5,475.00		SEPTEMBER CONTRACT HOURS
E 101-41400-111		Contract	\$483.84		SEPTEMBER MILEAGE
		Total	\$5,958.84		
<b>25416</b>	10/15/21	<b>KDOM RADIO</b>			
E 101-00000-430		Miscellaneous	\$30.09	21090157	MONTHLY ADVERTISING
		Total	\$30.09		
<b>25417</b>	10/15/21	<b>MARK WARNER</b>			
E 231-42154-308		Training & Instruction	\$109.03		MILEAGE TO MEMSA CONFERENCE
		Total	\$109.03		
<b>25418</b>	10/15/21	<b>MOUNTAIN LAKE FIRE DEPT</b>			
E 221-42200-430		Miscellaneous	\$931.00		FIRE PREVENTION WEEK MATERIAL
		Total	\$931.00		
<b>25419</b>	10/15/21	<b>MOUNTAIN LAKE UTILITIES</b>			
E 101-43160-381		Electric Utilities	\$3,495.69		SEPTEMBER STREET LIGHTIN
		Total	\$3,495.69		
<b>25420</b>	10/15/21	<b>MOUNTAIN LAKE UTILITIES</b>			
E 101-00000-430		Miscellaneous	\$1,337.50		GEN-OCT NOV DEC SAFETY TRAINING

CITY OF MOUNTAIN LAKE

\*Check Detail Register©

Batch: 10-1-21ck2,10-15-21cks,10-21AMBWH,10-7-21WH,CHIEBERTWH

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 101-43100-308		Training & Instruction	\$802.50		ST-OCT NOV DEC SAFETY TRAINING
E 101-45200-308		Training & Instruction	\$267.50		PARKS-OCT NOV DEC SAFETY TRAINING
E 101-46200-308		Training & Instruction	\$267.50		CEMETERY-OCT NOV DEC SAFETY TRAINING
		Total	\$2,675.00		
<b>25421</b>	10/15/21	<b>MUSKE, SUHRHOFF &amp; PIDDE</b>			
G 101-15506		PREPAID-LEGAL FEES	\$880.47		ADD'L LEGAL FEES
		Total	\$880.47		
<b>25422</b>	10/15/21	<b>NOBLES COUNTY LIBRARY</b>			
E 211-45500-590		Capital Outlay Books	\$27.00		DAMAGED BOOK
		Total	\$27.00		
<b>25423</b>	10/15/21	<b>PETERSON DRUG &amp; GIFTS</b>			
E 221-42200-323		Radio/Pager maintenance	\$5.97	9/30/21	SHIPPING RADIOS TO MANKATO
E 231-42154-323		Radio/Pager maintenance	\$5.97	9/30/21	SHIPPING RADIOS TO MANKATO
		Total	\$11.94		
<b>25424</b>	10/15/21	<b>RDO EQUIPMENT CO</b>			
E 101-43100-404		Repairs/Maint Machinery/	\$1,581.53	P0157304	CARBIDE EDGES-ST DEPT
		Total	\$1,581.53		
<b>25425</b>	10/15/21	<b>RUNNINGS SUPPLY INC.</b>			
E 101-45200-404		Repairs/Maint Machinery/	\$94.97	9/29/21	TRIMMER LINE
		Total	\$94.97		
<b>25426</b>	10/15/21	<b>STROM CLOTHING CO.</b>			
E 221-42200-430		Miscellaneous	\$235.00	10721	FD RETIREMENT COAT-DARON FRIESEN
		Total	\$235.00		
<b>25427</b>	10/15/21	<b>SW/WC SERVICE COOPERATIVES</b>			
E 101-42100-131		Employer Paid Health	\$4,033.24		HEALTH INS-POLICE DEPT
E 101-41400-131		Employer Paid Health	\$1,753.12		HEALTH INS-OFFICE
E 101-43100-131		Employer Paid Health	\$3,155.62		HEALTH INS-ST DEPT
E 101-45200-131		Employer Paid Health	\$1,051.87		HEALTH INS-PARKS DEPT
E 101-46200-131		Employer Paid Health	\$1,051.87		HEALTH INS-CEMETERY
E 205-46500-131		Employer Paid Health	\$1,753.12		HEALTH INS-EDA
E 101-42100-135		Employer Paid Other	\$620.00		HEALTH INS-BRIAN LUNZ
		Total	\$13,418.84		
<b>25428</b>	10/15/21	<b>THE SEED CENTER</b>			
E 101-46200-402		Repairs/Maint- Ground	\$650.00	15919	GRASS SEED & FERTILIZER FOR CEMETERY
		Total	\$650.00		
<b>25429</b>	10/15/21	<b>UNITED PRAIRIE BANK</b>			
G 221-10400		Investments at Cost	\$18,445.00		2021 FIRE EQUIP ADD TO FD CD
		Total	\$18,445.00		
		<b>10100 United Prairie 10100</b>	<b>\$71,391.88</b>		

CITY OF MOUNTAIN LAKE

**\*Check Detail Register©**

Batch: 10-1-21ck2,10-15-21cks,10-21AMBWH,10-7-21WH,CHIEBERTWH

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
---------	------------	-------------	--------	---------	---------

