

**City of Mountain Lake
Regular City Council Meeting
Mountain Lake City Hall – 930 Third Ave
Tuesday, January 18, 2022
6:30 p.m.**

Members Present: Dean Janzen, Darla Kruser, Andrew Ysker, Mike Nelson

Members Absent: Dana Kass

City Staff Present: Michael Mueller City Administrator; Maryellen Suhrhoff City Attorney

Others Present: Doug Regehr

Call to Order

The meeting was called to order by Mayor Nelson at 6:30 p.m.

Approval of Agenda & Consent Agenda

Motion by Janzen, seconded by Ysker, to add Resolution # 3-22 Permit Gambling to the consent agenda. Motion carried 4– 0. Motion by Kruser, seconded by Janzen to approve the agenda and consent agenda as amended. Motion carried 4– 0.

Bills: Checks #25671 – 25737, 770E – 775E

Payroll: Checks #65805 – 65835

Approve October 12 Tree Commission Minutes

Approve December 13 Lake Commission Minutes

Approve December 14 Library Board Minutes, December Report, & December Expenditures

Approve December 13 EDA Board Minutes

Approve December 22 Utilities Commission Minutes

Approve January 3 City Council Minutes

Accept Resignation of Tim Swoboda, Economic Development Authority

Approve AWAIR

Approve DOT-Drug and Alcohol Testing Policy

Approve In State & Out of State Travel Policy

Approve Non-CDL Drug & Alcohol Policy

Approve Sexual-Harassment-Prevention Policy

Hire Mark Pankratz, Streets/Public Works II, effective February 22

Hire Jean Hoberman & Anthony Aragon, Ice Rink & Warming House Attendant, effective January 19

Approve Resolution #3-22 Permit Gambling

Public

No comments

Fire Department & Ambulance Rates

Motion by Kruser, second by Janzen to approve the proposed 2023-2027 Fire Department Rates and to increase the Ambulance Rates from \$3 to \$4, a \$1 increase per capita. Motion carried 4 – 0.

City Attorney

An update was given to the council regarding civil processes on various properties, public nuisances, current processes, court procedures, agreements, and plans.

City Administrator

Discussion/Action – Approve Personnel Policy

Discussion/Action – Approve Technology Use Policy

Discussion/Action – Hire Assistant Office Manager

Motion by Kruser, second by Ysker to approve the Personnel Policy. Motion carried 4 – 0.

Motion by Kruser, second by Ysker to approve the Technology Use Policy, with the changes discussed about removal of cell phone reimbursement. Motion carried 4 – 0. Motion by Ysker, second by Janzen to approve hiring Alyssa Nesmoe for the Assistant Office Manager position, effective February 22, 2022. Motion carried 4 – 0.

Adjourn

The meeting was adjourned at 7:07 p.m.

ATTEST:

Michael Mueller, Administrator/Clerk