

**Regular Council Meeting
Mountain Lake City Hall
Tuesday, January 17, 2017
6:30 p.m.**

AGENDA

1. Meeting called to order by Mayor Mike Nelson
 - * Further information on agenda item is attached

2. Approval of Agenda and Consent Agenda
 - a. Bills: Check #'s 9919529 – 9919597;E469E-471E*(1-7)
 - b. Approval of Payroll Checks #'s 62960 - 62988
 - c. Approval of Jan 3 Council Minutes*(8-9)
 - d. Approval of Oct. 13 Tree Commission Minutes*(10-11)
 - e. Approval of Dec. 12 Lake Commission Minutes*(12-13)
 - f. Approval of Nov. 9 Library Board Minutes, Nov. & Dec. Library Reports and Expenditures*(14-18)
 - g. Approval of Dec. 7 EDA Minutes*(19-20)
 - h. Hire Mark Pankratz, EMT, Ambulance Service, effective Jan. 10, 2017

3. Public – A total of ten (10) minutes is allotted for individuals to briefly discuss a topic of concern with the Council.

4. Boy Scouts – Request to waive Community Center rental fee for Annual Pancake Breakfast

5. Economic Development Authority, Rob Anderson
 - a. Review of 2016 Work Plan*(21-28)
 - b. Cottonwood County Home Initiative, Resolution #3-17*(29-32)

6. Guaranteed Energy Savings Program (GESp), Ed Zepeda, McKinstry and Tammy Omdal, Northland Securities*(33-39)

7. Sub-Station
 - a. 2017A Electric Bonds Calendar and Nov. 7 Finance Plan*(40-50)
 - b. Fri. Jan. 13 Bid Opening*(51) – Bid Summary will be available at meeting.

8. Adopt 2017 Utility Budgets – Separate Hand-out

9. Ambulance Service Billing*(52-53)

10. Authorize Signing of Law Enforcement Labor Services (LELS) 2017-2019 Union Contract*(54-57)

11. Administrator

- a. Annexation/Mt. Lake Township Proposal*(58-59)
- b. Mt. Lake Public School Pool Billing*(60)
- c. Small Cities Development Program Final Report*(61)
- d. 2016 Building Permit Summary*(62)
- e. Thank You*(63-64)

12. Adjourn

CITY OF MOUNTAIN LAKE

01/12/17 9:09 AM

Page 1

*Check Detail Register©

January 17, 2017
mtg

9919529-9919532
void checks

9919533-9919597

Closing 2016 to January 2017

Check Amt Invoice Comment

469E-471E

10100 United Prairie

Paid Chk#	Date	Description	Check Amt	Invoice	Comment
THIRD AVENUE AUTO PARTS					
E 101-43100-215		Shop Supplies	\$7.78	S155748	ST-SOCKETS
E 101-45200-404		Repairs/Maint Machinery/Equip	\$21.11	S157278	OIL FILTER,OIL-#4
E 101-43100-404		Repairs/Maint Machinery/Equip	\$8.69	S157438	STOP/TAIL#12
E 101-42100-406		Vehicle Maint/Gen Repairs	\$40.00	S157456	PD-CAR WASH MONEY
E 101-43100-404		Repairs/Maint Machinery/Equip	\$22.99	S157510	SWITCH #11
E 101-43100-404		Repairs/Maint Machinery/Equip	\$14.20	S157514	OIL FILTER-#13
E 101-43100-404		Repairs/Maint Machinery/Equip	\$68.70	S157519	HEATER HOSE-SWEEPER
E 101-43100-215		Shop Supplies	\$29.75	S157565	ST-SOCKETS
E 101-43100-404		Repairs/Maint Machinery/Equip	\$22.03	S157581	ST DEPT-TIRE FOAM,OIL FILTER
E 101-43100-401		Repairs/Maint Buildings	\$13.69	S157583	SOCKET-#12
E 101-00000-430		Miscellaneous	\$29.95	S157592	STARTER GEAR FOR CITY HALL SNOBLOWER
E 101-43100-404		Repairs/Maint Machinery/Equip	\$118.99	S157619	DUAL TERMINAL-#12
E 101-43100-404		Repairs/Maint Machinery/Equip	\$52.28	S157661	FILTER,CLEANER-#11 & 320d
E 101-43100-401		Repairs/Maint Buildings	\$41.49	S157698	FUEL FILTER-720A,GLOVES
E 101-43100-404		Repairs/Maint Machinery/Equip	\$27.65	S157711	OIL FILTERS-#20,720A,SKIDSTEER
E 101-43100-404		Repairs/Maint Machinery/Equip	(\$15.89)	S157735	CREDIT
E 101-43100-404		Repairs/Maint Machinery/Equip	\$3.39	S157735	ST-FUSE
E 101-43100-404		Repairs/Maint Machinery/Equip	\$0.10	S157749	ST-FUSE
E 101-43100-404		Repairs/Maint Machinery/Equip	\$13.50	S157757	OIL-#20
E 101-45200-404		Repairs/Maint Machinery/Equip	\$13.50	S157757	OIL-#4
E 101-43100-404		Repairs/Maint Machinery/Equip	\$21.59	S157767	MIRROR HEAD-#11
E 101-43100-401		Repairs/Maint Buildings	\$25.08	S157815	MIRROR HEAD,FUSE-#11
E 101-43100-401		Repairs/Maint Buildings	(\$1.40)	S157896	SOCKET-#12
E 101-43100-401		Repairs/Maint Buildings	\$72.10	S157959	AIR FILTERS-SKID STEER
E 101-43100-401		Repairs/Maint Buildings	\$15.89	S157969	SWITCH-#12
E 101-43100-215		Shop Supplies	\$84.89	S157982	ST-CORD REEL
Total THIRD AVENUE AUTO PARTS			\$752.05		
FREE PRESS					
E 211-45500-591		Periodicals	\$287.88		LIBRARY PERIODICALS-1 YR
Total FREE PRESS			\$287.88		
EDAM					
E 205-46500-308		Training & Instruction	\$265.00		CONFERENCE REGISTRATON-ROB
Total EDAM			\$265.00		
AFLAC					
G 101-21713		AFLAC	\$207.42		
Total AFLAC			\$207.42		
BCBS/HSA					
G 101-21714		HSA	\$843.85		
Total BCBS/HSA			\$843.85		
COMMISSIONER OF REVENUE					
G 101-21702		State Withholding	\$752.95		
Total COMMISSIONER OF REVENUE			\$752.95		
GISLASON & HUNTER					
G 101-21712		Garnishments	\$362.72		
Total GISLASON & HUNTER			\$362.72		
INTERNAL REVENUE SERVICE					
G 101-21701		Federal Withholding	\$1,714.48		

1

***Check Detail Register©**

Closing 2016 to January 2017

		Check Amt	Invoice	Comment
G 101-21703	FICA Tax Withholding	\$2,218.14		
Total INTERNAL REVENUE SERVICE		\$3,932.62		
Paid Chk# 9919541 1/5/2017 LAW ENFORCEMENT LABOR SERV				
G 101-21711	PD UNION DUES	\$147.00		
Total LAW ENFORCEMENT LABOR SERV		\$147.00		
Paid Chk# 9919542 1/5/2017 PERA				
G 101-21704	PERA	\$4,184.98		
Total PERA		\$4,184.98		
Paid Chk# 9919543 1/5/2017 VALIC				
G 101-21705	VALIC	\$388.00		
Total VALIC		\$388.00		
Paid Chk# 9919544 1/9/2017 COMMISSIONER OF REVENUE				
G 101-21702	State Withholding	\$71.97		
Total COMMISSIONER OF REVENUE		\$71.97		
Paid Chk# 9919545 1/9/2017 INTERNAL REVENUE SERVICE				
G 101-21701	Federal Withholding	\$139.89		
G 101-21703	FICA Tax Withholding	\$877.60		
Total INTERNAL REVENUE SERVICE		\$1,017.49		
Paid Chk# 9919546 1/12/2017 MINNESOTA DEPARTMENT OF AGRIC				
E 101-43100-433	Dues and Subscriptions	\$10.00		2017 PESTICIDE LICENSE-DARON FRIESEN
Total MINNESOTA DEPARTMENT OF AGRIC		\$10.00		
Paid Chk# 9919547 1/12/2017 MINNESOTA DEPARTMENT OF AGRIC				
E 101-43100-433	Dues and Subscriptions	\$10.00		2017 PESTICIDE LICENSE-RICK OELTJENBRUNS
Total MINNESOTA DEPARTMENT OF AGRIC		\$10.00		
Paid Chk# 9919548 1/12/2017 SW/WC SERVICE COOPERATIVES				
E 101-42100-131	Employer Paid Health	\$3,386.10		JAN HEALTH INS-POLICE DEPT
E 101-41400-131	Employer Paid Health	\$2,603.50		JAN HEALTH INS-OFFICE
E 101-43100-131	Employer Paid Health	\$2,371.76		JAN HEALTH INS-ST DEPT
E 101-45200-131	Employer Paid Health	\$781.05		JAN HEALTH INS-PARKS DEPT
E 211-45500-131	Employer Paid Health	\$1,301.75		JAN HEALTH INS-LIBRARY
E 101-46200-131	Employer Paid Health	\$752.46		JAN HEALTH INS-CEMETERY
E 205-46500-131	Employer Paid Health	\$1,301.75		JAN HEALTH INS-EDA
E 101-42100-135	Employer Paid Other	\$430.00		JAN HEALTH INS-BRIAN LUNZ
Total SW/WC SERVICE COOPERATIVES		\$12,928.37		
Paid Chk# 9919549 1/12/2017 MN PIE				
E 101-43100-308	Training & Instruction	\$175.00		2017 PESTICIDE RECERTIFICATION-DARON FRIESEN
Total MN PIE		\$175.00		
Paid Chk# 9919550 1/12/2017 MN PIE				
E 101-43100-308	Training & Instruction	\$175.00		2017 PESTICIDE RECERTIFICATION-RICK OELTJENBRUNS
Total MN PIE		\$175.00		
Paid Chk# 9919551 1/12/2017 NORTHLAND TRUST SERVICES				
E 308-47000-602	Other Long-Term Oblig Princ al	\$89,700.00		2011A--2006 ST PROJECT
E 308-47000-611	Bond Interest	\$7,223.43		2011A--2006 ST PROJECT
Total NORTHLAND TRUST SERVICES		\$96,923.43		

***Check Detail Register©**

Closing 2016 to January 2017

			Check Amt	Invoice	Comment
Paid Chk#	9919552	1/12/2017	NORTHLAND TRUST SERVICES		
E	341-47000-602	Other Long-Term Oblig Princ al	\$125,000.00		MT POWER BOND PAYMENT
E	341-47000-611	Bond Interest	\$35,121.25		MT POWER BOND PAYMENT
	Total	NORTHLAND TRUST SERVICES	\$160,121.25		
Paid Chk#	9919553	1/12/2017	NORTHLAND TRUST SERVICES		
E	303-47000-602	Other Long-Term Oblig Princ al	\$75,000.00		POPD KERNS BOND PAYMENT
E	303-47000-611	Bond Interest	\$25,676.25		POPD KERNS BOND PAYMENT
	Total	NORTHLAND TRUST SERVICES	\$100,676.25		
Paid Chk#	9919554	1/12/2017	NORTHLAND TRUST SERVICES		
E	342-47000-601	Bond Principal	\$25,000.00		THE LODGE BOND PAYMENT
E	342-47000-610	Interest	\$16,948.75		THE LODGE BOND PAYMENT
	Total	NORTHLAND TRUST SERVICES	\$41,948.75		
Paid Chk#	9919555	1/12/2017	NORTHLAND TRUST SERVICES		
E	608-46330-602	Other Long-Term Oblig Princ al	\$20,000.00		PRINCIPAL PAYMENT
E	608-46330-610	Interest	\$4,488.75		INTEREST PAYMENT
E	607-46330-602	Other Long-Term Oblig Princ al	\$15,000.00		PRINCIPAL PAYMENT
E	607-46330-610	Interest	\$1,567.50		INTEREST PAYMENT
	Total	NORTHLAND TRUST SERVICES	\$41,056.25		
Paid Chk#	9919556	1/12/2017	BARGEN		
E	101-43121-225	Seal Coat/Crack Filling	\$10,934.40	216496	REPLAY APPLIED ON PRINCE ST FROM 11TH ST TO COUNTY RD #1
	Total	BARGEN	\$10,934.40		
Paid Chk#	9919557	1/12/2017	CARCHIOUS RODNEY		
E	101-45186-401	Repairs/Maint Buildings	\$80.00	455	LABOR REPAIR GUTTERS AT COMM CTR
E	101-41400-401	Repairs/Maint Buildings	\$80.00	455	LABOR REPAIR GUTTERS AT CITY HALL
	Total	CARCHIOUS RODNEY	\$160.00		
Paid Chk#	9919558	1/12/2017	COTTONWOOD COUNTY AUD/TREAS		
E	101-43150-390	Ditch/Road Assessments	\$2.50		2017 DITCH ASSESSMENT
	Total	COTTONWOOD COUNTY AUD/TREAS	\$2.50		
Paid Chk#	9919559	1/12/2017	DENNIS HULZEBOS		
E	101-45186-400	Janitor-Repairs/Maint	\$250.00		JAN MAINT AT SR CTR
E	211-45500-400	Janitor-Repairs/Maint	\$345.00		JAN MAINT AT LIBRARY
	Total	DENNIS HULZEBOS	\$595.00		
Paid Chk#	9919560	1/12/2017	EDAM		
E	205-46500-433	Dues and Subscriptions	\$295.00		2017 EDA MEMBERSHIP
	Total	EDAM	\$295.00		
Paid Chk#	9919561	1/12/2017	FRONTIER		
E	101-00000-430	Miscellaneous	\$9.10		FINAL BILL ON 15-16 DIRECTORY LISTING
	Total	FRONTIER	\$9.10		
Paid Chk#	9919562	1/12/2017	H.E.A.T. TECHNICAL TEAM		
E	101-42100-433	Dues and Subscriptions	\$585.00	100	2017 DUES-PD
	Total	H.E.A.T. TECHNICAL TEAM	\$585.00		
Paid Chk#	9919563	1/12/2017	LEAGUE OF MN CITIES-FINANCE		
E	101-41110-308	Training & Instruction	\$225.00	248900	LEADERSHIP CONFERENCE-DAVE SAVAGE
	Total	LEAGUE OF MN CITIES-FINANCE	\$225.00		