Fund Summary

**10100 United Prairie 10100**

101 GENERAL FUND	\$47,656.60
205 ECONOMIC DEVELOPMENT AUTHORITY	\$1,801.87
211 LIBRARY FUND	\$1,799.98
221 FIRE DEPT FUND	\$19,671.72
231 AMBULANCE FUND	\$400.76
608 EDA----8 PLEX FUND	\$46.00
609 EDA-- MASON MANOR	\$14.95
<b>Total</b>	<b>\$71,391.88</b>

<b>750 e</b>	10/01/21	<b>UNITED PRAIRIE BANK</b>			
E 101-41400-301		Auditing and Acct g Servic	\$35.00		SEPTEMBER ACH FEES
		<b>Total</b>	<b>\$35.00</b>		
<b>751 e</b>	10/05/21	<b>TREASURER STATE OF MINNESOTA</b>			
E 101-41910-430		Miscellaneous	\$126.08		3RD QTR BLDG PERMIT FEE
		<b>Total</b>	<b>\$126.08</b>		
<b>752 e</b>	10/06/21	<b>UNITED PRAIRIE BANK</b>			
G 609-22800		Notes Payable - Current	\$547.67		MASON MANOR-PRINC PAYMENT
E 609-46330-610		Interest	\$742.86		MASON MANOR-INTEREST PAYMENT
		<b>Total</b>	<b>\$1,290.53</b>		

CITY OF MOUNTAIN LAKE

10/14/21 10:48 AM

Page 1

\*Check Summary Register©

Batch: PAY20210120.00,PAY20210120.01,PAY20210210.00,PAY20210210.01

6  
 Payroll  
 66255-66287

Name	Check Date	Check Amt
<b>10100 United Prairie 10100</b>		
66255 KRUSER, DARLA	10/8/2021	\$90.82
66256 ADRIAN, EMILY	10/8/2021	\$1,050.75
66257 CONERS, TIM	10/8/2021	\$36.94
66258 CURRY, RANDY	10/8/2021	\$424.19
66259 JANZEN, TIM	10/8/2021	\$241.96
66260 KARSCHNIK, NATALIE	10/8/2021	\$44.32
66261 LOPEZ , MARITZA	10/8/2021	\$221.64
66262 LUNA, MARY LOU	10/8/2021	\$504.27
66263 LUNZ, BRIAN T.	10/8/2021	\$727.35
66264 O'BANNON, ALLEN	10/8/2021	\$847.70
66265 PANKRATZ, SCOTT	10/8/2021	\$415.57
66266 WARNER, MARK O.	10/8/2021	\$36.94
66267 WATKINS, DAVID	10/8/2021	\$955.14
66268 YOUNGWIRTH, HEATHER	10/8/2021	\$951.35
66269 YSKER, ANDREW J.	10/8/2021	\$399.55
66270 KRUSER, DARLA	10/8/2021	\$354.62
66271 ANDERSON, ROBERT M.	10/7/2021	\$1,013.06
66272 FAST, DAWN L.	10/7/2021	\$1,217.53
66273 GARLOFF, TABITHA	10/7/2021	\$550.52
66274 BRISTOL, DOUGLAS G.	10/7/2021	\$1,857.72
66275 KINNETZ, ANDREW M.	10/7/2021	\$1,844.84
66276 MCHENRY, BENJAMIN	10/7/2021	\$309.05
66277 POHLMANN, WILLIAM	10/7/2021	\$1,731.39
66278 WATKINS, ADAM	10/7/2021	\$1,517.75
66279 FRIESEN, DARON J.	10/7/2021	\$1,213.75
66280 KARSCHNIK, JACOB	10/7/2021	\$1,322.54
66281 PETERS, STEVE M.	10/7/2021	\$1,102.29
66282 REMPEL, CALVIN	10/7/2021	\$978.71
66283 HANSON, KARI	10/7/2021	\$1,364.48
66284 SCHROEDER, DANA	10/7/2021	\$338.32
66285 SCHROEDER, SANDY	10/7/2021	\$791.21
66286 STOESZ, KARIN	10/7/2021	\$101.70
66287 HIEBERT, CINDY R	10/7/2021	\$96.97
<b>Total Checks</b>		<b>\$24,654.94</b>

**Mountain Lake Utilities Commission Meeting**  
**Mountain Lake City Hall**  
**Thursday, September 23, 2021**  
**7 AM**

Members Present: Sue Garloff, Todd Johnson, City Council Liaison Dean Janzen, David Savage, Mark Langland

Members Absent: Brian Janzen

Staff Present: Joe McCabe, Interim Clerk/Administrator; Lynda Cowell, Utilities Office Manager, Jill Falk, Utilities Office Asst Manager, Dave Watkins, Electric Superintendent; Lane Anderson, Lineman; Taylor Nesmoe, Water/Wastewater Superintendent; Scott Pankratz, Water/Wastewater Worker

Others Present: None

**Call to Order**

The meeting was called to order at 7 AM. Nothing added to the agenda.

**Approval of Minutes and Bills**

Motion by Johnson, seconded by Savage, to approve the September 26<sup>th</sup> Minutes, and Check Numbers 21149-21181 & 340e. Motion carried.

**Electric Department**

Watkins informed the commission that the underground project on Prince Street has been completed. The next project they are focused on is the additional street lighting for Golf Course Road. Watkins mentioned that the Electric department does have two poles in very good condition that are not being used. Brand new, these poles would be around \$600. In a trial effort, the city has purchased solar lighting. Since the city has never used Solar for street lighting before, Watkins would like to donate the two poles for this project. There would be no wiring required to set up the new lights. This would also mean with solar; the Utilities would not make any revenue on the usage. Motion by Garloff that the Utility will donate two used poles for the installation of solar lighting and that all future maintenance of solar installations will follow the current policy which requires the city to pay for poles and street light fixtures:  
 Second by Johnson and approved

Watkins also informed the commission that the application process for the new lineman has closed. Only two applications were received, but he would like for one of the commission members to go through the applications before they move forward.



