

**City of Mountain Lake  
Regular City Council Meeting  
Mountain Lake City Hall – 930 Third Ave  
Monday, January 6, 2025  
5:45 p.m.**

Members Present: Andrew Ysker, Darla Kruser, Bryan Bargen, Mike Nelson, Jeff Jack

Members Absent: None

City Staff Present: Michael Mueller City Administrator

Others Present: Deanna Anderson, Doug Regehr

**Call to Order**

The meeting was called to order by Mayor Nelson at 5:45 p.m.

**Oath Of Office**

Mayor Nelson, Councilmember Jeff Jack and Councilmember Darla Kruser took their oath of office.

**Approval of Agenda & Consent Agenda**

Motion by Bargen, seconded by Kruser to approve the agenda and consent agenda as presented.

Motion carried 5 – 0.

Bills: Checks #28925-28972, 1230E-1254E

Payroll: Checks #68527-68553

Approve December 16 City Council Minutes

Approve December Street Department Report

Review 2024 LMC Dividend Amount \$10,594

**Public**

No comment

**2025 Organizational Items**

Discussion/Action – Approve 2025 Designations and Appointments

Discussion/Action – Approve Resolution #1-25 Minimum General Fund Balance and Assignment of General Funds

Discussion/Action – Adopt Investment Policy

Discussion/Action – Ordinance #1-25 – Establishing Rates, Fees, and Administrative Fines

Discussion/Action – Approve Data Request Policies

Review – 2024 Building Permit Summary

Review – Seniority List as of 1/1/25

Mayor Nelson provided an update at the council meeting of new appointments and commissions. Motion by Kruser, seconded by Ysker to approve the 2025 Designations and Appointments.  
Motion carried 5 – 0.

Resolution #1-25 was reviewed and explained by the city administrator. The City of Mountain Lake needs adequate liquidity and working capital to operate because its main sources of revenue are not received until the fifth month of a six-month cycle. The City of Mountain Lake designates 50% of its current year general fund expenditure budget as a minimum fund balance for working capital. Motion by Kruser, seconded by Jack to approve Resolution #1-25 Minimum General Fund Balance and Assignment of General Funds. Motion carried 5 – 0.

The Mountain Lake investment policy was reviewed. No changes were made from 2024. Motion by Bargaen, seconded by Ysker to adopt the Investment Policy. Motion carried 5 – 0.

Rates, fees, and administrative fines were discussed and reviewed. The 2025 water, sewer, and electric rates have already been approved. New changes for 2025 were in red and the old rates were strikethrough. Motion by Kruser, seconded by Jack, to approve Ordinance #1-25 – Establishing Rates, Fees, and Administrative Fines. Motion carried 5 – 0.

The Data Request Policies were reviewed. No changes were made from 2024. Motion by Bargaen, seconded by Kruser to approve the Data Request Policies. Motion carried 5 – 0.

The 2024 building permit summary and seniority list were reviewed.

### **City Administrator**

The Minnesota Pay Equity Report helps ensure that employers are actively working toward pay equity and provides transparency on compensation practices. Motion by Kruser, seconded by Jack, to approve submitting the Pay Equity Report. Motion carried 5 – 0.

### **Roundtable**

An update was given to the council regarding board and commission meetings.

### **Adjourn**

The meeting was adjourned at 6:36 p.m.

ATTEST:

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Michael Mueller, Administrator/Clerk