***Check Detail Register©**

Closing 2016 to January 2017

			Check Amt	Invoice	Comment
Paid Chk#	9919564	1/12/2017	MARK PANKRATZ		
E	231-42154-308	Training & Instruction	\$2,316.68		MILEAGE TO EMT CLASSES & TEST FEE
		Total MARK PANKRATZ	\$2,316.68		
Paid Chk#	9919565	1/12/2017	MINNESOTA AMBULANCE ASS N		
E	231-42154-433	Dues and Subscriptions	\$353.00		2017 AMB MEMBERSHIP DUES
		Total MINNESOTA AMBULANCE ASS N	\$353.00		
Paid Chk#	9919566	1/12/2017	MINNESOTA CHIEFS OF POLICE		
E	101-42100-433	Dues and Subscriptions	\$165.00	1149	2017 MEMBERSHIP-DOUG BRISTOL
		Total MINNESOTA CHIEFS OF POLICE	\$165.00		
Paid Chk#	9919567	1/12/2017	MINNESOTA DEPARTMENT OF AGRIC		
E	101-45200-433	Dues and Subscriptions	\$10.00		2017 PESTICIDE LICENSE-STEVE PETERS
		Total MINNESOTA DEPARTMENT OF AGRIC	\$10.00		
Paid Chk#	9919568	1/12/2017	MINNESOTA MUTUAL LIFE		
E	101-42100-135	Employer Paid Other	\$1.70		JAN BRIAN LUNZ LIFE INSURANCE
E	101-42100-134	Employer Paid Life	\$6.80		JAN LIFE INS-POLICE DEPT
E	101-41400-134	Employer Paid Life	\$1.70		JAN WENDY FAST-LAKER APTS-LIFE INS
E	211-45500-134	Employer Paid Life	\$1.70		JAN LIFE INS-LIBRARY
E	101-43100-134	Employer Paid Life	\$3.06		JAN LIFE INS-ST DEPT
E	101-41400-134	Employer Paid Life	\$3.40		JAN LIFE INS-OFFICE
E	101-45200-134	Employer Paid Life	\$1.02		JAN LIFE INS-PARKS DEPT
E	101-46200-134	Employer Paid Life	\$1.02		JAN LIFE INS-CEMETERY
E	205-46500-134	Employer Paid Life	\$1.70		JAN LIFE INS-EDA ROB ANDERSON
G	101-21706	Hospitalization/Medical Ins	\$25.30		JAN LIFE INS-ROBB ANDERSON
G	101-21706	Hospitalization/Medical Ins	\$10.90		JAN LIFE INS-DARON FRIESEN
G	101-21706	Hospitalization/Medical Ins	\$12.00		JAN LIFE INS-STEVE PETERS
		Total MINNESOTA MUTUAL LIFE	\$70.30		
Paid Chk#	9919569	1/12/2017	MN PIE		
E	101-45200-308	Training & Instruction	\$175.00		2017 PESTICIDE RECERTIFICATION WORKSHOP-STEVE PETERS
		Total MN PIE	\$175.00		
Paid Chk#	9919570	1/12/2017	MUSKE, MUSKE, SURHOFF		
E	101-41400-304	Legal Fees	\$1,400.00		JANUARY LEGAL RETAINER
		Total MUSKE, MUSKE, SURHOFF	\$1,400.00		
Paid Chk#	9919571	1/12/2017	NICKEL CONSTRUCTION		
E	101-43150-220	Repair/Maint Supply	\$16.03	16912	PAVERS
		Total NICKEL CONSTRUCTION	\$16.03		
Paid Chk#	9919572	1/12/2017	NORTHLAND SECURITIES		
E	101-00000-430	Miscellaneous	\$2,500.00	4733	DISCLOSURE REPORT
		Total NORTHLAND SECURITIES	\$2,500.00		
Paid Chk#	9919573	1/12/2017	NORTHLAND TRUST SERVICES		
E	332-47000-607	2002 Improve Principal	\$2,450.00		2015A JENNIES SUB
E	332-47000-617	2002 Improve Interest	\$106.05		2015A JENNIES SUB
		Total NORTHLAND TRUST SERVICES	\$2,556.05		
Paid Chk#	9919574	1/12/2017	SW/WC SERVICE COOPERATIVES		
E	101-42100-131	Employer Paid Health	\$3,386.10		FEB HEALTH INS-POLICE DEPT
E	101-41400-131	Employer Paid Health	\$2,603.50		FEB HEALTH INS-OFFICE
E	101-43100-131	Employer Paid Health	\$2,343.14		FEB HEALTH INS-ST DEPT

4

***Check Detail Register©**

Closing 2016 to January 2017

			Check Amt	Invoice	Comment
E 101-45200-131	Employer Paid Health		\$781.05		FEB HEALTH INS-PARKS DEPT
E 211-45500-131	Employer Paid Health		\$1,301.75		FEB HEALTH INS-LIBRARY
E 101-46200-131	Employer Paid Health		\$781.06		FEB HEALTH INS-CEMETERY
E 205-46500-131	Employer Paid Health		\$1,301.75		FEB HEALTH INS-EDA
E 101-42100-135	Employer Paid Other		\$430.00		FEB HEALTH INS-BRIAN LUNZ
Total SW/WC SERVICE COOPERATIVES			\$12,928.35		
Paid Chk# 9919575 1/12/2017 TOWNS EDGE AUTO					
E 231-42154-404	Repairs/Maint Machinery/Equip		\$63.74	72999	EXTRA KEYS FOR AMBULANCE
E 101-43100-404	Repairs/Maint Machinery/Equip		\$660.73	77569	TIRES & MOUNTING -SKID STEER
E 221-42200-404	Repairs/Maint Machinery/Equip		\$698.03	77581	TRANSMISSION SERVICE,REPLACE SENSOR-FD 05 CHEV
E 101-43100-404	Repairs/Maint Machinery/Equip		\$540.95	77606	#15 EXHAUST LEAK
Total TOWNS EDGE AUTO			\$1,963.45		
Paid Chk# 9919576 1/12/2017 WINTER EQUIPMENT CO					
E 101-43100-404	Repairs/Maint Machinery/Equip		\$413.53	IV31885	ST-PLOW GUARD CURB GUARD
Total WINTER EQUIPMENT CO			\$413.53		
Paid Chk# 9919577 12/30/2016 COUNTRY PRIDE SERVICES					
E 101-43100-212	Motor Fuels		\$867.47		STREET DEPT GAS
E 101-42100-212	Motor Fuels		\$174.48		PD-EXPEDITION GAS
E 101-42100-212	Motor Fuels		\$344.97		PD-EXPLORER GAS
E 231-42154-212	Motor Fuels		\$264.58		AMB DIESEL
E 101-45200-404	Repairs/Maint Machinery/Equip		\$173.12	093954,17193	BATTERIES-#4,AAA BATTERIES
E 221-42200-212	Motor Fuels		\$56.36	12/10/16	FIRE DEPT GAS
E 101-45186-220	Repair/Maint Supply		\$34.85	171057,17114	COMM CTR-BATTERY,LIGHT BULBS,FURNACE FILTERS
E 101-43100-401	Repairs/Maint Buildings		\$26.16	171085,17135	ST SHOPT-CARTRIDGE FILTER, FURNACE FILTERS
E 101-43100-404	Repairs/Maint Machinery/Equip		\$16.55	171107,17126	2X4,INSERT ADAPTER
E 101-41400-430	Miscellaneous		\$18.23	171291	CITY HALL-MOUSE TRAPS
E 101-42100-430	Miscellaneous		\$18.16	171295	PD-SIDEWALK SCRAPER
E 231-42154-430	Miscellaneous		\$2.98	171328	AMB-SHARPIE PEN
E 609-46330-401	Repairs/Maint Buildings		\$27.55	171438,17144	TOLIET SEAT,SINK STRAINER
E 211-45500-220	Repair/Maint Supply		\$24.00	171744	LIBRARY-MOPHEAD,CLEANERS,PAPER TOWELS
E 607-46330-401	Repairs/Maint Buildings		\$1,819.93	171931,17227	CARPET-400D,LABOR-400D
E 507-46103-430	Miscellaneous		\$15.46	172433	LAKE COMM-TORX SCREWS,ORANGE ENAMEL
Total COUNTRY PRIDE SERVICES			\$3,884.85		
Paid Chk# 9919578 12/30/2016 ALPHA WIRELESS COMMUNICATIONS					
E 101-00000-430	Miscellaneous		\$241.00	202030	D WATKINS RADIO REPAIR-UT PORTION
Total ALPHA WIRELESS COMMUNICATIONS			\$241.00		
Paid Chk# 9919579 12/30/2016 AMERIPRIDE					
E 101-43100-215	Shop Supplies		\$32.98	2800708075	TOWELS FOR ST DEPT
E 101-41400-401	Repairs/Maint Buildings		\$45.62	2800708075	MATS FOR CITY HALL
Total AMERIPRIDE			\$78.60		
Paid Chk# 9919580 12/30/2016 BOLTON & MENK INC.					
E 460-46300-434	Project Expense		\$9,986.50	0198598	ENGINEERING-PANKRATZ INDUSTRIAL PARK
Total BOLTON & MENK INC.			\$9,986.50		
Paid Chk# 9919581 12/30/2016 BRIGGS AND MORGAN					
E 460-46300-434	Project Expense		\$7,500.00	591833	LEGAL FEES-PANKRATZ INDUSTRIAL PARK
Total BRIGGS AND MORGAN			\$7,500.00		
Paid Chk# 9919582 12/30/2016 CARCHIOUS RODNEY					

***Check Detail Register©**

Closing 2016 to January 2017

			Check Amt	Invoice	Comment
E 608-46330-401	Repairs/Maint Buildings		\$74.25		DECEMBER MAINT HERITAGE ESTATES
E 607-46330-401	Repairs/Maint Buildings		\$38.25		DECEMBER MAINT HERITAGE ESTATES
Total CARCHIOUS RODNEY			\$112.50		
<hr/>					
Paid Chk#	9919583	12/30/2016	CASEYS-CREDIT CARD DEPARTMENT		
E 101-43100-212	Motor Fuels		\$127.85		ST DEPT GAS
E 101-00000-430	Miscellaneous		\$98.85		UT GAS
E 101-45200-212	Motor Fuels		\$80.04		PARKS GAS
Total CASEYS-CREDIT CARD DEPARTMENT			\$306.74		
<hr/>					
Paid Chk#	9919584	12/30/2016	CITIZEN PUBLISHING		
E 101-41400-351	Legal Notices Publishing		\$54.60	12/14/16	ORDINANCE #11-16
E 101-00000-430	Miscellaneous		\$31.20	12/21/16	CHRISTMAS GREETING
E 101-00000-430	Miscellaneous		\$12.00	12/28/16	DIGITAL AD UPLOAD
Total CITIZEN PUBLISHING			\$97.80		
<hr/>					
Paid Chk#	9919585	12/30/2016	EXPERT T BILLING		
E 231-42154-300	Professional Svcs		\$297.00	3292	DECEMBER AMB BILLING
Total EXPERT T BILLING			\$297.00		
<hr/>					
Paid Chk#	9919586	12/30/2016	HEIMAN FIRE EQUIPMENT--USE THI		
E 221-42200-404	Repairs/Maint Machinery/Equip		\$61.44	0853574-IN	FD-PIGGY BACK CHARGER FOR SURVIVOR
Total HEIMAN FIRE EQUIPMENT--USE THI			\$61.44		
<hr/>					
Paid Chk#	9919587	12/30/2016	KDOM RADIO		
E 101-00000-430	Miscellaneous		\$29.50	540161241298	MONTHLY ADV
Total KDOM RADIO			\$29.50		
<hr/>					
Paid Chk#	9919588	12/30/2016	MIDWAY AUTO BODY & GLASS		
E 231-42154-404	Repairs/Maint Machinery/Equip		\$527.97	2761	REPLACE WINDSHIELD 06 FORD AMBULANCE
Total MIDWAY AUTO BODY & GLASS			\$527.97		
<hr/>					
Paid Chk#	9919589	12/30/2016	MIDWAY FARM EQUIPMENT		
E 101-43100-404	Repairs/Maint Machinery/Equip		\$12.96		HOSE END & COUPLER FOR POWER WASHER
Total MIDWAY FARM EQUIPMENT			\$12.96		
<hr/>					
Paid Chk#	9919590	12/30/2016	MILLER SELLNER EQUIPMENT		
E 101-43100-404	Repairs/Maint Machinery/Equip		\$10.32	84548B	BOLT FOR 2 WAY PLOW
Total MILLER SELLNER EQUIPMENT			\$10.32		
<hr/>					
Paid Chk#	9919591	12/30/2016	MOUNTAIN LAKE PUBLIC SCHOOL		
E 101-45137-210	Operating Supplies		\$3,684.72		4TH QTR 2016 SWIMMING POOL DONATION
Total MOUNTAIN LAKE PUBLIC SCHOOL			\$3,684.72		
<hr/>					
Paid Chk#	9919592	12/30/2016	MUNICIPAL UTILITIES		
E 101-41400-200	Office Supplies		\$191.51		POSTAGE 10-1-16 TO 12-31-16
E 101-42100-200	Office Supplies		\$10.68		POSTAGE 10-1-16 TO 12-31-16
E 205-46500-200	Office Supplies		\$23.67		POSTAGE 10-1-16 TO 12-31-16
E 507-46103-322	Postage		\$1.61		POSTAGE 10-1-16 TO 12-31-16
Total MUNICIPAL UTILITIES			\$227.47		
<hr/>					
Paid Chk#	9919593	12/30/2016	PETERSON DRUG & GIFTS		
E 101-45186-220	Repair/Maint Supply		\$15.88	12/24/16	COMM CTR-SOAP & GLOVES
E 101-43100-200	Office Supplies		\$5.33	12/28/16	ST DEPT-BLACK INK REFILL
E 101-43100-200	Office Supplies		\$4.05	12/8/16	ST DEPT-POST IT NOTES
Total PETERSON DRUG & GIFTS			\$25.26		

6

***Check Detail Register©**

Closing 2016 to January 2017

			Check Amt	Invoice	Comment
Paid Chk# 9919594 12/30/2016 PRAXAIR					
E 231-42154-210	Operating Supplies		\$79.39	75497646	OXYGEN FOR AMBULANCE
	Total PRAXAIR		\$79.39		
Paid Chk# 9919595 12/30/2016 ROBERT ANDERSON					
E 205-46500-331	Travel Expenses		\$270.43		MILEAGE
E 205-46500-308	Training & Instruction		\$10.00	12/14/2016	LUNCH-HWY 60 MTG
	Total ROBERT ANDERSON		\$280.43		
Paid Chk# 9919596 12/30/2016 SNICK S SIGNS					
E 101-45183-402	Repairs/Maint- Ground		\$557.88	463193	SIGNS FOR CAMPGROUND
	Total SNICK S SIGNS		\$557.88		
Paid Chk# 9919597 12/30/2016 WILLIS KRAHN					
E 608-46330-402	Repairs/Maint- Ground		\$264.00		SNOW REMOVAL HERITAGE ESTATES
E 607-46330-402	Repairs/Maint- Ground		\$136.00		SNOW REMOVAL HERITAGE ESTATES
E 609-46330-402	Repairs/Maint- Ground		\$140.00		SNOW REMOVAL MASON MANOR
	Total WILLIS KRAHN		\$540.00		
	10100 United Prairie		\$533,453.95		

Fund Summary

10100 United Prairie		
101 GENERAL FUND		\$58,715.87
205 ECONOMIC DEVELOPMENT AUTHORITY		\$3,469.30
211 LIBRARY FUND		\$3,262.08
221 FIRE DEPT FUND		\$815.83
231 AMBULANCE FUND		\$3,905.34
303 TIF #1-5 POPD KERNS		\$100,676.25
308 2011 BOND REFUND-06 ST PROJ		\$96,923.43
332 2002 STREET IMPROV		\$2,556.05
341 T.I.F.# 1-6 MT POWER		\$160,121.25
342 T.I.F.#1-4 GOOD SAM		\$41,948.75
460 PANKRATZ INDUSTRIAL PARK		\$17,486.50
507 LAKE COMMISSION FUND		\$17.07
607 EDA----4 PLEX FUND		\$18,561.68
608 EDA----8 PLEX FUND		\$24,827.00
609 EDA-- MASON MANOR		\$167.55
		\$533,453.95

Paid Chk# 000469E 1/3/2017 SELECT ACCOUNT					
E 101-41400-130	Employer Paid HSA		\$3,300.00		OFFICE-1ST HALF CITY HSA
E 205-46500-130	Employer Paid HSA		\$1,650.00		EDA-1ST HALF CITY HSA
E 211-45500-130	Employer Paid HSA		\$1,650.00		LIB-1ST HALF CITY HSA
E 101-42100-130	Employer Paid HSA		\$4,300.00		PD-1ST HALF CITY HSA
E 101-43100-130	Employer Paid HSA		\$2,970.00		ST-1ST HALF CITY HSA
E 101-45200-130	Employer Paid HSA		\$990.00		PARKS-1ST HALF CITY HSA
E 101-46200-130	Employer Paid HSA		\$990.00		CEMETERY-1ST HALF CITY HSA
	Total SELECT ACCOUNT		\$15,850.00		

Paid Chk# 000470E 1/3/2017 PAY GOV					
E 101-00000-430	Miscellaneous		\$1,188.00		2017 TRANSITIONAL REINSURANCE CONTRIBUTION
	Total PAY GOV		\$1,188.00		

Paid Chk# 000471E 1/6/2016 UNITED PRAIRIE BANK					
G 609-22800	Notes Payable - Current		\$442.45		MASON MANOR-PRINC PAYMENT
E 609-46330-610	Interest		\$848.08		MASON MANOR-INTEREST PAYMENT
	Total UNITED PRAIRIE BANK		\$1,290.53		

7

DRAFT
Mountain Lake City Council Meeting
Mountain Lake City Hall
Tuesday, January 3, 2017
6:30 PM

Members Present: Mike Nelson, Dana Kass, Darla Kruser, David Savage, Andrew Ysker

Members Absent: None

Staff Present: Wendy Meyer, Clerk/Administrator; Maryellen Suhrhoff, City Attorney, Muske, Muske, and Suhrhoff

Others Present: Doug Regehr

Call to Order

The meeting called to order by Mayor Mike Nelson at 6:30AM. Motion by Kass, seconded by Savage, to add Oath of Office to the agenda. Motion carried unanimously. Motion by Ysker, seconded by Kass, to approve the consent agenda as presented, and the agenda as amended. Motion carried unanimously.