**Water/Wastewater Department**

Nesmoe stated that C. Emery has completed the Low PH cleaning on the RO System. They will continue checking the numbers once everything is flushed through to determine if the High PH cleaning is needed. It was also mentioned that Team Lab offered to run sonar imaging for the ponds. This would provide a more accurate reading of the depths of the pond and any sludge that would need to be cleaned. They quoted \$500 for one pond or \$800 for two ponds. It was approved to have Team Lab complete the imaging for Pond #1.

Council has approved Andy Evers on Midway Road to have a second sewer line connected to the shop. The shop will eventually be their main residence. They will be charged a rural rate and Nesmoe stated the Evers are also in the process of installing a new well.

Pankratz has been working on getting quotes for the new Utility trucks. The cut off date to order a 2022 Chevrolet has already passed, but we have until November to order the 2022 Ford. For a ¾ ton Ford including the utility box, Midway Ford in Roseville has quoted approximately \$41,000 for each truck. It has been approved to move forward ordering the new trucks for each of the Utility departments with a \$45,000 limit on each one.

**City Administrator**

The council has approved the refunding of the 2013A Bond in addition to the \$1.7 million for the purchase of the new generator. McCabe was stated that Michael Mueller has accepted the position as the new City Administrator and should starting in approximately 45 days.

**Adjourn**

The meeting was adjourned at 7:44 a.m.

ATTEST:

---

Jill Falk, Utilities Office Asst Manager

**Lake Commission Meeting**  
**Monday, September 13, 2021, 6:30 p.m.**

**Members Present:** Jason Kruser, Janell Bargen, Joey Morey, Dave Bucklin, Tim Rahn, Jean Haberman

**Members Absent:** Randy Loewen

**Guests Present:** Mike Nelson, Rachel Yoder, Joe McCabe (Interim City Adm.)

Chair Kruser called the meeting to order at 6:30 p.m.

**Open Forum:** Rachel Yoder spoke during the public portion of the meeting.

M/S/P Bucklin/Rahn to approve the minutes of the August 9, 2021 meeting.

**Treasurer's Report (9/9/2021):**

**Income:**

UPB - Interest 9.58

**Expenses:**

Country Pride - Fuel for Weed Harvester 132.69

**Ending Balance \$44,356.00**

Savings Balance 22,025.19

Weed Harvester replacement funds from Cot. Co. (2018) 20,000.00

Weed Harvester replacement funds from Cot. Co. (Jan. 2019) 10,000.00

Weed Harvester replacement funds from Cot. Co. (Oct. 2019) 20,000.00

**Total Savings Balance: \$72,025.19**

M/S/P Rahn/Bargen to approve Treasurer's Report.

**Weed Harvester:** The weed harvester is out of the lake. Jason wasn't sure if the Hydraulic seal has been fixed. He will check with the Freedom Riders to see if we can use an old tent to use as a tarp to cover the harvester for the winter.

**Memorial Benches:** Tim Rahn will order materials for two memorial benches from Country Pride.

**Beach:** Jason will measure the fire pit to see how many landscaping blocks we need. After the city crew mows the weeds growing on the beach, it can be tilled. A work night will be scheduled when we get the landscaping blocks

**County Property:** The City Council requested to purchase the forfeited property next to Randy Loewen's from the county. The status of that request is not known.

**Lake:**

1. Jason and Joey were able to retrieve 12 thin ice signs from the lake. There are currently about 20 signs, however, some of them need to be replaced. Jason will order the decals and suggested using leftover signs that the City might have on hand.
2. The fishing pier will be moved later this fall.
3. Joey Morey will contact Brian Janzen to ask him to look at the aluminum fishing dock to see what it will take to fix it.

**Trail:**

1. Mike Nelson contacted Bargaen, Inc. and asked them about filling the holes and cracks on the trail. He is waiting to hear from them.
2. These maintenance items still need to be completed:
  - Open blind spot by Heppner's curve.
  - Remove felled trees and widen trail on the island.
  - Remove dead tree by Schmidt memorial bench.
  - Remove three dead trees by marker #6.
  - Cut down the volunteer trees growing up in the area by the Cottonwood tree.
  - Trim weeds around signs, markers, and benches.

**Can Bin:** A work night to empty the can bin is scheduled at 4:00 p.m. on Tuesday, Oct. 5<sup>th</sup>.

Next Lake Commission meeting will be **Tuesday, Oct. 12, 2021.**

Respectfully submitted,

Jean Haberman  
Secretary/Treasurer

**Regular City Council Meeting**  
**Mountain Lake City Hall – 930 Third Ave**  
**Monday, October 4, 2021**  
**6:30 p.m.**

Members Present: Mike Nelson, David Savage, Dana Kass, Darla Kruser

Members Absent: Andrew Ysker

City Staff Present: Joe McCabe, Interim City Administrator/Clerk; Maryellen Suhrhoff, City Attorney, Daron Friesen, Street Superintendent

Others Present: Doug Regehr, Alan Rahn, Shawn Rahn, Gary and Sharon Guacci

**Call to Order**

The meeting was called to order by Mayor Nelson at 6:30 p.m.

