

**Regular City Council Meeting
Mountain Lake City Hall
Tuesday, January 21, 2020
6:30 p.m.**

Members Present: Mike Nelson, Dana Kass, Darla Kruser

Members Absent: David Savage, Andrew Ysker

City Staff Present: Michael Schulte, City Administrator/Clerk; Maryellen Suhrhoff, City Attorney; Taylor Nesmo, Water/Wastewater Foreman

Others Present: Deanna Anderson, Observer/Advocate; Doug Regehr, Gloria McKissick, Dave Bucklin, Tom Appel, County Commissioner; Amanda Strommer, Department of Health

Call to Order

The meeting was called to order by Mayor Nelson at 6:30 p.m.

Approval of Agenda & Consent Agenda

Motion by Kruser, seconded by Kass, to approve the agenda and consent agenda as presented.

Motion carried 3 – 0.

Bills: Checks #23259 – 23325, 650E – 654E

Payroll: Checks #65114 – 65149

Approve October 22 Tree Commission Minutes

Approve November 20 Library Board Minutes, November Report, November Expenditures, December Report, December Expenditures

Approve December 9 EDA Board Minutes

Approve December 9 Lake Commission Minutes

Approve December 19 Utilities Commission Minutes

Approve January 6 City Council Minutes

Approve January 9 Special City Council Minutes

Public

Deanna Anderson requested if she could reach an agreement with the city similar to the agreement made with Shirley Riihl regarding her property's proximity to the new wastewater ponds. Anderson stated her property is within ¼ mile of the new pond location. The council asked when she bought her property and Anderson responded it was around 2.5 years ago. The council then asked if her realtor or the property owner informed her of the plans to build new

ponds as the plans have been in discussions and in the planning stages for more than 2.5 years. Anderson was not informed of the new ponds project. More discussion ensued. No action was taken as there is no action taken during the public portion of the meeting.

Public Informational Meeting – Wellhead Protection Plan (WHP)

Amanda Strommer, Department of Health, presented information on Mountain Lake's Wellhead Protection Plan. The city has a plan and is now looking at a 10 year amendment. An area hydrologist created a map of water flow and vulnerable areas near Mountain Lake's wells. Strommer met with the administrator and the water department last week and a few months ago to discuss the plan. Strommer explained the keys on the map and the boundary lines. In the next few months, the water department will receive a letter from the DOH of what needs to be reviewed and worked on by a consultant that the department will hire. The consultant will review potential threats to the wellhead protection area, review the wells, review the water quality, among other items. Various questions were asked by the council, Dave Bucklin, and Tom Appel about the map and the plan. Strommer stated there is grant funding for various planning and projects. Bucklin and Appel asked if they could receive an older version of the map to see the changes made. The water department will continue to work with the DOH to complete the plan by December 2021.

2020 Designations & Appointments

Mayor Nelson provided an update from the last regular council meeting of various appointments to various commissions. Vickie Krueger will serve again and Sarah Morey be a new member of the Library Board. Dean Janzen will serve again on the Utilities Commission. Bryan Bargaen will serve again on the Planning & Zoning Commission. Paul Janzen will be a new member on the Housing and Redevelopment Authority. Steve Syverson will serve again on the EDA Board. Jean Haberman will continue to serve and Randy Loewen will be a new member on the Lake Commission. Chad Eken will serve again and Jamie Boldt-Smith will be a new member of the Police Commission. Steve Harder will serve again and Chad Neuenberg will be a new member of the Tree Commission. Motion by Kass, seconded by Kruser, to approve the 2020 Designations & Appointments. Motion carried 3 – 0.

4th Quarter Revenue & Expenses

2019 YTD revenue and expenses were reviewed. The numbers listed are not final numbers for the year until the 2019 audit is completed.

Street Superintendent Job Description

The job description of the Street Superintendent position was reviewed. Some language was updated and edited but no job dynamics were changed. The council requested to add supervision of seasonal summer help to complete trail and lake tasks as it is the desire to hire at least two seasonal full-time workers over the summer under the supervision of the superintendent rather

than a separate worker who completes trail and lake tasks. Motion by Kass, seconded by Kruser, to approve the Street Superintendent job description and the proper procedures to fill the vacancy. Motion carried 3 – 0. The position will be posted internally for 10 days per union policy and if signed, will be considered at the next council meeting.

Lawn Mower

A proposal from Midway Farm Equipment was presented for the street department. The proposal includes a trade-in of the street department's lawn mower of 700 hours to then purchase a new lawn mower with a four year warranty. With the trade in, the cost of the new mower would be \$5,600. Nesmoe was present from earlier in the meeting and stated that the utility may be interested in purchasing the lawn mower but did not get the chance to discuss it with the street department yet. Nesmoe will discuss the lawn mower with the street department or look at purchasing a new lawn mower for the utility. The council gave direction to Nesmoe to discuss further with the street department and have both departments figure out the best options for both departments.

Ordinance #2-20 Amending Section 8.01 Public Protection, Crimes, and Offenses

Ordinance #2-20 was read for the third time. No changes have been made since the first reading. Motion by Kruser, seconded by Kass, to approve Ordinance #2-20. Motion carried 3 – 0.

City Attorney

City Attorney Suhrhoff stated she was on vacation last week and is starting to catch up on items. Various public nuisances were discussed. The property owner on 10th Street, which has been cited for numerous junk citations, has been granted three continuances from the judge so the next trial will be held in February. The outcome from the trial could be a fine, jail time, or other action determined by the judge. The attorney will then proceed to file a case to ask the judge to allow the city to remove the sitting vehicles from the property if they are not removed within a certain time period. Gloria McKissick stated complaints against her neighbor regarding items in the backyard and their behavior. The police department has worked with this property owner and will continue to. The administrator and the police chief plan to meet with the city attorney to discuss parking regulations, public nuisances, and other matters.

2020 Meetings & Conferences

Conferences, meetings, and workshops put on by the League of Minnesota Cities, Coalition of Greater Minnesota Cities, and Minnesota Municipal Utilities Association were presented by the administrator. Any councilmember is invited to attend. The administrator plans to attend the legislative conferences and summer conferences as time allows.

Adjourn

The meeting was adjourned at 7:21 p.m.

Approved February 3, 2020

ATTEST:

Michael Schulte, Administrator/Clerk