Bills: Check #'s 9919479 - 9919528; 466E-468E

Payroll Checks #'s 62924-62959

Dec. 20 Council Minutes

Dec. 8 Utility Commission Minutes

Oath of Office

Mayor Mike Nelson, Council Member David Savage and Council Member Darla Kruser, took the oath of office.

Public

No one present addressed the council during this portion of the meeting.

2017 Designations and Appointments

The list was reviewed and amended. Motion by Savage, seconded by Kruser, to adopt the list as amended. Motion carried unanimously. City Attorney Maryellen Suhrhoff presented Resolution #2-17 appointing Muske, Muske and Suhrhoff city attorney. The resolution is necessary for the law firm to electrically access court records and documents through secure state websites. Motion by Kass, seconded by Ysker, to adopt Resolution #2-17. Motion carried unanimously.



Investment Policy

The policy was reviewed. No changes were made. Motion by Savage, seconded by Kruser, to adopt the policy as presented. Motion carried unanimously.

Ordinance #1-17, Establishing Rates, Fees, and Administrative Fines

The ordinance was reviewed and amended. Changes from 2016 were noted. Motion by Savage, seconded by Kruser, to adopt the ordinance. Motion carried unanimously.

Resolution #1-17 Minimum General Fund Balance and Assignment of General Funds

The resolution was reviewed. Motion by Ysker, seconded by Kass, to adopt the resolution. Motion carried unanimously.

Miscellaneous

The meeting schedule adopted at the December 20th meeting, the finalized 2017 budget and levy, an individual to represent Cottonwood County Municipalities on SW Regional Development Commission, the Fire Relief Investment Report Card and a thank you for the city's tree program were briefly reviewed and discussed.

Law Enforcement Labor Services (LELS) Contact Negotiation

Motion by Savage, seconded by Kass, to close the meeting at 7PM and open the closed meeting pursuant to MN Statutes 179.01-179A.25 to prepare union contract offers and counter offers. Motion carried unanimously. Motion by Ysker, seconded by Kruser, to close the closed meeting and open the open meeting at 7:08PM. Motion carried unanimously. Motion by Ysker, seconded by Kass, to accept the union's fourth proposal dated December 21, 2016 contingent on receiving and reviewed the final contract. Motion carried unanimously.

Adjourn

The meeting was adjourned at 7:15PM.

ATTEST:

Wendy Meyer, Clerk/Administrator

Mountain Lake Tree Commission
October 13, 2016
7 PM
Mountain Lake City Hall

This meeting was scheduled and posted for Monday, October 10 7:45PM but due to lack of quorum was rescheduled to October 13.

Members Present: David Bucklin, Steve Harder, Jerry Logue

Members Absent: None

Staff Present: Wendy Meyer, Clerk/Administrator

Others Present: None

Call to Order

Bucklin called the meeting to order at 7PM.

Minutes and Agenda

Motion by Logue, seconded by Harder, to approve the July14 minutes. Motion carried.

2016 and 2017 Budget

The bills for 2016 tree removals and plants have not been sent. The office is waiting for the list. The city's preliminary 2017 budget contains \$3000 for the city's tree program. The Utility budget is expected to contain \$5000 for its tree program. Soil and Water should be able to contribute \$1000 to the city's tree program. The application for property owners interested in removing or planting trees was reviewed. The list of property owners who have submitted applications was also reviewed. Applications are being accepted until the end of the year. Bucklin intends to order 25-30 trees for 2017. The differences between the city's tree program and the utility's tree program were reviewed and discussed. The city and the Soil and Water Conservation District will continue to promote the tree removal and tree planting programs.

Trim and Tube Day

The event held Saturday September 17 was briefly reviewed.

Membership Update

Gary Hildebrandt has agreed to serve on the commission. He will be appointed at the November 7 city council meeting. Several other residents have been asked and are considering serving.

Next Meeting Date

The next meeting is scheduled for Monday, January 9.

Adjourn

The meeting was adjourned at 7:47 PM.

ATTEST:

Wendy Meyer, Clerk/Administrator

**Regular Lake Commission Meeting
Monday, Dec. 12, 2016**

Members Present: Jim Peterson, Dave Bucklin, Jason Kruser, Jean Haberman, and Mike James

Guests Present: Mike Nelson, Rachel Yoder, Wendy Meyer

Chair Peterson called the meeting to order at 6:30 p.m. M/S/P Kruser/James to approve the minutes of the Nov. 14, 2016 meeting.

Treasurer's Report:

Bills:		
Midway Farm – Weed harvester parts		53.90
Income:		
UPB – Interest		.81

M/S/P James/Kruser to approve Treasurer's Report

Lake:

- The lake was frozen over on Dec. 9.
- Aeration: The thin ice ads have been in the Observer for two consecutive weeks. Dawn has forwarded copies of the ads to the DNR. The tentative date for turning on the aeration system will be Saturday, Dec. 31. The Sportsmen's Club will help place the thin ice signs. Jason suggested getting GPS coordinates for the aerator bubblers to make it easier to place the signs.
- Jay Schied spotted some old tires in the lake and has retrieved 9 tires.

Trail:

- Dave will contact the two contractors about submitting bids for the two projects.
- Jim will talk to Brian Hopwood at the Golf Course to ask permission to start the sediment project in spring.
- The sign just north of the dam has been removed from the previous location and placed below another existing sign.
- Wendy has contacted Randy Markl about mowing up to the bench. He will look at the situation when the weather permits and will make a decision

concerning mowing. The Lake Commission has recommended to the City Council that mowing the rustic trail should continue.

Beach:

- Steve Funk will be contacted about getting bids for the fire pit and benches by January 1st.

New Business:

- Wendy informed the commission members that the council approved a \$10 stipend per meeting beginning January 2, 2017. Each member will need to log his or her attendance on a claim form and submit it by December 1.
- Jean and Heather agreed to renew their Lake Commission terms.
- Jim is going to step down from chairperson role. A new chairperson will be elected at the January meeting.
- Mike Nelson has contacted Korey Radtke to see if he would be interested in serving on the Lake Commission.

Respectfully submitted,

Jean Haberman,
Secretary

**Mountain Lake Public Library Board Minutes
November 9, 2016**

Members Present: Marci Balderas, Dennis Cords, Vickie Krueger, Diane Englin
Carol Lehman – Director

Members Absent: Barrie Wright

Others Present: None

The meeting was called to order at 4:10 p.m. by acting chairman, Vickie Krueger.

M/S/P Cords/Englin to approve the minutes of the October 12, 2016 meeting.

Carol presented the October monthly report indicating 2,899 total circulation and expenditures in the amount of \$1,951.95. **M/S/P/ Englin/Cords** to accept the monthly report as given and to approve the October expenditures.

Old Business: Filling the part-time library aide position is still on hold as staff monitors library service hours and usage.

New Business: Vickie Krueger (1st term) and Diane Englin (2nd term) were reminded that their board terms expire 12-31-2016 and to let Carol or Wendy know before the next meeting if they wish to continue serving another term.

The PCLS Joint Powers Agreement was reviewed, discussed, and approved.

Some new ideas for upcoming library programs were discussed.

Library Activity Report for October was reviewed.

Meeting adjourned at 5:25 p.m. by acting chairman, Vickie Krueger.

NEXT MEETING: December 10, 2016 – 4:00 p.m.

Respectfully submitted,

Marci Balderas, secretary

MB

14

CITY OF MOUNTAIN LAKE
PUBLIC LIBRARY REPORT
MONTH OF November, 2016

CIRCULATION AND USE

Adult fiction	_____
Adult nonfiction	_____
Non print (includes videos, cassettes, art prints, etc.)	_____
Juvenile	_____
Periodicals	_____
TOTAL CIRCULATION	<u>2,694</u>

Interlibrary loan sent	255
Interlibrary loan received	<u>341</u>
TOTAL ILL	<u>596</u>

ILL NON SYSTEM 61

RECEIPTS

Cash income	<u>72.00</u>
Donations (monetary)	_____
County Revenue	_____
Misc. Revenue	<u>19.67</u> <i>copies</i>
Fines	<u>33.45</u>
Meeting room rental	_____
Sale of supplies	_____
TOTAL RECEIPTS	<u>\$125.12</u>

EXPENDITURES

15. ⁰⁰ Books	<u>340.02</u>
Periodicals	_____
Audio-visual	<u>107.47</u>
10. ⁰⁰ Supplies	<u>676.89</u>
47. ⁰⁰ Postage	<u>47.00</u>
Miscellaneous	<u>25.00</u>
Telephone	<u>66.15</u>
Repairs & maintenance	<u>345.00</u>
Repairs & maint. of equipment	_____
Project expense	_____
Capital outlay	_____
Automation	_____
Gas Utilities	<u>52.89</u>
TOTAL EXPENDITURES	<u>\$1,660.42</u>

(15)

LIBRARY DIRECTOR Carol Lehman

LIBRARY EXPENDITURES - NOVEMBER 2016

Everex	AV	\$9.99
Frontier	Telephone Expense	\$66.15
Dennis Hulzebos	Repairs & Maint. - Janitorial	\$345.00
Indoff, Inc.	Office Supplies	\$666.89
Ingram	Books	\$296.42
Minnesota Energy Resources	Gas Utilities	\$52.89
Synchrony Bank/Amazon	Books 28.60/AV 97.48/Misc 25.00	\$151.08
		<hr/>
		\$1,588.42
	Cash Expenditures	\$72.00
		<hr/>
	Total	\$1,660.42

CITY OF MOUNTAIN LAKE
PUBLIC LIBRARY REPORT
MONTH OF December, 2016

CIRCULATION AND USE

Adult fiction	_____	
Adult nonfiction	_____	
Non print (includes videos, cassettes, art prints, etc.)	_____	
Juvenile	_____	
Periodicals	_____	
		<u>TOTAL CIRCULATION</u> <u>2,433</u>
Interlibrary loan sent	<u>250</u>	
Interlibrary loan received	<u>222</u>	
		<u>TOTAL ILL</u> <u>472</u>
		<u>ILL NON SYSTEM</u> <u>70</u>

RECEIPTS

Cash income	_____
Donations (monetary)	_____
County Revenue	_____
Misc. Revenue	_____
Fines	_____
Meeting room rental	_____
Sale of supplies	_____
	<u>-0-</u>
TOTAL RECEIPTS	

EXPENDITURES

Books	<u>1,061.15</u>
Periodicals	<u>287.88</u>
Audio-visual	<u>508.42</u>
Supplies	<u>150.09</u>
Postage	_____
Miscellaneous / Travel	<u>353.59</u>
Telephone	<u>65.59</u>
Repairs & maintenance	<u>345.00</u>
Repairs & maint. of equipment	_____
Project expense	_____
Capital outlay	_____
Automation	_____
Gas Utilities	<u>281.84</u>
TOTAL EXPENDITURES	<u>\$3,053.54</u>

LIBRARY DIRECTOR

Carol Lehman

(17)

LIBRARY EXPENDITURES - DECEMBER 2016

Demco	Supplies	\$150.07
The Free Press	Periodicals - 1 yr.	\$287.88
Frontier	Telephone Expense	\$65.59
Dennis Hulzebos	Repairs & Maint. - Janitorial	\$345.00
Ingram	Books 827.79 / AV 156.73	\$984.52
Carol Lehman	2016 Mileage	\$353.59
MN Energy Resources	Gas Utilities	\$281.84
PCLS	AV - OneClick (digital audiobooks)	\$351.69
Synchrony Bank/Amazon	Books	\$233.36
		<hr/>
	Total	\$3,053.54

REGULAR MEETING
ECONOMIC DEVELOPMENT AUTHORITY
December 7, 2016
12:00 Noon

PRESENT: Mark Hanson, Brian Harder, Vern Peterson, Darla Kruser, Mike Nelson, and Jerry Haberman and Clara Johnson and Dean Janzen, Advisories

ABSENT: Steve Syverson

STAFF PRESENT: Rob Anderson

CITY ADMINISTRATOR: Wendy Meyer

GUESTS: Cheryl Hiebert, Observer/Advocate, and Jim Peterson

1. Call to Order: Mark called the meeting to order.

2. Consent Agenda. Additional bills of KDOM Radio, \$108.00, St. James Electric, \$65.00 and Economic Development Association of Minnesota, \$295.00 were presented for payment. Motion made and seconded by Mike and Vern to approve the Consent Agenda with additional bills. Carried.

3. SCDP Request from Peterson Drug & Gifts. Jim Peterson explained the work that was done to the roof of the drug store building. The repairs were necessary to the flat roof and were more cost effective than putting a new or a pitched roof on the building. The building is owned by a separate company called P&P Company. Mark and Jerry questioned the application process. Rob explained that Jim came into his office in August and Rob explained to Jim how the program works. Jim came into the office a couple weeks ago with the invoice. The total amount of the work completed is \$13,875. Of this amount \$4,625 will be a low interest loan, \$4,625 will be a forgivable loan and \$4,625 will be owner equity contribution. After further discussion, motion was made and seconded by Darla and Brian to approve the request. Carried. Vern abstained.

4. Industrial Park Development. a. Next Steps. Rob explained that Bolton & Menk completed their wetland delineation study and found no wetlands. However, there are wetland areas along and to the north of the railroad on land owned by Jerry Haberman. The sanitary sewer main extension from the west end of 2nd Avenue will require wetland permitting. There should not be any issues getting a utility exemption permit to allow the installation of the sanitary sewer main. Bolton & Menk will be conducting a topographic study this week on site. Bolton & Menk continues to work on developing the plat map. b. Annexation / Additional Land Purchase. Rob reported that he and Wendy attended the Mountain Lake Township Meeting a couple weeks ago to explain the project, additional land requested for annexation and process. The township board was receptive to the proposal. We are full speed ahead with the annexation process. Andy Kehren has offered to talk to the Helferich boys about the involvement and potential sale of their land in the project. The pie piece of land along the railroad tracks and Third Avenue is owned by Midway Township. We have approached the township about donating the land to the city. c. Industrial Park Name / Cul-de-sac Road Name. After discussion it was determined that board

19

1

members would like additional time to come up with naming ideas. Rob stated that very soon a name will be needed and we need to have a decision on names by the January board meeting date.

5. Custom Motors Agreement. Bill and Lisa Anderson did not sign the Repayment Agreement and return to City Attorney Maryellen Suhrhoff. Board members encouraged Maryellen to pursue legal action against the Andersons with full force. Rob will contact Maryellen.