**Approval of Agenda & Consent Agenda**

Bills: Checks #254346025389, 746E – 749E

Payroll: Checks #66238 – 66254

Approve August 16 EDA Board Minutes

Approve September 1 Police Commission Minutes

Approve September 23 Utilities Commission Minutes

Approve September 20 City Council Minutes

Approve hiring of Alex Schultz and Joey Morey as Firefighters for the Mountain Lake Fire Department

**Public**

Gary and Sharon Guacci and Alan Rahn spoke during the public comment section of the meeting.

**Street Department Report**

Daron Friesen, Street Superintendent, provided a report of completed items in the month of September. Daron gave a brief overview of the projects for the month of September. He indicated that staff is trying to get all the fall work completed before winter.

**Police Department**

Chief Bristol appeared before the council and reviewed the process and judicial procedure which is currently used by the staff regarding enforcement of city ordinances. He indicated that along with the City Attorney they are reviewing the city codes and updating the fines.

**Financial Quarterly Review**

Due to the lateness of the hour the council was requested to contact the City Administrator if they had any questions regarding the financial reports.

**City Attorney**

Maryellen explained the difference between the criminal process and the civil process and how the city will be using a two prong approach to future violations.

Francisco Garza appeared before the council and a lengthy discussion was held regarding his property and the violations of city ordinances. Maryellen served personally served Mr. Garza with a detailed letter explaining what the violations are and that he has until October 18, 2021, to bring the property into compliance. A copy of said letter are attached to these minutes as exhibit "A".

**City Administrator**

The council was informed that the Michael Mueller will be starting on either November 9<sup>th</sup> or 10<sup>th</sup>.

**Adjourn**

The meeting was adjourned at 8:15 p.m.

---

Joe McCabe, Interim Administrator/Clerk

MUSKE, SUHRHOFF, & PIDDE, Ltd.

ATTORNEYS AT LAW
937 Third Avenue
P.O. Box 397
Windom, MN 56101
Phone (507)831-5575
Fax (507) 831-1097
E-mail: windom@muskelaw.com

Paul N. Muske
Maryellen Suhrhoff + \* -
Matthew L. Muske
Jeanette Pidde

Springfield: (507) 723-6221
Westbrook: (507) 274-5980
Comfrey: (507) 877-6801

October 4, 2021

Francisco Garza
Claudia Salazar
719 10th Street N.
Mountain Lake, MN 56159

By Certified Mail and/or personal service

Dear Mr. Garza and Ms. Salazar:

You have been notified that your property is a public nuisance. You have junk and inoperable vehicles, construction material and refuse on your property. You have vehicles on your front and back yards. You have had engines, scrap metal, tires, multiple lawn mowers, and junk in pick ups and vehicles with expired registrations.

In the past, we approved 4 vehicles on your driveway. You have had up to 15 vehicles in your yard. In addition, you have been causing a public nuisance by working through the night, using bright lights and playing loud music, disturbing the peace.

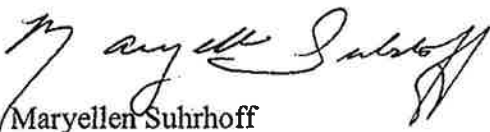
Finally, you are operating a business out of your residential property. A mechanics business is not permitted in a residential district. Any "Home Occupation" needs a conditional use permit.

You have until October 18, 2021 to remove the junk and inoperable vehicles, car parts, and construction material and all other nuisance items from the property. You must immediately stop taking apart and working on vehicles on your residential property, playing music loudly and using bright lights disturbing the peace. Any new construction on your property requires a building permit.

If you choose not to remove any of these public nuisance items from your property or you wish to be heard, you may appear at the next council meeting on October 18, 2021 at 6:30 p.m. The council will vote on whether you are in violation of the ordinances and whether to seek a court order allowing the city to abate these public nuisances and apply the cost to your property taxes.

If you have any questions, or concerns, please feel free to call my office.

Very Truly Yours,

  
Maryellen Suhrhoff

EXTRACT OF MINUTES OF A MEETING OF THE  
CITY COUNCIL OF THE  
CITY OF MOUNTAIN LAKE, MINNESOTA

HELD: OCTOBER 18, 2021

Pursuant to due call and notice thereof, a regular or special meeting of the City Council of the City of Mountain Lake, Cottonwood County, Minnesota, was duly held at the City Hall on October 18, 2021, at 7:00 o'clock P.M.

The following members were present:

and the following were absent:

Member \_\_\_\_\_ introduced the following resolution and moved its adoption:

RESOLUTION DETERMINING THE NECESSITY TO ISSUE  
\$1,740,000 GENERAL OBLIGATION EQUIPMENT CERTIFICATES OF INDEBTEDNESS,  
SERIES 2021A

WHEREAS, Minnesota Statutes, Section 412.301, authorizes the council to issue equipment certificates within existing debt limits for the purpose of purchasing capital equipment; and

WHEREAS, said statute also provides that if the amount of the equipment certificates to be issued to finance such equipment exceeds 0.25% of the market value of taxable property in the City of Mountain Lake (the "City"), excluding money and credits, the equipment certificates shall not be issued for at least ten days after publication in the official newspaper of a council resolution determining to issue them; and if before the end of that time, a petition asking for an election on the proposition signed by voters equal to ten percent of the number of voters at the last regular municipal election is filed with the clerk, the equipment certificates shall not be issued until the proposition of their issuance has been approved by a majority of the votes cast on the question at a regular or special election; and

WHEREAS, the council proposes to issue the equipment certificates for said purposes in an amount which exceeds 0.25% of the market value of taxable property in the City, excluding money and credits; and

NOW THEREFORE, BE IT RESOLVED, by the City Council of the City of Mountain Lake, Minnesota, as follows:

1. That it is necessary and expedient for the City Council to issue General Obligation Equipment Certificates of Indebtedness, Series 2021A, pursuant to Minnesota Statutes, Section 412.301, in the amount of \$1,740,000 for the purpose of financing the acquisition of a generator for the City of Mountain Lake (the "Certificates").

