

**City of Mountain Lake
Regular City Council Meeting
Mountain Lake City Hall – 930 Third Ave
Tuesday, January 2, 2024
5:45 p.m.**

Members Present: Dean Janzen, Darla Kruser, Bryan Bargen, Mike Nelson

Members Absent: Andrew Ysker

City Staff Present: Michael Mueller City Administrator; Maryellen Suhrhoff City Attorney,
Doug Bristol Police Chief; Louis Norell Assistant Police Chief

Others Present: Doug Regehr, Rachel Yoder

Call to Order

The meeting was called to order by Mayor Nelson at 5:45 p.m.

Approval of Agenda & Consent Agenda

Motion by Kruser, seconded by Janzen to approve the agenda and consent agenda as presented.

Motion carried 4–0.

Bills: Checks #27894-27952, 1001E-1008E

Payroll: Checks #67801-67831

Approve December 14 Utilities Commission Minutes

Approve December 19 City Council Minutes

Approve December Street Department Report

Review 2023 LMC Dividend Amount \$4,815

Public

Rachel Yoder spoke during the public comment section of the meeting.

Police

Assistant Police Chief Louis Norell requested to purchase and budget for body cameras, before Council decides, a public hearing will be held. The City Council unanimously agreed for the police to continue to research body cameras, costs, and to set up a public hearing at the City Council meeting on February 5, 2024.

Fire & Ambulance Hall

The city administrator is still working to get specs and costs for EPS, Bulter Steel, and Lester Buildings on estimated costs and specs for the Fire & Ambulance Hall. The city administrator will continue to research building materials, costs and financing options.

2024 Organizational Items

Discussion/Action – Approve 2024 Designations and Appointments
Discussion/Action – Approve Resolution #1-24 Minimum General Fund Balance and Assignment of General Funds
Discussion/Action – Adopt Investment Policy
Discussion/Action – Ordinance #1-24 – Establishing Rates, Fees, and Administrative Fines
Discussion/Action – Approve Data Request Policies
Review – 2023 Building Permit Summary
Review – Seniority List as of 1/1/24

Mayor Nelson provided an update at the council meeting of new appointments and commissions. Motion by Janzen, seconded by Kruser to approve the 2024 Designations and Appointments. Motion carried 4 – 0.

Resolution #1-24 was reviewed and explained by the city administrator. Motion by Borgen, seconded by Kruser to approve Resolution #1-24 Minimum General Fund Balance and Assignment of General Funds. Motion carried 4 – 0.

The Mountain Lake investment policy was reviewed. No changes were made from 2023. Motion by Kruser, seconded by Borgen to adopt the Investment Policy. Motion carried 4 – 0.

Rates, fees, and administrative fines were discussed and reviewed. The 2024 water, sewer, and electric rates have already been approved. New changes for 2024 were in red and the old rates were strikethrough. Motion by Janzen, seconded by Borgen, to approve Ordinance #1-24 – Establishing Rates, Fees, and Administrative Fines. Motion carried 4 – 0.

The Data Request Policies were reviewed. No changes were made from 2023. Motion by Borgen, seconded by Kruser to approve the Data Request Policies. Motion carried 4 – 0.

The 2023 building permit summary and seniority list were reviewed.

City Attorney

An update was given to the council regarding civil processes on various properties, public nuisances, current processes, court procedures, agreements, and plans.

City Administrator

MnDOT Advisory Panel was discussed. MnDOT is reviewing Mountain Lake’s highway 60 corridors. Mayor Nelson will participate in the Advisory Panel.

Roundtable

An update was given to the council regarding board and commission meetings.

City Attorney – Continued

The meeting was closed due to pending litigation, attorney-client privilege. The meeting reopened. No action was taken.

Adjourn

The meeting was adjourned at 7:25 p.m.

ATTEST:

Michael Mueller, Administrator/Clerk