6. TIF District 1-8. Rob reported that at this time we are waiting on Sanford to let us know their interest in a new downtown clinic. A year ago we were told that it would take a year for Sanford to go through their internal approval process to move forward. That would indicate that a decision will be made by late summer of 2017. Rob stated that we can wait that long but we can't wait forever according to TIF rules. Vern stated that Sanford's number one concern at this time, as well as the entire community is the recruitment of a doctor to take the place of the retiring Dr. Steve Harder.

7. General Discussion. a. Strategic Planning Session. Mark stated that he thought that the day was very productive and our facilitators did a great job keeping the process on track and getting the most out of the day. Mike and Darla asked if we have received any follow up work that the facilitators had said they would send to us to do. Rob will contact Toby and Neil to see where we are at with the report, etc. b. Lori Puente, Property Taxes. Rob reported that Lori agreed to escrow her property taxes with the EDA. Rob made an addendum to the Contract for Deed and provided it to Lori to sign and return. To date, Lori has not returned the document. The first payment was to be made December 1st. Board members instructed Rob to contact Lori to encourage her to sign by the end of December - board is pushing to get this done. Rob will contact Lori. c. Next Regular Board Meeting is January 13, 2017. d. Other Business. Housing needs in the community were discussed. Rob was asked to contact the Community Asset Foundation to discuss any interest in constructing a new apartment building in town or the new downtown development. Empty downtown buildings were also discussed. Rob was asked to contact downtown building owners to see what plans they have for vacant spaces. There is a buyer for The Observer/Advocate building. Hall's Handy Heating & Cooling from Butterfield has purchased the property. Rob mentioned that an individual has contacted him regarding the potential of building a duplex at Lakeview Estates. The Covenants of Improvements do not specifically state that a duplex cannot be built. The general consensus of board members is that if a duplex is being constructed for investment only, then no, it should not be allowed; however, if the owner is living on one side, then yes, can be allowed.

8. Nothing further. Meeting adjourned.

2

20

Mt. Lake Economic Development Authority 2016 Work Plan

Mission Statement:

The mission of the Mt. Lake Economic Development Authority (EDA) is to serve the socio-economic needs of our community, enhance the business climate, and encourages expansion of retail, commercial and industrial businesses and to educate and work with members of our community to help accomplish our goals.

Vision Statement:

The vision of the Mt. Lake Economic Development Authority (EDA) is to encourage a progressive full service community that meets the needs of every citizen (*Mt. Lake 2016*).

Proposed 2016 Economic Development Plans for the City of Mt. Lake:

- Goal No. 1. Assemble a committee of EDA and other Community Leaders to assemble a new 10 year plan for Community and Economic Development - *Mt. Lake 2026*.

Mt. Lake 2016 clearly outlines the activities needed to move the community forward with measurable outcomes. The purpose of *Mt. Lake 2016* was to develop a shared vision for future community work plans.

Objective: Develop a new 10 year plan in 2016 for Mt. Lake that will concentrate goals, plans and development for next 10 years that include development of the 4 Community Capitals (Natural, Social, Built and Financial).

Work Plan:

- i. Work with Minnesota Extension Service to facilitate plan development.
- ii. Involve business leaders in the planning process to make sure goals our goals are consistent with the needs of our largest employers.
- iii. Complete *Mt. Lake 2026* by the end of 2016.

- Goal No. 1. Accomplished/Ongoing. On November 15th the EDA Board and City Staff hosted a Strategic Planning Session with community and chamber leaders to develop a new 10 year plan called *Mt. Lake 2026*. The planning session was facilitated by University of Minnesota Extension. Early in 2017 the EDA will take the next steps to prioritize ideas, plans and develop goals that will guide community growth for the next 10 years.**

Goal No. 2. Continue to study the need for a new Mountain Lake Industrial Park to accommodate new and expanding businesses.

Objective: To investigate all potential sites in the immediate area suited for industrial development, whether or not the land would be for sale and with good water, sewer and street access.

Work Plan:

- i. Contact all potential land owners that have land that meets the objective requirements to determine their level of interest in selling their land.
- ii. Research possible funding sources/grants for land acquisition and infrastructure development.
- iii. Market new industrial park to potential interested parties.

Goal No. 2. Accomplished/Ongoing. Throughout 2016 the EDA board of directors evaluated and discussed the need and potential sites for a new Mountain Lake Industrial Park. In the fall of 2016 EDA board members learned that 34 acres of the Mabel Pankratz property became available to be purchased on the south side of town from Mt. Lake Road to Third Avenue to US Highway 60. The land was purchased by the City on November 1st. Several businesses that have expressed interest in locating in the new park have been contacted. Work has begun to annex the property into city limits, engineering and financing for installation of infrastructure improvements in the spring of 2017.

Goal No. 3. Work to assist downtown building owners with a vacant store front to rehabilitate their building to a usable and productive property.

Objective: To utilize all EDA resources to help downtown building owners with or without a vacant storefront to realize their full potential of occupancy by a retail or service related business.

Work Plan:

- i. Contact all downtown property owners with an offer from the EDA to help them with any exterior work needed to improve or otherwise make ready for a business to occupy.
- ii. Consider transferring funds from the Minnesota Investment Fund, Federal Dollars to utilize as a source of funds for improvements.
- iii. The EDA Construction Committee and Director will oversee plans for improvements by property owners.
- iv. Assist property owners with vacant storefronts to marketing their properties via the city web site and any other means available.

Goal No. 3. Most all downtown property owners were contacted at various times throughout the year to discuss improvement plans by the owner. SCDP funds were approved in July to assist in the improvements required by Fulda Area Credit Union at the EDA owned 212 10th Street North building and December to assist Peterson Drug & Gifts with roof repairs. Only a few vacant store fronts exist at the end of 2016 and efforts will continue in 2017 to work with these property owners to improve their properties.

Goal No. 4. Complete planning, funding and construction of a new multi-use building on the corner of 10th Street North and 4th Avenue in the newly cleared downtown land.

Objective: In 2015 the EDA acquired, moved and demolished 4 buildings on the corner of 10th Street North and 4th Avenue. In order to complete the tax increment financing redevelopment plan which is funding the project a new building must be built in the vacant space. The EDA will work diligently in 2016 to plan, secure leases and build a new building.

Work Plan:

- i. Determine the highest and best use of the property.
- ii. Finalize floor plan with Brunton Architects.
- iii. Secure leases.
- iv. Complete Tax Increment Financing (funding/sell bonds).
- iv. Advertise for Construction Bids.
- v. Construct the new building.
- vi. Complete occupancy.

Goal No. 4. Not Accomplished/Ongoing. During 2016 many discussions were held with Sanford Clinic regarding their need for new clinic space in Mt. Lake. Work continued during the year on developing drawings and plans for a new facility. It will be the summer of 2017 before Sanford will have a decision on a site for their new clinic. TIF District 1-8 has been established and funding to build a new multi-use building on the corner of 10th Street and 4th Avenue can commence as soon as a decision has been given by Sanford, or by the EDA board if they elect to build a multi-family housing complex.

Goal No. 5. Business Retention & Expansion.

Objective: 85% of all new jobs in a community come from existing businesses. An ongoing BR&E program is more effective than a formal effort every 5 years. Communication with existing businesses will prove to be an effective way to retain our existing businesses.

Work Plan:

- i. Schedule business visits to discuss issues regarding business climate and issues affecting their business and growth.
- ii. Visit major employers on a regular basis.
- iii. Keep the EDA Board abreast of issues affecting businesses on a monthly basis.
- iv. Have event to honor local businesses – breakfast, etc.; and Provide loan(s) to at least one existing company for business expansion. According to *Mt. Lake 2016*, special attention needs to be made at retaining core businesses/services in the community including:
 - Health Care
 - Grocery Store
 - Pharmacy
 - Nursing Home

Goal No. 5. Accomplished/Ongoing. In 2016 the EDA director and assistant visited a large number of businesses. During these visits the director asked the business owner what the city, EDA and Chamber of Commerce can do to help them be successful. The information was shared with the EDA board and other city leaders as necessary.

The core businesses were visited several times throughout the year and have owners/managers that are very active in the EDA and Chamber of Commerce. All core businesses are doing well at this time.

Goal No. 6. Encourage Utilization of RLF Program.

Objective: Loan out 90% of available RLF loan funds to Mt. Lake businesses, new and existing.

Work Plan:

- i. Promote availability of loan funds; and
- ii. Consider selling existing development loans to recapitalize the loan portfolio.

Goal No. 6. In January, 2016 a \$27,000 RLF was approved by the EDA board to assist Little Care Bears, LLC start-up a day care business in the former Elizabeth House building owned by the EDA. Loan funds are available to qualifying businesses to start-up or expand business in Mt. Lake, creating jobs for the community.

Goal No. 7. Marketing.

Objective: Attract one or more companies to locate in Mt. Lake.

Work Plan:

- i. Market industrial land available on city web site.
- ii. Work with MN Department of Employment & Economic Development to make sure they have accurate information on available industrial/commercial land and buildings.
- iii. Keep web site updated with easy to find community and economic development resources.
- iv. Participate in regional and state marketing efforts; and
- v. Attend local, regional and state conferences that provide and opportunity to network marketing ideas from other communities and organizations.

Goal No. 7. Accomplished. After several months of looking for a suitable downtown Mt. Lake location, Fulda Area Credit Union located a branch office at 212 10th Street North in the EDA owned building. Late in 2016 John Hall, owner of Hall's Handy Heating & Cooling purchased The Observer/Advocate building in downtown Mt. Lake and will be operating his business at this location starting in 2017. Several more businesses have expressed interest in locating and opening a business in Mt. Lake in 2017. The EDA continues to discuss the possibility of creating new retail space downtown at the corner of 10th Street and 4th Avenue.

Goal No. 8. Housing.

Objective No. 1: Support the City of Mt. Lake Small Cities Grant for housing rehab in Mountain Lake by providing program information and encouraging Mt. Lake residents to apply for funding.

Objective No. 2: The Lakeview Estates lots will be used as a tool to bring new families to the community with reduced cost lots. Lots then become affordable with the return on investment being increased property taxes.

Work Plan:

- i. Work with Western Community Action (WCA) in administering the MN Department of Employment & Economic Development Small Cities Housing Rehab Grant. Help WCA to get grant information out to residents and monitor number of grant recipients to determine if additional marketing or expanding the target area is needed.
- ii. Market the Lakeview Estates lots to other communities as affordable lots for building new homes.

- iii. Sell one or more Lakeview Estates lots.
- iv. Consider working with local developers that may be interested in constructing a "spec" home including coming-up with creative financing programs as incentive to build.
- v. Explore other avenues for marketing lots.

Goal No. 8. Accomplished. The \$366,000 DEED grant for housing rehab has been completed at the end of 2016. 20 home owners have been assisted with grant funds to rehab their homes. Western Community Action administered the grant on behalf of the city that has assisted homeowners in Mountain Lake make improvements to their homes.

In 2016 one new home was constructed and is very close to completion on Block 2, Lot 4 of Lakeview Estates by Shelby Medina. The EDA has granted a time extension to 2 property owners to start construction on their homes by July, 2017. These 2 property owners were given a drop dead date of 5 years from the deed date to start construction or forfeit the property. A total of 6 lots have been sold to date.

Other EDA Accomplishments:

Completed the development of a new City, Utility and Chamber of Commerce Web Site. The EDA established a committee to work on web site, hired a developer and now maintains the site along with other city employees and volunteers. The new city web site is more attractive, user friendly, and better at marketing the community. Created new email addresses for city staff.

Completed the demolition of 4 dilapidated buildings at the corner of 10th Street and 4th Avenue, site clearance and preparations for new construction. Completed the exterior wall renovation work at 318 10th Street North. Worked diligently with representatives from Sanford Health to determine the viability of a new Sanford clinic to be located at this new site with market rate apartments on an upper level.

Completed the renovations of the former Elizabeth House to be utilized by a new daycare business operated by Karen Griffith called Little Care Bears, LLC. Assisted Karen with business financing, technical assistance (with the help of mentors Rodney and Beth Smith) licensing and marketing to get business started.

Purchased 34 acres of land owned by Mable Pankratz for the development of a new Industrial Park.

Researched the impact of a potential downtown market rate multi-family housing on existing multi-family housing owners.

Revised the Small Cities Development Program (downtown rehab) to require applicants to submit evidence of property ownership, a business plan, cash flow projections and evidence of secured local match.

Sold EDA owned lot on Country Road 1 for a new Mt. Lake Utilities Electrical Sub Station.

New shingles on Heritage Estates 5th Avenue apartments.

Signed lease with Fulda Area Credit Union for 212 10th Street North. Worked closely with representatives of the credit union to make improvements necessary for the credit union to open for business on November 1st, 2016.

Sold 208 10th Street North on a Contract for Deed to Jim Holmberg, d.b.a., Mt. Lake Family Fitness, LLC.

Assisted Subway franchise owner determine if either existing local convenience store would be interested in locating a store in partnership with a Subway in the new industrial park.

Community Development Director was appointed to the Odell Wind Farm Community Fund Grant Review Board.

Purchased the Watkins Property on Third Avenue on a Contract for Deed with future plans to lease/sell to Balzer.

Held strategic planning session facilitated by the University of Minnesota Extension for "Mt. Lake 2026".

2016 Chamber of Commerce Accomplishments:

Assembled 100 Welcome Bags for new people moving to town.

Held Chamber Annual Meeting on February 16th, elected new officers, gave financial and work plan reports.

Selected Outstanding Citizen of 1st, 2nd, 3rd and 4th Quarters.

Approved the 2016 Chamber Work Plan.

The Easter Egg Hunt was held on March 26th.

Held first ever Forever Young Adult Prom on April 23rd.

Shop Local/Retail Committee was very active in 2016 implementing the "It's All About Community Campaign".

Held Ribbon Cutting and First \$2 in Business Award for Karen & McKayla's Little Care Bears and Fulda Area Credit Union.

Selected Yard of the Month for June, July, August and September.

Created a new Membership Packet with new member benefits.

Designed and ordered new "It's All About Community" T-Shirts.

Downtown Beautification Committee ordered 8 new custom planters for downtown.

Held the 82nd Anniversary Pow Wow June 17th through 21st.

Several Board Members participated in the EDA Strategic Planning Session.

Crazy Days was held on July 21st.

Held Chamber Coffee every other month.

Held Annual Chamber Golf Tournament on August 17th.

Held Chamber Sunflower Days on August 29th that included a Lion's Club Sausage Feed, Banana Split Social and Sunflower Seed Spitting Contest.

Held "Wolverine Madness" at the High School Homecoming Football game on September 23rd.

Installed new Highway 60 Chamber Member Advertising Sign.

Helped coordinate and recruit new Christmas in the Park "Leaders".

Director participated on the Planning Committee for Heritage Christmas, a new Christmas event this year to be held at Heritage Village, co-sponsored by the Chamber of Commerce and Heritage Village to be held on November 25th.

Held Christmas Shopping Spree Raffle, Mt. Lake Christmas on Small Business Saturday, November 26th. Gave out \$950 in Chamber Bucks to raffle winners and 70 goodie bags to children.

The Mountain Lake Chamber of Commerce was very active in 2016!

Cottonwood County Home Initiative

Guidelines

Intent

The purpose of Cottonwood County Home Initiative is to provide incentives in Cottonwood County to encourage the construction of new owner occupied and rental residential housing units, encourage replacement of dilapidated housing structures, and increase future tax revenues in Cottonwood County.

Tax Abatement Availability

Minnesota Statute 469.1813 Subdivision 8 places limitations on tax abatement.