2. The amount of the Certificates is hereby determined and declared to be in excess of 0.25% of the market value of taxable property in the City, excluding money and credits.



3. The Interim City Administrator is authorized and directed to publish forthwith this resolution in the official newspaper.

4. At least ten days shall elapse after publication in the official newspaper of this resolution before the Certificates shall be issued.

The motion for the adoption of the foregoing resolution was duly seconded by member \_\_\_\_\_ and upon a vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

Whereupon the resolution was declared duly passed and adopted.

17

EXTRACT OF MINUTES OF A MEETING  
OF THE CITY COUNCIL OF THE CITY OF MOUNTAIN LAKE, STATE OF MINNESOTA

HELD: Monday, October 18, 2021

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Mountain Lake, State of Minnesota, was duly held on Monday, October 18, 2021 at 7:00 p.m.

Member \_\_\_\_\_ introduced the following resolution and moved its adoption:

**RESOLUTION APPROVING THE ISSUANCE OF  
GENERAL OBLIGATION BONDS, SERIES 2021A**

BE IT RESOLVED by the City Council of the City of Mountain Lake, Minnesota (herein, the "City"), as follows:

1. The City Council hereby finds and declares that it is necessary and expedient for the City to sell and issue its fully registered general obligation bonds in the total aggregate principal amount not to exceed \$4,700,000 (herein, the "Bonds"). A portion of the proceeds of the Bonds will be used to finance the purchase of a generator (the "new money portion") and a portion of the proceeds will be used to current refund (the "refunding portion") the December 15, 2022 through December 15, 2034 maturities, totaling \$2,880,000 in principal amount, of the City's General Obligation Bonds, Series 2013A, dated January 1, 2013 as date of original issue (the "Refunded Bonds") and to pay the costs of issuing the Bonds.
2. The City Council desires to proceed with the sale of the Bonds by direct negotiation with Northland Securities, Inc. (herein, "NSI"). NSI will purchase the Bonds in an arm's-length commercial transaction with the City.
3. The Mayor and Administrator are hereby authorized to approve the sale of the Bonds in an aggregate principal amount not to exceed \$4,700,000 and to execute a bond purchase agreement for the purchase of the Bonds with NSI, provided the true interest cost is less than 3.00% on the new money portion and the total net savings on the refunding portion is at least \$200,000.
4. Upon approval of the sale of the Bonds by the Mayor and the Administrator:
  - a. The City Council will take action at its next regularly scheduled or special meeting thereafter to adopt the necessary approving resolutions as prepared by the City's bond counsel (the "Ratifying Resolutions"); and
  - b. The Refunded Bonds will be redeemed and prepaid in accordance with the terms and conditions set forth in the Ratifying Resolutions and Northland Trust Services, Inc., as registrar and paying agent on the Refunded Bonds, is hereby authorized and directed to cause notice of such redemption to be given to each

registered holder of the Refunded Bonds not less than thirty (30) days prior to the redemption date, and to notify DTC.

5. NSI is authorized to prepare an Official Statement related to the sale of the Bonds.
6. If the Mayor and the Administrator have not approved the sale of the bonds to NSI and executed the related bond purchase agreement by March 31, 2022, this resolution shall expire.

The motion for the adoption of the foregoing resolution was duly seconded by Member \_\_\_\_\_, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

Whereupon said resolution was declared duly passed and adopted.

**CITY OF MOUNTAIN LAKE, MINNESOTA**

**MOUNTAIN LAKE CITY COUNCIL**

**RESOLUTION # 20-21**

**RESOLUTION CALLING FOR PUBLIC HEARING ON PROPOSED TAX ABATEMENT FOR NEW RESIDENTIAL PROJECT**

**WHEREAS**, Minnesota Statutes §469.1813 gives authority to the City of Mountain Lake to grant an abatement of taxes imposed by the City if certain criteria are met; and

**WHEREAS**, in addition to the statutory requirements, on January 17, 2017, the City Council of the City of Mountain Lake adopted Resolution #3-17 approving the guidelines of the Cottonwood County Home Initiative Program, with the exclusion of any property owned at that time by the Mountain Lake Economic Development Authority, and approving the City’s participation in the Cottonwood County Home Initiative Program; and

**WHEREAS**, Barga Inc. (“Barga”) is the owner of the following described real estate within Cottonwood County, Minnesota:

Parcel #: 22-413-0790

Address of Property: 598 & 600 Seventh Avenue, Mountain Lake, MN 56159

Legal Description of Property: East 12 feet of South 162 Feet of North 197 Feet of Lot 2; South 162 Feet of North 197 Feet of Lot 3; and West 18 Feet of South 162 Feet of North 197 Feet of Lot 4, all in Block 5 of Janzen’s Subdivision No. 2 in the Village (now City) of Mountain Lake, Cottonwood County, Minnesota; and