Eligible Participants

Any person who constructs a new single family home, duplex, or multi-family complex and who files application material and seeks formal approval from appropriate local jurisdiction between January 1, 2017 and December 31, 2019 may be eligible to receive 100% tax abatement of the County's share of increased real estate taxes as a result of building newly constructed housing or a home, for a period of 5 years provided all of the following are met:

1. Property is located within Cottonwood County and zoned properly for the proposed development project.
2. The applicant shall not have received other local financial assistance (tax increment financing/TIF, Workforce Housing, SCDP).
3. Project is built to building codes adopted at the time building permit is obtained.
4. Property taxes are current and paid on time and in full.
5. Program approvals must be obtained prior to the start of construction of the new housing/home.

Multifamily projects of a minimum of 4 rental units may seek approval for longer tax abatement period not exceeding the maximum defined by State Statute. Each of these multi-unit requests will be considered on an individual basis.

The real estate taxes to be abated shall be for up to the full amount of the real estate taxes collected from added tax base of the newly constructed housing/home annually. Real estate taxes collected for the value of the land or any current additional structures value are not eligible for tax abatement, and will not be abated as part of this program.

This abatement will transfer with the sale of the property for the balance of the five years abatement period.

This abatement will not include voter approved school referendums.

This abatement does not apply to, or include, existing and/or new assessments to the property.

The County shall provide the awarded abatement payment following payment of due real estate taxes annually.

One single payment shall be made to the owner of record at the time of the payment, by December 30th for that calendar year.

Application

Statute requires the County to approve each abatement application. Thus, all applications will be considered on a "first come - first served" basis. The acceptance of new applications will be contingent upon board approval and abatement capacity as defined above.

A complete application for Abatement shall consist of:

- A letter requesting abatement for eligible projects addressed to the Cottonwood County Administrator.
- Legal description of the subject property, including address and property identification number.
- A site plan and construction plans for the proposed project.
- Submit a copy of the building permit once received.
 - For county properties, a Letter of Compliance from the Cottonwood County Planning & Zoning Office is required. This is in regards to setback permits and septic systems.

Applications are to be submitted to Economic Development Authority (EDA) of Windom, 444 9th Street, Windom, Minnesota, 56101. Upon receipt of a completed application, Windom EDA will submit information to the County and to the appropriate city and school district to schedule a date on which to consider the application. Notice of that date shall be sent to the applicant within 30 days of the application being filed. Upon consideration by the appropriate taxing authority, each taxing authority will approve a resolution outlining the details of the abatement program and authorization of staff to enter into a tax abatement agreement with the developer/builder/owner.

The abatement period will commence with receipt of the Certificate of Occupancy, or not more than one year following approval of the taxing authority's resolution, whichever is first, and shall continue for 5 years.

30

CITY OF MOUNTAIN LAKE, MINNESOTA

MOUNTAIN LAKE CITY COUNCIL

RESOLUTION #3-2017

**A RESOLUTION APPROVING GUIDELINES AND PARTICIPATION
IN THE COTTONWOOD COUNTY HOME INITIATIVE PROGRAM**

WHEREAS, Minnesota Statutes §469.1813 gives authority to Minnesota cities to grant an abatement of taxes imposed by the City if certain criteria are met; and

WHEREAS, the City of Mountain Lake has been asked by Cottonwood County to participate in a tax abatement program known as the “Cottonwood County Home Initiative Program”; and

WHEREAS, the purpose of the Cottonwood County Home Initiative is to provide incentives to encourage the construction of new owner-occupied and rental residential housing units, encourage replacement of dilapidated housing structures within Cottonwood County, and increase future tax revenues in Cottonwood County; and

WHEREAS, an eligible participant in the program would be any person who constructs a new single-family home, duplex, or multi-family complex and who files application material and seeks formal approval from the appropriate local jurisdictions; and

WHEREAS, in addition to the statutory requirements, the City of Mountain Lake has reviewed the proposed Cottonwood County Home Initiative guidelines which must be met before an abatement of taxes will be granted for residential development; and

WHEREAS, individual applications requesting tax abatement for new residential construction projects in Mountain Lake will come before the Mountain Lake City Council for approval; and

WHEREAS, it is in the best interests of the City of Mountain Lake and its citizens that the guidelines of the Cottonwood County Home Initiative be approved; and

WHEREAS, it is in the best interests of the City of Mountain Lake and its citizens that the City participate in the Cottonwood County Home Initiative Program as proposed.

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MOUNTAIN LAKE, MINNESOTA, as follows:

1. The guidelines of the Cottonwood County Home Initiative Program are hereby amended to exclude any property currently owned by the Mountain Lake Economic Development Authority.

2. The guidelines of the Cottonwood County Home Initiative Program as amended are hereby approved.

3. The City of Mountain Lake's participation in the Cottonwood County Home Initiative Program is hereby approved.

4. The City Council retains the authority for final approval of individual projects requesting tax abatement by the City of Mountain Lake.

5. The Mayor and City Administrator are hereby authorized to sign any required documents approving the proposed guidelines for the Cottonwood County Home Initiative Program and authorizing the City of Mountain Lake's participation in the Cottonwood County Home Initiative Program.

Adopted this 17th day of January, 2017.

Mike Nelson, Mayor

ATTEST: _____
Wendy Meyer, Clerk/City Administrator

2. Report Summary

The following tables summarize the GESP proforma financial information:



Guaranteed Energy Savings Program - Preliminary Financial Summary City of Mountain Lake

Facility	ECM Code	Energy Conservation Measures	Annual Savings					Simple Payback (Years)
			Energy Savings	O&M Savings	Total Savings	Project Cost	Utility Rebate	
C of ML	1	Street Lighting Upgrades	\$13,472	\$3,764	\$17,236	\$179,378	\$10,052	9.8
C of ML	2	Interior/Exterior Lighting Upgrades	\$2,652	\$385	\$3,037	\$69,911	\$4,604	21.5
Total			\$16,124	\$4,149	\$20,274	\$249,289	\$14,656	11.6

The following project proforma are intended to provide the City of Mountain Lake with an estimate of total costs associated with each of the ECM options identified above. Final project financial parameters will be defined in Task 4 of the GESP process and the McKinstry final proposal.

2. Report Summary

2. Summary Table of Recommended ECMs (3.2.1b)

The following table summarizes the recommended ECMs and includes implementation cost, annual cost savings, and simple payback.

ECM	ECM Estimated Implementation Cost	Estimated Design and Construction Cost	Anticipated Annual Maintenance Cost	Estimated First Year Cost Avoidance (Energy)	Estimated First Year Cost Avoidance (Dollars)	Simple Payback (Years)	Anticipated Equipment Service Life
Street Lighting	\$ 179,378	\$ 135,584	\$ 300	KWh	198,121 \$	9.8	20+ Years
				KW	13,472		
				Therms			
				KGal			
Interior/Exterior Lighting	\$ 69,911	\$ 52,843	\$ 50	ECM Total \$ 13,472		21.5	20+ Years
				KWh	40,187 \$		
				KW	2,733		
				Therms	(81)		
				KGal			
				ECM Total \$ 2,652			

The table below summarizes the proposed ECM annual maintenance estimates:

ECM#	ECM Description	Anticipated Maintenance Needs	Budget
1	Street Lighting	Relamp not anticipated during the term of this project. Annual maintenance cost based on expected lifespan and burn hours.	\$300
2	Interior/Exterior Lighting	Relamp not anticipated during the term of this project. Annual maintenance cost based on expected lifespan and burn hours.	\$50
Annual Total Estimated - Post Retrofit			\$350

34

2. Report Summary

6. Description of Recommended ECMs (3.2.1f)

ECM 1 STREET LIGHTING

This potential ECM would serve to retrofit High Intensity Discharge (HID) streetlights with LED technology. Existing HID fixtures exist in three main configurations: cobrahead, pole top acorn, and "farm style" pole mounted lights. Light fixtures, poles, and arms in good condition will be retrofitted with LED kits while other fixtures will be entirely replaced.

ECM Description	Utility Savings	O&M Savings	Rebates	Implemented Cost	Simple Payback (Years)
Street Lighting	\$13,472	\$3,764	\$10,052	\$179,378	9.8

ECM 2 INTERIOR/EXTERIOR LIGHTING

This potential ECM would retrofit existing interior and exterior fixtures from fluorescent and HID to LED technology. This ECM is intended to address fixtures with the most attractive payback potential based on lamp types and estimated burn hours. Four foot fluorescent tubes would be retrofitted to four foot LED tubes utilizing existing fixtures. High bay and exterior wallpack HID fixtures will be retrofitted to LED technology providing lower energy consumption and improved light quality.

ECM Description	Utility Savings	O&M Savings	Rebates	Implemented Cost	Simple Payback (Years)
Interior/Exterior Lighting	\$2,652	\$385	\$4,604	\$69,911	21.5

2. Report Summary



Guaranteed Energy Savings Program - Preliminary Project Pro Forma City of Mountain Lake

Project Implementation Cost	\$	249,289	
Invest Grade Audit Fee	\$	5,424	
Bond Counsel Fee	\$	-	Included
Total Project Price	\$	254,713	
Rebates, Incentives & Grants	\$	14,656	
Capital Contribution	\$	-	
(Cash Contribution to Project)	\$	14,656	
Financed amount of Project	\$	240,056	
Financing Costs during Construction	\$	7,202	
Total Amount Financed	\$	247,258	

*street
and
interior/exterior
lighting
projects*

A	B	C	D	E	F	G	H	I	J
Year	Energy Savings	Operations & Maintenance Savings	Total Program Savings	Lease Payments	Measurement & Verification Fee	M&V Third Party Review	Total Program Costs	Net Savings	Cumulative Net Savings
Annual Escalation Rate	2.48%	3.0%			3.0%				
Construction									
1	\$ 16,124	\$ 4,149	\$ 20,274	\$ 16,530	\$ 2,493	\$ 322	\$ 19,346	\$ 928	\$ 928
2	\$ 16,524	\$ 4,274	\$ 20,798	\$ 16,530	\$ 2,568	\$ 330	\$ 19,428	\$ 1,370	\$ 2,298
3	\$ 16,934	\$ 4,402	\$ 21,336	\$ 16,530	\$ 2,645	\$ 339	\$ 19,514	\$ 1,822	\$ 4,120
4	\$ 17,354	\$ 4,534	\$ 21,888	\$ 16,530	\$ 2,724	\$ 347	\$ 19,601	\$ 2,287	\$ 6,406
5	\$ 17,785	\$ 4,670	\$ 22,454	\$ 16,530	\$ 2,806	\$ 356	\$ 19,692	\$ 2,763	\$ 9,169
6	\$ 18,226	\$ 4,810	\$ 23,036	\$ 16,530	\$ 2,890	\$ 365	\$ 19,785	\$ 3,251	\$ 12,420
7	\$ 18,678	\$ 4,954	\$ 23,632	\$ 16,530	\$ 2,977	\$ 374	\$ 19,880	\$ 3,751	\$ 16,171
8	\$ 19,141	\$ 5,103	\$ 24,244	\$ 16,530	\$ 3,066	\$ 383	\$ 19,979	\$ 4,265	\$ 20,436
9	\$ 19,615	\$ 5,256	\$ 24,871	\$ 16,530	\$ 3,158	\$ 392	\$ 20,080	\$ 4,791	\$ 25,227
10	\$ 20,102	\$ 5,414	\$ 25,516	\$ 16,530	\$ 3,253	\$ 402	\$ 20,185	\$ 5,331	\$ 30,558
11	\$ 20,600	\$ 5,576	\$ 26,177	\$ 16,530	\$ 3,350	\$ 412	\$ 20,292	\$ 5,884	\$ 36,442
12	\$ 21,111	\$ 5,743	\$ 26,855	\$ 16,530	\$ 3,451	\$ 422	\$ 20,403	\$ 6,451	\$ 42,893
13	\$ 21,635	\$ 5,916	\$ 27,551	\$ 16,530	\$ 3,554	\$ 433	\$ 20,517	\$ 7,033	\$ 49,927
14	\$ 22,171	\$ 6,093	\$ 28,265	\$ 16,530	\$ 3,661	\$ 443	\$ 20,635	\$ 7,630	\$ 57,557
15	\$ 22,721	\$ 6,276	\$ 28,997	\$ 16,530	\$ 3,771	\$ 454	\$ 20,755	\$ 8,242	\$ 65,798
16	\$ 23,285	\$ 6,464	\$ 29,749	\$ 16,530	\$ 3,884	\$ 466	\$ 20,880	\$ 8,869	\$ 74,668
17	\$ 23,862	\$ 6,658	\$ 30,520	\$ 16,530	\$ 4,000	\$ 477	\$ 21,008	\$ 9,513	\$ 84,180
18	\$ 24,454	\$ 6,858	\$ 31,312	\$ 16,530	\$ 4,120	\$ 489	\$ 21,140	\$ 10,172	\$ 94,352
19	\$ 25,061	\$ 7,064	\$ 32,124	\$ 16,530	\$ 4,244	\$ 501	\$ 21,275	\$ 10,849	\$ 105,201
20	\$ 25,682	\$ 7,275	\$ 32,958	\$ 16,530	\$ 4,371	\$ 514	\$ 21,415	\$ 11,542	\$ 116,743
21	\$ 26,319	\$ 7,494	\$ 33,813	\$ -	\$ -	\$ -	\$ -	\$ 33,813	\$ 150,556
22	\$ 26,972	\$ 7,719	\$ 34,690	\$ -	\$ -	\$ -	\$ -	\$ 34,690	\$ 185,246
23	\$ 27,641	\$ 7,950	\$ 35,591	\$ -	\$ -	\$ -	\$ -	\$ 35,591	\$ 220,837
24	\$ 28,326	\$ 8,189	\$ 36,515	\$ -	\$ -	\$ -	\$ -	\$ 36,515	\$ 257,352
25	\$ 29,029	\$ 8,434	\$ 37,463	\$ -	\$ -	\$ -	\$ -	\$ 37,463	\$ 294,814
Totals	\$ 549,352	\$ 151,273	\$ 700,625	\$ 330,605	\$ 66,985	\$ 8,221	\$ 405,811	\$ 294,814	\$ 1,964,300

Notes By Column:

- A Year - Guarantee Year after implementation of project.
- B Total Energy Savings - escalated by an annual rate to account for inflation.
- C Operational and Maintenance Savings - escalated by an annual rate to account for inflation.
- D Total Program Savings - are the sum of Columns (B) and (C).
- E Lease Payment - sum of annual lease payments to lessor. Actual rates will be determined at closing.
Term of Lease 20 Years. Annual interest rate of Lease 3.00%
- F Measurement and Verification Fee - ESCO's Fee for M&V Services escalated by an annual rate to account for inflation.
- G M&V Third Party Review - 2% of Energy Savings reserved for optional Third Party review of Annual Measurement and Verification Report.
- H Total Program Costs - are the sum of Columns (E), (F) and (G).
- I Net Savings - equals Total Program Savings less Total Program Costs, Columns (D) minus (H).
- J Cumulative Net Savings - sum of annual net savings.

36

Wendy Meyer

From: Tammy Omdal <tomdal@northlandsecurities.com>
Sent: Wednesday, November 09, 2016 11:32 AM
To: Wendy Meyer (wmeyer@mountainlakemn.com)
Subject: Energy improvements
Attachments: Copy of City of Mountain Lake GESP Pro Forma Rev1 Sept2016 (3).xlsx

Wendy,

This is a follow-up to our conversation from this morning. This information is intended solely for financial planning and Northland is not providing advice on the timing, terms, structure or similar matters related to a specific bond issue.

The City may finance energy improvements (i.e., lighting) through the issuance of obligations pursuant to the following authorities:

- **Lease Purchasing Financing**

Cities have the ability to use lease purchase financing for any form of real or personal property (MS Section 465.71). Leases are subject to "annual appropriations". Every fiscal year, the city has the right to not appropriate funds to make lease payments and to terminate the lease. Terminating the lease means that the city gives up rights to the financed property, often within 10-14 days of the end of the fiscal year.