**WHEREAS**, Barga proposes to a construct a new twin home on this property; and

**WHEREAS**, Barga has requested tax abatement on this property pursuant to the Cottonwood County Home Initiative Guidelines; and

**WHEREAS**, the abatement of taxes on the above-described parcel would be for the period of five (5) years commencing on the first year of taxes payable for the full assessed value related to the capital improvements as outlined in Cottonwood County Home Initiative Guidelines; and

**WHEREAS**, the estimated market value of the new twin home is \$600,000; and

**WHEREAS**, based on the Estimated Market Value for the new twin home and based on 2021 tax rates, the estimated tax abatement for the City of Mountain Lake for this property would be approximately \$6,203 per year. The total estimated tax abatement by the City of Mountain Lake for the five-year period is approximately \$31,015. (These figures were calculated using 2021 tax

rates. The market value for the project is only an estimate, since the building has not yet been constructed. The tax rates will also change each year.)

WHEREAS, Minnesota Statutes require that a public hearing be held prior to the approval of the proposed tax abatement.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MOUNTAIN LAKE, MINNESOTA, AS FOLLOWS:

- 1. Public Hearing. A public hearing to consider the proposed tax abatement, as set forth above, shall be held on Monday, November 1, 2021, in the Mountain Lake City Hall Council Chambers during the regular City Council Meeting which begins at 6:30 p.m.
  
- 2. Notice of Public Hearing. The Interim City Administrator/Clerk is authorized and directed to cause notice of the hearing to be published once in the official newspaper of the City at least ten (10) days prior to the date of hearing. The public hearing notice shall include a description of the property for which the abatement is being considered and the total estimated amount of the proposed tax abatement based on current information.

Adopted this 18th day of October, 2021.

\_\_\_\_\_  
Mike Nelson, Mayor

Attest: \_\_\_\_\_  
Joseph McCabe, Interim City Administrator/Clerk

10/6, 2021

To: Cottonwood County Home Initiative Administrator  
c/o Drew Hage, Executive Director  
Economic Development Authority of Windom  
444 Ninth Street  
P. O. Box 38  
Windom, MN 56101

Re: Request for Residential Tax Abatement

Dear Drew:

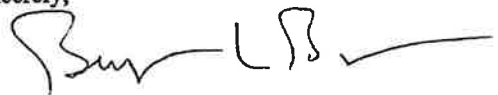
We plan to construct a TWIN HOME on property at 598 and 600 7th Avenue. We are requesting residential tax abatement for the new home pursuant to the Cottonwood County Home Initiative. Our plans are to begin construction of the new home this year.

Our application includes:

- 1. This letter requesting abatement;
- 2. Legal description, address, and Parcel ID No. of the property; - Attached
- 3. Aerial or plat map showing the lot lines of the property; - Attached
- 4. A site plan showing the proposed location and dimensions of the new home on the property; Attached
- 5. Floor plans for the new home; Attached
- 6. Estimated market value of the new home. - \$ 640,000 our cost to build including site costs

Should you have any questions or need additional information, please contact us.

Sincerely,



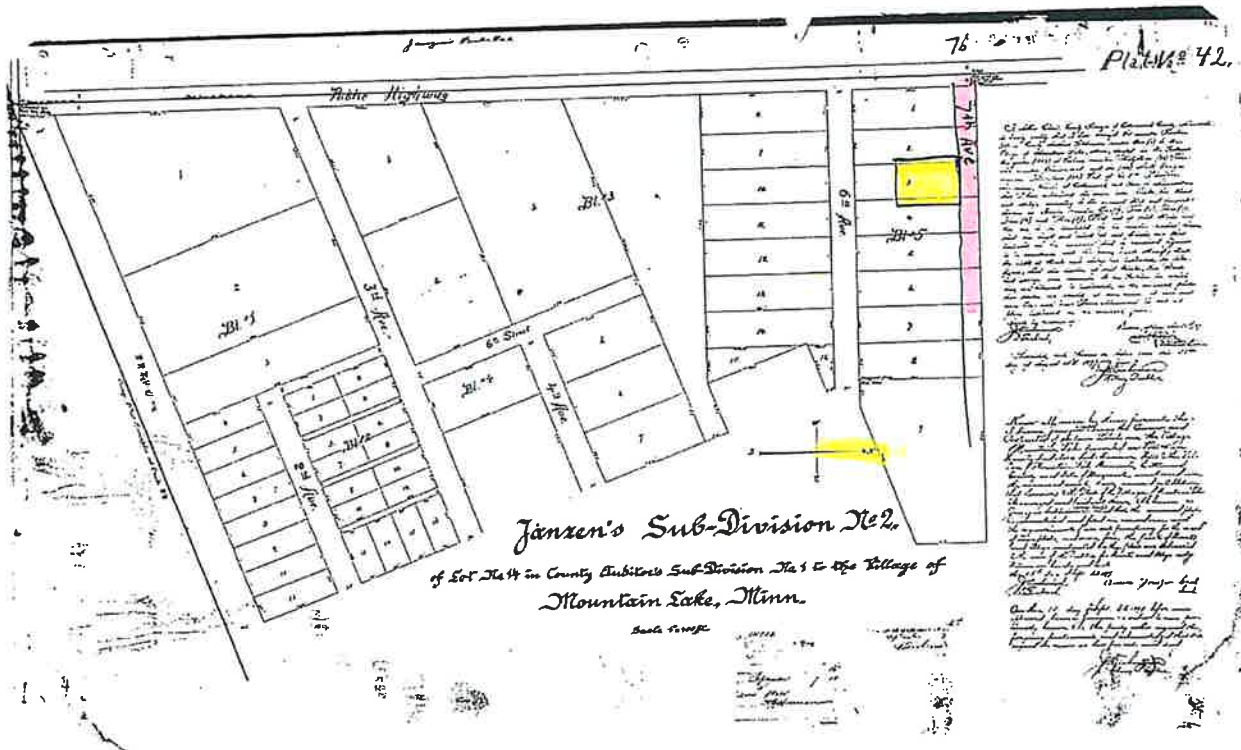
Applicants: Borgen Inc.  
Current Address: 606 County Rd. 1 North Mountain Lake, MN 56159  
Contact Phone Nos.: 507-281-2816  
Property Owner: Borgen Inc.  
Parcel No. 22.413.0790  
Property Address: 598 Seventh Avenue & 600 Seventh Avenue, Mountain Lake, MN

**Exhibit "A"**

The East 12.00 feet of the South 162.00 feet of the North 197.00 feet of Lot 2; the South 162.00 feet of the North 197.00 feet of Lot 3; and the West 18.00 feet of the South 162.00 feet of the North 197.00 feet of Lot 4 all in Block 5 of Janzen's Subdivision No. 2 in the Village (now City) of Mountain Lake in Cottonwood County, Minnesota.

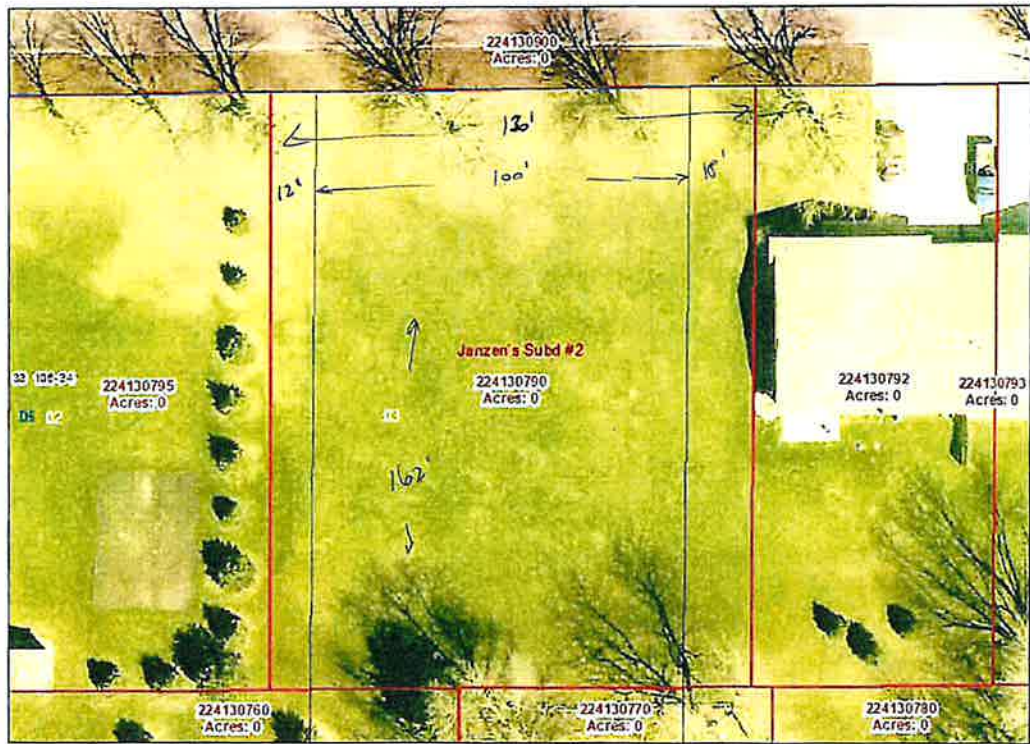
Parcel ID - 22-413-0790

598 and 600 7th Avenue, Mountain Lake



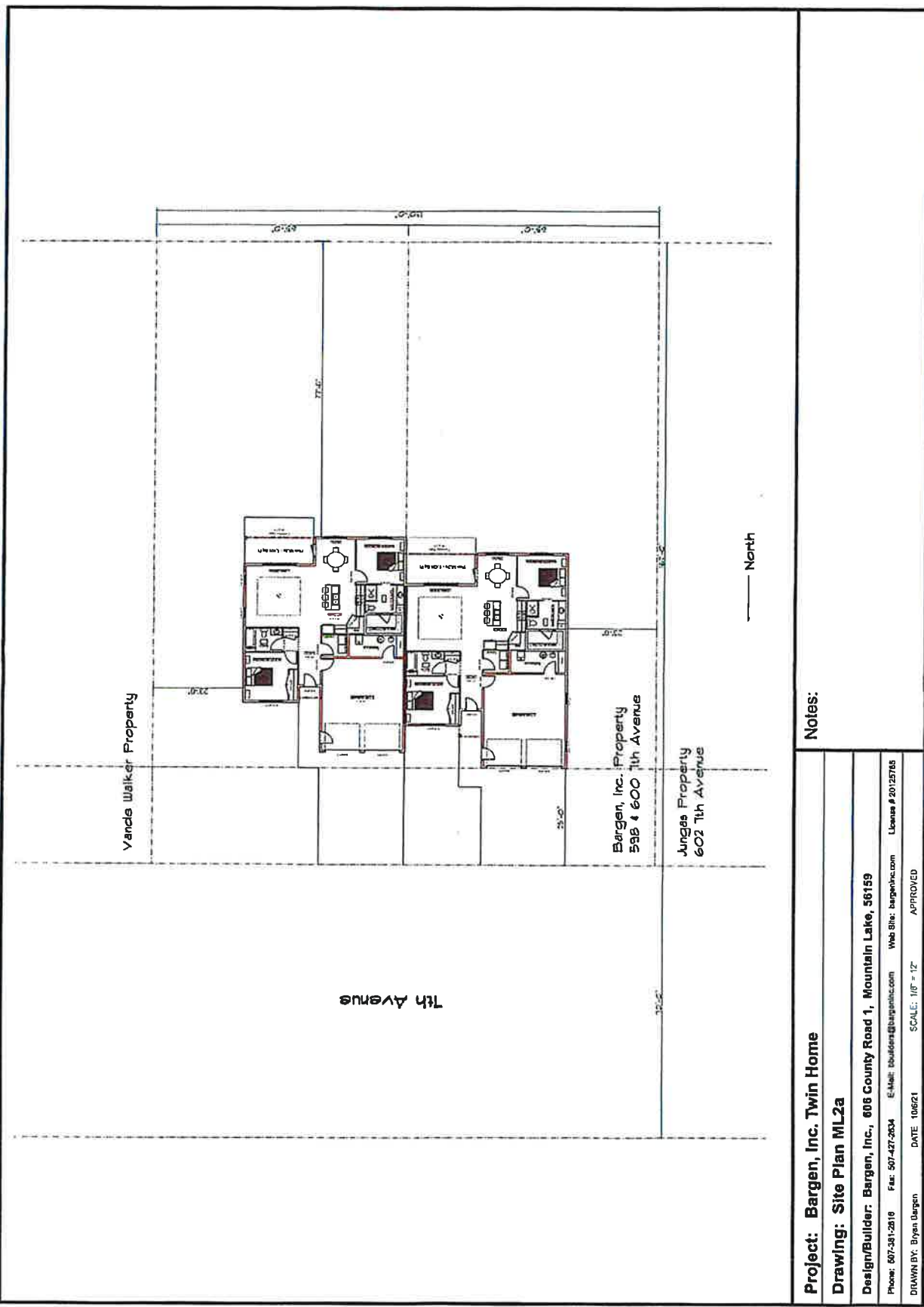


**PIN 22.413.0790**



**08/26/2021**





Notes:

**Project:** Bergen, Inc. Twin Home

**Drawing:** Site Plan ML-2a

**Design/Builder:** Bergen, Inc., 606 County Road 1, Mountain Lake, 56159

Phone: 507-281-2818 Fax: 507-427-2934 E-Mail: tbuilder@bergeninc.com Web Site: bergeninc.com License # 20125785

DRAWN BY: Bryan Bergen DATE: 10/6/21 SCALE: 1/8" = 12" APPROVED

Petra Montagne  
609 6th Avenue  
Mountain Lake, MN 56159

Dear Mayor and members of the Mountain Lake City Council,

I am writing to request permission to block off part of 5th Avenue for our Trunk or Treat event on October 31. The event runs from 4-5:30 pm, however we would like the road blocked off from 2-7 pm to account for time to set up and tear down.

We would like the road blocked off directly in front of the Alliance Church (from 8th Street to 9th Street) just like we did during last year's event.

Thank you for your consideration on this topic.

Sincerely,

Petra Montagne

Early Childhood Director  
Mountain Lake Alliance Church  
507-381-5488