The details of the annual appropriation provisions are set with each financing. The typical provision requires the city to give notice that it will not appropriate funds for lease payments in the next fiscal year. The notice must be given by a specified date (i.e. - September 1) prior to the end of the fiscal year. After this date, the city is obligated to make lease payments in the next fiscal year.

Lease purchase contracts for real property exceeding \$1,000,000 are subject to the debt limit.

- **Equipment Certificates**

A statutory city may issue certificates of indebtedness or capital notes (MS Section 412.301) to purchase:

- Public safety equipment, ambulance and other medical equipment, road construction and maintenance equipment, and other capital equipment.
- Computer hardware and software, whether bundled with machinery or equipment or unbundled, together with application development services and training related to the use of the computer hardware or software.

The statute does not define "other capital equipment". Cities seeking to borrow for equipment not specifically listed should work with bond counsel to determine eligibility.

The term of the Certificates/Notes cannot exceed 10 years from the dated date of the obligations. This limitation may affect the timing of principal and interest payments. This debt is subject to the debt limit.

A reverse referendum provision applies if the amount of the borrowing exceeds 0.25% of the estimated market value of tax-able property within the city. An election is required if a petition signed by voters equal to 10% of the voters in the last regular municipal election is submitted to the city clerk within 10 days after publication of the resolution authorizing the issuance of the Certificates/Notes.

The attached file provides more information on a potential scenario for financing the acquisition through issuance of equipment certificates. As shown, this approach would require an interfund loan from the City estimated at \$95,000. The loan would be repaid from the future annual energy savings. Ed Zepeda, from McKinstry, had provided the

see
pro
forma

original version of this file to me, which I then made adjustments to show the impact of the interfund loan for your planning purposes.

Please let me know if you have questions or comments for me. I have not shared this information with Ed Zepeda, but please feel free to forward.

Thank you,

Tammy Omdal

Senior Vice President, Manager of Northland Strategies



Direct (612) 851-4964 | TF (800) 851-2920 | Cell (612) 202-8892

Mail 45 S. 7th St., Suite 2000 | Minneapolis, MN 55402

Email tomdal@northlandsecurities.com

Web NorthlandSecurities.com

Please consider the environment before printing this email.

Northland Securities does not accept buy, sell, or cancel orders by email, or any instructions by email that would require your signature. Please use the links below for important disclosures regarding electronic communications with Northland Securities and its related companies.



[E-Mail Disclaimer](#) | [Unsubscribe](#) | [Firm Information](#)

Member [FINRA](#) and [SIPC](#)

www.northlandsecurities.com



Guaranteed Energy Savings Program - Preliminary Project Pro Forma
City of Mountain Lake

Financing if Equipment Certificates are used

Project Implementation Cost	\$ 249,289	Included
Invest Grade Audit Fee	\$ 5,424	
Bond Counsel Fee	\$ -	
Total Project Price	\$ 254,713	
Rebates, Incentives & Grants	\$ 14,656	
Capital Contribution (Interfund Loan)	\$ 95,000	
(Cash Contribution to Project)	\$ 109,656	
Financed amount of Project	\$ 145,057	
Financing Costs during Construction	\$ 4,352	
Total Amount Financed	\$ 149,409	

Year	A	B	C	D	E	F	G	H	I	J	K	L
Annual Escalation Rate	2.48%		3.0%			3.0%					2.00%	
	Energy Savings	Operations & Maintenance Savings	Total Program Savings	Debt Payments	Measurement & Verification Fee	M&V Third Party Review	Total Program Costs	Net Savings	Cumulative Net Savings	Net Savings after Interfund Loan Payment	NPV of Net Savings at Annual Interest Rate of Lease	Balance of Interfund Loan
Construction												
1	\$ 16,124	\$ 4,149	\$ 20,273	\$ 16,559	\$ 2,493	\$ 322	\$ 19,374	\$ 899	\$ 899	\$ 0	\$ 0	\$ 94,101
2	\$ 16,524	\$ 4,273	\$ 20,797	\$ 16,559	\$ 2,568	\$ 330	\$ 19,457	\$ 1,340	\$ 2,239	\$ 0	\$ 0	\$ 92,761
3	\$ 16,934	\$ 4,402	\$ 21,335	\$ 16,559	\$ 2,645	\$ 339	\$ 19,542	\$ 1,753	\$ 4,032	\$ 0	\$ 0	\$ 90,988
4	\$ 17,354	\$ 4,534	\$ 21,887	\$ 16,559	\$ 2,724	\$ 347	\$ 19,630	\$ 2,257	\$ 6,289	\$ (0)	\$ 0	\$ 88,711
5	\$ 17,784	\$ 4,670	\$ 22,454	\$ 16,559	\$ 2,806	\$ 356	\$ 19,721	\$ 2,733	\$ 9,022	\$ 0	\$ 0	\$ 85,978
6	\$ 18,225	\$ 4,810	\$ 23,035	\$ 16,559	\$ 2,890	\$ 365	\$ 19,814	\$ 3,221	\$ 12,243	\$ 0	\$ 0	\$ 82,757
7	\$ 18,677	\$ 4,954	\$ 23,631	\$ 16,559	\$ 2,977	\$ 374	\$ 19,909	\$ 3,722	\$ 15,965	\$ 0	\$ 0	\$ 79,085
8	\$ 19,140	\$ 5,103	\$ 24,243	\$ 16,559	\$ 3,066	\$ 383	\$ 20,008	\$ 4,235	\$ 20,200	\$ -	\$ 0	\$ 74,800
9	\$ 19,615	\$ 5,256	\$ 24,871	\$ 16,559	\$ 3,158	\$ 392	\$ 20,109	\$ 4,761	\$ 24,962	\$ 0	\$ 0	\$ 70,038
10	\$ 20,101	\$ 5,414	\$ 25,515	\$ 16,559	\$ 3,253	\$ 402	\$ 20,214	\$ 5,301	\$ 30,263	\$ -	\$ 0	\$ 64,737
11	\$ 20,600	\$ 5,576	\$ 26,176	\$ -	\$ 3,350	\$ 412	\$ 3,762	\$ 22,414	\$ 52,676	\$ -	\$ 0	\$ 42,324
12	\$ 21,111	\$ 5,743	\$ 26,854	\$ -	\$ 3,451	\$ 422	\$ 3,873	\$ 22,981	\$ 75,657	\$ -	\$ 3,262	\$ 19,343
13	\$ 21,634	\$ 5,915	\$ 27,550	\$ -	\$ 3,554	\$ 433	\$ 3,987	\$ 23,563	\$ 99,220	\$ 4,220	\$ 21,572	\$ -
14	\$ 22,171	\$ 6,093	\$ 28,264	\$ -	\$ 3,661	\$ 443	\$ 4,104	\$ 24,159	\$ 123,380	\$ 24,159	\$ 21,572	\$ -
15	\$ 22,721	\$ 6,276	\$ 28,996	\$ -	\$ 3,771	\$ 454	\$ 4,225	\$ 24,771	\$ 148,151	\$ 24,771	\$ 39,978	\$ -
16	\$ 23,284	\$ 6,464	\$ 29,748	\$ -	\$ 3,884	\$ 466	\$ 4,350	\$ 25,399	\$ 173,549	\$ 25,399	\$ 58,479	\$ -
17	\$ 23,862	\$ 6,658	\$ 30,519	\$ -	\$ 4,000	\$ 477	\$ 4,478	\$ 26,042	\$ 199,591	\$ 26,042	\$ 77,077	\$ -
18	\$ 24,453	\$ 6,858	\$ 31,311	\$ -	\$ 4,120	\$ 489	\$ 4,609	\$ 26,702	\$ 226,293	\$ 26,702	\$ 95,773	\$ -
19	\$ 25,060	\$ 7,063	\$ 32,123	\$ -	\$ 4,244	\$ 501	\$ 4,745	\$ 27,378	\$ 253,671	\$ 27,378	\$ 114,566	\$ -
20	\$ 25,681	\$ 7,275	\$ 32,957	\$ -	\$ 4,371	\$ 514	\$ 4,885	\$ 28,072	\$ 281,742	\$ 28,072	\$ 133,457	\$ -
21	\$ 26,318	\$ 7,494	\$ 33,812	\$ -	\$ -	\$ -	\$ -	\$ 28,812	\$ 315,554	\$ 28,812	\$ 155,765	\$ -
22	\$ 26,971	\$ 7,718	\$ 34,689	\$ -	\$ -	\$ -	\$ -	\$ 29,590	\$ 350,243	\$ 29,590	\$ 178,203	\$ -
23	\$ 27,640	\$ 7,950	\$ 35,590	\$ -	\$ -	\$ -	\$ -	\$ 30,383	\$ 385,833	\$ 30,383	\$ 200,773	\$ -
24	\$ 28,325	\$ 8,188	\$ 36,514	\$ -	\$ -	\$ -	\$ -	\$ 31,194	\$ 422,347	\$ 31,194	\$ 223,474	\$ -
25	\$ 29,028	\$ 8,434	\$ 37,462	\$ -	\$ -	\$ -	\$ -	\$ 32,028	\$ 459,808	\$ 32,028	\$ 246,308	\$ -
Totals	\$ 549,355	\$ 151,269	\$ 700,605	\$ 165,591	\$ 66,985	\$ 8,221	\$ 249,797	\$ 459,808	\$ 364,808	\$ 364,808	\$ 246,308	\$ -

Notes By Column:

- A Year - Guarantee Year after implementation of project.
- B Total Energy Savings - escalated by an annual rate to account for inflation.
- C Operational and Maintenance Savings - escalated by an annual rate to account for inflation.
- D Total Program Savings - are the sum of Columns (B) and (C).
- E Lease Payment - sum of annual lease payments to lessor. Actual interest rate of lease. Annual interest rate of lease 2.00%.
- F Term of Lease 10 Years.
- G Measurement and Verification Fee - ESCO's Fee for M&V Services reserved for optional Third Party review of Annual Measurement and Verification Report.
- H M&V Third Party Review - 2% of Energy Savings reserved for optional Third Party review of Annual Measurement and Verification Report.
- I Total Program Costs - are the sum of Columns (E), (F) and (G).
- J Net Savings - equals Total Program Savings less Total Program Costs, Columns (D) minus (H).
- K Cumulative Net Savings - sum of annual net savings.

**CITY OF MOUNTAIN LAKE, MINNESOTA
ELECTRIC REVENUE BONDS, SERIES 2017A
PROPOSED SCHEDULE OF EVENTS**

The following checklist of items denotes each milestone activity as well as the members of the finance team who will have the responsibility to complete it. *Please note this proposed timetable assumes regularly scheduled City Council meetings.*

November 2016						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

December 2016						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

January 2017						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

February 2017						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

Date	Action	Responsible Party
October 31	"Trigger" resolution sent to City for Council Packets	Northland, Bond Counsel
November 7	City Council adopts "trigger" resolution	City Council Action , Northland
December 12	Preliminary Official Statement sent to City for review	Northland, City
December 22	Utility Commission reviews Finance Plan	Northland, Utility Commission
January 20	Preliminary opinion from Auditor on net coverage	City Auditor
January 27	Final opinion from Auditor on net coverage	City Auditor
January 30	Preliminary Pricing Call	Northland, City, Pricing Opinion MA
February 1	Final Bond Pricing Bond Purchase Agreement signed	Northland, City
February 2 (or any date prior to February 24)	Concurring Resolution Adopted by Public Utilities Commission	PUC Action , Bond Counsel
February 6	Authorizing Resolution Adopted - 6:30 p.m.	City Council Action , Northland, Bond Counsel
February 28	Closing on the Bonds (Proceeds available)	Northland, City Staff, Bond Counsel

Finance Plan

City of Mountain Lake, Minnesota

\$2,260,000

Electric Revenue Bonds, Series 2017A

November 7, 2016



45 South 7th Street, Suite 2000

Minneapolis, MN 55402

612-851-5900 800-851-2920

www.northlandsecurities.com

Member FINRA and SIPC

Contents

Executive Summary.....	1
Issue Overview.....	2
Purpose.....	2
Authority.....	2
Structure.....	2
Security and Source of Repayment.....	2
Plan Rationale.....	2
Issuing Process.....	3
Attachment 1 - Preliminary Debt Service Schedule.....	4
Attachment 2 - Preliminary Coverage Ratios	5
Attachment 3 - Related Considerations	6
Bank Qualification.....	6
Arbitrage Compliance	6
Continuing Disclosure.....	6
Premiums.....	7
Rating	7
Attachment 4 - Calendar of Events	8
Attachment 5 - Risk Factors	9

Executive Summary

The following is a summary of the recommended terms for the issuance of \$2,260,000 Electric Revenue Bonds, Series 2017A (the "Bonds" or "2017A Bonds"). Additional information on the proposed finance plan and issuing process can be found after the Executive Summary, in the Issue Overview and Attachment 3 - Related Considerations.

Purpose	Proceeds from the Bonds will be used to fund construction of a new substation and improvements to five electricity generators to meet federal air quality standards.
Security	The City will pledge net revenues of the City's electric utility for payment of the Bonds. The full faith and credit of the City are <u>not</u> pledged for payment of the Bonds.
Repayment Term	The Bonds will mature annually each December 1 in the years 2017 - 2036. Interest on the Bonds will be payable on June 1, 2017 and semiannually thereafter on each June 1 and December 1.
Estimated Interest Rate	Average coupon: 3.12% True interest cost (TIC): 3.28%
Prepayment Option	Bonds maturing on and after December 1, 2026 will be subject to redemption on December 1, 2025 and any day thereafter at a price of par plus accrued interest.
Rating	The Bonds will be non-rated.
Tax Status	The Bonds will be tax-exempt, bank qualified obligations.
Risk Factors	There are certain risks associated with all debt. Risk factors related to the Bonds are discussed in Attachment 5.
Type of Bond Sale	Negotiated sale
Pricing Date	Wednesday, January 11, 2017
Council Consideration	Tuesday, January 17, 2017

Issue Overview

Purpose

Proceeds from the Bonds will be used to fund construction of a new substation and improvements to five electricity generators to meet federal air quality standards. The Bonds have been sized based on estimates from City staff. The table below contains the sources and uses of funds and preliminary interest rates for the bond issue.

Sources & Uses

Dated 02/07/2017 | Delivered 02/07/2017

Sources Of Funds

Par Amount of Bonds	\$2,260,000.00
---------------------	----------------

Total Sources	\$2,260,000.00
----------------------	-----------------------

Uses Of Funds

Total Underwriter's Discount (1.960%)	44,296.00
---------------------------------------	-----------

Costs of Issuance	8,500.00
-------------------	----------

Deposit to Debt Service Reserve Fund (DSRF)	203,209.22
---	------------

Deposit to Project Construction Fund	2,000,000.00
--------------------------------------	--------------

Rounding Amount	3,994.78
-----------------	----------

Total Uses	\$2,260,000.00
-------------------	-----------------------

Authority

The Bonds will be issued pursuant to the authority of Minnesota Statutes, Chapters 475 and 453.

Structure

The Bonds have been structured around the City's outstanding electric revenue debt, including CREB Revenue Bond, Series 2007B; Electric Revenue Bonds, Series 2009B; and Electric Revenue Refunding Bonds, Series 2012C (the "Outstanding Bonds").

The proposed structure for the bond issue and preliminary debt service projections are illustrated in Attachment 1. Principal payments on the bonds is lower in years 2017 through 2023 (compared to future years), while the City's existing electric revenue debt is being paid off, and then increases through 2036 (final payment year) at level annual payments.

Security and Source of Repayment

The finance plan relies on the following assumptions for the revenues used to pay debt service, as provided by City staff:

- Utility Revenues. Net revenues of the City's electric utility will be pledged for payment of the Bonds. These same revenues are also pledged to payment of the Outstanding Bonds. The City will covenant to institute electric rates and charges that are sufficient to produce net revenues equal to at least 125% of the debt service requirements on the Bonds and the Outstanding Bonds. Based on audited 2015 net revenues of the electric utility, coverage is expected to be approximately 140% after issuance of the Bonds as illustrated in Attachment 2.

Plan Rationale

The Finance Plan recommended in this report is based on a variety of factors and information provided by the City related to the financed project and City objectives, Northland's knowledge

of the City and our experience in working with similar cities and projects. The issuance of Electric Revenue Bonds provides the best means of achieving the City's objectives and cost effective financing. The City has successfully issued and managed this type of debt for previous projects.

Issuing Process

The City has engaged Northland to act as underwriter for the Bonds pursuant to federal securities regulations. Northland will purchase the Bonds in an "arm's length" negotiated sale. The City has chosen this approach for a variety of reasons, including flexibility in timing, ability of the underwriter to explain the Bonds to investors and cultivate investor interest in the issue in advance of the sale, certainty of underwriting commitment and transparency of pricing process. The calendar of events for the issuing process can be found in Attachment 4.

In authorizing the issuance, the City Council will adopt a trigger (parameters) resolution. The resolution authorizes the Mayor and the City Administrator to execute a bond purchase agreement when the True Interest Cost of the Bonds is less than 4.00%. The bond purchase agreement will be ratified by the City Council at its next meeting. This approach gives the City greater flexibility in selling the Bonds when market conditions produce the desired results, rather than accepting the conditions that exist on a specific Council meeting date.

Underwriter: Northland Securities, Inc.

Bond Counsel: Briggs and Morgan, Professional Association, Minneapolis

Paying Agent: Northland Trust Services, Inc.

45

Attachment 1 - Preliminary Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	Fiscal Total
02/07/2017	-	-	-	-	-
06/01/2017	-	-	21,166.00	21,166.00	-
12/01/2017	35,000.00	1.950%	33,420.00	68,420.00	89,586.00
06/01/2018	-	-	33,078.75	33,078.75	-
12/01/2018	20,000.00	1.950%	33,078.75	53,078.75	86,157.50
06/01/2019	-	-	32,883.75	32,883.75	-
12/01/2019	20,000.00	1.950%	32,883.75	52,883.75	85,767.50
06/01/2020	-	-	32,688.75	32,688.75	-
12/01/2020	20,000.00	1.950%	32,688.75	52,688.75	85,377.50
06/01/2021	-	-	32,493.75	32,493.75	-
12/01/2021	20,000.00	1.950%	32,493.75	52,493.75	84,987.50
06/01/2022	-	-	32,298.75	32,298.75	-
12/01/2022	20,000.00	1.950%	32,298.75	52,298.75	84,597.50
06/01/2023	-	-	32,103.75	32,103.75	-
12/01/2023	20,000.00	2.200%	32,103.75	52,103.75	84,207.50
06/01/2024	-	-	31,883.75	31,883.75	-
12/01/2024	100,000.00	2.200%	31,883.75	131,883.75	163,767.50
06/01/2025	-	-	30,783.75	30,783.75	-
12/01/2025	140,000.00	2.350%	30,783.75	170,783.75	201,567.50
06/01/2026	-	-	29,138.75	29,138.75	-
12/01/2026	145,000.00	2.500%	29,138.75	174,138.75	203,277.50
06/01/2027	-	-	27,326.25	27,326.25	-
12/01/2027	150,000.00	2.650%	27,326.25	177,326.25	204,652.50
06/01/2028	-	-	25,338.75	25,338.75	-
12/01/2028	150,000.00	2.750%	25,338.75	175,338.75	200,677.50
06/01/2029	-	-	23,276.25	23,276.25	-
12/01/2029	155,000.00	2.850%	23,276.25	178,276.25	201,552.50
06/01/2030	-	-	21,067.50	21,067.50	-
12/01/2030	160,000.00	2.950%	21,067.50	181,067.50	202,135.00
06/01/2031	-	-	18,707.50	18,707.50	-
12/01/2031	170,000.00	3.100%	18,707.50	188,707.50	207,415.00
06/01/2032	-	-	16,072.50	16,072.50	-
12/01/2032	175,000.00	3.200%	16,072.50	191,072.50	207,145.00
06/01/2033	-	-	13,272.50	13,272.50	-
12/01/2033	180,000.00	3.300%	13,272.50	193,272.50	206,545.00
06/01/2034	-	-	10,302.50	10,302.50	-
12/01/2034	185,000.00	3.450%	10,302.50	195,302.50	205,605.00
06/01/2035	-	-	7,111.25	7,111.25	-
12/01/2035	195,000.00	3.550%	7,111.25	202,111.25	209,222.50
06/01/2036	-	-	3,650.00	3,650.00	-
12/01/2036	200,000.00	3.650%	3,650.00	203,650.00	207,300.00
Total	\$2,260,000.00	-	\$961,543.50	\$3,221,543.50	-

Date And Term Structure

Dated	2/07/2017
Delivery Date	2/07/2017
First available call date	12/01/2025
Call Price	100.000%
Average Coupon	3.1198011%
Net Interest Cost (NIC)	3.2635229%
True Interest Cost (TIC)	3.2786922%
All Inclusive Cost (AIC)	3.3141164%

(266)

Attachment 2 - Preliminary Coverage Ratios

Date	Principal	Coupon	Interest	Total P+I	DSR	Existing D/S	Net New D/S	Estimated Coverage
12/01/2017	35,000.00	1.950%	54,586.00	89,586.00	-	241,945.00	331,531.00	1.40
12/01/2018	20,000.00	1.950%	66,157.50	86,157.50	-	245,341.00	331,498.50	1.40
12/01/2019	20,000.00	1.950%	65,767.50	85,767.50	-	247,482.00	333,249.50	1.39
12/01/2020	20,000.00	1.950%	65,377.50	85,377.50	-	244,547.00	329,924.50	1.41
12/01/2021	20,000.00	1.950%	64,987.50	84,987.50	-	246,391.00	331,378.50	1.40
12/01/2022	20,000.00	1.950%	64,597.50	84,597.50	-	247,799.00	332,396.50	1.40
12/01/2023	20,000.00	2.200%	64,207.50	84,207.50	-	248,831.00	333,038.50	1.39
12/01/2024	100,000.00	2.200%	63,767.50	163,767.50	-	39,007.00	202,774.50	2.29
12/01/2025	140,000.00	2.350%	61,567.50	201,567.50	-	-	201,567.50	2.30
12/01/2026	145,000.00	2.500%	58,277.50	203,277.50	-	-	203,277.50	2.28
12/01/2027	150,000.00	2.650%	54,652.50	204,652.50	-	-	204,652.50	2.27
12/01/2028	150,000.00	2.750%	50,677.50	200,677.50	-	-	200,677.50	2.31
12/01/2029	155,000.00	2.850%	46,552.50	201,552.50	-	-	201,552.50	2.30
12/01/2030	160,000.00	2.950%	42,135.00	202,135.00	-	-	202,135.00	2.30
12/01/2031	170,000.00	3.100%	37,415.00	207,415.00	-	-	207,415.00	2.24
12/01/2032	175,000.00	3.200%	32,145.00	207,145.00	-	-	207,145.00	2.24
12/01/2033	180,000.00	3.300%	26,545.00	206,545.00	-	-	206,545.00	2.25
12/01/2034	185,000.00	3.450%	20,605.00	205,605.00	-	-	205,605.00	2.26
12/01/2035	195,000.00	3.550%	14,222.50	209,222.50	-	-	209,222.50	2.22
12/01/2036	200,000.00	3.650%	7,300.00	207,300.00	(203,209.22)	-	4,090.78	113.48
Total	\$2,260,000.00	-	\$961,543.50	\$3,221,543.50	(203,209.22)	\$1,761,343.00	\$4,779,677.28	

47

Attachment 3 - Related Considerations

Bank Qualification

We understand the City (in combination with any subordinate taxing jurisdictions or debt issued in the City's name by 501(c)3 corporations) anticipates issuing \$10,000,000 or less in tax-exempt debt during the 2017 calendar year. Therefore the Bonds will be designated as "bank qualified" obligations pursuant to Federal Tax Law.

Arbitrage Compliance

The Bonds are expected to qualify for the "small issuer" exemption related to arbitrage rebate.

Other aspects of arbitrage regulations will apply to the investment of bond proceeds and the debt service fund.

Project/Construction Fund. All tax-exempt bond issues are subject to federal rebate requirements which require all arbitrage earned to be rebated to the U.S. Treasury. A rebate exemption the City expects to qualify for is the "small issuer" exemption because the City expects to issue less than \$5,000,000 of tax-exempt bonds, including any 501(c)3 conduit financings, in calendar year 2017.

Debt Service Fund. The City must maintain a bona fide debt service fund for the Bonds or be subject to yield restriction in the debt service fund. A bona fide debt service fund involves an equal matching of revenues to debt service expense with a balance forward permitted equal to the greater of the investment earnings in the fund during that year or 1/12 of the debt service of that year.

The City should become familiar with the various Arbitrage Compliance requirements for this bond issue. The Resolution for the Bonds prepared by Bond Counsel explains the requirements in greater detail.

Continuing Disclosure

Type: Full

Dissemination Agent: Northland Securities

The requirements for continuing disclosure are governed by SEC Rule 15c2-12. The primary requirements of Rule 15c2-12 actually fall on underwriters. The Rule sets forth due diligence needed prior to the underwriter's purchase of municipal securities. Part of this requirement is obtaining commitment from the issuer to provide continuing disclosure. The document describing the continuing disclosure commitments (the "Undertaking") is contained in the Official Statement that will be prepared to offer the Bonds to investors.

The City has more than \$10,000,000 of outstanding debt and is required to undertake "full" continuing disclosure. Full disclosure requires annual posting of the audit and a separate continuing disclosure report, as well as the reporting of certain "material events." Material events set forth in the Rule, including, but not limited to, bond rating changes and call notices, must be reported within ten days of occurrence. The report contains annual financial information and operating data that "mirrors" material information presented in the Official Statement. The specific contents of the annual report will be described in the Undertaking that appears in the appendix of the Official Statement. Northland currently serves as dissemination agent for the City, assisting with the annual reporting. The information for the Bonds will be incorporated into our reporting.

Premiums

In the current market environment, it is likely that the proposed pricing will include premiums. A premium occurs when the underwriter pays the City an amount in excess of the par amount of a maturity in exchange for a higher coupon (interest rate). The use of premiums reflects the underwriter's view on future market conditions, tax considerations for investors and other factors. Ultimately, the true interest cost ("TIC") calculation will indicate the overall cost to the City, regardless of premium.

A premium price produces additional funds that can be used in several ways:

- The premium means that the City needs less bond proceeds and can reduce the size of the issue by the amount of the premium.
- The premium can be deposited in the Construction Fund and used to pay additional project costs, rather than used to reduce the size of the issue.
- The premium can be deposited in the Debt Service Fund and used to pay principal and interest.

Northland will work with City staff on the sale day to determine use of premium (if any).

Rating

The Bonds will not be rated.

Attachment 5 - Risk Factors

Utility Revenues: The City pledges the net revenues of the Electric Utility to the payment of principal and interest on the Bonds. The failure to adjust rates and charges as needed and the loss of significant customers could affect available net revenues. Other changes, such as regulatory changes or unforeseen problems with the utility, could negatively impact net revenues available for debt service. Since the City's general obligation pledge does not secure these Bonds, bondholders will be relying on the City maintaining all of the revenue covenants in the bond resolution, including debt service coverage of at least 125% from net electric utility revenues.

General: In addition to the risks described above, there are certain general risks associated with the issuance of bonds. These risks include, but are not limited to:

- Failure to comply with covenants in bond resolution.
- Failure to comply with Undertaking for continuing disclosure.
- Failure to comply with IRS regulations, including regulations related to use of the proceeds and arbitrage/rebate. The IRS regulations govern the ability of the City to issue its bonds as tax-exempt securities and failure to comply with the IRS regulations may lead to loss of tax-exemption.

Wendy Meyer

Subject: FW: estimated cost upcoming Bid

Specifications to Furnish Equipment, Materials and Labor to Provide an Electrical Equipment Enclosure, AC & DC Electrical, Ground Grid, Fencing, Steel Structures and Foundations for the New Electrical Substation and Storage Area

From: Mike Thielen [<mailto:mthielen@utilsplus.com>]
Sent: Monday, January 09, 2017 3:09 PM
To: Wendy Meyer; Mountain Lake Public Utilities
Cc: amartin@utilsplus.com
Subject: estimated cost upcoming Bid

Wendy

The cost estimate for the bids to be received on January 13 are as follows:

Bid Item 1

Control Enclosure \$125,000.00

Bid Item 2

Control enclosure wiring, ground grid, underground conduits \$115,000.00

Bid Item 3

Dead end structure and static pole \$68,000.00

Bid Item 4

Steel pole \$50,000.00

Bid item 5

Foundations transformer, control house, dead end structure \$68,000

Bid Item 6

Fence \$42,000

Bid item 7 \$468,000.00

Mike Thielen P.E
Senior Electrical Engineer
Utilities Plus Energy Services
18940 York St. NW
Elk River, MN 55330
763.441.1200
612.801.8539 Cell

CONFIDENTIAL INFORMATION NOTICE: The information contained in this e-mail is privileged, confidential and intended solely for the use of the addressee named above. If the reader of this e-mail is not the intended recipient, you are hereby notified that any dissemination, distribution or copying of this e-mail is strictly prohibited. If you received this in error, please contact the sender and destroy all copies of this e-mail. Thank you.

Charging for “no transports” or ‘lift assists’

The Mt. Lake Ambulance Service EMT’s have been discussing the current ‘no transports’ or ‘lift assists’ policy. At this time the Service does not charge if no one is ‘hailed’ – taken to the hospital, or if the EMT’s respond to a ‘lift assist’ – someone has fallen and can’t get up.

Area cities and their ambulance services were surveyed for their current policies.

Springfield

We do not charge for assists. We only bill if we actually have to transport.

Matt Skaret
City Manager
City of Springfield

Windom

Yes, we do charge for “No Transports”. When arriving on scene we will do a patient assessment with vitals to make sure there is not an underlying problem to why they fell or couldn’t get up on their own. Of course, if we find something we will encourage a transport but if they refuse we cannot transport. We usually tell them there will still be a charge. Our normal BLS charge is \$650; for No Transports we give them a break at \$450. If people complain we remind them it is a discounted rate and suggest that calling friends or family members for lift assist help may be a better choice if that’s all they want done. This cuts down on non-emergent frequent flyer runs and keeps the ambulance squad available for the true emergencies. When your EMTs respond to a call, you still have expense. We don’t charge for the “cancelled en-route” calls. If you have any other questions, please call.

Thanks.

Tim Hacker

Lakefield

We bill \$150.00 if an assessment is completed and vitals are taken.....

If vitals are not completed we are unable to bill

Kelly Rasche
Lakefield, MN

In Fulda, we charge \$75 for a "no transport". There have been a few times we have not charged if we didn't do anything besides a lift assist. But if we do any vitals or hands on care, we do charge the \$75.

We used to have a lady that was a frequent faller and lived out of town, but almost always would refuse transport. We did charge the \$75 for those runs, but usually would try to check her vitals also.

Julie Burchill
City Clerk-Treasurer
City of Fulda

Slayton

We do not charge unless transporting a patient to a receiving facility. We do not charge for a "lift assist."

Thanks,
Jenni Kirchner
Murray County Medical Center
Murray County Ambulance Director

Sleepy Eye

We give two "free" lift assists. The third time and thereafter, we charge \$75 each run.