## **Resolution # 21-21**

### **City of Mountain Lake, Minnesota**

#### **A Resolution Calling for Abatement of a Public Nuisance**

WHEREAS, the subject property known as 719 10<sup>th</sup> Street N. in the City of Mountain Lake (Tax ID#22-611-1080), legally described as the South 71 feet of the East 198 feet of Lot 14, Block 3 of Prince's Second Addition to the City of Mountain Lake is owned by Claudia Salazar and Francisco Garza;

WHEREAS, the owners have been notified on numerous occasions that the condition of their property constitutes a public nuisance;

WHEREAS, Mr. Garza has been notified that it is a violation of city code to operate a mechanics business on his residential property;

WHEREAS, Mr. Garza has refused to stop hauling, storing and fixing vehicles on his property;

WHEREAS, there have been 15 vehicles at times on such property;

WHEREAS, tires, car parts, numerous lawn mowers and junk vehicles are on such property, creating an eyesore and devaluing property and marring the character of the community;

WHEREAS, Mr. Garza has also been using torches and other equipment at night as well as playing loud music in the evening, disturbing the peace;

WHEREAS, the condition of the property as well as the activity violates City Code.

WHEREAS, the owners have been given notice and have had an opportunity to be heard by the council;

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MOUNTAIN LAKE MINNESOTA:**

1. The city council declares 719 10<sup>th</sup> Street N., Mountain Lake, MN to be a public nuisance.
2. The city attorney is authorized to proceed with court action seeking an order for abatement which will authorize the city to clean up the property and assess the cost against the property.

Adopted by the council this 18<sup>th</sup> day of October, 2021.

---

Mayor

ATTEST:

---

City Clerk