Shari Hittesdorf
Ambulance Coordinator / Emergency Manager
City of Sleepy Eye
hitt@sleepyeyetel.net
507-794-3116

- 12.3 Employees shall notify their immediate supervisor or department head a far in advance as practicable of their request for sick leave. The Employer may require a report from a duly licensed practitioner of the healing arts attesting to the necessity of the leave upon three (3) consecutive days of illness or when the Employer has reasonable cause to suspect abuse of sick leave. Upon returning from such leave, the employee must sign a form indicating the nature of the illness, and whether or not the employee was treated by a doctor.
- 12.4 If an employee receives a job-related injury or sickness and is eligible for Worker's Compensation benefits, the employee shall have the option of using accumulated sick leave, in an amount equal to the difference between the amount received from Worker's Compensation and the employee's regular wage, or not using the accumulated sick leave and receiving only Worker's Compensation benefits. If the employee chooses to use accumulated sick leave, such additional payment may not exceed the total sick leave and shall not result in the payment of a total weekly rate of compensation that exceeds the weekly wage of the employee. An employee shall continue to accrue seniority, vacation and sick leave benefits for the duration of the Workers Compensation related absence. The Employer shall guaranty for six (6) months an employee's right to return to employment in the same or equal work classification which the employee held prior to the Workers Compensation related absence.
- 12.5 Upon retirement, an employee shall be compensated at the employee's current rate of pay for all accumulated unused regular sick leave to the employee's credit, not to exceed ninety (90) days.
- 12.6 Sick leave shall be considered as a type of insurance and shall not be considered as a vested right and may not be used at the employee's discretion. Using or claiming sick leave for a purpose not included in this article may be cause for disciplinary action.
- 12.7 Sick leave may not be used by probationary employees during the first three (3) months of said probation.
- 12.8 Employees who have accrued the ninety (90) days of sick leave in accordance with 12.1 of this Article shall accrue one (1) working day or eight (8) hours per month to be placed in a catastrophic sick leave bank. An employee's catastrophic sick leave bank can accrue to a total number of seven hundred twenty (720) hours. The catastrophic sick leave bank can only be used in the event of an extended illness or injury. Should an employee incur a serious injury or experience an illness necessitating a prolonged absence from work, the employee shall use the employee's regular sick leave bank until it is reduced to eighty (80) hours, at which time the employee shall utilize the hours accrued in the catastrophic sick leave bank.

ARTICLE 13 - INSURANCE

- 13.1 The Employer agrees to provide no less insurance benefits than those specified in current personnel insurance policies. Such coverage shall be subject to the limitations, benefits

and conditions established by the contracts with the insurance carriers. Any change in benefits will be negotiated with the Union.

- 13.2 An employee who works an average of thirty (30) hours or more per week and elects to be covered under the Employer's group health and life insurance policy, the employer shall pay eighty-five percent (85%) and the employee shall pay fifteen percent (15%) of the single monthly premium cost. The employer shall pay eighty-five percent (85%) and the employee shall pay fifteen percent (15%) of the family monthly premium cost.
- 13.3 The Employer's health insurance plan will be a High Deductible Health Plan (HDHP) with a Health Savings Account. The annual deductible for a single policy holder will be three thousand one hundred and twenty-five dollars (\$3125.00). The annual deductible for a family policy holder will be six thousand two hundred and fifty dollars (\$6,250.00).

For the years 2017, 2018 and 2019, the employer shall make two equal installments toward the respective HSAs. The first installment shall be made in the first pay period of January and the second equal installment shall be made in the first pay period in July. The respective installments shall be five hundred dollars (\$500.00) for the single plan and one thousand six hundred fifty dollars (\$1,650.00) for the family plan.

- 13.4 The Employer's group health insurance plan shall be available to employees (and their dependents) upon retirement at current coverage after ten (10) years of service and fifty-five (55) years of age with the retiree paying all premiums on a monthly basis. Once the retiree reaches the age of sixty-five (65), Medicare becomes the primary carrier.

ARTICLE 14 – LEAVES OF ABSENCE

14.1 General Conditions:

1. Regular employees shall be eligible for leaves of absences after three (3) months service with the Employer.
2. Any request for a leave of absence shall be submitted in writing by the employee to the employer. The request shall state the reason the leave of absence is being requested and the approximate length of time off the employee desires.
3. Authorization for a leave of absence, if granted, shall be furnished to the employee by the Employer, and it shall be in writing.
4. Any request for a leave of absence shall be answered promptly; requests for immediate leave (for example, funeral leave) shall be answered before the end of the shift on which the request is submitted, if possible.
5. In addition to accruing seniority while on any leave of absence of less than six months granted under the provisions of this Agreement, employees shall be returned to the position they held at the time the leave of absence was requested, provided that the position still exists in the organization.

- 18.3 No new employees shall be hired until all regular employees on layoff status desiring to return to work have been recalled.
- 18.4 A regular employee on layoff status who refuses a recall for a similar position will lose future recall rights, except that a regular employee who refuses temporary, seasonal or part-time positions will remain on layoff status and not lose seniority.
- 18.5 Employees to be laid off will be given at least four (4) weeks' notice.

ARTICLE 19 – COMPENSATION

- 19.1 Effective the first pay period in January 2017 employees in the bargaining agreement shall convert to the following wage schedule:

	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9
2017	Start	6 mos.	12 mos.	18 mos.					
Yearly	\$36,608	\$38,750	\$40,914	\$43,077	\$43,930	\$44,366	\$44,803	\$45,261	\$45,718
Monthly	\$3,050.67	\$3,229.20	\$3,409.47	\$3,589.73	\$3,660.80	\$3,697.20	\$3,733.60	\$3,771.73	\$3,809.87
Hourly	\$17.60	\$18.63	\$19.67	\$20.71	\$21.12	\$21.33	\$21.54	\$21.76	\$21.98

Emily step 6 Jan 1

Will step 3, move to 4 in Feb

Jacob step 3, move to 4 Jun

	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9
2018 1%	Start	6 mos.	12 mos.	18 mos.					
Yearly	\$36,974	\$39,138	\$41,323	\$43,508	\$44,369	\$44,810	\$45,251	\$45,713	\$46,176
Monthly	\$3,081.17	\$3,261.49	\$3,443.56	\$3,625.63	\$3,697.41	\$3,734.17	\$3,770.94	\$3,809.45	\$3,847.97
Hourly	\$17.78	\$18.82	\$19.87	\$20.92	\$21.33	\$21.54	\$21.76	\$21.98	\$22.20

Emily step 7 Jan 1

Will step 5 Jan 1

Jacob step 5 Jan 1

	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9
2019 2%	Start	6 mos.	12 mos.	18 mos.					
Yearly	\$37,714	\$39,921	\$42,149	\$44,378	\$45,256	\$45,706	\$46,156	\$46,628	\$47,099
Monthly	\$3,142.80	\$3,326.72	\$3,512.43	\$3,698.14	\$3,771.36	\$3,808.86	\$3,846.35	\$3,885.64	\$3,924.92
Hourly	\$18.13	\$19.19	\$20.26	\$21.34	\$21.76	\$21.97	\$22.19	\$22.42	\$22.64

Emily step 8 Jan 1

Will step 6 Jan 1

Jacob step 6 Jan 1

56

Employees shall be paid bi-weekly on alternate Thursdays. When a pay day falls on a holiday, employees shall receive their pay the preceding work day.

ARTICLE 20 – UNIFORMS

- 20.1 The Employer shall furnish to each new employee the uniform and equipment as required by the Employer. See Officer Equipment List.
- 20.2 The Employer will provide each full-time employee with an annual uniform and equipment allowance of \$600.00 for the years 2017, 2018 and 2019. Employee will have access to the allowance beginning January 1 of the year following the completion of the employee's probationary period. Employee's allowance will be credited with \$600 on January 1 of each contract year.
- 20.3 The Employer will provide a duty weapon for each full-time officer. The weapon will remain the property of the Employer. The Chief will meet and confer with the officers in the selection of the weapon model and caliber. The Employer will have final authority in approving purchase of the weapon.

ARTICLE 21 – WAIVER

Any and all prior agreements, resolutions, practices, policies, rules and regulations regarding terms and conditions of employment to the extent inconsistent with the provisions of this Agreement are hereby superseded. This doesn't preclude the possibility of both parties discussing terms or conditions of employment which may or may not have been within the knowledge or contemplation of either or both parties at the time this contract was negotiated or executed.

ARTICLE 22 - SAVINGS

Should any Article, Section or portion thereof of this Agreement be held unlawful and unenforceable by any court of competent jurisdiction, such decision of the court shall apply only to the specified Article, Section or portion thereof directly specified in the decision. Upon the issuance of such a decision, the parties agree to negotiate a substitute for the invalidated Article, Section or portion thereof.

ARTICLE 23 - MUTUAL CONSENT CONTINGENCY

This Agreement may be amended any time during its life upon the mutual consent of the Employer and the Union. Such amendment, to be enforceable, must be in writing, signed by both parties, and attached to all executed copies of this Agreement.

MINUTES OF
Mountain Lake Township Board of Supervisors
Regular Monthly Meeting

December 16, 2016

Mt Lake Township Hall
818 Mt Lake Road
Mt Lake, MN 56159

Board Members Present: Dale Pankratz, Lee Erickson, Perry Harder, Alan Coners

Also Present: Township grader operator Timothy Coners, Cottonwood County Engineer JyNeen Nueman, Lakeside Township supervisors Wayne Jensen and Larry Smith, and Kimball Twp supervisors Richard Peterson & Myron Fast.

Call to Order: Chairman Dale Pankratz called the meeting to order at 1.35 pm.

Reading of Minutes & Financial report: Clerk Alan Coners read the minutes of the November 14, 2016 regular monthly meeting. The minutes were corrected to read Dave, rather than Lee took part in the teleconference with Agonquin and Wanzak. M/Perry, S/Lee to approve the minutes as corrected. Passed

Alan presented the financial report for November showing a balance on 11/1/2016 of \$46,451.79, Receipts of \$2,415.38, Disbursements of \$5,927.99, and an ending balance on 11/30/2016, of \$42,939.18.

M/Lee, S/Perry to approve the financial report as presented. Passed

M/Perry, S/Lee to pay the monthly accounts as presented. Passed

M/Lee, S/Perry to adopt a resolution to proceed with annexation proposal from Mt Lake City with the following conditions.

- A. Lauren Harder be contacted and be allowed to decide if he wants to have his land included or not because of the large tax increase and the relatively small likely hood of that parcel being developed in the near future.
- B. The city will compensate the township for the loss of tax revenue at the rate of 500.00 per year for ten years.

Passed

Lee presented some concerns to the entire group concerning the status of some of the roads in the wind tower construction area. It was agreed by the group that Mt Lake Twp. would have Mathiowetz Construction provide a bid to repair the remaining roads in all three townships that are not in satisfactory condition at this time. That bid would be submitted to Agonquin with the proposal that they place the money in escrow with Jackson County and the Townships can hire their own contractor to complete the road repairs using that money.

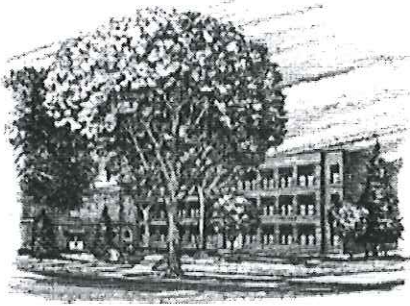
M/Lee, S/Perry to have Mathiowetz construction prepare a bid to repair the roads in the Wind tower construction area. Passed

Pay 2016 Property Tax Comparisons
Mt. Lake Township Rate
Mt. Lake City Rate

Mt. Lake City Rural Service District Rate (RSD)

Prepared by the Cottonwood County Assessor

Parcel ID#	Ownership	Acres	Pay 2016 Tax Capacity	Pay 2016 Township Tax	Pay 2016 ML City Tax	Pay 2016 ML City Tax (RSD)
12.004.0500	City of Mt. Lake	26.10	2354	\$110.21	\$2,640.53	\$391.66
12.004.1000	Johnson/Berg	2.20	504	\$23.60	\$565.35	Not eligible for RSD
12.004.0702	Goertzen	2.16	119	\$5.57	\$133.48	\$19.80
12.004.0800	Goertzen	2.68	151	\$7.07	\$169.38	\$25.12
12.004.0302	Harder	5.75	585	\$27.39	\$656.21	\$97.33
12.004.1100	Harder	3.77	421	\$19.71	\$472.24	\$70.04
12.004.0600	Harder	3.00	316	\$14.80	\$354.46	\$52.58
12.004.0601	Adkins	1.00	223	\$10.44	\$250.14	Not eligible for RSD
12.004.0502	MN DOT	10.78	0	\$0.00		\$0.00
12.004.0504	Pankratz	13.50	1444	\$67.61	\$1,619.76	\$240.25
	TOTAL		87.61			



Mountain Lake Public Schools

450 12th Street, P. O. Box 400

Mountain Lake, MN 56159

Phone: (507) 427-2325 / Fax: (507) 427-3047

January 10, 2017

To: City of Mountain Lake
Wendy Meyer

From: Kim Naas – Business Manager

Re: 4th Quarter Billing

The Mountain Lake Public School would like to thank the City of Mountain Lake for being willing to contribute to the indoor pool located in our school. This billing is for the 4th Quarter of 2016.

Revenue Totals	\$ 561.75
Expenditure Totals	<u>\$ 7,931.18</u>
Net Loss	\$ 7,369.43

As per the Swimming Pool Agreement the Mountain Lake Public School and the City of Mountain Lake will share 50/50 of the swimming facility costs up to \$15,000.00/year ending in 2016 (due to another year extension). 50% of the 4th Quarter's facility costs would be \$3,684.72. Once again I want to thank the City of Mountain Lake for this contribution.

Unfortunately the pool will be closed moving forward, but we have appreciated your contribution to allow us to keep it open as long as it was to meet the needs of the people of Mountain Lake.

Please make check payable to: Independent School District #173
450 12th Street
PO Box 400
Mountain Lake, MN 56159

If you should have any questions regarding this invoice please feel free to contact either Bill Strom at 427-2325 Ext. 105 or Kim Naas at 427-2325 Ext. 101. Both of us would be happy to answer any questions or supply additional information that you may need.

60

2011 – 2016 City of Mt. Lake Building, Shingling and Siding Permit Summary

2016 Building Permits	28 Permits, Value of \$409,613
2016 Shingling/Siding Permits	30 Permits
2016 Mechanical Permits	4 Permits
2016 Fence Permits	11 Permits
2015 Building Permits	27 Permits, Value of \$227,170.75
2015 Shingling/Siding Permits	50 Permits
2014 Building Permits	29 Permits, Value of \$4,652,923.11
2014 Shingling/Siding Permits	50 Permits
2013 Building Permit	28 Permits, Value of \$1,192,830
2013 Shingling/Siding Permit	138 Permits
2012 Building Permits	47 Permits, Value of \$2,937,999
2012 Shingling/Siding Permits	38 Permits
2011 Building Permits	24 Permits, Value \$300,520
2011 Shingle/Siding Permits	60 Permits

12-24-16

♥ BLESS · THIS · DAY ♥

Mountains Lake Fire &
Rescue,

We wanted to say thanks
for coming to the rescue
on the evening of 11-23-16.
Our car was totalled. It
was cold & scary & you
were all so kind. You put
me in a warm truck & many
of you checked to make sure
I was OK back there.
Your volunteer Dave
Watkins went above &
beyond when he drove
us to Manitowish to



meet our son coming from the
Cities. We were blown away
by the kindness & care shown
by all of you. There are still
many good people in this
world. All our friends & relatives
know that Mtn Lake & Butterfield
folks are awesome! Please
accept this donation to your
Rescue Unit as a small thanks
for all the work you do out of
the goodness of your hearts.

Kim
& Ray Otto

Raymond J Otto
Kim Otto
South Sioux City, NE 68776

Pay to the order of Mountain Lake Fire & Rescue \$ 100⁰⁰
One Hundred & 00/100 Dollars

Security features included. Details on back.

for donation - THANKS! Kim Otto